

Policy Name:	Gambling Policy
Originating/Responsible Department:	Vice-President (Students & Enrolment)
Approval Authority:	Senior Management Committee
Date of Original Policy:	March 2008
Last Updated:	June 2023
Mandatory Revision Date:	June 2028
Contact:	Vice-President (Students & Enrolment)

Policy Statement:

Carleton University is a public institution, and as such, all applicable laws, by-laws and regulations, as it applies to gambling, shall be enforced. Any exchange of money, chips or system of score-keeping which constitutes or indicates gambling is occurring without a permit will be deemed a violation of this policy.

In keeping with this, with the exception of research activities, gambling is not permitted in any buildings or grounds of the Carleton University or by virtual means, unless approved by the Executive Director, Office of Risk Management and a proper license is obtained for the Alcohol and Gaming Commission of Ontario (AGCO).

Purpose:

The purpose of this policy is to define Carleton University's position related to gambling events on university property or resources.

Scope:

The policy applies to all students and student groups, staff, faculty and visitors at Carleton University.

Procedure:

1. Any individual or group wishing to organize a charity gaming event or other event related to gambling must complete a Risk Assessment and submit to the Executive Director, Office of Risk Management. The Risk Assessment forms are available on the Student Affairs website: <https://carleton.ca/studentaffairs/> . Events will be approved at the discretion of the Executive Director, Office of Risk Management.
2. Upon approval by the Executive Director, Office of Risk Management the individual or group wishing to organize a charity gaming event or other event related to gambling must apply through the Alcohol and Gaming Commission of Ontario (AGCO) for a permit.
3. Any individual student or student group found in violation of this policy shall be subject to sanctions as outlined in the Student Rights and Responsibilities Policy.

4. Faculty and staff found in violation of this policy will be subject to remedial and disciplinary action, in accordance with any applicable collective agreement.

Roles and Responsibilities:

- Office of Risk Management
 - Role:
 - Review of Risk Management forms submitted
 - Approval of all events related to gambling on university property
 - Referral of approved gambling events to the Alcohol and Gaming Commission of Ontario (AGCO) for a permit
- Office of Student Affairs
 - Role:
 - Review of Risk Management forms submitted (for students only)
 - Follow-up with any cases of violation of this policy with students, with the *Student Rights and Responsibilities Policy*
- Human Resources
 - Role:
 - Follow-up with any cases of violation of this policy with faculty and staff, with any applicable collective agreement.

Contacts:

Provost & Vice-President (Academic)

Vice-President (Students and Enrolment)

Associate Vice President, Student Affairs & Student Life

Executive Director, Office of Risk Management

Assistant Vice-President, Human Resources

Links to related policies

[Student Rights and Responsibilities Policy](#)

[Commercial and Supplemental Revenue-Generating Activities Policy](#)