



**Carleton
University**

Research

Carleton Research Ethics Board Update

The purpose of this newsletter is to provide you with periodic updates on REB activities, new policies and forms, and other pertinent information. This is a way to enhance your awareness of the ethical principles and best practices for conducting human participants' research. You will also receive guidance and support on how to prepare and submit your ethics applications, as well as how to manage your ongoing protocols.

For past issues of the Newsletter, go to the REB's Policies and Resources page (<https://carleton.ca/researchethics/policies-and-resources>) and scroll down to Carleton REB Newsletter.

[Visit Office of Research Ethics Website](#)

Course Based Applications and SONA Studies

Course based applications for Course Clearance are submitted, ideally in advance of the teaching term, for exercises to be completed in class for credit. Course Clearance submissions to the REB are required when such exercises are intended to help students learn the skills of developing and doing research, that is, for pedagogical purposes. They might involve interviewing or surveying, or other research practices, and should involve low risk to any "participant."

If such exercises are used for the primary purpose of doing actual research, in the more rigorous sense defined by the TCPS, then the Course Clearance Form should not be used. If they qualify as research, then another appropriate CUREB submission form and process should be used for REB review. These exercises should be low risk

However, if a classroom exercise involves the Psychology or Cognitive Sciences SONA recruiting, then, by their rules, the project must be REB cleared. Therefore,

where SONA is involved in recruitment, then individual projects must be submitted using another CUREB Form and must receive individual clearance.

MeWeRTH's Community Research Bulletin Board

The Mental Health and Well-being Research and Training Hub (MeWeRTH), housed within the Department of Psychology, is composed of researchers, students, and community partners with a shared interest in mental health, well-being, and resilience.

MeWeRTH has developed a Community Research Bulletin Board (<https://carleton.ca/mental-health/community-research-bulletin-board>). Carleton researchers doing health-related projects and looking to recruit community members can post their (REB approved) recruitment notice. The Bulletin Board is accessible to all and will be advertised to our MeWeRTH community members.

For more information, please contact Noah Bennell at noahbennell@cmail.carleton.ca or MeWeRTH@cunet.carleton.ca.

TCPS-2 Tutorial Certificates

Just a reminder that any study submission must include copies of TCPS-2 Core Certificates for all research personnel. Exceptions are rare and typically only involve outside collaborators who are not involved with participants in any way.

Further, we require that the tutorial be renewed every five years, and so certificates more than five years old will not be accepted.

REB Annual Status Reports (ASRs)

For the past couple of years we have been fortunate to have doctoral student Margaret Janse van Rensburg handling our ASRs. Due to a re-assignment of tasks, starting March 1, the annual reports, and reports of study closures, have been handled by the Ethics Coordinators. Margaret should no longer be contacted about ASRs. Leslie Macdonald-Hicks will handle those from CUREB-A, and Emily Hersey

and Jess Tingley will process those from CUREB-B. Thanks very much to Margaret for ably handling the ASRs for the last couple of years.

Ethics Office Phone Number

Because of the declining use of telephones, we have decided to amalgamate into only one telephone number for the Ethics Office for human studies. While our preferred method of contact is by email (ethics@carleton.ca), you can also leave a message for us any time at x2517, or 613 520 2600 ext. 2517. Our consent form and other template documents have been revised to reflect this change.

Contact information for animal care and biohazards remains the same at AccBio@carleton.ca.

