



Canada's Capital University

The Board of Governors acknowledges and respects the Algonquin First Nation, on whose traditional territory the Carleton University campus is located.

**Minutes of the 615th Meeting of the
Board of Governors**

**Thursday, April 25, 2019 at 3:00 p.m.
Room 2440R Richcraft Hall, Carleton University**

PRESENT:	Mr. N. Nanos (Chair)	Mr. K. Evans	Dr. J. Malloy
	Mr. D. Fortin (Vice-Chair)	Mr. G. Farrell	Ms. Y. Osagie
	Dr. B. Bacon (President)	Ms. G. Garland	Dr. E. Sloan
	Ms. D. Alves	Ms. C. Gold (Phone)	Dr. P. Smith
	Dr. C. Carruthers (Phone)	Ms. L. Honsberger (Phone)	Ms. A. Spiwak
	Mr. D. Craig	Dr. I. Lee (Phone)	Mr. A. Ullett
	Ms. B. Creary (phone)	Ms. N. Karhu	Mr. B. Wener
	Mr. J. Durrell (Phone)	Mr. O. Javanpour	
REGRETS:	Ms. T. Arnt	Mr. P. Dinsdale	Dr. P. Merchant
	Ms. G. Courtland	Mr. K. von Finckenstein	Ms. E. Wohlbold
STAFF:	Mr. G. Aulenback	Mr. D. Cumming	Mr. M. Piche
	Ms. S. Blanchard	Ms. A. Goth	Ms. B. Reid
	Ms. J. Chandler (Recording)	Dr. R. Goubran	Dr. J. Tomberlin
	Ms. J. Conley	Mr. S. Levitt	
GUESTS:	Ms. B. Desjardins	D.M. Y. Laroche	Ms. J. Wilson

OPEN SESSION

1. CALL TO ORDER AND CHAIR'S REMARKS

The Chair called the meeting to order at 3:05pm. All attendees, guests and observers were welcomed to the second meeting of 2019.

2. DECLARATION OF CONFLICT OF INTEREST

The Chair asked for any declarations of conflict of interest from the members. There were none declared.

3. APPROVAL OF AGENDA

The proposed agenda was circulated in advance. The Chair of the Board proposed that a five-minute presentation by the CUPE 4600 Women's Caucus and the Consent Culture Committee regarding the Sexual Violence Policy be added to the agenda.

It was moved by Mr. Craig, and seconded by Ms. Spiwak, that the open agenda of the 615th meeting of the Board of Governors, as amended, be approved. The motion carried.

4. APPROVAL OF THE CONSENT AGENDA

The following items were circulated in the open consent agenda for approval: minutes of the previous meeting, statement of investment policies and procedures for retirement fund, and Pension and Investment Committees Membership.

The following items were circulated in the open consent agenda for information: Minutes from the Community Relations and Advancement, Finance, and Government Committees, and Minutes from February Senate Meeting.

Mr. Farrell moved, and it was seconded by Mr. Javanpour, that the items in the open consent agenda be approved, as presented. The motion carried.

5. PRESENTATION

Deputy Minister for Public Services Accessibility in the Treasury Board of Canada Secretariat and Champion of Carleton University, Yazmine Laroche, was welcomed to the Board of Governors meeting.

Deputy Minister Laroche expressed the pride she felt as a Carleton graduate, specifically as it pertains Carleton's accessibility initiatives. As a student, she decided to attend Carleton as it was one of the most accessible campuses in Canada.

In her role with the Federal Government, Ms. Laroche is the first Deputy Minister in the Federal Public Service for Accessibility charged with making the public service the most accessible and inclusive in the world. To fulfill this initiative, Ms. Laroche has been involved in Canada's adoption of Bill C-81 – Accessible Canada Act. When implemented, this landmark legislation will assist in eliminating the barriers that persons with disabilities face in their place of work. Individuals with disabilities in Canada are still 20% more likely to face discrimination and harassment in the workplace as compared

to other employees. Ms. Laroche stressed that being a part of the Federal Government and changing the country in a positive way is rewarding and fulfilling work.

As Carleton has a great history of inclusion, Ms. Laroche believes that working for the Federal Government is a natural progression for Carleton grads.

Finally, she expressed her support for Carleton's work with the Paul Menton Centre and the David C. Onley initiative in supporting students with both visible and invisible disabilities.

To thank Ms. Laroche for her time, a donation was made in her name to the Carleton Fund for Good, an innovative endowed challenge fund that provides students access to community engagement and experiential learning opportunities outside the classroom.

Deputy Minister Yasmine Laroche left the meeting.

6. ITEM(S) FOR APPROVAL

6.1 2019/20 Operating Budget

An executive summary, presentation and report were circulated in advance.

Mr. Wener, Chair of the Finance Committee introduced the 2019/20 Operating Budget and outlined the process for its creation. The process of forming this budget commenced in November 2018, and was reviewed and recommended for approval by the Finance Committee at their April 11th, 2019 meeting. As per the Board of Governors mandate, Carleton is required to present a balanced budget. The Vice-President (Finance and Administration) and the Provost were recognized for their work on the budget, especially with the Provincial Government's mandated 10% tuition reduction requirement.

There was a discussion regarding the long-term budget projections provided in the materials. The projections are appropriately conservative and are reviewed annually. The budget presented was \$489 million.

As recommended by the Finance Committee, it was moved by Mr. Wener and seconded by Mr. Farrell to approve the 2019/20 Operating Budget, as presented. The motion carried.

6.2 2019/20 Student Association Fees

Mr. Wener, Chair of the Finance Committee introduced the 2019/20 Student Association Fees. It was noted that this item is presented annually for approval to the Board of Governors, but was more complicated this year due to the Provincial Government's mandated opt-out option for Student Association Fees. The President and Office of the

Vice-President (Students and Enrolment) collaborated with Student Associations to review the requirements. Carleton completed a robust process to determine which fees require an option for opt-out versus others that should be mandatory.

Concerns were raised regarding the possibility of Student Associations not being able to operate as a result of this mandate. Carleton has no legal responsibility to assist Student Associations as they are separate legal entities from the University.

As recommended by the Finance Committee, it was moved by Mr. Wener and seconded by Ms. Alves to approve the 2019/20 Student Association Fees, as presented. The motion carried.

6.3 Sexual Violence Policy

An executive summary, two reports, two presentations, and a draft policy were circulated in advance.

The Chair welcomed the guests from CUPE 4600 Women's Caucus and the Consent Culture Committee. It was noted that the Sexual Violence Policy had been reviewed twice by the Governance Committee, and the consultation process was discussed in-depth by the Community Relations and Advancement Committee.

Ms. Reid, Sexual Assault Services Coordinator, delivered a presentation to the board outlining definitions from Sexual Harassment, Sexual Violence and Consent. Ms. Reid reminded everyone that survivors of sexual violence are to be supported, treated with dignity, and given the space to make their own decisions. As per Carleton University protocol, Sexual Violence survivors should be referred to Equity Services, unless it is an emergency situation where Campus Safety is required.

Brigitte Desjardins and Jessica Wilson from the Consent Culture Committee introduced themselves to the Board of Governors. Ms. Desjardins and Ms. Wilson expressed their concerns regarding the current draft of the Sexual Violence Policy. The Consent Culture Committee stated that they had participated in Carleton's Sexual Violence Policy consultation process, and felt as their concerns had been ignored, and therefore wondered if the consultation was done in good faith. Finally, the presenters directed the Board of Governors to a handout which outlined four of their main policy concerns.

The presenters were thanked for their presentation. Ms. Reid stressed that Carleton met with many members of the Carleton community throughout the consultation process, and some of the feedback did not necessarily fit into a policy structure. However, these suggestions were not ignored, but instead will be incorporated in the Sexual Violence Prevention Strategy as appropriate, which is expected to be rolled out in September 2019.

Ms. Blanchard, the Vice-President of Students and Enrolment reminded the Board of Governors that the revised Sexual Violence Policy must be implemented by September 2019 as per the Provincial Government's direction. Therefore, the consultation process was structured to be completed when the majority of students, staff and faculty were present on campus, and prior to the summer semester. Throughout the consultation process, the Carleton community was encouraged to submit their feedback through various mediums, including: anonymous emails, 19 scheduled workshops, and through 21 meetings with student, staff, and union groups. Carleton has published reports including all of the policy feedback received along with the rationale as to why feedback was or was not included in the policy. Many Ontario universities, including Ottawa, Ryerson, Guelph, as well as the Ottawa Police Services have been impressed with Carleton's consultation process on this matter, and have asked how to replicate it.

The consultation process provided many changes to the 2019 Sexual Violence Policy, including but not limited to: relationship guidelines with student, staff, faculty and disclosure requirements, an immunity clause for minor drug and alcohol offences, a conflict of interest clause, and an revised appeal time limit, appeal board and sexual violence review committee.

After a through discussion of the policy it was decided that the policy would go forward with a motion for approval by the Board. Management expressed that a consultation process will be undertaken for revisions to the policy prior to the September 2022 deadline and a full Sexual Violence Prevention Strategy will be established by Fall 2019.

As recommended by the Community Relations and Advancement and Governance Committees, it was moved by Mr. Evans and seconded by Dr. Sloan to approve the revised Sexual Violence Policy, as presented. The motion carried with four opposed.

7. ITEMS FOR INFORMATION

7.1 Report from the Chair

The Chair congratulated Jennifer Conley, Chief Advancement Officer and her team on the success of the Here for Good Campaign for reaching their \$300 million goal. The celebration for this accomplishment took place on April 17th, 2019. Additionally, Gary Nower, Assistant Vice-President of Facilities Management and Planning and Kristin Conner were thanked for providing a tour of the Health Sciences Building to the Board of Governors members. The Chair reminded members of the Joint Board and Senate reception which will take place on May 31st, 2019, as well as Convocation, where the new Chancellor, Yaprak Baltacioğlu, will be installed, and the Board of Governors Award for Outstanding Community Achievement will be presented to recipient Frohan Foroutan.

7.2 Report from the President

The President's report was circulated in advance.

President Benoit-Antoine Bacon congratulated Jennifer Conley, Chief Advancement Officer and team for reaching the \$300 million goal in the Here for Good Campaign.

There were two Ministers of campus in April. The Honourable Catherine McKenna, Federal Minister of Environment and Climate Change visited Carleton on April 5th, 2019 to highlight support for sustainability, energy efficiency, and climate change adaptation. Additionally, the Honourable Raymond Cho, Provincial Minister for Seniors and Accessibility delivered a speech to honour the Paul Menton Centre volunteers on April 1st, 2019.

Carleton's partnership with the Ottawa Symphony Orchestra at Dominion Chalmers Church was launched on April 1st, 2019 which will lead to experiential learning and development opportunities for Carleton students.

Rafik Goubran, Vice-President (Research and International) has launched an internal competition: The Multidisciplinary Research Catalyst Fund. Of the 31 applicants, 10 projects will receive the full-funding amount of \$50,000, where nine remaining projects will receive partial funding.

There are various construction projects currently taking place on campus, including: the Health Sciences Building, the Advanced Research and Innovation in Smart Environments (ARISE) Building, Co-generation facility, and the Nicol Building for the Sprott School of Business.

A brief enrolment and recruitment update was provided. As compared to last year, Carleton's admission rate has increased 17%.

Finally, President Bacon addressed the Provincial Government budget, and stated that he will be attending a consultation process in the near future to better understand how this matter will affect Carleton.

7.3 Committee Chair Updates

a) Building Program Committee

Mr. Dale Craig, Chair of the Building Program Committee stated that the committee had not met since the last Board of Governors meeting. However, he had taken a tour of the Health Sciences Building and was very pleased with its progress. Additionally, Dr. Smith, who works in the building, stated that students are very encouraged and pleased with this addition to campus.

Mr. Craig provided brief updates on the remaining construction projects on campus. The Nicol Building for the Sprott School of Business will serve as a beautiful centerpiece of campus when completed, and is the first step in completing an additional quad. Similarly, the Faculty of Engineering and Design – Student Design Centre, approved at the March 25th Board of Governors Meeting, will be a promising addition to campus.

Finally, the status of residence buildings were inquired about. Additional residence buildings are being considered future projects, and would be funded through ancillary budgets. Therefore, demand for these projects must be proven before they are considered by the Board of Governors.

b) Community Relations and Advancement

Mr. Dan Fortin, Chair of the Community Relations and Advancement Committee provided an update from the April 10th, 2019 meeting. Mr. Fortin thanked Dr. Elinor Sloan, Vice-Chair of the committee, for chairing the last meeting in his absence.

At the meeting, the Director of University Communications, provided an update on Carleton's ongoing reputational project. Additionally, the Vice-President (Students and Enrolment) reported on the 2019-20 admission statistics. Ms. Bailey Reid, Sexual Assault Services Coordinator delivered an in-depth overview of the consultation process for the updated Sexual Violence Policy. The Chief Advancement Officer, and her team were congratulated for the success of the Here for Good campaign, and their celebration of its conclusion on April 17th, 2019.

c) Finance Committee

Mr. Bob Wener, Chair of the Finance Committee provided a brief overview of the April 11th, 2019 meeting.

The Finance Committee recommended the Statement of Investment Policies and Procedures for the Fund created under the Carleton University Retirement Plan (SIPP) be approved by the Board of Governors. This item was required to be updated based on new legislation.

Additionally, Mr. Wener stated that the capital and deferred maintenance projects are still on budget. Lastly, the Finance Committee presented an Operating Budget with a \$7 million surplus. The allocation of the surplus will come forward for consideration by the Board in fall 2019.

Mr. Wener was thanked for his seven years of service on the Board of Governors.

d) Governance Committee

Mr. K. Evans, Chair of the Governance Committee provided an update from the April 15th, 2019 meeting.

The two items discussed at the previous meeting were the Sexual Violence Policy and the potential restructuring of the standing committees of Board of Governors. Revised terms of reference for standing committees will be brought forward to the Board of Governors at the June meeting.

8. OPEN- OTHER BUSINESS

There was no other business to be addressed.

9. OPEN-QUESTION PERIOD

There were no other questions.

10. END OF OPEN SESSION AND BRIEF NETWORKING BREAK

There being no further business, it was moved by Mr. Ullett, seconded by Mr. Wener to adjourn the Open Session of the Board of Governors at approximately 5:20 p.m.