

Policy Name:	Project Hero
Originating/Responsible Department:	Vice-President (Students and Enrolment)
Approval Authority:	Senior Management Committee
Date of Original Policy:	September 2009
Last Updated:	June 2025
Mandatory Revision Date:	June 2030
Contact:	Vice-President (Students and Enrolment)

Policy Statement:

Carleton University has established a scholarship program to provide financial assistance towards the post-secondary education of dependants of Canadian Forces personnel killed while serving in an active military mission as determined by Canadian Forces criteria.

Purpose:

Carleton University will provide financial assistance for tuition fees during eight academic terms and on-campus residence fees for the first two academic terms.

This scholarship program is effective from September 1, 2009 to August 31, 2030. After this period, the program may be renewed following an assessment. However, recipients of the scholarship before August 31, 2030 will be entitled to continue benefiting from the scholarship as per the details of the program below.

Scope:

To be eligible, the recipient must be:

1. a citizen or permanent resident of Canada;
2. a dependant of a Canadian Forces personnel killed while serving in an active mission;
3. under the age of twenty-six; and
4. registered as a full-time undergraduate student at Carleton University, in a program of study eligible for funding by the province of Ontario.

Dependants' status will be determined as per the Canada Revenue Agency criteria.

The value of the scholarship is equivalent to:

1. the amount of full-time tuition fees for the program. As per university policies, tuition fees do not include incidental, ancillary, administrative and compulsory fees, and,
2. the amount of the on-campus Traditional-Style Double Room residence fee (excluding meal plan).

The scholarship is valid for:

1. a period of 8 full-time academic terms (minimum two credits per term) in the case of the tuition fees, and
2. the first 2 full-time academic terms in the case of the on-campus Traditional Style Double Room residence fee.

Procedure

Application forms must be completed and submitted to the Awards and Financial Aid Office prior to the first academic term of study.

If the recipient changes their registration from a full-time to a part-time status, the recipient will reimburse a prorated portion of the scholarship already received for the academic term in which the change occurred.

The scholarship replaces other scholarships offered by Carleton University, including but not limited to, renewable entrance scholarships, in-course scholarships and Prestige Scholarships.

The fiscal status of the scholarship will be in accordance with the Income Tax Act.

The value of the scholarship will be credited to the student account before each academic term as per Carleton University guidelines.

Roles and Responsibilities

The Awards and Financial Aid Office will collect/review/approve applications and administer the scholarship award in accordance with this policy.

The Director, Student Awards and Financial Aid will communicate with the Director General, Personnel and Family Support Services of the National Defence to confirm the eligibility to the scholarship program of Canadian Forces personnel killed while serving in an active mission.

Contacts:

Vice-President (Students and Enrolment)
Director, Student Awards and Financial Aid

Links to related Policies: