CARLETON UNIVERSITY

Canada's Capital University

Office of the Provost and
Vice-President (Academic)

memorandum

DATE: February 8, 2019

TO: Senate

FROM: Dr. Jerry Tomberlin, Interim Provost and Vice-President (Academic), Chair, Senate Academic
Program Committee

RE: 2019-20 Calendar Curriculum Proposals
Graduate & Undergraduate Major Modifications

Background

Following Faculty Board approval and, as part of academic quality assurance, major curriculum modifications are considered by the Carleton University Committee on Quality Assurance (CUCQA), the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP) and the Senate Academic Program Committee (SAPC) before being recommended to Senate.

Library Reports (as required)

In electronic communications dated October 31st, November 21st, 2018, January 17th & 18th, 2019 members of the Library staff, upon review of the proposals, confirmed no additional resources were required for the 2019-20 major modifications included below.

Documentation

Recommended calendar language, along with supplemental documentation as appropriate, are provided for consideration and approval.

Omnibus Motion

In order to expedite business with the multiple major modifications that are subject to Senate approval at this meeting, the following omnibus motion will be moved. Senators may wish to identify any of the following 8 major modifications that they feel warrant individual discussion that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those major modifications that Senators agree can be covered by the omnibus motion.

> **THAT** Senate approve the major modifications as presented below with effect from Fall 2019.

Major Modifications

1. **Bachelor of Arts (Hons) in Geography, Concentration in Urban Geography**
   CUCQA approval: January 23, 2019
   SCCASP approval: February 5, 2019

SAPC Motion February 7, 2019

THAT SAPC recommends to Senate the approval of the introduction of the Concentration in Urban Geography to the Bachelor of Arts (Hons) in Geography program as presented with effect from Fall 2019.

Senate Motion February 15, 2019

> **THAT** Senate approve the introduction of the Concentration in Urban Geography to the Bachelor of Arts (Hons) in Geography program as presented with effect from Fall 2019.

2. **PhD in Information Technology**
   CUCQA approval: January 23, 2019
   SCCASP approval: February 5, 2019

SAPC Motion February 7, 2019
THAT SAPC recommends to Senate the approval of the major modification to the PhD in Information Technology program as presented with effect from Fall 2019.

Senate Motion February 15, 2019

> **THAT** Senate approve the major modification to the PhD in Information Technology program as presented with effect from Fall 2019.

3. **Master of Information Technology**
   CUCQA approval: January 9, 2019 & January 23, 2019
   SCCASP approval: January 15, 2019 & February 5, 2019

SAPC Motion February 7, 2019
THAT SAPC recommends to Senate the approval of the major modification to the Master of Information Technology program as presented with effect from Fall 2019.

Senate Motion February 15, 2019

> **THAT** Senate approve the major modification to the Master of Information Technology program as presented with effect from Fall 2019.

4. **Master of Arts, International Affairs**
   CUCQA approval: January 23, 2019
   SCCASP approval: February 5, 2019

SAPC Motion February 7, 2019
THAT SAPC recommends to Senate the approval of the major modification to the Master of Arts in International Affairs program as presented with effect from Fall 2019.

Senate Motion February 15, 2019

> **THAT** Senate approve the major modification to the Master of Arts in International Affairs program as presented with effect from Fall 2019.

5. **Minor in Human Resources and Management for BA Honours Psychology**
   CUCQA approval: January 23, 2019
   SCCASP approval: February 5, 2019

SAPC Motion February 7, 2019
THAT SAPC recommends to Senate the introduction of the minor in Human Resources and Management for BA Honours Psychology as presented with effect from Fall 2019.

> **THAT** Senate approve the introduction of the minor in Human Resources and Management for BA Honours Psychology as presented with effect from Fall 2019.

6. **GINS 3930: Carleton International Placement and GINS 3931: Carleton International Placement**
   CUCQA approval: January 9, 2019
   SCCASP approval: February 5, 2019

SAPC Motion February 7, 2019
THAT SAPC recommends to Senate the approval of the major modification to GINS 3930 and GINS 3931 as presented with effect from Fall 2019.

Senate Motion February 15, 2019

> **THAT** Senate approve the major modification to GINS 3930 and GINS 3931 as presented with effect from Fall 2019.

7. **Master of Architecture**
   CUCQA approval: December 12, 2018
   SCCASP approval: December 18, 2018

SAPC Motion January 17, 2019 & February 7, 2019
THAT SAPC recommends to Senate the approval of the major modification to the Master of Architecture program as presented with effect from Fall 2019.

Senate Motion February 15, 2019

> **THAT** Senate approve the major modification to the Master of Architecture program as presented with effect from Fall 2019.

8. **Bachelor of Arts, Childhood and Youth Studies**
   CUCQA approval: January 9, 2019
   SCCASP approval: February 5, 2019

SAPC Motion January 17, 2019
THAT SAPC recommends to Senate the approval of the major modification to the Bachelor of Arts (Hons and Gen) in Childhood and Youth Studies program as presented with effect from Fall 2019.

Senate Motion February 15, 2019

> **THAT** Senate approve the major modification to the Bachelor of Arts (Hons and Gen) in Childhood and Youth Studies program as presented with effect from Fall 2019.

MEMORANDUM

To: Carleton University Committee on Quality Assurance (CUCQA)

From: Jill Wigle, Program Co-ordinator Human Geography, DGES
Scott Mitchell, Chair, DGES

CC: Pauline Rankin, Dean, FASS
Richard Mann, Associate Dean, FASS

Date: 21 Oct 2018

Subject: Major Modification to BA Geography – addition of Concentration in Urban Geography - Track A2

DGES is proposing the introduction of a Concentration in Urban Geography as part of its Honours BA in Geography. The concentration introduces 3.5 urban-focused credits within the existing structure of the Honours BA in Geography and increases the credits included in the major by 1.0 credit overall.
The introduction of the concentration will help with student recruitment and retention, identify a "themed pathway" for the geography degree (an idea that dates back to our last retreat) and provide the potential to develop a stand-alone new major in Urban Geography in the future, if enrolment numbers support it.

The proposal would entail the following calendar changes:

- Introduce a new 0.5 credit course, GEOG 1023 (Urban Inequality and Urban Futures).
- Change the course code for GEOG 2400 (Cities and Urbanization) to GEOG 2023 to make core courses in the concentration identifiable.
- Reduce item #4 to a 1.0 credit requirement; make GEOG 3023 a required course.
- For the item equivalent to item #8 in BA Honours in Geography, the new requirements will be: 1.0 credit in GEOG 4023 and GEOG 4303 (or, new course code); 0.5 credit from ARCU 3100, ARCU 3501, HIST 3209, HUMR 3002, AFRI 3004; and 0.5 credit from: GEOG 4000, GEOG 4005, GEOG 4006, ARCU 4300, ARCU 4600, ARCU 4801, CDNS 4901.
- Increase the major CGPA for the Urban Geography concentration to 11.0 credits.
- Reduce the credits not included in the major CGPA to 9.0 credits (7.0 credits not in geography, 2.0 credits free electives).

While not directly required for the creation of this program, we are also proposing a new course in urban and regional planning, taking advantage of the interests of new faculty joining us in January 2019. We have long relied on Civil Engineering to provide a course, through cross-listing, on urban planning. However, the new hire provides an opportunity to offer an alternative with a geographical perspective.

The table on the following page compares the existing BA GEOG with the proposed concentration:

Urban Geography Concentration Proposal – BA GEOG – A2 major modification - October

BA Honours, Geography (20.0 credits)	BA Honours, Geography *with concentration in Urban Geography* (20.0 credits)
A. Credits included in the Major CGPA (10.0)	**A. Credits included in the Major CGPA (11.0)**
1) 1.5 credits from: GE0G 1010, GEOG 1020, GEOM 1004	**1.0** credits from: GE0G 1010, and GEOG 1020 or GEOM 1004 and **0.5 credit in GEOG 1023**
2) 0.5 credit from: GEOG 2020, GEOG 2013, GEOG 2014	0.5 credit from: GEOG 2020, GEOG 2013, GEOG 2014
3) 1.0 credit in: GEOG 2005, GEOG 2006	1.0 credit in: GEOG 2005, GEOG 2006
4) 1.5 credits from: GEOG 2200, GEOG 2300, GEOG 2400, GEOG 2500	**1.0** credits from: GEOG 2200, GEOG 2300, GEOG 2500 and **0.5 credit in GEOG 2400 (GEOG 2023)**
5) 0.5 credit from: GEOG 3000, GEOG 3030	0.5 credit from: GEOG 3000, GEOG 3030
6) 0.5 credit from: GEOG 3001, GEOG 3003, GEOM 2007, GEOM 3002, GEOM 3007	0.5 credit from: GEOG 3001, GEOG 3003, GEOM 2007, GEOM 3002, GEOM 3007
7) 1.0 credit from: GEOG 3021, GEOG 3022, GEOG 3023, GEOG 3024, GEOG 3025, GEOG 3026	**0.5** credit from: GEOG 3021, GEOG 3022, GEOG 3024, GEOG 3025, GEOG 3026 and **0.5 credit from: GEOG 3023**
8) 1.0 credit in GEOG and/or GEOM at the 3000-level or above	**1.0 credit in: GEOG 4023, GEOG 4303** **0.5 credit from: ARCU 3100, ARCU 3501, HIST 3209, HUMR 3002, AFRI 3004** **0.5 credit from: GEOG 4000, GEOG 4005, GEOG 4006, ARCU 4300, ARCU 4600, ARCU 4801, CDNS 4901**
9) 2.5 credits from: (a) thesis stream GEOG 4909 plus 1.5 credits from GEOG /GEOM and/or ENST at the 4000-level (b) course stream 2.5 credits from GEOG/GEOM and/or ENST at the 4000-level	2.5 credits from: (a) thesis stream GEOG 4909 plus 1.5 credits from GEOG /GEOM and/or ENST at the 4000-level (b) course stream 2.5 credits from GEOG/GEOM and/or ENST at the 4000-level *Courses with Urban Geography focus (3.5 credits)*
B. Credits not included in the Major CGPA (10.0)	**B. Credits not included in the Major CGPA (9.0)**
10) 8.0 credits in electives not in GEOG 11) 2.0 credits in free electives	7.0 credits in electives not in GEOG 2.0 credits in free electives

Required Courses:

GEOG 1023 = An Introduction to Cities and Urbanization (New course: moving introductory exposure to urban geography to first year provides a clear 4 year structure to the concentration, and is expected to boost recruitment. Content will have similarities to some content formerly provided in GEOG 2400, but the content will be introduced appropriately to a 1000-level course.)

GEOG 2023 = Cities, Inequality and Urban Change (adapted and expanded from deactivated GEOG 2400)

GEOG 3023 = Cities in a Global World

GEOG 4023 = Special Topics on the City

GEOG 4303 = Urban and Regional Planning (new – utilizes expertise in new appointment to replace cross-listed CIVE course with an in-house version concentrating on Geographic perspectives)

Impact on Other Programs

Impact on other programs is expected to be minimal, with the exceptions of potential increased course enrolments in sister unit electives, changes to calendar entries in BGInS due to course inventory changes that are related to this proposal, and additional course options of potential interest to students in related programs.

The courses from other programs (ARCU, HIST, HUMR, AFRI, CDNS) could see increased enrolments if this program succeeds at recruiting increased numbers compared to our existing minor. However, in each case the courses listed are just single options in a list of possibilities, so individual courses experiencing excessive enrolment could always turn away students without risking inability of this program's students to complete their program. These optional sister unit courses are also the same courses that are already in the Urban Studies minor, and in the short term at least, we expect that the introduction of this minor would probably draw students away from completing "just" the minor on top of a regular BA Honours in Geography. Therefore the impact on enrolments on individual sister unit courses is expected to be minimal. On July 19, we sent consultation materials to each unit listed above, and so far we have received informal expression of support from CDNS.

These changes will have implications for the calendar entries for two BGInS streams/specializations. We have been in contact with Neil Gerlach about this. One issue that was brought up was the deletion of GEOG 2400 and whether or not this would decrease options for their students – we concluded that it would not, since the replacement GEOG 2023 does NOT require completion of GEOG 1023.

Overall, for either BGInS students in those streams, or other Carleton students seeking electives, this proposal increases choice in available courses in Urban Geography.

We have been consulting with CIVE since Summer 2018, deciding collectively to add the new GEOG course in Urban and Regional Planning, and remove the cross-listing with their course; they have introduced the required parallel calendar change proposals.

With respect to changes in demands for other programs, as explained above we expect the major impact will be on the demand for our own minor. Urban Studies from a geographical perspective is significantly different in terms of content and required student background from programs in ARCU and CIVE, which arguably have the closest parallels in some course topics.

Student Demand

A recently-introduced Minor in Urban Studies demonstrates considerable student demand/interest in urban studies, with 23 students currently registered, in its third year. Demand for urban studies has been consistently identified in consultations with our students, including surveys conducted in our last periodic review, and in a 4th year seminar that reviewed our GEOG BA curriculum as their major project, in Winter 2018.

Urban Geography Concentration Proposal – BA GEOG – A2 major modification - October

Resources

The only major anticipated resource implications are for faculty teaching capacity, and we believe we have appropriate resources in place. DGES has been investing position replacements in recent years into the development of a cluster of faculty with interests in urban geography, creating increased teaching capacity in this field. In parallel, other DGES positions secured within the past year (1.0 credits from current competition for an Associate Professor; 3.0 credits from an Instructor conversion and confirmation; 3.0 credits from an additional instructor conversion) have increased ongoing teaching capacity across the department, and we wish to invest part of that increase in the incremental costs presented by this proposal.

Most of the courses in the proposed program are existing courses that are offered regularly, and they have healthy enrolments. The exceptions are the addition of the new core course at first year (GEOG 1023), and replacing the *option* of taking the cross-listed GEOG 4303 (taught by CIVE) with our own GEOG 4323.

The incremental cost of adding the new required first year course would come out of the teaching capacity we have gained in the past year, including the conversion and confirmation of Paul Williams, which was targeted specifically at first year teaching capacity in human geography and environmental studies. We have multiple instructors interested in and capable of taking turns teaching this course (Wigle, Simpson, Hugill, Ridgley, Mendez).

While not strictly a result of this program proposal, the removal of the cross-listed GEOG 4303 Urban Planning course and replacement with GEOG 4323 is part of adjusting our fourth-year course offerings to better match the strengths of new hires. This will be accompanied by decreased offerings and eventually potential de-listing of other 4000-level courses. In this case the new course is of specific interest to Sheryl-Ann Simpson, whose position begins 1 Jan 2019, and Jill Wigle is also well suited to teaching this course.

With regard to graduate funding, if the new course proves successful enough to lead to enrolments justifying TA allocation, that would become another resource implication, but one that would be supported by the resources provided by course enrolments increasing past TA allocation thresholds.

We do not anticipate any changes to resource demands in administrative support, library resources, space, or equipment, primarily because the proposed program so closely mirrors the existing Minor and BA Geography Major.

Program Change Request

New Program Proposal

Date Submitted: 07/19/18 3:13 pm

Viewing: HBA-42A : Concentration in Urban Geography (B.A. Honours)

Last edit: 01/16/19 1:58 pm

Last modified by: scottmitchell

Changes proposed by: scottmitchell

In Workflow

1. **GEOG ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **CUCQA**
6. PRE SCCASP
7. SCCASP
8. SAPC
9. Senate
10. PRE CalEditor
11. CalEditor

Approval Path

1. 09/07/18 11:54 am
   Scott Mitchell
   (scottmitchell): Approved
   for GEOG ChairDir UG
2. 11/05/18 3:40 pm
   Richard Mann
   (richardmann): Approved
   for AS Dean
3. 11/07/18 10:14 am
   Richard Mann
   (richardmann): Approved
   for AS FCC
4. 11/20/18 1:27 pm
   Mike Labreque
   (mikelabreque): Rollback
   to AS FCC for AS FBoard
5. 01/16/19 10:12 am
   Richard Mann
   (richardmann): Rollback
   to GEOG ChairDir UG for
   AS FCC
6. 01/16/19 1:59 pm
   Scott Mitchell
   (scottmitchell): Approved
   for GEOG ChairDir UG
7. 01/16/19 2:29 pm
   Richard Mann
   (richardmann): Approved
   for AS Dean
8. 01/17/19 9:16 am
   Richard Mann

Effective Date	2019-20
Workflow	majormod
Program Code	HBA-42A
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of Geography and Environmental Studies
Degree	Bachelor of Arts Honours
Title	Concentration in Urban Geography (B.A. Honours)

Program Requirements

Geography with Concentration in Urban Geography
B.A. Honours (20.0 credits)

A. Credits included in the Major CGPA (11.0 credits)

1. **1.0 credit in:**   **1.0**
      GEOG 1010 [0.5]   **Global Environmental Systems**
      GEOG 1023 [0.0]   **Introduction to Cities and Urbanization**

2. **0.5 credit from:**   **0.5**
      GEOG 1020 [0.5]   **People, Places and Environments**
      GEOM 1004 [0.5]   **Maps, Satellites and the Geospatial Revolution**

3. **0.5 credit from:**   **0.5**
      GEOG 2020 [0.5]   **Physical Environments of Canada**
      GEOG 2013 [0.5]   **Weather and Water**
      GEOG 2014 [0.5]   **The Earth's Surface**

4. **1.0 credit in:**   **1.0**
      GEOG 2005 [0.5]   **Introduction to Qualitative Research**
      GEOG 2006 [0.5]   **Introduction to Quantitative Research**

5. **0.5 credit in:**   **0.5**
      GEOG 2023 [0.0]   **Cities, Inequality and Urban Change**

6. **1.0 credit from:**   **1.0**
      GEOG 2200 [0.5]   **Global Connections**
      GEOG 2300 [0.5]   **Space, Place and Culture**
      GEOG 2500 [0.5]   **Climate Change: Social Science Perspectives**

7. 0.5 credit from: 0.5

    GEOG 3000 [0.5]   Honours Field Course

    GEOG 3030 [0.5]   Regional Field Excursion

8. 0.5 credit from: 0.5

    GEOG 3001 [0.5]   Doing Qualitative Research

    GEOG 3003 [0.5]   Quantitative Geography

    GEOM 2007 [0.5]   Geographic Information Systems

    GEOM 3002 [0.5]   Introduction to Remote Sensing

    GEOM 3007 [0.5]   Cartographic Theory and Design

9. 0.5 credit in: 0.5

    GEOG 3023 [0.5]   Cities in a Global World

10. 0.5 credit from: 0.5

    GEOG 3021 [0.5]   Geographies of Culture and Identity

    GEOG 3022 [0.5]   Environmental and Natural Resources

    GEOG 3024 [0.5]   Understanding Globalization

    GEOG 3025 [0.5]   Geographies of Selected Regions

    GEOG 3026 [0.5]   Topics in the Geography of Canada

    GEOG 3206 [0.5]   Health, Environment, and Society

    GEOG 3209 [0.5]   Sustainability and Environment in the South

    GEOG 3501 [0.5]   Geographies of the Canadian North

11. 1.0 credit in: 1.0

    GEOG 4023 [0.5]   Seminar in Special Topics on the City

    GEOG 4323 [0.0]   Urban and Regional Planning

12. 0.5 credit from: 0.5

    AFRI 3004 [0.5]   The African City

    ARCU 2303 [0.0]   Fundamentals of Urbanism

    ARCU 3100 [0.5]   The Morphology of the City

    HIST 3209 [0.5]   Canadian Urban History

    HUMR 3002 [0.5]   Right to the City

13. 0.5 credit from: 0.5

    GEOG 4000 [0.5]   Field Studies (when offered with an urban theme)

    GEOG 4005 [0.5]   Directed Studies in Geography (with urban theme)

    GEOG 4007 [0.5]   Special Topics in Geography and Environmental Studies

    ARCU 4300 [0.5]   History of Theories of Urbanism

    ARCU 4600 [0.5]   Post-WWII Urbanism

    ARCU 4801 [0.5]   Topics in Urbanism

    CDNS 4300 [0.5]   Contested Spaces and Communities

14. 2.5 credits from: 2.5

a) Thesis pathway:

    GEOG 4909 [1.0]   Honours Research Thesis

    1.5 credits in GEOG/GEOM and/or ENST at the 4000 level

b) Course pathway:

    2.5 credits in GEOG/GEOM and/or ENST at the 4000 level

B. Credits Not Included in the Major CGPA (9.0 credits)

15. 7.5 credits in electives not in GEOG   7.5

16. 1.5 credits in free electives   1.5

Total Credits	20.0

New Resources	Faculty
Summary	We are introducing a new concentration in Urban Geography as part of the Honours BA Geography.
Rationale	We are responding to student interest and demand in urban studies courses, as evidenced in the 23 students that have signed up for the urban studies minor in its first two years. We will monitor enrolments for 5 years and re-evaluate our choices. The concentration introduces 3.5 urban-focused credits within the existing structure of the Honours BA Geography, and increases the credits within the major by 1.0 credit overall. We think the introduction of the concentration will help with student recruitment and retention, identify a "themed pathway" for the Geography degree, and provide the potential to develop a stand-alone new major in Urban Studies in the future, if enrolment numbers support it. We have discussed this initiative with Associate Dean Richard Mann.
Transition/Implementation	There should be no impact on current students except that many existing students with interests in urban studies may consider switching into the concentration. Given that the concentration has been built almost completely with existing courses, and mimics the structure of the existing BA in Geography, students electing to switch from that degree should have minimal problems. This could mean a decrease in students taking the existing Major, but based on expressed student demand for urban studies, we are aiming for a net increase in recruitment overall. Some content is shifting between year levels in the urban core courses, but the instructors are aware of this and will plan for a gradual transition, recognizing that in early years there may be a mix of students who have taken different versions of those core courses.
Program reviewer comments	**elizabethbruce (09/24/18 3:09 pm):** Program code updated from TBD-1822 to HBA-42A **mikelabreque (11/20/18 11:12 am):** Formatted course list. Replaced CDNS 4901 with CDNS 4300, per AD. **mikelabreque (11/20/18 1:26 pm):** - Added CDNS 4300 in lieu of CDNS 4901 - Added ARCU 2303 in lieu of ARCU 3501; ARCU 3501 is being deleted and replaced by 2303 - Adjusted electives to 7.5 not in GEOG and 1.5 in free electives to comply with the BA Template **mikelabreque (11/20/18 1:27 pm):** Rollback: - Added CDNS 4300 in lieu of CDNS 4901 - Added ARCU 2303 in lieu of ARCU 3501; ARCU 3501 is being deleted and replaced by 2303 - Adjusted electives to 7.5 not in GEOG and 1.5 in free electives to comply with the BA Template **mikelabreque (01/08/19 9:40 am):** Reviewed by ML 01-08-19. **richardmann (01/16/19 10:12 am):** Rollback: The committee would like a rationale for GEOG 3023. Which is listed as a requirement and also as an option in section 10. **scottmitchell (01/16/19 1:58 pm):** I assume that the previous query is asking why GEOG 3023 is listed in both requirement #9 and #10. Good catch, it should not be repeated in #10, that was a technical error left over from the fact that these requirements were based on the regular BA Geography. Now fixed.

Key: 1822

RE: New Concentration in Urban Studies, Department of Geography of Environmental Studies

Summary
DGES is proposing the introduction of a *Concentration in Urban Studies* as part of its Honours BA in Geography. The concentration introduces 3.5 urban-focused credits within the existing structure of the Honours BA in Geography and increases the credits included in the major by 1.0 credit overall. The introduction of the concentration identifies a "themed pathway" for the geography degree. The proposal would entail the following calendar changes (please refer to below table for details):

- Introduce a new 0.5 credit course, GEOG **1023** (An Introduction to Cities and Urbanization).
- Change the course code and title for GEOG 2400 to GEOG **2023** (Cities, Inequality and Urban Change) to make core courses in the concentration identifiable.
- Reduce item #4 in BA Honours Geography to a 1.0 credit requirement; make GEOG **2023** a required course.
- For the item equivalent to item #8 in BA Honours in Geography, the new requirements will be: 1.0 credit in GEOG 4023 and **GEOG 4303**; 0.5 credit from ARCU 3100, ARCU 2303, HIST 3209, HUMR 3002, AFRI 3004; and 0.5 credit from: GEOG 4000, GEOG 4005, GEOG 4006, ARCU 4300, ARCU 4600, ARCU 4801, CDNS 4300.
- Increase the major CGPA for the urban studies concentration to 11.0 credits from 10.0 credits.
- Reduce the credits not included in the major CGPA to 9.0 credits (7.5 credits not in geography, 1.5 credits free electives).

While not directly required for the creation of this program, we are also proposing a new course in urban and regional planning, taking advantage of the interests of new faculty joining us in January 2019. We have long relied on Civil Engineering to provide a course, through cross-listing, on urban planning. However, our new faculty hire provides an opportunity to offer an alternative with a geographical and social science perspective. We have been consulting with CIVE since Summer 2018, deciding collectively to add the new GEOG course in Urban and Regional Planning (**GEOG 4303**), and remove the cross-listing with their course; they have introduced the required parallel calendar change proposals.

Impact on other programs
Impact on other programs is expected to be minimal, with the exceptions of potential increased course enrolments in sister unit electives, changes to calendar entries in BGInS due to course inventory changes that are related to this proposal, and additional course options of potential interest to students in related programs.

The courses from other programs (ARCU, HIST, HUMR, AFRI, CDNS) could see increased enrolments if this program succeeds at recruiting increased numbers compared to our existing minor. However, in each case the courses listed are just single options in a list of possibilities, so individual courses experiencing excessive enrolment could always turn away students without risking inability of this program's students to complete their program.

These optional sister unit courses are also the same courses that are already in the Urban Studies minor, and in the short term at least, we expect that the introduction of this minor would probably draw students away from completing "just" the minor on top of a regular BA Honours in Geography. Therefore, the impact on enrolments on individual sister unit courses is expected to be minimal.

These changes will have implications for the calendar entries for two BGInS streams/specializations. Although GEOG 2400 will be replaced by GEOG 2023, the latter course does NOT require the completion of GEOG 1023. Overall, for either BGInS students in those streams, or other Carleton students seeking electives, this proposal increases choice in available courses in urban studies.

With respect to changes in demands for other programs, we expect the major impact will be on the demand for our own minor in Urban Studies. Urban Studies from a geographical and social science perspective is significantly different in terms of content and required student background from programs in ARCU and CIVE, which arguably have the closest parallels in some course topics.
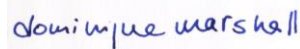
[ ] I support this change unconditionally.

[ ] I do not support this change.

[x] I support this change, with the following reservations:

Colleagues teaching in this field approve. The only limitations concern balanincg the needs of this program with our ability to offer relevant courses from one year to the next.

Signature:

Name: Dominique Marshall

Title: Chair

Academic unit: History

Date: 17 January 2018

Notes:

RE: New Concentration in Urban Studies, Department of Geography of Environmental Studies

Summary
DGES is proposing the introduction of a *Concentration in Urban Studies* as part of its Honours BA in Geography. The concentration introduces 3.5 urban-focused credits within the existing structure of the Honours BA in Geography and increases the credits included in the major by 1.0 credit overall. The introduction of the concentration identifies a "themed pathway" for the geography degree. The proposal would entail the following calendar changes (please refer to below table for details):

- Introduce a new 0.5 credit course, GEOG **1023** (An Introduction to Cities and Urbanization).
- Change the course code and title for GEOG 2400 to GEOG **2023** (Cities, Inequality and Urban Change) to make core courses in the concentration identifiable.
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- Increase the major CGPA for the urban studies concentration to 11.0 credits from 10.0 credits.
- Reduce the credits not included in the major CGPA to 9.0 credits (7.5 credits not in geography, 1.5 credits free electives).

While not directly required for the creation of this program, we are also proposing a new course in urban and regional planning, taking advantage of the interests of new faculty joining us in January 2019. We have long relied on Civil Engineering to provide a course, through cross-listing, on urban planning. However, our new faculty hire provides an opportunity to offer an alternative with a geographical and social science perspective. We have been consulting with CIVE since Summer 2018, deciding collectively to add the new GEOG course in Urban and Regional Planning (**GEOG 4303**), and remove the cross-listing with their course; they have introduced the required parallel calendar change proposals.

Impact on other programs
Impact on other programs is expected to be minimal, with the exceptions of potential increased course enrolments in sister unit electives, changes to calendar entries in BGInS due to course inventory changes that are related to this proposal, and additional course options of potential interest to students in related programs.

The courses from other programs (ARCU, HIST, HUMR, AFRI, CDNS) could see increased enrolments if this program succeeds at recruiting increased numbers compared to our existing minor. However, in each case the courses listed are just single options in a list of possibilities, so individual courses experiencing excessive enrolment could always turn away students without risking inability of this program's students to complete their program.

These optional sister unit courses are also the same courses that are already in the Urban Studies minor, and in the short term at least, we expect that the introduction of this minor would probably draw students away from completing "just" the minor on top of a regular BA Honours in Geography. Therefore, the impact on enrolments on individual sister unit courses is expected to be minimal.

These changes will have implications for the calendar entries for two BGInS streams/specializations. Although GEOG 2400 will be replaced by GEOG 2023, the latter course does NOT require the completion of GEOG 1023. Overall, for either BGInS students in those streams, or other Carleton students seeking electives, this proposal increases choice in available courses in urban studies.

With respect to changes in demands for other programs, we expect the major impact will be on the demand for our own minor in Urban Studies. Urban Studies from a geographical and social science perspective is significantly different in terms of content and required student background from programs in ARCU and CIVE, which arguably have the closest parallels in some course topics.

[x] I support this change unconditionally.

[ ] I do not support this change.

[ ] I support this change, with the following reservations:

Signature:

Name: Peter Thompson

Title: Director

Academic unit: SICS

Date: December 13,

2018

Notes:

Program Change Request

Date Submitted: 09/21/18 3:52 pm

Viewing: **TBD-1302 : Information Technology PhD** ~~- Digital Media Ph.D.~~

Last approved: 05/10/17 5:47 pm

Last edit: 09/21/18 3:52 pm

Last modified by: ereniaoliver

Changes proposed by: sandrabauer

In Workflow

1. **BIT ChairDir GR**
2. **ENG Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **CUCQA**
7. PRE SCCASP
8. SCCASP
9. SAPC
10. Senate
11. CalEditor

Approval Path

1. 09/12/18 9:34 am
   Chris Joslin (chrisjoslin):
   Approved for BIT
   ChairDir GR
2. 09/21/18 3:50 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
3. 09/21/18 4:06 pm
   Sandra Bauer
   (sandrabauer): Approved
   for BIT ChairDir GR
4. 10/01/18 2:07 pm
   Jerome Talim
   (jerometalim): Approved
   for ENG Dean
5. 10/23/18 4:50 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
6. 11/07/18 5:36 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
7. 11/21/18 12:07 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

History

Calendar Pages Using this Program	**Information Technology**
Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Program Code	TBD-1302
Level	Graduate
Faculty	Faculty of Engineering and Design
Academic Unit	School of Information Technology
Degree	Doctor of Philosophy
Title	Information Technology **PhD** ~~Digital Media Ph.D.~~

Program Requirements

Ph.D. ~~Information Technology:~~**Information Technology** ~~Digital Media~~ (10.0 credits)

Requirements:

1. **0.5 credit in:**   0.5

   ITEC 6200 [0.5]   Introduction to Interdisciplinary Research in Information Technology

2. **1.0 credit in** two courses, at least one of which must be from a different discipline than that of the degree and approved by the supervisor   1.0

3. **0.0 credit in:**

   ITEC 5001 [0.0]   Information Technology Seminars

4. **0.0 credit in:**   0.0

   ITEC 6907 [0.0]   Doctoral Comprehensive

5. **0.0 credit in:**   0.0

   ITEC 6908 [0.0]   Doctoral Proposal

6. **8.5 credit in:**   8.5

   ITEC 6909 [8.5]   Doctoral Thesis

Total Credits   10.0

Milestones

First Year: completion of course work including <u>ITEC 6200</u> [0.5].
Second Year: completion of <u>ITEC 6907</u> [0.0] before the end of the fourth term of registration.
Third Year: completion of <u>ITEC 6908</u> [0.0] before the end of the eighth term of registration.
Fourth Year: completion of <u>ITEC 6909</u> Doctoral Thesis

New Resources	No New Resources
Summary	Removing "Digital Media" from the PHD program name
Rationale for change	We remove the focused terminology in the program name to allow for better recruitment of students that want to complete a PhD in Information Technology but might not necessarily be interested in digital media (or only in digital media). This change will also better allow students completing a thesis in the MIT: network technology master's program to continue at the PhD level in the same unit with the same supervisor
Transition/Implementation	The only impact of this change is terminology related, and minor. We do not expect this will be problematic to current students
Program reviewer comments	**sandrabauer (09/21/18 3:50 pm):** Rollback: To re-submit to send to new ENG Dean role.

Key: 1302

Course Change Request

Date Submitted: 09/21/18 3:51 pm

Viewing: **ITEC 6909 : Doctoral Thesis ~~in Digital Media~~**

Last approved: 12/25/17 3:06 am

Last edit: 09/21/18 3:51 pm

Changes proposed by: sandrabauer

Calendar Pages referencing this course	Information Technology Information Technology (ITEC)
Programs referencing this course	Information Technology PhD

In Workflow

1. **BIT ChairDir GR**
2. **ENG Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **CUCQA**
7. PRE SCCASP
8. SCCASP
9. SAPC
10. Senate
11. Banner

Approval Path

1. 09/04/18 3:50 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
2. 09/12/18 9:35 am
   Chris Joslin (chrisjoslin):
   Approved for BIT
   ChairDir GR
3. 09/21/18 3:51 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
4. 09/21/18 4:06 pm
   Sandra Bauer
   (sandrabauer): Approved
   for BIT ChairDir GR
5. 10/01/18 2:15 pm
   Jerome Talim
   (jerometalim): Approved
   for ENG Dean
6. 10/23/18 4:51 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
7. 11/07/18 5:47 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
8. 11/21/18 12:07 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

History

1. Feb 1, 2016 by anthonywhitehead
2. Dec 25, 2017 by Erenia Hernandez Oliver (ereniaoliver)

Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Level	Graduate
Course Code	ITEC
Course Number	6909
Title	Doctoral Thesis ~~in Digital Media~~
Title (short)	Doc. Thesis ~~in DM~~
Faculty	Faculty of Engineering and Design
Academic Unit	School of Information Technology
Credit Value	8.50
Significant Experiential Learning	**None**
Course Description	
Prerequisite(s)	ITEC 6908 and permission of the School.
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
U Ottawa Code	
Grade Mode	Thesis/Dissertation
Schedule Type	*PhD Thesis
	*May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	No

Summary	Remove "Digital Media" from course title
Rationale for change	We remove the focused terminology to follow the change in name for the program (TBD-1302)
Course reviewer comments	**sandrabauer (09/04/18 3:50 pm):** Rollback: as requested **sandrabauer (09/21/18 3:51 pm):** Rollback: To re-submit to send to new ENG Dean role.

Key: 8818
Not an admin

Date Submitted: 09/12/18 11:15 am

Viewing: **TBD-1676 : R-GR-ADMREQT-Information Technology M.I.T.**

Last approved: 05/05/17 3:06 pm

Last edit: 01/30/19 10:29 am

Last modified by: christinanoja

Changes proposed by: ereniaoliver

In Workflow

1. **BIT ChairDir GR**
2. **GRAD FCC**
3. **GRAD FBoard**
4. **CUCQA**
5. **PRE SCCASP**
6. SCCASP
7. SAPC
8. Senate
9. CalEditor

Approval Path

1. 09/12/18 11:18 am Chris Joslin (chrisjoslin): Approved for BIT ChairDir GR
2. 11/29/18 4:42 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC
3. 12/12/18 9:52 am Sandra Bauer (sandrabauer): Approved for GRAD FBoard
4. 01/30/19 10:29 am Christina Noja (christinanoja): Approved for CUCQA

History

1. May 5, 2017 by Sandra Bauer (sandrabauer)
2. May 5, 2017 by Sandra Bauer (sandrabauer)
3. May 5, 2017 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program	Information Technology
Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Program Code	TBD-1676

Level	Graduate
Faculty	Faculty of Engineering and Design
Academic Unit	School of Information Technology
Degree	
Title	R-GR-ADMREQT-Information Technology M.I.T.

Program Requirements

Admission

M.I.T. Digital Media

Students entering the program will have an undergraduate degree in one of the related three primary disciplines of Technology (e.g. Computer Science/Engineering and Information Technology), Content (e.g. Arts and Humanities), and People (e.g. Psychology, Communication and Business).

Accelerated Pathway Digital Media

The accelerated pathway in the Master of Information Technology - Digital Media (MIT-DM) ~~Network Technology (MIT NET)~~ **is a flexible and individualized plan of graduate study. Students in their final year of a Carleton BIT IMD and IRM degree with demonstrated academic excellence and aptitude for research may qualify for this option.**

Students in their third-year of study in the BIT IMD and IRM degree should consult with both their Undergraduate Program Coordinator and the Associate Chair for Graduate Studies to determine if the accelerated pathway is appropriate for them and to confirm their selection of courses for their final year of undergraduate studies.

Accelerated Pathway Requirements:

1. **At least 0.5 credit in one of the following courses ITEC 52XX or ITEC 5920 with a grade of B+ or higher**
2. **Minimum overall CGPA of A-**

Students may receive advanced standing with transfer of up to 1.0 credit, which can reduce their time to completion.

M.I.T. Network Technology

Students entering the program will have an undergraduate degree in network technology, electrical engineering, computer science, engineering, or a closely-related discipline.

Accelerated Pathway Network Technology

The accelerated pathway in the Master of Information Technology - Network Technology (MIT-NET) is a flexible and individualized plan of graduate study. ~~Accelerated Pathway The accelerated pathway in the Master of Information Technology - Network Technology (MIT NET) is a flexible and individualized plan of graduate study.~~ Students in their final year of a Carleton BIT Network Technology degree with demonstrated academic excellence and aptitude for research may qualify for this option.

Students in their third-year of study in the BIT Network Technology degree should consult with both their Undergraduate Program Coordinator and the Associate Chair for Graduate Studies to determine if the accelerated pathway is appropriate for them and to confirm their selection of courses for their final year of undergraduate studies.

Accelerated Pathway Requirements:

1. ~~Accelerated Pathway Requirements:~~At least 0.5 credit from: ITEC 5110, ITEC 5111, ITEC 5112, ITEC 5113, ITEC 5114 with a grade of B+ or higher
2. **Minimum overall CGPA of A-**

Students may receive advanced standing with transfer of up to 1.0 credit, which can reduce their time to completion.

~~Minimum overall CGPA of A Students may receive advanced standing with transfer of up to 1.0 credit, which can reduce their time to completion.~~

New Resources	No New Resources
Summary	Adding an accelerated pathway option to the MIT-DM degree
Rationale for change	To help with the recruitment for the MIT-DM, there will be an option for the undergraduate students in the BIT-IMD and BIT-IRM students to take advantage of the accelerated pathway in the Master's in Information Technology in Digital Media (MIT-DM).
Transition/Implementation	This will not impact current students as this is a new option
Program reviewer comments	**sandrabauer (11/29/18 4:40 pm):** Changed to majormod per OVAVPA. Add subsequent majmod steps to workflow. **christinanoja (01/30/19 10:29 am):** CN: added "Students may receive advanced standing with transfer of up to 1.0 credit, which can reduce their time to completion" to digital media section

Key: 1676

Program Change Request

Date Submitted: 09/21/18 3:52 pm

Viewing: **TBD-1301 : Master of Information Technology: ~~Information Technology - ~~ Network Technology**

Last approved: 05/05/17 3:11 pm

Last edit: 11/14/18 5:49 pm

Last modified by: sandrabauer

Changes proposed by: sandrabauer

In Workflow

1. **BIT ChairDir GR**
2. **ENG Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **CUCQA**
7. PRE SCCASP
8. SCCASP
9. SAPC
10. Senate
11. CalEditor

Approval Path

1. 09/04/18 3:50 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
2. 09/12/18 9:35 am
   Chris Joslin (chrisjoslin):
   Approved for BIT
   ChairDir GR
3. 09/21/18 3:51 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
4. 09/21/18 4:06 pm
   Sandra Bauer
   (sandrabauer): Approved
   for BIT ChairDir GR
5. 10/01/18 2:17 pm
   Jerome Talim
   (jerometalim): Approved
   for ENG Dean
6. 10/23/18 4:59 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
7. 11/07/18 5:37 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
8. 11/21/18 12:08 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

History

1. Jan 8, 2016 by Sandra Bauer (sandrabauer)
2. Mar 10, 2017 by Erenia Hernandez Oliver (ereniaoliver)
3. May 5, 2017 by Sandra Bauer (sandrabauer)
4. May 5, 2017 by Sandra Bauer (sandrabauer)
5. May 5, 2017 by Sandra Bauer (sandrabauer)
6. May 5, 2017 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program	Information Technology

Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Program Code	TBD-1301
Level	Graduate
Faculty	Faculty of Engineering and Design
Academic Unit	School of Information Technology
Degree	Master of Information Technology
Title	**Master of Information Technology:** ~~Information Technology~~ Network Technology

Program Requirements

Master of Information Technology: Network Technology (5.0 credits)

Requirements - Project pathway:

1. **0.5 credit in:**   0.5
    ITEC 5000 [0.5]   Analytical Methods for Information Technology
2. **0.0 credit in:**
    ITEC 5001 [0.0]   **Information Technology Seminars**
3. **2.0 credits in:**   2.0
    ITEC 5100 [0.5]   Planning and Design of Computer Networks
    ITEC 5101 [0.5]   Cross Layer Design for Wireless Multimedia Networks

ITEC 5102 [0.5]	Designing Secure Networking and Computer Systems
ITEC 5103 [0.5]	Cloud and Datacentre Networking
ITEC 5910 [0.5]	**Selected Topics in Network Technologies**

4. 1.0 credit in: 1.0

ITEC 5905 [1.0]	Network Technology Project

5. 1.5 credit in electives, which may include up to 0.5 credit from a fourth-year course with the approval of the supervisor or associate director of graduate studies.   1.5

Total Credits   5.0

Requirements - Thesis pathway:

1. 0.5 credit in: **0.5**

ITEC 5000 [0.5]	**Analytical Methods for Information Technology**

2. 0.0 credit in:

ITEC 5001 [0.0]	**Information Technology Seminars**

3. 1.5 credits from: **1.5**

ITEC 5100 [0.5]	**Planning and Design of Computer Networks**
ITEC 5101 [0.5]	**Cross Layer Design for Wireless Multimedia Networks**
ITEC 5102 [0.5]	**Designing Secure Networking and Computer Systems**
ITEC 5103 [0.5]	**Cloud and Datacentre Networking**
ITEC 5910 [0.5]	**Selected Topics in Network Technologies**

4. 0.5 credit in electives, which may include ITEC 5900 or up to 0.5 credit at the fourth year, with the approval of the supervisor or associate director of graduate studies.   **0.5**

5. 2.5 credits in: **2.5**

ITEC 5909 [2.5]	**Master's Thesis**

Total Credits   5.0

New Resources	No New Resources
Summary	MIT Network Technology: 1) Add thesis stream (major mod track B) 2) Add ITEC 5910 to core selection (minor mod) NOTE: ITEC 5001 is not a new course - this existing 0.0 credit course appears as new due to adjustment of its location within the program requirements.
Rationale for change	1) The current project-only-stream of the master's program makes it problematic for students interested in research in networking but not necessarily in digital media to find a suitable graduate program, as well as thesis supervisors. In the two years since the start of the graduate programs in information technology, we have had a few cases where a graduate student is interested in a thesis-based program with a specialization in networking technologies. Some of those are currently in the MDM program or the PhD program, after extensive discussions with their potential supervisor to convince them of the benefit of the training and research. However, others were deterred due to the program title and did not apply or accept the offer. The proposed modifications would allow these students the opportunity to study in the right program, from the start, without it being a case-by-case exception. We also believe it might help with recruitment and will allow more flexibility in research topics as the School grows. The unit has the supervisory capacity to accommodate students in a networking thesis pathway, and expect approximately 3-4 per year to opt for this route. As is the case for the Digital Media program, a supervisor would need to be secured before a student is formally admitted to the thesis pathway. 2) Course content is suitable for this requirement; FGPA requested this change.
Transition/Implementation	1) There is no impact on current students as there are no current students in this program. 2) There is no impact on the proposed curriculum change on current students. This change is

administrative only, as it will avoid having to manually consider ITEC 5910 as a core course for every student, as is currently done.

| Program reviewer comments | **sandrabauer (09/04/18 3:50 pm):** Rollback: for further work
sandrabauer (09/12/18 3:04 pm): Changed 'option' to pathway.
sandrabauer (09/21/18 3:51 pm): Rollback: To re-submit to send to new ENG Dean role.
sandrabauer (10/22/18 2:34 pm): Changed CourseLeaf title to full "Master of Information Technology" - to keep consistent with the other master's program.
sandrabauer (11/05/18 4:46 pm): Broke out Item 1 for ITEC 5000 and ITEC 5001 into two items and renumbered subsequent items, at request of P and P.
sandrabauer (11/05/18 4:59 pm): At the request of P and P, modified wording in Item 4 to say "or" rather than "and".
sandrabauer (11/05/18 4:59 pm): ^for the Thesis pathway.
jamesopp (11/14/18 10:47 am): Added language re. supervision capacity and process, based on email from A. Girouard (13 Nov 2018) at pnp request. |

Key: 1301

Program Change Request

Date Submitted: 08/31/18 2:25 pm

Viewing: **MA-43 : M.A. International Affairs**

Last approved: 05/05/17 4:59 pm

Last edit: 11/29/18 5:24 pm

Last modified by: sandrabauer

Changes proposed by: tabbathamalouin

In Workflow

1. **INAF ChairDir GR**
2. **PA Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **CUCQA**
7. PRE SCCASP
8. SCCASP
9. SAPC
10. Senate
11. CalEditor

Approval Path

1. 09/13/18 2:20 pm
   Yiagadeesen Samy
   (yiagadeesensamy):
   Approved for INAF
   ChairDir GR
2. 10/24/18 2:55 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
3. 10/25/18 5:15 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/29/18 5:43 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
5. 12/12/18 9:51 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

History

1. Jun 2, 2014 by sandra
2. Aug 18, 2014 by sandra
3. Aug 18, 2014 by sandra
4. Aug 27, 2014 by sandra
5. Aug 27, 2014 by sandra
6. Aug 27, 2014 by sandra

7. Sep 4, 2014 by sandra
8. Sep 4, 2014 by sandra
9. Mar 5, 2015 by Tabbatha Malouin (tabbathamalouin)
10. May 25, 2015 by sandra
11. Jun 2, 2015 by Sandra Bauer (sandrabauer)
12. Jun 2, 2015 by Sandra Bauer (sandrabauer)
13. Jan 7, 2016 by Tabbatha Malouin (tabbathamalouin)
14. Apr 6, 2016 by Tabbatha Malouin (tabbathamalouin)
15. May 5, 2017 by Sandra Bauer (sandrabauer)
16. May 5, 2017 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program	**International Affairs**
Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Program Code	MA-43
Level	Graduate
Faculty	Faculty of Public Affairs
Academic Unit	Norman Paterson School of International Affairs
Degree	Master of Arts
Title	M.A. International Affairs

Program Requirements

Program Requirements

M.A. International Affairs (5.0 credits)

Full-time program requirements

Students admitted to the full-time program must complete all of the degree requirements within two calendar years or six terms of full-time study. Students admitted into the full-time program are expected to continue to register as full-time students until completion of their program. The program may be completed within one calendar year, though it normally takes at least four terms of full-time study.

A minimum of 1.5 credits must normally be completed in each of the first two terms of full-time study, including the mandatory program courses.

All courses used for credit in the degree must be approved in advance by the M.A. Program Supervisor.

Requirements - Thesis pattern (5.0 credits)

~~1. 1.0 credit in:~~   ~~1.0~~

1. 1.5 credits in:		1.5
INAF 5011 [0.25]	Policy Process and International Affairs	
INAF 5012 [0.25]	Law and International Affairs	
~~INAF 5013 [0.0]~~	~~Course INAF 5013 Not Found~~	
~~INAF 5014 [0.0]~~	~~Course INAF 5014 Not Found~~	
INAF 5015 [0.0]	**Research Design and Methods for International Affairs**	
INAF 5016 [0.0]	**Statistical Analysis for International Affairs**	

2. **0.5 credit in** economics, successfully completed by the end of the second term, from (See Note 1, below):		0.5
INAF 5009 [0.5]	International Aspects of Economic Development	
INAF 5214 [0.5]	Economics for Defence and Security	
INAF 5205 [0.5]	Economics of Conflict	
INAF 5308 [0.5]	International Trade: Theory and Policy	
INAF 5309 [0.5]	International Finance: Theory and Policy	
INAF 5600 [0.5]	The Economics of Human Development	
INAF 5703 [0.5]	International Public Economics	

3. 1.0 credit in Field and Elective courses (See Notes 1 and 2, below)   **1.0**

4. **2.0 credits in:**		2.0
INAF 5909 [2.0]	M.A. Thesis	

5. Successful completion of second language proficiency examination (see Note 3, below)

Total Credits   5.0

Requirements - Research Essay pattern (5.0 credits)

~~1. 1.0 credit in:~~   ~~1.0~~

1. 1.5 credit in: **1.5**

INAF 5011 [0.25]	Policy Process and International Affairs	
INAF 5012 [0.25]	Law and International Affairs	
~~INAF 5013 [0.0]~~	~~Course INAF 5013 Not Found~~	
~~INAF 5014 [0.0]~~	~~Course INAF 5014 Not Found~~	
INAF 5015 [0.0]	**Research Design and Methods for International Affairs**	
INAF 5016 [0.0]	**Statistical Analysis for International Affairs**	

2. **0.5 credit in** economics, successfully completed by the end of the second term, from (See Note 1, below):		0.5
INAF 5009 [0.5]	International Aspects of Economic Development	
INAF 5214 [0.5]	Economics for Defence and Security	
INAF 5205 [0.5]	Economics of Conflict	
INAF 5308 [0.5]	International Trade: Theory and Policy	
INAF 5309 [0.5]	International Finance: Theory and Policy	
INAF 5600 [0.5]	The Economics of Human Development	
INAF 5703 [0.5]	International Public Economics	

~~3. 2.5 credits in Field and Elective courses (See Note 2, below)~~   ~~2.5~~

3. 2.0 credits in Field and Elective courses (See Notes 1 and 2, below)   **2.0**

4. 1.0 credit in: 1.0

INAF 5908 [1.0]   Research Essay

5. Successful completion of second language proficiency examination (see Note 3, below)

Total Credits   5.0

Requirements - Coursework pattern (5.0 credits)

1. **1.0 credit in:**   1.0

   INAF 5011 [0.25]   Policy Process and International Affairs

   INAF 5012 [0.25]   Law and International Affairs

   ~~INAF 5013~~ ~~[0.0]~~   ~~Course INAF 5013 Not Found~~

   ~~INAF 5014~~ ~~[0.0]~~   ~~Course INAF 5014 Not Found~~

   INAF 5016 [0.0]   **Statistical Analysis for International Affairs**

2. **0.5 credit in** economics, successfully completed by the end of the second term, from: (See Note 1, below)   0.5

   INAF 5009 [0.5]   International Aspects of Economic Development

   INAF 5214 [0.5]   Economics for Defence and Security

   INAF 5205 [0.5]   Economics of Conflict

   INAF 5308 [0.5]   International Trade: Theory and Policy

   INAF 5309 [0.5]   International Finance: Theory and Policy

   INAF 5600 [0.5]   The Economics of Human Development

   INAF 5703 [0.5]   International Public Economics

3. 3.5 credits of Field and Elective courses (See Notes 1 and 2, below)   3.5

4. Successful completion of second language proficiency examination (see Note 3, below)

Total Credits   5.0

Notes:

1. Students who wish to obtain the Field designation are required to complete 1.5 credits of field courses and their required economics field course if they choose the coursework option. For students in the IEP field both INAF 5308 and INAF 5309 must be completed in order to receive the field designation. If students choose to complete by Research Essay or Thesis, 0.5 credit will be applied towards the field designation. For students in the African Studies Specialization, the Research Essay or Thesis must cover both your field and the African studies component.

2. For elective **courses, 1.5** ~~courses,1.5~~ credits of the total required 5.0 credits may be selected from courses offered in other departments, with a maximum of 1.0 credit from a single department and a maximum of 1.0 credit selected from fourth year undergraduate courses. Any course not identified as an INAF **5000-level** ~~5000 level~~ course must be approved by the M.A. Program Supervisor.

3. Students must successfully complete an examination in second language proficiency administered by Carleton University's School of Linguistics and Language Studies, or meet the equivalent standard as determined by the School of Linguistics and Language Studies. There is an administrative fee for the standard test (provides a certificate of language proficiency). Students are strongly encouraged to take the opportunity to improve their language skills during their studies, including during their summer terms. Details of the language requirement are provided on the School website.

Fields

NPSIA's M.A. program is organized around six fields. Each field has a designated economics course (or courses) and a set of designated field courses. Each student is admitted into a field and receives priority in the required economics course and in any three of the non-shared designated field courses. Students **who** ~~that~~ complete the required economics course or courses and three designated field courses may receive a field concentration designation on their academic transcript and diploma. Students who choose not to complete the requirements of any given field may still graduate with a general M.A. in International Affairs without a field concentration designation. Courses marked with an asterisk (*) are shared courses with limited enrollment; students in the field may claim such courses towards their field concentration but do not have priority for the limited space in those courses.

Students who already have a graduate or senior undergraduate economics course that is deemed to be the equivalent of the required economics course for their field must take another economics course from the School. Students with economics

courses similar to those offered by the school must see the M.A. Program Supervisor to determine which economics course they should be taking.

The fields are:

International Economic Policy

> Provides a foundation in basic international economic theory and examines policy questions and applications to institutional arrangements in areas of trade, foreign direct investment, finance, international economic law, and other international economic relations.

Note: students admitted in the IEP field will be exempt from taking one or both of the field-required economics courses (INAF 5308 and INAF 5309) if they have previously completed an equivalent one. They will receive advanced standing without transfer of credits for those courses and will replace them with alternative economics courses from NPSIA or another department (fourth year and up), selected with the approval of the associate director on the basis of their relevance to the chosen program of study.

Required economics courses: INAF 5308 and INAF 5309 or equivalent.

Designated Courses:

INAF 5101 [0.5]	The Politics and Institutions of International Trade
INAF 5300 [0.5]	Political Economy of Multinational Enterprises
INAF 5306 [0.5]	Trade Policy in North America
INAF 5400 [0.5]	Trade Policy Analysis
INAF 5401 [0.5]	International Financial Institutions and Policy
INAF 5459 [0.5]	Selected Topics in International Economic Policy
INAF 5500 [0.5]	Comparative Trade Policy
INAF 5501 [0.5]	Global Political Economy
INAF 5507 [0.5]	International Economic Law: Regulation of Trade and Investment [*]

Conflict Analysis and Conflict Resolution

Examines causes and dynamics of interstate and intrastate peace and conflict, explores theoretical and practical dimensions of the prevention, management and resolution of international and civil wars, disputes and crises.

Required economics course: INAF 5205

Designated Courses:

INAF 5108 [0.5]	Conflict Analysis
INAF 5109 [0.5]	Conflict Management: Theory and Evidence
INAF 5200 [0.5]	Peacebuilding and Reconstruction: Theory and Practice
INAF 5202 [0.5]	Contemporary International Security [*]
INAF 5203 [0.5]	International Mediation and Conflict Resolution
INAF 5209 [0.5]	Conflict and Development
INAF 5218 [0.5]	Post-Conflict Justice: Theory and Practice
INAF 5219 [0.5]	Rights, Development, and Conflict [*]
INAF 5449 [0.5]	Selected Topics in Conflict Analysis and Resolution
INAF 5506 [0.5]	International Law: Use of Force [*]

Security and Defence Policy

Examines the core theories, concepts, challenges and controversies in security and defence studies in the context of applied policy issues such as national security, defence policy, civil-military relations, foreign policy, and proliferation of

weapons.

Required economics course: INAF 5214 or INAF 5205.

Designated Courses:

INAF 5201 [0.5]	Disarmament, Arms Control and Nonproliferation *	0.5
INAF 5202 [0.5]	Contemporary International Security	0.5
INAF 5206 [0.5]	Civil-Military Relations	0.5
INAF 5208 [0.5]	U.S. Foreign and Security Policy	0.5
INAF 5210 [0.5]	Technology and War	0.5
INAF 5211 [0.5]	Comparative Defence Policy	0.5
INAF 5234 [0.5]	National Security Policy and Law	0.5
INAF 5439 [0.5]	**Selected Topics in Security and Defence Policy**	**0.5**
INAF 5506 [0.5]	International Law: Use of Force	0.5

Intelligence and International Affairs

Examines the function, limits and impact of intelligence collection and analysis in foreign and international security policy, using both theoretical and practical approaches.

Required economics course: INAF 5214

Designated Courses:

INAF 5201 [0.5]	Disarmament, Arms Control and Nonproliferation *	0.5
INAF 5204 [0.5]	Intelligence and International Affairs	0.5
INAF 5220 [0.5]	Intelligence Analysis	0.5
INAF 5223 [0.5]	Counterterrorism	0.5
INAF 5224 [0.5]	Intelligence and National Security	0.5
INAF 5234 [0.5]	National Security Policy and Law *	0.5
INAF 5244 [0.5]	Terrorism and International Security	0.5
INAF 5469 [0.5]	Selected Topics in Intelligence and International Affairs	0.5

International Organizations and Global Public Policy

Examines the role of states and other policy actors in addressing global policy problems. Global governance for policy problems encompasses international law, the formal UN system of international organizations as well as more ad hoc approaches with a greater role for nonstate actors. Specific policy issues analyzed include the environment and public health.

Required economics course: INAF 5703.

Designated Courses:

INAF 5101 [0.5]	The Politics and Institutions of International Trade *
INAF 5401 [0.5]	International Financial Institutions and Policy *
INAF 5410 [0.5]	Global Public Policy
INAF 5405 [0.5]	International Organizations in International Affairs
INAF 5479 [0.5]	Selected Topics in International Organizations and Global Public Policy
INAF 5502 [0.5]	State Sovereignty and Globalization
INAF 5504 [0.5]	Advanced International Law: Principles and Practice
INAF 5612 [0.5]	International Development Institutions *
INAF 5701 [0.5]	**Global Environmental Change: Human Implications**
INAF 5702 [0.5]	International Environmental Affairs
INAF 5705 [0.5]	Global Social Policy

INAF 5706 [0.5]   Global Health Policy

International Development Policy

Examines the difficulties faced by poor and developing countries and the policy responses that have emerged at the international level, including development assistance, international institutions and regional cooperation.

Required economics course: INAF 5009 or equivalent.

Designated Courses:

INAF 5002 [0.5]   International Development Policy

INAF 5006 [0.5]   Food Security and Rural Development

INAF 5007 [0.5]   Theories of Development and Underdevelopment

INAF 5209 [0.5]   Conflict and Development [*]

INAF 5489 [0.5]   Selected Topics in International Development Policy

INAF 5601 [0.5]   Social Theory and International Development [*]

INAF 5602 [0.5]   Development Assistance: Theory and Practice [*]

INAF 5603 [0.5]   Issues in Development in Africa

INAF 5604 [0.5]   Issues in Development in Latin America

INAF 5609 [0.5]   Development Project Evaluation and Analysis [*]

INAF 5612 [0.5]   International Development Institutions

INAF 5801 [0.5]   Regional Cooperation Among Developing Countries

Health, Displacement ~~Program Management for Development~~ and Humanitarian **Policy**

Examines global health challenges and humanitarian crises, including refugees and displacement, analyses how these issues impact socio-economic development and security, and assesses international responses.

Required economics course: INAF 5600 or equivalent.

Designated courses:

INAF 5003 [0.5]   Project Operations in a Developing Country Context

INAF 5203 [0.5]   International Mediation and Conflict Resolution [*]

INAF 5219 [0.5]   Rights, Development, and Conflict

INAF 5499 [0.5]   Selected Topics in Health, Displacement and Humanitarian Policy

INAF 5602 [0.5]   Development Assistance: Theory and Practice [*]

INAF 5609 [0.5]   Development Project Evaluation and Analysis

INAF 5704 [0.5]   Human Security: From Policy to Practice

INAF 5706 [0.5]   Global Health Policy

INAF 5707 [0.5]   Complex Humanitarian Emergencies

INAF 5708 [0.5]   Humanitarian Assistance: Policies and Issues

Diplomacy and Foreign Policy ~~Assistance~~

Examines the theory, legal framework and practice of diplomacy and foreign policy, and analyzes the statecraft of Canada and major world powers, as well as regional inter-state relations.

Required economics course: INAF 5009, 5308, INAF 5309, or INAF 5703 or equivalent.

INAF 5100 [0.5]	**Canada in International Affairs**	**0.5**
INAF 5102 [0.5]	**Canada-U.S. Relations**	**0.5**
INAF 5203 [0.5]	**International Mediation and Conflict Resolution**	**0.5**

INAF 5207 [0.5]	**Middle East Economic and Political Relations**	**0.5**
INAF 5208 [0.5]	**U.S. Foreign and Security Policy**	**0.5**
INAF 5305 [0.5]	**International Bargaining and Negotiation: Theory and Practice**	**0.5**
INAF 5405 [0.5]	**International Organizations in International Affairs**	**0.5**
INAF 5408 [0.5]	**Gender in International Affairs**	**0.5**
INAF 5429 [0.5]	**Selected Topics in Diplomacy and Foreign Policy**	**0.5**
INAF 5605 [0.5]	**The Ethical Dimension of International Affairs**	**0.5**
INAF 5709 [0.5]	**Human Rights: International Politics and Policies**	**0.5**
INAF 5800 [0.5]	**Asia Pacific Economic and Political Relations**	**0.5**
INAF 5801 [0.5]	**Regional Cooperation Among Developing Countries**	**0.5**
INAF 5804 [0.5]	**International Relations in Europe**	**0.5**
INAF 5805 [0.5]	**The EU in International Affairs**	**0.5**

Students that are admitted into the MA International Affairs program, with the approval of the NPSIA Admissions Committee, may receive advanced standing with transfer of credit of up to 1.0 credit in INAF courses at the 5000-level with a grade of B+ or higher, which can reduce their time to completion. Please note: INAF courses eligible for advanced standing cannot include the core requirements of the NPSIA M.A. program.

New Resources	**Faculty** ~~No New Resources~~
Summary	1) change thesis option - increase INAF 5013/5014 to 0.5 credit, remove one elective.
	2) change MRP option - increase INAF 5013/5014 to 0.5 credit, remove one elective.
	3)change coursework options, remove INAF 5013, increase INAF 5014 to 0.5.
	4) NB added to IEP field for economics component
	5)added INAF 5205 to the SDP field econ requirement
	6)added a course to the IOGP field
	7) added courses to the IDP field
	8)renaming of project management and humanitarian assistance (PMHA) field
	9)New field of specialization in Diplomacy and Foreign Policy
Rationale for change	1), 2) and 3): Currently, our core curriculum consists of four quarter-credit courses, each six-weeks-long, two of which deal with methods (INAF 5014 statistics and INAF 5013 research design). INAF 5014 (the statistics course) crams a large amount of material into a very short period of time, creating significant stress for the students and making the acquisition of a good base in statistics difficult. At the same time, INAF 5013 (the research design class) covers material that is largely unnecessary for students who take the coursework completion option, while not providing those who do the research essay and thesis with sufficient methods training. We intend to address this by devoting a full semester to the required class in statistics (INAF 5014 moved to 0.5 credit), including very basic notions of research design, while the full research design course (INAF 5013 will move to 0.5 credit), which would be offered in the Winter, would be required for students who take the research essay or thesis pathway. 4)A growing number of our students arrive with a significant background in economics (including B.A.s and even M.A.s) and join us having done the equivalent of the economics classes that are required for the IEP field (trade and finance). To preserve the economic component of the specialization, we want the students to replace those courses with other economics classes that are relevant to international affairs broadly understood, whether they are offered by NPSIA or other departments (Economics or Public

Administration). 5) current practice is for students in the SDP field to take either INAF 5205 or INAF 5214. The change here is simple to fully document what is the current practice. 6)added additional course to the IOGP field to give students more options to complete the field. 7) added additional courses to the IDP field to give students more options to complete the field. 8) The PMHA field fills a critical space in the NPSIA program between the NPSIA fields that focus on traditional security and conflict issues, and the NPSIA fields that examine development and the international economy; The PMHA field remains well subscribed in terms of student enrolment; However, the field requires some revisions given faculty resources and the evolving global context; The PMHA designation relies too heavily on program evaluation and project management courses that NPSIA is unable to offer given faculty resource constraints; to fill this gap, we direct our students towards program evaluation and project management courses offered in SPPA, but we lack guaranteed access to these courses for our students; The field name change reflects evolving student interests on the global migration/refugee situation and the international response to this displacement; The field name change better reflects existing faculty resources on health and humanitarian issues within NPSIA; These program changes have a positive impact beyond NPSIA as they enable NPSIA to collaborate and work together with the new MDS program to expand existing course offerings available at Carleton in the area of migration and refugees. 9) New field of specialization in Diplomacy and Foreign Policy - The practice of diplomacy and foreign policy is a neglected field in Canadian programs of international affairs and international public policy. NPSIA is perfectly located to recruit students and place graduates who could claim special training in this area. A number of related classes that we already teach are not attached to any of our other seven fields of specialization, and new courses are being developed that would fit with this new field (International Law and Diplomacy; Diplomacy and Foreign Policy). In addition, thanks to our Fulbright chair in Canada-US relations, and to our partnership with the Centre in Modern Turkish Studies, we are hosting foreign scholars that enable us to expand the range of foreign policy-related classes that we already offer. We are also in the process of formalizing a "Diplomat in Residence" program that would bring to the School, every year, a practitioner who could stand as a "Professor of Practice" in the new field. Finally, we have secured a new position in Diplomacy and Foreign Policy, to be filled in July 2019, that would anchor the field. We expect this new specialization to enable us to admit 15 to 20 additional students yearly.

Transition/Implementation	1), 2) and 3): These changes will have minimal impact on our in-program students. After reviewing our student audits (full-time, part-time and joint program), only students who did not successfully complete INAF 5013 and/or INAF 5014 last year, as well as those admitted in Fall 2018 could potentially be affected by these changes. All students who were unsuccessful in INAF 5013 and INAF 5014 are registered to complete these courses this year. At the end of this academic year, we will know if any student has not successfully completed these courses and implement our plan, which is to offer a second exam to anyone who isn't successful. We have done this in the past and it has worked out well.
	4) We anticipate approximately 6 students per year who would be seeking alternative economic courses. We have consulted with SPPA and Economics and they are willing to accommodate additional students (assuming they meet prerequisites and there is space available) in their existing 4000 and 5000 level courses.
Program reviewer comments	**davidmendeloff (10/24/18 2:54 pm):** Updated rationale and transition/implementation on behalf of the unit. **sandrabauer (11/05/18 5:29 pm):** Item 3: Per P and P, changed to "See Notes 1 and 2". **sandrabauer (11/05/18 5:33 pm):** Changed "N.B." to "Note:" under IEP

Key: 962

MEMORANDUM

To: Vice-Presidents' Academic and Research Council

From: Linda Schweitzer**,** Interim Dean, Sprott School of Business

Subject: **VPARC Executive Summary**
            Minor in Human Resources and Management for B.A. Honours Psychology

Date: September 20, 2018

1. Program Description

The Sprott School of Business proposes the introduction of Minor in Human Resources and Management for Psychology students commencing Fall 2019. This 5.0 credit credential adheres to the Minor regulations as detailed in the undergraduate calendar. The Minor would provide Psychology students an opportunity to receive a Minor in Human Resources and Management creating possible entry ramps for students wishing to work in the IO area of a firm or industry.

Learning outcomes and learning outcome assessment are in adherence with AACSB accreditation and will be drawn from the recently completed cyclical program review for the Bachelor of Commerce program.

Proposed Business Minor in HR&M for Psychology Students

5.0 credits from

1) 1.0 credit from

PSYC 2801 (0.5) **Organizational Psychology I,** with a minimum grade of B+

PSYC 3801 (0.5) **Organizational Psychology II**

2) 1.0 credit from

BUSI 3102 **Introduction to Human Resources Management**
BUSI 3103 **Introduction to Organization Theory**

3) 2.0 credits from

BUSI 3104 **Managing Individual Performance**
BUSI 3105 **Managing and Motivating Teams**
BUSI 3106 **Managing Conflict and Negotiation**
BUSI 4104 **Strategic Human Resources Management**
BUSI 4105 **Managing Change**
BUSI 4112 **Organizational Leadership**

4) 0.5 credit in

BUSI2204 **Basic Marketing**

5) 0.5 credit from

BUSI2800 **Entrepreneurship**
BUSI 3209 **Consumer Behavior**

Admission: Only students pursuing an Honours undergraduate program in Psychology, requiring at least 20.0 credits to graduate, and who have completed at least 4.0 credits toward their degrees with a minimum overall CGPA of 7.00, may be eligible to be admitted to the Minor in HR&M for Psychology students. The required CGPA to remain in the Minor will be consistent with the required CGPA to remain in an Honours Degree. Students who are required to leave the Minor due to a low Minor CGPA may not return to it at any subsequent date. Students must complete PSYC 2801 prior to entry in to the Minor, with a grade of at least B+. PSYC 3801 must be completed prior to 4000-level Business courses. Enrolment is limited.

Note: PSYC 2801 is deemed equivalent to BUSI 2121 (and will be listed as a prerequisite where required, along with BUSI 2121), and PSYC 3801 will be listed as a prerequisite to BUSI 4104, BUSI 4105, and BUSI 4112 for students enrolled in the Minor.

2. Current International, Provincial, and/or Provincial Profile and Distinctiveness

There are at least nine similar programs in place in Ontario currently. Most are called Human Resources Management and most are fully Busniess based. Some are open to the entire University population, but *none* are specific to Psychology students.

3. Mission and Strategic Objectives

Strategic Integrated Plan

This program supports the following strategic goals of the University's Strategic Integrated Plan: Sustainable Communities – Global Prosperity:

Goal 1-1: To develop new programs and initiatives that build on academic strengths and respond to societal needs.

This program was developed with members of the Psychology department and the Management Area Group in an effort to provide specific access to Business courses, and provide Psychology students who are not necessarily interested in pursuing a Masters degree the opportunity to gain "employability" skills.

Goal 1-2: To ensure the sustainability of Carleton University through a long-term enrolment model and effective and efficient management of resources.

Help with attracting non-business students to other faculties, who may still have an interest in acquiring business acumen. Students interested in HRM currently have to go elsewhere to obtain the requisite knowledge.

Goal 3-1: To ensure the employability and future success of our students through experiential learning, engagement, innovative teaching and holistic support services.

This Minor is designed specifically to aid in providing Psychology students with a strong foundation in HRM and business issues. According to Jobbank.gc.ca, Human Resources is 6th on a list of occupations held by students who graduated with an undergraduate degree in psychology.
This will, in all likelihood, create interesting opportunities in the marketplace for these graduates to pursue.
Sprott Faculty members are committed to an active learning environment through the use of a variety of learning activities such as case scenarios and projects. Course content and deliverables will foster critical thinking and engagement.

Strategic Mandate Agreement

The Ministry of Training, Colleges and Universities (MTCU) confirmed Carleton's institutional strength in Business, Entrepreneurship and Innovation in the MTCU and Carleton University Strategic Mandate Agreement (2014-17). In addition, the MTCU confirmed Business, Entrepreneurship and Governance as an area of program growth.

4. **Impact on other programs**

There is not expected to be an impact on other academic units at Carleton. The majority of students will present with the prerequisites listed above, and as such, will be taking their Minor courses in the business faculty. All business courses presently exist.

5. **Students and Careers**

From 3.1 above: This Minor is designed specifically to aid in providing Psychology students with a strong foundation in HRM and business issues. This will, in all likelihood, create interesting opportunities in the marketplace for these graduates to pursue. Psychology feels that this new Minor will enhance student opportunities, specifically for those who may not wish to pursue graduate studies in Psychology. It is expected that this will be a well subscribed prograsm.

6. **Governance and Resources**

The Sprott School of Business would administer the program and manage the courses and program requirements. There are no new courses being developed. Enrollment is limited to seven students. As such, there are no new resources required and the Dean of Sprott has confirmed that there is no need for a Business Plan. If there appears to be an unexpected surge in demand, then Sprott will determine whether additional resources are needed, or whether we keep the cap. Both Sprott and Psychology are expecting a well subscribed minor, and if demand outpaces the seven available seats, then a business plan will be submitted requesting additional faculty support.

A library report has been requested and outcome will be reported at a subsequent VPARC meeting.

New Program Proposal

Date Submitted: 03/06/18 3:16 pm

Viewing: **HRM : Minor in Human Resources and Management for B.A. Honours Psychology**

Last edit: 01/31/19 9:27 am

Last modified by: christinanoja

Changes proposed by: danbegin

In Workflow

1. **PSYC ChairDir UG**
2. **BUSI ChairDir UG**
3. **AS Dean**
4. **BUS Dean**
5. **AS FCC**
6. **BUS FCC**
7. **AS FBoard**
8. **BUS FBoard**
9. **CUCQA**
10. **PRE SCCASP**
11. SCCASP
12. SAPC
13. Senate
14. PRE CalEditor
15. CalEditor

Approval Path

1. 06/23/17 3:30 pm
   Guy Lacroix (guylacroix):
   Approved for PSYC
   ChairDir UG
2. 02/26/18 3:08 pm
   Howard Nemiroff
   (howardnemiroff):
   Approved for BUSI
   ChairDir UG
3. 02/26/18 9:16 pm
   Howard Nemiroff
   (howardnemiroff):
   Approved for BUS Dean
4. 02/26/18 9:16 pm
   Howard Nemiroff
   (howardnemiroff):
   Approved for BUS FCC
5. 02/26/18 9:16 pm
   Howard Nemiroff
   (howardnemiroff):
   Approved for BUS FBoard
6. 03/06/18 3:15 pm
   Dan Begin (danbegin):
   Rollback to Initiator
7. 09/25/18 8:53 am
   Guy Lacroix (guylacroix):
   Approved for PSYC
   ChairDir UG
8. 09/25/18 10:57 am
   Howard Nemiroff

(howardnemiroff): Approved for BUSI ChairDir UG

9. 11/06/18 2:39 pm Richard Mann (richardmann): Approved for AS Dean

10. 12/03/18 12:59 pm Howard Nemiroff (howardnemiroff): Approved for BUS Dean

11. 01/16/19 10:51 am Richard Mann (richardmann): Rollback to AS Dean for AS FCC

12. 01/16/19 2:29 pm Richard Mann (richardmann): Approved for AS Dean

13. 01/17/19 11:22 am Howard Nemiroff (howardnemiroff): Approved for BUS Dean

14. 01/17/19 11:32 am Richard Mann (richardmann): Approved for AS FCC

15. 01/17/19 12:05 pm Howard Nemiroff (howardnemiroff): Approved for BUS FCC

16. 01/18/19 2:34 pm Richard Mann (richardmann): Approved for AS FBoard

17. 01/18/19 9:21 pm Howard Nemiroff (howardnemiroff): Approved for BUS FBoard

18. 01/31/19 9:27 am Christina Noja (christinanoja): Approved for CUCQA

Effective Date	2019-20
Workflow	majormod
Program Code	HRM
Level	Undergraduate
Faculty	Sprott School of Business Faculty of Arts and Social Sciences
Academic Unit	School of Business Department of Psychology

Degree	Not Applicable
Title	Minor in Human Resources and Management for B.A. Honours Psychology

Program Requirements

Minor in Human Resources and Management for B.A. Honours Psychology (5.0 credits)

Only students pursuing Bachelor of Arts Honours with a Major in Psychology who have completed at least 4.0 credits toward their degrees with a minimum overall CGPA of 7.00 may be admitted to Minor in Human Resources and Management. Students must successfully complete PSYC 2801 prior to entry in to the Minor, with a minimum grade of B+. PSYC 3801 must be successfully completed prior to taking any of the 4000-level BUSI courses listed in the Minor. Enrolment is limited.

Students who are required to leave the Minor due to a low Minor CGPA may not return to the Minor at any subsequent date.

Requirements

1. **1.0 credits in:**   **1.0**

    PSYC 2801 [0.5]   Organizational Psychology I

    PSYC 3801 [0.5]   Organizational Psychology II

2. **1.0 credits in:**   **1.0**

    BUSI 3102 [0.5]   Introduction to Human Resources Management

    BUSI 3103 [0.5]   Introduction to Organization Theory

3. **2.0 credits from:**   **2.0**

    BUSI 3104 [0.5]   Managing Individual Performance

    BUSI 3105 [0.5]   Managing and Motivating Teams

    BUSI 3106 [0.5]   Managing Conflict and Negotiation

    BUSI 4104 [0.5]   Strategic Human Resources Management

    BUSI 4105 [0.5]   Managing Change

    BUSI 4112 [0.5]   Organizational Leadership

4. **0.5 credit in:**   **0.5**

    BUSI 2204 [0.5]   Basic Marketing

5. **0.5 credit from:**   **0.5**

    BUSI 2800 [0.5]   Entrepreneurship

    BUSI 3209 [0.5]   Consumer Behaviour

Total Credits   5.0

New Resources	No New Resources
Summary	A new Minor in HRM intended to address the needs of students in Psychology who have an interest in pursuing business/organizational aspects of psychology. No new courses are being developed, and as enrolment is limited, no new resources are needed.
Rationale	A growing interest in developing business skills as they pertain to organizational psychology within industry is the motivator. This path is exclusive as students have to take PSYC 2801 & 3801, as well Sprott is concerned about already full classes and Psyc is concerned about managing students who COPE
Transition/Implementation	Fall 2019

Program reviewer comments

lisachow (08/01/17 4:28 pm): Updated Program Code from TBD-1746 to HRM - LC August 1, 2017

danbegin (03/06/18 3:15 pm): Rollback: Proposal is being rolled back due to concerns brought up at March 6 SCCASP meeting. These include: late for inclusion in the 2018-19 calendar; clarification on who is eligible to pursue this minor from an audit perspective; whether it is 4 credits or 5; limiting it to such a small number of students. This proposal will be re-evaluated and submitted again for the 2019-20 curriculum cycle.

mikelabreque (01/09/19 8:43 am): Reviewed by ML 01-09-19.

richardmann (01/16/19 10:51 am): Rollback: The committee would like to see a broader rationale for the new Minor and should item 4 and 5 appear before 2 and 3.

christinanoja (01/31/19 9:26 am): CN added to rationale as requested by CUCQA

Key: 1746

STATEMENT OF SUPPORT FROM SISTER UNIT

RE: The Department of Psychology fully supports the Minor in Human Resource
Management.

[x] I support this change unconditionally.

[ ] I do not support this change.

[ ] I support this change, with the following reservations:

Signature:

Name: Joanna Pozzulo

Title: Departmental Chair

Academic unit:

Psychology

Date:

November 8, 2018

Notes:

Course Change Request

New Course Proposal

Date Submitted: 11/02/18 4:03 pm

Viewing: **GINS 3930 : Carleton International Placement**

Last edit: 11/02/18 4:47 pm

Changes proposed by: jenellewilliams

In Workflow

1. **GINS ChairDir UG**
2. **PA Dean**
3. **PA FCC**
4. **PA FBoard**
5. **CUCQA**
6. PRE SCCASP
7. SCCASP
8. SAPC
9. Senate
10. PRE CalEditor
11. Banner

Approval Path

1. 11/02/18 4:06 pm
   Neil Gerlach
   (neilgerlach): Approved
   for GINS ChairDir UG
2. 11/02/18 4:48 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
3. 11/12/18 4:01 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA FCC
4. 11/29/18 11:18 am
   David Mendeloff
   (davidmendeloff):
   Approved for PA FBoard

Effective Date	2019-20
Workflow	majormod
New Resources	Contract Instructor Support Staff/Admin. Staff
Level	Undergraduate
Course Code	GINS
Course Number	3930
Title	Carleton International Placement

Title (short)	CU International Placement
Faculty	Faculty of Public Affairs
Academic Unit	Global and International Studies (Kroeger College)
Credit Value	0.50
Significant Experiential Learning	Practica or Placements (including Clinical Placements)
Course Description	Placement for six weeks with a global and international focus for students outside of the BGInS Program.
Prerequisite(s)	Third-year standing and minimum CGPA of 9.0.
Class Format	Placement hours to be negotiated with on-site placement supervisor. Required assignments and due dates will be set by the course instructor at Carleton University.
Precluded Courses	IPAF 3900
Also listed as	
Piggybacked Courses	
Grade Mode	Standard Letter Grade
Schedule Type	*Field Placement *May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	Yes
Summary	Proposal of GINS 3930 as a course code to encompass all students undertaking an International Placement who are not in the Bachelor of Global and International Studies Program.
Rationale for new course	Course is being proposed in response to the IPAF 3900/3901 International Placement pilot. The pilot proved to be successful. The BGInS program already offers GINS 3900/3901 as a required course for BGInS students. This placement will be offered to non-BGInS students. Enrolment is anticipated to be 50-60 students per year. Dean FPA supports the initiative and is aware that new resources are required in the form of an academic supervisor as well as a staff support person. Students slated to participate in IPAF placements would be transitioned into new course codes, if these are implemented.
Course reviewer comments	

Key: 9678
Not an admin

Course Change Request

<div style="text-align:center">

New Course Proposal

</div>

Date Submitted: 11/02/18 4:13 pm

Viewing: **GINS 3931 : Carleton International Placement**

Last edit: 11/02/18 4:51 pm

Changes proposed by: jenellewilliams

In Workflow

1. **GINS ChairDir UG**
2. **PA Dean**
3. **PA FCC**
4. **PA FBoard**
5. **CUCQA**
6. PRE SCCASP
7. SCCASP
8. SAPC
9. Senate
10. PRE CalEditor
11. Banner

Approval Path

1. 11/02/18 4:15 pm
   Neil Gerlach
   (neilgerlach): Approved
   for GINS ChairDir UG
2. 11/02/18 4:52 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
3. 11/12/18 4:01 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA FCC
4. 11/29/18 11:18 am
   David Mendeloff
   (davidmendeloff):
   Approved for PA FBoard

Effective Date	2019-20
Workflow	majormod
New Resources	Contract Instructor Support Staff/Admin. Staff
Level	Undergraduate
Course Code	GINS
Course Number	3931
Title	Carleton International Placement

Title (short)	CU International Placement
Faculty	Faculty of Public Affairs
Academic Unit	Global and International Studies (Kroeger College)
Credit Value	1.0
Significant Experiential Learning	Practica or Placements (including Clinical Placements)
Course Description	Placement for twelve weeks with a global and international focus for students outside of the BGInS Program.
Prerequisite(s)	Third-year standing and minimum CGPA of 9.0.
Class Format	Placement hours to be negotiated with on-site placement supervisor. Required assignments and due dates will be set by the course instructor at Carleton University.
Precluded Courses	IPAF 3901
Also listed as	
Piggybacked Courses	
Grade Mode	Standard Letter Grade
Schedule Type	*Field Placement
	*May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	Yes
Summary	Proposal of GINS 3931 as a course code to encompass all students undertaking an International Placement who are not in the Bachelor of Global and International Studies Program. This is the 1.0 credit course for students undertaking a 12-week placement.
Rationale for new course	Course is being proposed in response to the IPAF 3900/3901 International Placement pilot. The pilot proved to be successful. The BGInS program already offers GINS 3900/3901 as a required course for BGInS students. This placement will be offered to non-BGInS students. Enrolment is anticipated to be 50-60 students per year. Dean FPA supports the initiative and is aware that new resources are required in the form of an academic supervisor as well as a staff support person. Students slated to participate in IPAF placements would be transitioned into new course codes, if these are implemented.
Course reviewer comments	

Key: 9679
Not an admin

MEMORANDUM

To: Vice-President's Academic and Research Committee (VPARC)

From: Jill Stoner, Director

CC: Fred Afagh, Dean, Faculty of Engineering and Design
                 Matthias Neufang, Dean, Faculty of Graduate and Postdoctoral Affairs

Date: 8 November 2018

Subject: A1 Major Modification to 3-year Master of Architecture program

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Modification Description

SUMMARY

These calendar changes apply to the three-year Master of Architecture program, called the MArch1.

Currently, about 80% of the students in the MArch1 cohort are required to register for an additional 2.5 credits beyond the stated requirements for the degree. The proposed change from 13.0 credits to 15.5 credits is a simplification of process that will clarify the full extent of the program for the majority of students.

All students will apply for the 15.5 credit M.Arch. Most will be admitted to the fall term of Year 1 of the 15.5-credit program. Applicants who possess a Carleton B.A.S. Conservation and Sustainability or an equivalent degree in an environmental design field may be admitted to a second point of entry, starting in the winter term of Year 1, which would allow them to complete the MArch1 with 12.0 credits. Admission to the second point of entry will be determined by the Azrieli School of Architecture and Urbanism and the Faculty of Graduate and Postdoctoral Affairs, based on the professional accreditation requirements of the Canadian Architectural Certification Board (CACB).

In addition, the program proposes to change the requirements in the following ways:

a.   Amalgamate professional and core curriculum requirements to reflect actual core credits required for most students; elimination of electives.
b.   Remove ARCN 5000 Directed Studies in Computer Aided Design from requirements and incorporate this work elsewhere within existing courses.
c.   Add ARCH 5020 Theories of Modernity to requirements.
d.   Renumber three studio courses due to shifts in the credits attached to them.
e.   Remove ARCC 4500 from professional curriculum course list and add new graduate level course ARCC 5500. This course has already been approved and was added to the Calendar in 2016. It is being taught for the first time as a stand-alone course in winter 2019.

HISTORY

When this program was implemented in 2011, it was expected that many of the students would enter from our undergraduate majors in Conservation and Urbanism, where they would already have taken five required courses totaling 2.5 credits.

Revised November 30, 2018

The program has expanded, so currently only 15- 20% of the students come from our own undergraduate majors. The rest come from other majors at other Universities, and already require the full 15.5 credits.

RATIONALE

This modification will clarify to all applicants the total number of credits and specific courses actually required for accreditation in the three-year stream of our Master of Architecture program, called the MArch1. A high percentage of students entering the three-year M.Arch1 program come from diverse backgrounds and are required to complete the core credits in addition to those courses listed in the professional curriculum list in order to meet CACB (Canadian Architectural Certification Board) accreditation requirements, resulting in a total of 15.5 credits. The second point of entry allows us to recognize that certain undergraduate degrees, such as the B.A.S. in Conservation and Sustainability at Carleton, already contain a significant amount of design studio work (at least 2 credits), a course in drawing (.5 credits), and the same Introduction to Modern Architecture and Technology 1 courses that are required in the 15.5 credit program (.5 and .5 credits each).. These are the 3.5 credits of the first semester of the MArch 1 program. Students will only be admitted at the 2nd point of entry, in winter of that first year, who already have these 3.5 credits, or the equivalent.

The current program description is lengthy and unnecessarily cumbersome because it lists separate requirements and electives for the "core" of 13.0 credits plus 6.0 credits in a Professional Curriculum Course List. The new structure fully integrates the professional curriculum within the degree, maintaining the CACB requirements while presenting the program requirements clearly to students.

SPECIFIC CHANGES TO PROGRAM STRUCTURE

1. Amalgamation to a total credit count of 15.5. Amalgamating the core plus additional professional course credits into one simplified and clear description of the program requirements removes confusion regarding accreditation requirements for this professional degree and more clearly sets out the curriculum. This is a total of 15.5 required credits.

2. Removing 0.5 credit from Studio 3. Studio 3 is the third studio in the first year of this stream, and is taught over six weeks in the summer. The reduction from 1.5 to 1.0 credit better reflects contact times for teaching the six-week summer studio for the 3-year M.Arch1 program. The extra 0.5 credit will now be added to another studio class, to keep overall studio credits equal. (See #3)

3. Adding 0.5 credit to Studio 1. Studio 1 is the first studio in the first year of the 3-year stream. The additional 0.5 credit reflects additional workload and content in the first-year studio. These 0.5 credit hours will be devoted to technical workshops run by teaching assistants, so will not affect faculty teaching load. As the first graduate studio in their course of study, this course is an intensive introduction into architectural design. This extra 0.5 credit will cover similar material normally taught in ARCN 5000, but designed more specifically for a graduate level studio. This will enable faculty to teach appropriate graduate level computer and digital skills appropriate to graduate students entering their first year of professional study. (See #4)

4. Eliminate ARCN 5000 Computer Class from grad curriculum. ARCN 5000 is currently cross-listed with an undergraduate class, of approximately 65 undergraduate students. The content – as taught – does not adequately align with the nature of the skills required by graduate students. The rationale is to embed appropriate computer and digital course content (particularly digital skills and software) and to better integrate it with the material taught in Studio 1. (See #3)

5. Adding a new course: ARCH 5020 - Theories of Modernity. This is the most substantive curricular change. The addition of a graduate level history and theory course to the MArch1 curriculum will greatly enhance the critical thinking skills for this cohort of students, many of whom have no background in architecture. The addition of this course as a required class will allow for our graduate students to engage with much more sophisticated material. This 0.5 credit will replace the 0.5 credit computer course, again maintaining the 15.5 credit count.

6. Replace required undergraduate course ARCC 4500 with a new graduate level course ARCC 5500. This course has already been approved and was added to the Calendar in 2016. It is being taught for the first time as a stand-alone course in winter 2019.

7. Course number changes: ARCS 5102 Studio I (1.5 credits), ARCS 5103 Studio II (1.5 Credits), ARCS 5104 Studio III (1.5 credits) are being deleted and replaced by courses with the same description, but 0.5 credit is shifted from Studio III to Studio I so that the new arrangement for studio courses will be ARCS 5031 (2.0 credits), ARCS 5032 (1.5 credits), ARCS 5033 (1.0 credit).

The proposed curriculum changes will create a more integrated graduate course of study for students in the three-year Master of Architecture program. It will provide more integrated coursework for synthetic learning, by linking graduate level digital skills and coursework directly to the design studio. Likewise, the addition of a graduate level theory course will provide students (many of who come from varied undergraduate programs) with a much more sophisticated and critical understanding of architectural theory and discourse.

TRANSITION / IMPLEMENTATION

The majority of these changes affect Year 1 of the program. In-program students who completed Year 1 under the old regulations will be able to complete their degree. There are no part time students affected.

Impact on Other Programs

The only impact on other programs is this:
Elimination of the cross-listed undergraduate computer course (ARCN 5000) will reduce the number of students in that class from about 90 to about 65. This eliminates the need for one Teaching Assistant in that class.

Note:

These modifications were approved at the August 2018 meeting of the School's Faculty Board.

Student Demand

These changes will have a positive effect on recruitment, as it clarifies the program, and removes the impression that students entering from schools other than Carleton need to take 'extra' courses.

Resources

The proposed changes have a net effect on resource allocation, in that .5 credit of sessional teaching in Studio 3 is eliminated.

Revised November 30, 2018

In general, each reduction in one aspect of the program is matched by an increase in another aspect, as follows:

REMOVE:	ADD:	EFFECT:
.5 credit in Introduction to Digital Technologies (taught by core faculty)	.5 credit in History / Theory (taught by core faculty)	To replace a 'skills' course that is covered in studio workshops, with a theoretical foundation necessary for students coming from diverse backgrounds.
REMOVE: .5 credit in Studio 3 (taught by sessional)	ADD: .5 Credit in Studio 1 (taught as a workshop, by TA)	EFFECT: To introduce more skill development at the beginning of the studio sequence.

Summary:
1. No additional contract instructors, administrative support, library resources, equipment or space are required for these modifications.
2. One additional 0.5 credit TA is required for Studio 1, and one less TA is required with the elimination of ARCN 5000, so the net TA requirement is the same for the revised program.
3. One less .5 credit contract instructor is needed.
4. There will be no incremental costs associated with these modifications.

Impact on Learning Outcomes

With the addition of the graduate level course "Theories of Modernity", the following learning outcomes required by the professional accreditation association CACB* are enhanced:

A1. Critical Thinking Skills

A2. Research Skills

A4. Verbal and Writing Skills

A8. History and Theory

*Canadian Architectural Certification Board

In the context of CACB, 'learning outcomes' are called Student Performance Criteria (SPCs).

Revised November 30, 2018

Architecture				
Code	Title	Status	Initiator	Received
ARCC 5098	ARCC 5098: Building Technology III	Edited	claireryan	11/28/2018
ARCH 5020	ARCH 5020: Theories of Modernity	Added	claireryan	11/29/2018
ARCN 5001	ARCN 5001: Directed Studies in Architecture	Edited	claireryan	11/28/2018
ARCS 5031	ARCS 5031: M.Arch. 1 - Studio I	Added	sandrabauer	11/28/2018
ARCS 5032	ARCS 5032: M.Arch. 1 - Studio II	Added	sandrabauer	11/28/2018
ARCS 5033	ARCS 5033: M.Arch. 1 - Studio III	Added	sandrabauer	11/28/2018
ARCS 5102	ARCS 5102: M.Arch. 1 - Studio I	Deleted	sandrabauer	11/28/2018
ARCS 5103	ARCS 5103: M.Arch. 1 - Studio II	Deleted	sandrabauer	11/28/2018
ARCS 5104	ARCS 5104: M.Arch. 1 - Studio III	Deleted	sandrabauer	11/28/2018

Program Change Request

Date Submitted: 08/31/18 3:29 pm

Viewing: **MARCH : M. Architecture**

Last approved: 12/13/17 4:15 pm

Last edit: 11/29/18 4:44 pm

Last modified by: sandrabauer

Changes proposed by: claireryan

In Workflow

1. **ARCH ChairDir GR**
2. **ENG Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. CUCQA
7. PRE SCCASP
8. SCCASP
9. SAPC
10. Senate
11. CalEditor

Approval Path

1. 09/28/18 1:10 pm
   Jill Stoner (jillstoner):
   Approved for ARCH
   ChairDir GR
2. 10/01/18 2:16 pm
   Jerome Talim
   (jerometalim): Approved
   for ENG Dean
3. 11/13/18 1:40 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/29/18 4:49 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC

History

1. May 28, 2014 by sandra
2. May 28, 2014 by sandra
3. Mar 5, 2015 by Wendy
   Black (wendyblack)
4. Apr 28, 2017 by Sandra
   Bauer (sandrabauer)
5. Apr 28, 2017 by Sandra
   Bauer (sandrabauer)
6. May 8, 2017 by Sandra

Calendar Pages Using this Program	Architecture
Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Program Code	MARCH
Level	Graduate
Faculty	Faculty of Engineering and Design
Academic Unit	Azrieli School of Architecture and Urbanism
Degree	Master of Arts
Title	M. Architecture

Program Requirements

M. Architecture 2-year stream (8.0 credits)

General Requirements (8.0 credits):

1. **2.0 credits in** core courses	2.0
2. **1.0 credit in** elective courses	1.0
3. **3.0 credits in** studio courses	3.0
4. **2.0 credits in** Thesis, which must defended at an oral examination	2.0
Total Credits	8.0

Specific Requirements:

Year 1

Fall Term

ARCH 5200 [0.5]	Graduate Seminar 1: Introduction to Critical Thought in Architecture
ARCC 5100 [0.5]	Advanced Building Systems
ARCS 5105 [1.5]	Graduate Studio 1

ARCC 5200 [0.5] or 0.5 credit elective from courses at the 5000-level or above, approved by the Associate Director (Graduate Programs)

Winter Term

ARCH 5201 [0.5]	Graduate Seminar 2: Contemporary Theoretical Perspectives in Architecture
ARCS 5106 [1.5]	Graduate Studio 2

0.5 credit in elective from courses at the 5000-level or above, approved by the Associate Director (Graduate Programs)

Year 2

Fall Term

| ARCS 5909 [2.0] | Thesis - Independent Study (See Note 1, below) |
| or ARCN 5909 [2.0] | Thesis - Directed Research Studio (DRS) |

ARCC 5200 or 0.5 credit elective from courses at the 5000-level or above, approved by the Associate Director (Graduate Programs)

Winter Term

| ARCS 5909 [2.0] | Thesis - Independent Study (See Note 1, below) |
| or ARCN 5909 [2.0] | Thesis - Directed Research Studio (DRS) |

0.5 credit in elective from courses at the 5000-level or above, approved by the Associate Director (Graduate Programs)

M. Architecture 3-year stream **(15.5** (13.0 credits)

Professional Curriculum Course List

ARCC 5096 [0.5]	Building Technology I
ARCH 5010 [0.5]	History and Theory of Modern Architecture
ARCC 5097 [0.5]	Building Technology II
ARCN 5000 [0.5]	Directed Studies in Computer-Aided Design
ARCN 5005 [0.5]	Theory and Practice of Architectural Representation
ARCC 5098 [0.5]	Building Technology III
ARCC 4500 [0.5]	Design Economics
ARCS 5104 [0.0]	Course ARCS 5104 Not Found
ARCC 5099 [0.5]	Building Technology IV
ARCC 5100 [0.5]	Advanced Building Systems

Core and Professional Curriculum

Year 1

Fall Term

ARCC 5096 [0.5]	Building Technology I
ARCS 5102 [0.0]	Course ARCS 5102 Not Found
ARCH 5010 [0.5]	History and Theory of Modern Architecture
ARCN 5005 [0.5]	Theory and Practice of Architectural Representation

Winter Term

ARCC 5097 [0.5]	Building Technology II
ARCS 5103 [0.0]	Course ARCS 5103 Not Found
ARCN 5000 [0.5]	Directed Studies in Computer-Aided Design

Summer

| ARCC 5098 [0.5] | Building Technology III |
| ARCS 5104 [0.0] | Course ARCS 5104 Not Found |

Year 2

Fall Term

ARCC 4500 [0.5]	Design Economics
ARCC 5100 [0.5]	Advanced Building Systems
ARCS 5105 [1.5]	Graduate Studio 1

Winter Term

| ARCH 5201 [0.5] | Graduate Seminar 2: Contemporary Theoretical Perspectives in Architecture |

~~ARCC 5200 [0.5]   Professional Practice~~

~~ARCS 5106 [1.5]   Graduate Studio 2~~

~~Year 3~~

~~Fall Term~~

~~ARCH 5200 [0.5]   Graduate Seminar 1: Introduction to Critical Thought in Architecture~~

~~ARCC 5099 [0.5]   Building Technology IV~~

~~ARCN 5909 [2.0]   Thesis - Directed Research Studio (DRS)~~

~~Winter Term~~

~~ARCN 5909 [2.0]   Thesis - Directed Research Studio (DRS)~~

~~In addition to the Program Core Curriculum, the following courses are required in order to meet the Accreditation requirements (Student Performance Criteria) of the Professional Program. The following Professional Curriculum may serve to fulfill the elective requirements in the Core Program.~~

~~1.~~	~~**3.0 credits in** Architectural Technology courses~~	~~3.0~~
~~2.~~	~~**1.5 credits in** comprehensive studio courses~~	~~1.5~~
~~3.~~	~~**0.5 credit in** Computer Modeling~~	~~0.5~~
~~4.~~	~~**1.0 credit in** History/Theory of Architecture courses~~	~~1.0~~
	Total Credits	0.0

General Requirements (15.5 credits) - Program Core Curriculum

~~1.~~	~~**1.5 credits in** core courses~~	~~1.5~~
~~2.~~	~~**6.0 credits in** studio courses~~	~~6.0~~
~~3.~~	~~**1.0 credit in** History/Theory elective~~	~~1.0~~
~~4.~~	~~**2.5 credits in** electives~~	~~2.5~~
1.	**6.0 credits in core courses**	**6.0**
2.	**7.5 credits in studio courses**	**7.5**
3.	**2.0 credits in:**	2.0

ARCN 5909 [2.0]   Thesis - Directed Research Studio (DRS) (which must be defended at an oral examination)

	Total Credits	15.5
	Year 1	
	Fall Term	3.5

ARCS 5031 [0.0]   M.Arch. 1 - Studio I

ARCC 5096 [0.5]   Building Technology I

ARCH 5010 [0.5]   History and Theory of Modern Architecture

ARCN 5005 [0.5]   Theory and Practice of Architectural Representation

Winter Term	3.0

~~0.5 credit in elective~~

~~ARCS 5103 [0.0]   Course ARCS 5103 Not Found~~

~~0.5 in elective~~

ARCS 5032 [0.0]   M.Arch. 1 - Studio II

ARCC 5097 [0.5]   Building Technology II

ARCC 5099 [0.5]   Building Technology IV

ARCH 5020 [0.0]   Theories of Modernity

Summer Term	**1.5**

ARCC 5098 [0.5]   Building Technology III

ARCS 5033 [0.0]   M.Arch. 1 - Studio III

Year 2

Fall Term   2.5

0.5 credit in elective

ARCS 5102 [0.0]   Course ARCS 5102 Not Found

0.5 credit in History and Theory elective

ARCS 5105 [1.5]   Graduate Studio 1

ARCC 5200 [0.5]   Professional Practice

Winter Term   0.5

ARCC 5100 [0.5]   **Advanced Building Systems**

Winter Term   2.0

ARCS 5106 [1.5]   Graduate Studio 2

ARCH 5200 [0.5]   Graduate Seminar 1: Introduction to Critical Thought in Architecture

0.5 credit in elective

Year 3

Fall Term   3.0

ARCN 5909 [2.0]   Thesis - Directed Research Studio (DRS)

ARCH 5201 [0.5]   Graduate Seminar 2: Contemporary Theoretical Perspectives in Architecture

0.5 credit in elective

ARCC 5500 [0.5]   **Advanced Design Economics**

Winter Term

ARCN 5909 [2.0]   Thesis - Directed Research Studio (DRS)

0.5 credit in History and Theory elective

Total Credits   15.5

Notes:

1. ARCS 5909 [2.0] Thesis - Independent Study and ARCN 5909 [2.0] Thesis - Directed Research Studio (DRS) normally extend over two terms. This project will follow guidelines prescribed by the Associate Director (Graduate Programs).
2. The thesis is expected to include both a written text and a design component with appropriate modes of two and three-dimensional representation, including digital. Final thesis documentation must satisfy the requirements established by the Faculty of Graduate and Postdoctoral Affairs.

New Resources	No New Resources
Summary	SPECIFIC CHANGES TO PROGRAM STRUCTURE 1. Amalgamation to a total credit count of 15.5. Amalgamating the core plus additional professional course credits into one simplified and clear description of the program requirements removes confusion regarding accreditation requirements for this professional degree and more clearly sets out the curriculum. This is a total of 15.5 required credits. 2. Removing 0.5 credit from Studio 3. Studio 3 is the third studio in the first year of this stream, and is taught over six weeks in the summer. The reduction from 1.5 to 1.0 credit better reflects contact times for teaching the six-week summer studio for the 3-year M.Arch1 program. The extra 0.5 credit will now be added to another studio class, to keep overall studio credits equal. (See #3) 3. Adding 0.5 credit to Studio 1. Studio 1 is the first studio in the first year of the 3-year stream. The additional 0.5 credit reflects additional workload and content in the first-year studio. These 0.5 credit hours will be devoted to technical workshops run by teaching assistants, so will not affect faculty teaching load. As the first graduate studio in their

course of study, this course is an intensive introduction into architectural design. This extra 0.5 credit will cover similar material normally taught in ARCN 5000, but designed more specifically for a graduate level studio. This will enable faculty to teach appropriate graduate level computer and digital skills appropriate to graduate students entering their first year of professional study. (See #4)

4. Eliminate ARCN 5000 Computer Class from grad curriculum. ARCN 5000 is currently cross-listed with an undergraduate class, of approximately 65 undergraduate students. The content – as taught – does not adequately align with the nature of the skills required by graduate students. The rationale is to embed appropriate computer and digital course content (particularly digital skills and software) and to better integrate it with the material taught in Studio 1. (See #3)

5. Adding a new course: ARCH 5020 - Theories of Modernity. This is the most substantive curricular change. The addition of a graduate level history and theory course to the MArch1 curriculum will greatly enhance the critical thinking skills for this cohort of students, many of whom have no background in architecture. The addition of this course as a required class will allow for our graduate students to engage with much more sophisticated material. This 0.5 credit will replace the 0.5 credit computer course, again maintaining the 15.5 credit count.

6. Remove ARCC 4500 from from professional curriculum course list and add new graduate level course ARCC 5500. This course has already been approved and was added to the Calendar in 2016. It is being taught for the first time as a stand-alone course in winter 2019.

7. Course number changes: ARCS 5102 Studio I (1.5 credits), ARCS 5103 Studio II (1.5 Credits), ARCS 5104 Studio III (1.5 credits) are being deleted and replaced by courses with the same description, but 0.5 credit is shifted from Studio III to Studio I so that the new arrangement for studio courses will be ARCS 5031 (2.0 credits), ARCS 5032 (1.5 credits), ARCS 5033 (1.0 credit).

Rationale for change	The proposed curriculum changes will create a more integrated graduate course of study for students in the three-year Master of Architecture program. It will provide more integrated coursework for synthetic learning, by linking graduate level digital skills and coursework directly to the design studio. Likewise, the addition of a graduate level theory course will provide students (many of who come from varied undergraduate programs) with a much more sophisticated and critical understanding of architectural theory and discourse. RATIONALE This modification will clarify to all applicants the total number of credits and specific courses actually required for accreditation in the 3 year stream of our Master of Architecture program, called the MArch1. A high percentage of students entering the 3 year M.Arch program come from diverse backgrounds and are required to complete the core credits in addition to those courses listed in the professional curriculum list in order to meet CACB (Canadian Architectural Certification Board) accreditation requirements, resulting in a total of 15.5 credits. The issue here is of "electives" and clarity. The current calendar description is lengthy and unnecessarily cumbersome as it has: • Specific requirements of CORE Curriculum (which notes 6.0 credits of "electives") • Professional Curriculum Course List (not shown as electives) • Core and Professional Curriculum (no electives) In reality there are no electives. These electives are core courses that are also required for accreditation by CACB and are currently noted in the listing of professional courses.
Transition/Implementation	TRANSITION / IMPLEMENTATION The majority of these changes affect Year 1 of the program. In-program students who completed Year 1 under the old regulations will be able to complete their degree. There are no part time students affected.

Program reviewer

Date Submitted: 12/12/18 11:42 am

In Workflow

1. ARCH ChairDir GR
2. ENG Dean
3. GRAD Dean
4. GRAD FCC
5. GRAD FBoard
6. CUCQA
7. PRE SCCASP
8. SCCASP
9. SAPC
10. Senate
11. CalEditor

Viewing: **TBD-1617 : R-GR-ADMREQT-Architecture Admission Requirements**

Last approved: 04/06/18 9:05 am

Last edit: 12/12/18 11:42 am

Last modified by: jamesopp

Changes proposed by: sandrabauer

Approval Path

1. 11/09/18 3:18 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
2. 11/13/18 1:59 pm
   Sandra Bauer
   (sandrabauer): Approved
   for REGS RO GR Review
3. 11/29/18 1:32 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
4. 12/12/18 9:50 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard
5. 12/12/18 11:42 am
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
6. 12/12/18 11:44 am
   Sandra Bauer
   (sandrabauer): Approved
   for ARCH ChairDir GR
7. 12/12/18 11:45 am
   Sandra Bauer
   (sandrabauer): Approved
   for ENG Dean
8. 12/12/18 11:46 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
9. 12/12/18 11:47 am
   Sandra Bauer

(sandrabauer): Approved for GRAD FCC

10. 12/12/18 11:49 am Sandra Bauer (sandrabauer): Approved for GRAD FBoard
11. 12/18/18 8:28 am Christina Noja (christinanoja): Approved for CUCQA
12. 12/20/18 8:49 am Mike Labreque (mikelabreque): Approved for PRE SCCASP
13. 12/20/18 1:00 pm Dan Begin (danbegin): Approved for SCCASP

History

1. Apr 28, 2017 by Sandra Bauer (sandrabauer)
2. Apr 28, 2017 by Sandra Bauer (sandrabauer)
3. May 10, 2017 by Sandra Bauer (sandrabauer)
4. May 10, 2017 by Sandra Bauer (sandrabauer)
5. Apr 6, 2018 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program	[Architecture](#)

Effective Date	2019-20
Workflow	majormod
Program Code	TBD-1617
Level	Graduate
Faculty	Faculty of Engineering and Design
Academic Unit	**Azrieli School of Architecture and Urbanism** ~~Regulations:ARCH~~
Degree	
Title	R-GR-ADMREQT-Architecture Admission Requirements

Program Requirements

Admission Requirements

Master of Architecture (M.Arch.)

Two-year M.Arch. (8.0 credits)
A four-year honours undergraduate degree or its equivalent in architecture, with significant studio experience in architectural design, and a minimum overall standing of B- .

Three-year M.Arch. (15.5 credits)

(13.0 credits)

A four-year honours undergraduate degree from diverse backgrounds with **a minimum** an overall B+ **standing.** standing. Students may be required to complete up to an additional 2.5 credits in order to meet CACB certification.

For the three-year M.Arch., all students will apply for the 15.5-credit program. Most will be admitted to the fall term of Year 1. Some applicants possessing a B.A.S. Conservation and Sustainability or an equivalent degree in an environmental design field may be eligible for second entry, to be determined by the Azrieli School of Architecture and Urbanism and the Faculty of Graduate and Postdoctoral Affairs. Students admitted into second entry will be accepted into the winter term of Year 1 and will complete 12.0 credits.

All applicants whose first language is not English must demonstrate proficiency in the English language. See Section 3.6 of the General Regulations section of this calendar for details.

For more information, please visit https://carleton.ca/architecture/programs/

M. Architectural Studies (M.A.S.)

The Master of Architectural Studies is a non-professional degree for students interested in pursuing in-depth architectural research.

The minimum requirement for admission to the M.A.S. is a four-year honours undergraduate degree in architecture or equivalent, with a minimum overall standing of B-.

All applicants whose first language is not English must demonstrate proficiency in the English language. See Section 3.6 of the General Regulations section of this calendar for details.

For more information visit https://carleton.ca/architecture/programs/

Ph.D. Architecture

The normal requirement for admission to the doctoral program in architecture is a master's degree (or equivalent) in architecture or a related field with a minimum overall standing of A-.

All applicants whose first language is not English must demonstrate proficiency in the English language. See Section 3.6 of the General Regulations section of this calendar for details.

Graduate Diploma in Architectural Conservation

There are two points of entry into the program:

Direct Entry

MEMORANDUM

To: Vice-President's Academic and Research Committee (VPARC)

From: Julie C. Garlen, Co-Director, Institute of Interdisciplinary Studies (Child Studies)

CC: Pauline Rankin, Dean of the Faculty of Arts and Social Sciences
                   Richard Mann, Associate Dean (Curriculum, Programs, and Planning)

Date: December 14, 2018 (*originally submitted October 5, 2018*)

Subject: Major Modification to Child Studies (Track A1) – *Revised Executive Summary*

Program Description

1. Program Concept

The significantly revised program in Childhood and Youth Studies is designed to:

1) address the sustained growth of student demand over the last five years and

2) align the program with current trends in Childhood and Youth studies in order to position Carleton University as a unique site for innovative research about and with children and young people.

The primary reason for undertaking the major modification at this time is to strategically address the ongoing programmatic issues that resulted from a change in admissions requirements in 2013 that led to unexpected, immediate and dramatic growth in the number of Child Studies majors. From 2012 to 2013, enrolled majors increased from 66 students to 162 (a 145% increase). Enrollments increased every year thereafter, with the most recent enrollment in 2018 at 505 students (a 765% increase from the 2012 enrollment figure). In that time of rapid growth, the program itself has not been simultaneously subjected to a programmatic revision that might accommodate the massive change that occurred not only in the number of enrolled majors but in the changing needs and expectations of those majors. Between 2013 and 2016, piecemeal revisions were made to the requirements and registration caps that enabled a larger flow of students through the program, but only at the expense of program quality.

In addition to changing structural needs, new content needs have emerged as the program has evolved to reflect current trends in critical childhood and youth studies, which is a relatively new interdisciplinary field that spans multiple epistemologies and methodologies, and one of the most active and rapidly growing fields in academia today. Critical childhood and youth studies represents a departure from traditional psychological and educational research "on" children, which limits the agency, voice, and participation of young people. Contemporary critical childhood and youth scholars believe that children themselves are the best informants of their own lives and therefore look at children's own cultures, meanings and the ways in which they attempt to change their lives and the lives of adults around them. Whereas traditional research has viewed children as passive, dependent or incomplete, critical scholars view young people as equal participants in society, differently competent to adults, but of interest for what they are now, not only what they will become. In order to prepare graduates for a wide range of professional and academic careers in schools, hospitals, community and

governmental agencies, or universities, the program focuses on skills in critical thinking, reading, and writing, social and historical analysis, and research.

Therefore, the proposed shift from "Child Studies" to "Childhood and Youth Studies" is highly significant, in that it places Carleton among a small but growing number of universities where critical child and youth scholars from a wide range of disciplines are brought together in one academic unit, including Rutgers University-Camden in the U.S., Brock University in Southwest Ontario, and Linköping University in Sweden. The revised program at Carleton University would be the only university program of its kind in Eastern Ontario and would position the academic unit for significant growth and increased opportunities for funding and recognition.

2. Principal Goals

The principal goal of the Childhood and Youth Studies program is to provide a critical interdisciplinary educational experience designed to prepare students for a wide range of careers that involve work with and/or for children and youth. The program structure reflects the belief that understanding the relationship between childhood, youth, and culture, as well as the economic, social, and political conditions that influence young people's lives, is essential in promoting the welfare and individual rights of children and youth. Childhood and Youth Studies majors will acquire the analytic skills necessary to work effectively with children and youth, gain an understanding of the complex contexts of childhood and adolescence throughout history, and develop a commitment to the welfare of children and youth in Canada and across the world.

Students in the Childhood and Youth Studies program will be expected to:

1. Identify and evaluate a variety of disciplinary perspectives on the study of childhood and youth.
2. Interrogate normative assumptions about children, childhood and adolescence.
3. Evaluate how societal structures of power, privilege, and oppression shape the identities of children and youth.
4. Demonstrate an awareness of multi-dimensional relationships in the lived experiences of children and youth
5. Communicate knowledge to multiple audiences in an accessible and engaging format.
6. Demonstrate knowledge of research methods in childhood and youth studies.

3. Program Structure

In accordance with Carleton University's B.A. template, the Honours degree is a 20.0 credit program (usually achieved in four years of study) while the General degree is a 15.0 credit program (usually achieved in three years of study). Both programs provide students with a foundation in interdisciplinary studies of children, childhood, and youth, including methodological approaches to research involving children. The major changes to the old program of study are summarized in the table:

Component	Old	New
Title	Child Studies	Childhood and Youth Studies
First Year Requirements	1.0 credits CHST 1.0 credits PSYC 1.0 credits SOCI	1.0 credits CHST

Second Year Requirements	1.5 credits CHST 0.5 credits PSYC	1.0 credits CHST
Third Year Requirements	Hon - 2.5 credits (CHST, SOCI, & PSYC) Gen – 2.0 credits (CHST, SOCI, & PSYC)	2.5 credits CHST (Hon & Gen)
Third Year CHST Offerings	8 CHST courses all offered yearly, including .5 credit practicum	8 CHST courses with 4 offered initially (plus one taught by ENGL), including 1.0 credit practicum
Fourth Year CHST Offerings	4 CHST courses all offered yearly, including Honours Research Project	6 courses with 3 offered yearly, including Honours Research Project

The revised program is organized to allow students to gain essential knowledge from different content areas within Childhood and Youth Studies including Critical Child Development Studies; History, Policy, and Activism, and Socio-Cultural Studies of Children and Youth. Students in the Honours degree program additionally complete either an advanced research project, an experiential practicum with a relevant organization in Ottawa, or additional advanced coursework in childhood and youth studies.

The BA Honours and BA General programs in Childhood and Youth Studies share the same structure for the first 4.5 credits of required coursework. These consist of:

1.0 credits in the first year, consisting of an introductory year-long lecture course on interdisciplinary childhood and youth studies designed to promote academic success and increase retention.

1.0 credits in the second year, including foundational courses in experiential learning and research methods and applications.

1.5 credits in the third year in foundational courses on critical approaches to childhood and youth studies, including critical development studies, policy and practice, and children's rights.

1.0 credits from third-year course offerings in critical development studies.

Students in the General program complete an additional 1.5 credits in any third-year electives across the three "content areas," exploring additional topics in critical child development, policy, activism and rights, and/or socio-cultural studies of childhood and youth.

Students in the Honours program complete an additional 2.0 credits in approved electives, with, 1.0 credit from the history, policy, and activism content area, and 1.0 credits from the socio-cultural studies content area. In addition, in their fourth year, students in the Honours program additionally complete 1.5 credits with a research thesis (with a preparatory seminar in third year), an experiential practicum with a relevant organization in Ottawa, or additional advanced coursework in childhood and youth studies at the fourth-year level.

Impact on Other Programs

In keeping with the current requirements of other programs offered within the Faculty of Arts and Sciences, the proposed changes to the program of study reduce the number of required courses outside

the major field in the first and second year. Students will continue to be advised to take these courses as electives but they would not be required in the program of study and therefore enrolment may be impacted in the following courses:

PSYC 1001 Introduction to Psychology I
PSYC 1002 Introduction to Psychology II
SOCI 1001 Introduction to Sociology I
SOCI 1002 Introduction to Sociology II
PSYC 2500 Foundations of Developmental Psychology
PSYC 2001 Introduction in Research Methods
SOCI 2000 Foundations of Sociological Inquiry

Both units have been consulted on the proposed changes and are considering the potential impact and possible ways to mitigate any negative effects.

Additionally, the Department of History has revised an existing course, HIST 3115, which appears among upper-division electives in the new program of study. English, Women and Gender's Studies, and Indigenous Studies have also each been consulted regarding cross-listing relevant courses.

It is not expected that the changes will impact enrolment in other majors at Carleton, as a Child Studies program already exists with high levels of enrolment.

Societal Need

In recent years, there has been a shift in policy and practice around post-secondary preparation for professionals who work with and on behalf of children and youth. While many colleges continue to offer practical, applied programs for child care and education based on traditional models of cognitive and educational research, a number of universities across Canada and the U.S. have moved toward a critical interdisciplinary model that seeks to provide a more comprehensive understanding of theoretical and practical issues involving children and youth. Advocates of this interdisciplinary approach believe that graduates need to be able to understand and interpret complicated social problems from a variety of perspectives and must be knowledgeable about the representations and lived experiences of children and youth. This background prepares students for success in careers working with children in educational and care environments, in positions with government and non-government organizations both in Canada and abroad as practitioners and policy makers, and in jobs in counseling, family support, advocacy, and law. The rich educational experiences offered in the interdisciplinary mode also prepares graduates to pursue graduate studies in diverse fields including education, child studies, counseling, policy, government administration, social work, library sciences, and law.

Student Demand

Currently, there are 505 active Child Studies majors at Carleton University. Student demand has remained high since 2013 and the enrollment trends below reflect the sustained growth of the program. The dramatic increase in enrollment beginning in 2013 necessitated a corresponding rise in class sizes (with all first and second year courses and most third year courses being offered at 120 or 60 seats, with TA support) and a reliance on contract instructing as well as a workload increase in advising and student mentoring. In spite of the challenges of maintaining a sustainable student learning community under

such conditions, enrolments have remained high. We anticipate interest in the program to increase with the major modification as the proposed changes will make Childhood and Youth Studies a more marketable and desirable degree program with high-impact practices and content that reflects the most current trends in the field.

Year	Applicants	Approved	Confirmed	Registered	% Confirmed of Approved	% Registered of Confirmed
2018	229	187	109	107*	58.3%	98.2%
2017	245	199	121	108	60.8%	89.26%
2016	260	215	123	115	57.21%	93.5%
2015	247	204	127	118	62.25%	92.91%
2014	321	265	136	119	51.32%	87.5%
2013	290	235	118	102	50.21%	86.44%
2012	49	34	31	26	91.18%	83.87%

*based on preliminary data as of October 5, 2018

Resources

Overview: It should be noted that, compared to other programs across the university, Child Studies has been operating with insufficient faculty resources since 2013. Currently, with only six dedicated full-time faculty members and 505 active students, our faculty-student ratio is roughly 1:84, which is drastically different from the institutional figures of approximately 1:32. This inequality is owing to the fact that the program began in the IIS as one of a number of small, interdisciplinary programs that required few fully appointed continuing faculty members to deliver them. This was a suitable structure for the Childhood and Youth Studies program prior to the enrolment explosion in 2013. Faculty resources were not increased at a rate sufficient to keep up with student demand, resulting in large class sizes (with all courses in the first and second year offered with 120 seats and all required third year courses at 60 seats) and a significant need for teaching assistants and contract instructors. Registration, progression, and retention of students were also significantly challenged by the lack of faculty resources. As we understand that we cannot immediately solve the problem of large class sizes, the program changes are designed to help us better accommodate student needs and support retention and progression and allow Childhood and Youth Studies to become a more cohesive and effective unit as we look toward the dissolution of the IIS and the formation of our own department.

Faculty resources:
Between 2014 and 2016, three tenure-track faculty members were hired at the Assistant Professor level. One of those faculty members resigned in 2017 and was not replaced. In 2017, two new instructors were hired on two-year term appointments. These instructors helped fill a gap in CHST teaching credits created by the resignation along with the seconding of a CHST faculty member to another unit. In 2018, a senior faculty member was hired with tenure to serve in the role of chair and facilitate further program development. Additionally, the Provost has approved the hiring of two new tenure-track faculty positions in 2019 to replace the two instructors whose terms are ending, and an instructor who

will be cross-appointed with English. The cross-appointed instructor will be able to take on the credits lost in the transition from two instructors to two Assistant Professors. Therefore, no additional full-time faculty resources are requested at this time.

Contract instructors: The proposed program would not necessitate additional contract instructors beyond those that are currently being employed to teach CHST courses.

Administrative support: The program changes will not require additional administrative support.

Library resources: A previous analysis of Carleton University Library's information resources and services in support of the program demonstrates that the Library does not require additional funds to continue support it. The library is currently exploring the expansion of a children's literature collection to support the ongoing growth of our program.

Space: Currently, program faculty are split between the 13th and 22nd floor of Dunton Tower. A request has been submitted to the Space Management Committee to request consideration for consolidating the unit on one floor when space becomes available due to the anticipated relocation of CORIS. While the initial implementation of the program will not require additional faculty offices beyond those currently in use, some additional space will likely be required for faculty offices as the program continues to grow. We do not, at the moment, have a dedicated student space but hope that the reorganization of space on the 13th floor would allow us to provide that resource for our students. In light of these needs, we ask that our request to the SMC be prioritized.

Equipment: No additional equipment is needed for the revised program.

Graduate student funding: No graduate student funding is required to implement this major modification.

Summary of resource requests: We are not requesting additional resources, however, we do ask that our previously submitted request to the Space Management Committee be prioritized when space becomes available in Dunton Tower.

Appendix A: Course Added and Deleted—BA Hons and Gen. Childhood and Youth Studies

Courses Added to the Childhood and Youth Studies

Course Code and Title	Course Description
CHST: 1003: Introduction to Childhood and Youth Studies	An introduction to multiple approaches to studying childhood and youth through a diverse range of historical periods and cultural contexts. Students will apply an interdisciplinary lens to explore the ways that children and youth have been discussed, research and understood.
CHST 2001: Experiential Learning and Childhood and Youth Studies	An examination of the philosophies, purposes, methods, techniques, and issues of childhood and youth studies through engagement with children and youth in campus and community settings. Students will make connections to theoretical and curriculum frameworks and current debates and perspectives.
CHST 2002: Pathways in Childhood and Youth Studies	An examination of different approaches to Childhood and Youth Studies including critical child development studies, history, policy, and activism, and socio-cultural studies. Students will explore career opportunities in childhood and youth work and investigate specific topics of interest in relation to children, childhood, and youth.
CHST 2003: Introduction to Research Methods in Childhood and Youth Studies	An introduction to the foundations of research involving children and youth. Students will learn research paradigms and strategies for designing and conducting research with children and young people. Ethical considerations and the involvement of children as co-researchers will be emphasized.
CHST 3103: Critical Developmental Epistemologies	A critical examination of philosophical, ideological, and discursive perspectives on children and youth, including the normative assumptions of research on child development and parenting. Students will evaluate the contributions of development psychology in order to challenge fundamental notions of childhood and child development.
CHST 3201: Children's Knowledges, Cultures and Representations	An analysis of the ways children construct social relations through cultures and systems of representations. Students will investigate how children's knowledges and identities are constructed through their relationships with the world and develop theoretical and practical approaches for working with children from diverse cultures

CHST 3202: Reconceptualizing Early Childhood Education and Care	A study of historical, contemporary, global, and local conversations about the professional field of early childhood education and care and its diverse practices and contexts. Topics may include reconciliation, anti-racist pedagogies, asset-based practices, inclusiveness, caring in context, and critical reflection.
CHST 3202: Youth Culture and Activism	An exploration of youth cultures and participation in local, national, and global contexts. Students will examine youth engagement and advocacy, including definitions of citizenship, theories of resistance, the construction of "youth" as a social category, and the impact of technology and social media.
CHST 3204: Literary Representations of Childhood and Youth	An examination of the ways in which childhood, children, and youth have been represented in creative literature (fiction, poetry, drama, and/or creative nonfiction).
CHST 3205: Race, Childhood, and Youth	An examination of historical and contemporary issues, debates, and methodologies pertaining to the studies of race, ethnicities, and racialization in childhood and youth studies. Students will also theorize the intersectionality of race, racism, racialization, racial and ethnic formations, nationalism, and colonialism in a contemporary context.
CHST 3302: Children, Policy, and Practice	An introduction to the concepts of policy and practice and how these are influenced by history, economy, geography, and culture. Topics may include provincial, national, and international economic, social, and educational policies concerning children and youth.
CHST 3305: Childhood and Youth in Indigenous Contexts	An introduction to indigenous perspectives and contexts, both historical and contemporary, in relation to practice with Indigenous children, youth, families, and communities. Students will explore critical theory and necessary protocols for respectful entry into child and youth care practice within Indigenous contexts.
CHST 4004: Theories of Inclusion in Childhood and Youth Education	An examination of the ways that educational discourses construct and perpetuate marginalization of disadvantaged individuals across historical, political, and educational contexts. Students will explore inclusive and exclusive approaches to education and care and how these discursive and material conditions shape the learning experiences of children.
CHST 4101: Children, Youth, and Popular Culture	A critical examination how popular culture, including consumer culture and digital media, mediates the identities, aspirations, and experiences of children and youth. Students will engage in critical dialogue

	about media culture and ideology and use cultural production to explore counter-narratives to problematic media representations.
CHST 4102: Queer and Trans Youth	An examination of the ways that queer and trans youth have been conceptualized in research, media, literature, policy, and education. A range of multimedia sources will be used to explore the ways queer and trans youth are using language to render themselves intelligible.

Courses Deleted from Childhood and Youth Studies

Course Code and Title	Course Description
CHST 1000: Childhood in a Global Context	How diversity, complexity, and changes in community, home and school environments impact on children's lives. Socio-political perspectives, cultural belief systems, and the global community will be examined within the framework of different discourses of childhood and youth.
CHST 1002: Childhood in Canadian Context	An introduction to different approaches to the study of childhood in the Canadian context. Illustrative examples will be drawn from a variety of topics of relevance to Canadian children such as immigration and multiculturalism, First Nations, Métis, and Inuit populations, health systems, education, and communities.
CHST 2503: Issues in Child Studies I	An interdisciplinary approach to Child Studies focusing on issues associated with children and childhood. Emphasis is on developing academic literacy with a particular focus on reading and understanding methods of study employed by various disciplines.
CHST 2504: Issues in Child Studies II	An interdisciplinary approach to childhood. Emphasis on developing academic literacy with focus on writing skills and oral communication of interdisciplinary topics pertaining to children and youth.
CHST 3001: Vulnerable Children: Risk, Resilience and Protection	Interdisciplinary perspectives on the experiences of children experiencing specific challenges in a Canadian or global context (children with disabilities, orphan and foster care children, children living in poverty, abused or sexual exploited children, immigrant and refugees status children).
CHST 4000: Children, Policy and Practice	Introduction to the concepts of policy and practice and how these are influenced by history,

| | economy, geography, and culture. Topics may include provincial, national and international economic, social and educational policies that concern children and youth. |

Date Submitted: 11/09/18 10:46 am

Viewing: **HBA-1FA** ~~HBA-1F~~ : **Childhood and Youth** ~~Child~~ **Studies B.A. Honours**

Last approved: 01/04/18 8:26 am

Last edit: 01/14/19 9:45 am

Last modified by: christinanoja

Changes proposed by: juliegarlen

In Workflow

1. **IASS ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **CUCQA**
6. **PRE SCCASP**
7. SCCASP
8. SAPC
9. Senate
10. PRE CalEditor
11. CalEditor

Approval Path

1. 10/01/18 3:11 pm
   Julie Garlen (juliegarlen):
   Approved for IASS
   ChairDir UG
2. 10/01/18 3:35 pm
   Richard Mann
   (richardmann): Approved
   for AS Dean
3. 10/17/18 10:54 am
   Richard Mann
   (richardmann): Rollback
   to Initiator
4. 10/31/18 10:34 am
   Julie Garlen (juliegarlen):
   Approved for IASS
   ChairDir UG
5. 11/05/18 9:48 am
   Richard Mann
   (richardmann): Approved
   for AS Dean
6. 11/07/18 10:05 am
   Richard Mann
   (richardmann): Approved
   for AS FCC
7. 11/08/18 9:09 am
   Richard Mann
   (richardmann): Rollback
   to AS FCC for AS FBoard
8. 11/08/18 4:08 pm
   Richard Mann

(richardmann): Rollback to Initiator
9. 11/09/18 11:03 am Julie Garlen (juliegarlen): Approved for IASS ChairDir UG
10. 11/12/18 11:41 am Richard Mann (richardmann): Approved for AS Dean
11. 11/14/18 2:53 pm Richard Mann (richardmann): Approved for AS FCC
12. 11/16/18 2:19 pm Richard Mann (richardmann): Approved for AS FBoard
13. 01/14/19 9:46 am Christina Noja (christinanoja): Approved for CUCQA

History

1. May 20, 2014 by sandra
2. May 8, 2015 by sandra
3. May 16, 2016 by Sandra Bauer (sandrabauer)
4. May 18, 2016 by Sandra Bauer (sandrabauer)
5. Jan 25, 2017 by Adam Barrows (adambarrows)
6. Jun 7, 2017 by Sandra Bauer (sandrabauer)
7. Jan 4, 2018 by Laura Barrow (laurabarrow)

Calendar Pages Using this Program	Child Studies
Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Program Code	**HBA-1FA** ~~HBA-1F~~
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences

Academic Unit	Institute of Interdisciplinary Studies
Degree	Bachelor of Arts Honours
Title	**Childhood and Youth** ~~Child~~ Studies B.A. Honours

Program Requirements

Childhood and Youth ~~Child~~ Studies
B.A. Honours (20.0 credits)

Requirements:

A. Credits Included in the Major CGPA (8.0 credits)

~~1. 3.0 credits in:~~   ~~3.0~~

    ~~CHST 1000 [0.0]   Course CHST 1000 Not Found~~

    ~~CHST 1002 [0.0]   Course CHST 1002 Not Found~~

    ~~PSYC 1001 [0.5]   Introduction to Psychology I~~

    ~~PSYC 1002 [0.5]   Introduction to Psychology II~~

    ~~SOCI 1001 [0.5]   Introduction to Sociology I~~

    ~~SOCI 1002 [0.5]   Introduction to Sociology II~~

~~2. 2.0 credits in:~~   ~~2.0~~

    ~~CHST 2503 [0.0]   Course CHST 2503 Not Found~~

    ~~CHST 2504 [0.0]   Course CHST 2504 Not Found~~

    ~~PSYC 2500 [0.5]   Foundations of Developmental Psychology~~

1. 1.0 credits in: **1.0**

    CHST 1003 [0.0]   Introduction to Childhood and Youth Studies

2. 1.0 credits in: **1.0**

    CHST 2001 [0.0]   Experiential Learning in Childhood and Youth Studies

    CHST 2003 [0.0]   Introduction to Research Methods in Childhood and Youth Studies

3. 1.5 credits in: 1.5

    CHST 3103 [0.0]   Critical Approaches to Child Development

    CHST 3302 [0.0]   Children, Policy, and Practice

    CHST 3303 [0.5]   Children's Rights

~~3. 0.5 credit in:~~   ~~0.5~~

4. 1.0 credit from: 1.0

    ~~CHST 2000 [0.5]   Design and Analysis in Research Involving Children~~

    ~~PSYC 2001 [0.5]   Introduction to Research Methods in Psychology~~

    ~~SOCI 2000 [0.5]   Foundations of Sociological Inquiry~~

~~5. 0.5 credit in:~~   ~~0.5~~

    CHST 3000 [0.5]   Conceptualizing Adolescence in Childhood and Youth Studies

    ~~CHST 3001 [0.0]   Course CHST 3001 Not Found~~

~~PSYC 3505 [0.5]   Exceptional Children~~
~~PSYC 3506 [0.5]   Cognitive Development~~
~~PSYC 3507 [0.5]   Social Development~~
CHST 3003 [0.5]   Theoretical Advances in Developmental Sciences

~~6. 0.5 credit in:~~   ~~0.5~~

CHST 3201 [0.0]   Children's Knowledges, Cultures, and Representations
CHST 3202 [0.0]   Reconceptualizing Early Childhood Education and Care

5. 1.0 credit from: **1.0**

CHST 3002 [0.5]   Special Topics in Child Studies
CHST 3304 [0.5]   Disability and Childhood: Transnational Perspectives
CHST 4003 [0.5]   History of 'The African Child'
CHST 4004 [0.0]   Theories of Inclusion in Childhood and Youth Education
HIST 3115 [0.5]   Childhood and Youth in History
CHST 3203 [0.0]   Youth Culture and Activism
SOCI 3300 [0.5]   Studies in the Sociology of Education

6. 1.0 credit from: **1.0**

CHST 3204 [0.0]   Literary Representations of Childhood and Youth
CHST 3205 [0.0]   Race, Childhood, and Youth
CHST 3305 [0.0]   Childhood and Youth in Indigenous Contexts
CHST 4001 [0.5]   Advanced Topics in Child Studies
CHST 4102 [0.0]   Queer and Trans Youth
CHST 4101 [0.0]   Children, Youth, and Popular Culture
SOCI 3045 [0.5]   Children and Childhood in a Globalized World

7. 1.5 credits from: 1.5

~~a. Research Project pathway:~~

CHST 3101 [0.5]   Research Seminar
CHST 4908 [1.0]   Honours Research Project
Or
~~b. Course-based pathway:~~
~~1.5 credit in electives at the 3000 or 4000 level in CHST, PSYC, or SOCI~~

  1.5 credits CHST courses at the 3000 or 4000 level, which may include:

CHST 3904 [0.0]   Service-Learning in Community Settings

B. Credits Not Included in the Major CGPA (12.0 credits)

~~9. 9.5 credits in~~ electives   ~~9.5~~

8. 8.0 credits in electives not in CHST   **8.0**
9. 4.0 credits in free electives   **4.0**
Total Credits   20.0

Notes: ~~Notes~~

1. Registration in the **Honours Research Project** ~~seminars in Item 8 a)~~ requires a Major CGPA of at least **10.0.** ~~10.~~

~~Students who plan to apply for admission to graduate programs or Teacher's College should seek advice from the Institute in selecting their electives.~~

New Resources	**Faculty** ~~No New Resources~~
Summary	We are proposing a major modification to our program, including a name change, that reflects the latest trends and issues in Childhood and Youth Studies and faculty expertise.

NEW CHANGES (in response to FASS Curriculum Committee Feedback): Reduced the major requirements from 10.0 to 8.5 credits (8.0 is the minimum for a single discipline BA). Summary: Deleted the second year "Pathways" course. Reduced upper-division major requirements. Kept the two required research courses, which is consistent with other single discipline degree programs.

Overall changes from OLD to NEW program:

1. First Year Requirements
OLD:
1.0 credits CHST
1.0 credits PSYC
1.0 credits SOCI
NEW:
1.0 Credits CHST

2. Second Year Requirements - Removal of 0.5 credits PSYC, no change in CHST credits

3. Third Year Requirements:
OLD
Hon - 2.5 credits
(CHST, SOCI, & PSYC)
Gen – 2.0 credits
(CHST, SOCI, & PSYC)
NEW:
2.5 credits CHST (Hon & Gen)

4. Third Year CHST offerings
OLD
8 CHST courses all offered yearly, including .5 credit practicum
NEW
13 CHST courses with 8 offered initially (plus one taught by ENGL), including 1.0 credit practicum

5. Fourth Year Offerings
OLD
4 CHST courses all offered yearly, including Honours Research Project
NEW
6 courses with 4 offered yearly, including Honours Research Project

Rationale for change	The program has been in need of major revision since the admission requirements were changed in 2013, which resulted in a huge increase in enrolment. The high interest in Child Studies (currently with over 500 active students from pre-2013 enrolment of only about 100) illustrates the importance of providing a high-quality degree based on the latest research in the field and

staffed by experts. Currently, we have a ratio of 1:100 full-time faculty members to CHST students, which does not allow us to meet the needs of our students. The previous program also contained many prerequisites and courses from other units, was confusing for students, and plagued with registration issues and the need for exceptions. The new program is designed to better meet the needs of students by providing a more organized progression through the program and focus program offerings on the content that is essential in order to provide students with a comprehensive base of knowledge and skills and compete with other similar programs in Child Studies. With these changes, we expect to advance the reputation of Carleton's program in Child Studies as among the very best in Ontario and the nation.

Transition/Implementation   Substitutions will be utilized for currently enrolled students beginning in Fall 2019. Once the program of study is approved in winter term 2019, administrative staff will perform an audit of enrolled students to determine where substitutions are needed in order to facilitate exceptions well in advance of the fall term. This program can be successfully implemented without the need for additional contract instructors. Teaching assistant needs for 2019/20 will remain virtually the same, with a projected need of 19 TAs (compared to 20 for 2018/19).

Program reviewer comments

mikelabreque (09/17/18 12:11 pm): Formatting credit values.
richardmann (10/17/18 10:54 am): Rollback: for further revision
richardmann (11/08/18 9:09 am): Rollback: For further review
richardmann (11/08/18 4:08 pm): Rollback: At the request of the unit
juliegarlen (11/09/18 11:03 am): Removed CHST 2000: Design and Analysis in Research Involving Children. Reduced required CHST credits to 8.0 (minimum for single discipline).
mikelabreque (11/14/18 12:39 pm): Correcting credit count at the subrequirement level in electives section.
elizabethbruce (11/19/18 10:55 am): Updated program code from HBA-1F to HBA-1FA to reflect name change
christinanoja (01/14/19 9:45 am): CN-updated entry to remove advising note and rationale to remove resources

Key: 535

Date Submitted: 11/09/18 10:55 am

Viewing: **GBA-1FA** ~~GBA-1F~~ **: Childhood and Youth** ~~Child~~ **Studies B.A. General**

Last approved: 01/04/18 8:25 am

Last edit: 01/14/19 9:44 am

Last modified by: christinanoja

Changes proposed by: juliegarlen

In Workflow

1. **IASS ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **CUCQA**
6. **PRE SCCASP**
7. SCCASP
8. SAPC
9. Senate
10. PRE CalEditor
11. CalEditor

Approval Path

1. 10/01/18 3:11 pm
   Julie Garlen (juliegarlen):
   Approved for IASS
   ChairDir UG
2. 10/26/18 2:34 pm
   Richard Mann
   (richardmann): Rollback
   to Initiator
3. 10/29/18 3:27 pm
   Julie Garlen (juliegarlen):
   Approved for IASS
   ChairDir UG
4. 10/31/18 9:25 am
   Richard Mann
   (richardmann): Approved
   for AS Dean
5. 11/07/18 10:05 am
   Richard Mann
   (richardmann): Approved
   for AS FCC
6. 11/08/18 9:09 am
   Richard Mann
   (richardmann): Rollback
   to AS FCC for AS FBoard
7. 11/08/18 4:08 pm
   Richard Mann
   (richardmann): Rollback
   to Initiator
8. 11/09/18 11:05 am
   Julie Garlen (juliegarlen):

Approved for IASS
ChairDir UG
9. 11/12/18 11:41 am
Richard Mann
(richardmann): Approved
for AS Dean
10. 11/14/18 2:53 pm
Richard Mann
(richardmann): Approved
for AS FCC
11. 11/16/18 2:19 pm
Richard Mann
(richardmann): Approved
for AS FBoard
12. 01/14/19 9:44 am
Christina Noja
(christinanoja): Approved
for CUCQA

History

1. May 20, 2014 by sandra
2. Apr 27, 2015 by sandra
3. May 6, 2015 by sandra
4. Jan 4, 2018 by Laura
Barrow (laurabarrow)

Calendar Pages Using this Program	Child Studies

Effective Date	2019-20
Workflow	**majormod** ~~minormod~~
Program Code	**GBA-1FA** ~~GBA-1F~~
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Institute of Interdisciplinary Studies
Degree	Bachelor of Arts
Title	**Childhood and Youth** ~~Child~~ Studies B.A. General

Program Requirements

Childhood and Youth ~~Child~~ Studies
B.A. General (15.0 credits)

Requirements

A. Credits Included in the Major CGPA (6.0 credits)

~~1. 3.0 credits in:~~   ~~3.0~~

~~CHST 1000 [0.0]   Course CHST 1000 Not Found~~
~~CHST 1002 [0.0]   Course CHST 1002 Not Found~~
~~PSYC 1001 [0.5]   Introduction to Psychology I~~
~~PSYC 1002 [0.5]   Introduction to Psychology II~~
~~SOCI 1001 [0.5]   Introduction to Sociology I~~
~~SOCI 1002 [0.5]   Introduction to Sociology II~~

~~2. 2.0 credits in:~~   ~~2.0~~

~~CHST 2503 [0.0]   Course CHST 2503 Not Found~~
~~CHST 2504 [0.0]   Course CHST 2504 Not Found~~
~~PSYC 2500 [0.5]   Foundations of Developmental Psychology~~

1. 1.0 credits in: 1.0

~~CHST 2000 [0.5]   Design and Analysis in Research Involving Children~~
~~PSYC 2001 [0.5]   Introduction to Research Methods in Psychology~~
~~SOCI 2000 [0.5]   Foundations of Sociological Inquiry~~

~~5. 0.5 credit in:~~   ~~0.5~~

CHST 1003 [0.0]   **Introduction to Childhood and Youth Studies**

2. 1.0 credit in: **1.0**

CHST 2001 [0.0]   **Experiential Learning in Childhood and Youth Studies**
CHST 2003 [0.0]   **Introduction to Research Methods in Childhood and Youth Studies**

3. 1.5 credits in: **1.5**

CHST 3103 [0.0]   **Critical Approaches to Child Development**
CHST 3302 [0.0]   **Children, Policy, and Practice**
CHST 3303 [0.5]   Children's Rights

~~3. 0.5 credit from:~~   ~~0.5~~

~~CDNS or INDG at the 2000 level~~

4. 1.0 credit from: 1.0

CHST 3202 [0.0]   **Reconceptualizing Early Childhood Education and Care**
CHST 3201 [0.0]   **Children's Knowledges, Cultures, and Representations**
CHST 3000 [0.5]   Conceptualizing Adolescence in Childhood and Youth Studies
~~CHST 3001 [0.0]   Course CHST 3001 Not Found~~
~~PSYC 3505 [0.5]   Exceptional Children~~
~~PSYC 3506 [0.5]   Cognitive Development~~
~~PSYC 3507 [0.5]   Social Development~~
CHST 3003 [0.5]   Theoretical Advances in Developmental Sciences

~~6. 0.5 credit from:~~   ~~0.5~~

5. 1.5 credit from: **1.5**

CHST 3002 [0.5]   **Special Topics in Child Studies**

CHST 3204 [0.0]	**Literary Representations of Childhood and Youth**	
CHST 3205 [0.0]	**Race, Childhood, and Youth**	
CHST 3305 [0.0]	**Childhood and Youth in Indigenous Contexts**	
SOCI 3045 [0.5]	Children and Childhood in a Globalized World	
HIST 3115 [0.5]	**Childhood and Youth in History**	
CHST 3203 [0.0]	**Youth Culture and Activism**	
SOCI 3300 [0.5]	Studies in the Sociology of Education	
CHST 3304 [0.5]	**Disability and Childhood: Transnational Perspectives**	
CHST 3904 [0.0]	**Service-Learning in Community Settings**	

B. Credits Not Included in the Major CGPA (9.0 credits)

~~8. 6.5 credits in~~ ~~free electives~~	~~6.5~~
6. 6.0 credits in electives not in CHST	**6.0**
7. 3.0 credits in free electives	**3.0**
Total Credits	15.0

New Resources	**Faculty** ~~No New Resources~~
Summary	We are proposing a revised program in Childhood and Youth Studies. This proposal updates the General program of study to reflect the new program design.
	NEW CHANGES (in response to FASS Curriculum Committee Feedback): Reduced the BA General major requirements from 7.5 to 6.0 credits (6.0 is the minimum for a single discipline BA). Summary: Deleted the second year "Pathways" course. Reduced upper-division major requirements. Kept the two required research courses, which is consistent with other single discipline degree programs.
	Overall changes from OLD to NEW program:
	1. First Year Requirements OLD: 1.0 credits CHST 1.0 credits PSYC 1.0 credits SOCI NEW: 1.0 Credits CHST
	2. Second Year Requirements - Removal of 0.5 credits PSYC, no change in CHST credits
	3. Third Year Requirements: OLD Hon - 2.5 credits (CHST, SOCI, & PSYC) Gen – 2.0 credits (CHST, SOCI, & PSYC) NEW: 2.5 credits CHST (Hon & Gen)

Rationale for change	The program has been in need of major revision since the admission requirements were changed in 2013, which resulted in a huge increase in enrolment. The high interest in Child Studies (currently with over 500 active students from pre-2013 enrolment of only about 100) illustrates the importance of providing a high-quality degree based on the latest research in the field and staffed by experts. Currently, we have a ratio of 1:100 full-time faculty members to CHST students, which does not allow us to meet the needs of our students. The previous program also contained many prerequisites and courses from other units, was confusing for students, and plagued with registration issues and the need for exceptions. The new program is designed to better meet the needs of students by providing a more organized progression through the program and focus program offerings on the content that is essential in order to provide students with a comprehensive base of knowledge and skills and compete with other similar programs in Child Studies. With these changes, we expect to advance the reputation of Carleton's program in Child Studies as among the very best in Ontario and the nation.
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Program reviewer comments	**mikelabreque (09/17/18 12:03 pm):** Formatting credit values. **richardmann (10/26/18 2:34 pm):** Rollback: Rolled back at the request of the unit **mikelabreque (10/30/18 2:40 pm):** Updating program name to match Honours program. **richardmann (11/08/18 9:09 am):** Rollback: For further review **richardmann (11/08/18 4:08 pm):** Rollback: At the request of the unit **juliegarlen (11/09/18 11:04 am):** Removed CHST 2000: Design and Analysis in Research Involving Children. Replaced the 0.5 credit with additional upper-division elective to maintain total of 6.0 CHST credits (the minimum allowed). **mikelabreque (11/14/18 12:38 pm):** Correcting credit count at the subrequirement level in electives section. **elizabethbruce (11/19/18 10:54 am):** Updated program code from GBA-1F to GBA-1FA to reflect name change **christinanoja (01/14/19 9:44 am):** CN-updated entry to remove advising note and rationale to remove resources

Key: 536

Child Studies				
Code	**Title**	**Status**	**Initiator**	**Received**
CHST 2000	CHST 2000: Design and Analysis in Research Involving Children	Edited	juliegarlen	12/18/2018
CHST 2002	CHST 2002: Pathways in Childhood and Youth Studies	Added	juliegarlen	12/18/2018
CHST 2003	CHST 2003: Introduction to Research Methods in Childhood and Youth Studies	Added	juliegarlen	12/18/2018
CHST 2503	CHST 2503: Issues in Child Studies I	Deleted	juliegarlen	12/18/2018
CHST 2504	CHST 2504: Issues in Child Studies II	Deleted	juliegarlen	12/18/2018
CHST 3000	CHST 3000: Conceptualizing Adolescence in Childhood and Youth Studies	Edited	juliegarlen	12/18/2018
CHST 3001	CHST 3001: Vulnerable Children: Risk, Resilience and Protection	Deleted	juliegarlen	12/18/2018
CHST 3002	CHST 3002: Special Topics in Child Studies	Edited	juliegarlen	12/18/2018
CHST 3003	CHST 3003: Theoretical Advances in Developmental Sciences	Edited	juliegarlen	12/18/2018
CHST 3004	CHST 3004: Service-Learning in Community Settings	Deleted	juliegarlen	12/18/2018
CHST 3101	CHST 3101: Research Seminar	Edited	juliegarlen	12/18/2018
CHST 3103	CHST 3103: Critical Approaches to Child Development	Added	mikelabreque	12/18/2018
CHST 3201	CHST 3201: Children's Knowledges, Cultures, and Representations	Added	juliegarlen	12/18/2018
CHST 3202	CHST 3202: Reconceptualizing Early Childhood Education and Care	Added	juliegarlen	12/18/2018
CHST 3203	CHST 3203: Youth Culture and Activism	Added	mikelabreque	12/18/2018
CHST 3204	CHST 3204: Literary Representations of Childhood and Youth	Added	juliegarlen	12/18/2018
CHST 3205	CHST 3205: Race, Childhood, and Youth	Added	juliegarlen	12/18/2018
CHST 3302	CHST 3302: Children, Policy, and Practice	Added	juliegarlen	12/18/2018
CHST 3303	CHST 3303: Children's Rights	Edited	juliegarlen	12/18/2018
CHST 3304	CHST 3304: Disability and Childhood: Transnational Perspectives	Edited	juliegarlen	12/18/2018
CHST 3305	CHST 3305: Childhood and Youth in Indigenous Contexts	Added	juliegarlen	12/18/2018
CHST 3904	CHST 3904: Service-Learning in Community Settings	Added	juliegarlen	12/18/2018
CHST 4000	CHST 4000: Children, Policy and Practice	Deleted	juliegarlen	12/18/2018

Code	Title	Status	Initiator	Received
CHST 4001	CHST 4001: Advanced Topics in Child Studies	Edited	juliegarlen	12/18/2018
CHST 4004	CHST 4004: Theories of Inclusion in Childhood and Youth Education	Added	juliegarlen	12/18/2018
CHST 4101	CHST 4101: Children, Youth, and Popular Culture	Added	juliegarlen	12/18/2018
CHST 4102	CHST 4102: Queer and Trans Youth	Added	juliegarlen	12/18/2018
CHST 4900	CHST 4900: Independent Study	Edited	juliegarlen	12/18/2018
CHST 4908	CHST 4908: Honours Research Project	Edited	juliegarlen	12/18/2018
Senate (20)				
Code	**Title**	**Status**	**Initiator**	**Received**
CHST 1000	CHST 1000: Childhood in the Global Context	Deleted	juliegarlen	12/18/2018
CHST 1002	CHST 1002: Childhood in Canadian Context	Deleted	juliegarlen	12/18/2018
CHST 1003	CHST 1003: Introduction to Childhood and Youth Studies	Added	juliegarlen	12/18/2018
CHST 2001	CHST 2001: Experiential Learning in Childhood and Youth Studies	Added	juliegarlen	12/18/2018