

Policy Name: Bicycles, E-Bikes, Rollerblade, Scooter, and Skateboard
Originating/Responsible Department: Campus Safety Services
Approval Authority: Senior Management Committee October 2004
Date of Original Policy: 2004
Last Updated: June 2022
Mandatory Revision date: June 2027
Contact: Campus Safety Services

Policy:

The university encourages the use of bicycles, e-bikes, rollerblades, scooters (non- electric), and skateboards in a safe and courteous manner as a method of land transportation on campus. To ensure the safety of both users and the community as a whole, this policy sets out the regulations and methods of enforcement for use of these devices.

Motorized accessible scooters are exempt under this policy and guidance concerning use of those appliances/devices should be sought through Accessibility for Persons with Disabilities Policy/ Accessibility for Ontarians with Disabilities Act (AODA).

As active transportation and mechanized travel technologies are constantly changing, an informal review will take place annually to ensure that this policy remains in-step with any new developments or requirements.

Purpose:

The purpose of this policy is to ensure the safety of users of bicycles, e-bikes, rollerblades, scooters (non-electric), and skateboards, and the university community as a whole.

Scope:

This policy applies to the entire university community including all Carleton University employees, students, contractors, partners, and visitors.

Roles and Responsibilities:

Regulations:

1. Bicycles, e-bikes, rollerblades, scooters (non-electric), and skateboards are permitted as ground transportation only, and can be used on public roadways and multi-use pathways (MUPs)/sidewalks across campus, as long as the device is operated as intended by the manufacturer in a courteous and safe manner.
2. Carleton University shall not be responsible for the loss or damage to any property of or personal injury to individuals. Any damage, loss of property, or injuries on campus should be reported to Campus Safety Services and the Office of Risk Management to facilitate documentation of the incident and/or investigation.

3. Bicycle and scooter (non-electric) stands shall be provided as needed in various locations on campus by Facilities Management and Planning in consultation with Campus Safety Services (Patrol and Parking Services). Bicycles are not to be locked on handrails, handicap ramps, buildings, trees, or any other location besides racks provided by the university for the purpose of securing the vehicle.
4. E-bikes not matching the size and dimension of a regular bicycle may not be parked in bicycle storage areas or in non-designated areas (i.e.: building entrances, grass/turf, etc.). E-bikes must be secured on designated hard surface parking areas by self-locking devices to the unit's frame/tire and batteries may only be charged using purpose-built and designated University infrastructure.
5. Likewise, scooters must be secured in designated scooter parking/storage areas and locked by the operator to prevent theft. Rollerblades, scooters and skateboards are not permitted in campus parking garages.
6. Bicycles, e-bikes, rollerblades, scooters and skateboards are not permitted in campus buildings or tunnel system except in approved storage areas.
7. Carleton University has entered into an Electric Scooter Pilot Program agreement with an electric scooter rental provider. Electric Scooters may be rented from the provider as a mode of transit to/from campus but must be parked/stored at the designated electric scooter pickup/drop-off areas. Electric scooters **cannot** be operated on campus property beyond the designated pickup/drop-off areas. Electric scooters are not permitted to be used on any campus roadways, sidewalks/multi-use pathways (MUPs), in buildings or the tunnel system. **Scooters maintained by the provider are geo-fenced and will not power-up on campus outside of designated pick-up/drop-off areas.**
8. Individuals using bicycles, rollerblades, scooters (electric and non-electric), and skateboards must do so in a safe and courteous manner having respect for all pedestrians and vehicular traffic and following all applicable municipal bylaws, provincial laws and university policies. Refer to the Carleton University Parking and Traffic Regulations on the Parking Services website for traffic enforcement and regulations concerning operation of bicycles, e-bikes, rollerblades, scooters (electric and non-electric), and skateboards on campus roadways.
9. Any trick, stunt, or maneuver whatsoever (i.e.: skateboarding on ledges, stairs, or rails) that could cause damage to property or injury to persons is strictly prohibited on university property.

Enforcement:

Campus Safety Services may remove bicycles, e-bikes, scooters, or other like implements placed or stored in violation of this policy.

At the discretion of Campus Safety Officers, a reported initial violation of this policy may result in a verbal warning and/or institutional sanction being placed against the offending party. Flagrant or continual breaches of this policy may result in charges being issued under the Trespass to Property Act by means of a Provincial Offence Notice for engaging in prohibited activity.

Definition:

“Electric Scooter”: means a personal device with no more than three wheels that has handlebars, is designed to be stood upon by the operator, and is powered by an electric motor that is capable of propelling the device with or without human propulsion at a speed of no more than 35 kilometers per hour on an outdoor paved level surface.

Contacts:

Director, Campus Safety Services

Related Policies:

Accessibility for Persons with Disabilities Student Rights and Responsibilities

Student and Visitor Trespass from University Property

Carleton University Parking and Traffic Regulations – posted on the Parking Services website