



Canada's Capital University

Policy Name:	Environment and Sustainability Policy
Originating/Responsible Department:	Facilities Management and Planning
Approval Authority:	Senior Management Committee
Date of Original Policy:	February 2020
Mandatory Revision Date:	February 2022
Contact:	AVP (Facilities Management and Planning)

Purpose:

This policy outlines Carleton University's commitment to embedding continuous environmental and sustainable improvement to further enhance performance, in Carleton's operations. A commitment to sustainability allows the University to reduce its collective impact while ensuring that both existing and future generations of students, staff and faculty continue to enjoy Carleton's unique campus.

Scope:

This policy applies to all members of the Carleton University community, including employees, volunteers, students and visitors. Contractors hired by the University are also expected to observe and comply with this Policy where applicable.

Objectives:

The University acknowledges the important role it plays in developing the environmental and sustainable stewardship in academic and operational spheres of influence. The University also has a distinct role to enable students to have skills and knowledge to make positive sustainable change. In order to achieve these aims, the University will ensure that sustainability is applied as a driver that delivers wider strategic goals, whilst also enabling decisions and actions to deliver on sustainable outcomes.

The University's commitment is set out within the following framework of strategic objectives and programs:

- Maintain or exceed compliance with all relevant environmental legislation and regulations, and any other relevant internal and external compliance obligations;
- Ensure continuous improvement by establishing procedures and associated sustainability performance targets that are reviewed and reported annually;
- Reduce carbon emissions and further explore the possibilities of less carbon intensive energy sources through the Implementation of projects within our evolving Energy Master Plan;
- Consider environmental impact when awarding contracts;

- Reduce waste diversion and promote a 'zero waste' principle (rethink, reduce, reuse, recycle) in order to minimize the environmental impact from waste generation and the use of natural resources;
- Prevent pollution by managing and reducing emissions to air and discharges to water, and reducing water consumption;
- Reduce the environmental impact of the university procurement processes where possible by maintaining Fairtrade status and supporting the purchase of more sustainable products and services from responsible contractors and suppliers; the university will look into environmental impact when awarding contracts on campus;
- Minimize carbon emissions where possible arising from business travel, commuting and deliveries and encouraging reduced dependency on single occupancy car travel to and from the campus;
- Incorporate the principles of sustainable development into all new build and major renovation projects and integrate climate mitigation and adaptation measures where appropriate and feasible;
- Build partnerships and take part in networks to share experience and knowledge of sustainability with all internal and external stakeholders including student unions and help guide discussion on sustainability issues;
- Developing extra-curricular activities that promote environmental awareness and responsibility across the university campus community; and
- Engage the Carleton University community in sustainability and environment-related initiatives on an ongoing basis and communicate our progress.

Responsibilities:

The Sustainability Manager will oversee the implementation of environmental and sustainability-related initiatives at Carleton University, in collaboration with the Director, Energy and Sustainability Services and other stakeholders as necessary.

Supporting Documents:

Sustainability Strategy

Energy Master Plan

Campus Master Plan

Contacts:

Assistant Vice-President (Facilities Management and Planning)

Director, Energy and Sustainability Services

Sustainability Manager