SENATE MEDALS POLICY

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1. General Medals Policy

1.1 The Medals

Carleton University awards the following medals, when merited, at convocation.

Governor General's Medals Gold (Graduate students)
Governor General's Medals Silver (Undergraduate students)
Chancellor's Medal
President's Medal
University Medal for Outstanding Graduate Work – Doctoral
University Medal for Outstanding Graduate Work– Master's
University Medal - Undergraduate
Senate Medal for Outstanding Graduate Work - Doctoral
Senate Medal for Outstanding Graduate Work - Master's
Senate Medal for Outstanding Academic Achievement – Undergraduate

1.2 With the exception of the Governor General's Medals, a student will not be awarded more than one medal for the same body of work.

2. Policy on Undergraduate Medals

1. To be eligible for a medal or prize at graduation, a student must have completed a minimum of 10.0 credits towards the degree at Carleton. Students should not be denied consideration of medals on the grounds that they do not meet the residency requirements for (1) students who have studied on a university-sanctioned exchange program; (2) students who have studied at the University of Ottawa on exchange; and (3) students who are required by their program to study at another institution.

2. The Senate Medals for Outstanding Academic Achievement will be awarded to the top 3% of the graduating class in each degree, subject to the requirement that, in all cases, the Overall GPA must be at least 10.60. Students receiving a University Medal are excluded from consideration for a Senate Medal.

3. The initial ranking of students shall be on the basis of overall Cumulative Grade Point Average calculated only on the courses taken at Carleton for the degree. This average is to be calculated to two decimal places, not rounded.

4.a. The recipients of the Governor General's medals at the undergraduate level will be selected from the graduates within that academic year. The medals will be awarded in the Spring to the top two graduates from the Winter and Spring classes and in the Fall to the top graduate from the Fall graduating class.

In the event of a tie, the Senate Medals & Prizes Committee reserves the right to consider additional criteria within the students' academic record(s) to select the recipient(s).

4.b. The Chancellor's and President's Medals will be awarded, when merited, at both the Spring and Fall graduations.

The Chancellor's Medal(s) is awarded to the undergraduate student(s) in an Honours, 15-credit degree, or Major program in the graduating class with the highest overall average after the Governor-General's medalist(s). Multiple Chancellor's Medals will be given when there is a tie.

The President's medal is awarded to the undergraduate student in a 15-credit degree with the highest overall average in the graduating class after the Governor-General's medalist (if that medalist is from a 15-credit degree program). The Overall CGPA must be to two decimal points and, in case of a tie, the Major CGPA will be considered.

5. University medals at the undergraduate level shall be awarded to the top 1% of the graduating class in each Faculty, subject to the requirement that, in all cases, the overall GPA must be at least 10.6.

6. Such additional guidelines as the Committee may, from time to time, find appropriate shall be brought to Senate for approval.

3. Policy on Governor General's Medals at the Graduate Level

The recipients of the Governor General's medals at the graduate level will be selected from graduates within that academic year. The medals will be awarded in the Spring to the top graduate from the Winter and Spring classes and in the Fall to the top graduate from the Fall graduating class.

4. Policy on University Medals for Outstanding Graduate Work

Criteria for the University Medals for Outstanding Graduate Work

<u>Ph.D. Level</u>

(i) Outstanding thesis as judged by the examining committee, the external examiner's report and recommendation, the supervisor's report and the report of the chair of the examining committee.

(ii) The candidate's record of research outputs such as publications, conference presentations, public engagement, or other relevant activities.

(iii) The recommendation of the Faculty Dean. In cases where candidates are equally ranked based on the quality of their thesis and research contributions, the highest CGPA in coursework will serve as the deciding factor.

Master's Level

(i) Outstanding thesis or research project, when applicable.

(ii) In programs where the degree is completed by course work only, the candidate must have demonstrated exceptional academic achievement.

(iii)Where the candidate has written a thesis or a research essay, a statement from the supervisor will be requested. Where the candidate has written a thesis, a statement from the external[1] examiner will be requested.

(iv) The candidate's record of research outputs such as publications, conference presentations, public engagement, or other relevant activities.

(v)The recommendation of the Faculty Dean.

In cases where candidates are equally ranked based on the quality of their thesis and research contributions, the highest CGPA in coursework will serve as the deciding factor.

5. Policy on Senate Medals for Outstanding Graduate Work

1. The status of the Senate Medals for Outstanding Graduate Work is one level immediately below that of the two University Medals for Outstanding Graduate Work (Doctoral and Master's). The Senate Medals are meant to recognize runners-up for the University Medals.

2. There are three categories of Senate Medals at the graduate level:

a. Type A: for students in programs with a dissertation or thesis;

b. Type B: for students who complete a research project; and

c. Type C: for students in a coursework-only Master's degree.

[1] At the Master's level, an External Examiner is defined as a member of the committee from outside of the program.

3. There are to be two Senate Medals of Type A (one Doctoral, one Master's) for each of the Faculties. When merited the Committee may recommend additional candidates for Senate Medals beyond the specified number.

4. There are up to two Senate Medals at the Master's level of Type B for the University. The candidate must demonstrate exceptional academic achievement and have received a strong recommendation from the department.

5. There are up to two Senate Medals at the Master's level of Type C for the University. The candidate must demonstrate exceptional academic achievement and have received a strong recommendation from the department.

6. All medals will be awarded in the Spring to the top graduate from the Winter and Spring classes and in the Fall to the top graduate from the Fall graduating class.

7. Given that the Senate Medals are meant to recognize runners-up for the University Medals, the criteria for the Senate Medals are identical to those for the University Medals (q.v.).

8. The candidate recommended to Senate by the Senate Committee on Medals for the Governor-General's Medals at the Graduate Level will continue to be selected from graduates within that academic year. The medals will be awarded in the Spring to the top graduate from the Winter and Spring classes and in the Fall to the top graduate from the Fall graduating class.

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