MINUTES
of the
FIFTY-FOURTH MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING
(Carleton College)

TIME: Thursday, January 26, 1950, at 5 p.m.

PLACE: Faculty Room, Carleton College.

PRESENT: Dr. H. S. Southam, Chairman, Mr. V. S. Castledine, Mr. A. A. Crawley, Dr. McGregor Blasson, Mr. C. C. Gibson, Mr. E. J. Jenkins, Mr. F. C. Jennings, Dr. M. M. MacDrum, Mr. W. D. McKewen, Mr. T. R. Montgomery. Also present Mr. F. J. Turner.

MINUTES: The minutes of the previous (53rd) meeting, amended to include the name of Mr. W. D. McKewen among those present, were approved.

REPORT OF THE EXECUTIVE COMMITTEE: Professional Campaign Director:

The Executive Committee had approved the recommendation of the Ways and Means Committee that the services of a professional fund raising organization. Carried.

Assessment on College Building:

The Executive Committee recommended that the unsuccessful appeal taken by Mr. F. G. Henderson to the Court of Revision of the City of Ottawa, re assessment on the Janitor's quarters in the college, be not further appealed.

Write off of Accounts Receivable:

The write off as uncollectable of $100 due from Community Programmes was approved.

Instructional Staff Sick Leave:

The Executive Committee recommended that Professor Wilgar be given a leave of absence for the balance of the year and that his January cheque be sent as usual and that the question be considered for further action.
Staff Changes:

The following staff changes were approved:

Employment of Miss S. Elliott, typist, at a salary of $115 a month for a three-month period and then $120 a month. Employed January 3, 1950.

Employment of Mrs. Harris, cleaner, at a salary of $95 a month, on January 4, 1950.

W. Dempster Leave of Absence:

Leave of absence for W. Dempster, caretaker, for three weeks without pay during the months June or July, 1950 was recommended.

Reported for Information:

Canteen:

A further loss of $32.00 for the period November 30th to December 15, 1949 was reported.

Ottawa Ladies College Grant:

The receipt of the 1949 grant of $3,000 from the Ottawa Ladies College to Carleton College for current funds was reported.

On a motion by Mr. McKewen the report of the Executive Committee was approved.

LIBRARY:

Mr. McKewen reported that plans had progressed almost to the point where tenders could be called. The cost of the building was estimated at $106,000. It was moved by Mr. McKewen, seconded by Dr. Easson, that the plans be accepted and that the call for tenders be authorized, tenders to be submitted to the Board. Carried.

CHARTER:

The question of the resubmission of the private bill to the Ontario Legislature embodying a University Charter was discussed. It was decided to make only an unofficial approach on the advice of Mr. Gibson that the College's present instrument is quite adequate for all its purposes.

ADJOURNMENT: The meeting adjourned at 5:55 p.m.

C. C. Gibson  H. S. Southam
Secretary.  Chairman.