



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of April 29, 2016 at 2:00 p.m.
Senate Room, Robertson Hall
MINUTES**

Present: S. Bertram, S. Blanchard, M. Bueckert, M. Butler, J. Debanné, D. Deugo, A. Diptee, A. Dodge, M. El-Tanany, K. Evans, S. Field, P. Gentile, E. Ghias-Begloo, R. Goubran, L. Gravis, J. Hayes, R. Hoey, D. Howe, K. Karim, H. Khoo, M. Brklacich for C. Khordoc, E. Kwan, E. Lai, H. Logan, D. Long, H. Nemiroff, M. Neufang, B. Örmeci, J. Paulson, A. Plourde, N. Rajapakse, A. Ramirez, I. Riar, P. Ricketts, J. Robson, R. Runte, D. Russell, R. Sengupta, J. Shepherd, C. Smelser, M. Sucharov, N. Tait, P. Thompson, J. Tomberlin, D. Watt, A. Whitehead

Regrets: P. Adams, F. Alhattab, S. Brouillette, D. Buss, C. Carruthers, C. Chi, J. Deaville, A. Forth, T. Garvey, R. Gess, R. Gorelick, A. Grenstone, E. Hemm, F. Hosseinian, B. Hughes, A. James, O. Javanpour, W. Jones, A. Landon-Browne, L. Mohammed, S. Phinney, O. Rowland, J. Sack, J. Shaw, T. Sherwood, J. Smith, M. St. Cyr, J. Stoner, S. Sur, A. Webb, S. Whitney, P. Wilson

Open Session:

1. Welcome

The President opened the meeting at 2:03 p.m.

2. Approval of Agenda

It was **MOVED** (R. Hoey, D. Long) that Senate approve the agenda.

It was **PASSED UNANIMOUSLY**.

3. Minutes:

a) March 18, 2016 (Open Session)

It was **MOVED** (D. Long, A. Ramirez) that Senate approve the minutes of the meeting of March 18, 2016 (Open Session).

It was **PASSED**.

4. Chairs' Remarks:

The Chair stated that there are two issues that are circulating on campus, both with significant misinformation:

1. Tuition fees

The Chair asked D. Watt, Vice-President (Finance and Administration), to discuss this issue. An information sheet was distributed to Senate members. D. Watt stated that the tuition fee framework is developed by the provincial government and audited annually.

The Board of Governors received a detailed presentation on tuition fees. D. Watt stated they will continue to improve the communication of fees to students. Tuition fees are not a responsibility of Senate.

2. The Board of Governor's Revised By-Laws

The Chair asked K. Evans, a member of Senate, the Board of Governors, and the Board's Governance Committee, to speak on this issue. The provincial government passed a new not-for-profit act two years ago. Although it is not yet been brought into effect, universities must prepare to abide by it. In order to do this, the board by-laws (the framework for operating the university) must be amended. The Board members saw this as an opportunity to update the by-laws to incorporate best practices. The revisions took into account best practices at other Canadian universities and academic input. The Board by-laws are not a responsibility of Senate.

5. Senate Administration:

a) Senate Election

The Clerk presented a current list of the new Faculty Senators acclaimed to Senate beginning in July, 2016. There were sufficient nominations for the vacant Senate seats in the Faculty of Arts and Social Sciences and for the Contract Instructors to require an election. The election process is underway. The Clerk encouraged Senators to nominate candidates for the remaining Senate vacancies.

Alternate student members for the Senate Student Academic Integrity Appeals Committee were proposed by the Clerk.

It was **MOVED** (Malcolm, timberland)
It was **PASSED UNANIMOUSLY**.

6. Carleton University Committee on Quality Assurance

It was **MOVED** (P. Ricketts, J. Shepherd) that Senate ratify the 2016-17 membership of the Carleton University Committee on Quality Assurance.

It was **PASSED UNANIMOUSLY**.

7. Discussion Period: FIT Action (L. McCloskey and J. Meissner)

Dr. J. Meissner, psychologist, gave presentation on the "From Intention to Action" (FITA) program. Mr. Michael Smith-Uffen presented a student perspective on the FITA program. Senators thanked Dr. Meissner for his excellent presentation.

8. Committee Reports:

a) SAPC. P. Ricketts presented the following motions:

1. That Senate approves (P. Ricketts, M. Butler) the Final Assessment Report and Executive Summary for the cyclical program review of the Graduate Joint Collaborative Specialization in Bioinformatics with the University of Ottawa.

It was **PASSED UNANIMOUSLY**.

2. That Senate approves (P. Ricketts, J. Tomberlin) the Final Assessment Report and Executive Summary for the cyclical program review of the Bachelor of Commerce, Bachelor of International Business, MBA and PhD in Management delivered by the Sprott School of Business.
It was **PASSED UNANIMOUSLY**.
3. That Senate approves (P. Ricketts, A. Plourde) the Ottawa-Carleton Institute for Economics, which shall be known as the Ottawa-Carleton Graduate School of Economics (OCGSE), encompassing the joint doctoral program, as well as the Master of Arts program of the Department of Economics at the University of Ottawa and the Masters of Arts program of the Department of Economics at Carleton University.
It was **PASSED UNANIMOUSLY**.
4. That Senate approves (P. Ricketts, M. Butler) the Industrial Applications option and the eight half credit courses (COMP 1910, 1911, 2910, 2911, 3910, 3911, 4910, and 4911) that support the option in the Bachelor of Computer Science Honours program to commence fall 2016, with a report to the Carleton University Committee on Quality Assurance at the end of each of the summer terms of the first four years of implementation.

Some Senators expressed concern for students working full-time at Shopify rather than taking courses. P. Ricketts stated this program is the first of its kind in Canada, but it is common in Europe. It is a very special opportunity for students to acquire a paid internship with practical experience. D. Howe stated that fourth year courses are done at Carleton in a classroom setting.

It was **PASSED**.

5. That Senate approves (P. Ricketts, R. Hoey) the new concentration in Quantitative Methodology in the PhD Psychology program effective fall 2016 and that Senate approves the PSYC 6410 [0.5] Capstone Research Project in Quantitative Methods course effective fall 2016
It was **PASSED UNANIMOUSLY**.
6. That Senate approves (P. Ricketts, J. Paulson) the removal of the concentrations from the MA and PhD in Psychology calendar entry effective fall 2016 for: Applied Psychology, Cognitive Psychology, Developmental Psychology, Forensic Psychology, Health Psychology, Personality and Social Psychology.
It was **PASSED UNANIMOUSLY**.
7. That Senate approves (P. Ricketts, D. Long) the INAP 5914 Internship Placement course effective fall 2016.
It was **PASSED UNANIMOUSLY**.

8. That Senate approves (P. Ricketts, R. Goubran) the addition of a Master of Engineering (MEng) degree designation to the existing Biomedical Engineering program with a coursework option and a project option effective fall 2016 and that Senate approves the inclusion of a Concentration in Clinical Engineering to the MEng in Biomedical Engineering effective fall 2016 and that Senate approves the addition of BIOM 5801 [1.0] Clinical Engineering Internship course effective fall 2016 and, that Senate approves the addition of BIOM 5900 [1.5] Biomedical Engineering Project course effective fall 2016 and, that Senate approves the addition of BIOM 5901 [1.0] Clinical Engineering Project course effective fall 2016.

It was **PASSED UNANIMOUSLY**.

9. That Senate approves (P. Ricketts, R. Goubran) the addition of both the coursework and project option in the MEng in Biomedical Engineering as partners in the collaborative program in Data Science.

It was **PASSED UNANIMOUSLY**.

10. That Senate approves (P. Ricketts, M. Neufang) the deletion of the three fields (Applied Mathematics, Probability and Statistics, and Pure Mathematics) effective fall 2016 and that Senate approves the addition of two concentrations, each with thesis, project and coursework completion options, for Mathematics and Statistics, effective fall 2016 and that Senate approves the modification to the existing titles for the project and thesis completion option for the concentration in Mathematics, effective fall 2016 for MATH 5909 MSc Thesis in Mathematics and MATH 5910 MSc Project in Mathematics and that Senate approves the addition of the thesis and project completion option for the concentration in Statistics, effective fall 2016, for STAT 5909 MSc Thesis in Statistics and STAT 5910 MSc Project in Statistics and that Senate approves the addition of the MSc Mathematics and Statistics with Concentration in Mathematics, thesis completion option, to the Collaborative Master Programs with Specialization in Bioinformatics and, that Senate approves the addition of the MSc Mathematics and Statistics with Concentration in Statistics, thesis and coursework completion option, to the collaborative Master Programs with Specialization in Biostatistics.

It was **PASSED UNANIMOUSLY**.

11. That Senate approves (P. Ricketts, D. Long) the change in mode of delivery from face-to-face to online for the Graduate Diploma in Public Policy and Program Evaluation effective fall 2016.

It was **PASSED**.

b) SCCASP

It was **MOVED** (R. Hoey, A. Ramirez) that Senate approve the new Early Departure from Final Examination Regulation as amended to section 2.5 of the Academic Regulations. The Senate discussed the process for a variety of scenarios. Lisa Ralph stated that the Registrar's Office receives about 100 applications per exam period. P. Ricketts stated that if an appeal is denied, the exam grade will be based on what was completed before the student departed due to illness.

It was **PASSED**

It was moved (J. Shepherd, R. Hoey) that Senate approve the Revised Academic Program and Course Modifications – Late Modifications Policy effective May 1, 2016 as amended. It was **PASSED UNANIMOUSLY**.

12. Reports for Information and Comment

a) Senate Executive: March 8, 2016

The Clerk stated that the minutes were provided for information.

b) Board of Governors: January 26, 2016

J. Paulson stated that he is concerned that legal opinion is presented as an unassailable fact.

13. Other Business

P. Ricketts responded to a question regarding the process for selecting members for the Tenure Promotions and Appeal Committee. He replied that Senate coordinates the election/acclamation of members to the Committee but that Committee membership is not required to be ratified by Senate.

The Clerk reported to Senate, for information, that he had been informed that one appointment had been made contrary to Article 9.1(a)(iv) of the Collective Agreement with CUASA.

He also encouraged faculty to register online for the Academic Procession for Spring Convocation.

The Chair asked if there was any other business. There were no responses.

It was **MOVED** (M. Neufang, A. Ramirez) that the Senate adjourn at 4:11 p.m.

It was **PASSED**.