# Carleton University

*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

**Carleton University Senate**
**Meeting of January 30, 2026 at 2:00 pm**
**Pigiarvik 608**

**AGENDA**

**Open Session:**

1. **Approval of Agenda**

2. **Minutes (Open):** November 28, 2025

3. **Matters Arising**

4. **Chair's Remarks**

5. **Question Period**

6. **Administration (Clerk)**
   a. Membership Ratification
   b. Convocation Dates 2028 - 2030

7. **Reports:**
   a. SCCASP (D. Mendeloff)
   b. SQAPC (D. Hornsby)
   c. SAGC (R. Dansereau)
   d. SRC (G. Wainer) – Enrolment Report

8. **Reports for Information:**
   a. Senate Executive Minutes (November 18, 2025)
   b. Summary of General Faculty Board meeting on November 27, 2025

9. **Other Business**

**10. Adjournment**

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**Carleton University Senate**
**Meeting of November 28, 2025 at 2:00 pm**
**PK608**

**MINUTES**

**Present:** M. Agha, Z. Al Attar, I. Alma, D. Amundsen, J. Armstrong, M. Bahran, S. Blanchard, A. Bordeleau, A. Bowker, F. Brouard, J. Brunet, N. Bruni, A. Butler, J. P. Corriveau, B. Creary, R. Dansereau (Clerk), T. Davidson, J. Debanne, M. DeRosa, S. Duncan, M. El Sayed, A. El-Roby, R. Goubran, K. Graham, E. Gray, J. Greenberg, T. Haats, N. Hagigi, S. Hawkins, X. Haziza, K. Hellemans, D. Hornsby, A. Hurrelmann, S. Joe-Ezigbo, I. Knezevic, A. Kocsis, G. Lachance,  G. Lacroix, T. Lewis, B. MacLeod L. Madokoro, J. Mason, A. Masoumi, D. McNair, D. Mendeloff, R. Miller, K. Nyediin Buoy, Y. Ono, M. Papineau, E. Peirce, P. Rankin, R. Renfroe, M. Rivers-Moore, M. Rooney, C. Ruiz-Martin, A. Shotwell,  B. Tackaberry, M. Talebi Dastenaei, N. Tait, W. Tettey (Chair), R. Tfaily, C. Trudel, T. Turbat, M. Vatankhah, G. Wainer, P. Williams, W. Ye
**Regrets:** M. Mullally, H. Nemiroff, B. O'Neill, K. Patel, S. Sadaf, S. Viel
**Absent**: A. Arya, I. Bumagin, S. Burges, N. Giroux-Laplante, G. Maracle, R. Teather
**Recording Secretary:** K. McKinley

1.  The meeting was called to order at 2:00 pm. The Chair welcomed all to the third Senate meeting of the 2025-26 academic year.

    It was **MOVED** (K. Graham, Z. Al Attar) that Senate approve the agenda for the meeting of Senate on November 28, 2025, as presented.
    The motion **PASSED**.

    The Chair reported that a motion related to Item 6(b) would be addressed during Other Business.

2.  **Minutes:** October 31, 2025 (open session)

1

It was **MOVED** (A. Masoumi, M. Papineau) that Senate approve the minutes of the Open Session of the Senate meeting on October 31, 2025, as presented.

The Recording Secretary noted an error in the name of the seconder for the approval of the open agenda in the minutes.

With this change, the motion to approve the minutes as amended **PASSED**.

3. **Matters Arising**

Senator M. Rooney reminded Senators of a matter arising from the September Senate meeting regarding the number of days Instructors have to complete grading after December exams. Senator Rooney had noted that because the exam period extends to December 23 in the 2026-27 calendar, some Instructors would have zero business days to complete their work, and would be forced to work over the university closure period to make the grade submission deadline of January 4, 2027.

Vice-President Students & Enrolment Suzanne Blanchard provided an update on this issue. She noted that the deadline for grade submission for these later exams will be adjusted so that instructors have at least 5 business days to complete the work and submit the grades.

4. **Chair's Remarks**

The Chair began his remarks by highlighting these recent academic and research achievements in the Carleton community:

- **Jennifer Evans** from the Department of History has been inducted as a Royal Society of Canada (RSC) Fellow for research on misinformation in contemporary authoritarian and populist movements.
- **Elisabeth Gilmore** from the Department of Civil and Environmental Engineering and Norman Paterson School of International Affairs has been named to the College of New Scholars, Artists and Scientists, for bridging engineering and public policy to inform urgent, effective and equitable climate action.
- **Carmen Robertson** from the School for Studies in Art and Culture was recently inducted as an RSC Fellow for her research in contemporary Indigenous arts and constructions of Indigeneity in popular culture.

- **Richard Yu** from the School of Information Technology (cross-appointed to the Department of Systems and Computer Engineering) was inducted as an RSC Fellow for his research into intelligent and autonomous systems, information networks and cybersecurity.

The following researchers were congratulated for appointments to newly created Canada Research Chair (CRC) positions:

- **Kelly Fritsch** from the Department of Sociology and Anthropology – Canada Research Chair in Disability, Health and Social Justice
- **Mohamed Al Guindy** from the Sprott School of Business – Canada Research Chair in in Financial Networks and Business Analytics
- **Sriram Subramanian** from the School of Computer Sciences – Canada Research Chair in Artificial Intelligence
- **Jaisie Sin** from the School of Information Technology – Canada Research Chair in Accessibility and Digital Technology

The Chair reported that this year's Stanford-Elsevier list has revealed that 93 of Carleton's researchers are among the top 2% most-cited scholars in the world, an increase from 85 last year. Special mention was made of two Carleton researchers, Biology Professor Steven Cooke, and Mathematics & Statistics Adjunct Professor Daniel Krewski, who are ranked in the top 1% worldwide by citations for field and publication year, in the Web of Science index by Clarivate.

The Chair also congratulated Carleton's Scientist-in-Residence Richard Ernst, who has received the 2025 Synergy Award for Innovation by the Natural Sciences and Engineering Research Council of Canada (NSERC).

Congratulations were also extended to Professor Mario Santana Quintero, who has been named the UNESCO Chair in Digital Twins for World Heritage Conservation, a first for Carleton and the first in Canada focussed on the World Heritage Convention.

The Chair next reported that the Carleton women's basketball team struck gold at the 2025 FISU 3x3 Basketball University World Cup in Brasilia, Brazil. The Ravens swept through all five games at the competition to capture the title for the first time in program history. It is also the first time that a Canadian school has won the University World Cup title.

The Chair then reminded Senators that on December 4 the Faculty of Engineering and Design and the Feminist Institute of Social Transformation will host an event on campus to commemorate Canada's National Day of Remembrance and Action on Violence Against Women. The event, which honours the 14 women killed at École Polytechnique in 1989, will begin at 12:15 pm in the Minto Centre Lobby. Remarks will be followed by a moment of silence and an allyship pledge.

Next, the Chair provided some remarks in response to further questions that were submitted regarding the Task Force for Community Healing and the Draft Policy on Institutional Impartiality.

The Chair noted the tensions and divisions in recent years within Carleton and in the sector, due in large part to geopolitical conflicts and ongoing challenges to equity and inclusion. The Task Force on Community Healing was formed because it became clear, through numerous conversations with various groups across campus, that Carleton's existing structures are not adequate to deal with these issues. The goal of the task force is to first consult with the community to identify the issues of concern, then to seek solutions to them. The Chair added that there is no intentional connection between the Impartiality Policy and the Task Force, though there may be some overlapping themes that emerge.

The Chair next spoke to some questions that have arisen around the proposed Institutional Impartiality Policy. He noted that Carleton is not neutral, and will maintain its commitments to values that were made collaboratively such as EDI /Human Rights Policy and Indigenization. Issues concerning implementation of the policy will be considered on a case-by-case basis within the context of these commitments. He added that on matters that pertain to the entire institution, designated speakers for the university have been identified. Finally, he noted that leaders within the sector have a mandate to be attentive to broader trends in societal attitudes towards universities, and to protect the institution from risk and threats from external forces.

5. **Question Period**

   Four questions were submitted in advance.   The first three questions regarding artificial intelligence issues were answered collectively by Vice-Provost David Hornsby.

1) Question from Senator A. Kocsis

The Carleton Senate has taken a stance prohibiting the use of AI to scan student assignments due to copyright concerns and issues of reliability. However, multiple students have reported that some professors are using AI to:
- Develop assignments, tests and examinations without assurance of a proper review by the instructor and;
- Grade student work and generate feedback
Given these reports, what measures are being taken to ensure that AI use by instructors does not undermine the quality of education and what actions are being taken to hold faculty accountable if they are circumventing established policies that are designed to protect students' rights?

2) Question from Senator N. Bruni
As the University is presently defining how AI can intersect in a meaningful and positive manner with the educational experience, many students are fearing the quality of education they are receiving is being eroded by professors overly relying on AI tools to teach their courses. How soon can we expect a University policy dictating the boundaries of AI usage for professors, students, and teaching assistants within the classroom and will there be a community consultation period to allow all community stakeholders (students, professors, and teaching assistants) a chance to share their perspectives?

3) Question from Senator A. Shotwell

Faculty have been advised to, at a minimum, include a "a statement such as" the following in our syllabi for next term: ""As our understanding of the uses of AI and its relationship to student work and academic integrity continue to evolve, students are required to discuss their use of AI in any circumstance not described here with the course instructor to ensure it supports the learning goals for the course." At the bottom of the page elaborating AI statements there is the statement "Note: These draft syllabus statements were developed in collaboration with AI (ChatGPT4.o). AI provided draft rationales for each level of AI use based on the context and goals provided (e.g. university-level, goal of highlighting educational benefits while maintaining academic integrity), developing initial drafts of the statements, and adding specific examples of tools." Was the statement we are being asked to include in our syllabi generated using ChatGPT? If so, why does the shortened statement we are being asked to include not include the information that it was itself generated by text-prediction?

*Response from Vice-Provost David Hornsby: Teaching & Learning Services advises Instructors to use AI tools in courses only when their use supports learning objectives and*

*enhances student learning. TLS offers a variety of resources for Instructors, and encourages instructors to discuss ethical issues related to AI with their students. Instructors are still responsible for the content of course materials, assessments and evaluation of student work. If students have concerns, they are encouraged to communicate these with their Instructor, and if they are not satisfied with the response, to take the matter up with the department Chair.*

*Vice-Provost Hornsby also noted that it is possible that Instructors are using tools that may appear to be AI but are not. For example, in classes with large enrolments, the Instructor may equip their TAs with standardized feedback responses for common issues. Additionally, homework management platforms that employ procedural processes developed by instructors can give the impression of a standardized AI response.*

*He also noted that the shorter syllabus statement in quotation marks (Question #3) was not written with the use or assistance of AI.*

*In response to a follow-up question, Vice-Provost Hornsby confirmed that a draft AI Framework will come to Senate for consultation.*

4) Question from Alexis Shotwell (FASS Faculty Board Constitution)

The Chair of the committee currently revising the FASS Faculty Board Constitution heard that the September 2024 version of our Constitution will once more not be brought to the Senate for approval, apparently because we are in the process of revising it further (I am on the committee doing this work). The issue here is not reasoning - we understand that it might seem cumbersome to approve different versions in too-close proximity. However, this really seems to be an inappropriate overstep – it's not a top-down call to decide whether our revised Constitution is ready or not for Senate approval. It is out of order for that decision to be made on our behalf and without informing us directly; FASS sent it in over a year ago, specifically with revisions needed by the transition to the new form of graduate studies administration, and we have now been refused consideration twice – in the first instance by sending it back to Paul Keen with suggested revisions, and now, after we confirmed that this version is all we wanted to revise at this time, it has not been brought forward. What has been the process for this, can someone clarify the logic, and explain?

*Response from Clerk of Senate Richard Dansereau: The Clerk began his response by clarifying that the Senate Academic Governance Committee consists of 6 faculty members,*

*2 students and the Clerk of Senate; upper administration does not intervene in the committee's decisions, and there was no "top-down" call from administration to withhold the FASS Constitution. SAGC unanimously decided not to recommend the FASS Constitution to Senate because the constitution contains a significant number of inaccuracies. The Clerk also noted that, via a motion on June 2, 2023, Senate directed SAGC to review all Faculty Board Constitutions and then recommend them to Senate:*

> *All Line Faculties and the Graduate Faculty Board should revise their constitutions and/or processes to support the transfer of graduate curriculum approvals. The revised constitutions and/or processes be brought to SAGC for consideration. SAGC will bring the revised constitutions and/or processes to Senate for approval. (Minutes: Senate: 2023/06/02)*

*The motion confirms that SAGC has the authority to review the revised Constitutions before they come to Senate, and that SAGC is the body that brings the Constitutions to Senate for approval.*

*Finally, the Clerk noted that communication has occurred between SAGC and members of the FASS Faculty Board several times, and that SAGC remains willing and able to work with FASS to address outstanding concerns. In response to a follow-up question the Clerk acknowledged that SAGC had received the FASS process for graduate curriculum approvals, but the rest of the Constitution contained too many errors for SAGC to recommend the entire document.*

*The Chair also clarified that while individual Faculty Boards have the right to draft their Constitutions, they must adhere to the parameters for Faculty Board Constitutions established by Senate and outlined in our governing documents.  It is SAGC's responsibility to ensure that the Constitutions are aligned with these parameters.*

6. **Administration**

   a. **Senate Membership Ratification**
   The Clerk presented a motion to ratify 3 new Senators:

   - Erin Harlan (UG Student – FASS) – service beginning upon approval
   - AbdelRahman Abdou (Faculty member – Computer Science) – service beginning upon approval

- Juan Carlos Jimenez (Faculty member – Industrial Design) – service beginning January 1, 2026)

It was **MOVED** (A. Masoumi, N. Hagigi) that Senate ratify the new Senate appointments, as presented, for service beginning immediately upon approval unless otherwise indicated.
The motion **PASSED**.

b. **Report on Annual Senate Committee Chairs & Secretaries Meeting**
The Clerk reported on the 5th annual Senate Committee Chairs & Secretaries meeting that was held on October 10, 2025.  This annual meeting provides Chairs and Secretaries with an opportunity to connect with each other and with the Senate Office, to share information and best practices, and raise any concerns with the Clerk and members of the Secretariat.  Topics discussed at this meeting included the roles and responsibilities of Chairs and Secretaries, effective records management, strategies for onboarding new members and succession planning and an overview of the results of the annual committee survey.

c. **Report on General Faculty Board Meeting**
The Clerk reported that the General Faculty Board (GFB) met on Thursday November 27 from 1:00 – 2:30 pm in the Kailash Mital Theatre. Limited hybrid participation was available for the meeting.

As outlined in the AGU, the GFB is a committee of Senate and serves as a forum for discussion of issues of urgent and general concern to the Carleton community. Membership consists of members of all Faculty Boards combined, with the Clerk of Senate serving as Secretary.  Meetings of the GFB may be called by the President or by a petition of at least 25 members.  GFB's authority is limited to passing motions to make recommendations to Senate.

A petition signed by 34 faculty members was received by the Clerk on November 5, requesting a GFB meeting to discuss the proposed new Institutional Impartiality Policy. Notice of the meeting was distributed on November 11 – 12 via emails from Faculty Board Secretaries and an all-faculty email.

Approximately 110 members attended in person, and 32 joined online for a total of 142 attendees. Remarks were provided by President Tettey, outlining the

rationale for the draft impartiality policy, General Counsel Richard Sinclair, who provided a summary of the online feedback received, and by Dominique Marshall, President of CUASA, who spoke against the policy.

Following discussion from the floor a motion was brought forward asking Senate to recommend that the Board of Governors reject the proposed Institutional Impartiality Policy. An amendment was proposed to the motion, requesting that Senate also urge the Board not to pursue any such policy. The motion, as amended, passed.

The meeting adjourned at 2:23 pm.

7. **Reports**
   a. **Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)**
   Committee Chair David Mendeloff presented 5 items for Senate approval and 2 items for information. The items for approval were combined into an omnibus motion.

   Items for approval – Omnibus motion
   It was **MOVED** (D. Mendeloff, M. Papineau) that Senate approve the revisions to the following program regulations effective for the 2026/27 Undergraduate Calendar as presented.
   - R-UG-COOP-B.A. Women's and Gender Studies
   - R-UG-COOP-B.D.A. Admission and Continuation Requirements
   - R-UG-CCOP-B.Economics Admission and Continuation Requirements
   - R-UG-3.2.7 Bachelor of Humanities
   - R-UG-3.2.7 Bachelor of Journalism & Humanities
   - R-UG-3.2.7 Bachelor of Music

   The motion **PASSED**.

   Individual motions from the Omnibus:
   - THAT Senate approve the revisions to Regulations R-UG-COOP-B.A. Women's and Gender Studies Admission and Continuation Requirements effective for the 2026-27 undergraduate calendar as presented. (introduction of new co-op option to develop experiential learning skills)

- THAT Senate approve the revisions to Regulations R-UG-COOP-B.D.S. Admission and continuation Requirements effective for the 2026/27 Undergraduate Calendar as presented. (addition of specific course requirements to satisfy co-op term eligibility)
- THAT Senate approve the revisions to Regulations R-UG-COOP-B.Economics Admission and Continuation Requirements effective for the 2026/27 Undergraduate Calendar as presented. (addition of 2 new courses to replace 2 courses no longer offered)
- THAT Senate approve the revisions to Regulations R-UG-3.2.7 Bachelor of Humanities and R-UG-3.2.7 Bachelor of Journalism and Humanities effective for the 2026/27 Undergraduate Calendar as presented. (update to the ACE requirements)
- THAT Senate approve the revisions to Regulations R-UG-3.2.7 Bachelor of Music effective for the 2026/27 Undergraduate Calendar as presented. (update to ACE requirements)

Items for Information:
- Undergraduate & Graduate Minor Modifications
- Academic Schedule for 2026-27

Discussion:

The Committee Chair noted that some courses in the minor modifications table are connected with major modifications yet to come but were inadvertently included in the binder. These are conditional on the approval of the Quality Assurance Council.

A Senator raised a concern regarding music department course deletions listed in the minor modifications document, particularly those related to opera, chamber music, composition, theatre and globalization. They asked for more context and clarification regarding these decisions.

The Dean of FASS provided a response from the Department of Music. She noted that in 2020 Music embarked on a multi-year systematic review of the Bachelor of Music program with the goal of redesigning the curriculum to better reflect commitments to EDI and social justice. Extensive consultations were conducted with students, instructors and support staff, and the additions,

deletions and revisions submitted this year represent the final stage of the process.

Some courses in Western Art Music have been retired, but other new courses have been introduced to strengthen offerings in Western Art Music, including opera and chamber music. Additionally, special topics courses allow faculty and students to explore aspects of Western Art Music in greater depth also ensuring breadth and flexibility in the curriculum. The intention is to preserve and enhance student opportunities to engage with many musical traditions, including Western Art Music, which is now situated within a more inclusive and forward-looking program.

Finally, the committee Chair noted that for the 2026-27 academic schedule SCCASP was not able to accommodate a study break between the last day of classes and the beginning of the exam period in the Fall 2026 semester. Scheduling and exam services will be made aware and will take this into consideration.

b. **Senate Quality Assurance and Planning Committee (SQAPC)**
Committee Chair David Hornsby presented 4 major modifications for Senate approval, 2 cyclical program reviews for approval, and one memo on suspended program admissions for information.  The major modifications and cyclical reviews were each combined into omnibus motions.

Major Modifications:

It was **MOVED** (D. Hornsby, T. Lewis) that Senate approve the major modifications as presented.
The motion **PASSED**.

Individual motions from the Omnibus:
- THAT Senate approve the deletion of the graduate concentration in Arts Management as presented with effect from fall 2026
- THAT Senate approve the introduction of ECMP 5015 as presented with effect from Fall 2025
- THAT Senate approve the degree change in Economics from an MA to an MSC as presented with effect from Fall 2026
- THAT Senate approve the major modification to MUSI5909 as presented with effect from Fall 2026.

Cyclical Program Reviews:

It was **MOVED** (D. Hornsby, N. Hagigi) that Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews of the programs.
The motion **PASSED**.

Program reviews included in the Omnibus:
- Graduate programs in Sustainable Energy
- Graduate & Undergraduate programs in Women's and Gender Studies

Memo for Information: Suspended Program Admissions
Senate was informed of suspended admissions for the Post-Baccalaureate Diploma in Economics (for Fall 2026) and an extension of the suspended admissions for the minor in Health Sciences (Fall 2027).

c. **Senate Academic Governance Committee**
Committee Chair Richard Dansereau presented motions for the approval of updates to two Senate standing committees: the Senate Committee on Medals and Prizes, and the Senate Committee on (Undergraduate) Student Awards.

It was **MOVED** (R. Dansereau, K. Graham) that Senate approve the revised Terms of Reference for the Senate Committee on Medals & Prizes, as presented.

Discussion:
In response to a question, the Clerk confirmed that changes were made to the membership to reflect current practice and to update the titles of some of the members. Resources were added as they attend all meetings and contribute important information for the committee.

The motion **PASSED**.

It was **MOVED** (R. Dansereau, S. Blanchard) that Senate approve the revised Terms of Reference for the Senate Committee on Undergraduate Student Awards, as presented, and that the committee be renamed the Senate Committee on Student Awards.

Discussion:

Many of the changes listed in the memo result from the addition of graduate student award oversight to the list of committee responsibilities, and include expansion of committee membership and a new name for the committee, in addition to updating member titles and editing language for greater clarity.

The Clerk requested two small amendments to be made to the TOR prior to the Senate vote. "Donor-endowed scholarships" in the first paragraph of the TOR should be changed to "Donor-funded scholarships" since not all of the scholarships the committee deals with are endowed. Also, the word "prizes" at the end of the paragraph should be changed to "awards," which is the more appropriate term.

With these changes, the motion, as amended, **PASSED.**

d. **Senate Executive Committee**
The Clerk of Senate presented this item. The Senate Executive Committee presented a motion to approve a temporary replacement for the current COU Academic Colleague (Kim Hellemans) who will be on leave from January 1, 2026 to June 30, 2026. The committee is recommending Professor Paul Wilson for this role.

It was **MOVED** (R. Dansereau, J. Greenberg) that Senate approves the appointment of Professor Paul Wilson as COU Academic Colleague from January 1, 2026 to June 30, 2026, as a temporary replacement for Senate Kim Hellemans while she is on leave.
The motion **PASSED**.

8. **Presentation on Process for Program Closures**
Vice-Provost David Hornsby shared a presentation outlining the process for closing programs. Under the current Institutional Quality Assurance Process (IQAP), closure of programs is considered a Track A1 major modification that requires the completion of an Executive Summary.

The Executive Summary provides a description of the change and rationale for the program closure, including enrolment statistics if applicable, effective date and proposed replacement for the program. An account of the impact of the closure on other programs, units, courses, service teaching, TAships and students is also included in the Executive

Summary.  Finally, the Executive Summary must also include an account of the impact of the closure on resources, including administrative support, space, and financial implications, and a transition plan for current students.

The Executive Summary is reviewed by the Office of Academic Programs and Strategic Initiatives (APSI), the Dean of the Faculty and the Vice Presidents Academic and Research Committee (VPARC) to ensure compliance with the IQAP and Senate regulations.  Once this step is complete and the courseleaf information has been entered, the documentation continues through the approval process, which includes (in order) the unit Chair, Dean, Curriculum Committee of the Faculty, Faculty Board, SCCASP, SQAPC and Senate.  The closure is also included in annual reports to the Board of Governors and the Quality Council.

There were no questions from Senators.

9. **Motion from Senator Jody Mason**

Senator Jody Mason submitted the following motion for Senate's consideration:

*Whereas motions for the approval of new programs come to Senate with the full documentation from the Quality Assurance process (a document that is often very lengthy and that includes information about unit- and faculty-level deliberations),*

*and whereas the current practice for presenting motions related to program closures makes it difficult for Senators to know exactly what they are voting for (such motions tend to appear with a very limited rationale),*

*it was MOVED (J. Mason, L. Madokoro) that any motion related to the closure of a program at the undergraduate or graduate level (including certificates and diplomas but excluding minors, concentrations, and collaborative specializations) be accompanied with a fulsome rationale that includes:*

*1.     A description and principal rationale for the program closure, including enrolment figures since the last cyclical program review as applicable*
*2.     A description of how resources have affected the decision to close, including:*

- *faculty resources*
- *administrative support*
- *space*
- *financial considerations*

*3.     Impact on Other Programs and Students including impact on courses, service teaching, TAships and experiential opportunities*

Senator Mason noted that the intent of the motion is to ensure that a robust process is in place so that Senators receive the data and information required to make an informed decision regarding the approval of program closures. She added that the current motion is the result of a collaborative effort with Vice-Provost David Hornsby to ensure that the motion aligns with the IQAP and current procedures.

A Senator noted some concerns with potentially sensitive information coming to Senate and being publicly posted as part of the information requirements. They cited recent requests made to the Senate Office to remove CVs and other confidential information that had been included in a SQAPC appendix and posted on the Senate website. The Chair of SQAPC responded that information provided for program closures would not normally contain any confidential information on faculty members or other individuals. However, moving forward, the SQAPC binders for new programs and program closures will be monitored for any potential risk in this area.

The motion **PASSED**.

10. **Efficiency and Accountability Fund (EAF) Review Update**
    Provost Pauline Rankin provided Senators with an update on the EAF Review Process. The Provost reminded Senators that earlier this year the Ministry of Colleges, Universities, Research Excellence and Security (MCURES) mandated Carleton's participation in a third-party efficiency and accountability review. The EAF Review involves numerous institutions in both college and university sectors, including Carleton. Deloitte was selected as Carleton's third-party consultant to carry out the review.

    The EAF Review is comprehensive in scope and covers the following areas:
    - Governance, Administration and Student Services
    - Academic Programming
    - Physical Assets and Facilities
    - Collaborative Procurement
    - Revenue Generating Opportunities

    The ministry is also requiring universities participating in this cycle of the review to present a balanced budget scenario in a 5-year timeline.

A preliminary report was submitted to MCURES in October with a management letter expressing concerns with the exercise. The report outlines a list of opportunities and an overview of Carleton's financial landscape with three 5-year financial scenarios:

- Scenario 1: A baseline position, with no interventions
- Scenario 2: A challenging scenario, with some interventions, but not balanced
- Scenario 3: A more aggressive scenario to bring Carleton closer to a balanced budget

The financial model of Scenario 2 would yield savings of $30M over 5 years in strengthening strategic alignment, $1M optimizing operations and $2M in alternative revenue generation but would still result in an operating deficit of $52M and the use of $271M of reserves.

Scenario 3 would yield a financial benefit of $42M in strengthening strategic alignment, $4M in optimizing operations, and $3M in alternative revenue generation, but with an operating deficit of $37M while using $229M of reserves. Current reserves that are readily available total $291M; both scenarios would almost completely deplete these.

To strengthen strategic alignment, opportunities have been identified in recruitment, offering non-credit programming (professional development courses), program costing, and changes to the scholarships grid.

In optimizing operations, the opportunities identified in the review include IT consolidation and standardization, complaint triage (improvements in process to assist and resolve labour disputes), and group procurement in coordination with other universities. For alternative revenue generation, opportunities included charging more for miscellaneous fees, using ancillaries to contribute to operations, and cell tower leases.

Non-financial efficiency improvements and opportunities identified include better governance training, a review of the internal billing and chargeback process, consolidated budgeting, an improved HR information system, and space optimization.

Conclusions drawn from the primary report show that only 4% of the net financial benefit in the aggressive scenario would derive from optimizing the university's operations; most would be driven by revenue generation opportunities. This confirms that Carleton's

operations are already highly efficient, and that the source of our financial challenges is driven by revenue constraints rather than inefficiency.

The final EAF report and implementation plan will be presented to the Board of Governors for endorsement in December, before submission to MCURES in January. Senate will be updated in the new year regarding the final report and implementation plan.

In response to a question, the Provost confirmed that all universities in this current review cycle are expected to submit a balanced budget scenario and for the October report Carleton was the only university that did not do so. This approach was meant to prove a point that the balanced budget scenario was unworkable.

A Senator asked for an update on advocacy efforts. The Provost confirmed that COU has been advocating constantly and lobbying the government on this issue. She added that it is unlikely that tuition will be unfrozen in the short term, but there may be some future flexibility in the funding framework.

The Academic Colleague noted that COU is embarking on a public campaign targeting employers, businesses and communities to change public perception of universities and to show their value.

In response to a question from another Senator, the Provost remarked that although the Ministry is providing some extra funding for STEM programs, this increased funding should not come at the expense of other programs. Data confirm that the majority of Carleton graduates from a variety of programs are finding jobs in their fields within 6 months, and not all of these jobs are in STEM. Universities are continuing to advocate for the value of sustaining comprehensive institutions.

11. **Reports for Information**

   The following reports were submitted for information:
   a) Senate Executive Committee minutes (October 21, 2025)
   b) Report from COU Academic Colleague
   c) Report on the Senate Governance Workshop (September 12, 2025)

   There were no questions and there was no discussion of these reports.

12. **Other Business**

The General Faculty Board meeting on November 27 resulted in a motion for Senate. This motion was submitted to the Clerk for potential consideration at this Senate meeting, although it was not added to the agenda since it did not meet the 10-day notice of motion requirement.

According to the Senate Rules of Order, a motion may be considered without proper notice if all of the following conditions are met:

- The motion has been received by the Clerk at or before the start of the meeting.
- The motion responds to circumstances that developed after the date for proper notice;
- The action specified in the motion cannot be delayed to permit consideration at the next meeting of Senate;
- The motion addresses an issue of importance to the university; and
- A 2/3 majority of those present agrees to waive the requirement for the notice after hearing the motion read.

The Chair then presented the motion for consideration of these conditions:

MOTION: The General Faculty Board recommends to Senate that Senate recommends to the Board of Governors that they reject the proposed (November 2025 draft) Impartiality Policy, and not pursue any such policy.

The Chair ruled that the first 4 conditions for waiving the notice of motion have been met, and he called for a motion for Senate to vote on waiving the notice of motion.

It was **MOVED** (M. Rivers Moore, J. Mason) that Senate waive the 10-day notice of motion for the motion submitted by the General Faculty Board related to the Impartiality Policy. The motion **PASSED UNANIMOUSLY.**

With the notice-of-motion waived, the Chair then called on a mover and seconder for the GFB motion.

It was **MOVED** (A. Shotwell, A. Masoumi) that upon recommendation by the General Faculty Board, the Senate recommends to the Board of Governors that they reject the proposed (November 2025 draft) Impartiality Policy, and not pursue any such policy. The motion was **DEFEATED**.

## 13. Adjournment

The meeting was adjourned (R. Miller, D. Hornsby) at 3:53 p.m.

# Senate Question Period – January 2026

1) **Question from Senator Jody Mason**

   The draft AI framework uses the language of "framework" but the verbal mood of a policy. Could the following questions be clarified, please?

   Since this is a framework and not a policy, its guidelines cannot be enforced. Is this correct?

   If these are guidelines only and this is not an enforceable policy, why are imperative statements such as the following employed? Under "teaching," instructors are told to "embed AI competencies in teaching activities and materials to prepare graduates for the use of AI beyond university."

2) **Question from Azar Masoumi**

   Carleton University's previous Human Rights Policy (in effect May 2001-Jan 2025) included a robust definition of academic freedom. This definition has been removed from the policy since the 2025 revisions (see current policy here). As a result, the definition of academic freedom on our campus now fully and solely relies on negotiated clauses in various collective agreements. This situation has not only led to differential protections for CUASA and CUPE colleagues, but has also left students without any protected right to academic freedom.

   Would you please clarify: 1) Why was the definition of academic freedom removed from the Human Rights policy? 2) How does the university intend to ensure consistent and equal access to academic freedom for all members of our campus?

3) **Question from Laura Madokoro**

   Could Senate please have an update on the work of the Presidential & Provostial Task Force on Community Healing, Rebuilding and Belonging? In particular, I would like to know how invitations to participate will be organized? Will individuals have an

opportunity to present or submit their views and share their experiences or is input being solicited on an organizational basis e.g. CUASA? Senate?

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## Senate Membership Ratifications

## January 30, 2026

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MOTION: That Senate ratify the new Senate appointment, as presented, for service beginning immediately upon approval.

**Faculty Member Representative**

- Jennifer Drake – FED (Faculty Board Secretary)

**Carleton University**

## MEMORANDUM

**From**:     Clerk of Senate
**To**:        Senate
**Date**:     January 30, 2026
**Subject**:  Convocation Dates, 2028 to 2030

> **MOTION**:  That Senate approve the following Convocation dates, as presented.

### Spring Convocation:

- June 12 – 16, 2028
- June 11 – 15, 2029
- June 10 – 14, 2030

**MEMORANDUM**

The Senate Committee on Curriculum, Admission and Studies Policy (SCCASP)

| | |
|---|---|
| **To:** | Senate |
| **From:** | **David Mendeloff**, Chair of SCCASP |
| **Date:** | **January 20, 2026** |
| **Subject:** | **Regulation Changes 2026/27** |

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## Items for Approval

SCCASP has reviewed and is recommending to Senate approval of major modifications to undergraduate regulations for the following programs:

Bachelor of Architectural Studies
Bachelor of Science

All items have been recommended by their academic units and reviewed and recommended by their Faculty Boards.

A summary of the changes and individual motions is below. A single omnibus motion is presented in the interest of efficiency. Senators may request to pull any of the proposed changes out of the omnibus motion for individual consideration.

Senators are encouraged to read the accompanying Courseleaf documents prior to the Senate meeting, as they will be voting on the Courseleaf language as presented.

> **Omnibus Motion: That Senate approve the revisions to the following program regulations effective for the 2026/27 Undergraduate Calendar as presented:**
>
> - R-UG-3.2.7 Bachelor of Architectural Studies
> - R-UG-Additional Regulations for B.Sc

## Summary of Changes and Individual Motions

### 1. Bachelor of Architectural Studies

Special ACE requirements updated to remove Core requirements, as progression is being managed through prerequisites.

> **Motion: That Senate approves the revisions to Regulations R-UG-3.2.7 Bachelor of Architectural Studies effective for the 2026/27 Undergraduate Calendar as presented.**

*Attachment: R-UG-3.2.7 Bachelor of Architectural Studies*

## 2. Bachelor of Science

The addition of Biochemistry and Physics courses to the Experimental Science Requirements for the Bachelor of Science degree

> **Motion: That Senate approves the revisions to Regulations R-UG-Additional Regulations for B.Sc. effective for the 2026/27 Undergraduate Calendar as presented.**

*Attachment: R-UG-Additional Regulations for B.Sc.*

## Items for Information

## 1. Minor Modifications

In addition to the major modifications presented above, SCCASP reviewed and approved a large number of minor modifications to courses and programs. All have been recommended by individual units in the Faculty of Arts and Social Sciences, Faculty of Science, the Faculty of Engineering and Design, Faculty of Public and Global Affairs and the Sprott School of Business and were reviewed and recommended by their respective Faculty Boards.

These items are listed for review in the following attachments:

Undergraduate Minor Modifications:  UG_2627_MinorMods_2025Dec2
              UG_2627_MinorMods_2025Dec16
              UG_2627_MinorMods_2026Jan20

Graduate Minor Modifications:    GR_2627_MinorMods_2026Jan20

DATE:      January 23, 2026

TO:        Senate

FROM:    Dr. David J. Hornsby, Vice-Provost (Academic and Global Learning), and Chair, Senate Quality
          Assurance and Planning Committee

RE:        BEng Systems Security Engineering
          **New Program Approval**

_____

**SQAPC Motion**

THAT SQAPC recommends to Senate the approval of the BEng in Systems Security Engineering program
as presented, to commence in Fall 2027.

**Senate Motion**

**THAT** Senate approve the proposed BEng in Systems Security Engineering program as presented, to
commence in Fall 2027.

**Background**

The proposed undergraduate program in Systems Security Engineering focuses on the analysis,
evaluation and design of secure computer communications and distributed systems. It will be a four-
year Bachelor of Engineering program, (or a five-year program with COOP). The key feature of the
curriculum is the holistic approach to computer system security, by coupling threats
to the network and system components/protocols. The advanced content and electives will include
modern technologies such Software Defined Networks, cloud environments, or security applied to
infrastructures.

**Attachments**
        Self-Study with Appendices (Volume I)
        Discussant Report
        Site Visit Schedule
        External Reviewer Biographies
        External Reviewers' Report
        Unit response to the External Reviewers' Report and Implementation plan
        Dean's response to the External Reviewers' Report
        Courseleaf Entries

**Quality Assurance Framework and Carleton's Institutional Quality Assurance Process (IQAP)**

Upon the above motion being passed by Senate, the required documentation will be submitted to the Ontario Universities' Council on Quality Assurance for approval. A submission to the Ministry for approval will follow. These approvals are required before the program can commence.

**Carleton University**   Office of the Vice-Provost
(Academic and Global Learning)   *memorandum*

DATE:   January 23, 2026

TO:   Senate

FROM:   Dr. David J. Hornsby, Vice-Provost (Academic and Global Learning), and Chair, Senate Quality Assurance and Planning Committee

RE:   Calendar Curriculum Proposals
   **Major Modifications**

<u>**Background**</u>
Following Faculty Board approval, as part of academic quality assurance, major curriculum modifications are considered by the Senate Quality Assurance and Planning Committee (SQAPC) before being recommended to Senate. Major curriculum modifications are also considered by the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP).

<u>**Library Reports (as required)**</u>
In electronic communication members of the Library staff, upon review of the proposals, confirmed no additional resources were required for the major modifications included below.

<u>**Documentation**</u>
Recommended calendar language, along with supplemental documentation as appropriate, are provided for consideration and approval.

<u>**Major Modifications**</u>
1.   **Certificate in Multidisciplinary Studies in Mental Health and Well-Being**
   SCCASP approval: December 2, 2025
   SQAPC approval: December 11, 2025

**Senate Motion January 30, 2026**

> **THAT** Senate approve the closure of the Certificate in Multidisciplinary Studies in Mental Health and Well-Being as presented with effect from Fall 2027.

2.   **GDip (type 3) Work and Labour Studies**
   SCCASP approval: January 20, 2026
   SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

> **THAT** Senate approve the closure of the type 3 (stand-alone) Graduate Diploma in Work and Labour as presented with effect from Fall 2026.

3.   **Graduate Diploma & Concentration in Indigenous Policy and Administration**
   SCCASP approval: January 20, 2026
   SQAPC approval: January 22, 2026

THAT Senate approve the closure of the Graduate Diploma and concentration in Indigenous Policy and Administration as presented with effect from Fall 2026.

**Omnibus Motion**

In order to expedite business with the multiple changes that are subject to Senate approval at this meeting, an omnibus motion will be moved and include all items below. Senators may wish to identify any of the major modifications that they feel warrant individual discussion that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those major modifications that Senators agree can be covered by the omnibus motion.

THAT Senate approve the major modifications as presented below.

4.  **Minor and Concentration in Drama Studies**
    SCCASP approval: December 2, 2025
    SQAPC approval: December 11, 2025

**Senate Motion January 30, 2026**

THAT Senate approve the deletion of the minor and concentration in Drama Studies as presented with effect from Fall 2026.

5.  **BEng. Environmental Engineering**
    SCCASP approval: November 18, 2025
    SQAPC approval: November 27, 2025

**Senate Motion January 30, 2026**

THAT Senate approve the major modification to the BEng Environmental Engineering program as presented with effect from Fall 2026.

6.  **B.Sc. Nursing**
    SCCASP approval: November 18, 2025
    SQAPC approval: November 27, 2025

**Senate Motion January 30, 2026**

THAT Senate approve the BSc Nursing program as presented with effect from Fall 2025.

7.  **PhD Physics**
    SCCASP approval: November 18, 2025
    SQAPC approval: November 27, 2025

**Senate Motion January 30, 2026**

THAT Senate approve the introduction of the Direct Entry option to the PhD program in Physics as presented with effect from Fall 2026.

8. **PhD Physics**
   SCCASP approval: December 16, 2025
   SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Physics as presented with effect from Fall 2026.

9. **MA in Canadian Studies**
   SCCASP approval: December 2, 2025
   SQAPC approval: December 11, 2025

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the MA program in Canadian Studies as presented with effect from Fall 2026.

10. **Master of Public Policy and Administration with Collaborative Specialization in Climate Change**
    SCCASP approval: December 2, 2025
    SQAPC approval: December 11, 2025

**Senate Motion January 30, 2026**

**THAT** Senate approve the introduction of the advanced completion option to the Master of Public Policy and Administration with Collaborative Specialization in Climate Change as presented with effect from Fall 2026.

11. **NURS 3201 & 4200**
    SCCASP approval: December 2, 2025
    SQAPC approval: December 11, 2025

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to NURS 3201 & 4200 as presented with effect from Fall 2026.

12. **MA Sociology Concentration in Quantitative Methodology**
    SCCASP approval: December 2, 2025
    SQAPC approval: December 11, 2025

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the MA program in Sociology with a concentration in Quantitative Methodology as presented with effect from Fall 2026.

13. **Bachelor of Music**
    SCCASP approval: November 18, 2025
    SQAPC approval: December 11, 2025

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the Bachelor of Music program as presented with effect from Fall 2026.

14. **CRCJ 4908**
    SCCASP approval: December 2, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to CRCJ 4908 as presented with effect from Fall 2026.

15. **Building Engineering (MASc & MEng)**
    SCCASP approval: December 16, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the addition of the accelerated pathway to the MASc and MEng programs in Building Engineering as presented with effect from Fall 2026.

16. **PhD Building Engineering**
    SCCASP approval: December 16, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Building Engineering as presented with effect from Fall 2026.

17. **PhD Civil Engineering**
    SCCASP approval: December 16, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Civil Engineering as presented with effect from Fall 2026.

18. **PhD Environmental Engineering**
    SCCASP approval: January 20, 2026
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Environmental Engineering as presented with effect from Fall 2026.

19. **MA International Affairs**
    SCCASP approval: December 16, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the MA program in International Affairs as presented with effect from Fall 2026.

20. **MA in Migration and Diaspora Studies**
    SCCASP approval: January 20, 2026
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the MA program in Migration and Diaspora Studies as presented with effect from Fall 2026.

21. **MASc Mechanical, Aerospace and Materials Engineering**
    SCCASP approval: January 20, 2026
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the addition of the collaborative specialization in Data Science to the MASc programs in Mechanical, Aerospace and Materials Engineering as presented with effect from Fall 2026.

22. **BEng Communications Engineering**
    SCCASP approval: January 20, 2026
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the BEng program in Communications Engineering as presented with effect from Fall 2027.

23. **PhD Biology**
    SCCASP approval: December 16, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Biology as presented with effect from Fall 2026.

24. **PhD Chemistry**
    SCCASP approval: December 16, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Chemistry as presented with effect from Fall 2026.

25. **PhD Earth Sciences**
    SCCASP approval: December 16, 2025
    SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Earth Sciences as presented with effect from Fall 2026.

**26. BJHum**
   SCCASP approval: December 16, 2025
   SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the BJHum program as presented with effect from Fall 2026.

**27. PhD Mathematics & Statistics**
   SCCASP approval: December 16, 2025
   SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Mathematics and Statistics as presented with effect from Fall 2026.

**28. MCS**
   SCCASP approval: December 16, 2025
   SQAPC approval: January 8, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the MCS program as presented with effect from Fall 2026.

**29. Business Professional Practicum**
   SCCASP approval: January 20, 2026
   SQAPC approval: January 22, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the addition of BUSI 5993, 5994 & 5996 as presented with effect from Fall 2026.

**30. B.Com. Stream in Financial Planning**
   SCCASP approval: January 20, 2026
   SQAPC approval: January 22, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the introduction of the stream in Financial Planning to the B.Com. program as presented with effect from Fall 2026.

**31. PHD Computer Science**
   SCCASP approval: January 20, 2026
   SQAPC approval: January 22, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the PhD program in Computer Science as presented with effect from Fall 2026.

**32. MSc Physics-Stream in Modern Technology**
    SCCASP approval: January 20, 2026
    SQAPC approval: January 22, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the MSc program in Physics – Stream in Modern Technology as presented with effect from Fall 2026.

**33. Data Science, Analytics and Artificial Intelligence**
    SCCASP approval: November 18, 2025
    SQAPC approval: January 22, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the master's programs in Data Science, Analytics and Artificial Intelligence as presented with effect from Fall 2026.

**34. Master of Human Computer Interaction**
    SCCASP approval: December 2, 2025
    SQAPC approval: January 22, 2026

**Senate Motion January 30, 2026**

**THAT** Senate approve the major modification to the Master of Human Computer Interaction and the introduction of HCIN 5903 as presented with effect from Fall 2026.

DATE:   January 23, 2026

TO:   Senate

FROM:  Dr. David J. Hornsby, Vice-Provost (Academic and Global Learning)

RE:   Suspended program admissions – For information

Programs that have been approved to suspend admissions are being circulated to Senate for information. The requests have been made by the units, approved by the Deans and the Vice-Provost (Academic and Global Learning) and all necessary administrative steps have been taken by Admissions, the Registrar's Office and Graduate Studies.

Unless otherwise indicated, admissions to the programs will be suspended for two admission cycles. The Office of Academic Programs and Strategic Initiatives will be responsible for following up with the units to ensure appropriate action (i.e program reinstatement or closure) is taken.

Any modifications relating to program reinstatement or closure will be brought to Senate for approval.

**Suspended admissions for Fall 2026** (Supporting documentation has been provided for information)

**MBA weekday in-person**
**Graduate Diploma (Type 2 & 3) in Architectural Conservation (GDAC)**

**MEMORANDUM**

**From**: Senate Academic Governance Committee
**To**: Senate
**Date**: January 30, 2026
**Subject**: Senate committee ratifications

**MOTION**: That Senate ratify the Senate committee nominees as presented, for service beginning immediately upon approval.

1) Senate Committee on Student Awards

- Hamza abo el Ella (Faculty member, FED)
- Lisa Mills (Faculty member, FPGA)

# MEMORANDUM

**From**:     Senate Academic Governance Committee (SAGC)
**To**:       Senate
**Date**:     January 30, 2026
**Subject**:  Engineering Faculty Board Constitution

On June 2, 2023, Senate passed a motion that all disciplinary Faculties revise their constitutions and/or processes to support the transfer of authority for graduate curriculum approvals from the former FGPA to the Faculties, and that these revised constitutions be brought to SAGC for review and then to Senate for approval.

To help in the review process, the University Secretariat drafted a constitution template based on the requirements for Faculty Board Constitutions as specified in the Academic Governance of the University (AGU).

A new Engineering Faculty Board Constitution has been created in accordance with this template.  It has been approved by the Engineering Faculty Board, and reviewed by SAGC.  SAGC is recommending its approval by Senate.

**MOTION**:  That Senate approve the Engineering Faculty Board Constitution, as presented.

CARLETON UNIVERSITY

CONSTITUTION

ENGINEERING FACULTY BOARD

1.  Description of Engineering Faculty Board

    1.1 Engineering Faculty Board (EFB) is the plenary organ for units within the Faculty of Engineering and Design offering degrees accredited by the Canadian Engineering Accreditation Board.

    1.2 EFB shall serve as a forum for discussion and decision on academic concerns related to the students and programs offered by its constituent units and that fall within the purview and authority of Faculty Boards as defined by the Academic Governance of the University policy (the "AGU") and described in Art. 3 below.

    1.3 Wherever this Constitution refers to "engineering units" it shall mean those departments, schools, institutes and colleges identified in the AGU as being recognized by the Carleton University Senate as belonging to EFB.  These will be the units within the Faculty of Engineering and Design offering degrees accredited by the Canadian Engineering Accreditation Board.

2. Composition and Structure

    2.1 Membership:  In accordance with the AGU, membership of EFB shall consist of the following persons, all as voting members:

        2.1.1 The Dean of the Faculty of Engineering and Design;

        2.1.2 All full-time faculty members as defined in paragraph 3.3.2 of the AGU with at least a 50% appointment within the units included in EFB; and,

        2.1.3 Those students who are elected or appointed members of the boards of all engineering units. Undergraduate student members shall normally be elected or appointed by the Carleton Academic Student Government (CASG). Two Graduate student members shall normally be elected or appointed by the Carleton Engineering Graduate Student's Association.

    2.2. The Secretary of Engineering Faculty Board

        2.2.1 Pursuant to the provisions of Clause 2.3 below, EFB shall elect one of its voting faculty members as Secretary for a term of no more than three years, renewable.

        2.2.2 The duties of the Secretary shall consist of:

            2.2.2.1 calling and chairing meetings of EFB and of the Executive Committee;

            2.2.2.2 representing the Faculty as a member of the University Senate, and reporting recommendations of EFB to Senate;

            2.2.2.3 reporting relevant proceedings of Senate to EFB;

            2.2.2.4 serving as electoral officer of EFB;

            2.2.2.5 other duties as may be assigned to the Secretary by this Constitution or resolutions of EFB.

            2.2.2.6 giving notice of and ensuring the recording of the proceedings of EFB meetings and keeping the attendance roll;

            2.2.2.7 giving notice of and ensuring the recording of the proceedings of Executive Committee meetings;

            2.2.2.8 ensuring a staff member from the Office of the Dean of Engineering and Design is present and assigned to take minutes of the meetings.

2.3 Elections

    2.3.1 Election of the Secretary of Engineering Faculty Board

2.3.1.1 Except as otherwise provided for in valid University or Senate documents, the election of the Secretary of EFB shall take place once an upcoming vacancy in the position has been identified, or as soon as possible after the position has become vacant. Normally, the Executive Committee will call for a vote (which could be an electronic poll) to be conducted during a designated voting period established by the Executive Committee in accordance with the procedures prescribed by EFB. The voters will consist of the voting members of the Faculty Board.

2.3.1.2 The office of Secretary shall be deemed to be vacated should the incumbent be absent from the University for longer than six consecutive months or when the incumbent has completed their term in office or on the resignation of the incumbent.

2.3.1.3 Should the office of Secretary become vacant for any reason whatsoever, then the remaining members of the Executive Committee shall appoint another faculty member of EFB to serve as secretary until a replacement is elected. Such election shall be held as soon as possible following the creation of the vacancy.

2.3.2 Faculty Membership on Committees of EFB.  Except as otherwise provided for in valid University or Senate documents, the Terms of Reference for any Committee of EFB will clearly specify how members of a Committee are chosen.

3. Engineering Faculty Board Responsibilities

3.1 As established by the AGU, unless otherwise determined by Senate, EFB shall:

3.1.1 consider and make recommendations to Senate on new and revised academic degrees, certificates, diploma programs and courses administered by the Engineering units comprising EFB;

3.1.2 consider and make recommendations to Senate on new and revised academic regulations as they affect the degree, certificate, diploma programs and courses administered by the engineering units;

3.1.3 consider and make recommendations to Senate on the establishment, deletion, renaming or reorganization of units responsible for the delivery of engineering programs;

3.1.4 endorse the recommendations of the University and Graduate Registrars for the awarding of degrees, certificates and diplomas that fall within its purview based on a process established by EFB;

3.2 In addition, EFB shall:

3.2.1 receive and consider recommendations to Senate respecting academic matters from the engineering units; and,

3.2.2 make such recommendations to the Dean of the Faculty of Engineering and Design or to Senate as the EFB may deem proper for achieving the objects and purposes of the University.

4. Engineering Faculty Board Meetings and Procedures

4.1 Chair.  The Secretary serves as Chair of EFB. In the absence of the Secretary, the EFB will elect one of its faculty members to serve as Chair.

4.2 Meetings

4.2.1 Meetings of EFB shall be conducted in accordance with a set of rules of order formally adopted by the EFB (to the extent that those rules are not inconsistent with this Constitution, Senate policies and such bylaws as may be adopted by EFB.)  If a formal set of rules is not adopted, EFB will use the rules of order of Senate.

4.2.2 The EFB shall meet at the call of its Executive Committee no less than once per academic term. Additional meetings of the EFB may be called by the Executive Committee or within 15 working days of a written request by 12 of its voting members.

4.2.3 Except as may otherwise be determined by EFB, meetings of EFB shall be open to all members of the Carleton University community. EFB may close a meeting or part of a meeting to any or all categories of observers in accordance with the provisions of the AGU. Student members of EFB shall not participate in any closed parts of meetings or when individual student cases are discussed.

4.2.4 Quorum

4.2.4.1 A quorum at all meetings of EFB shall consist of a minimum of 5 voting members of EFB from each of the units comprising EFB provided that a majority of membership present at any meeting shall be faculty members of EFB.

4.2.4.2 If the quorum requirements are not met, the Chair may delay the start of proceedings by up to 30 minutes. If at that time quorum is not met, the meeting shall be cancelled and all business postponed to a future meeting.

4.2.4.3 If a quorum is present when the Chair calls the meeting to order, the quorum is presumed to continue until adjournment. If, in the course of the meeting, quorum is challenged and it is ascertained that a quorum is no longer present, the meeting shall be adjourned.

4.2.5 Voting

4.2.5.1 Normally, voting shall be by a show of hands unless some other method is decided upon by motion. Voting may proceed, specifically during online meetings, by asking if any members present object to the motion. For on-line meetings, votes where a specific count is required or where abstentions must be registered will be conducted using electronic voting tools as provided by the meeting software and agreed upon during the meeting

4.2.5.2 In order to vote, a member of EFB must be present (in person or online, as appropriate to the meeting in question). Proxy votes are not allowed. Individuals formally appointed into an Acting position that carries an ex officio voting membership may participate in EFB as voting members, unless they are already a voting member. (A member may only have one vote on each motion.)

4.2.5.3 Some matters requiring a vote will not necessarily require an EFB meeting. Such matters will be voted on via email. The Secretary of the EFB will organize and administer such votes and will report at the next EFB meeting.

4.2.6 Notice

4.2.6.1 Except as otherwise provided for in this Constitution, notices of meetings with agenda and all relevant documentation shall be circulated to members of EFB not less than five (5) working days in advance of its meetings.

4.2.6.2 Notice of motion for main motions shall be provided to the Secretary not less than ten (10) working days in advance of the relevant scheduled EFB meeting. As a courtesy to members, the Secretary may issue a call for motions 15 days prior to the relevant scheduled EFB.

4.2.6.3 In exceptional cases notice of motion may be waived only if the following conditions are met:

- the motion has been received by the Secretary at or before the start of the meeting;

- the motion responds to circumstances that developed after the date for proper notice;

- the action specified in the motion cannot be delayed to permit consideration at the next meeting of EFB;

- the motion addresses an issue of importance to EFB; and,

- a 2/3 majority of those present agrees to waive the requirement for notice after hearing the motion read.

4.2.7 After approval by EFB, the minutes of each EFB meeting shall be posted on an internal webpage accessible to EFB members.

5. Committees of Engineering Faculty Board

5.1 Standing Committees

5.1.1 Executive Committee.

The membership of the executive must be approved by EFB. The Executive Committee shall consist of:

- the Dean, the Associate Deans, and the Secretary of Faculty Board, as ex officio members; and

- one faculty member from each unit comprising EFB.

5.1.2 Committee on Admissions and Studies

The Committee on Admissions and Studies of EFB shall have membership, as determined in its Terms of Reference, effectively representing the Dean and each engineering unit. The Committee is responsible for ruling on petitions and appeals, as determined by the committee Terms of Reference, from undergraduate engineering students and for providing input to EFB on undergraduate academic regulations, academic policies, and graduation.

5.1.3 Academic Planning Committee

The Academic Planning Committee of EFB shall have membership, as determined in its Terms of Reference, effectively representing the Dean and each engineering undergraduate program. The Committee is responsible for providing input to EFB on undergraduate calendar changes (courses and programs); the creation of new engineering undergraduate programs, engineering accreditation, continual improvement of curriculum and graduate attributes, other curriculum reviews and external academic developments.

5.1.4 Joint Graduate Curriculum Committee (JGCC)

Membership of the Joint Graduate Curriculum Committee (JGCC) is outlined in the committee's Terms of Reference. The Committee reviews formal submissions from FED units proposing graduate program and curriculum changes and either provides feedback to the unit or provides Faculty-level approval of the changes to the appropriate Faculty Boards in FED.

5.2 Ad Hoc Committees

EFB shall be entitled to establish such other standing or ad hoc committees as it sees fit, to determine the composition and terms of reference of such committees, and to appoint the members of such committees.

6. Bylaws and Constitutional Amendments

6.1 Bylaws of Engineering Faculty Board

6.1.1 Bylaws of EFB shall be adopted by a simple majority of the votes cast at a duly-constituted meeting of EFB at which a quorum is present.

6.1.2 Notice of proposed amendment, repeal or adoption of bylaws must be given in writing not less than 30 days prior to the meeting at which those proposals are intended to be considered.

6.2 Constitutional Amendments and Review

6.2.1 This Constitution may be adopted or amended by a vote of 2/3 of the votes cast at a duly-constituted meeting of the EFB at which a quorum is present.

6.2.2 Notice of proposed constitutional amendments must be given in writing not less than 30 days prior to the meeting at which those proposals are intended to be considered.

6.2.3 The Constitution shall be reviewed by the Executive Committee no less than every five years. The results of the review will be reported to EFB.

# Fall 2025 Enrolment Update and Admission Stats Analysis

January 2026

# Enrolment Update – Provincial Count Date (Nov. 1, 2025) Undergraduate

| | 2023 | 2024 | 2025 | % difference vs 2024 | % difference FTE** vs 2024 |
|---|---|---|---|---|---|
| **Fall new undergraduate 1st year** | **4,900** | **4,741** | **4,720** | **-0.4%** | **-0.4%** |
| Domestic students | 4,399 | 4,508 | 4,545 | **0.8%** | **0.7%** |
| International students | 501 | 233 | 175 | **-24.9%** | **-23.0%** |
| **Fall undergraduate* (degree programs)** | **24,810** | **24,142** | **23,824** | **-1.3%** | **-1.3%** |
| Domestic students | 22,010 | 21,858 | 21,942 | **0.4%** | **0.6%** |
| International students | 2,800 | 2,284 | 1,882 | **-17.6%** | **-19.1%** |

*Undergraduate includes full-time & part-time students
**FTE Count – Fall Full-time Equivalent, including full and part-time students

Carleton University

# New First-Year Students

| | 2023 | 2024 | 2025 | % difference vs Nov. 1, 2024 |
|---|---|---|---|---|
| Arts and Social Sciences | 1,057 | 1,029 | 978 | -5.0% |
| Public and Global Affairs | 977 | 1,009 | 928 | -8.0% |
| Business | 353 | 371 | 372 | 0.3% |
| Science | 1,170 | 926 | 897 | -3.1% |
| Engineering and Design | 1,344 | 1,407 | 1,546 | 9.9% |
| **University Total** | **4,900** | **4,741** | **4,720** | **-0.4%** |

*Includes full and part-time students*

# Enrolment Update – Provincial Count Date (Nov. 1, 2025) Graduate

|  | 2023 | 2024 | 2025 | % difference vs 2024 | % difference FTE** vs 2024 |
|---|---|---|---|---|---|
| **Fall Graduate*** | **4,975** | **5,513** | **5,748** | **4.3%** | **1.5%** |
| Domestic students | 3,724 | 4,375 | 4,900 | 12.0% | 10.6% |
| International students | 1,251 | 1,138 | 848 | -25.5% | -25.7% |
| **Fall Master's*** | **3,718** | **4,250** | **4,500** | **5.9%** | **2.7%** |
| Domestic students | 2,842 | 3,469 | 3,989 | 15.0% | 14.0% |
| International students | 876 | 781 | 511 | -34.6% | -34.8% |
| **Fall PhD** | **1,257** | **1,263** | **1,248** | **-1.2%** | **-1.6%** |
| Domestic students | 882 | 906 | 911 | 0.6% | 0.3% |
| International students | 375 | 357 | 337 | -5.6% | -6.0% |

*Includes Graduate Diplomas/Certificates, excludes off-campus MBA students
**FTE Count – Fall Full-time Equivalent, including full and part-time students

Carleton University
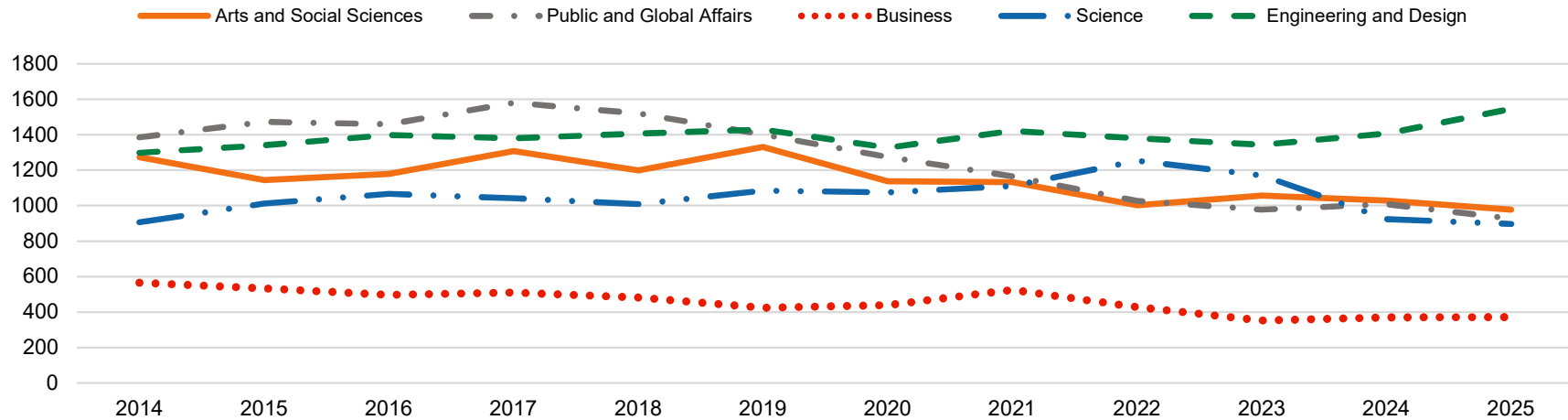
# Enrolment Update – Provincial Count Date (Nov. 1, 2025) New Graduate

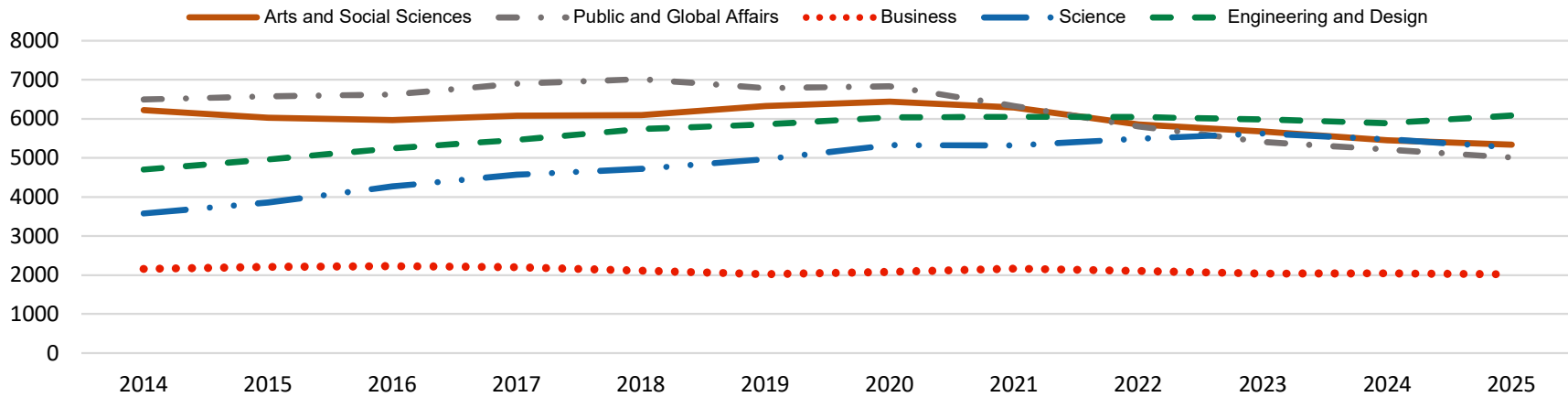| | 2023 | 2024 | 2025 | % difference vs 2024 | % difference FTE** vs 2024 |
|---|---|---|---|---|---|
| **Fall New Graduate*** | **2,346** | **2,410** | **2,345** | **-2.7%** | **-2.3%** |
| Domestic students | 1,734 | 2,008 | 2,051 | 2.1% | 4.1% |
| International students | 612 | 402 | 294 | -26.9% | -27.0% |
| **Fall New Master's*** | **2,106** | **2,182** | **2,137** | **-2.1%** | **-1.2%** |
| Domestic students | 1,568 | 1,838 | 1,897 | 3.2% | 6.0% |
| International students | 538 | 344 | 240 | -30.2% | -30.4% |
| **Fall New PhD** | **240** | **228** | **208** | **-8.8%** | **-10.8%** |
| Domestic students | 166 | 170 | 154 | -9.4% | -12.3% |
| International students | 74 | 58 | 54 | -6.9% | -7.0% |

*Includes Graduate Diplomas/Certificates, excludes off-campus MBA students
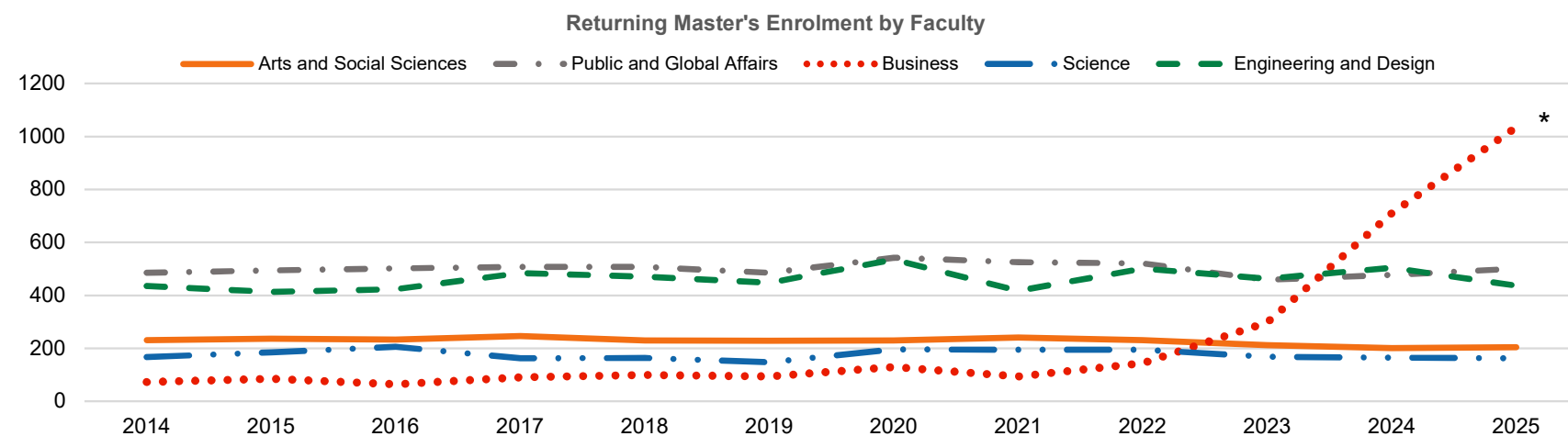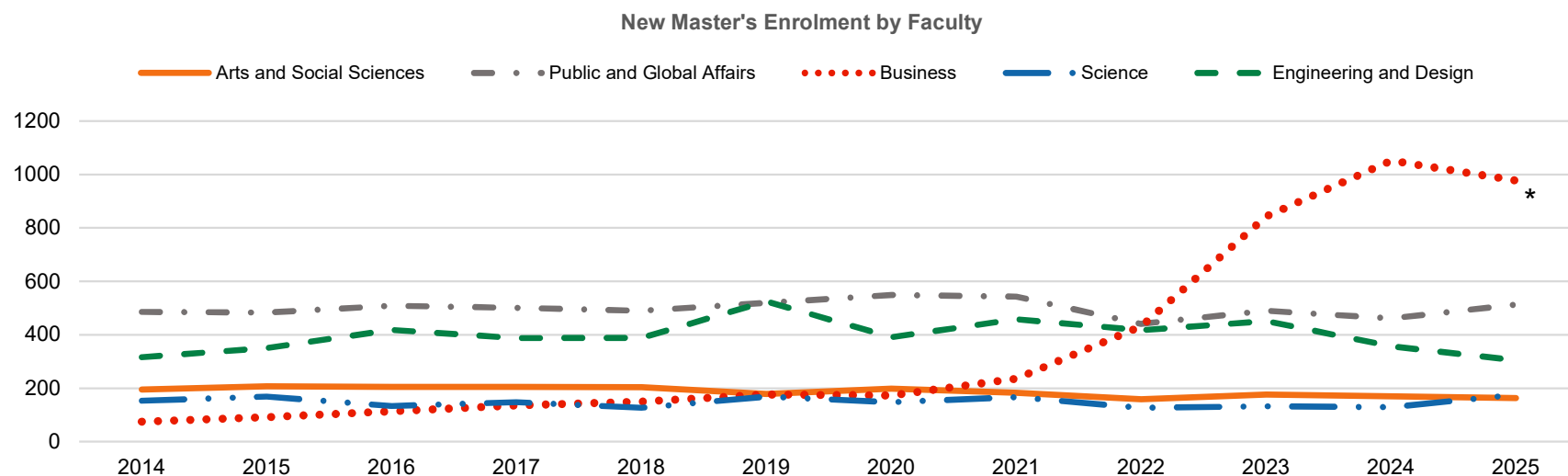**FTE Count – Fall Full-time Equivalent, including full and part-time students

**Carleton** University

# Enrolment Update – Provincial Count Date (Nov. 1, 2025) Returning Graduate

| | 2023 | 2024 | 2025 | % difference vs 2024 | % difference FTE** vs 2024 |
| --- | --- | --- | --- | --- | --- |
| **Fall Returning Graduate*** | **2,628** | **3,093** | **3,390** | **9.6%** | **4.5%** |
| Domestic students | 1,989 | 2,363 | 2,840 | 20.2% | 16.2% |
| International students | 639 | 730 | 550 | -24.7% | -24.8% |
| **Fall Returning Master's*** | **1,611** | **2,058** | **2,350** | **14.2%** | **7.0%** |
| Domestic students | 1,273 | 1,627 | 2,083 | 28.0% | 23.6% |
| International students | 338 | 431 | 267 | -38.1% | -38.2% |
| **Fall Returning PhD** | **1,017** | **1,035** | **1,040** | **0.5%** | **0.5%** |
| Domestic students | 716 | 736 | 757 | 2.9% | 3.3% |
| International students | 301 | 299 | 283 | -5.4% | -5.8% |

*Includes Graduate Diplomas/Certificates, excludes off-campus MBA students
**FTE Count – Fall Full-time Equivalent, including full and part-time students

Carleton University

**New First Year**, Enrolment in Undergraduate Programs by Faculty

Arts and Social Sciences — Public and Global Affairs — Business — Science — Engineering and Design

**All Years**, Enrolment in Undergraduate Programs by Faculty

Arts and Social Sciences — Public and Global Affairs — Business — Science — Engineering and Design

Source: Enrolment Perspective Cube, Fall term, OIRP, 2025-12-11

Carleton University

**New Master's Enrolment by Faculty**

Arts and Social Sciences — Public and Global Affairs — Business — Science — Engineering and Design

**Returning Master's Enrolment by Faculty**

Arts and Social Sciences — Public and Global Affairs — Business — Science — Engineering and Design

Note: Master's includes graduate diplomas/certificates, and excludes off-campus MBA's
Source: Enrolment Perspective Cube, Fall term, OIRP, 2025-12-11
*Growth in Master's enrolment in business is the MBA Online

Carleton University

## New Ph.D. Enrolment by Faculty



Legend: Arts and Social Sciences, Public and Global Affairs, Business, Science, Engineering and Design

## Returning All Ph.D. Enrolment by Faculty



Legend: Arts and Social Sciences, Public and Global Affairs, Business, Science, Engineering and Design

Carleton University
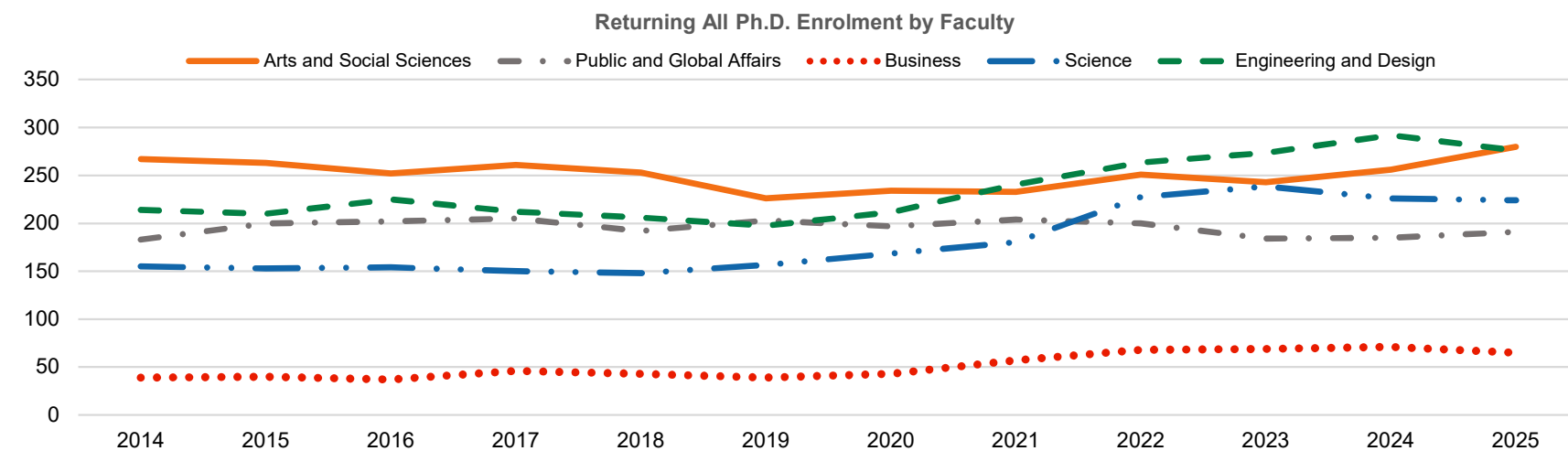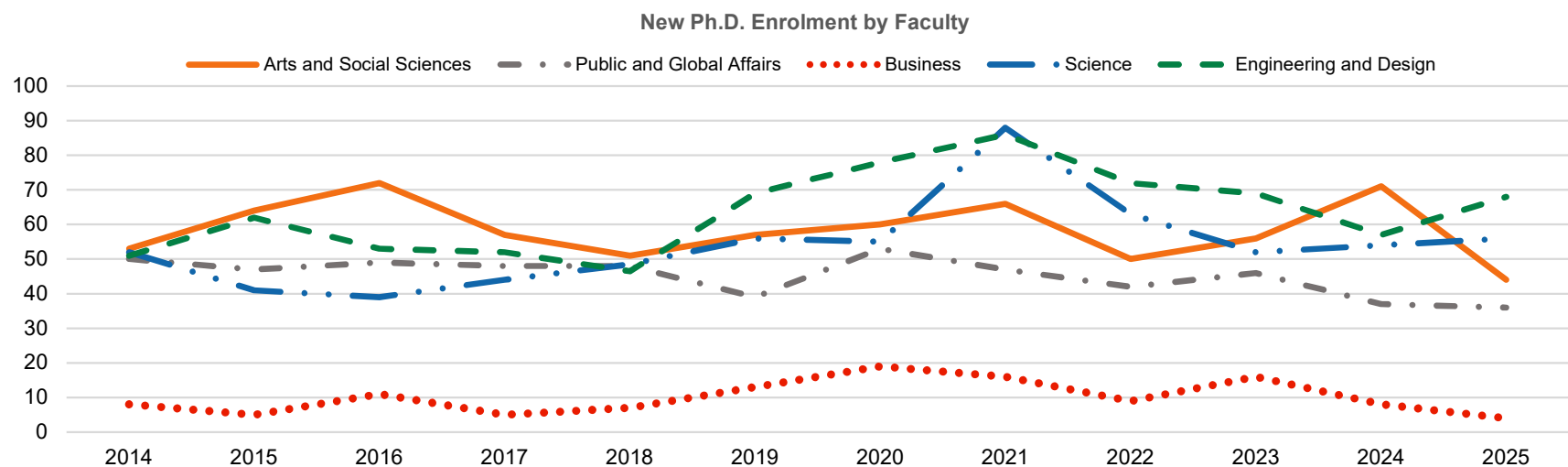
# Undergraduate Admissions Stats Analysis

# Ontario Applicants by Program (101) - First Choice
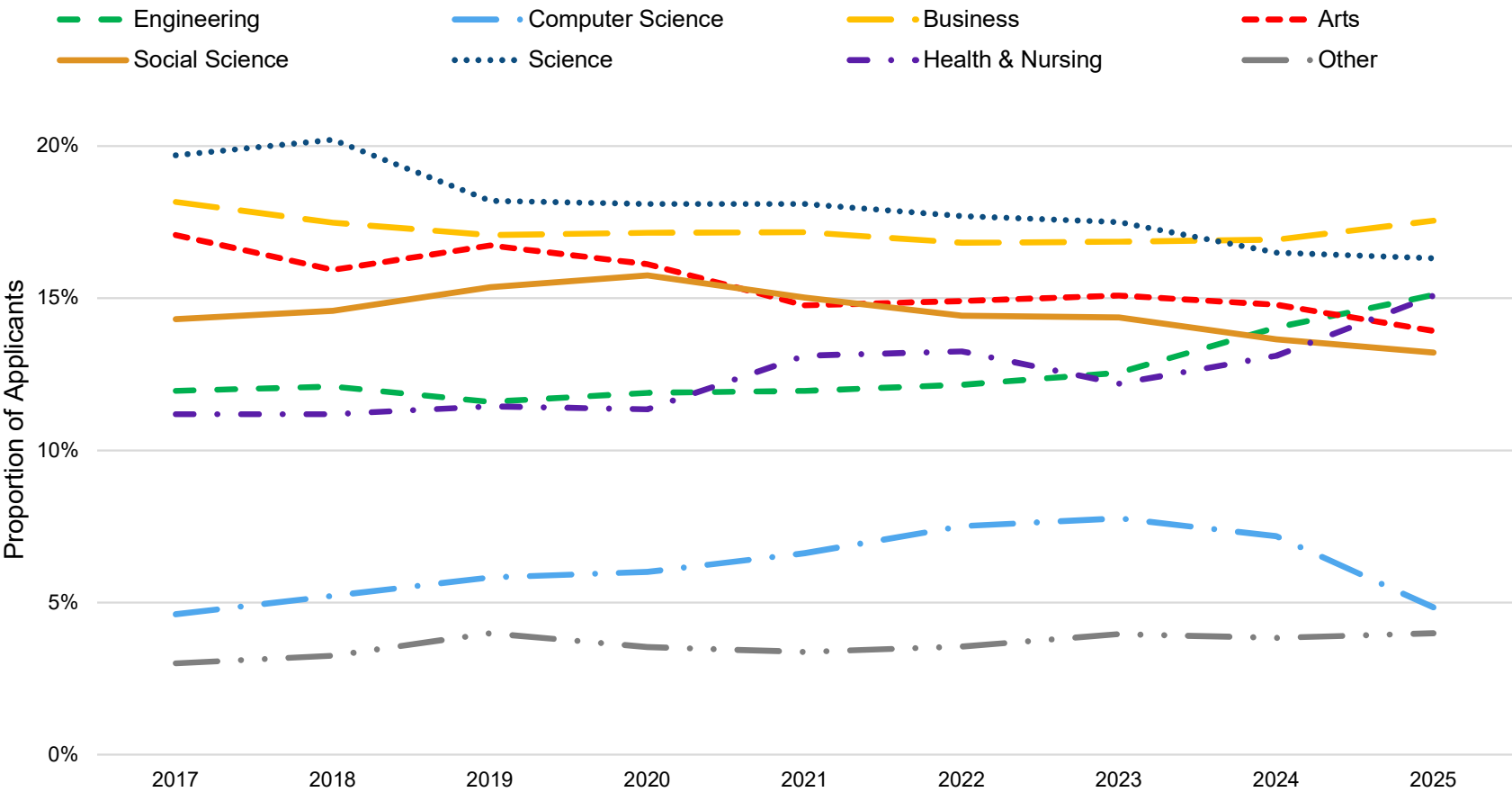
Source: OUAC Applicants data (101). "Other" including Education, Agriculture, Family & Consumer/Human Sci.
OIRP 2025-11-06

# Trends in Initial* Applications at Carleton by Faculty

### First and second choice Applicants, First-Year, Ontario Direct High school (OUAC 101)
### Initial Application
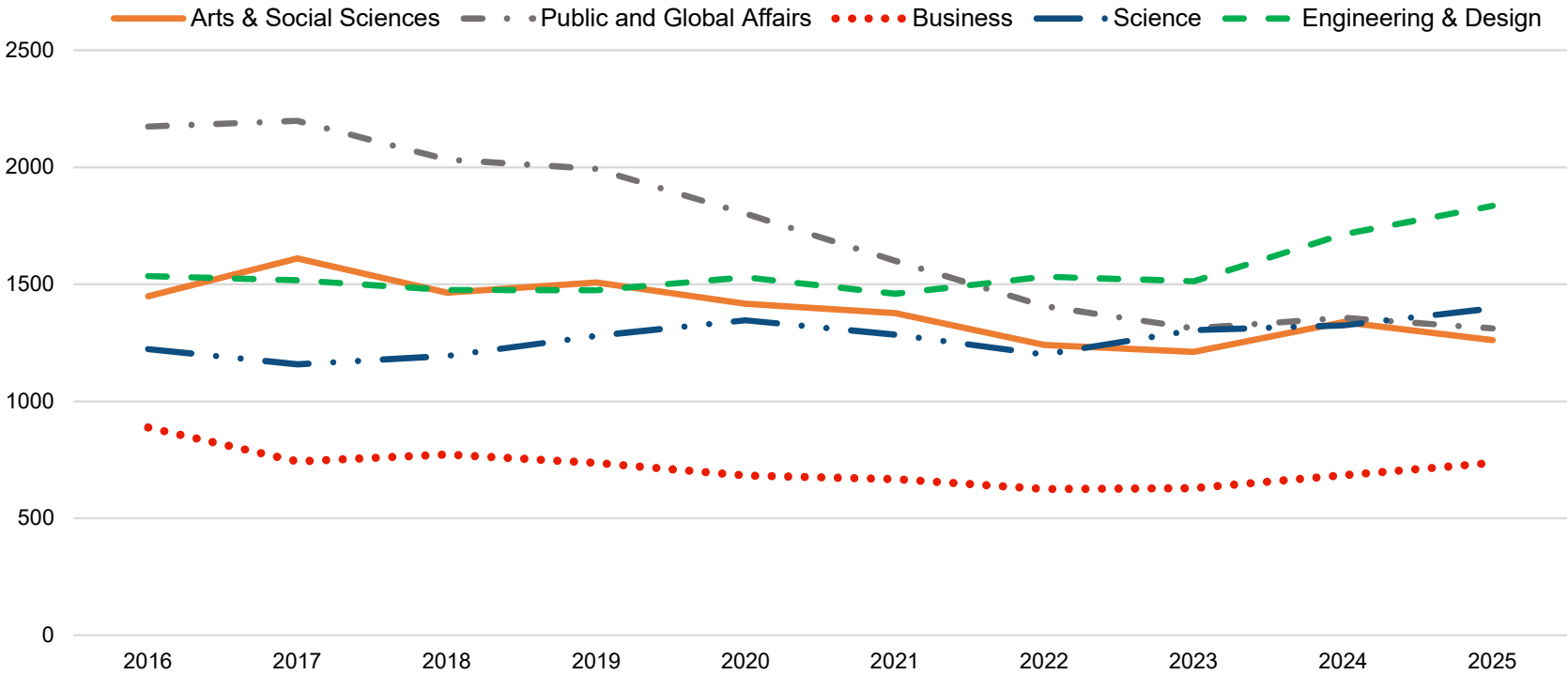


* Initial refers to the first program that a student applied to at Carleton, before alternate offers are made or switching occurs. (Initial applications can be thought of as initial student demand)
Source: Admissions Perspective Cube, 2025-11-06

# Regional Comparison of Undergraduate Application Numbers
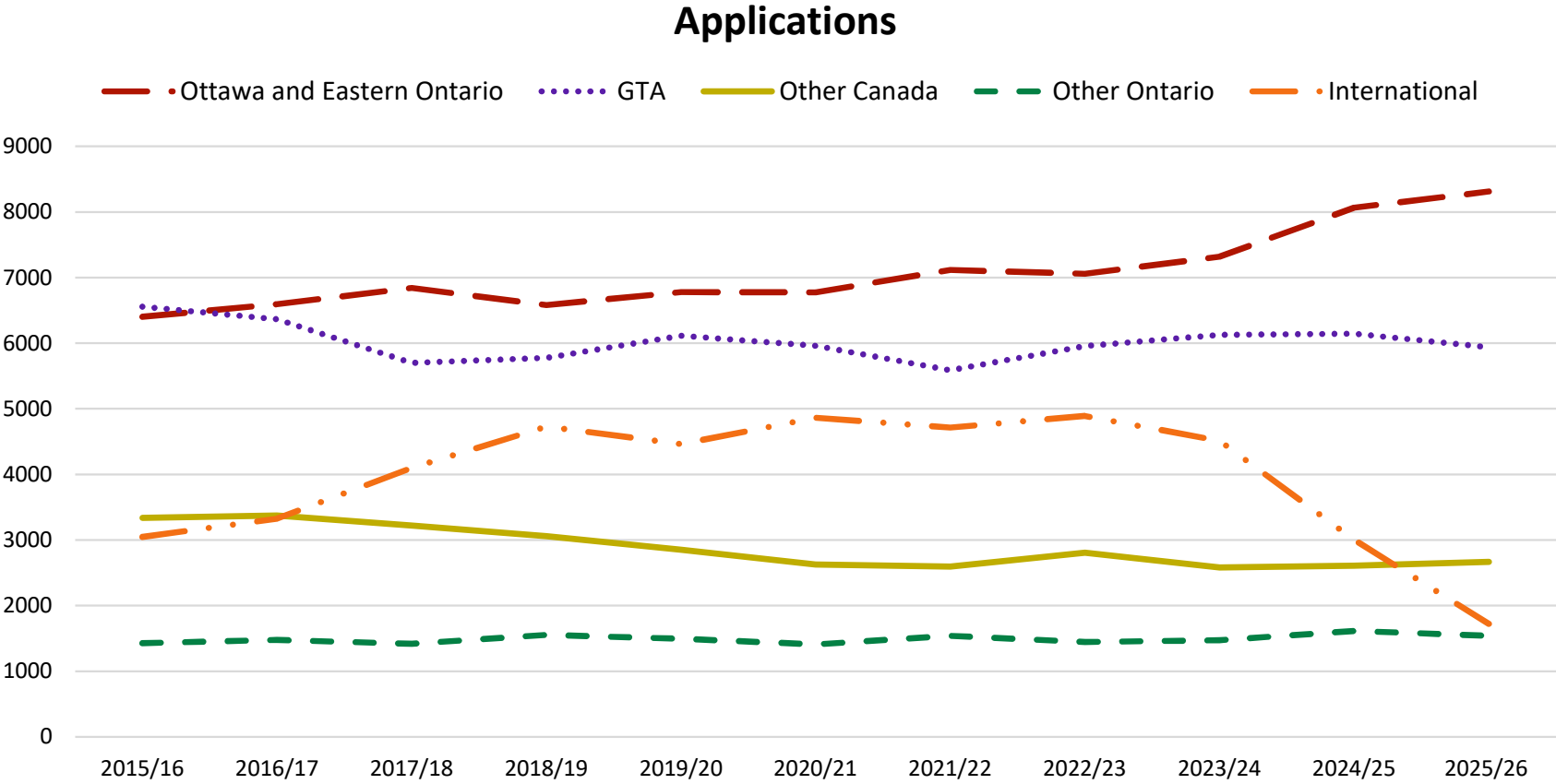
**Applications**



Legend: Ottawa and Eastern Ontario · GTA · Other Canada · Other Ontario · International

Note: International is based on the new international application type, and the rest of the regions are based on the new domestic application type.
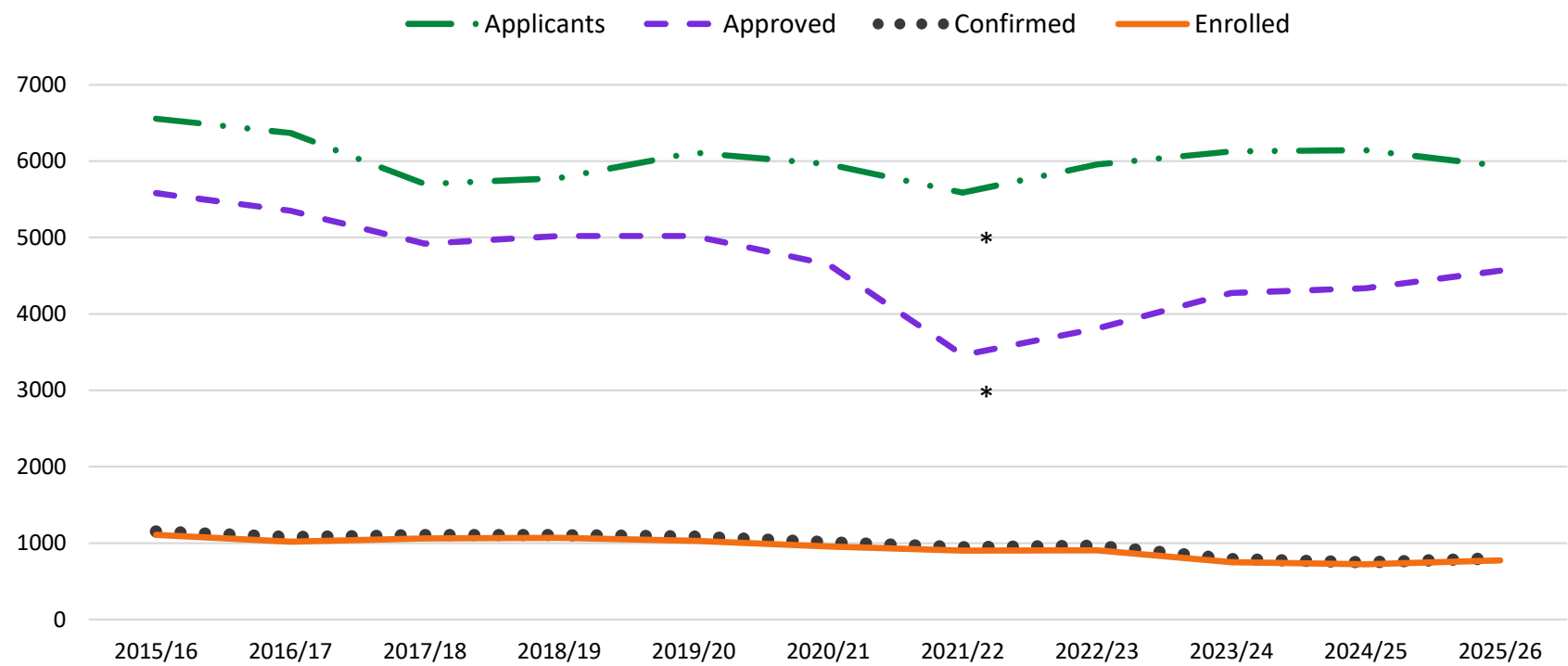
**Carleton University**

# Regional Comparison of UG Admission Registered/Enrolled Numbers
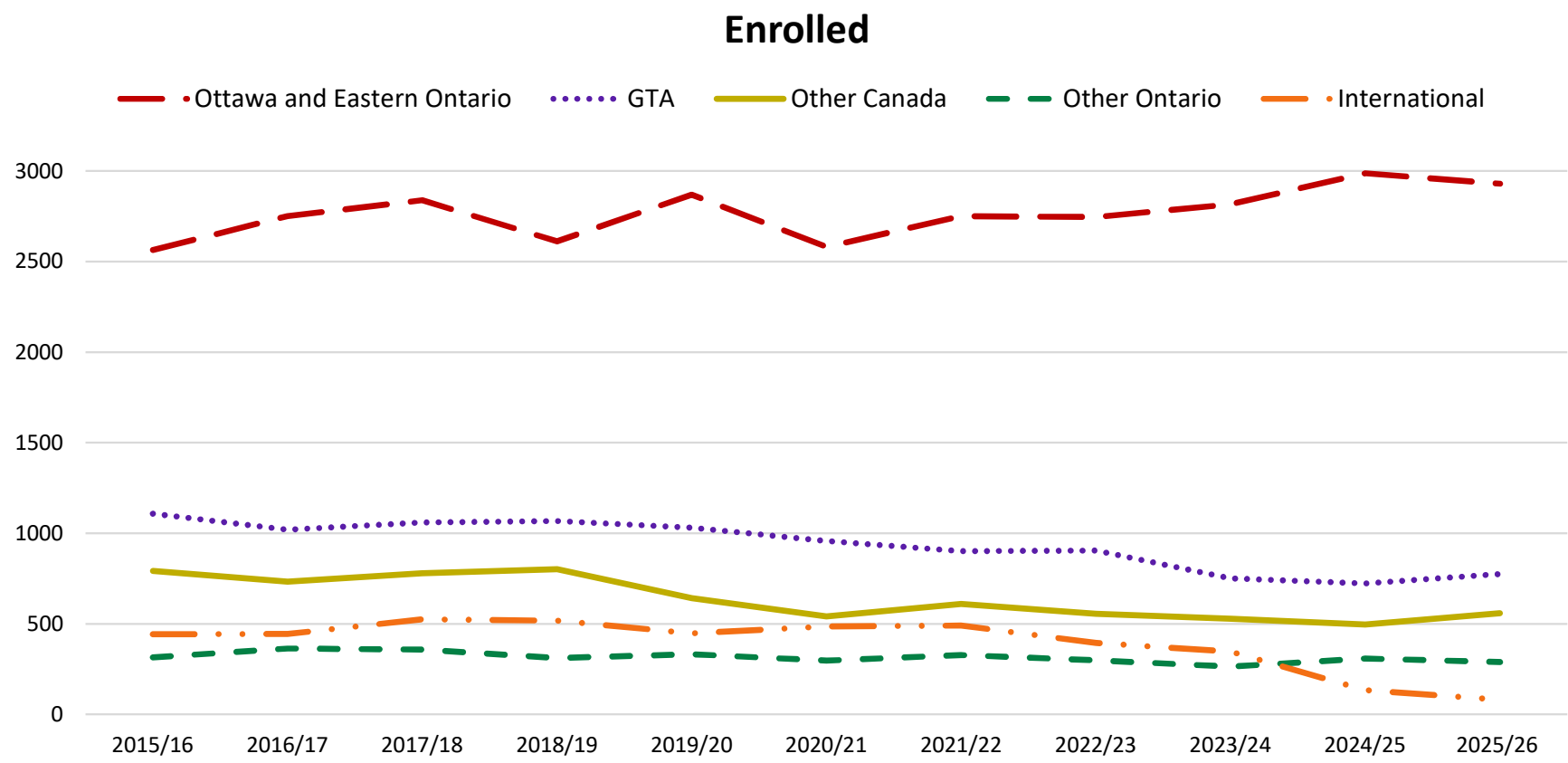
## Enrolled

Legend:
- — · Ottawa and Eastern Ontario
- ····· GTA
- — Other Canada
- – – Other Ontario
- — · International



Note: International is based on the new international application type, and the rest of the regions are based on the new domestic application type.

**Carleton University**

## Ottawa and Eastern Ontario



Legend: Applicants — Approved — Confirmed — Enrolled

## GTA



*Computer Science and Engineering offers were expired in 2021/22 to control the confirmations.

**Other Ontario**

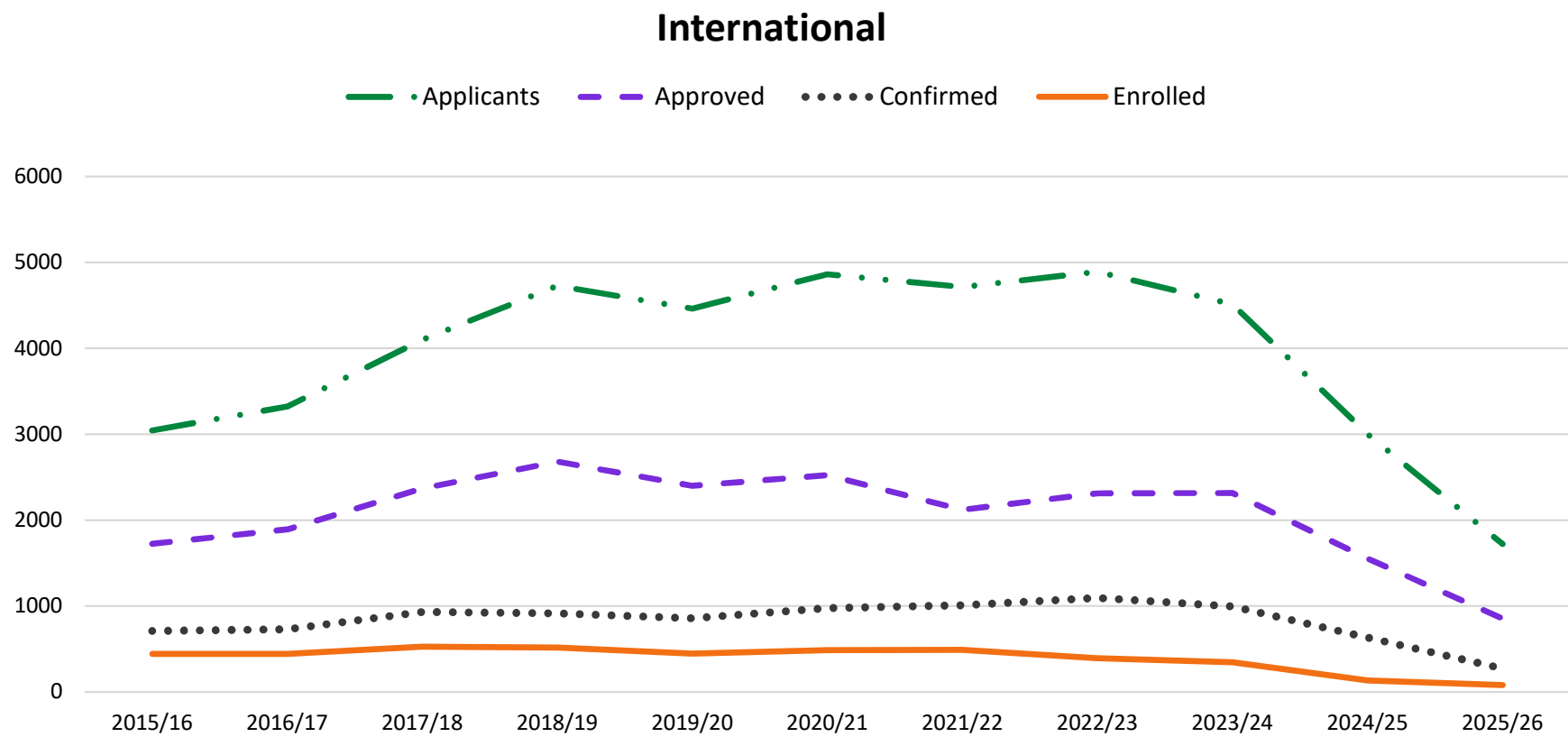Regional Trends in <u>New Domestic</u> Student Admissions Over the Past 10 Years

**Other Canada**

Applicants  Approved  Confirmed  Enrolled

*Computer Science and Engineering offers were expired in 2021/22 to control the confirmations.

# International

# Proportion of International Enrolment for First Year Students

## First-Year International Students at Carleton and Across Ontario



- ‑ · ‑ Carleton
- —— Ontario Excluding Carleton
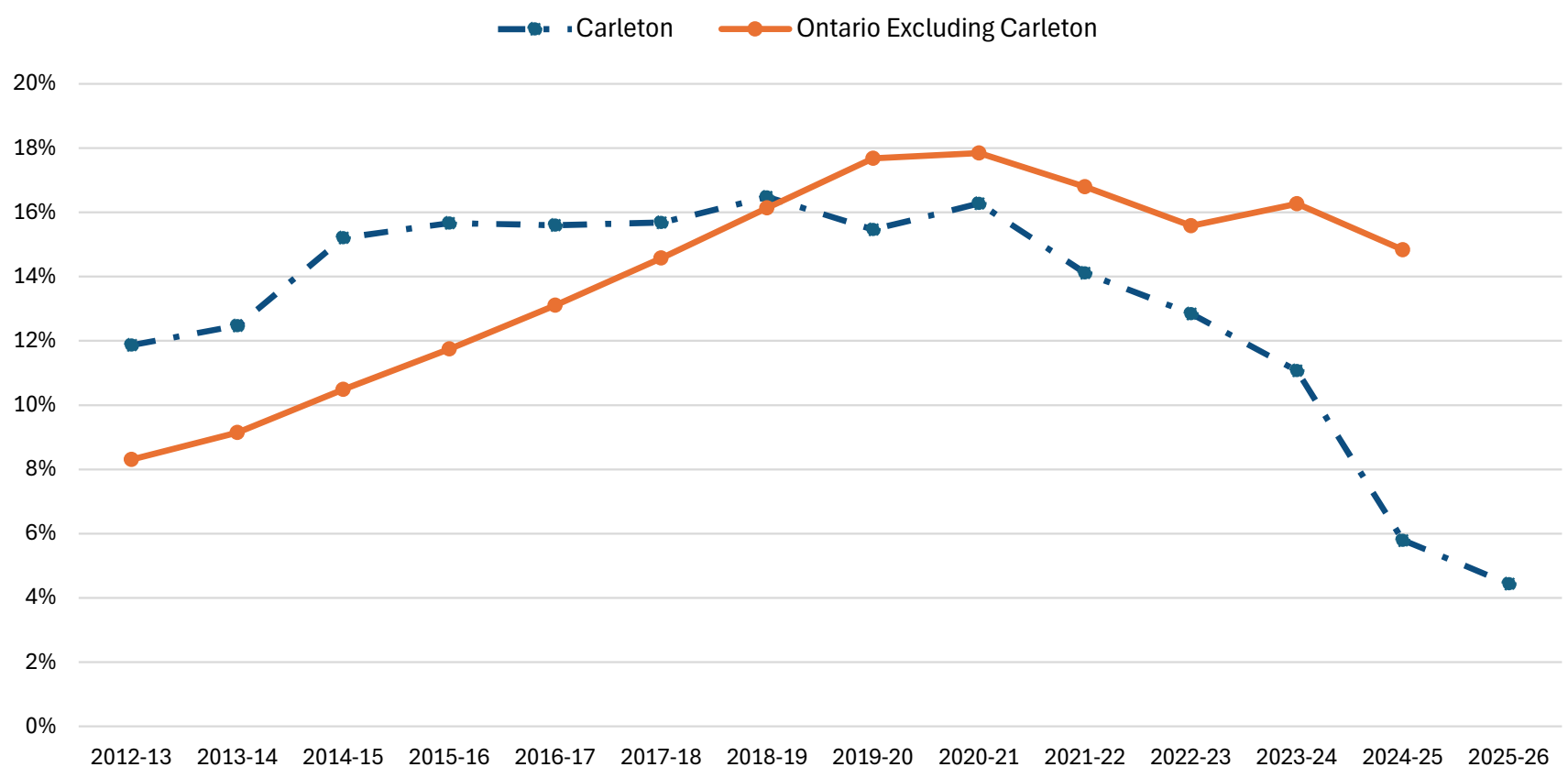
# Questions?

# Senate Review Committee

## Questions for Fall 2025 Enrolment Report

January 16, 2026

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Slide 2: Enrolment Update – Provincial Count Date Nov 1, 2025 UG

- Although monetary figures are not generally included in the enrolment report, it is understood that international students bring in more revenue per student (vs domestic). Is it possible to express this difference as a ratio, and if so what would that ratio be? (e.g. 1 international student to 3 domestic students)
- Is our domestic enrolment still within the corridor set by the government? Generally, what is the projection for domestic enrolment growth moving forward? Is the corridor model sustainable?
- For longer term planning is the model of continued growth in enrolment sustainable, given recent data showing declining population growth in Canada and unreliable funding from the provincial government?

Slide 3: New First-Year Students (per Faculty)

- Can you provide comparisons with other universities for this data? For example, are the declines in Arts & Social Sciences and Public Affairs and increases in Engineering being experienced generally in Ontario universities?
- Can you provide an update on the progress of last year's revamped recruitment plan?

Slide 4: Provincial Count Date Nov 1, 2025 - GR

- Domestic graduate student enrolment growth (particularly Masters):
  o Is this mostly due to the MBA?
  o If not, are there lessons for undergraduate recruitment?

Slide 7: New First Year Enrolment in UG by Faculty

- What is the reason for the continued decline in FPGA enrolment (UG)?

Slide 8:  Master's Enrolment by Faculty

- How many of the Sprott Masters students in this graph are online MBAs?


Slide 11: Ontario Applicants by Program – First Choice

- From this graph, can it be assumed that the best-case scenario that 20% of applicants choose Carleton as their first choice?


Slide 12:  Trends in Initial Applications at Carleton by Faculty

- If a student applies to 2 different programs within one Faculty, does that translate to 2 data points in this count?


Slide 13: Regional Comparison of UG Application Numbers

- Can you provide an update on plans for increased enrolment from GTA?


Slide 15: Regional Trends in New Domestic Admissions over 10 Years

- Why is enrolment not increasing even though the number of applicants and approvals are?
- Why is the gap between applicants and approvals increasing over time?


Slide 20: Proportion of International Enrolment for First-Year Students

- Why is Carleton's international enrolment so much lower than the rest of Ontario universities?

**Senate Executive Committee**
**November 18, 2025**
**TB503S + TEAMS videoconference**

**MINUTES**

**Attending:** Z. Al Attar, R. Dansereau (Clerk), A. Hurrelmann, G. Lacroix, R. Renfroe, W. Tettey (Chair)
**Regrets:** N. Hagigi, D. Hornsby, P. Rankin
**Guest:** H. Khan
**Recording Secretary:** K. McKinley

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1. **Welcome & Approval of the Agenda**
   The meeting was called to order at 10:00 am. The Chair introduced AVP (Academic Programs and Strategic Initiatives) Hashmat Khan, who was attending the meeting on behalf of David Hornsby.

   It was **MOVED** (R. Renfroe, A. Hurrelmann) that the agenda of the meeting of the Senate Executive Committee on November 18, 2025 be approved, as presented.

   The motion **PASSED**.

2. **Approval of Senate Executive Minutes (October 21, 2025 + Epoll from November 5, 2025)**

   It was **MOVED** (A. Hurrelmann, G. Lacroix) that the Senate Executive Committee approve the minutes of the Senate Executive Committee meeting on October 21, 2025 and the e-poll minutes from November 5, 2025, as presented.
   The motion **PASSED**.

3. **Review of Senate Minutes (October 31, 2025, open session)**
   The minutes of the Open Session of Senate on October 31, 2025 were circulated in advance. No errors or issues with the minutes were identified by committee members.

4. **Motion submitted by Senator Jody Mason**
   A motion from Senator Jody Mason regarding program closures was submitted to the committee for consideration. The motion requested that a number of specific data points accompany program closure requests coming to Senate. This was a revised version of the motion that had been submitted by Senator Mason in October; it was amended for better alignment with the IQAP, following a consultation with Vice-Provost (Academic & Global Learning) and SQAPC Chair David Hornsby.

   The committee agreed by consensus to allow the motion to proceed to Senate, but asked if it would be possible to clarify the intention of bullet point #2 in the motion (Resources). The Recording Secretary agreed to request a tweak in the wording of the motion to clarify this.

   Senate Executive Committee members noted that the presentation on program closures by Vice-Provost Hornsby would precede the motion, providing Senators with the information they require to evaluate and vote on the motion. It was recommended that, if possible, the Vice-Provost's slides would be circulated in advance, to save time at the meeting for questions and follow-up.

5. **Motion submitted by Senator Gabriel Wainer**
   Senator Gabriel Wainer submitted a motion for Senate requesting a review by SCCASP of the current Self-Declaration Form and Academic Consideration Policy, and their impact on academic integrity. The motion additionally asked SCCASP to propose disciplinary measures for students who abuse the system, and imposed a timeline of completion of just two months for the entire review.

   Committee members noted that the motion raises a legitimate concern regarding an increase in academic integrity cases across the university, but that the issue appears to be operational in nature (i.e. how the Academic Consideration Policy is being used and applied). It was also noted that the Registrar's Office is still gathering data to evaluate the policy, which came into effect January 1, 2024, and therefore it is too early to consider revising or reviewing it.

Through discussion, committee members agreed that it would be appropriate to address these operational issues at the Faculty level, not at Senate, and with the appropriate Associate Deans within those Faculties. It was noted that some Faculties have developed strategies for dealing with these operational issues, and also that the Registrar's Office is engaging with Faculties to provide more guidance and assist in the implementation of the policy.

The committee agreed by consensus that the motion should not be included on the November 28 Senate agenda.

6. **Draft Senate Agenda – November 28, 2025**

   A draft agenda was circulated to Senate Executive members in advance.
   The following changes were requested by the committee:

   - Delete item 7(d) – Senate Review Committee Report. This item has been postponed to 2026
   - Revise title of item 7-e to "SEC – COU Academic Colleague replacement from Jan 1/26 to June 30/26"

   It was **MOVED** (R. Renfroe, Z. Al Attar) that the Senate Executive Committee approve the agenda for the Senate meeting of November 28, 2025, as amended.
   The motion **PASSED**.

5. **Other Business**
   No other business was identified.

6. **Adjournment** – The meeting was adjourned at 10:55 am.

## [Summary of Meeting of the Carleton University General Faculty Board (GFB)](#)

November 27, 2025
1:00 – 2:30 pm
Kailash Mital Theatre (in-person meeting with additional hybrid attendance limited to audio only)

Attendance:  110 in person; 32 online

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1) The meeting was called to order by the Clerk of Senate (Secretary of the GFB) at 1:05 pm.  Professor Alexis Shotwell (FASS) was elected as Chair by acclamation.

2) An agenda had been circulated to members in advance and was approved by consensus.

3) The Chair provided introductory remarks then called upon President Tettey to speak on the policy.  President Tettey clarified the difference between impartiality and neutrality, noting that Carleton will still uphold its values that are rooted in Carleton's policies on human rights.

4) The Chair invited General Counsel Richard Sinclair to speak to the feedback received from the online submissions.  General Counsel Sinclair noted that approximately 350 submissions were received, and that a large majority of the submissions were opposed to the policy.

5) The Chair then called upon Dominique Marshall, President of the Carleton University Academic Staff Association to provide remarks.  Professor Marshall spoke against the policy, noting that it is not necessary, that it is an over-reach of the authority of the university and that it is dangerous for faculty members.

6) General discussion ensued.  Main points of the discussion for those opposed to the policy included the following:

   - A complaint-based procedure is problematic and divisive;
   - Arbiters deciding on what is appropriate are unspecified; the policy could invite grievances and legal complaints;
   - It is unclear whether departments/units can still make statements as a collective if they are aligned with university's mission and values.

   Those speaking in favour of the policy stated the following:
   - The policy protects marginalized and individual voices;
   - The policy can protect untenured faculty who may not share a department's stated position on an issue.

7) The Chair noted that the GFB does have the ability bring forward motions, but can only make recommendations to Senate.

The following motion was then brought forward:

It was MOVED (S. Douglas, J. Paulson) that the General Faculty Board recommend to Senate that Senate recommends to the Board of Governors that they reject the proposed (November 2025 draft) Impartiality Policy.

Members then proposed the following amendment to the motion:

It was MOVED (J. Wolfart, A. Masoumi) that the motion be amended to add the following text to the end of the motion "and recommend that the Board not pursue any such policy."
The amendment WAS APPROVED.

The motion, as amended, PASSED.

The meeting was adjourned at 2:23 pm.