MINUTES
of the
SIXTY-THIRD MEETING
of the
BOARD OF GOVERNORS
of the
OTTAWA ASSOCIATION FOR THE ADVANCEMENT OF LEARNING
(Carleton College)

TIME:
Thursday, March 15, 1951, at 5 p.m.

PLACE:
Faculty Room, Carleton College.

PRESENT:
Dr. H. S. Southam, Chairman, Mr. J. E. Coyne, Mr. A. A. Crawley, Col. C. M. Edwards, Dr. McGregor Basso, Mr. H. R. T. Gill, Mr. E. J. Jenkins, Mr. F. C. Jennings, Mr. W. S. Kidd, Dr. M. M. MacCdrum, Mr. A. E. MacRae, Mr. T. R. Montgomery, Mr. Allan Ross. Also present: Mr. A. R. Maybee, Dr. E. F. Sheffield, and Mr. F. J. Turner.

MINUTES:
The minutes of the previous (62nd) meeting were adopted as read.

REPORT OF THE EXECUTIVE COMMITTEE:
The minutes of the 52nd meeting of the Executive Committee were distributed with the notice of meeting. The Executive Committee reported that it had been decided

Insurance - New Library Building

to insure the new library building for 80% of its replacement value, as previously calculated, with a guaranteed clause;

NFCUS Lease

to lease one room in the Students' Union to the National Federation of Canadian University Students at $240 per annum, the lease to be terminable by either party on one month's notice in writing;

COTC Lease

to lease Rooms 401 and 403 to the Department of National Defence (Army) for $1,200 for the year starting September 1, 1951, the College to resurface the floor and, if necessary, to erect two partition walls;

Maintenance Staff Salaries

to make the following changes in maintenance staff salaries as of April 1, 1951 on the understanding that the authority to employ two additional cleaners be rescinded:
Mr. W. Dempster, caretaker ($155 a month plus apartment), $185 a month, plus apartment.
Mr. R. H. Osborn, fireman ($135 a month), $185 a month.
Mr. E. Dorsett, fireman ($140 a month for 9 months), $150 a month for 12 months.
Mr. A. Landriault, cleaner ($120 a month), $150 a month.
Mr. E. Cardinal, cleaner ($120 a month for 9 months), $150 a month for 12 months.
Mr. G. Horton, cleaner ($120 a month), $150 a month.
Mrs. E. Dempster, cleaner ($110 a month), $120 a month.
Mrs. A. Albert, cleaner ($90 a month), $110 a month.
Miss I. Albert, cleaner ($90 a month), $110 a month.

It was agreed that these actions of the Executive Committee be approved.

Completion of the Library:

It was reported that in response to a written request the Thomas Fuller Construction Company Limited had replied that the library would be substantially finished by March 31st.

Current Funds:

Statements of Current Funds Income and Expenditure to January 31, 1951, showed that with 58.3% of the year reported, expenditures were 54.2% of budget, and income was 79.3% of budget. It was reported that one item (Publications) had already exceeded budget and that four others (Telephone and Telegraph, Insurance - Fire and Boiler, Repairs and Maintenance - Buildings, Repairs and Maintenance - Grounds) were expected to exceed budget.

Canteen Operations:

Canteen operations to January 31st showed a profit of $224.33.

On a motion by Dr. MacOdrum, the resignation of Mr. C. G. Cowan was accepted with regret.

The report on the Carleton College Development Fund to March 15, 1951, showed cash and pledges $246,000, and estimated additions of $39,000.

In the discussion which followed, a number of possible causes of the low returns were mentioned. These included poor organization, lack of pressure, low pace-setting gifts, too high an objective, and a too-early decline in publicity. Members of the Board on the campaign committee felt that it was not lack of organization or lack of pressure.

It was agreed unanimously that the Board of Governors express its appreciation and gratitude to all the volunteer workers.
CONVOCATION: Dr. MacOdrum reported that the Convocation for the conferring of degrees would be held on May 18th at 2 p.m., that the use of St. James United Church again had been requested, and that Mr. Justice I. C. Rand had accepted an invitation to address the Convocation.

FINANCIAL FUTURE: In view of the lateness of the hour, it was decided to defer consideration of this item.

ADJOURNMENT: The meeting adjourned at 6:15 p.m.

C. C. Gibson,
Secretary.

H. S. Southam,
Chairman.