Carleton University

Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

Carleton University Senate
Meeting of March 31, 2023 at 2:00 pm
NI3020 + Zoom (Hybrid)

AGENDA

<u>Open Session</u>:

1. **Approval of Agenda**

2. **Minutes:** February 24, 2023 (open session)

3. **Matters Arising**

4. **Chair's Remarks**

5. **Question Period**

6. **Administration (Clerk)**
   a. Membership Ratifications
   b. Update on committee renewal
   c. Senate Survey – Call for Participation
   d. Senate Schedule 2023/24

7. **Reports:**
   a. SCCASP (H. Nemiroff)
   b. SQAPC (D. Deugo)
   c. SAGC (E. Sloan)

8. Carleton Academic Plan Approval

9. Reports for Information:
   a. Senate Executive Minutes (February 14, 2023)
   b. COU Academic Colleague Report
   c. TPAC & UPC Membership Reports

10. Other Business

11. Adjournment

Carleton University

Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

Carleton University Senate
Meeting of February 24, 2023 at 2:00 pm
Room 3020 Nicol Building + Zoom videoconference

OPEN SESSION

Minutes

Present in Person: B.A. Bacon (Chair), M. Barbeau, S. Blanchard, A. Bordeleau, B. Campbell, M. DeRosa, D. Deugo, L. Dyke, S. Everts, R. Goubran, T. Haats, M. Haines, D. Howe, M. Ilyas, L. Kostiuk, C. Laurendeau, D. Livingston, L. Moffitt, K. Moss, A. North, B. O'Neill, A. Park, P. Rankin, D. Russell, F. Sepanta, D. Siddiqi, E. Sloan (Clerk), C. Smelser, P. Smith, D. Sprague, J. Tomberlin,
Present via Zoom: J. Armstrong, H. Becker, V. Bhatia, S. Burges, D. Caratao, W. Chung, A. Clarke, E. Cyr, R. Gorelick, A. Lettieri, B. MacLeod, J. Malloy, L. Marshall, P. Mkandawire, J. Murray, B. O'Connor, H. U. Ozcan, M. Pearson, M. Qalinle, J. Ramnarine, M. Rooney, S. Sadaf, K. Taylor, C. Viau, J. Wallace, P. Wolff
Regrets: M. Baez, F. Brouard, D. Brown, L. Hayes, K. Hellemans, J. Kovalio, M. Lundy, M. Murphy, H. Nemiroff, T. Roberts, M. Sanghani, G. Sestini, J. Taber, R. Teather
Absent: K. Al Hammuri, J. Dawson, K. Graham, A. Lannon
Recording Secretary: K. McKinley

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1. **Welcome**
   The meeting was called to order at 2:02 pm. As part of the opening Land Acknowledgement, the Chair reported on the recent renaming of the University Centre to *Nideyinàn*, which means "our heart" in Algonquin. The name was chosen following a thorough consultation process with the Algonquin Advisory Council and communities in the region, and in response to a Call to Action within *Kinàmàgawin*, Carleton's Indigenous Strategy.

The Chair also noted that February 24 marks the one-year anniversary of the invasion of Ukraine by Russian forces. He expressed sympathies to all those connected with that region of the world as the war continues.

The Chair also provided a warm welcome to new Senators Sarah Everts, Amanda Clarke, and Mahamad Qalinle.

It was **MOVED** (S. Blanchard, D. Deugo) that Senate move into the Closed Session of the meeting.
The motion **PASSED**.

(Closed Session minutes have been recorded in a separate file.)

Prior to the beginning of the Open Session, Senators became aware of a group representing the CUPE 4600 union making their presence known outside of the Senate room. The Chair invited a representative into the meeting to address Senators briefly, after which the meeting resumed.

Approval of Open Agenda

It was **MOVED** (D. Deugo, D. Siddiqi) that Senate approve the open agenda for the meeting of Senate on February 24, 2023, as presented.
The motion **PASSED**.

2. **Minutes:** January 27, 2023

It was **MOVED** (B. O'Neill, M. Pearson) that Senate approve the minutes of the open session of the Senate meeting on January 27, 2023 as presented.
The motion **PASSED**.

3. **Matters Arising**
There were none.

4. **Chair's Remarks**
The Chair began by noting the recent passing of Landon Pearson and David C. Onley, two well-known members of Carleton's community. Former Senator Landon Pearson was a tireless advocate for children's rights, and launched the Landon Pearson Resource Centre for the Study of Childhood and Children's Rights at Carleton in 2006. David C. Onley was a disability rights advocate, and a

recipient of an honorary degree from Carleton. He was also the patron of Carleton's Accessibility Institute (formerly: READ Initiative). The Chair expressed condolences to all who knew and loved them.

The Chair noted that Carleton continues to celebrate Black History Month with a number of events and communications. He provided a few highlights from this month-long celebration:

- On February 9 the Carleton-led *Black Entrepreneurship Knowledge Hub* hosted a round-table discussion on campus. Leaders from across Canada attended, including Minister of International Trade Mary Ng, MP Greg Fergus and MP Arielle Kayabaga. Since its launch in 2021, the *Black Entrepreneurship Knowledge Hub* has helped more than 5,000 Black business owners and entrepreneurs receive mentorship, business training and financing to help their businesses grow and succeed.

- On February 17, new space for the Institute for African Studies was opened on the 17th floor of Dunton Tower. Embassies of several African countries sent representatives to attend this important event.

- On February 28, Carleton will officially rename the Residence Commons to *Terangaa Commons*, to honour Black communities, cultures and achievements. *Terangaa* is a Senegalese Word that emphasizes generosity in all encounters, even with strangers, to foster a safe and welcoming culture.

On February 10, Carleton launched its *Future Learning Lab* on the 4th floor of the MacOdrum Library. The new space will include 800 new study seats plus virtual reality and immersive environment learning tools to further enhance student engagement.

On February 23, Carleton held its annual Service Excellence Awards to celebrate outstanding contributions of faculty and staff. The Chair congratulated this year's award recipients and thanked all who attended.

The Chair reported that Carleton has been recognized as a Top Employer in the National Capital Region and a Top Family-Friendly Employer, in addition to its previously recognized achievement as one of the Top 100 Employers in Canada.

Finally, the Chair noted that the search for the new Provost and VP Academic has been launched. Senators were invited to participate in the consultation process via an online survey.

5. **Question Period**

Two questions were submitted in advance.

a) <u>Question from Dakota Livingston (CASG President)</u>

At the January meeting of the Carleton Academic Student Government, a representative from the Communications Department raised an important issue with the academic calendar. Whereas religious holidays and obligations such as Ramadan are covered within the academic accommodation of Carleton's Human Rights Policy, there exists no similar **accommodations for Remembrance Day in November or Truth and Reconciliation Day** in September even though these are considered federal holidays and many provinces formally observe these days too. As many students face intense emotional reactions on these days, we would like to know if any accommodations for flexible due dates could be made?

Response from VP Students & Enrolment Suzanne Blanchard: Accommodations are possible on a case-by-case basis for students who may be experiencing intense emotional reactions to these events based on their personal circumstances. Students may contact their Instructor directly and/or explore other resources via the Equity and Inclusive Communities department and Ombuds Services. In response to a follow-up question, VP Blanchard noted that there may be too many variables to be able to devise a form, but the RO will explore that option. She noted as well that this would not normally fall under the purview of the Paul Menton Centre.

A Senator asked if Carleton is prepared to recognize September 30 as a Day of Remembrance with a pause on university activities. The Registrar noted that this will be considered for 2024, but will not be an issue in 2023 as September 30th falls on a Saturday.

b) <u>Question from Farzam Sepanta:</u>

I have a question regarding **the training of TAs**. Some TAs have to teach in the classroom. Teachings can vary from solving examples to actually covering topics. Aside from the general mandatory training that ensures TAs are informed

about their duties and responsibilities, what other training or assessment is in place to make sure they use efficient teaching methods to convey knowledge? To give it a little bit more context, I have heard different experiences from students (especially undergrads) and even professors that their TAs were not capable of teaching efficiently in classrooms. In many private institutions, teaching training courses (TTC) are mandatory before allowing an individual to teach.

Response from Provost Jerry Tomberlin: Many training opportunities are available for T.A.s via Teaching & Learning Services. All T.A.s must participate in mandatory courses including TA Basics, Brightspace training, Mental Health Support training, and so on. T.A.s should begin with the training offered via Teaching & Learning Services, then explore additional opportunities via departments and FGPA, which are open to T.A.s and/or their supervisors. Training can be delivered synchronously or asynchronously.

In response to a follow-up question, it was noted that mandatory training and active assessment of T.A.s are working conditions covered by the collective agreement, and would be inappropriate for Senate discussion.

6. Administration

a. Notice of Senate Committee Renewal Process
The Clerk outlined the procedure for the upcoming Senate committee renewal process which will begin on March 1st with an open Call for Nominations. Senators were encouraged to apply to any committees that interest them via the online form on the Senate website. The term of service is 3 years and begins July 1, 2023. The application deadline is March 31.

b. Senate-elected Membership – Provost Advisory Committee
The Clerk reminded Senators that the Board of Governors had asked Senate to assist in electing faculty members, students and a librarian to serve on this committee. The Senate Office circulated an open Call for Nominations from January 4 to 23. An election was held for contested positions on January 31st and the results have been posted on the Senate website. The list of Senate-elected members to this committee was circulated to Senators in advance via the meeting binder.

7. **Reports**

   a. **Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)**

Committee Chair Howard Nemiroff was not in attendance. Vice-Provost Dwight Deugo reported that there was one item for information (minor modifications) and no motion for Senate.

   b. **Senate Quality Assurance and Planning Committee (SQAPC)**

Committee Chair Dwight Deugo noted that Carleton University is due for its Quality Assurance audit, which will begin on March 6, 2023. He then presented 2 cyclical reviews, and 12 major modifications for approval. The major modifications were combined into an omnibus motion.

Cyclical Reviews

It was **MOVED** (D. Deugo, A. Bordeleau) that Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews of the Undergraduate and Graduate programs in Architecture.
The motion **PASSED**.

It was **MOVED** (D. Deugo, P. Smith) that Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews of the joint Graduate programs in Mathematics and Statistics.
The motion **PASSED**.

OMNIBUS MOTION – Major Modifications
It was **MOVED** (D. Deugo, D. Siddiqi) that Senate approve the major modifications as presented.
The motion **PASSED**.

Individual Motions within the Omnibus:

- MOTION: That Senate approve the introduction of the Stream in Supply Chain Management as presented with effect from Fall 2023.
- MOTION: That Senate approve the major modification to the Graduate Diploma in Linguistics and the deletion of LING 5907 as presented with effect from Fall 2023.

- MOTION: That Senate approve the introduction of the Collaborative Specialization in Latin American and Caribbean Studies to the MA in Legal Studies as presented with effect from Fall 2023.
- MOTION: That Senate approve the major modification to the Bachelor of Architectural Studies, Design major as presented with effect from Fall 2023.
- MOTION: That Senate approve the introduction of the concentrations in Canadian Politics and Public Policy International Relations and World Politics; and Power and Political Ideas to the undergraduate programs in Political Science as presented with effect from Fall 2023.
- MOTION: That Senate approve the introduction of ANTH 3950 and the deletion of ANTH 400 as presented with effect from Fall 2023.
- MOTION: That Senate approve the deletion of SYSC, 4917, 4927 and 4937 as presented with effect from Fall 2023.
- MOTION: That Senate approve the introduction of INAF 6700 and the deletion of INAF 6800 as presented with effect from Fall 2023.
- MOTION: That Senate approve the introduction of the Collaborative Specialization in African Studies to the PhD in International Affairs as presented with effect from Fall 2023.
- MOTION: That Senate approve the introduction of the Collaborative Specialization in African Studies to the PhD in Sociology as presented with effect from Fall 2023.
- MOTION: That Senate approve the introduction of the Collaborative Specialization in African Studies to the PhD in Anthropology as presented with effect from Fall 2023.
- MOTION: That Senate approve the change in degree name from MASC in Technology Innovation Management to MSC in Technology Innovation Management as presented with effect from Fall 2023.

A Senator noted that motions 9 – 11 constitute the first collaborative PhDs in African Studies offered in Canada. This achievement coincides with the opening of the new Institute of African Studies in Dunton Tower. Senators responded to this news with a round of applause.

c. **Senate Academic Governance Committee (SAGC)**
Committee Chair Elinor Sloan presented a motion for Senate to ratify Peter Thompson (FASS) as a new member for SQAPC.

It was **MOVED** (E. Sloan, P. Rankin) that Senate ratify the nominees for Senate committees, for service beginning immediately upon approval.

The motion **PASSED**.

SQAPC Chair Dwight Deugo noted that as Peter Thompson joins SQAPC, Senator Augustine Park will be stepping down. He thanked her for her service on SQAPC.

8. Academic Plan Consultation

Academic Plan Working Group Co-Chairs Catherine Khordoc (Deputy Provost) and David Hornsby (AVP Teaching & Learning) plus VP Research & International Rafik Goubran spoke to this item and led the consultation with Senate. A draft plan was circulated in advance to Senators.

The Carleton Academic Plan (CAP) completes a suite of plans stemming from the Strategic Integrated Plan 2020-25, including Kinàmàgawin, the EDI Action Plan, Sustainability Plan, the Coordinated Accessibility Strategy, and others. Together they form an overarching approach to academic excellence at Carleton.

Under the co-sponsorship of the Provost Jerry Tomberlin and the VP Research & International Rafik Goubran, the draft Academic Plan has been developed in consultation with the Deans, the University Librarian, Senate and members of the Vice-Presidents' Academic and Research Committee (VPARC).

The Academic Plan is a response to the University's Strategic Integrated Plan and its call for specific strategies and plans that will allow Carleton to reach its goals in the areas of teaching and learning, research, student experience and organizational excellence. The Academic Plan is closely modeled on the Strategic Integrated Plan. Aspirational statements and pathways from the SIP are repeated within the Academic Plan and provide its organizational framework. Within this framework, the plan articulates a series of actions that are priorities for the research, teaching and learning missions of the university.

The Academic Plan is meant to provide a bridge between the Strategic Integrated Plan and Faculty strategic plans.

Major themes of the Academic Plan include:

- Growing research
- Focusing on student academic success
- Fostering transversal skills such as critical thinking, ethical leadership and cultural awareness

- Building environments where scholars at all levels can pursue knowledge
- Supporting Indigenous teaching, learning and research

Research areas have been highlighted in three appendices to the plan:

- Appendix A – provides stable areas of research strength identified by the Faculties, aggregated under Sustainability, Wellness and connectivity.
- Appendix B – identifies areas currently being pursued and associated with large-scale external funding. This list will be updated on an ongoing basis.
- Appendix C (to be added) – will map the United Nations Sustainable Development Goals (UNSDG) with Carleton's ongoing research, teaching and other initiatives.

Senators were invited to provide feedback on the draft, both in the consultation session and via the online portal. Next steps include a presentation to VPARC and further revisions to the draft before returning to Senate for approval later this term.

Discussion:

A Senator asked how the plan will be used, particularly for new programs moving forward. The Deputy Provost noted that the Academic Plan falls between the SIP and Faculty Plans. It shows general directions and is aspirational; specific programs are normally addressed within the Faculty Plans. The Academic Plan strives to achieve a balance between the high-level Strategic Integrated Plan and the more detailed plans at the Faculty level.

The Chair of SQAPC noted that moving forward, the Quality Assurance process for new programs could include a description of how that program relates to the Academic Plan as well as the SIP, to tie new programs into the CAP.

A Senator asked how the research areas identified in the appendices (particularly those receiving large grants) affect the plan. The VP Research & International noted that the appendices list research activities but do not affect the plan. Representation of research funding areas is included in the plan to satisfy tri-council requirements, but the lists can be updated regularly as new areas become a priority for larger grants.

A Senator suggested that the aspirational statements around creating, sharing and preserving knowledge be moved from the preamble into the main part of the plan. Another Senator noted that the larger aspirational goals of the plan shown in the slide presentation as "themes" are not expressed in the draft document; as

a result, the larger strategic directions become lost in the plethora of smaller goals and objectives.

A Senator commented on the goal of reducing DFWs to less than 20%, as specified in the plan. They questioned whether this number is within an instructor's control, and if this target percentage might be used in the evaluation of instructor performance. The presenters confirmed that monitoring instructors is not part of the plan. The percentage expressed is aspirational, and should not be taken in isolation. Improving student success and learning outcomes is very important, but it can be achieved in many ways.

The presenters were asked to clarify the relationship between research goals in the plan and core areas of the appendices. The Deputy Provost noted that the appendices detail areas of research strength, but it is not easy or even advisable to disentangle research and teaching. Some goals in the plan tie them together.

The Chair confirmed with Senators that the plan was heading in the right direction from their point of view, and reminded Senate that the plan would be back for approval at a later meeting. He thanked the presenters for the consultation and Senators for their feedback and discussion.

9. Reports for Information

a) Senate Executive Minutes (January 17, 2023)
There was no discussion of this item.

10. Other Business
There was none.

11. Adjournment - The meeting was **ADJOURNED** (J. Tomberlin, D. Sprague) at 3:30 pm.

Senate Questions – March 2023

Question from Root Gorelick

If the academic budget for the university is supposed to be cut by several percent for the coming fiscal year, why is there no corresponding cut to men's-only football, which just received an 8% increase in its annual subsidy from $250,000 this past year to $270,000 this coming year?

Senate Membership Ratifications

March 31, 2023

MOTION: That Senate ratify the following new Senate appointments, as presented, for service beginning July 1, 2023.

Faculty Members

- Laura Madokoro (FASS) - acclaimed
- Jody Mason (FASS) - acclaimed
- Gabriel Wainer (FED) - elected

Student Members (all acclaimed)

- Shaun Seneviratne (UG - FED)
- Alexandria MacDonald (UG - FED)
- Benjamin Albright-Peakall (UG – FASS)
- Gabriella Pickton (UG – FPA)
- Davin Caratao (UG – FPA)
- Nir Hagigi (UG – FPA)
- Yash Gandhi (UG – Sprott)

Carleton University

Senate Meeting Schedule 2023 - 24

All meetings are from 2:00 pm to 4:00 pm unless otherwise indicated.

- Friday September 22, 2023

- Friday October 20, 2023 (+Closed Session)

- Friday November 24, 2023

- Friday December 15, 2023 (tentative)

- Friday January 26, 2024

- Friday March 1, 2024 (+Closed Session)

- Friday April 5, 2024

- Friday May 3, 2024

- Friday May 31, 2024 (+Closed Session)

- Friday June 21, 2023 (tentative) at 10:00 am

MEMORANDUM
The Senate Committee on Curriculum, Admission and Studies Policy (SCCASP)

To: Senate
From: Howard Nemiroff, Chair of SCCASP
Date: March 31, 2023
Subject: Regulation Changes 2023-2024

For Senate approval

1. Program-specific co-op regulations for the Faculty of Science

   > **Motion: That Senate approves the revisions to Regulation TBD-1584: R-UG-COOP-B.C.S Admission and Continuation Requirements** effective for the 2023/24 Undergraduate Calendar as presented.

   Attachment: *TBD-1584: R-UG-COOP-B.C.S Admission and Continuation Requirements*

2. 3.2.7 Special ACE rules for BIB – removal of language core CGPA

   > **Motion: That Senate approves the revisions to Regulation TBD-1953: R-UG-3.2.7 ACE for BIB** effective for the 2023/24 Undergraduate Calendar as presented.

   Attachment: *TBD-1953: R-UG-3.2.7 ACE for BIB*

3. B.A.S. program regulations – addition of time limit

   > **Motion: That Senate approves the revisions to Regulation R-UG-B.A.S. program regulations** effective for the 2023/24 Undergraduate Calendar as presented.

   Attachment: *R-UG-B.A.S. program regulations*

For Information

- UG_G_2324_MinorMods_for_SCCASP_Mar07
- UG_G_2324_CoursesPrograms_MinorMods_for_SCCASP_Mar21
- UG_G_2324_EditorialCollateral_changes_Mar07

DATE: March 24, 2023

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair, Senate Quality Assurance and Planning Committee

RE: Final Assessment Reports and Executive Summaries

The purpose of this memorandum is to request that Senate approve the Final Assessment Reports and Executive Summaries arising from cyclical program reviews. The request to Senate is based on recommendations from the Senate Quality Assurance and Planning Committee (SQAPC).

The Final Assessment Reports and Executive Summaries are provided pursuant to article 5.4.1. of the provincial Quality Assurance Framework and article 7.2.24 of Carleton's Institutional Quality Assurance Process (IQAP). Article 7.2.24.3 of Carleton's IQAP (passed by Senate in November 2021 and ratified by the Ontario Universities Council on Quality Assurance in April 2022) stipulates that, in approving Final Assessment Reports and Executive Summaries 'the role of SQAPC and Senate is to ensure that due process has been followed and that the conclusions and recommendations contained in the Final Assessment Report and Executive Summary are reasonable in terms of the documentation on which they are based.'

In making their recommendations to Senate and fulfilling their responsibilities under the IQAP, members of SQAPC were provided with all the appendices listed on page 2 of the Final Assessment Reports and Executive Summaries. These appendices constitute the basis for reviewing the process that was followed and assessing the appropriateness of the outcomes.

These appendices are not therefore included with the documentation for Senate. They can, however, be made available to Senators should they so wish.

Any major modifications described in the Implementation Plans, contained within the Final Assessment Reports, are subject to approval by the Senate Committee on Curriculum, Admission, and Studies Policy, the Senate Quality Assurance and Planning Committee (SQAPC) and Senate as outlined in articles 7.4.1 and 5.1 of Carleton's IQAP.

Once approved by Senate, the Final Assessment Reports, Executive Summaries and Implementation Plans will be forwarded to the Ontario Universities' Council on Quality Assurance and reported to Carleton's Board of Governors for information. The Executive Summaries and Implementation Plans will be posted on the website of Carleton University's Office of the Vice-Provost and Associate Vice-President (Academic), as required by the provincial Quality Assurance Framework and Carleton's IQAP.

Omnibus Motion
In order to expedite business with the multiple Final Assessment Reports and Executive Summaries that are subject to Senate approval at this meeting, the following omnibus motion will be moved.

Senators may wish to identify any of the following 4 Final Assessment Reports and Executive Summaries that they feel warrant individual discussion, that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those Final Assessment Reports and Executive Summaries that Senators agree can be covered by the omnibus motion.

> **THAT** Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews of the programs.

Final Assessment Reports and Executive Summaries

1. **Joint Graduate Programs in Electrical and Computer Engineering**
   SQAPC approval: March 9, 2023

SQAPC Motion:
THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the joint graduate programs in Electrical and Computer Engineering.

Senate Motion March 31, 2023:

> **THAT** Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the joint graduate programs in Electrical and Computer Engineering.

2. **Joint Graduate Programs in Environmental Engineering**
   SQAPC approval: March 9, 2023

SQAPC Motion:
THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the joint graduate programs in Environmental Engineering.

Senate Motion March 31, 2023:

> **THAT** Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the joint graduate programs in Environmental Engineering.

3. **Undergraduate and Graduate Programs in Film Studies**
   SQAPC approval: March 9, 2023

SQAPC Motion:
THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the undergraduate and graduate programs in Film Studies.

Senate Motion March 31, 2023:

> **THAT** Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in Film Studies.

4.   **Undergraduate and Graduate Programs in Philosophy**
     SQAPC approval: March 23, 2023

SQAPC Motion:
THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the undergraduate and graduate programs in Philosophy.

Senate Motion March 31, 2023:

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in Philosophy.

DATE: March 24, 2023

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair, Senate Quality Assurance and Planning Committee

RE: 2023-24 Calendar Curriculum Proposals
        Undergraduate and Graduate Major Modifications

Background

Following Faculty Board approval, as part of academic quality assurance, major curriculum modifications are considered by the Senate Quality Assurance and Planning Committee (SQAPC) before being recommended to Senate. Major curriculum modifications are also considered by the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP).

Library Reports (as required)

In electronic communication members of the Library staff, upon review of the proposals, confirmed no additional resources were required for the 2023-24 major modifications included below.

Documentation

Recommended calendar language, along with supplemental documentation as appropriate, are provided for consideration and approval.

Omnibus Motion

In order to expedite business with the multiple changes that are subject to Senate approval at this meeting, the following omnibus motion will be moved. Senators may wish to identify any of the major modifications that they feel warrant individual discussion that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those major modifications that Senators agree can be covered by the omnibus motion.

> **THAT** Senate approve the major modifications as presented below.

Major Modifications

1. **Concentration in Supply Chain Management**
   SCCASP approval: December 20, 2022
   SQAPC approval: March 9, 2023

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Concentration in Supply Chain Management as presented with effect from Fall 2023.

2. **TIM change in Mode of Delivery**
   SCCASP approval: N/A
   SQAPC approval: March 9, 2023

Senate Motion March 31, 2023

THAT Senate approve an online mode of delivery for the MEng, MEnt, MABA and MDTE in Technology Innovation Management program as presented with effect from Fall 2023.

3. **Undergraduate Programs in Political Science**
   SCCASP approval: March 7, 2022
   SQAPC approval: March 9, 2023

Senate Motion March 31, 2023

THAT Senate approve the deletion of the undergraduate concentrations in Political Science as presented with effect from Fall 2024.

4. **MA Sustainable Energy**
   SCCASP approval: March 7, 2023
   SQAPC approval: March 9, 2023

Senate Motion March 31, 2023

THAT Senate approve the change in degree and program name from the Master of Arts in Sustainable Energy to the Master of Public Policy in Sustainable Energy and the Environment as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the change in degree and program name from the Master of Arts in Sustainable Energy with Collaborative Specialization in Climate Change to the Master of Public Policy in Sustainable Energy and the Environment with Collaborative Specialization in Climate Change as presented with effect from Fall 2023.

5. **Collaborative Specialization in Accessibility**
   SCCASP approval: March 21, 2023
   SQAPC approval: March 23, 2023

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in Sociology as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in Anthropology as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in Women's and Gender Studies as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MASc program in Biomedical Engineering as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in History as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in Music and Culture as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in Political Economy as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MSc program in Neuroscience as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the Master of Human-Computer Interaction program as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the Master of Design program as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MSc program in Health Sciences as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MSc program in Health: Science Technology and Policy as presented with effect from Fall 2023.

Senate Motion March 31, 2023

THAT Senate approve the introduction of the Collaborative Specialization in Accessibility to the MEng program in Biomedical Engineering as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Accessibility to the Master of Entrepreneurship – Technology Innovation Management program as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in Legal Studies as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Accessibility to the MA program in Geography as presented with effect from Fall 2023.

6. **Collaborative Specialization in Cybersecurity**
   SCCASP approval: March 21, 2023
   SQAPC approval: March 23, 2023

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity to the Master of Computer Science program as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity to the MASc program in Electrical and Computer Engineering as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity to the MEng program in Electrical and Computer Engineering as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity to the Master of Infrastructure Protection and International Security program as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity to the MA program in International Affairs as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity to the Master of Information Technology: Digital Media program as presented with effect from Fall 2023.

Senate Motion March 31, 2023

> **THAT** Senate approve the introduction of the Collaborative Specialization in Cybersecurity to the Master of Information Technology: Network Technology program as presented with effect from Fall 2023.

7. **Data Science and Analytics**
   SCCASP approval: March 21, 2023
   SQAPC approval: March 23, 2023

Senate Motion March 31, 2023

> **THAT** Senate approve the name change of the Masters and PHD programs from Data Science and Analytics to Data Science, Analytics and Artificial Intelligence with effect from Fall 2023.

> **THAT** Senate approve the coursework pathway for the Master of Information Technology (M.I.T) Data Science, Analytics and Artificial Intelligence with effect from Fall 2023.

> **THAT** Senate approve the coursework pathway for the Master of Science (M.Sc.) Data Science, Analytics and Artificial Intelligence with effect from Fall 2023.

8. **Religion and Public Life**
   SCCASP approval: March 21, 2023
   SQAPC approval: March 23, 2023

Senate Motion March 31, 2023

> **THAT** Senate approve the deletion of the Q-year in Religion and Public Life as presented with effect from Fall 2023.

Carleton University

MEMORANDUM

From: Senate Academic Governance Committee
To: Senate
Date: March 31, 2023
Subject: Senate committee ratifications

MOTION: That Senate ratify the following nominees for Senate committees, for service beginning immediately upon approval.

1) Senate Honorary Degrees Committee
    - Farzad Alizadeh – Graduate Student (FED)
    - Seyda Ipek – Assistant Professor (Science)

2) Senate Review Committee
    - Robert Collier – Instructor (Science)

Carleton University

MEMORANDUM

From: Senate Academic Governance Committee
To: Senate
Date: March 31, 2023
Subject: Senate Empowering Motion #2

The Senate Academic Governance Committee is presenting the following revised empowering motion to Senate, based on feedback received from Senate in November 2022 and further committee discussion. This empowering motion allows the Senate Executive Committee to take care of urgent items of regular Senate business that occasionally arise during the summer months, specifically with regard to committee membership.

> **MOTION**: That Senate approve the empowering motion on Senate Committee membership as presented below.

> _Motion_: That the Senate Executive Committee be empowered to act on behalf of Senate to approve appointments to Senate committees during the months of July and August. Any action taken by the Executive pursuant to this authority will be reported to Senate at its next meeting, for information and comment.

![Carleton University logo]

Senate Executive Committee
February 14, 2023
TB503C + Zoom videoconference (Hybrid)

MINUTES

Attending in person: B. A. Bacon (Chair), D. Deugo R. Gorelick, J. Malloy, T. Roberts, E. Sloan, J. Tomberlin, P. Wolff
Attending via Zoom: M. Sanghani
Recording Secretary: K. McKinley (via Zoom)

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1. **Welcome & Approval of the Agenda**
   The meeting was called to order at 11:31 am. The Chair extended a warm welcome to new committee member Taina Roberts.

   It was **MOVED** (P. Wolff, J. Malloy) that the committee approve the agenda for the meeting, as presented.
   The motion **PASSED**.

2. **Approval of Senate Executive Minutes – January 17, 2023**

   It was **MOVED** (E. Sloan, J. Malloy) that the Senate Executive Committee approve the minutes of the Senate Executive Committee meeting on January 17, 2023, as presented.
   The motion **PASSED**.

3. **Senate Minutes – January 27, 2023**
   Corrections were made to the date of the meeting and the attendance status of a Senator. With these two errors corrected, the Senate Executive Committee approved by consensus (P. Wolff, J. Malloy) the minutes from the Senate meeting of January 27, 2023.

4. **Senate Agenda – February 24, 2023**
    No changes to the draft agenda were suggested by committee members.
    It was **MOVED** (J. Malloy, W. Sloan) that the Senate Executive Committee
    approve the agenda for the Senate meeting of February 24, as presented.
    The motion **PASSED**.

5. **Other Business**
    There was none.

8. **Adjournment**
    The meeting was adjourned at 11:48 a.m.

Department of Neuroscience
Health Sciences Building
1125 Colonel By Drive
Ottawa, ON K1S 5B6 Canada

Dr. Kim Hellemans
Tel: (613) 520-2600 x 2973
Email: kim_hellemans@carleton.ca

RE: Report of the Academic Colleague from the Council of Ontario Universities meetings for March 2023

Dear Members of Senate,

On February 7 and 8, the Academic Colleagues met to discuss the top concerns facing Ontario Universities. On the evening of February 7th, the colleagues had a conversation with Dr Benoit-Antoine Bacon, our President and Vice-Chancellor, on the topic of mental health and wellness in the university context.

Through the sharing of his personal mental health journey, Dr. Benoit-Antoine Bacon highlighted the important distinction between being functional and being well/thriving as a frame for our understanding of mental health and wellness. He also conveyed three core principles to keep front of mind in conversations about mental health and wellness: 1) anyone who is suffering is not alone, 2) everyone deserves help, and 3) healing is always possible. In terms of guidance for faculty members, Dr. Bacon expressed the view that healing and the acknowledgement of faculty members' own inner fears will position them to better support students' mental health and wellbeing.

Following President Bacon's remarks, there was an engaged discussion about strategies for helping students in crisis while recognizing the bounds of faculty members' expertise, and the difficult balance of providing a compassionate approach to students within the constraints of university policies and practices and the professional expectations of faculty members. Colleagues also shared information about the mental health training practices at their institutions and mental health resources available to students, including Good2Talk and the Centre for Innovation in Campus Mental Health.

On February 8th, we had a roundtable of information sharing from colleagues across Ontario. During the information sharing portion of the meeting, Colleagues discussed issues that were front-of-mind at their respective institutions, including budgetary challenges, recruitment of senior administrators and labour relations, conversations about collegial governance, the lifting of mask mandates, and student housing challenges.
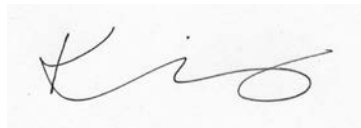
The Colleagues received updates on COU activities from COU President and CEO Steve Orsini and Vice-President, Policy and Strategy, Marny Scully. **Steve** briefed the Colleagues on a number of priority items, including COU's efforts to advocate for strengthening the financial sustainability of the university sector, the overturning of Bill 124, emerging national security risks with respect to university research, efforts to bring COU into compliance with the Ontario Not-for-Profit Corporations Act, and the provincial government's forthcoming **Blue-Ribbon Panel**. **Marny** briefed the Colleagues on the recommendations of the Working Group on International Education, established in Summer 2022 to provide Executive Heads with recommendations on policy and advocacy issues to ensure Ontario universities remain a destination of choice. The recommendations, endorsed by Executive Heads on January 26, 2023, are as follows:

- Ontario universities will commit to leading practices related to agent management.

- Ontario universities will commit to helping international student applicants make informed choices by following leading practices in transparency and predictability regarding tuition and related costs over the course of their program.
- COU will support Universities Canada's advocacy with Immigration, Refugees and Citizenship Canada to expedite student visa processing for university applicants.
- COU will call on the provincial government review its International Student Recovery (ISR) fee policy and its impact on institutional financial sustainability and supports to international students.
- COU will encourage the provincial and federal governments to enhance alignment of policies on immigration and economic growth by expanding eligibility for experiential and work-integrated learning opportunities to international students to support their transition into the Ontario labour market.
- COU will play a role in enhancing sector data collection and analysis to support better understanding of international student success and graduate outcomes.

Subsequent to the meeting, Leading Practices in Supporting Ontario's International Students, covering agent management and transparency and predictability of tuition costs, were posted on the COU website, and COU has written a letter in support of Universities Canada's advocacy with the federal government. Topics that surfaced in the Q&A included the Auditor General's future plans for value-for-money audits of the financial management of Ontario universities, the Ontario Universities' Applications Centre's collection of a wider range of equity data starting with the 2023 application cycle, and housing challenges experienced by international students.

Yours,

Kim Hellemans, PhD
Assistant Professor, Department of Neuroscience
Associate Dean (Student Recruitment, Wellness & Success), Faculty of Science
Carleton University

UNIVERSITY COMMITTEE MEMBERSHIP REPORT

TENURE AND PROMOTIONS APPEAL COMMITTEE 2022-23

Senate coordinates the nomination and election/acclamation of members to the *Tenure and Promotions Appeal Committee* on an annual basis.

Membership:
*For membership criteria, please consult the attached *Call for Nominations*.

FASS: (2 positions)
1. Joanna Pozzulo, Full Professor, Department of Psychology
2. Deepthi Kamawar, Full Professor, Department of Cognitive Science

FED: (2 positions)
1. M. John D. Hayes, Full Professor, Department of Mechanical & Aerospace Engineering
2. Thomas Garvey, Associate Professor, School of Industrial Design

FPA: (2 positions)
1. Peter Andrée, Full Professor, Department of Political Science
2. Fen Hampson, Full Professor, Norman Paterson School of International Affairs

Sprott: (2 positions)
1. José Rojas-Méndez, Full Professor, Sprott School of Business
2. Isaac Otchere, Full Professor, Sprott School of Business

Science: (2 positions)
1. James Mungall, Full Professor, Department of Earth Sciences
2. Joseph Bennett, Associate Professor, Department of Biology

MEMORANDUM

To:	All CUASA Faculty from Carleton University
From:	Kathy McKinley, Assistant University Secretary
Date:	July 15, 2022
Subject:	**Call for Nominations: Faculty members for *Tenure and Promotions Appeal Committee***

The Carleton University Senate is calling for nominations for CUASA faculty to serve on the *Tenure and Promotions Appeal Committee (TPAC)* **for the 2022-23 academic year.**

To be eligible, faculty must currently hold the rank of Associate or Full Professor. Ten positions are available as follows:

- One delegate and one alternate from each of the five Faculties
- At least one member from each Faculty on the committee must be a Full Professor

The committee must be constituted of a majority of Full Professors to address any appeals of the denial of promotion to the rank of Full Professor.

To submit a self-nomination to serve on the *Tenure and Promotions Appeal Committee,* please send a statement of candidacy to Kathy McKinley, Assistant University Secretary (kathy.mckinley@carleton.ca) **at your earliest convenience and before September 30, 2022.** The statement of candidacy should include the name of the committee (TPAC) on which you wish to serve, your name, rank, academic unit, and Faculty.

Meetings of TPAC would generally be held in April (tenure) and May (promotion) in order to complete reports by April 30 for cases involving tenure and May 31 for cases not involving tenure.

Following the nomination period, candidates for contested positions will elected by the tenured and tenure track employees of the respective Faculties. If an elected delegate and their alternate are unavailable, the Provost and Vice-President (Academic) and the President of CUASA shall, acting reasonably and expeditiously, mutually agree on an appointee to serve on the TPAC.

The procedural rules of the committee are in accordance with Article 10 of the Collective Agreement: https://carleton.ca/hr/wp-content/uploads/CU-CUASA-2021-2024-Collective-Agreement-WEB.pdf

Regarding eligibility for membership on this committee, please note the following general committee rules which are an excerpt of clause 10.11 of the CU/CUASA Collective Agreement:

(a) Members must not serve on any Tenure and Promotion committee in any year in which they have applied for tenure and/or promotion.

(b) Members of the Tenure and Promotion Committees at the Department, Faculty, and University levels cannot serve on the TPAC in the same academic year.

(c) The Presidential Officers of the Association and the CUASA Grievance Chair shall not serve on any DTPC, FTPC, UPC or TPAC.

(d) Any person taking part in the assessment of a candidate will disclose any relationship which could be a cause for a conflict of interest. The Committee shall determine whether or not the relationship constitutes a conflict of interest. In such decisions, the Committee will err on the side of caution. A person may request that a conflict of interest decision be made by JCAA.

(e) All committees established as part of the tenure and promotion review process must have at least one male and one female member and best efforts shall be made to reflect the diversity of the academic community these committees are representing.

Please note that clause 10.11 contains additional provisions regarding the process and should be consulted for further information.

Thank you

Kathy McKinley
Assistant University Secretary, Carleton University

Senate Office 607 Robertson Hall
1125 Colonel By Drive
Ottawa, ON K1S 5B6 Canada
senate.office@carleton.ca
www.carleton.ca/senate

UNIVERSITY COMMITTEE MEMBERSHIP REPORT

UNIVERSITY PROMOTIONS COMMITTEE 2022-23

Senate coordinates the nomination and election/acclamation of members to the *University Promotions Committee* on an annual basis.

Membership:

*For membership criteria, please consult the attached *Call for Nominations*.

FASS: (2 positions)
1. Andrew Wallace, Full Professor, Department of English
2. Shelley Brown, Full Professor, Department of Psychology

FED: (2 positions)
1. Paul Simms, Full Professor, Department of Civil & Environmental Engineering
2. Xiao Huang, Full Professor, Department of Mechanical & Aerospace Engineering

FPA: (2 positions)
1. Evelyn Maeder, Full Professor, Institute of Criminology & Criminal Justice
2. Fiona Robinson, Full Professor, Department of Political Science

Science: (1 position)
1. Nicolas Rodrigue, Full Professor, Department of Biology

Sprott: (1 position)
1. Linda Schweitzer, Full Professor, Sprott School of Business

MEMORANDUM

To:	All Full-Time Faculty at Carleton University
From:	Kathy McKinley, Assistant University Secretary
Date:	July 15, 2022
Subject:	**Call for Nominations: Faculty members for *University Promotions Committee***

The Carleton University Senate is calling for nominations for full-time CUASA faculty members to serve on the *University Promotions Committee* (UPC) **for the 2022/23 academic year**.

To be eligible, faculty must currently hold the rank of <u>Full Professor</u>. Eight (8) elected positions are available as follows:

- Two members from the Faculty of Arts and Social Sciences
- Two members from the Faculty of Public Affairs
- Two members from the Faculty of Engineering & Design
- One member from the Faculty of Science
- One member from the Sprott School of Business

In addition to these 8 elected faculty members, the UPC consists of the Provost and Vice-President (Academic) as Chairperson, and eight (8) other members chosen by the President. Faculty members chosen by the President are not eligible to run for the elected positions.

To submit a self-nomination for one of the eight (8) elected faculty positions, please send a statement of candidacy to Kathy McKinley, Assistant University Secretary (kathy.mckinley@carleton.ca) **at your earliest convenience and before September 30, 2022**. The statement of candidacy should include the name of the committee (UPC) on which you wish to serve, your name, rank, academic unit, and Faculty.

The meetings of the University Promotions Committee will take place **in early April 2023 and no later than April 15, 2023.**

Following the nomination period, candidates for contested positions will be elected by the tenured and tenure-track employees of the respective Faculties. If there is an insufficient number of candidates, the parties shall fill any vacancies at JCAA by mutually agreed appointment.

The procedural rules of the committee are in accordance with Article 10 of the Collective Agreement: https://carleton.ca/hr/wp-content/uploads/CU-CUASA-2021-2024-Collective-Agreement-WEB.pdf

Regarding eligibility for membership on this committee, please note the following general committee rules which are an excerpt of clause 10.11 of the CU/CUASA Collective Agreement:

(a) Members must not serve on any Tenure and Promotion committee in any year in which they have applied for tenure and/or promotion.

(b) Members of the Tenure and Promotion Committees at the Department, Faculty, and University levels cannot serve on the TPAC in the same academic year.

(c) The Presidential Officers of the Association and the CUASA Grievance Chair shall not serve on any DTPC, FTPC, UPC or TPAC.

(d) Any person taking part in the assessment of a candidate will disclose any relationship which could be a cause for a conflict of interest. The Committee shall determine whether or not the relationship constitutes a conflict of interest. In such decisions, the Committee will err on the side of caution. A person may request that a conflict of interest decision be made by JCAA.

(e) All committees established as part of the tenure and promotion review process must have at least one male and one female member and best efforts shall be made to reflect the diversity of the academic community these committees are representing.

Please note that clause 10.11 contains additional provisions regarding the process and should be consulted for further information.

Thank you

Kathy McKinley
Assistant University Secretary, Carleton University
Kathy.mckinley@carleton.ca