

Policy Name:	Bicycles, E-Bikes, Rollerblade, Scooter, and Skateboard Policy
Originating/Responsible Department:	Campus Safety Services
Approval Authority:	Senior Management Committee
Date of Original Policy:	October 2004
Last Updated:	December 2021
Mandatory Revision date:	December 2026
Contact:	Campus Safety Services

Policy:

The university encourages the use of bicycles, e-bikes, rollerblades, scooters, and skateboards in a safe and courteous manner as a method of land transportation on campus. To ensure the safety of both users and the community as a whole, this policy sets out the regulations and methods of enforcement for use of these devices.

Motorized accessible scooters are exempt under this policy and guidance concerning use of those appliances/devices should be sought through Accessibility for Persons with Disabilities Policy/Accessibility for Ontarians with Disabilities Act (AODA).

As active transportation and mechanized travel technologies are constantly changing, an informal review will take place annually to ensure that this policy remains in-step with any new developments.

Purpose:

The purpose of this policy is to ensure the safety of users of bicycles, e-bikes, rollerblades, scooters, and skateboards, and the university community as a whole.

Scope:

This policy applies to the entire university community including all Carleton University employees, students, contractors, partners, and visitors.

Regulations:

1. Bicycles, e-bikes, rollerblades, scooters, and skateboards are permitted as ground transportation only, and can be used on public roadways and multi-use pathways (MUPs)/sidewalks across campus, as long as the device is operated in a courteous and safe manner.
2. Carleton University shall not be responsible for the loss or damage to any property of individuals referred to in this policy. Any damage, loss of property, or injuries on campus should be reported to Campus Safety Services to facilitate documentation of the incident and/or investigation.
3. Bicycle and scooter stands shall be provided as needed in various locations on campus by Facilities Management and Planning in consultation with Campus Safety Services (Patrol and Parking Services). Bicycles are not to be locked on handrails, handicap ramps, buildings, trees, or any other location besides racks provided by the university for the purpose of securing the vehicle.

4. E-bikes not matching the size and dimension of a regular bicycle may not be parked in bicycle storage areas or in non-designated areas (i.e.: building entrances, grass/turf, etc.). E-bikes must be secured on designated hard surface parking areas by self-locking devices to the unit's frame/tire and batteries may only be charged using purpose-built and designated University infrastructure.
5. Likewise, scooters must be secured in designated scooter parking/storage areas and locked by the operator to prevent theft. Rollerblades, scooters and skateboards are not permitted in campus parking garages.
6. Bicycles, e-bikes, rollerblades, scooters and skateboards are not permitted in campus buildings or tunnel system except in approved storage areas.
7. Individuals using bicycles, rollerblades, scooters, and skateboards must do so in a safe and courteous manner having respect for all pedestrians and vehicular traffic and following all applicable city and provincial laws. Refer to the Carleton University Parking and Traffic Regulations on the Parking Services website for traffic regulations concerning operation of bicycles, e-bikes, rollerblades, scooters, and skateboards on campus roadways.
8. Any trick, or maneuver (i.e.: skateboarding on ledges, stairs, or rails) that could cause damage to property or injury to persons is strictly prohibited on university property.

Enforcement:

Campus Safety Services may remove bicycles placed or stored in violation of this policy.

At the discretion of Campus Safety Officers, a reported initial violation of this policy may result in a verbal warning and/or institutional sanction being placed against the offending party. Flagrant or continual breaches of this policy may result in charges being issued under the Trespass to Property Act by means of a Provincial Offence Notice for engaging in prohibited activity.

Contacts:

Director, Campus Safety Services

Related Policies:

Accessibility for Persons with Disabilities

Student Rights and Responsibilities

Student and Visitor Trespass from University Property

Carleton University Parking and Traffic Regulations – posted on the Parking Services website