



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of October 22, 2020 at 2:00 pm
Via Videoconference**

AGENDA

Closed Session

- 1. Welcome & Approval of Agenda**
- 2. Minutes (Closed):** June 18, 2021
- 3. Graduation:**
 - a. Notification of Receipt of Graduation Lists (Clerk)
 - b. Motion to Graduate all Recommended Students
 - c. Posthumous Recognition (Clerk)
 - d. Special Features of the Graduating Class (Deans)
 - e. Motion to Graduate Recommended Students: Dominican University College
- 4. Report of the Senate Committee on Medals & Prizes (Clerk)**
- 5. Procedure on Candidates Presented Late for Graduation – Empowering Motion (Clerk)**
- 6. Report on the Empowering Motion (Clerk)**
- 7. Other Confidential Business**

Open Session:

1. **Approval of Agenda**
2. **Minutes (Open):** September 24, 2021
3. **Matters Arising**
4. **Chair's Remarks**
5. **Question Period**
6. **Administration (Clerk)**
 - a. Senate Membership Ratification
 - b. Report on Committee Chair meeting
7. **Reports:**
 - a. SCCASP (H. Nemiroff)
 - b. SQAPC (D. Deugo)
 - c. SAGC (E. Sloan)
8. **CUSP Report**
9. **Kinàmàgawin Implementation Update**
10. **Reports for Information:**
 - a. Senate Executive Minutes (September 14, 2021)
 - b. Report from Academic Colleague
 - c. TPAC and UPC membership report
11. **Other Business**
12. **Adjournment**



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**Carleton University Senate
Meeting of September 24, 2021 at 2:00 pm
Via Videoconference**

Minutes – Open Session

Present: S. Ajila, P. Andrée, B.A. Bacon (Chair), M. Baez, M. Barbeau, O. Baysal, V. Bhatia, S. Blanchard, D. Brown, M. Burns, B. Campbell, A. Chandler, T. Daniels, J. Dawson, C. Del Gaudio, M. DeRosa, D. Deugo, P. Garcia, D. Gillberg, V. Gonzalez, R. Goubran, S. Gulati, M. Haines, B. Hallgrimsson, A. Hashimi, L. Hayes, M. Huckvale, C. Joslin, K. Keller, C. Klein, L. Kostiuik, J. Kovalio, A. Lannon, C. Laurendeau, M. Lundy, A. MacGillivray, B. MacLeod, S. Maguire, J. Malloy, p. Mkandawire, M. Murphy, J. Murray, H. Nemiroff, B. O'Neill, G. Patey, J. Ramnarine, P. Rankin, M. Rodney, M. Rooney, D. Russell, S. Sadaf, J. Sinclair-Palm, S. Sivathayalan, E. Sloan (Clerk), P. Smith, D. Sprague, C. Taylor, K. Taylor, J. Tomberlin, J. Voordouw, P. Wilson, P. Wolff, B. Wright

Regrets: G. Garland, F. Goffi, J. Milner, B. O'Connor, J. Taber,

Absent: V. Asi, C. Ayalogu, K. Hellemans, F. Hosseinian, E. Kwan, R. McKay, D. Okoth, J. Wallace, W. Ye, C. Young

Recording Secretary: K. McKinley

1. Welcome & Approval of Agenda

The Chair called the meeting to order at 2:05 pm, and welcomed the following 25 new Senators to the first Senate meeting of the 2021/22 academic year:

Ex Officio members

- Elinor Sloan (Clerk of Senate)
- Cindy Taylor (Interim Vice-President, Finance and Administration)
- Maria DeRosa (Interim Dean of Science)

- Federica Goffi (Interim Director, Azrieli School of Architecture and Urbanism)

Board of Governor Representatives

- Louise Hayes
- Brenda O'Connor

Faculty members

- Peter Andrée (FPA)
- Vandna Bhatia (FPA – Faculty Board Secretary)
- Bernadette Campbell (FASS)
- Jonathan Malloy (FPA)
- Paul Mkandawire (FASS)
- Mike Murphy (FASS)
- Julie Murray (FASS)
- Augustine Park (FASS) – to be ratified at this meeting
- Celia Young (FASS)
- Chiara Del Gaudio (FED – Industrial Design)

Student members

- Meghan Burns (UG - FPA)
- Valentina Vera Gonzalez (UG - Sprott) – to be ratified at this meeting
- Mackenzie Huckvale (UG - Science)
- Cassandra Klein (UG - FPA)
- Abigail MacGillivray (UG - FED)
- Gemma Patey (UG - FPA)
- Kimberley Keller (Graduate student)
- Deborah Okoth (Graduate student)
- Mason Rodney (Graduate student)

In turning to the agenda, the Chair noted that item 6-e (Convocation Dates – June 2022) will not be addressed at this meeting and should be pulled from the agenda.

With this modification, it was **MOVED** (S. Blanchard, M. Haines) that Senate approve the open agenda for the meeting of Senate on September 24 2021, as presented.

The motion **PASSED**.

2. Minutes: June 18, 2021 (open session)

It was **MOVED** (P. Smith, J. Sinclair-Palm) that Senate approve the minutes of the Open

Session of the Senate meeting of June 18, 2021 as presented.

The motion **PASSED**.

3. **Matters Arising:**

In the June 2021 Senate meeting, Senator Maguire asked a question regarding the annual report of the Senate Student Academic Integrity Appeals Committee (SAIAC). Since the Chair of SAIAC is not a member of Senate and was not at the June meeting, the question became an item for this meeting's *Matters Arising*.

Senator Maguire's question was sent to the Chair of SAIAC, and both the question and a written response from the Chair were circulated to Senators with the meeting binder. The response was acknowledged by Senator Maguire, and there were no further questions or discussion on the matter.

4. **Chair's Remarks**

The Chair began his remarks by thanking Senators for their contributions to a safe and gradual return to campus this fall. Vaccination rates for the Carleton community are very strong with 99% of faculty and staff and approximately 95% of students on campus fully vaccinated. However, in light of the continuing challenges with the fourth wave of Covid-19 in Ontario, an in-person Convocation will not be possible this fall. Virtual graduation celebrations will be held in November, and graduates will be invited back to campus to celebrate in person once it is safe to do so. In terms of future planning, the Chair noted that the Carleton University Scenario Planning Working Group is currently looking at recommendations for Winter 2022, as per past practice, and will aim to come to Senate at the October meeting.

The Chair then provided the following highlights:

- The **Nicol Building**, home of the Sprott School of Business, is officially open. Senators were invited to visit the building, and the new Bridgehead Coffee House inside, if they have not already done so.
- The **Joyce Family Foundation** has established a \$2.5M endowment to support bursaries for Indigenous students at Carleton. The university will match this gift with an additional \$2.5M to support other Indigenous initiatives. This investment is an important step towards meeting the objectives of Kinàmàgawin, Carleton's Indigenous Initiatives Strategy, approved in 2020. The Kinàmàgawin team will provide an update to Senate later this fall.
- **Manuella Vincter** from the Department of Physics has received the Henry Marshall Tory Medal from the Royal Society of Canada for her outstanding work in experimental particle physics.
- **Erik Anonby** from the School of Linguistics and Language Studies, and the Department of French has been elected to the Royal Society of Canada's College of New Scholars, Artists and Scientists of the Royal Society of Canada.

- Biology professor **Lenore Fahrig** recently received a prestigious Guggenheim Fellowship to conduct an evidence-driven study of biodiversity conservation in fragmented habitats.
- **Richard Yu** from the School of Information Technology and the Department of Systems and Computer Engineering (FED) has been named a Fellow of the Canadian Academy of Engineering.

Finally, the Chair noted that as a result of the recent federal election, Ottawa Centre's new Member of Parliament is Yasir Naqvi. Mr. Naqvi is a Carleton alumnus who also represented Ottawa Centre as MPP in the former Liberal provincial government.

5. Question Period

Five questions were submitted in advance by Senators:

Questions submitted by Senator Andrea Chandler:

1. *In the last eighteen months, faculty, contract instructors and students have put considerable effort into make online classes interactive and engaging. Yet as of August 2021, Senate was still operating under the same conditions as early in the pandemic: Zoom sessions with cameras off except when speaking, allowing for less dialogue than when Senate met in person. Given that Senate meetings are likely to remain virtual for the time being, will steps be taken to make meetings more interactive? Is it necessary to keep cameras off when many of us have become accustomed to virtual conferences and classes?*

Response from Clerk of Senate: We look forward to Senate meeting in person again, but for now, members of Senate are welcome to keep cameras on during virtual Senate meetings, if they wish to do so, in order to allow for more interactivity. Staff will monitor for bandwidth problems and address any issues as they arise.

2. *Are there any circumstances that could arise that could compel an individual in-person course to be moved online? (for example, if a person in the class tests positive for COVID despite being fully vaccinated?)*

Response from VPSE Suzanne Blanchard: Protocols for dealing with positive Covid cases on campus are evolving as the context changes and vaccination rates rise, but currently the procedure is for the instructor or staff member to ensure that Covid symptoms are reported through the symptom reporting form in CU Screen. Follow-up will be initiated through Health and Counseling Services and/or Environmental Health & Safety, and a

decision on how to proceed will be made following an assessment, in accordance with Ottawa Public Health guidelines. A set of protocols will be circulated through the Deans' and Administrators' offices, and questions may be directed to the Covid info email account (covidinfo@carleton.ca)

In response to a follow-up question, the VPSE added that a few cases of Covid-19 were identified on campus within the past 10 days, but with rapid testing and containment protocols in place these numbers have been decreasing.

Questions submitted by Senator Morgan Rooney:

1. *This fall, Carleton is piloting a series of new course modalities, most significantly HyFlex. The cost to equip Carleton's classrooms to be able to teach bimodally was not insignificant, which raises the issue of the institution's long-term interest and plans on this front. While the appeal of this modality to students is easy to understand—i.e., it is more convenient to Zoom in than it is to commute to campus—the efficacy of this modality for student learning remains unknown: it is, frankly, too recent of an innovation to have much research backing it whatsoever. Moreover, the institution has recently discovered that what students like and what works for learning do not always align (see: the recent fate of CUOL, a bimodal approach to teaching that is being phased out due to concerns about poor student learning outcomes). What research, surveys, or other inquiries is Carleton planning to conduct into HyFlex this coming term so that we can begin to assess whether or not this new modality is any more effective for producing student learning than CUOL was?*

Response from AVP Teaching & Learning David Hornsby: Teaching and Learning Services is offering *Scholarship of Teaching and Learning* (SoTL) grants to support faculty members who may wish to engage in research on HyFlex efficacy and success. In addition, a cross-institutional study into Hyflex technology with Ottawa University, Brock University and UBC Okanagan Valley is underway and is yielding promising results. And finally, student success at Carleton is tracked through the Office of Institutional Research and Planning (OIRP), which also can provide information on this issue. AVP Hornsby added that Hyflex technology has been in use since 2007, but has become more prevalent since the pandemic as a synchronous tool that offers more engagement than CUOL.

2. *Precisely two years ago, Senators started inquiring about the need to add additional Senators from underrepresented university constituencies (Contract Instructors and Indigenous Graduate Students, respectively). For the original questions, see pp. 3-4 of the September 2019 minutes and pp. 4-5 of the January 2020 minutes. In September 2019, the Clerk informed Senate that these requests “will be taken to the Senate Academic Governance Committee for review and discussion” (p 4). In January 2020, the Clerk provided another update, saying that these suggestions “have been referred to the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP) for consideration and addition to their work plan as appropriate” (p. 5). Of course, the pandemic has intervened in the interval, but that has not stopped the university from making progress on other agendas deemed high priority. Can the Clerk inform Senate as to the progress made on this item, and when Senate can expect to see a resolution? When will Senate’s membership be expanded to include representation more in alignment with the actual constituencies that make up the university?*

Response from Clerk of Senate Elinor Sloan: The Senate Academic Governance Committee has been engaged in updating committee Terms of Reference and Senate Policies over the past year. The Clerk noted that this work will continue over the fall term and once it is completed, the committee will then be able to turn to other issues including Senate membership.

3. *The Globe and Mail reported on September 3rd, 2021, that Canada’s Federal Public Health Officer Dr. Teresa Tam expects that Canada will see “more than 15,0000 new COVID-19 cases a day by October.” In light of this news, what is Carleton’s plan for the future of in-person learning and work on campus if and when we find ourselves in the midst of the largest wave of the pandemic yet? Do we have internal metrics that would trigger a closure of campus, or are we relying on guidance from a provincial government that, two days prior, made the dubious announcement that it no longer requires colleges and universities “to enforce physical distancing or capacity limits in most classrooms”?*

Response from Senate Chair: The decision-making process at Carleton is guided by protocols provided by provincial and municipal health authorities. The Ontario Provincial government and Ottawa Public Health provide basic guidelines and minimum standards that Carleton is obliged to follow. It is worth noting that Carleton has chosen to exceed current minimum requirements through physical distancing measures and vaccination requirements, which allows for greater flexibility and agility should provincial and municipal regulations increase and/or change.

6. Administration (Clerk)

a) Membership ratifications

The Clerk introduced a memo to ratify one faculty member, one undergraduate student and two Board of Governor representatives as new Senators.

It was **MOVED** (S. Sadaf, B. O'Neill) that Senate ratify the new Senate appointments, as presented, for terms beginning immediately.

The motion **PASSED**.

b) Senate Survey – Summary of Results.

The Clerk provided highlights from the third annual Senate survey, which was conducted in April of 2021. Areas of strength identified by Senators included strong leadership, efficiency and collegiality, and a seamless pivot to online meetings in 2020, which ensured the continuation of core Senate business throughout the early months of the pandemic. A full report was circulated in advance to Senators with the meeting materials. The Clerk thanked Senators for their participation. There were no questions from Senators.

c) Ombuds Advisory Committee membership

This committee, which has been renamed as the *Ombuds Coordinating Committee*, includes one member of Senate who has experience with the Ombuds office. Historically, this position has been filled by the Clerk of Senate.

It was **MOVED** (J. Tomberlin, M. Murphy) that Senate ratify the appointment of Clerk of Senate Elinor Sloan as the Senate representative on the Ombuds Coordinating Committee.

The motion **PASSED**.

d) VPFA Advisory Committee Membership Results

Senate was responsible for electing some of the members of the recently struck Vice-President Finance and Administration Advisory Committee. An election was held for the one contested undergraduate student representative position, and the faculty and graduate student positions were acclaimed. A memo listing Senate-elected members was circulated for information.

e) Convocation Dates – June 2022

This item was removed from the agenda.

7. Reports:

a) Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

Howard Nemiroff, Chair of SCCASP presented five items for Senate approval.

Items for Approval:

- Types of Programs (Honours vs. non-Honours programs) R-UG-3.1.6

It was **MOVED** (H. Nemiroff, S. Maguire) that Senate approves the revisions to regulation R-UG-3.1.6 Types of Programs effective for the 2021/22 Undergraduate Calendar as presented.

The motion **PASSED**.

- Program Structure (R-UG-3.1.7) – clarifying wording on double counting restriction

It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to regulation R-UG-3.1.7 Program Structure effective for the 2021/22 Undergraduate Calendar as presented.

The motion **PASSED**.

- Grading System –adding GNA to graduate calendar

It was **MOVED** (H. Nemiroff, S. Ajila) that Senate approves the addition of GNA as a grading notation effective for the 2021/22 Graduate Calendar as presented.

The motion **PASSED**.

- Compassionate Grading – extending the Compassionate Grading measures for Fall 2021

It was **MOVED** (H. Nemiroff, J. Ramnarine) that Senate approve an UG emergency response for the FALL 2021 term only, to allow undergraduate students to designate 0.5 credit courses SAT if a passing grade was earned, and for all undergraduate F grades to be automatically converted to UNS. This excludes grades that are assigned due to an Academic Integrity Offence.

The motion **PASSED**.

- Academic Performance Evaluation (ACE) – extension of APE amendment from 2020-21.

It was **MOVED** (H. Nemiroff, J. Sinclair-Palm) that Senate approve the proposal to allow the amendment of the Academic Performance Evaluation rules for the Fall-Winter 2021-2022 academic year, as presented.

A Senator asked about the long-term implications of this policy, particularly for students who might be continually struggling because of the pandemic and whose GPA for this two-year period could be very low. Could this policy ultimately result in students not being able to graduate? SCCASP Chair Nemiroff acknowledged the issue and noted that increased advising for these students is key, so that students are informed and aware of the risks and implications of these choices. VPSE Suzanne Blanchard added that enhanced advising for these students has been implemented for the past 1.5 years, and the uptake from students has been strong.

The motion **PASSED**.

7-Reports (cont'd):

b) Senate Quality Assurance and Planning Committee (SQAPC)

Committee Chair Dwight Deugo presented one cyclical review report for Senate approval.

FARES – Biology

It was **MOVED** (D. Deugo, P. Wolff) that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the graduate programs in Biology.

The motion **PASSED**.

7-Reports (cont'd):

c) Senate Academic Governance Committee (SAGC) (E. Sloan)

The Clerk presented a memo for the ratification of 11 nominations for vacancies on 7 committees, including the newly re-constituted Senate Graduate Student Appeal Committee.

It was **MOVED** (M. Rooney, S. Ajila) that Senate ratify the new Senate committee appointments, as presented.

A Senator asked why the Graduate Student Appeal Committee is lacking representation from the Faculty of Science in its membership. The Clerk responded that broad representation is always preferred for all committees, but that the Terms of Reference for this committee do not require that all Faculties are represented in the membership, and no nominations from the Faculty of Science were received.

The motion **PASSED**.

8. SIP Implementation Report

The Chair presented a report summarizing the progress made in implementing the strategic directions of the most recent Strategic Integrated Plan (SIP), which was launched in September 2020. A copy of the SIP was circulated to Senators in advance.

The SIP is organized around three broad strategic directions that mirror the three geographical edges of the campus:

- Canal (Western edge of campus) – Share Knowledge Shape the Future
- Community (Eastern edge of campus) – Serve Ottawa, Serve the World
- River (Southern edge of campus) – Strive for Wellness, Strive for Sustainability

Each of these directions is associated with a series of objectives and pathways that provide more detailed aspirational “We Will” statements and pathways towards their implementation. The Chair provided a number of concrete examples of how these objectives have been met over the past year:

- Share Knowledge/Shape the Future:
 - Positive growth in enrolment, retention, and employability rates
 - Continued increase in research funding
 - Interdisciplinarity identified as strength in SMA-3
 - Collaborative initiatives in Teaching & Learning including *Students as Partners Program* (SAPP) and Indigenous Learning Bundles

- Fiscal responsibility, leadership development and EDI initiatives
- Serve Ottawa/Serve the World:
 - Expansion of Community partnerships, including several with high tech and health care industries, and launching of *HUB for Good*
 - Development of new Community Engagement Centre
 - Development of inaugural International Strategic Plan
- Strive for Wellness/Sustainability
 - Development of Sustainability Plan
 - Revision of Student Mental Health Framework
 - Development of Coordinated Accessibility Strategy
 - Development of EDI Action Plan
 - Implementation of Kinàmàgawin and establishing the Joyce Family Foundation endowment to support Indigenous students.

The Chair concluded the report by listing some of the plans for the second year of the SIP:

- Continuation of the implementation of the various operational plans
- Development of new Academic Plan, as well as Faculty and Unit Plans
- Development of the Digital Strategy
- Updating of Student Mental Health Framework 3.0

There were no questions from Senators.

9. Digital Strategy Update

Associate Vice-President Teaching and Learning David Hornsby presented Senators with an update on the Digital Strategy. He began by reviewing the purpose and framework of the Digital Strategy, and the timeline of the project. Currently, the project is completing Stage 2 of the consultation process.

The presentation focussed on the results of this latest consultation phase, which ran from April to September of 2021. Nearly 600 staff, faculty and students were engaged in this process via community consultations, online feedback and social media. Through these consultations, a number of common themes have been identified:

- User Experience
- Equity and Inclusion
- Privacy and Security
- Support and Training
- Collaboration
- Automation
- Agility, Nimbleness

The presentation concluded with an outline of the next steps of the project, which include discussion and analysis of the data collected, development of a draft strategy over the Fall semester, and finally, approval of the final version by the Information Systems Executive Committee (ISEC) in December 2021.

The Chair thanked AVP Hornsby and his team for their work on this important initiative. There were no follow-up questions from Senators.

10. Reports for Information

- a) Senate Executive Minutes (August 10, 2021)

11. Other Business

A Senator asked for an update on the Sexual Violence Policy. VP Students and Enrolment Suzanne Blanchard provided a response, noting that the Sexual Violence Policy is being reviewed this year as per its 3-year review schedule. The review process will begin with a consultation phase in November, followed by a tactical phase, reporting and drafting, and concluding with the presentation of the revised policy to the Board of Governors for approval in June of 2022.

The Chair thanked Senators for their continued collegiality and engagement.

12. Adjournment

The meeting was adjourned (J. Sinclair-Palm, S. Ajila) at 3:47 pm.

Senate Question Period Submissions – October 2021

Andrea Chandler:

Has any evidence-based research been done on the:

a) health impacts on professors who teach hybrid classes (i.e. working with multiple screens simultaneously while also engaging students in real time within the classroom, and

b) on the effectiveness of such teaching, compared to more conventional forms of learning (in-person only/online only). I also am interested in the extent to which teaching online/teaching with multiple screens might create some separate challenges that are different from doing other kinds of work completely online (such as Zoom meetings).

Mackenzie Huckvale:

The largest group impacted by decisions about return to campus activities are the 31 000 undergraduate and graduate students whom the University serves. This impact has been felt academically, socially, and professionally, as it has for many others throughout the past eighteen months. Many students express their opinions and issues to student leaders, with the expectation that those leaders then have a platform to raise those issues to higher levels of University governance.

The Carleton University Scenario Planning Working Group's (CUSP) composition lacks direct representation from both Undergraduate and/or Graduate students, and consultations with "Student Government Leaders" appear to only have taken place in March of 2021. I was hoping to get more clarity on who the "Student Government Leaders" are, what organizations they represent, and what advice they provided, as this is not defined in report documents. I would also appreciate clarity on what the plans for continued consultation with student leaders are as we enter the 5th term of potentially "irregular" academic instruction.

Meghan Burns:

Students have been calling attention to the fact that Carleton's Attendant Services Program was suspended this semester. This means that students with physical disabilities are not able to receive the support they need to be on campus or to participate in their in-person classes. Students have not been given any alternatives, such as being able to hire their own support workers, which is an option that many other universities in Canada continue to provide. Why was the Attendant Services Program suspended when residence, varsity sports and large events like the Panda game returned this fall? What steps are being taken by Carleton to rectify this situation for the affected students?

Johan Voordouw:

The polling feature in Zoom lets senators vote anonymously. When we move back to in-person meetings, will we maintain the confidentiality of Senator's votes, or go back to the show of hands.

If there is a desire to maintain confidentiality how might that system be implemented?

Senate Membership Ratifications

October 22, 2021

MOTION: That Senate ratify the following new Senate appointment, as presented.

Contract Instructor

- Kathleen Moss (FASS)

MEMORANDUM

From: The Senate Committee on Curriculum, Admission and Studies Policy (SCCASP)
To: Senate
From: Howard Nemiroff, Chair of SCCASP
Date: October 22, 2021
Subject: Regulation Changes 2022-23

For Senate approval

1. R-ADM-General Section 4

Motion: That Senate approves the revisions to regulation UG-ADM-General Section 4, English Language Proficiency effective for the 2022/23 Undergraduate Calendar as presented.

Attachment: TBD-1338 R-UG-ADM-General Section 4

2. Senate Guidelines – Academic Year Planning

Motion: That Senate approves the revisions to the Senate Guidelines for the Academic Year as presented.

Attachment: Senate Guidelines – Academic Year Planning

3. 3.1.10 Minimum CGPA requirements for Change of Program Element

Motion: That Senate approves the revisions to regulation R-UG 3.1.10 Changes of Degree and Program effective for the 2022/23 Undergraduate Calendar as presented.

Attachment: TBD-1861 –R-UG-3.1.10 Changes of Degree and Program

4. 3.1.5 Student Categories

Motion: That Senate approves the deletion of regulation R-3.1.5 Student Categories effective for the 2022/23 Undergraduate Calendar as presented.

Attachment: TBD-1856-R-UG-3.1.5 Student Categories

5. R-UG-7.1 Academic Regulations for Certificate Students

Motion: That Senate approves the revisions to regulation R-UG-7.1 Academic Regulations for Certificate Students effective for the 2022/23 Undergraduate as presented.

Attachment: TBD-1900-R-UG-7-1 Academic Regulations for Certificate Students

For Information

1. R-UG-BSW : R-UG-Bachelor of Social Work program regulations
2. Glossary definitions of Special Topics/Selected Topics
3. UG_G_2223_MinorMods_for_SCCASP_Oct5

DATE: October 15, 2021

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair,
Senate Quality Assurance and Planning Committee

RE: Final Assessment Reports and Executive Summaries

The purpose of this memorandum is to request that Senate approve the Final Assessment Reports and Executive Summaries arising from cyclical program reviews. The request to Senate is based on recommendations from the Senate Quality Assurance and Planning Committee (SQAPC).

The Final Assessment Reports and Executive Summaries are provided pursuant to articles 4.2.5-4.2.6 of the provincial Quality Assurance Framework and article 7.2.23 of Carleton's Institutional Quality Assurance Process (IQAP). Article 7.2.23.3 of Carleton's IQAP (passed by Senate on June 21st, 2019 and ratified by the Ontario Universities Council on Quality Assurance on November 22nd, 2019) stipulates that, in approving Final Assessment Reports and Executive Summaries 'the role of SQAPC and Senate is to ensure that due process has been followed and that the conclusions and recommendations contained in the Final Assessment Report and Executive Summary are reasonable in terms of the documentation on which they are based.'

In making their recommendations to Senate and fulfilling their responsibilities under the IQAP, members of SQAPC were provided with all the appendices listed on page 2 of the Final Assessment Reports and Executive Summaries. These appendices constitute the basis for reviewing the process that was followed and assessing the appropriateness of the outcomes.

These appendices are not therefore included with the documentation for Senate. They can, however, be made available to Senators should they so wish.

Any major modifications described in the Implementation Plans, contained within the Final Assessment Reports, are subject to approval by the Senate Committee on Curriculum, Admission, and Studies Policy, the Senate Quality Assurance and Planning Committee (SQAPC) and Senate as outlined in articles 7.5.1 and 5.1 of Carleton's IQAP.

Once approved by Senate, the Final Assessment Reports, Executive Summaries and Implementation Plans will be forwarded to the Ontario Universities' Council on Quality Assurance and reported to Carleton's Board of Governors for information. The Executive Summaries and Implementation Plans will be posted on the website of Carleton University's Office of the Vice-Provost and Associate Vice-President (Academic), as required by the provincial Quality Assurance Framework and Carleton's IQAP.

Omnibus Motion

In order to expedite business with the multiple Final Assessment Reports and Executive Summaries that are subject to Senate approval at this meeting, the following omnibus motion will be moved.

Senators may wish to identify any of the following 5 Final Assessment Reports and Executive Summaries that they feel warrant individual discussion, that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those Final Assessment Reports and Executive Summaries that Senators agree can be covered by the omnibus motion.

THAT Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews of the programs.

Final Assessment Reports and Executive Summaries

1. Graduate Programs in Computer Science

SQAPC approval: September 23, 2021

SQAPC Motion:

THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the graduate programs in Computer Science.

Senate Motion October 22, 2021:

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the graduate programs in Computer Science.

2. Undergraduate Programs in Communication and Media Studies

SQAPC approval: September 23, 2021

SQAPC Motion:

THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the undergraduate programs in Communication and Media Studies.

Senate Motion October 22, 2021:

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Communication and Media Studies.

3. PhD Program in Social Work

SQAPC approval: October 14, 2021

SQAPC Motion:

THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the PhD program in Social Work.

Senate Motion October 22, 2021:

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the PhD program in Social Work.

4. Undergraduate Programs in Environmental Science

SQAPC approval: October 14, 2021

SQAPC Motion:

THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the undergraduate programs in Environmental Science.

Senate Motion October 22, 2021:

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Environmental Science.

5. Undergraduate Programs in Earth Sciences

SQAPC approval: October 14, 2021

SQAPC Motion:

THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the undergraduate programs in Earth Sciences.

Senate Motion October 22, 2021:

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Earth Sciences.



MEMORANDUM

From: Senate Academic Governance Committee
To: Senate
Date: October 22, 2021
Subject: Senate committee ratifications

MOTION: That Senate ratify the new Senate committee appointments, as presented.

SENATE COMMITTEES:

Senate Quality Assurance and Planning Committee

- Meighan Mantei - graduate student

Senate Academic Governance Committee

- Scott Bennett - faculty member (FPA)



MEMORANDUM

From: Senate Academic Governance Committee
To: Senate
Date: October 22, 2021
Subject: Terms of Reference update – Senate Honorary Degrees Committee

In the spirit of good academic governance, the Senate Academic Governance Committee is undertaking a review of the terms of reference of all Senate Standing Committees, in order to update content where necessary and standardize the format.

The Terms of Reference for the *Senate Honorary Degrees Committee* have been updated and reformatted to fit the new Senate Committee TOR template. (See attached document with track changes.) The Senate Academic Governance Committee is recommending these changes for Senate approval.

MOTION: That Senate approve the changes to the Terms of Reference for the *Senate Honorary Degrees Committee*, as presented.

Senate Honorary Degrees Committee – Terms of Reference

Terms of Reference

Type of Committee: Standing Committee

Purpose: The Senate Honorary Degree Committee is responsible for recommending to Senate suitable persons for the award of honorary degrees from Carleton University.

Responsibilities:

1. The Honorary Degrees Committee has the responsibility of recommending to Senate suitable persons for the award of honorary degrees from Carleton University.
- 2.1 The Committee, in making nominations for honorary degrees, receives nominations and will consider their merit based on the following criteria as outlined in the Senate Honorary Degree Policy:
 - (i) A distinguished contribution to the Ottawa community, Canada or the world in the arts and sciences, the professions, the private sector, public service or humanitarian endeavours, or
 - (ii) A notable association with, and/or service to, Carleton University.
- 3.2 In its recommendations to Senate the Committee will use its best efforts to provide a balanced representation between scholarly disciplines, service, and other fields of accomplishment.
3. The Committee will normally bring recommendations for honorary degrees to the Senate twice in each academic year near the beginning of each calendar year.
4. The committee also is responsible for recommending to Senate any updates and changes to the Honorary Degree Policy.

4.

Duration of Term

- Faculty members and the Alumni representative serve for a three year term (renewable)
- Student members serve for a one year term

Composition/Membership:

1. The President (ex officio)
 2. The Vice-President (Research and International) (Chair) (ex officio)
 3. The Clerk of Senate who serves as Secretary (ex officio)
 4. Five members of faculty (one from each of the following five Faculties of the university: Faculty of Arts & Social Sciences, Faculty of Public Affairs, Faculty of Science, Faculty of Engineering and Design, Sprott School of Business) nominated by the Deans in consultation with the Faculties and elected by Senate.
 4. (one from each line Faculty) recommended by the Deans and elected by Senate
 5. One retired faculty member nominated by the Carleton Retirees Association elected by Senate
- 5.
6. A representative of the Alumni Association nominated by the Alumni Association
 7. One undergraduate student member elected by Senate
 8. One graduate student elected by Senate
 9. Chief Communication Officer and Associate Vice-President (Director, Communications and Public Affairs/Community Relations (Resource)

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Quorum and Voting:

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Quorum and voting will be by simple majority.

Reporting:

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The Committee reports to Senate.

Review:

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These terms of reference will be reviewed every seven years.

Document Origin Date:

Reviewed/Revised: December 16, 1994, April 18, 1997, February 18, 1999, December 1, 2006, June 28, 2012, February 28, 2014, 22 October 2021.

memorandum



DATE: October 15, 2021
TO: Senate
FROM: Provost and Vice-President (Academic)
RE: Academic Programming in Winter 2022

The Carleton University Scenario Planning (CUSP) Working Group has reviewed the current public health situation in order to provide recommendations regarding the delivery of the Winter 2022 term. CUSP recommends that Carleton proceed with its ongoing safe and gradual return to campus – building on a successful Fall term – with a mix of online and face-to-face programming in Winter 2022.

Despite a fourth wave of COVID-19, CUSP notes a number of positive developments: cases are on a downward trend, booster shots are being deployed and vaccines for children are on the horizon. While Ottawa Public Health continues to recommend physical distancing, some relaxing of public health restrictions is expected in the near future.

As the health and wellbeing of students, faculty, staff and the broader community remains the guiding principle in our planning, CUSP has recommended that we plan with physical distancing in mind for the winter term. This means that larger classes will need to be delivered online. If physical distancing guidelines were revised prior to the completion of winter registration, some increases in classroom capacity for face-to-face courses could be considered – in consultation with academic units. By providing a robust selection of online courses, this mixed model of delivery will also meet the needs of students who are unable to attend campus.

Details of CUSP's recommendations can be found in the accompanying memo.

MOTION: That Senate confirm that Winter 2022 courses at Carleton be offered through a mix of face-to-face and online delivery in line with the recommendations of the Carleton University Scenario Planning (CUSP) Working Group.

DATE: October 15, 2021

TO: Dr. Benoit-Antoine Bacon, President
Dr. Jerry Tomberlin, Provost

FROM: Dr. Lorraine Dyke, Deputy Provost (Academic Operations and Planning)
Chair, Carleton University Scenario Planning (CUSP) Working Group

RE: Planning recommendation for Winter 2022

In April 2021, the Carleton University Scenario Planning (CUSP) Working Group anticipated that widespread vaccination would make it possible to return to normal campus activity in Winter 2022. A fourth wave of COVID-19 – driven by incomplete vaccination and new variants – began in August but case counts are currently trending downward. Based on a review of the current situation, CUSP recommends that Carleton proceed with its ongoing safe and gradual return to campus – building on a successful Fall term – with a mix of online and face-to-face programming in Winter 2022.

Modeling last month from the [Ontario COVID-19 Science Advisory Table](#) shows the curve is flattening but cautions there is still uncertainty regarding future developments. The most [recent analysis by the Public Health Agency of Canada](#) indicates that vaccines continue to be highly protective against COVID-19, including the Delta variant. Further, at current levels of transmission, the fourth wave is expected to decline. Groups at higher risk will be receiving [booster shots](#) and [vaccines for children under 12](#) may be available in the coming months.

In light of their high vaccination levels and masking requirements, the Ontario Ministry of Colleges and Universities has indicated that in-person instruction at post-secondary institutions can resume without physical distancing. The province is expected to [announce a further lifting of public health restrictions](#) soon. At present, however, Ottawa Public Health (OPH) continues to recommend physical distancing in classrooms.

From the beginning of the pandemic, [the first principle guiding CUSP's recommendations](#) has been the health and wellbeing of students, faculty, staff and the broader community. We recommend that we continue to follow the advice of public health officials by planning in-person winter term courses in line with OPH's recommendation for physical distancing. In addition, we recommend offering a strong selection of online options for students who are unable to attend campus. This mixed approach has been successful thus far in keeping our community safe. If recommendations from OPH regarding physical distancing were revised to allow more flexibility prior to the completion of winter term registration, some increases in classroom capacities could be contemplated in collaboration with academic units.

We therefore recommend that in Winter 2022, academic programs:

- Be delivered through a mix of face-to-face and online instruction.

- Ensure that there are both face-to-face and online learning opportunities at all levels of every program, wherever possible.
- Plan classroom capacities in line with OPH physical distancing requirements for face-to-face learning, with online delivery for larger classes.
- Ensure a robust selection of online courses for students who are not able to come to campus.
- Prioritize courses for face-to-face delivery based on learning outcomes, pedagogy and choice for students.
- Provide key experiential learning opportunities (e.g. teaching labs) while maintaining safe distances. This will be achieved by modest increases in lab capacities where deemed safe by Environmental Health and Safety.¹

We recommend that Carleton remain flexible in building the schedule over the coming weeks as both government regulations and public health recommendations continue to evolve in real time. CUSP will continue to monitor the implications of the evolving situation for the continued success of our academic mission.

¹ Well ventilated environments (such as lab spaces) are considered low risk for transmission when face coverings are used (Jones et al., BMJ 2020; <https://doi.org/10.1136/bmj.m3223>).

Kinàmàgawin Strategy Update

Senate – October 22, 2021

Kahente Horn-Miller, AVP Indigenous Initiatives
Benny Michaud, Director, Centre for Indigenous Initiatives



Community Engagement

- Enhanced Engagement Strategies including Algonquin Advisory Committee, Inuit Advisory Committee to complement Indigenous Education Council
- Indigenous Recruitment Officer
- Algonquin Liaison Officer
- Strengthened relationships with urban Indigenous community, Kitigan Zibi, Pikwàkanagàn, Akwesasne
- Engagement with the new Centre for Community Engagement (internally) towards protocol and policy



Student Support

- 2.5 million Joyce Family Foundation endowment and matching funds for Indigenous Enriched Support Program students
- Hired 2 nationally recognized Indigenous psychotherapists
- Inuit-focused partnerships (Arctic College, Gov't Nunavut/Gov't of Canada)
- Funding for Land-based wellness program for students
- Expansion of human resources (CII houses 10 Indigenous student support positions)
- Indigenous Academic Advisor position created



Indigenous Student Experience

- Launched inaugural Indigenous Peer Mentorship program
- Indigenous Enriched Support Program restructure and transition
- Opened medicine room in residence to support Indigenous spiritual practices
- Indigenous outdoor learning space – Outdoor Space Masterplan
- Land identified for ceremonial purposes



Teaching and Learning

- Continued development of Indigenous Learning Bundles
- Annual Kinàmàgawin Symposium begun in 2019
- Development of Social Work programs in KZ and Akwesasne
- Hired Indigenous Curricula Specialist



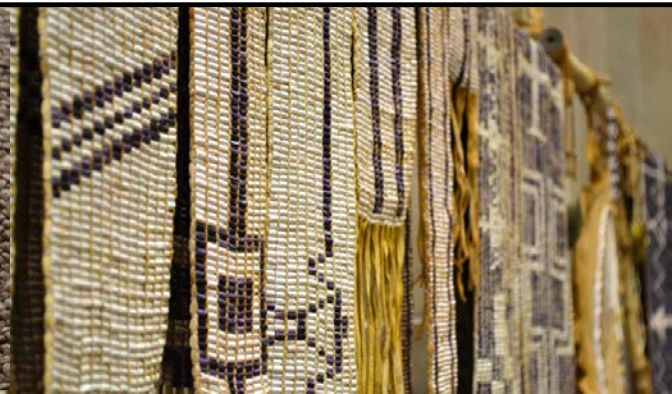
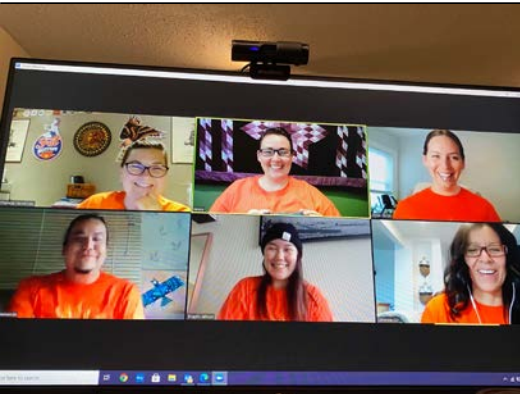
Culture, Systems and Structure

- Establishment of Office of the AVP, Indigenous Initiatives (inaugural AVP)
- Establishment of the Centre for Indigenous Initiatives (inaugural director)
- Launch of the Kinàmàgawin Indigenous Learning Certificate
- New Names for New Times Initiative
- IEC supported policy for Indigenous specific hiring, awards and program applications



Research and Innovation

- 9 of 10 new Indigenous faculty positions filled
- Commitment for 5 additional Indigenous faculty positions over the next 3 years
- Indigenous librarian position created
- Establishment of Anako Indigenous Research Institute
- Development of Indigenous Research Ethics Board
- Inaugural Indigenous Visiting Scholar – Tasha Beeds
- Strengthening teaching and research partnerships (community MOU's)
- Rebuilding First Nations Governance Project



Metrics

- Carleton University Disaggregated Demographic Data Survey
- Annual Kinàmàgawin Report
- Annual OIRP Student Success Reporting





Questions?

Miigwetch, Maarsii,
Qujannamiik,
Niá:wen!



Senate Executive Committee
September 14, 2021
Via MS Teams Videoconference

MINUTES

Attending: B. A. Bacon (Chair), D. Deugo, S. Maguire, S. Sivathayalan, E. Sloan, J. Tomberlin, P. Wolff, W. Ye, K. McKinley (recording secretary),

1. Welcome & Approval of the Agenda

The meeting was called to order at 11:01 am. The Chair welcomed new committee members Pamela Wolff and Sean Maguire to the meeting.

It was **MOVED** (S. Maguire, S. Sivathayalan) that the committee approve the agenda for the meeting. The motion **PASSED**.

2. Approval of Senate Executive Minutes – August 10, 2021

It was **MOVED** (E. Sloan, S. Sivathayalan) that the committee approve the minutes of the Senate Executive Committee meeting on August 10, 2021, as presented. The motion **PASSED**.

3. Senate Agenda – September 24, 2021

The committee reviewed a draft agenda for the Senate meeting on September 24th. The Provost noted that the Digital Strategy Advisory team would like to provide an update to Senate at this meeting, as mentioned at the June 2021 meeting. Members agreed that this item should be added to the agenda as #9 – Digital Strategy Update.

It was **MOVED** (W. Ye, J. Tomberlin) that the Senate Executive Committee approve the agenda for the Senate meeting on September 24, 2021, as amended.

The motion **PASSED**.

4. Other Business

The committee reviewed a memo from the Registrar's Office requesting posthumous academic recognition for an undergraduate student. The memo indicated that the student had been in good academic standing and that the appropriate departmental and Faculty Board approvals had been obtained.

It was **MOVED** (S. Maguire, E. Sloan) that the Senate Executive Committee approve the request for posthumous academic recognition of an undergraduate student, as presented.

The motion **PASSED**.

Committee members briefly discussed the possibility of holding a flexible hybrid committee meetings as a pilot project at some point in the Fall 2021 and/or Winter 2022 semesters. The Clerk and Assistant University Secretary agreed to investigate.

The Clerk also informed committee members that a late-Senate graduation e-poll has been scheduled for October 27th. Committee members can expect to receive an e-poll on that date, to approve any late graduation requests, as per the Empowering Motion.

8. Adjournment

The meeting was adjourned at 11:35 a.m.



Department of Neuroscience

Health Sciences Building
1125 Colonel By Drive
Ottawa, ON K1S 5B6 Canada

Dr. Kim Hellemans
Tel: (613) 520-2600 x 2973
Email: kim_hellemans@carleton.ca

RE: Report of the Academic Colleague from the Council of Ontario Universities meetings in May and August 2021

Dear Members of Senate,

On May 11th and May 12th, the Academic Colleagues met to discuss the top concerns facing Ontario Universities for the Fall 2021 term, in light of COVID-19. On the evening of May 11th, the colleagues heard a presentation from Dr Arig al Shaibah from McMaster University on their comprehensive plan to increase faculty hiring from equity-deserving groups (EDGs). Colleagues discussed COU's EDI reference group, and the importance of engaging Black scholars in EDI planning, especially when matters are discussed at the senior level. Community stakeholders should also be engaged, under the principle of "nothing for us without us." On May 12th, the colleagues heard a presentation from COU Senior Policy Analyst Katarina Todić on Canada's status as a destination for international students. International enrolment continues to grow in both Ontario and Canada as a whole, but faces significant challenges such as COVID-related travel restrictions, increased competition from the US and China, and overreliance on students from China and India. Recommendations for continued growth include diversifying recruitment, updating marketing strategies and reducing reliance on international tuition. The COU updates were as follows:

Tuition Framework

On April 30, Ontario announced a one-year extension of the tuition freeze for Ontario residents studying at colleges and universities. Tuition for out-of-province students will return to a system similar to the previous framework, with universities having the option to increase tuition by up to 3% in 2021-22. Ontario residency will be based on the OSAP definition.

The tuition freeze only applies to programs that are eligible to be claimed for operating grants. Full-cost recovery programs and tuition for funding ineligible students (mostly international students) are not included.

The ministry will schedule a meeting in the coming weeks to address technical issues, such as operationalizing the policy, required changes to data collection, tuition compliance reporting, and the interactions between tuition fees and other issue areas. COU continues to advocate for adequate revenue for universities as well as affordability and access for students.

Conversion of NOSM and Hearst into standalone degree-granting universities

The Ontario government has introduced proposed legislation to establish the Northern Ontario School of Medicine (NOSM) and Université de Hearst (Hearst) as independent, standalone

degree-granting institutions. COU sent a letter to the Minister expressing the sector's concerns over the lack of consultation with universities regarding the impact this decision will have on institutions and the sector as a whole.

Micro-credentials

On April 23, COU and Colleges Ontario sent a joint letter to Minister Romano asking to work together to ensure the success of the micro-credentials program, which includes the development of robust quality assurance frameworks that respect institutional autonomy and allow the sectors to respond nimbly and flexibly to rapidly changing economic circumstances and skills requirements. Ontario colleges and universities have already begun the work of adapting their quality assurance processes to integrate micro-credentials.

On April 30, the Ministry of Colleges and Universities (MCU) and Ministry of Labour, Training and Skills Development (MLTSD) released a call for proposals for the Ontario Micro-credentials Challenge Fund.

The Fund will provide \$15M to institutions to accelerate the development of rapid training programs. This includes \$11M to support the development of micro-credentials, and four regional Impact Awards of up to \$1M that may be awarded to applicants whose projects are most successful, scalable, and have a significant community impact. Additional consideration will be given to proposals that include work-integrated learning (WIL) components. The deadline for proposals is June 25, 2021.

The colleagues also met over August 17-18. On the evening of August 17th, we heard from COU President and CEO Steve Orsini on the priorities for the coming year:

Reopening: The government has announced policy directives, including booster shots for the immune-compromised, and the Ministry of Health announced additional steps to prepare for a fourth wave. COU and Colleges Ontario, along with the Toronto Board of Trade, have called for a vaccine mandate and safe pass. The Ontario Undergraduate Student Alliance also endorsed this call. COU's COVID-19 Reference Table continues to meet regularly and share best practices.

Institutional Autonomy: In April, the government introduced Bill 276, Schedule 16, which establishes Northern Ontario School of Medicine (NOSM) as a degree-granting university and severs its degree-granting partnerships with Lakehead and Laurentian. COU's concern stems from the absence of due process and consultation with the sector, which sets a precedent that threatens universities' autonomy.

The Ministry's speculation that a lack of financial transparency led to Laurentian's bankruptcy also threatens institutional autonomy. Ontario's Universities are among the most fiscally transparent institutions in Canada. COU is developing a four-point plan that will flag financial difficulties far enough in advance to head off the possibility of bankruptcy.

Financial sustainability: University operating grants on a student weighted basis have declined by 21% since 2007- 2008. Tuition cuts and freezes have eliminated billions in

potential revenue for the sector. This had led to an overreliance on revenue from international students and services, sources which are vulnerable to global events such as travel restrictions and international disputes.

In the discussion that followed, Colleagues raised concerns about developing a common reopening plan with 34 local public health authorities that may be issuing conflicting mandates, concerns about how an immunization policy could be enforced, and the need for funding for improvements to infrastructure.

The following day we had several updates, of which the most pertinent included an update on COVID-19 re-opening, by Michelle Cyr. At the time of the meeting, 19 Universities were requiring vaccinations for all in-person activities.

Colleagues requested clarification on how vaccine exemptions will be determined and enforced, and how research activities will be classified with regard to distancing and capacity requirements.

We also heard more updates from COU, planned our Fall meeting, and received reports from various COU committees. Below are the main minutes from the COU update:

Financial Sustainability and Competition Working Group

COU has formed a cross-functional Financial Sustainability and Competition Working Group to lead the sector's review and analysis of internal policy and advocacy recommendations linked to university funding and support. Its work is to consider government, student, and institutional interests and priorities to develop sector-wide specific policy/advocacy options for consideration by Executive Heads.

This work is being undertaken in the context of a

- **10% cut on domestic tuition, followed by a two-year freeze**, which reduced revenue by \$1.8 billion (as measured by the cut and foregone revenue that would have accrued under the previous tuition fee framework).
- **Overreliance on international student revenue**, which poses a significant financial risk for all institutions.
 - **COVID-19** travel restriction, federal quarantine, and testing fees may discourage students from choosing Canada as their education destination.
 - **Geopolitical tensions (e.g. 2019 Saudi Arabia) and other factors (e.g. exchange rates, recessions)** can affect international enrolment from specific countries and regions.

The risks are higher because of the lack of source country diversification. The top 10 countries account for nearly 80% of international enrolment. The top two

for 62.2%. Enrolment disruptions from these major source countries could significantly affect university revenues.

- **Increase competition from other countries** including the United Kingdom, the United States, China, and India.
- **Declining operating grant revenue per student.**

Micro-credentials

In November 2020 OCAV established the OCAV Task Force on Microcredentials to lead the sector's engagement and develop advocacy options for consideration by OCAV and Executive Heads. The task force has been developing positions and engaging with MCU staff and other stakeholders, including Quality Council, eCampusOntario, and HEQCO. In July the task force submitted a letter to the Deputy Minister outlining principles around quality assurance and stackability/transferability of microcredentials. COU and Colleges Ontario are collaborating to advocate for policies that ensure institutional autonomy over microcredentials.

MCU has confirmed that they have received approval for more formal consultations with stakeholders on this file and will be undertaking consultations in September.

OSAP

On March 28, the government announced that maximum OSAP assistance to cover tuition, program fees, books, and equipment will be set at \$5,000 per term, with an additional educational allowance of \$5 per study hour.

eCampusOntario Portal

MCU granted a contract to eCampusOntario to develop a portal that will house OSAP-approved microcredentials. The portal will launch in September.

Ontario Health Data Platform

In 2020, the Government of Ontario created the [Ontario Health Data Platform \(OHDP\)](#) to improve the detection, planning, and response to COVID-19 and to support epidemiology research.

Ontario's universities support the objectives of the OHDP. However, the university sector, the research hospital sector, and industry stakeholders are concerned about a research agreement that grants the province ownership of intellectual property (IP) generated through access to the OHDP and are working together to communicate their concerns to the government.

Please do not hesitate to get in touch if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Kim".

Kim Hellemans, PhD
Instructor III, Department of Neuroscience
Associate Dean (Recruitment and Retention), Faculty of Science
Carleton University

UNIVERSITY COMMITTEE MEMBERSHIP REPORT

TENURE AND PROMOTIONS APPEAL COMMITTEE 2021-22

Senate coordinates the nomination and election/acclamation of members to the *Tenure and Promotions Appeal Committee* on an annual basis.

Membership:

*For membership criteria, please consult the attached *Call for Nominations*.

FASS: (2 positions)

1. Joanne Pozzulo, Full Professor, Department of Psychology
2. Kimberly Stratton, Associate Professor, College of the Humanities

FED: (2 positions)

1. John Hayes, Full Professor, Department of Mechanical & Aerospace Engineering
2. Thomas Garvey, Associate Professor, School of Industrial Design

FPA: (2 positions)

1. Peter Andr ee, Full Professor, Department of Political Science
2. Fen Hampson Full Professor, Norman Paterson School of International Affairs

Sprott: (2 positions)

1. Jose Rojas-Mendez, Full Professor, Sprott School of Business
2. Isaac Otchere, Full Professor, Sprott School of Business

Science: (2 positions)

1. Patrick Morin, Full Professor, School of Computer Science
2. Alex Wong, Associate Professor, Department of Biology

MEMORANDUM

To: All Full-Time Faculty at Carleton University
From: Kathy McKinley, Assistant University Secretary
Date: June 1, 2021
Subject: **Call for Nominations: Faculty members for *University Promotions Committee***

The Carleton University Senate is calling for nominations for full-time CUASA faculty members to serve on the *University Promotions Committee* (UPC) **for the 2021/22 academic year.**

To be eligible, faculty must currently hold the rank of Full Professor. Eight (8) elected positions are available as follows:

- Two members from the Faculty of Arts and Social Sciences
- Two members from the Faculty of Public Affairs
- Two members from the Faculty of Engineering & Design
- One member from the Faculty of Science
- One member from the Sprott School of Business

In addition to these 8 elected faculty members, the UPC consists of the Provost and Vice-President (Academic) as Chairperson, and eight (8) other members chosen by the President. Faculty members chosen by the President are not eligible to run for the elected positions.

To submit a self-nomination for one of the eight (8) elected faculty positions, please send a statement of candidacy to Kathy McKinley, Assistant University Secretary (kathy.mckinley@carleton.ca) **at your earliest convenience and before June 30, 2021.** The statement of candidacy should include the name of the committee (UPC) on which you wish to serve, your name, rank, academic unit, and Faculty.

The meetings of the University Promotions Committee will take place **in early April 2022 and no later than April 15, 2022.**

Following the nomination period, candidates for contested positions will be elected by the tenured and tenure-track employees of the respective Faculties. If there is an insufficient number of candidates, the parties shall fill any vacancies at JCAA by mutually agreed appointment.

The procedural rules of the committee are in accordance with Article 10 of the Collective Agreement: <https://carleton.ca/hr/wp-content/uploads/WEB-CUASA-2017-2021-CA.pdf>

Regarding eligibility for membership on this committee, please note the following general committee rules which are an excerpt of clause 10.11 of the CU/CUASA Collective Agreement:

(a) Members must not serve on any Tenure and Promotion committee in any year in which they have applied for tenure and/or promotion.

(b) Members of the Tenure and Promotion Committees at the Department, Faculty, and University levels cannot serve on the TPAC in the same academic year.

(c) The Presidential Officers of the Association and the CUASA Grievance Chair shall not serve on any DTPC, FTPC, UPC or TPAC.

(d) Any person taking part in the assessment of a candidate will disclose any relationship which could be a cause for a conflict of interest. The Committee shall determine whether or not the relationship constitutes a conflict of interest. In such decisions, the Committee will err on the side of caution. A person may request that a conflict of interest decision be made by JCAA.

(e) All committees established as part of the tenure and promotion review process must have at least one male and one female member and best efforts shall be made to reflect the diversity of the academic community these committees are representing.

Please note that clause 10.11 contains additional provisions regarding the process and should be consulted for further information.

Thank you

Kathy McKinley
Assistant University Secretary, Carleton University
Kathy.mckinley@carleton.ca

UNIVERSITY COMMITTEE MEMBERSHIP REPORT

UNIVERSITY PROMOTIONS COMMITTEE 2021-22

Senate coordinates the nomination and election/acclamation of members to the *University Promotions Committee* on an annual basis.

Membership:

*For membership criteria, please consult the attached *Call for Nominations*.

FASS: (2 positions)

1. Alexis Shotwell, Full Professor, Department of Sociology and Anthropology
2. Raj Singh, Full Professor, Department of Cognitive Science

FED: (2 positions)

1. Qi Zhang, Full Professor, Department of Electronics
2. Paul Simms, Full Professor, Department of Civil & Environmental Engineering

FPA: (2 positions)

1. Doris Buss, Full Professor, Department of Law & Legal Studies
2. Christina Gabriel, Full Professor, Department of Political Science

Sprott: (1 position)

1. Linda Schweitzer, Full Professor, Sprott School of Business

Science: (1 position)

1. Farah Hosseinian, Full Professor, Department of Chemistry

MEMORANDUM

To: All Full-Time Faculty at Carleton University
From: Kathy McKinley, Assistant University Secretary
Date: June 1, 2021
Subject: **Call for Nominations: Faculty members for *University Promotions Committee***

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Please note that clause 10.11 contains additional provisions regarding the process and should be consulted for further information.

Thank you

Kathy McKinley
Assistant University Secretary, Carleton University
Kathy.mckinley@carleton.ca