

Policy Name:	Student Housing
Originating/Responsible Department:	Vice-President (Students and Enrolment)
Approval Authority:	Senior Management Committee
Date of Original Policy:	November 2024
Last Updated:	November 2024
Mandatory Revision Date:	November 2029
Contact:	Executive Director, Housing and Residence Life

Policy Statement:

The Student Housing Policy is established to describe the principles/commitments to student housing, appropriate institutional infrastructure, off-campus housing resources, and any other commitments, supports or services available at Carleton University in respect to student housing. The Policy aligns with legislated requirements under [Bill 185](#), the Cutting Red Tape to Build More Homes Act, 2024 and the directives issued thereunder.

Purpose:

As a community, Carleton University is committed to supporting student housing and recognizes the complex and varying needs of our student body. The purpose of this Policy is to describe our commitment to student housing and the policies, services and supports available to Carleton University students.

This Policy is also intended to:

- a) Outline our policy commitments and principles around the provision of student housing;
- b) Confirm our institutional infrastructure designed to serve students looking for support related to student housing;
- c) Commit to comprehensive off-campus housing resources, and:
- d) Confirm our supports, services and commitments to students related to on-campus student housing.

Scope:

This Policy applies to all registered students at Carleton University. This Policy does not replace and/or supersede existing policies and/or frameworks.

Procedure:

1. Principles/Commitments to Student Housing

- We are committed to providing student housing support and resources that are easily accessible online through the Housing and Residence Life website (housing.carleton.ca) and in-person through student staff on each floor, the Department of Housing and Residence Life office in room 261 Stormont House, and the 24/7 reception desk in the Terraanga Commons lobby.
- We are committed to providing housing in suite-style and traditional-style spaces for undergraduate and graduate students with multiple price points.
- Residences have rooms and suites for those with visible and non-visible disabilities. We are committed to continuously improving accessibility in residence for all students.
- Through the Attendant Services Program, Carleton University offers attendant and personal care services, 24-hours per day, 12 months of the year at no cost to students with physical disabilities living in residence.
- We are committed to the ongoing development of community partnerships within the Ottawa area.

2. Appropriate Institutional Infrastructure

- The Housing and Residence Life office provides personal support, information and guidance to students through:
 - i. A support and triage system available 24/7, in-person meetings and office hours, and through virtual means including, but not limited to, upper-year student staff living on each floor and professional live-in staff; and,
 - ii. A dedicated website (housing.carleton.ca) that is regularly updated and a contact point through multiple electronic means.

3. Off-campus Housing Resources

- Comprehensive off-campus housing resources are provided to students including:
 - i. A partnership with Places4Students.com – an off-campus housing website providing students with high-quality rental property listings;
 - ii. Advice on where to seek legal support, financing opportunities and assistance;
 - iii. General education and resources that are available in person and on a dedicated website (housing.carleton.ca/current-residents/off-campus-housing);
 - iv. Information on short-term housing options within the Ottawa community; and,
 - v. Sharing information on institutionally endorsed off-campus housing locations within the Ottawa area.

4. Commitments, Supports and Services

- Throughout the term of this Policy, we:
 - i. Commit that all current secondary school and Collège d'enseignement général et professionnel (CEGEP) students, including international students, entering first-year in the fall term who receive an offer of admission before early May are guaranteed a double traditional room which must be accepted with a paid deposit by early June. Specific dates are set by August the year before and are communicated with all prospective and new first-year students;
 - ii. Acknowledge our work on the traditional lands of Indigenous communities and this will inform the work and initiatives put forth in this policy to support student housing for all; and,
 - iii. Acknowledge the need to integrate Equity, Diversity, Inclusion and Accessibility throughout our student supports and services.

Roles and Responsibilities:

Executive Director, Housing and Residence Life

The Executive Director, Housing and Residence Life has the responsibility to implement this Policy and ensure appropriate student housing services and supports are available.

Contacts:

Executive Director, Housing and Residence Life

Links to related Policies:

[Housing and Residence Life Policies](#)

[Residence Standards](#)

[Residence Agreement](#)