**Once completed, please upload this form through the cuResearch. All questions regarding the completion of this form should be addressed to** **ethics@carleton.ca****.**

**NOTE:** A request for the early release of funds will be considered when a project is at a stage where it requires research funds but has not yet progressed to the point where human participants, hence Research Ethics Board review, are required.

|  |
| --- |
| GENERAL INFORMATION |

|  |
| --- |
| **RESEARCHER INFORMATION**  |
| **Date:**       | **Role:**  |
| **Name:**       | **Phone Number:**       |
| **Faculty/Department:**       |
| **Carleton Email:**       |

|  |
| --- |
| FUNDING INFORMATION |

|  |
| --- |
| **Award Information**  |
| **Funding source and program:**       |
| **Amount:**       | **Funding period:**       |

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| --- |
| FUNDINGS REQUESTED |

**IMPORTANT NOTE:** Only a portion of the funds available will be released for use. Should a full ethics protocol not be received and cleared before the expiration date on the Request for Release of Fund clearance, all active research funds in the Applicant’s name will be frozen**.**

## Purpose of the funds requested:

Please check all that apply. Please also explain the use of the funds requested and the cost associated with all items listed.

|  |  |  |  |
| --- | --- | --- | --- |
| **🗹** | **Purpose** | **Amount** | **Explanation (the form expands as necessary)** |
| **[ ]**  | Stipends |       |       |
| **[ ]**  | Travel |       |       |
| **[ ]**  | Dissemination and publications |       |       |
| **[ ]**  | Equipment |       |       |
| **[ ]**  | Services and miscellaneous |       |       |
|  | **Total Requested** | **$**      |  |

## Partnership agreements: (Please list all research partners and attach copy of partnership agreement) [ ]  Not applicable

|  |
| --- |
| PROJECT INFORMATION |

## Project Title:

## Project description (1 page maximum)

## What research activities will you conduct with the funds that you are requesting?

## Proposed start date of project:

##

## Proposed date to begin recruitment of research participants:

|  |
| --- |
| DECLARATION |

**[ ]** I declare that the project information provided in this request is accurate and I agree that before any research participants are recruited or their data accessed I will submit a full Research Ethics Protocol to the Carleton University Research Ethics Board (CUREB-A/CUREB-B).