



*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

Carleton University Senate  
Meeting of February 16, 2018 at 2:00 p.m.  
Senate Room, Robertson Hall

### **MINUTES**

**Attending:** S. Ajila, A. Barclay, S. Blanchard, D. Buss, L. Callaghan, C. Carruthers, A. Chandler, Z. Clayden, W. Clement, J. Coghill, D. Deugo, A. Dodge, L. Dyke, J. Erochko, R. Goubran, E. Grant, N. Grasse, J. Green, P. Gunupudi, A. Hassan, O. Javanpour, W. Jones, C. Joslin, E. Kwan, P. Lagasse, K. Lumsden, M. Neufang, D. Nussbaum, Z. Parkkari, A. Plourde, M. Rooney, D. Russell, L. Schweitzer, P. Smith, A. Summerlee, C. Viju, P. Watzlawik-Li, C. Young.

**Regrets:** A. Bowker, J. Debanne, T. Di Leo Browne, C. Dion, M. Esponda, K. Evans, P. Farrell, W. Horn, S. Klausen, J. Liu, D. Long, J. Miller, H. Nemiroff, J. Paulson, J.C. Prent, A. Shotwell, E. Sloan, S. Taylor, J. Tomberlin, J. Wolfart

**Guests:** Prof. Wei Shi (nominee for Senate), Jennifer Conley and Holly Greatrex from Department of University Advancement

**Recording Secretary:** Kathy McKinley

### **Open Session:**

- 1. Welcome (Chair)**
- 2. Approval of Agenda (open)**

It was **MOVED** (Z. Clayden, E. Grant) that Senate approve the open agenda for the meeting of Senate on February 16, 2018, as presented.  
The motion **PASSED**.

### 3. **Minutes:** January 26, 2018 (open session)

It was **MOVED** (M. Neufang, L. Schweitzer) that Senate approve the minutes of the Senate meeting on January 26, 2018, as presented.

The motion **PASSED**.

### 4. **Matters Arising:**

Jennifer Conley and Holly Greatrex from the Department of University Advancement presented information on Student Awards, in response to a question from a Senator at the meeting on January 26, 2018.

The Chair thanked them for their presentation. There were no questions from the floor.

### 5. **Chair's Remarks**

- a. The Chair announced the re-establishment of the Convocation Steering Committee. This committee will reside in the President's office and will be charged with making decisions regarding the Convocation budget, changes to the Convocation schedule, and other major issues around Convocation. The constitution of the committee includes 5 members: the President, the Marshal of Convocation, the Provost, the Executive Assistant to the President, and the Assistant University Secretary.
- b. During the recent trip to India by members of the Federal Government, Navdeep Baines, Minister of Innovation, Science and Economic Development, signed two agreements for cooperation between India and Canada. One of these is the Canada-India Acceleration Program (CIAP) to support 50 women entrepreneurs from each country. Women from Canada would scale up their companies for untapped markets in cities across India and 50 women from India would travel to Canada to do the same. The Chair acknowledged Harry Sharma, Director of the Canada India Centre, and Carleton Board member Pradeep Merchant, who helped to facilitate the agreements and the financial support from both countries.

- c. The Chair announced that negotiations for the purchase of the Dominion Chalmers United Church are ongoing, and an announcement is forthcoming.
- d. The Chair spoke to a number of strategies to engage and support Indigenous students, including scholarships at the undergraduate and graduate level and recruitment of Indigenous faculty.

## 6. Question Period

### a. Questions submitted in advance:

- 1) *We have not received an update for some time on the progress of the presidential search. Would it be possible for a representative of the Board of Governors to speak to Senators about this at our next meeting?*

Carleton Board of Governors Chair Chris Carruthers spoke to this item. The Presidential search is going well. There has been strong interest and the committee is pleased with the caliber of the applicants. The search firm is screening applicants over the next few weeks. Updates will continue to be posted regularly on the presidential search website.

- 2) *An update on the activities of the Honorary Degrees Committee would be useful. Is it possible to know who they are considering, and whether there have been debates or issues about the candidates?*

The Chair of the Honorary Degrees committee described the process involved in receiving and approving honorary degree nominees in the Closed Session of Senate.

The Chair of Senate noted that the names of nominees that come to the Honorary Degrees Committee cannot be shared and must remain strictly confidential. Only the names of nominees who have been recommended by the committee will be brought forward to a closed session of Senate for approval.

### b. Questions from the floor

There were none.

## 7. Reports:

### a. Senate Academic Program Committee (L. Dyke)

#### i. Major Modifications

The Committee prepared an omnibus motion to cover major modifications to existing programs. All modifications have been approved by Faculty Boards and have passed through the Quality Assurance process before coming to Senate.

It was **MOVED** (L. Dyke, Z. Parkkari) that Senate approve the major modifications as presented with effect from Fall 2018.

The motion **PASSED**.

Modifications included in the omnibus motion are listed below for information:

- The deletion of the Minor in Business for the B.Sc. Honours in Applied Physics program as presented with effect from Fall 2018.
- The deletion of the Minor in Business for the B.Sc. Honours and B.Sc. Major in Earth Sciences programs as presented with effect from Fall 2018.
- Major modifications to the Graduate programs in Architecture as presented with effect from Fall 2018.
- The introduction of SERG 5004 as presented with effect from Fall 2018.

#### ii. Dominican University College Major Modifications

Carleton University manages the quality assurance of Dominican University College programs. Carleton University Senate does not approve the modifications, but ratifies the quality assurance process.

It was **MOVED** (L. Dyke, W. Jones) that Senate ratify the outcome of the quality assurance process for the major modifications to the MA in Philosophy program at the Dominican University College as presented with effect from Fall 2018.

The motion **PASSED**.

## 7. Reports:

### b. Senate Academic Governance Committee (Clerk)

- i. Modification to Academic Governance of the University, regarding the meeting schedule of Senate.

It was **MOVED** (D. Russell, Z. Clayden) that Senate approve the proposed modification to Article 5.2.2 and the addition of a new Article 5.2.7 in the Academic Governance of the University document, and the corresponding section in the Senate By-Laws, to allow Senate to meet on short notice.

#### Proposed Changes to AGU (in red):

5.2.2 Unless otherwise determined by Senate Executive, Senate meets once a month during the period from September to June. A special meeting of Senate shall be convened upon request, to the Clerk, of at least ten members of Senate. **Senate Executive may call a meeting with short notice when an issue arises that requires a timely response.**

**5.2.7 The Notice of Motion period for a short-notice meeting of Senate is 48 hours and the meeting will be limited to considering the specific issues identified by Senate Executive. No regular business of Senate will be considered at a short-notice meeting. Any decisions taken at a short-notice Senate meeting will be reviewed at the next scheduled Senate meeting. If Senate is not scheduled to meet within a month of the short-notice meeting, an additional meeting of Senate with at least 10 days' notice will be called within the month following the short-notice meeting. All other rules of Senate, including quorum, will apply to a short-notice meeting of Senate.**

#### Discussion:

Senators asked what Quorum would be for the short-notice meeting. The Clerk clarified that quorum would be the same as it is for regular Senate meetings (25% of members). If the issue is important, it should not be difficult to meet quorum as Senators will want to attend. Media for remote attendance (telephone or Skype) could be available and would further enable the group to meet quorum.

## 7. Reports:

### b. Senate Academic Governance Committee (cont'd)

Senators also requested clarification of the sentence in 5.2.7 regarding the review of decisions made in short-notice meetings of Senate. The Clerk responded that the agenda of the regular Senate meeting would include a review of decisions made during any previous short-notice Senate meetings, and that Senate would always be able to reconsider any of these decisions. Some Senators felt that “review” was too strong a word for this section and that perhaps this sentence should be changed.

It was MOVED (L. Dyke, S. Ajila) that this sentence in the proposed addition to the AGU (5.2.7)

**Any decisions taken at a short-notice Senate meeting will be reviewed at the next scheduled Senate meeting.**

be changed to read

*At the next regular Senate meeting Senators will be informed of the decision taken at the short-notice meeting.*

The motion to amend was **DEFEATED**.

It was MOVED (M. Rooney, A. Barclay) that the following sentence be added to 5.2.7 to clarify the authority of decisions made at short-notice meetings of Senate:

*Decisions made by Senate in short-notice meetings have the same weight and authority as decisions made in regular Senate meetings.*

The motion **PASSED**. This sentence will be added to section 5.2.7 of the AGU.

Finally, several Senators asked under what conditions the short-notice meeting of Senate would be called. The Clerk responded that the Senate Executive Committee calls a short-

## 7. Reports:

### b. Senate Academic Governance Committee (cont'd)

notice meeting of Senate when issues arise that cannot wait until the next regular meeting of Senate.

The Chair called for a vote on the amended motion.  
The motion **PASSED**.

The Senate Office will distribute for information the revised motion with the next Senate meeting materials.

#### ii. SEARC

It was **MOVED** (D. Russell, D. Deugo) that Senate discontinue the Senate Emergency Academic Response Committee, as no issues within the mandate of Senate could be identified requiring a response in less than 48 hours.

The motion **PASSED**.

#### iii. Update to designations of ex officio members of Senate in Academic Governance of the University document and Senate By-Laws

It was **MOVED** (D. Russell, Z. Clayden) that Senate approve three changes to Article 3.2 of the Academic Governance of the University document, and the corresponding sections in the Senate By-Laws, to update the designations of the ex officio members of Senate.

Change *The Associate Vice-President (Academic)*  
To *Vice-Provost and Associate Vice-President (Academic)*

Change *The Associate Provost (Quality Assurance) and Dean of Graduate and Postdoctoral Affairs*  
To *Dean of Graduate and Postdoctoral Affairs*

## 7. Reports:

### b. Senate Academic Governance Committee (cont'd)

Change *The Associate Vice-President (Students and Enrolment) and University Registrar*

To *The Vice-President (Students and Enrolment) and University Registrar*

The motion **PASSED**.

### c. Honorary Degrees Committee (R. Goubran)

It was **MOVED** (R. Goubran, Z. Clayden) that Senate approve the Honorary Degree Policy, as submitted by the Senate Honorary Degrees Committee.

#### Discussion:

The Chair of the Honorary Degrees Committee (R. Goubran) outlined the major changes made to the Honorary Degree Policy, including expansion of the nomination form, a more clearly specified process, the addition of a list of honorary degrees that Carleton awards (including, for special cases, a Masters honorary degree), and a clause regarding the rescinding of an honorary degree. The length of time honorary degree recipients (approved but not yet awarded) remain on the Active List has also been shortened to three years.

The motion **PASSED** with the following friendly amendment (R. Goubran, Z. Clayden) to omit the word "public" from the sentence regarding the rescinding of Honorary Degrees.

### d. Medals & Prizes Committee (Clerk)

It was **MOVED** (D. Russell, L. Schweitzer) that Senate approve the modifications to the Medals Policy, to eliminate the University Medal for Interfaculty Studies, and add four University Medals for the Bachelor degrees in Communication and Media Studies,



Economics, Global and International Studies, and Journalism and Humanities.

The Clerk spoke to this item. The Medals & Prizes Policy details which degrees are eligible for medals. A new number of specialized degrees, such as the BGIInS degree, were added to the list, and because of the growth of the number of specific interdisciplinary degrees, the old Interfaculty medal was discontinued.

There was no discussion.

The motion **PASSED**.

## **8. Reports for Information:**

### **a. Nomination Form – Honorary Degrees Committee**

The revised Honorary Degree Nomination Form was included for information. There were no questions or comments.

## **9. Other Business**

There was no other business.

## **10. Adjournment**

The meeting was adjourned at approximately 3:00 pm.