



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of June 21, 2019 at 10:00 am
Senate Room, Robertson Hall
AGENDA**

Open Session:

1. Welcome
2. Approval of Agenda (open)
3. Approval of Minutes: May 31, 2019
4. Matters Arising
5. Chair's Remarks
6. Question Period
7. Administration (Clerk)
 - a. Senate membership ratification (for 2019/20)
 - b. Senate Survey results
8. Reports:
 - a. Student Awards Committee (motion for Senate)
 - b. Senate Honorary Degrees Committee
 - c. SCCASP – Amnesty Policy Update
 - d. SAPC - IQAP
9. Community Engagement
 - a. Carnegie Classification cont'd (L. Dyke)
 - b. Hub for Good (R. Davies, University Advancement)

10. Reports for Information:

- a. Senate Executive Committee Minutes
 - i. March 19, 2019
 - ii. April 16, 2019
 - iii. May 21, 2019
- b. Senate Committee Annual Reports – SAIAC, Student Awards, Library Committee

11. Other Business

12. Adjournment

Question Period Submissions

Carleton University Senate: Meeting of June 21, 2019

Questions regarding the Carnegie Classification presentation on May 31, 2019

1. What does it cost Carleton, in terms of both financial and staffing resources, to receive and then to maintain the classification?
2. What will be expected of Carleton in order to keep the classification?
3. a) Will there be any top-down requirements on how faculty incorporate community engagement into their classrooms or programs?

b) Will any decision-making powers (from, e.g., Senate or Faculty Boards) regarding community engagement's relationship to our academic mission be subsumed by this program?
4. If I understand it correctly, the success of our community engagement will be evaluated. On the face of it, this could very easily be 'gamed', as we seek good evaluations by highlighting the partners with whom we already work well, but at the expense of doing what might be the hardest and (perhaps the most important) work. A version of this question was posed to Senate, to which the answer was that we won't jettison the tough collaborations that might tell us we need to be doing much more work; but what are the mechanisms to prevent it?

Senate Membership Ratification for 2019/20

June 21, 2019

MOTION: That Senate ratify the appointment of **Farrah Housseinian** as elected member of Senate from the Faculty of Science, with effect from July 1, 2019, for a term of 3 years.



MEMORANDUM

To: Senate

From: Perry Legakis, Secretary, Senate Committee on Student Awards

cc: Susan Whitney, Chair, Senate Committee on Student Awards

Subject: New Awards and Changes to Awards

Date: June 12, 2019

Recommendation

That Senate approve the terms of reference for 39 new undergraduate awards and changes to 5 existing undergraduate awards as presented.

The Senate Committee on Student Awards has reviewed and accepted the awards. The following is a breakdown of new undergraduate awards and changes:

Entrance Scholarships	2	Departmental Scholarships	4
In Course Scholarships	6	Scholarships	1
Departmental Scholarships	11		
Bursary Awards	17		
Athletic Awards	3		
Total new awards	39	Total changes	5

Background

The terms of reference for the Senate Committee on Student Awards is to consider and recommend to Senate the acceptance of proffered undergraduate scholarships, awards, loan funds and bursary funds.

**NEW AWARDS AND CHANGES TO AWARDS
REVIEWED BY SENATE COMMITTEE ON STUDENTS AWARDS (May 2019)**

Award Name	Type	Source	Award Terms
Five B Family Foundation Bursary	Bursary	Endowed	Awarded annually to a student in demonstrated financial need who is entering or proceeding from one year to another in a degree program in the Faculty of Engineering and Design at Carleton University. Preference will be for Indigenous student. Endowed in 2018 by Five B Family Foundation.
Anthony Whitehead Memorial Scholarship	Scholarship Dept.	Endowed	Awarded annually, on the recommendation of the Director of the School of Information Technology, to one or more outstanding full-time undergraduate students who are proceeding from one year to another in the Bachelor of Information Technology program. Preference will be given to students who demonstrate leadership skills or have made other significant non-academic contributions to the university community. Established in memory of Dr. Anthony Whitehead, an inspiring teacher and dedicated scholar who was known for his innovative research and for devoting his time and effort towards helping students establish and develop successful careers. Endowed in 2018 by Anthony's parents, sisters and other family and friends.
Colette Osborne Scholarship	Scholarship In course	Endowed	Awarded annually to an outstanding student proceeding from Second to Third-year of a Bachelor degree majoring in French. Endowed in 2017 by John Osborne in loving memory of his wife, Colette Osborne BA/74.
Dayv James-French Memorial Fund	Bursary	Endowed	Awarded annually to undergraduate students entering or continuing within the Department of English Language and Literature who demonstrate financial need. Endowed in 2018 by David Bernhardt in loving memory of his partner Dayv James-French BA/79.
Omar Khayyam Scholarship	Scholarship Entrance	Endowed	Awarded annually to an outstanding full-time undergraduate student entering a Bachelor of Math in the Computational and Applied Mathematics and Statistics program, or a Bachelor of Science, (Double Honours) in the Mathematics and Physics program. Endowed in 2017 by Dr. Akbar Mashaie and named after Omar Khayyam (May 1048 – December 1131). Khayyam was a famous Persian mathematician, astronomer, and poet. As a mathematician, he was most noted for his work on the classification and solution of cubic equations, where he provided geometric solutions by the intersection of conics.
Steve MacNab Memorial Award	Bursary	Endowed	Awarded annually to an undergraduate student entering or proceeding from one year to another in a program in Science, Technology, Engineering or Math who is in demonstrated financial need. Endowed in 2017 by Dr. Grace MacNab in memory of her son Steve.
Chris H. Braeuel Bursary in Global and International Studies	Bursary	Endowed	Awarded annually on the recommendation of the Director of the Arthur Kroeger College to undergraduate students enrolled in the Third year of the Bachelor of Global and International Studies at Carleton University. Eligible recipients will be participating in the International Experience component of the program and will demonstrate financial need. Endowed in 2018 by Chris H. Braeuel MA/2000.

EllisDon Varsity Athlete Scholarship in Engineering and Design	Athletic Award	Endowed	Awarded annually to a member of a Carleton University Varsity sports team who combines outstanding academic achievement and excellence in their chosen sport. The scholarship will be awarded to a full-time undergraduate student who is enrolled in the Faculty of Engineering and Design. Eligible students must be listed on a USports/OUA Eligibility Certificate as members of a Carleton University interuniversity team, and comply with USports/OUA academic eligibility requirements. Selection will be made by the Athletics Awards Committee. Endowed in 2017 by the EllisDon Corporation.
Minôjitonigewin Scholarship	Scholarship Dept.	Endowed	Awarded annually on the recommendation of the Director of the School for Studies in Art and Culture, to an outstanding full-time undergraduate student who is entering or proceeding from one year to another in any program of study within the School. Preference will be given to an Indigenous student or if no Indigenous students are eligible in the program, then a student whose studies focus on Indigenous arts and culture would be preferred. Endowed in 2017. "Minôjitonigewin" (Min-O-jiton-eh-geh-win) is an expression or explanation for someone doing something skillfully and with good intent, it can be used in crafting, writing and painting – meaning someone has honed a skill. This scholarship will allow students to hone their own skills as they explore their passion for Indigenous arts and culture.
Anil Bhartia Award in International Business	Scholarship Dept.	Endowed	Awarded annually on the recommendation of the Dean of the Sprott School of Business to an outstanding student in the Bachelor of International Business program, who is in their mandatory year abroad, is studying in Mexico. Preference will be given to students studying in Monterrey, Mexico. Endowed in 2014 by Anil Bhartia.
Alterna Savings Scholarship	Scholarship Dept.	Endowed	Awarded annually on the recommendation of the Dean of the Sprott School of Business, to an outstanding full-time undergraduate student entering or proceeding from one year to another in a degree program within the Sprott School of Business. Preference will be given to students involved in the Enactus Carleton student organization. Endowed in 2018 by Alterna Savings.
Alterna Bank Scholarship	Scholarship Dept.	Endowed	Awarded annually on the recommendation of the Dean of the Sprott School of Business, to an outstanding full-time undergraduate student entering or proceeding from one year to another in a degree program within the Sprott School of Business. Preference will be given to students involved in the Enactus Carleton student organization. Endowed in 2018 by Alterna Bank.
William A. Derby Scholarship	Athletic Award	Endowed	Awarded annually to an outstanding female student proceeding from one year to another in any undergraduate program of study who are members of a Carleton University varsity sports team. Eligible students must be listed on a U Sports/OUA Eligibility Certificate as members of a Carleton University interuniversity women's team and comply with USports/OUA academic eligibility requirements. Selection will be made by the Athletics Awards Committee on the basis of the athletes' contribution to team spirit and cohesiveness. Financial need will also be considered. Endowed in 2018 by Andrea (BA/90), Susan and Sarah Derby, daughters of William (Bill) Derby (BA/63) who encouraged his daughters to remain active in sport.

Douglas Arthur de Pencier Leadership Bursaries	Bursary Leadership Entrance	Endowed	Value \$6,000. Awarded annually to students entering Carleton University from a high school in North Grenville, North Dundas, Winchester, Kemptville, Richmond, Osgoode, Merrickville-Wolford, Smiths Falls and North Gower areas of Eastern Ontario who require financial assistance in order to enroll full time in any undergraduate degree program. Eligible students will demonstrate academic promise, and participation in extra-curricular secondary school activities or community service. This award may be continued for 3 years of full-time enrolment provided the student maintains a GPA of 5.0 or better and continues to demonstrate financial need. Endowed in 2018 through the generosity of the Estate of Joan M. De Pencier.
Sadie Rutherford and Gratia Gordon Bursary	Bursary	Endowed	Awarded annually to students in demonstrated financial need, entering any program of study at Carleton University. Eligible recipients will have overcome hardships in order to attend University. Preference will be for female students. Endowed in 2018 by Suzanne Morel and Michael O'Neill in honour of their mothers who, despite their academic ability and desire to do so, were unable to pursue post-secondary education due to financial circumstances and the lower priority placed on educating women of their generation.
Michael DiCola Bursary	Bursary	Donor	Awarded annually to undergraduate students entering or proceeding in a Journalism program at Carleton University who are in need of financial assistance. Established in 2018 by Leslie Firth in honour of her husband Michael DiCola BJ/75.
David Manouchehri Scholarship in Cyber Security	Scholarship Dept.	Endowed	Awarded annually on the recommendation of the Director of the School of Computer Science to an outstanding student enrolled in the Computer and Internet Security Stream of the Bachelor of Computer Science. Preference will be for students who participate in extracurricular activities within the School of Computer Science. Endowed in 2018 by David Manouchehri.
Conley-Seguín Enriched Support Program Bursary	Scholarship Dept.	Donor	Value \$5000. Awarded annually on the recommendation of the Director of the Centre for Initiatives in Education to one student entering the Enriched Support Program at Carleton University. Preference will be given to students entering the Business Stream. Eligible recipients must demonstrate financial need. Established in 2018 by Brent Conley and Jennifer (Seguín) Conley, in honour of and in tribute to the Seguín and Conley clans.
Costco Bursary in Business	Bursary	Endowed	Awarded annually to undergraduate students entering a full-time degree program in the Sprott School of Business at Carleton University from a high school in the National Capital Region. Recipients will be Canadian Citizens or permanent residents of Canada (landed immigrant or a protected person) and must demonstrate financial need. Endowed in 2018 by Costco Canada.
Margaret Anne 'Nan' Griffiths Memorial Scholarship	Scholarship Dept.	Endowed	Awarded annually, on the recommendation of the Director of the Azrieli School of Architecture and Urbanism, to an outstanding undergraduate student entering or proceeding from one year to another in the Bachelor of Architecture Studies program in the Azrieli School of Architecture and Urbanism, with preference given to students in the Urbanism major. Endowed in 2018 by John Anthony Griffiths in loving memory of his late wife. Margaret Anne 'Nan' Griffiths was a Professor Emeriti in Architecture at Carleton University. Her intellectual legacy was broad, but perhaps most significant in the area of urban design. Nan's intrepid spirit informed her entire life.

Martha Camfield Memorial Bursary	Bursary	Endowed	Awarded annually to undergraduate students in demonstrated financial need proceeding from one year to another in any program of study at Carleton University. Eligible students will be Canadian Citizens or permanent residents of Canada. Endowed in 2018 by the Camfield Family
Law Scholarship in Architectural Studies	Scholarship Entrance	Endowed	Value: \$10,000 minimum. Awarded annually to an outstanding full-time undergraduate international student entering the Bachelor of Architectural Studies program in the Azrieli School of Architecture and Urbanism. Eligible students must be admitted from a high school in Hong Kong/China. Application is required. Endowed in 2018 by Mr. Sau Wang (Alexander) Law, BArch/79.
Jane Burk Scholarship in Health Sciences	Scholarship In Course	Endowed	Awarded annually to outstanding students entering or proceeding from one year to another in the Bachelor of Health Sciences program at Carleton University. Preference will be for students in demonstrated financial need. Endowed in 2018 by Jane Burk.
George Mark Pitsicoulis Memorial Scholarship	Scholarship In course	Donor	Value \$1,000. Awarded annually to an outstanding student entering or proceeding from one year to another in the Bachelor of Commerce program at Carleton University. Established in 2019 by Huguette and George Pitsicoulis BComm/61 in memory of their son.
Paul Correy Memorial Scholarship	Athletic Award	Endowed	Awarded annually to student athletes who are members of the Carleton University Men's Varsity Hockey Team. Eligible students must be listed on a USport Eligibility Certificate as member of the Carleton University inter-university team and comply with OUA and USport academic eligibility requirements. Selection will be made by the Athletics Awards Committee in consultation with the team coaches. Consideration will be made for a student-athlete that demonstrates the attributes such as integrity, respect, generosity, tenacity and optimism. Endowed in 2018 by the Correy Family, extended family, lifelong friends and the Carleton University Men's Hockey Program Alumni in loving memory of Paul Correy, BEng/74, who was a former Raven's Hockey player, 2007 Carleton Alumni Association Awards - Volunteer of the Year and Carleton Athletics Hall of Fame Inductee in 2014. Paul Correy will forever be remembered as the builder of the Carleton University Men's Hockey Program.
John Neilson Memorial Scholarship	Scholarship In Course	Endowed	Awarded annually to an outstanding undergraduate student entering or proceeding from one year to another in the Bachelor of Computer Science program. Endowed in 2015 in memory of John Neilson, who was integral in establishing Carleton University's School of Computer Science and who served as its inaugural director.
Dr. Marc Andrew Hewson Memorial Scholarship	Scholarship In Course	Endowed	Awarded annually to an outstanding undergraduate student who is entering or proceeding from one year to another in a program in the Department of English Language and Literature. Endowed in 2019 by family, friends and colleagues of Dr. Marc Andrew Hewson.

Mary Haines Bursary in Mathematics	Bursary	Donor	Value \$2,000. Awarded annually to undergraduate students in demonstrated financial need who are entering or proceeding from one year to another in the Bachelor of Mathematics at Carleton University. Established in 2019 by Margaret Haines BA/70, in honour of her mother.
McCay Duff LLP Co-operative Accounting Scholarship	Scholarship In Course	Donor	Value \$1,000. Awarded annually to an outstanding undergraduate student proceeding from Second to Third year in the Bachelor of Commerce degree with a concentration in Accounting. Eligible students will be enrolled in the co-op stream of the program. Established in 2019 by McCay Duff LLP.
Thomas Jeyes Memorial Bursary	Bursary	Endowed	Awarded annually to an undergraduate student in demonstrated financial need who is entering or proceeding from one year to another in any program of study at Carleton University. Endowed in 2018 by Humphrey Law, BComm/57, in memory of his late partner to honour his belief in the value of education.
Susan Lovelock Bursary	Bursary	Donor	Value \$5,000. Awarded on the recommendation of the Director of the Centre for Initiatives in Education to outstanding Indigenous students enrolled in the Indigenous Enriched Support Program and/or to students who have successfully completed the Indigenous Enriched Support program and are now enrolled in a degree program at Carleton University. Eligible students must demonstrate financial need and academic promise. Established in 2019 by Ronald Vandebek in memory of his late wife Susan Vandebek nee Lovelock.
Donald Patrick Collins Memorial Bursary	Bursary	Endowed	Awarded annually to an undergraduate student in demonstrated financial need who is entering or proceeding from one year to another in the Bachelor of Architectural Studies program at Carleton University. Preference will be given to students enrolled in the Conservation and Sustainability stream. Endowed in 2019.
Campus Safety Services Scholarship	Scholarship Dept.	Donor	Value \$1,000. Awarded annually on the recommendation of the Director of the Institute of Criminology and Criminal Justice to an outstanding student enrolled in the Bachelor of Arts in Criminology and Criminal Justice program. Preference will be given to a student with an interest in a career in law enforcement. Established in 2018 by the Campus Safety Services in recognition of the 25th Anniversary of Carleton University Special Constable's serving and protecting the campus community.
The Laird Bursary in English	Bursary	Donor	Value \$2,000. Awarded annually to undergraduate students in demonstrated financial need who are proceeding from one year to another in the Bachelor of Arts program, majoring in English. Established in 2019 by Dr. Robert G. Laird.
Walker Woods Awards	Scholarship Dept.	Endowed	Value \$4,000. Awarded on the recommendation of the Director of the Paul Menton Centre, to outstanding students with a demonstrated permanent disability enrolled in any program of study at Carleton University. Eligible students will be Canadian Citizens. Preference will be given to students in financial need. This scholarship may be renewed for 3 consecutive years of full-time enrolment. Endowed in 2019 by the Walker Wood Foundation.

Mangala and Maria Gade Bursary	Bursary	Donor	Value \$1,000. Awarded annually to a student in financial need entering or continuing in any program of study at Carleton University. Preference will be for a female student. Established in 2018 by the family of Mangala Gade, a passionate advocate of education for girls, who overcame tremendous adversity to complete her education.
L.S. (Larry) Schwartz Bursary in Electrical Engineering	Bursary	Endowed	Awarded annually to undergraduate students in demonstrated financial need who are entering or proceeding from one year to another in the Electrical Engineering program at Carleton University. Endowed in 2019 by Larry Schwartz, BEng/81.
Carter Elwood Memorial Scholarship	Scholarship Dept.	Endowed	Awarded annually on the recommendation of the Chair of the Department of History to outstanding undergraduate students proceeding from Second year to Third, or Third year to Fourth in the Bachelor of Arts Honours in History. Preference will be given to students showing a strong interest in Russian History. Endowed in 2018 by family and friends in loving memory of Professor Carter Elwood.
Canadian Federation of University Women - Ottawa Bursary	Bursary	Endowed	Awarded annually to a full-time mature student in demonstrated financial need who is pursuing a Bachelor of Commerce degree with a concentration in Accounting. Eligible recipients must be Canadian Citizens or permanent residents of Canada (landed immigrant or a protected person). If in a given year there are no eligible students in the Accounting concentration, then other Commerce students may be considered. Preference will be for a female student. Endowed in 2019 by the Canadian Federation of University Women – Ottawa, generously donated by Christine Narraway.

CHANGES TO AWARDS

Award Name	Type	Source	Award Terms
Chipworks Award	Scholarship Dept.	Donor	Old Terms Value \$500. Awarded annually, on the recommendation of the Faculty of Engineering and Design, to an undergraduate student proceeding from Third to Fourth year of the Electrical Engineering program who has demonstrated excellence in the field of microelectronics. Established in 1996 by Chipworks, an Ottawa based microelectronics company. Revised 2010.
TechInsights Awards	Scholarship Dept.	Donor	New Terms Value \$1,000. Awarded annually, on the recommendation of the Chair of the Department of Electronics, to an undergraduate student continuing from either second to third, or third to fourth-year of the Electrical Engineering program at Carleton University who demonstrates excellence in the field of microelectronics. This award was originally established in 1996 by Chipworks. In 2017, Chipworks was merged into TechInsights, a global leader in patent services and competitive technical intelligence for the world's most innovative companies. Headquartered in Ottawa, TechInsights continues to support this award.
Chipworks/Rebekah Proud Memorial Award	Scholarship Dept.	Donor	Old Terms Value: \$500 Awarded annually, on the recommendation of the Faculty of Engineering and Design, to an undergraduate student proceeding from Third to Fourth year of the Electrical Engineering program who has demonstrated excellence in the field of microelectronics. Established in 2010 by Chipworks, an Ottawa based microelectronics company, in memory of Rebekah Proud.

Rebekah Proud Memorial Award (supported by TechInsights)	Scholarship Dept.	Donor	<p><u>New Terms</u> Value \$1,000. Awarded annually, on the recommendation of the Chair of the Department of Electronics, to an undergraduate student continuing from either second to third, or third to fourth-year of the Electrical Engineering program at Carleton University who demonstrates excellence in the field of microelectronics. This award was originally established in 1996 by Chipworks. In 2017, Chipworks was merged into TechInsights, a global leader in patent services and competitive technical intelligence for the world's most innovative companies. Headquartered in Ottawa, TechInsights continues to support this award in memory of Rebekah Proud.</p>
Ildi Munro Scholarship	Scholarship Dept.	Endowed	<p><u>Old Terms</u> Awarded annually on the recommendation of the Director of the Integrated Science Institute to the student with the highest GPA who is proceeding from second to third-year in a Bachelor of Science degree in an Integrated Science program. Eligible recipients will have completed at least 4 Science credits from Carleton University. Established in 2012 in honour of Ildi Munro and in recognition of her service to the University. Endowed 2015.</p> <p><u>New Terms</u> Awarded annually on the recommendation of the Director of the Institute of Environmental and Interdisciplinary Science to the student with the highest GPA who is proceeding from third to fourth-year in a Bachelor of Science degree in an Interdisciplinary Science program. Eligible recipients will have completed at least 4 Science credits from Carleton University. Established in 2012 in honour of Ildi Munro and in recognition of her service to the University. Endowed 2015, Revised 2018.</p>
W.E. Cowie Innovation Award	Scholarship Dept.	Endowed	<p><u>Old Terms</u> Value \$10,000. Awarded on the recommendation of the Dean of the Faculty of Engineering and Design, to one student or one team of students in the final year of a Bachelor of Engineering degree for demonstrating top quality innovation in Engineering. Established in 2006 by Alexandra Cowie in memory of her late husband, Wilbur Elliott Cowie, BAsC, MASc (Toronto), PEng, NDC.</p> <p><u>New Terms</u> Value will be the maximum of double the cost of domestic tuition fees. Awarded on the recommendation of the Dean of the Faculty of Engineering and Design, to one student or one team of students in the final year of a Bachelor of Engineering degree for demonstrating top quality innovation in Engineering. Established in 2006 by Alexandra Cowie in memory of her late husband, Wilbur Elliott Cowie, BAsC, MASc (Toronto), PEng, NDC.</p>
Gordon Robertson National Inuit Scholarship	Scholarship	Endowed	<p><u>Old Terms</u> Awarded annually on the recommendation of the Inuit Scholarship Committee, to one or two undergraduate or graduate students from the Inuit community. Eligible recipients will be either entering or proceeding from one year to the next in a program at Carleton University. The Director of Awards will make the award to selected undergraduate students and the Dean of Graduate Studies and Research will award to selected graduate recipients. Preference will be given to Inuit students undertaking scholarly or research work of benefit, either in the present or the future, to Inuit communities in the Canadian Arctic (Nunuvut) and including Newfoundland and Labrador, the Northwest Territories and Quebec. Endowed in 2004 by Gordon Robertson, C.C. Gordon Robertson, the Chancellor Emeritus of Carleton University, had an illustrious career with the Canadian government. Over the course of thirty-eight years, he served in a variety of capacities including Deputy Minister of Northern Affairs and National Resources, Clerk of the Privy Council and Commissioner of the Northwest Territories.</p>

			<p>Tributes to his public service include the Vanier Medal, a Fellow of the Royal Society of Canada, a member of the Queen's Privy Council for Canada and a Companion of the Order of Canada. Mr. Robertson's association with Carleton began in the early 1960s when he was appointed a member of the Board of Governors (1962-1971). In 1980, he became Carleton's fifth Chancellor, a position he held until 1990. In that year he received an Honorary Doctor of Laws from the University and in 1992 was named the University's first Chancellor Emeritus. To recognize his outstanding contributions to Carleton, Robertson Hall, a key administration building on campus is named in his honour.</p> <p><u>New Terms</u></p> <p>Awarded annually to one or two undergraduate or graduate students from the Inuit community. Eligible recipients will be either entering or proceeding from one year to the next in a program at Carleton University. The Dean of Graduate and Postdoctoral Affairs will award to selected graduate recipients. Preference will be given to Inuit students undertaking scholarly or research work of benefit, either in the present or the future, to Inuit communities in the Canadian Arctic (Nunavut) and including Newfoundland and Labrador, the Northwest Territories and Quebec. Endowed in 2004 by Gordon Robertson, C.C. Gordon Robertson, had an illustrious career with the Canadian government. Over the course of thirty-eight years, he served in a variety of capacities including Deputy Minister of Northern Affairs and National Resources, Clerk of the Privy Council and Commissioner of the Northwest Territories. Tributes to his public service include the Vanier Medal, a Fellow of the Royal Society of Canada, a member of the Queen's Privy Council for Canada and a Companion of the Order of Canada.</p> <p>Mr. Robertson's association with Carleton began in the early 1960s when he was appointed a member of the Board of Governors (1962-1971). In 1980, he became Carleton's fifth Chancellor, a position he held until 1990. In that year he received an Honorary Doctor of Laws from the University and in 1992 was named the University's first Chancellor Emeritus. To recognize his outstanding contributions to Carleton, Robertson Hall, a key administration building on campus is named in his honour.</p>
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MEMORANDUM

From the Honorary Degrees Committee

From: Rafik Goubran, Chair of Honorary Degrees Committee
To: Senate
Date: June 21, 2019
Subject: Revisions to Honorary Degree Policy

The Honorary Degrees Committee is recommending 2 changes to the Honorary Degree Policy:

- 1) Notifications: Nominators will not be informed of the decision of Senate, to protect the confidentiality of the process.
- 2) Active List: Approved nominees will stay active for 5 years instead of 3 years, to allow enough time to schedule the receipt of the degree.

MOTION: That Senate approve the changes to the Honorary Degree Policy, as presented.

Senate Honorary Degree Policy

The conferring of honorary degrees provides the University with an opportunity to convey to the world our values and principles by recognizing the contributions and accomplishments of exceptional individuals. The honorary doctorates conferred at each Convocation also provide our graduating students with exemplary role models and meaningful messages that will carry them into their futures.

Degrees Awarded

Carleton University confers the following honorary degrees:

- LL.D. – Doctor of Laws – Awarded for exceptional service to the University or to the community as a whole, or for outstanding scholarly achievement in a profession not covered by other honorary degrees
- D.Litt. – Doctor of Literature – Awarded for outstanding achievement in the Humanities
- D. Eng. – Doctor of Engineering – Awarded for outstanding achievement in the field of Engineering
- D. Mus. – Doctor of Music – Awarded for outstanding achievement in Music
- D. Sc. – Doctor of Science – Awarded for outstanding achievement in the pure and applied sciences
- D. Fine Arts – Doctor of Fine Arts – Awarded for outstanding achievement in the Fine Arts
- D. Arch. – Doctor of Architecture – Awarded for outstanding achievement in Architecture

In exceptional circumstances, and in recognition of long-term service to Carleton University, the committee may recommend the awarding of an honorary Master's degree.

Guidelines for Nominators

The Senate Honorary Degrees Committee encourages members of the Carleton University community and the general public to submit nominations of exceptional and distinguished individuals for an honorary degree.

Nominations must be submitted to the Committee in strict confidence and therefore should not be discussed with the nominee.

Nominations may be submitted to the Senate Office at any time throughout the year, and will be reviewed at the meetings of the Honorary Degree Committee, which normally occur twice per year.

Eligibility and Exclusions:

Citizens and nationals of any country may be nominated. Serving employees of the University, sitting members of the Board of Governors, and sitting members of legislative bodies, such as Parliament, are not eligible for nomination. Also, current adjunct professors and research fellows at Carleton University are normally excluded from consideration.

Carleton University also does not award honorary degrees posthumously, or in absentia. The approved candidate is expected to attend a Convocation and address graduating students.

Criteria for Selection: The Committee will review each nominee in terms of whether they personify the core values of the relevant Faculty and/or the University, and exemplify the personal and professional characteristics to which we wish our students to aspire. An honorary degree recipient is someone who:

- ☐ is a scholar of notable significance, pioneering or revolutionizing a field,
- ☐ has made a significant contribution to the University,
- ☐ has made a significant contribution to the community, nation, or the world, and/or
- ☐ brings honour to Canada on the world stage.

Procedure:

Nominators should begin by completing all sections of [the online form](#) for nomination. Incomplete nomination forms will not be forwarded to the committee. Note that additional information and documentation to support the nomination may be attached to and included with the nomination form.

Each nomination should be accompanied by two letters of support from individuals who are familiar with the candidate's achievements and knowledgeable in the candidate's area of expertise. The letters should state the relationship of the writer to the candidate, and should complement, rather than reproduce, the information provided on the nomination form, by providing a broader context to the candidate's accomplishments and their impact. The individuals supplying these letters must be informed of the need to maintain strict confidentiality; they should not contact the candidate to inform him/her of the nomination. The form and letters should be submitted to the Senate Office at the address below. The Committee may contact the nominator if further information is required.

The Honorary Degrees Committee will consider all nominations in strictest confidence. Candidates recommended by the Committee will then be presented to a closed session of Senate for approval. ~~Nominators will be informed of the decision of Senate, but must maintain confidentiality and should not contact the candidate.~~ **In order to protect the confidentiality of the process, nominators will not be informed of the decision of Senate and will only be contacted if and when the granting of the honorary degree has been scheduled.** If a nominee is approved by Senate, the President will choose when to contact the candidate with an offer to receive the honorary degree. The President also decides, in consultation with the candidate, at which Convocation ceremony the degree will be awarded, and when the honorary degree will be publicized.

Approved nominees are held on an active list for a period of ~~three~~ **five** years to allow time for the candidate to attend a convocation ceremony to receive the degree.

Revocation of Honorary Degrees

In rare and exceptional circumstances, where the behaviour of an individual has caused significant concern, the Honorary Degrees Committee has the right to review and recommend to Senate the rescinding of an Honorary Degree.

[Nomination Form](#) (link)

[Past Recipients](#): (link)

Contact:

Please send nominations and direct all inquiries to:

Senate Office
Room 607, Robertson Hall
Carleton University
1125 Colonel By Drive
Ottawa, Ontario K1S 5B6
SenateOffice@CUNET.Carleton.ca
613-520-2600 x3386

Revisions: March 2019, February
2018

DATE: June 21, 2019

TO: Senate

FROM: Dr. Jerry Tomberlin, Provost and Vice-President (Academic), and Chair, Senate Academic Program Committee

RE: Final Assessment Report and Executive Summary: Undergraduate & Graduate Programs in the Sprott School of Business

The purpose of this memorandum is to request that Senate approve the Final Assessment Report and Executive Summary arising from the cyclical review of the undergraduate and graduate programs in the Sprott School of Business.

The request to Senate is based on a recommendation from the Senate Academic Program Committee (SAPC), which passed the following motion at its meeting of June 13, 2019:

THAT SAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the undergraduate and graduate programs in the Sprott School of Business.

The Final Assessment Report and Executive Summary is provided pursuant to articles 4.2.5-4.2.6 of the provincial Quality Assurance Framework and article 7.2.23 of Carleton's Institutional Quality Assurance Process (IQAP). Article 7.2.23.3 of Carleton's IQAP (passed by Senate on June 26th, 2015 and ratified by the Ontario Universities Council on Quality Assurance on September 25th, 2015) stipulates that, in approving Final Assessment Reports and Executive Summaries 'the role of SAPC and Senate is to ensure that due process has been followed and that the conclusions and recommendations contained in the Final Assessment Report and Executive Summary are reasonable in terms of the documentation on which they are based.'

In making their recommendation to Senate and fulfilling their responsibilities under the IQAP, members of SAPC were provided with all the appendices listed on page 2 of the Final Assessment Report and Executive Summary. These appendices constitute the basis for reviewing the process that was followed and assessing the appropriateness of the outcomes.

These appendices are not therefore included with the documentation for Senate. They can, however, be made available to Senators should they so wish.

Major modifications described in the Action Plan, contained within the Final Assessment Report, are subject to approval by the Carleton University Committee on Quality Assurance, the Senate Committee on Curriculum, Admission, and Studies Policy, the Senate Academic Program Committee (SAPC) and Senate as outlined in articles 7.5.1 and 5.1 of Carleton's IQAP.

Once approved by Senate, the Final Assessment Report, Executive Summary and Action Plan will be forwarded to the Ontario Universities' Council on Quality Assurance and to Carleton's Board of

Governors for information. The Executive Summary and Action Plan will be posted on the website of Carleton University's Office of the Vice-Provost and Associate Vice-President (Academic), as required by the provincial Quality Assurance Framework and Carleton's IQAP.

Senate Motion June 21, 2019

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in the Sprott School of Business.

DATE: June 21, 2019

TO: Senate

FROM: Dr. Jerry Tomberlin, Provost and Vice-President (Academic), and Chair, Senate Academic Program Committee

RE: Final Assessment Report and Executive Summary: Undergraduate Programs in Biology

The purpose of this memorandum is to request that Senate approve the Final Assessment Report and Executive Summary arising from the cyclical review of the undergraduate programs in Biology.

The request to Senate is based on a recommendation from the Senate Academic Program Committee (SAPC), which passed the following motion at its meeting of June 13, 2019:

THAT SAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the undergraduate programs in Biology.

The Final Assessment Report and Executive Summary is provided pursuant to articles 4.2.5-4.2.6 of the provincial Quality Assurance Framework and article 7.2.23 of Carleton's Institutional Quality Assurance Process (IQAP). Article 7.2.23.3 of Carleton's IQAP (passed by Senate on June 26th, 2015 and ratified by the Ontario Universities Council on Quality Assurance on September 25th, 2015) stipulates that, in approving Final Assessment Reports and Executive Summaries 'the role of SAPC and Senate is to ensure that due process has been followed and that the conclusions and recommendations contained in the Final Assessment Report and Executive Summary are reasonable in terms of the documentation on which they are based.'

In making their recommendation to Senate and fulfilling their responsibilities under the IQAP, members of SAPC were provided with all the appendices listed on page 2 of the Final Assessment Report and Executive Summary. These appendices constitute the basis for reviewing the process that was followed and assessing the appropriateness of the outcomes.

These appendices are not therefore included with the documentation for Senate. They can, however, be made available to Senators should they so wish.

Major modifications described in the Action Plan, contained within the Final Assessment Report, are subject to approval by the Carleton University Committee on Quality Assurance, the Senate Committee on Curriculum, Admission, and Studies Policy, the Senate Academic Program Committee (SAPC) and Senate as outlined in articles 7.5.1 and 5.1 of Carleton's IQAP.

Once approved by Senate, the Final Assessment Report, Executive Summary and Action Plan will be forwarded to the Ontario Universities' Council on Quality Assurance and to Carleton's Board of Governors for information. The Executive Summary and Action Plan will be posted on the website of Carleton University's Office of the Vice-Provost and Associate Vice-President

(Academic), as required by the provincial Quality Assurance Framework and Carleton's IQAP.

Senate Motion June 21, 2019

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Biology.

DATE: June 21, 2019

TO: Senate

FROM: Dr. Jerry Tomberlin, Provost and Vice-President (Academic), and Chair, Senate Academic Program Committee

RE: Final Assessment Report and Executive Summary: Graduate Programs in Sustainable Energy

The purpose of this memorandum is to request that Senate approve the Final Assessment Report and Executive Summary arising from the cyclical review of the graduate programs in Sustainable Energy.

The request to Senate is based on a recommendation from the Senate Academic Program Committee (SAPC), which passed the following motion at its meeting of June 13, 2019:

THAT SAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the graduate programs in Sustainable Energy.

The Final Assessment Report and Executive Summary is provided pursuant to articles 4.2.5-4.2.6 of the provincial Quality Assurance Framework and article 7.2.23 of Carleton's Institutional Quality Assurance Process (IQAP). Article 7.2.23.3 of Carleton's IQAP (passed by Senate on June 26th, 2015 and ratified by the Ontario Universities Council on Quality Assurance on September 25th, 2015) stipulates that, in approving Final Assessment Reports and Executive Summaries 'the role of SAPC and Senate is to ensure that due process has been followed and that the conclusions and recommendations contained in the Final Assessment Report and Executive Summary are reasonable in terms of the documentation on which they are based.'

In making their recommendation to Senate and fulfilling their responsibilities under the IQAP, members of SAPC were provided with all the appendices listed on page 2 of the Final Assessment Report and Executive Summary. These appendices constitute the basis for reviewing the process that was followed and assessing the appropriateness of the outcomes.

These appendices are not therefore included with the documentation for Senate. They can, however, be made available to Senators should they so wish.

Major modifications described in the Action Plan, contained within the Final Assessment Report, are subject to approval by the Carleton University Committee on Quality Assurance, the Senate Committee on Curriculum, Admission, and Studies Policy, the Senate Academic Program Committee (SAPC) and Senate as outlined in articles 7.5.1 and 5.1 of Carleton's IQAP.

Once approved by Senate, the Final Assessment Report, Executive Summary and Action Plan will be forwarded to the Ontario Universities' Council on Quality Assurance and to Carleton's Board of Governors for information. The Executive Summary and Action Plan will be posted

on the website of Carleton University's Office of the Vice-Provost and Associate Vice-President (Academic), as required by the provincial Quality Assurance Framework and Carleton's IQAP.

Senate Motion June 21, 2019

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the graduate programs in Sustainable Energy.

DATE: June 21, 2019

TO: Senate

FROM: Dr. Jerry Tomberlin, Provost and Vice-President (Academic) and Chair, Senate Academic Program Committee

RE: **Revised Institutional Quality Assurance Process**

Please find attached the revised Institutional Quality Assurance Process (IQAP) that is the result of a review process led by the Office of Vice-Provost and Associate Vice-President (Academic). A document setting out in detail changes from the version of the IQAP approved by Senate in June 2015 is also attached.

Background

Carleton University's IQAP was ratified in March 2011, May 2012 to include the affiliation agreement between Carleton and Dominican University College and again in September 2015 to incorporate process changes, amendments requested from the Quality Council and results of the audit report.

The current revisions to the IQAP involved a consultative process with stakeholders, including: Academic Heads Roundtable, the Faculty Deans, unit Chairs and Directors, the Carleton University Committee on Quality Assurance (CUCQA), Senate Academic Program Committee (SAPC) and representatives of the Library. The Office of the Vice-Provost and Associate Vice-President (Academic) extends its thanks to those who reviewed and provided feedback on the IQAP.

The Revised IQAP

The information contained in the attached document is detailed. The following, therefore, is a summary of the most significant changes:

1. CUCQA and SAPC have been replaced with the Senate Quality Assurance and Planning Committee, as approved by Senate on May 31, 2019, thereby eliminating a second review of the same documentation;
2. The committee approval of the three volume brief, prior to the external reviewer site visit, has been removed in order to streamline and expedite the process;
3. The process of reporting on action plan items has been revised to introduce midway reporting as part of the cyclical program review process, rather than reporting at every milestone;
4. Changes were made to the major modification tracks A1, A2 and B;
5. The appendices containing the list of programs in scope was replaced with the criteria defining in scope programs;
6. Definitions were removed and reference was made to the glossary regularly updated in the University Calendar;
7. The unit response to the external reviewers' report and action plan have been combined into one step for cyclical program reviews.

It should be noted that the Provincial Quality Assurance Framework requires that IQAPs encapsulate not only quality assurance processes narrowly defined, but also a University's processes of program and curriculum approval, *including those processes (for example, minor modification approval processes) that are not subject to quality assurance.*

CUCQA reviewed the revised IQAP at its meeting of June 12th. SAPC unanimously approved the revised IQAP at its meeting of June 13th. If passed by Senate, the revised IQAP will be submitted to the Quality Council for ratification.

Senate Academic Program Committee

Senate Academic Program Committee unanimously passed the following motion at its meeting of June 13th: **THAT** SAPC recommend to Senate the approval of the IQAP as presented.

Recommendation

THAT Senate approve the revised version of Carleton's IQAP.



**Senate Executive Committee
March 19, 2019
11:00 a.m. in 503S Tory Building**

MINUTES

Present: B. Appel Kuzmarov, B. A. Bacon (Chair), A. Chandler, L. Dyke, E. Grant, B. Hughes, A. Maheshwari, J. Tomberlin
Recording Secretary: K. McKinley

The Chair called the meeting to order at 11:01 am.

1. Approval of the Agenda

The Committee approved by general consensus the Senate Executive Committee agenda for March 19, 2019.

2. Approval of the Minutes: February 5, 2019

The Committee approved by general consensus the minutes of the Senate Executive Committee meeting on February 5, 2019, with one minor correction to the attendance record.

3. Approval of Senate agenda: March 29, 2019

The Senate agenda for March 29 (open and closed sessions) was approved by general consensus with the following notations and changes:

- SAPC will bring forward motions for 3 cyclical reviews and 6 major modifications, including the proposal for a new BA and BSc open studies degree.
- The CUISIC (Carleton University Indigenous Strategic Initiatives Committee) consultation planned for the meeting will last between 30 and 45 minutes.
- Item 6c (Schedule of Senate Meetings) will include dates for both 2019/20 and 2020/21.

4. **Review of Senate Minutes: February 15, 2019**

Two minor changes were suggested under the Discussion summaries for Items 7(a)i and 7(a)ii (Report of the Senate Academic Program Committee), in the minutes for the Open Session on February 15th. The committee recommended the circulation of these minutes to Senate with these changes.

5. **Empowering Motion – Posthumous Degrees/Recognition**

The Clerk reported on 3 items that have come to Senate Executive for approval through the Empowering Motion:

- Approval for a posthumous Certificate of Academic Accomplishment for an undergraduate student
- Approval for a posthumous degree (BSW) for a student, and
- Approval for a request for a post-graduation change for a student, which would add a co-operative education designation to the official diploma

It was **MOVED** (B. Kuzmarov, J. Tomberlin) that Senate Executive approve the requests for posthumous recognition and post-graduation change, as presented. The motion **PASSED** unanimously.

The approvals will be reported to Senate at the closed session of the next meeting under “Report Under the Empowering Motion.”

6. **Report on Senate Committee Review (Clerk)**

A draft Report on the Senate Committee Review was circulated to committee members in advance. The Clerk indicated that the review summarizes research undertaken so far in the Senate Office, and will be discussed at Senate on March 29th.

The Clerk noted that while undertaking historical research on the Senate committees, the Senate Office discovered a governance anomaly that needs to be resolved before the review can move forward. In 2008, a motion was brought to Senate requesting changes to the Terms of Reference and membership criteria of the Senate Executive Committee. The changes included transferring the responsibility for committee oversight from the Senate Executive Committee to the Senate Academic Governance Committee. The motion passed at Senate, but does not seem to have been formalized. The Terms of Reference for both committees were unchanged, as was the summary of the Senate Executive Committee in the AGU. To complicate things further, in 2011 the Clerk of Senate felt the first vote on this issue at Senate was not legally binding because it did not

record a 2/3 majority. The motion was brought back to Senate for a re-vote, but only membership criteria were included in the revote, not the terms of reference and/or delegation of authority. As a result, it is not clear who has the mandate to oversee committee restructuring as part of the current committee review.

The Clerk suggested that a solution to this dilemma would be to create a Senate ad hoc committee to oversee the final stages of the committee review and restructuring. The committee would be a neutral “third party” with the authority of Senate, that could resolve the governance authority issues of these two committees, as part of a broad and complete review and restructuring of Senate committees. The Clerk noted that the goal would be to create this ad-hoc committee quickly so that it would be able to meet at least twice in early April and report back to Senate at the next meeting on April 26, with recommendations for changes.

It was **MOVED** (B. Kuzmarov, B. Hughes) that Senate Executive endorse the creation of an ad hoc committee of Senate to finalize the Senate Committee Review.

The motion **PASSED** unanimously.

The Clerk added that the suggested composition of the ad-hoc committee would be similar to the Task Force for the Free Speech Policy: 3 faculty member Senators, 1 Contract Instructor Senator, and 2 Student Senators (1 undergraduate and 1 graduate) plus the Clerk of Senate. If Senate endorses the creation of this ad-hoc committee, the Senate Office will circulate an open Call for Expressions of Interest immediately after the Senate Meeting on March 29, with the goal of confirming membership before April 4th. An election can be held if required on April 3rd. The committee agreed by consensus to this plan.

7. Other Business

Members of the committee discussed the Senate meeting schedules for 2019/20 and 2020/21 that were circulated in the meeting package. The Clerk noted that the Secretariat plans the Board of Governors meeting schedule two years in advance, and this practice will be adopted for the Senate as well moving forward, in order to coordinate the two schedules more effectively.

It was noted that the September 2019 Senate meeting has been scheduled early to avoid a conflict with the Ontario Universities Fair on September 25 and 26. Similarly, the October 2019 Senate meeting has been scheduled

on October 18 to avoid meeting during Reading Week on October 25. However, the Vice-Provost noted that meeting deadlines for program approvals in time to be able to advertise them would be difficult with such an early October meeting date. It was agreed to bring the question to Senate and to change this date to October 25, if enough Senators would be in attendance during Fall Break.

8. Adjournment

It was **MOVED** (B. Hughes, J. Tomberlin) that the meeting be adjourned.
The motion **PASSED**.

The meeting was adjourned at 11:37 am.



Senate Executive Committee
April 16, 2019
11:00 a.m. in 503S Tory Building

MINUTES

Present: B. Appel Kuzmarov, B. A. Bacon (Chair), A. Chandler, E. Grant, B. Hughes, J. Tomberlin
Regrets: A. Maheshwari, L. Dyke
Recording Secretary: K. McKinley

The Chair called the meeting to order at 11:03 am.

1. Approval of the Agenda

The Committee approved by general consensus the Senate Executive Committee agenda for April 16, 2019.

2. Approval of the Minutes: March 19, 2019

The Committee approved by general consensus the minutes of the Senate Executive Committee meeting on March 19, 2019.

3. Approval of Senate agenda: April 26, 2019

The Senate agenda for April 26 was approved by general consensus. It was noted that the Task Force Report, Budget Report, and Experiential Learning presentation all require large blocks of time for discussion, and will result in a full meeting.

4. Review of Senate Minutes: March 29, 2019 (Closed & Open Sessions)

The minutes for the closed and open sessions of the Senate meeting on March 29, 2019 were approved with one minor correction to the attendance record.

5. Post-graduation Amendment (Empowering Motion)

The Clerk presented for approval a post-graduation amendment to the record of a graduate student, who received his degree in Fall 2017. The

change is required to make a correction to the courses used to satisfy program requirements on his graduation record.

It was **MOVED** (B. Kuzmarov, J. Tomberlin) that Senate Executive approve the request for post-graduation amendment to the graduate record of a student, as presented. The motion **PASSED** unanimously.

The approval will be reported to Senate at the next closed session under "Report Under the Empowering Motion."

6. Report on Senate Committee Review (Clerk)

The Clerk provided an update on the progress of the Senate Committee Review Task Force, which was formed after the last Senate meeting. The Clerk reported that the Task Force has met three times (April 4, April 9, April 15) and has reviewed and discussed several of the key issues with the Senate committees. As a result of these meetings, the Task Force is prepared to bring forward to Senate five motions recommending a number of changes to Senate committee structure and mandates:

- Two motions transferring governance oversight of committee structure and the committee nomination/election process from the Senate Executive Committee to the Governance Committee
- One motion revising the faculty membership of the Governance Committee to include at least 50% Senate representation
- One motion consolidating four separate Senate appeals committees into one Senate Appeals Board

The Clerk indicated that the Task Force will be meeting once more this week, on April 18, and may be able to add one or two more motions to the list to be circulated to Senators with meeting materials. The Clerk will present a verbal report of the Task Force recommendations at this Senate meeting, and will encourage a fulsome discussion of the motions. Senate can choose to vote on all or some of the motions; if necessary, approvals can be completed at the May Senate meeting, when the final written report will be submitted by the Clerk.

7. Other Business

There was none.

8. Adjournment

The meeting was adjourned at 11:40 am.



**Senate Executive Committee
May 21, 2019
11:00 a.m. in 503S Tory Building**

MINUTES

Present: B. Appel Kuzmarov, B. A. Bacon (Chair), A. Chandler, L. Dyke, B. Hughes, A. Maheshwari, J. Tomberlin
Regrets: B. Hughes, Kathy McKinley (recording secretary)
Guest: Sarah Shires (student)

The Chair called the meeting to order at approximately 11:00 am.

1. Approval of the Agenda

The Committee approved by general consensus the Senate Executive Committee agenda for May 21, 2019.

2. Approval of the Minutes:

a. Senate Executive Minutes: April 16, 2019

The Committee approved by general consensus the Senate Executive Committee minutes from April 16, 2019.

b. Senate Executive E-Poll: April 26, 2019

The Committee approved the Senate Executive Committee E-poll minutes from April 26, 2019.

3. Approval of Senate agenda: May 31, 2019

It was noted that SAPC will be presenting for approval the new Graduate Diploma in Work and Labour. SCCASP items have yet to be determined. Dwight Deugo will be speaking on behalf of SCCASP, as the Chair, Howard Nemiroff, will be absent. In his introductory remarks, the President will announce the June Senate meeting and the joint Board-Senate reception.

The following changes to the agenda were requested:

- Welcome of new student executive members was moved from Item 7(b) to Item 7(a).

- The Community Engagement item on the agenda will consist of two presentations: Carnegie Classification Pilot Project and HUB for Good.
- Minor modifications from DUC should be added under Items for Information.

With these changes the Senate agenda for May 31, 2019 was approved.

4. Review of Senate Minutes: April 26, 2019

The committee reviewed the draft minutes from April 26, 2019 and suggested a few small editorial changes.

5. Report on Senate Committee Review Task Force (Clerk)

The Clerk reported on the second series of motions that will be presented to Senate this month from the Senate Committee Review Task Force. The first series of motions that were passed in the April Senate meeting included changes to the mandates of the Senate Executive Committee and the Governance Committee, and the creation of an Appeals Board. At that time there had been an agreement in principle among Task Force members regarding ways to streamline and update the Quality Assurance process but the motions for Senate had not yet been finalized. For the May Senate meeting, the Task Force is now prepared to bring forward motions on the quality assurance process that would simplify the QA process. The first proposal recommends the dissolution of the Senate Academic Program Committee and CUCQA, and the formation of a new Senate committee that combine the functions of these two committees. A second motion proposes the creation of a subcommittee, under the Senate Appeals Board, to hear appeals of the Quality Assurance process. The proposed changes would take effect as of September 1st.

6. Other Business

There was none.

7. Adjournment

The meeting was adjourned at approximately 11:30 am.