MINUTES
of the
FIFTY-NINTH MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING
(Carleton College)

TIME: Thursday, June 22, 1950, at 5 p.m.
PLACE: Faculty Room, Carleton College.
PRESENT: Dr. H. S. Southam, Chairman, Dr. McGregor Bason, Col. G. M. Edwards, Mr. E. J. Jenkins, Mr. F. C. Jennings, Mr. W. S. Kidd, Dr. M. M. MacOdrum. Also present Dr. E. F. Sheffield.

MINUTES: The minutes of the previous (58th) meeting were approved as read.

ASSISTANT TO THE PRESIDENT: Dr. MacOdrum reported that Mr. Walter Herbert had, with regrets, declined the offer of the position but had offered to assist in finding a suitable candidate. He said that in consultation with Mr. Bland of the Civil Service Commission the names of a number of possible candidates were obtained and that a review of their qualifications was going forward.

NATIONAL CONFERENCE OF CANADIAN UNIVERSITIES: Dr. MacOdrum reported on the events subsequent to the receipt of the letter from the Secretary of the National Conference of Canadian Universities (reported to the 56th meeting of the Board). He said that he had an hour-long interview with the Hon. Mr. Dana Porter, Minister of Education, on June 2nd, during which the Minister had assured him that the Carleton charter was adequate for all purposes. During the conference the question of renewing the application for a private bill was discussed, but the Minister discouraged application. Following this interview the President reported that he had sent a long telegram to Mr. Matthews, Secretary of the N.C.C.U., telling him of the results of the talks with the Minister of Education and inviting the N.C.C.U. to arrange for some of its officers to get in touch with Mr. Porter to confirm the information contained in the telegram. Dr. MacOdrum reported that he had since heard that the telegram was read to the Executive Committee of the N.C.C.U. which still found itself unable on legal grounds to recommend Carleton for membership in the Conference, but it did appoint a new committee to work on the problem—a committee composed of University Presidents—including discussions with the Minister of Education of Ontario.
Dr. MacOdrum reported that it appeared from evidence available that recognition of Carleton degrees by the University of Toronto and the Ontario College of Education had been withheld because of the College's lack of membership in the N.C.C.U. He was urged by those present to seek a meeting with the new committee of the N.C.C.U. to submit the mass of evidence he had accumulated. During the discussion on this point the opinion was ventured that the Minister of Education should approve Carleton College with respect to admission of its graduates to the Ontario College of Education without waiting for admission to the N.C.C.U., and hope was expressed that this might come to pass as a result of the consultation between the N.C.C.U. committee and the Minister.

The President reported as well that on June 10th Mr. Donald Morrow, M.L.A. for Carleton, had been invited to meet with Dr. MacOdrum and Mr. C. C. Gibson and that he had been brought up to date on the problem and his co-operation enlisted.

The President was congratulated on his handling of the situation and urged to press forward.

In view of the evidence unearthed in connection with membership in the N.C.C.U. and the conference with the Minister of Education, it was decided that no immediate steps should be taken with respect to a new application for a charter, pending the outcome of discussions then in view.

Reporting for the Executive Committee, Mr. W. S. Kidd informed the Board that:

(a) Crest and Motto:

The Committee had under consideration suggestions made by Faculty regarding the College crest and motto.

(b) Money and Securities Insurance:

After investigation it was decided not to increase the burglary and fire insurance on money and securities and not to install a money chest in the vault but instead to arrange for more frequent bank deposits. Also, it had been decided to increase the amount of the fidelity bond.

(c) Tenders for Library Equipment:

It was agreed that tenders for library equipment should be called on June 20th if by that time specifications were ready and the Chairman of the Board had not reported a satisfactory arrangement with the Steel Equipment Company.

Dr. Sheffield reported that specifications were still not ready and Dr. Southam reported that after a discussion with the President of the Steel Equipment Company it appeared that tenders should be called and that the Steel Equipment Company should be one of the firms invited to tender.
(d) Liquidation of Temporary Investments:

It was agreed that Plant Fund Temporary Investments should be liquidated as necessary to make payments to the Thomas Fuller Construction Company.

(e) Installation of Stoker and Retubing Boiler:

Welch and Johnston, Ltd., had been authorized to install a new stoker to meet the heating requirements of the new library and Campbell Steel and Iron Works, Ltd., had been authorized to retube the second boiler.

(f) Tuition Fee Insurance:

The tuition fee insurance policy was renewed.

(g) Maintenance Staff Changes:

The resignations of the following were accepted as of May 31, 1950.

Mrs. K. Bailey
Mr. E. Cardinal
Mr. E. Dorsett
Mr. J. M. Fairnie
Mrs. G. Irwin

(h) Revision of Collective Insurance Plan:

The Collective Insurance Plan had been revised to provide a waiting period of one year for new employees.

(i) Dow's Lake Property:

A statement had been received from E. S. Sherwood showing net income (without taking into account taxes) to be $319.12 for the period February, 1948, to May, 1950.

During the discussion which arose out of this it was agreed that Dr. Southam should enquire of Mr. Sherwood what sale value the property would now have.

(j) Free Tuition:

It had been decided that free tuition should not be provided for members of families of staff if, after supplemental examinations, they had any conditions.

On a motion by Mr. Kidd, seconded by Mr. Jenkins, the report of the Executive Committee was approved.

REPORT OF THE
INVESTMENT
COMMITTEE:

Col. Edwards reported for the Committee as follows:

"The Investment Committee met April 19th, 1950, and the following actions are reported for confirmation.

"On January 21, 1950, $356.39 Endowment Funds income was transferred by a cheque of the Ottawa Valley Trust Company to the Current funds of
Carleton College. Of this $297.27 was for expenditure for the specific purposes of the endowment in the year 1949-50 and the balance of $59.12, for expenditure in the year 1950-51.

"On January 27, 1950, $2265.95 was transferred from Plant Funds income to Plant Funds capital, carrying out the decision of the Board at its 53rd meeting that "earnings on funds held as temporary investments be added to Plant Funds."

"Book Value of Plant Funds temporarily invested, was increased by the sum of $2,556.25 as a result of the purchase of $2,500.00 Consolidated Paper, 3¾% First Mortgage Bonds due January 2, 1967, at $102.25.

"The annual income from Endowment Funds amounts to $360.00 and the income from Plant Funds is $2,294.10."

The report was approved.

**REPORT ON REGISTRATION:**
The Registrar presented the following report on registration for 1949-50 (copy attached) showing a total of 1570 enrolments, an increase of 54 (3.6%) over 1948-49. He estimated that enrolment in 1950-51 would reach the same total but that enrolment in the day division would decrease from 547 to 500. He reported, as well, that registration to June 19 in the summer session had reached a total of 224 and was likely to climb to 230.

**GRADUATES:**
The Registrar reported that graduates of Carleton had been accepted, some with fellowships, by the following Universities (partial list); Columbia University, Clark University, University of Pennsylvania, University of Kentucky, Queen's University and McGill University.

**ADJOURNMENT:**
The meeting adjourned at 6:15 p.m. with the expectation that the Board would be called again in September.

C. C. Gibson  
Secretary.

H. S. Southam  
Chairman.