

Date Submitted: 03/13/18 1:31 pm

Viewing: **TBD-1374 : R-ADM-Program-B.Sc.**

Last approved: 03/29/16 5:27 pm

Last edit: 03/13/18 1:31 pm

Last modified by: jensugar

Changes proposed by: jensugar

In Workflow

1. REGS ADM Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. CalEditor

Approval Path

1. 03/13/18 1:33 pm
Jen Sugar (jensugar):
Approved for REGS ADM Review
2. 03/15/18 2:35 pm
Dan Begin (danbegin):
Approved for PRE SCCASP
3. 03/20/18 11:12 am
Dan Begin (danbegin):
Approved for SCCASP

History

1. Jan 21, 2016 by Sandra Bauer (sandrabauer)
2. Mar 29, 2016 by Janice O'Farrell (janiceofarrell)

Calendar Pages Using this Program

[Geography](#)
[Physics](#)
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[Biochemistry](#)
[Environmental Science](#)
[Biotechnology](#)
[Geomatics](#)
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[Undeclared](#)
[Food Science and Nutrition](#)
[Mathematics and Statistics](#)
[Science](#)
[Chemistry](#)
[Biology](#)
[Earth Sciences](#)

Effective Date

2018-19

Workflow	majormod
Program Code	TBD-1374
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: Admissions
Degree	
Title	R-ADM-Program-B.Sc.

Program Requirements

Degrees

- B.Sc. (Honours)
- B.Sc. (General)
- B.Sc. (Major)

Admission Requirements

Honours Program

First Year

The Ontario Secondary School Diploma (OSSD) or equivalent including a minimum of six 4U or M courses. For most programs including Bioinformatics, Biology, Biochemistry, Biotechnology, Chemistry, combined Honours in Biology and Physics, Chemistry and Physics, Computational Biochemistry, Food Science and Nutrition, Neuroscience, Neuroscience and Mental Health, Nanoscience and Psychology, the six 4U or M courses must include Advanced Functions and two of Biology, Chemistry, Earth and Space Sciences or Physics. (Calculus and Vectors is strongly recommended).

Specific Honours Admission Requirements

For the Honours programs in Environmental Science, **Interdisciplinary Science** ~~Geography, Geomatics~~ and **Practice, Geography, Geomatics, Earth Sciences, Calculus and **Earth Sciences, Calculus and** Vectors may be substituted for Advanced Functions.**

For the Honours programs in Physics and Applied Physics and for double Honours in Mathematics and Physics, Calculus and Vectors is required in addition to Advanced Functions and one of 4U Physics Chemistry, Biology, or Earth and Space Sciences. For all programs in Physics, 4U Physics is strongly recommended.

For the Combined Honours program in Chemistry and Computer Science, 4U Chemistry and Calculus and Vectors are strongly recommended.

For Honours in Psychology, a 4U course in English is recommended.

For Honours in Environmental Science, a 4U course in Biology and Chemistry is recommended.

Advanced Standing

For entry to an Honours program after the completion of 5.0 included credits, a student must have a major CGPA of 5.50 or higher, an overall CGPA of 4.50 or higher and the recommendation of the Honours department or committee. A student beginning the final 10.0 credits towards an Honours degree must present a major CGPA of 6.00 or higher, an overall CGPA of 5.00 or higher and the recommendation of the Honours department or committee. A student beginning the final 5.0 credits towards an Honours degree must present a major CGPA of 6.50 or higher and an overall CGPA of 5.00 or higher, as calculated for graduation. Advanced standing will be granted for studies undertaken elsewhere when these are recognized as the equivalent of subjects offered at Carleton University.

Major Program

General Program

First Year

The Ontario Secondary School Diploma (OSSD) or equivalent including a minimum of six 4U or M courses. The six 4U or M courses must include Advanced Functions and two of Calculus and Vectors, Biology, Chemistry, Earth and Space Science or Physics (Calculus and Vectors is strongly recommended). For the B.Sc. Major in Physics. 4U Physics is strongly recommended. Equivalent courses may be substituted between the old and new Ontario mathematics curriculum.

Advanced Standing

For entry to a General or Major program after the completion of 5.0 included credits, a student must have a major and core CGPA of 3.50 or higher and an overall CGPA of 3.50 or higher. A student beginning the final 5.0 credits towards a General or Major degree must present a major and core CGPA of 4.00 or higher and an overall CGPA of 4.00 or higher, as calculated for graduation. Advanced standing will be granted for studies undertaken elsewhere when these are recognized as the equivalent of subjects offered at Carleton University.

Co-op Option

Direct Admission to the First Year of the Co-op Option

Applicants must:

1. meet the required overall admission cut-off average and prerequisite course average. These averages may be higher than the stated minimum requirements;
2. be registered as a full-time student in the Bachelor of Science Honours program;
3. be eligible to work in Canada (for off-campus work placements).

Note that meeting the above requirements only establishes eligibility for admission to the program. The prevailing job market may limit enrolment in the co-op option.

Note: continuation requirements for students previously admitted to the co-op option and admission requirements for the co-op option after beginning the program are described in the Co-operative Education Regulations section of this Calendar.

New Resources

No New Resources

Summary

Admissions requirements for the new program

Rationale for change

Transition/Implementation

Program reviewer

comments

Date Submitted: 03/15/18 11:22 am

Viewing: **TBD-1347 : R-ADM-General-Section
11. Transfers from Post-Secondary:
Ontario Colleges**

Last approved: 05/29/17 4:08 pm

Last edit: 03/15/18 11:22 am

Last modified by: danbegin

Changes proposed by: danbegin**In Workflow**

1. **REGS ADM Review**
2. PRE SCCASP
3. SCCASP
4. Senate
5. CalEditor

History

1. Jan 20, 2016 by Sandra Bauer (sandrabauer)
2. Jan 20, 2016 by Sandra Bauer (sandrabauer)
3. Jan 20, 2016 by Sandra Bauer (sandrabauer)
4. Mar 22, 2017 by Sandra Bauer (sandrabauer)
5. Mar 22, 2017 by Sandra Bauer (sandrabauer)
6. May 15, 2017 by Sandra Bauer (sandrabauer)
7. May 29, 2017 by Sandra Bauer (sandrabauer)
8. May 29, 2017 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program

[General Admissions Requirements and Procedures](#)

Effective Date	2018-19
Workflow	majormod minormod
Program Code	TBD-1347
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: Admissions
Degree	
Title	R-ADM-General-Section 11. Transfers from Post-Secondary: Ontario Colleges

Program Requirements

11. Transfers from Post-Secondary Institutions: Ontario Colleges

Students from Ontario Colleges who have successfully completed a minimum of ~~two~~ **three** terms in a two- or three-year diploma program or a four-year Applied Degree program and who present a minimum 3.0 grade point average (B standing in the Carleton University grading system) will be considered for admission to a degree **program**. ~~program with advanced standing.~~

~~Students from Ontario Colleges who present a minimum 3.0 after the first year (two terms of study) of a two- or three-year diploma program or a four-year Applied Degree program will be considered for admission to first year. Other Ontario College applicants presenting an incomplete program normally will not be considered for admission to Carleton University on the basis of that program. Such persons may inquire about possible alternatives if they are desirous of seeking admission to a Carleton University degree program at some future date.~~

New Resources	No New Resources
Summary	Current Calendar language ties the receipt of transfer credit for College applicants to an overall GPA. In essence we are tying transfer credit to their overall admissibility from College rather than on the fact that they have completed a particular course.
Rationale for change	<ul style="list-style-type: none"> • Separates the question of who can apply vs who can get advanced standing. The Ministry has insisted that these be separate considerations • Also allows for granting of credit when a student has completed only one year of College study • Removes notation about what happens if students do not meet the criteria. This is not advice that is normally included in the Calendar. • Eligibility for advanced standing is already described in section 9 "Transfers from Post-Secondary Institutions: General Information" • Section should also be re-titled "Ontario Colleges"
Transition/Implementation	N/A
Program reviewer comments	

Key: 1347

Date Submitted: 03/15/18 11:15 am

Viewing: **TBD-1345 : R-ADM-General-Section 9. Transfers from Post-Secondary Institutions General Information**

Last approved: 05/29/17 4:08 pm

Last edit: 03/20/18 11:13 am

Last modified by: danbegin

Changes proposed by: danbegin

In Workflow

1. REGS ADM Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. CalEditor

Approval Path

1. 03/15/18 11:34 am
Jen Sugar (jensugar):
Approved for REGS ADM Review
2. 03/15/18 2:35 pm
Dan Begin (danbegin):
Approved for PRE SCCASP
3. 03/20/18 11:13 am
Dan Begin (danbegin):
Approved for SCCASP

History

1. Jan 20, 2016 by Sandra Bauer (sandrabauer)
2. Mar 22, 2017 by Janice O'Farrell (janiceofarrell)
3. Mar 22, 2017 by Sandra Bauer (sandrabauer)
4. Mar 22, 2017 by Sandra Bauer (sandrabauer)
5. Mar 22, 2017 by Sandra Bauer (sandrabauer)
6. May 15, 2017 by Sandra Bauer (sandrabauer)
7. May 29, 2017 by Sandra Bauer (sandrabauer)
8. May 29, 2017 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program

[General Admissions Requirements and Procedures](#)

Effective Date 2018-19

Workflow **majormod** ~~minormod~~

Program Code	TBD-1345
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: Admissions
Degree	
Title	R-ADM-General-Section 9. Transfers from Post-Secondary Institutions General Information

Program Requirements

9. Transfers from Post-Secondary Institutions: General Information

An applicant who is attending or has attended institutions of post-secondary education must present:

1. Official certified transcripts of academic records mailed directly to this University by the registrars of the institutions attended, and
2. Applicants who have taken only one year of study past the secondary school level may be required to submit an official transcript of high school marks mailed directly to Carleton University by the high school concerned.

Credit may be received for courses taken at other recognized institutions if:

1. Courses are relevant to a student's proposed program, and
2. The appropriate department recommends that such courses be credited to a student's program. Each application will be evaluated on its own merits.

Please note that performance indicators other than letter or numeric grades are not acceptable for transfer credit (i.e. PSD [passed], CR [credit], EXP [exempt], EXM [exam], etc.).

To be eligible for graduation, students transferring from other post-secondary institutions must complete a minimum number of Carleton credits. Please see Section 5.3 Minimum Number of Carleton Credits (Residence and Advanced credits) in the Academic Regulations of the University.

New Resources	No New Resources
Summary	Increasingly, students are presenting with grades other than letters, GPA, or percent and asking for transfer credit. When the transcript only contains a "CR" notation we can't determine if a student received an A in the course or a D-.
Rationale for change	Clearing up the confusion for students who are attempting to appeal for credit.
Transition/Implementation	N/A

Program reviewer comments	danbegin (03/20/18 11:13 am): Changed alpha grade to letter grade.
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Date Submitted: 11/06/17 11:11 am

Viewing: **TBD-1422 : R-UG-2.5 Deferred Final Examinations**

Last approved: 07/12/17 11:39 am

Last edit: 04/25/18 2:02 pm

Last modified by: mikelabreque

Changes proposed by: dottynwakanma

In Workflow

1. **REGS RO UG Review**
2. **PRE SCCASP**
3. **SCCASP**
4. **Senate**
5. CalEditor

Approval Path

1. 11/06/17 12:15 pm
Carol Gariepy
(carolgariepy): Approved for REGS RO UG Review
2. 12/12/17 1:32 pm
Sandra Bauer
(sandrabauer): Approved for PRE SCCASP
3. 02/07/18 7:58 am
Dan Begin (danbegin):
Rollback to PRE SCCASP for SCCASP
4. 02/07/18 8:00 am
Dan Begin (danbegin):
Rollback to REGS RO UG Review for PRE SCCASP
5. 02/08/18 2:46 pm
Dotty Nwakanma
(dottynwakanma):
Approved for REGS RO UG Review
6. 02/12/18 9:17 am
Mike Labreque
(mikelabreque):
Approved for PRE SCCASP
7. 02/12/18 9:19 am
Dan Begin (danbegin):
Approved for SCCASP

History

1. Mar 1, 2016 by Sandra Bauer (sandrabauer)
2. May 31, 2016 by Sandra Bauer (sandrabauer)
3. Oct 24, 2016 by Mike Labreque (mikelabreque)

- 4. Apr 7, 2017 by Mike Labreque (mikelabreque)
- 5. Jun 12, 2017 by Sandra Bauer (sandrabauer)
- 6. Jul 12, 2017 by Sandra Bauer (sandrabauer)
- 7. Jul 12, 2017 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program [Course Evaluation](#)

Effective Date	2018-19
Workflow	majormod minormod
Program Code	TBD-1422
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: RO
Degree	
Title	R-UG-2.5 Deferred Final Examinations

Program Requirements

2.5 Deferred Final Examinations

Students who **are unable to write a** ~~do not write/attend a~~ final examination because of **a serious illness/emergency or illness of** other circumstances beyond their control may apply **for accommodation.** ~~to write a deferred examination.~~ **Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.**

The application for a deferral must:

1. be made in writing to the Registrar's Office no later than three working days after the original final examination or the due date of the take-home examination; **and, and**
2. be fully supported by appropriate documentation **and, and** in cases of **illness, illness** by a medical certificate dated no later than one working day after the **examination, examination** or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [forms and fees page](#).

~~The granting of a deferral also requires that the student has performed satisfactorily in the course according to the evaluation scheme established in the Course Outline, excluding the final examination for which deferral privileges are requested. Reasons for denial of a deferral may~~

~~include, among other conditions, a failure to (i) achieve a minimum score in the course before the final examination; (ii) attend a minimum number of classes; (iii) successfully complete a specific task (e.g. term paper, critical report, group project, computer or other assignment); (iv) complete laboratory work; (v) successfully complete one or more midterms; or (vi) meet other reasonable conditions of successful performance.~~

2.5.1 Missed Deferred Examinations

Students will not be given a deferral of a deferred examination.

Students granted a deferred final examination who are then unable to write the deferred final examination ~~due to properly documented personal or medical conditions~~ will receive ~~one of the~~ **earned** notations Aegrotat (AEG), Withdrawn (WDN) or a grade ~~in of F for~~ the course **(which may be an F)**. ~~as assigned by the appropriate appeal committee.~~

Students granted a ~~(Students may not petition for one of these alternate notations if they attended the~~ deferred final examination **who are then unable to write the deferred final examination due to properly documented** ~~but did not complete it for~~ personal or medical **conditions may appeal to receive one of** ~~reasons unless~~ the notations Aegrotat (AEG) or Withdrawn (WDN) **for** ~~circumstances satisfy the~~ course as assigned by the appropriate appeal committee. ~~requirements for Early Departure from Final Examinations in section 2.5.1 below.)~~ **(Students may not petition** ~~Reasons for one denial of these alternate notations if they attended~~ a deferral may include, among other conditions, a failure to (i) achieve a **minimum score in the deferred examination but did not complete it for personal or medical reasons unless** ~~course before the circumstances satisfy the requirements for Early Departure from Final Examinations in section 2.5.2 below.)~~ **NOTE: If a student would be unable to pass the course as specified in the course outline, regardless** ~~final examination; (ii) attend a minimum number of the result of a final examination, a grade of F may still result. If a student is passing the term work and is able to pass the course as specified in the course outline, based on the results of~~ **classes; (iii) successfully complete a final examination, then a withdrawn (WDN) may be granted.** ~~specific task (e.g.~~

Aegrotat standing may be considered for applicants for deferred finals but will be granted only if a substantial proportion of the term work has been completed and is of high quality. AEG denotes a pass standing.

Students who have obtained approval for a deferred examination in a Carleton University Online (CUOL) course will have access to course materials after the end of the academic term of the original course.

Deferred final examinations are scheduled in the time period approved by Senate. Please refer to the Academic Schedule for deferred examination dates.

2.5.2 ~~2.5.1~~ Early Departure from Final Examinations

Students are expected to assess their medical situation/ability to write an examination prior to entering the examination room. Students who do not write a final examination because of illness or other circumstances beyond their control may apply to write a deferred examination. Section 2.5 of this calendar outlines the regulations governing deferral of final examinations.

Students are expected to complete a final examination once begun. If the student experiences a significant deterioration of her/his health while the examination is in progress, it may be possible to submit a petition to apply to write a deferred examination.

A significant deterioration during an exam is a situation whereby the student requires immediate and/or emergency medical attention. In such circumstances, a student will be required to seek appropriate documentation to confirm that the medical situation caused significant, acute symptoms during the examination that completely prohibited the student from completing the exam, describing the specific impacts on the student's ability to continue the exam.

A student must then petition to the Registrar's Office within three (3) business days of the examination with appropriate supporting documentation.

Minor illnesses and ongoing chronic illnesses under medical management will normally not be considered valid grounds for granting a deferred final examination.

New Resources	No New Resources
Summary	
Rationale for change	With the elimination of FND, this section is obsolete
Transition/Implementation	

Program reviewer comments	<p>chrisjoslin (11/07/17 8:14 am): This first sentence should read: Students who do not write/attend a final examination because of illness or other circumstances beyond their control may apply to write a deferred examination Change of to or</p> <p>chrisjoslin (11/07/17 8:20 am): Students granted a deferred final examination who are then unable to write the deferred final examination due to properly documented personal or medical conditions will receive one of the notations This seems a now convoluted sentence, given that if the student is not going to get to take the exam, regardless of whether they have proper personal/medical documentation ...</p> <p>danbegin (02/07/18 7:58 am): Rollback: Rolling back in order to receive approval of the final version of the changes to this regulation.</p> <p>danbegin (02/07/18 8:00 am): Rollback: Rollback to REGS RO UG Review step in workflow.</p> <p>danbegin (03/27/18 2:32 pm): Updated Section 2.5.1 text for missed deferrals that was approved by SCCASP on Feb. 6.</p> <p>mikelabreque (04/18/18 8:48 am): Added new "notes" section to missed deferrals, per SCCASP 17-Apr-18.</p>
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Key: 1422