

MINUTES  
of the  
FIFTY-EIGHTH MEETING  
of the  
BOARD OF GOVERNORS  
of the  
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING  
(Carleton College)

TIME: Tuesday, May 30th, 1950, at 5 p.m.

PLACE: Faculty Room, Carleton College.

PRESENT: Dr. H. S. Southam, Mr. A. A. Crawley, Col. C. M. Edwards, Mr. C. C. Gibson, Mr. E. J. Jenkins, Mr. F. C. Jennings, Mr. W. S. Kidd, Dr. M. M. MacOdrum, Mr. A. E. MacRae and Mr. N. F. Wilson. Also present Dr. E. F. Sheffield and Mr. F. J. Turner.

MINUTES: The minutes of the previous (57th) meeting were approved as read.

ASSISTANT TO THE PRESIDENT: Dr. MacOdrum reported that he had been promised, but had not yet received, a definite answer from Mr. Walter Herbert with regard to the proposal of his appointment as Assistant to the President.

NATIONAL CONFERENCE OF CANADIAN UNIVERSITIES: Dr. MacOdrum reported the receipt of a letter from Mr. Matthews, secretary of the National Conference of Canadian Universities. In this letter Mr. Matthews stated that Carleton would likely be accepted for membership if it was found to have the necessary degree granting powers "as required by our constitution". It was moved by Mr. Gibson, seconded by Mr. MacRae that proper officers of the College be instructed to submit immediately to the Ontario Legislature a private bill requesting a University Charter. Carried.

REPORT OF THE EXECUTIVE COMMITTEE: Budget for 1950-51:

It was moved by Mr. Kidd, seconded by Col. Edwards that the Board approve (a) the Current Funds Budget for 1950-51, amended by the reduction of instructional salaries by \$150.00 and maintenance salaries by \$120.00, as recommended by the Executive Committee and (b) the Plant Funds Budget for 1950-51 as recommended by the Executive Committee, copies of which are attached. Carried.

Faculty Appointments:

The Executive Committee recommended approval of the following appointments:

Norman D. Lane, B.A. (Queen's), M.A. (Tor.)  
Lecturer in Mathematics - \$3,000

Morris Zaslow, B.A., B.Ed. (Alberta), M.A. (Tor.)  
Lecturer in History - \$2,600

George B. Johnston, B.A., M.A. (Tor.)  
Lecturer in English - \$3,200

Hans Jonas, Ph.D. (Marburg)  
Visiting Professor of Philosophy - \$3,500

Alfred Carlsen, M.A. (Tor.)  
Lecturer in Economics - \$3,200

Donald C. Rowat, A.M. (Columbia)  
Assistant Professor of Political Science - \$3,800

Automobile Insurance:

The renewal of the liability policy on the non-owned automobile for one year from April 27, 1950, at a premium of \$24.27, was recommended.

Part-time Instructors, Rates of Pay:

An increase in the honoraria for the instructors in the summer session from \$275 to \$330 per subject was recommended.

Library Staff Changes:

The following changes in the Library staff were recommended:

Resignation of Miss Dorothy Clark, Assistant Librarian, as of May 20, 1950.

Employment of Miss D. M. Honeywell, B.A., M.A., B.L.S., as Assistant Librarian as of June 1, 1950, at a salary of \$2300 a year.

Employment of Mr. Mark Badior as Library Clerk as of May 1, 1950, at a salary of \$115 a month.

Office Staff Changes:

The appointment of Mr. R. N. Walters as Accountant and Office Manager on June 1, 1950 at a salary of \$2400 a year was recommended. Mr. Walters will replace Mrs. Meikle who is planning to leave on July 31, 1950.

Staff Welfare:

The Executive Committee recommended that the Collective Insurance Plan eligibility clause be amended by deleting "all full-time employees" and substituting the eligibility clause of the Retirement Plan. This clause limits eligibility to those 25 years of age and over and has a one year waiting period for most administrative and maintenance employees.

D.V.A. Supplementary Grant:

The Executive Committee recommended that the Department of Veterans' Affairs supplementary grant for 1949-50 of \$15,655.83 be placed in Plant Funds.

Promotions:

The approval of the following promotions was recommended:

Miss A. Y. Fleming from Lecturer to Assistant Professor  
Mr. P. W. Fox from Lecturer to Assistant Professor  
Mr. C. G. S. McKeown from Lecturer to Assistant Professor  
Mr. T. J. S. Cole from Demonstrator to Lecturer  
Mrs. N. R. Chamberlin from Assistant to Sessional Lecturer

REPORTED FOR  
INFORMATION:Crest and Motto for Carleton College:

The Executive Committee reported that it was considering two crests. One of these was submitted from Faculty and consisted of a book on a maple leaf surrounded by a sunburst surmounted by a phoenix rising from flames with "Carleton College" above and "Opera Nobis Aeterna" below. The other recommendation, by Mr. Thoreau MacDonald who had been consulted, consisted of a book on a maple leaf with "Carleton College" above and "Opera Nobis Aeterna" below.

Fidelity Bond:

The question of increasing the limits on the blanket position fidelity bond was considered and decision deferred.

Canteen Report from September 6 to May 4:

The canteen was closed for the summer on May 4th.

Canteen receipts	<u>\$18,634.35</u>
Canteen salaries	4,795.69
Canteen supplies not for resale	862.91
Canteen supplies for resale	<u>13,972.68</u>
	<u><u>\$18,972.68</u></u>

Contract for Building:

The contract between Thomas Fuller Construction Company and the Ottawa Association for the Advancement of Learning was reported to be ready for signature subject to the approval of the honorary solicitor.

Summer Session:

As of May 27th, 131 students had registered for the summer session as against 88 at a comparable date last year. Dr. Sheffield reported that he expected that registration this year would exceed 200.

It was moved by Mr. MacRae, seconded by Mr. Jennings that these actions and recommendations of the Executive Committee be accepted and approved.

LEAVE OF  
ABSENCE:

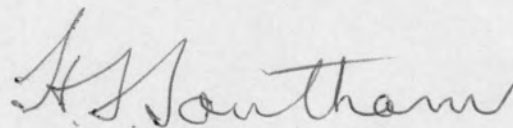
Dr. MacOdrum reported the receipt of a letter from Professor W. P. Wilgar thanking the Board for its action with respect to his 1949-50 salary and requesting an extension of his leave of absence to August 31, 1951 without pay. It was moved by Mr. Crawley, seconded by Mr. Jenkins that this leave of absence be granted. Carried.

ADJOURNMENT:

The meeting adjourned at 6:15 p.m.

C. C. Gibson

Secretary.



H. S. Southam

Chairman.