

Policy Name:	Chemical Pesticide Use
Originating / Responsible Department:	Facilities Management and Planning
Approval Authority:	Senior Management Committee
Date of Original Policy:	August 1999
Last Updated:	September 2025
Mandatory Revision Update:	September 2030

Policy:

Chemical pesticide use will be strictly controlled at Carleton University in order to protect the university community and the environment from unnecessary exposure to hazardous substances.

Purpose:

The purpose of this policy is to ensure that chemical pesticides such as fungicides, herbicides and insecticides are used only as solutions of last resort within the broader framework of Carleton University's Integrated Pest Management (IPM) Program and in compliance with all applicable government regulations. Within the IPM program, a hierarchy of administrative, mechanical, biological and lastly chemical controls is used to control undesirable organisms, plants, insects or animals to ensure compliance with relevant provincial and federal legislation and to recognize the university's commitment to the highest achievable standard of environmental quality.

Scope:

This policy applies to all employees, contractors and students of Carleton University, as well as to all building occupants and visitors.

This policy does not apply to chemical pesticides used for research purposes in controlled laboratory environments.

Procedures:

1. Facilities Management and Planning administers Carleton University's IPM program.
2. All requests for pest control must be submitted to the Facilities Management and Planning via the FMP Service Centre.
3. If specific circumstances, as guided by the IPM program, indicate that the application of chemical pesticides is required, Facilities Management and Planning will clearly communicate the impending pesticide application to all affected members of the university community. After the chemical pesticide has been applied, warning signs will be posted.
4. No other departments or members of the university community may use or store chemical pesticides on campus.
5. FMP shall retain records of chemical pesticide purchases, usage and storage in accordance with its statutory obligations.

Roles and Responsibilities:

All members of the university community are responsible for adhering to this policy and are required to submit requests for pest control to Facilities Management and Planning (FMP) via the FMP Service Centre.

FMP is responsible for reviewing requests for pest control and determining effective solutions compliant with statutory obligations. FMP is also responsible for maintaining records of chemical pesticide purchases, usage and storage on campus.

Any third-party service providers that the University engages with in the management of pests on campus are required to perform work in accordance with applicable laws including the Pesticides Act.

Contact: Associate Vice-President (Facilities Management and Planning)
Director, Operations & Maintenance Services

Related Policies:

Hazard Reporting Policy
Environmental Health and Safety Policy
Environment and Sustainability Policy