



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of May 31, 2019 at 2:00 p.m.
Senate Room, Robertson Hall
AGENDA**

Closed Session:

- 1. Welcome**
- 2. Approval of Agenda (closed)**
- 3. Minutes:**
 - a. March 29, 2019 (closed session)
- 4. Graduation:**
 - a. Notification of Receipt of Graduation Lists (Clerk)
 - b. Motion to Graduate all Recommended Students
 - c. Posthumous Recognition (Clerk)
 - d. Special Features of the Graduating Class (Deans)
 - e. Motion to Graduate Recommended Students: Dominican University College
 - f. Empowering Motion
- 5. Procedure on Candidates Presented Late for Graduation (Clerk)**
- 6. Report on the Empowering Motion (Clerk)**
- 7. Report of the Senate Committee on Medals and Prizes (Clerk)**
- 8. Other Confidential Business**

Open Session:

- 1. Welcome**
- 2. Approval of Agenda (open)**

3. Minutes:

- a. April 26, 2019

4. Matters Arising

5. Chair's Remarks

6. Question Period

7. Administration (Clerk)

- a. Welcome to new student executive members
- b. Senate membership ratification (for 2019/20)
- c. Call for expressions of interest – Senate Committees
- d. Senate Committee Review – Recommendations part 2

8. Reports:

- a. SAPC (J. Tomberlin)
- b. SCCASP (H. Nemiroff)

9. Community Engagement Presentations (L. Dyke)

- a. Carnegie Classification Pilot Project
- b. Hub for Good

10. CUISIC Consultation

11. Reports for Information:

- a. Senate Standing Committee annual reports
- b. COU Academic Colleague
- c. DUC Minor Modifications

12. Other Business

13. Adjournment



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of April 26, 2019 at 2:00 p.m.
Senate Room, Robertson Hall**

MINUTES

Present: J. Talim (proxy for F. Afagh), B.A. Bacon (Chair), S. Blanchard, A. Bowker, S. Boyle, A. Chandler, M. Close, B. Creary, J. Deaville, T. Di Leo Browne, A. Dodge, L. Dyke, J. Erochko, K. Evans, P. Farrell, R. Goubran, E. Grant, H. Gupta, B. Hallgrimsson, W. Jones, S. Klausen, J. Kovalio, S. Kroff, B. Kuzmarov (Clerk), E. Kwan, A. Maheshwari, H. Nemiroff, M. Neufang, D. Nussbaum, D. Oladejo, J. Paulson, M. Piché, A. Plourde, B. Popplewell, J. Ramasubramanyam, P. Rankin, L. Schweitzer, W. Shi, A. Shotwell, D. Siddiqi, E. Sloan, P. Smith, J. Tomberlin, C. Trudel, K. Von Finckenstein, P. Watzlawik-Li, J. Wolfart

Regrets: S. Ajila, J. Coghill, C. Dion, D. Dragunoiu, M. Esponda, N. Grasse, P. Gunupudi, B. Hnidi, D. Howe, B. Hughes, J. Liu, C. Macdonald, B. O'Malley, M. Rooney, C. Viju

Absent: F. Afaq, A. Ahmad, T. Arnt, J. Cheetham, C. Cruickshank, A. Harrison, J. Hayes, W. Horn, F. Hosseinian, C. Joslin, P. Lagasse, R. McKay, N. Nanos, S. Parathundyl, S. Shires, J. Smith, J. Stoner, T. Tandon

1. Welcome & Approval of Agenda (open)

The meeting began at 2:02 pm. The Chair acknowledged departing student ex-officio members Emily Grant (CASG President), David Oladejo (CUSA President), Jay Ramasubramanyam (GSA President) and Farima Afaq (GSA VP Academic) and thanked them for serving on Senate.

The Chair noted a few changes to the agenda:

- An addition should be made under Item 6(f) Administration – Marshal of Convocation

- Item 6 (f) – Report from Senate Committee Review Task Force - should be moved to Item 6 (g)
- There is a correction to Item 10 (a) Senate Executive Minutes. The date should be March 19, 2019.

It was **MOVED** (J. Paulson, J. Ramasubramanyam) that Senate approve the agenda for the meeting of Senate on April 26, 2019, with these modifications. The motion **PASSED**.

2. Minutes: March 29, 2019

It was **MOVED** (L. Dyke, J. Ramasubramanyam) that Senate approve the minutes of the open session of the Senate meeting of March 29, 2019, as presented. A Senator noticed one error in the attendance record. The motion **PASSED** with this correction.

3. Matters Arising:

There were none.

4. Chair's Remarks

The Chair began by noting the recent close of Carleton's \$300M fundraising campaign on April 17th. The final total raised was just over \$308M. 29,000 donors gave through Carleton to support many initiatives including 404 new scholarships and 191 FutureFunder projects to benefit students and the broader community.

On April 1, the President and the Dean of FASS, Pauline Rankin, hosted a reception and concert at the Carleton Dominion-Chalmers Center, to celebrate Carleton's new partnership with the Ottawa Symphony Orchestra (OSO). The event drew more than 700 patrons and the program included a performance of Mahler's 5th Symphony under the direction of maestro Alain Trudel.

The Chair attended the 70th Annual Carleton University Spring Conference on the weekend of April 13, where he provided a talk on the ambiguous nature of visual perception. Other speakers at the event included Gordon Davis, Kahente Horn-Miller and Scott Bucking, among others.

The Office of the VP Research has been incentivizing multidisciplinary research clusters with a new catalyst fund. \$500,000 was provided as seed funding for multidisciplinary research teams with the potential to achieve transformative outcomes. Carleton received 31 applications for the program from all faculties. Ten projects will be fully funded at the amount of \$50,000, and a further nine applications will receive partial funding to initiate some of their proposed activities. Examples of areas funded include accessibility, workplaces of the future, migration policy, connected autonomous vehicles, digital tools for global endangered languages, a carbon-free future, the economic future of work and labour transitions, and future telecommunications.

The Board of Governors recently approved the revised and improved sexual violence policy. The next step will be the development of a comprehensive strategy for education, prevention and response to sexual violence. Bailey Reid and the Sexual Violence Prevention and Education Committee are leading this work.

Admissions numbers for Fall 2019 continue to look strong and Carleton is on track to meet or exceed enrolment targets.

The Chair provided some remarks on the new Ontario provincial budget. He noted that while there are no cuts to the grant for the next year, it can be assumed that funding discussions will be rolled into the negotiations for the next Strategic Mandate Agreement. Some of the funding will be tied to performance outcomes, but details have yet to emerge. The Provost will be the lead in these consultations.

The provincial budget also contained language indicating an increase in oversight of broader public sector compensation. More details should be forthcoming.

The Chair reminded Senators that Convocation this year runs from June 10 to June 14 and includes 9 ceremonies. The first ceremony on June 10 will feature the installation of Carleton's new Chancellor, Yaprak Baltacioğlu. The Chair encouraged Senators to attend one or more of the ceremonies and to sign up for the faculty procession. The registration deadline is May 23 and the form can be found on the Convocation website.

Finally, the Chair reminded Senators of the joint Board and Senate Reception on May 31st from 4:00 to 6:00 pm in the lobby of Robertson Hall. Refreshments will be served, and all Senators are encouraged to attend.

5. Question Period

Five questions were submitted in advance.

a. Questions submitted by GSA President Jay Ramasubramanyam

- Given the provincial government's Student Choice Initiative (SCI), the university is certainly in a tight spot. Nevertheless, institutions like Carleton also have leeway in deciding how to apply the SCI. Does the university plan on making some of the **levies that are meant to support students directly** mandatory?
- To what extent is the senior administration willing to hear out the voices of groups that rely entirely on levies to ensure that a stronger student community is built on campus, which is in the best interests of the university's smooth functioning?

Response by VP Students & Enrolment:

The provincial government announced the "student choice initiative" as a new fee model which was introduced along with the directive to cut tuition at Ontario universities by 10%. Documents for this initiative have been received and provide a framework and some parameters for defining essential student fees. Carleton has consulted with other universities and the OVPSE has held several meetings with student groups to determine how to work with these parameters. A proposal for 2019/20 student association fees was presented to and approved by the Board of Governors yesterday. As outlined in the proposal, many fees are still mandatory, including the student OC Transpo bus pass, the student health plan, wellness programs and foot patrol, among others. The next step is to finalize a communications plan for students and student groups to advocate for opting into non-essential fees. The impact of the new

policy is not yet known, but the plan is to provide regular communications to support student groups.

The GSA president asked about the global impact of the new student fee model. For example, the World University Service of Canada (WUSC) levy has supported refugee students to come to Carleton to study. The GSA President asked how the university plans to support refugee students who have been approved to attend Carleton. The VPSE responded that they are exploring options with WUSC.

b. Questions submitted by J. Paulson:

- In the election for Senators to join the Senate Committee Review committee, the Clerk's office told Senators—incorrectly—that Senate had “agreed” about the task force membership (one student, one contract instructor, and “two elected faculty members, preferably with experience serving on one or more Senate Standing Committees”). Although the actual motion passed by Senate was, upon request, subsequently sent to Senators, no context was given and no retraction of the tendentious prior statement of preferred qualifications was made, despite a retraction being requested. Instead, the Clerk's own preferences were allowed to stand in for the will of Senate. Will the Clerk apologize for this, and assure us that future statements of this kind will be made with greater clarity and transparency?

Response from Clerk:

The Clerk thanked Senator Paulson for the question and assured Senate that the aim of the Office of the Secretariat is always transparency and clarity in supporting the work of Senate. The Clerk noted that the wording of the Call was not meant to confuse Senators and she regrets if this was the case. However, it was noted that even before circulating the clarification to Senators, the Secretariat Office did receive nominations from Senators without committee experience.

- At President Summerlee's first Senate meeting, he revealed that Senate had, under the previous administration, been wrongly cut out of the SMA preparation (indeed the most recent SMA had never been shown to Senate until the beginning of the terms of President Summerlee and Provost Tomberlin), and promised Senators that this would not happen in the future — that Senate would be transparently involved in the process of creating the next SMA from the outset. Now that our SMAs are being tossed out and restructured by the province, what does the University know about the coming metrics, and what role will Senate play in developing the revised SMA (and related metrics)? On metrics, specifically: some Senators have of course, in previous debates, expressed concern about their use. (A reminder of some of these points: for many purposes, and in some disciplines, it is (to put it mildly) very difficult to employ them to any good effect!— common, one-size-

fits-all metrics will incentivize short-term, easy, and repetitive research; grade inflation; multiple choice exams over writing development; and short-term student outcomes. In my discipline, for instance, I'm less interested in whether my student has a job after graduation than what kind of a person they are in 10 years; it's the letters that come back after that point that tell me whether I've done my job well.) Obviously these would degrade the academic mission of the university and would thus be of grave concern to Senate. Does the administration already have an existing, unalterable position on metrics, or will its approach to the metrics mandate be approached with the same care and caution as, say, the free speech policy, with Senate being fully and transparently involved?

Response from Chair:

The current SMA has not expired, and is in effect until 2020. For the next 6 months the provincial government will operationalize ideas for new agreements in consultation with universities. The process to negotiate the next SMA should begin in the fall of 2019, and the Senate will be consulted in this process.

- What is the purpose of the 'Expert Panel' developing an action plan for intellectual property? Intellectual property is, of course, covered by collective agreements; what kind of 'action' is being proposed? Will Senate or any committees of Senate have a role to play?

Response from the Chair:

The Chair agreed to report to Senate on the IP Expert Panel that was mentioned in the provincial budget once more is known.

6. Administration (Clerk)

a. Notification of Appointments made Contrary to Policy

The Senate Office received notice of one instance of non-advertised recruitment in which an Instructor was transferred from Term to Preliminary appointment.

b. Schedule of Senate meetings for 2019/20 and 2020/21 – finalization

The schedules for Senate meetings in 2019/20 and 2020/21 that were circulated to Senators prior to the March 2019 meeting have been finalized as presented and will be posted on the Senate website.

c. Membership Report: Faculty and student vacancies on Senate

A Call for Nominations to serve on Senate was circulated directly to all faculty members in April. The Call was also publicized via Carleton Top 5, the Provost's newsletter, and on the Senate website. The

nomination period closes on Tuesday April 30th. If necessary, elections for positions will be held in May.

The Clerk reminded Senators whose terms are ending this June to submit an Expression of Interest with the support of three faculty members, if they would like to serve for another 3-year term. (These would be included in the pool of nominations and would be subject to an election if the position is contested.)

The Clerk also reminded any sitting Senator planning to take a sabbatical or other leave next year to notify the Assistant University Secretary as soon as possible, since, according to the AGU rules, faculty members on leave must relinquish their Senate seat.

Finally, the Clerk asked Senators to consider sitting on some of the Senate Standing Committees, especially those that require Senate membership. The Senate Executive Committee and the Governance Committee both have vacancies requiring Senate faculty representation. Senators are encouraged to serve on these and other standing committees where vacancies arise. A Call will be circulated in May.

d. Call for Final Reports from Committee Chairs

The Clerk reminded all Chairs of Standing Committees that do not report regularly to Senate that they must submit an annual report in May. The Secretariat Office will be communicating more information to committee Chairs soon.

e. Senate Survey – call for participation

The Clerk reported that in an effort to improve transparency and best practices, the Office of the Secretariat will be circulating a Senate Survey, to receive feedback from Senators on a variety of topics related to participation on Senate over the past year. Senators are asked to look for an invitation from the Assistant University Secretary within the next few weeks, and to participate in the survey.

f. Marshal of Convocation

In accordance with Article 6, Section 2 of the AGU, the Clerk of Senate may, with the approval of Senate, designate a full-time faculty member to act as Marshal of Convocation. The Clerk requested that Senate approve this designation for one day of Convocation.

It was **MOVED** (B. Kuzmarov, E. Grant) that Senate approve the designation of Professor Donald Russell as Marshal of Convocation for Ceremonies 6 and 7 on Thursday June 13, 2019.

The motion **PASSED**.

g. Report from Senate Committee Review Task Force

The Clerk began by thanking the members of the Task Force for their dedication and engagement in the process of committee review. The Clerk also thanked Senators for their support of this work.

The Senate Committee Review Task Force met four times, on April 4, 9, 15, and 18. Discussions were fulsome, thoughtful and productive, and resulted in a number of recommendations for committee restructuring. Five of those recommendations have been circulated as motions for Senate approval. Additional recommendations will be presented to Senators for information and discussion at this meeting, and may be circulated for approval at the May Senate meeting.

With these motions collectively, the Senate Committee Review will close, although there will be an ongoing process of updating committee Terms of Reference, the Academic Governance of the University and Senate policy documents as a result of restructuring changes. These tasks will continue into the next academic year.

Motions for Approval:

Motions 1 – 4 address the previously identified governance anomaly between the Senate Executive Committee and the Senate Academic Governance Committee. These motions broadly transfer

the responsibility for committee oversight from the Senate Executive Committee to the Senate Academic Governance Committee and, where appropriate, to the Office of the Secretariat.

It was **MOVED** (B. Kuzmarov, E. Grant) that Senate approve the transfer of the responsibility of Senate committee oversight, listed in the Senate Executive Committee's Terms of Reference as "Recommend[ing] to Senate the number, size and terms of reference of standing committees of the Senate," to the Senate Academic Governance Committee.

The motion **PASSED**.

It was **MOVED** (B. Kuzmarov, D. Siddiqi) that Senate approve the transfer of the responsibility for "coordinating the work of Senate committees", listed in the Senate Executive Committee's Terms of Reference (Item 2), to the Clerk and Office of the Secretariat.

The motion **PASSED**.

The third motion concerns oversight of Senate committee membership. The Task Force recommends that the Governance Committee's role would be to oversee a nomination and election process that would conclude with ratification of new committee members at Senate. The administrative work of the election process would be undertaken by the University Secretariat, which conforms to current practice.

It was **MOVED** (B. Kuzmarov, S. Klausen) that Senate approve the transfer of the responsibility for oversight of the nomination and election process for Senate committee membership from the Senate Executive Committee to the Senate Academic Governance Committee.

The motion **PASSED**.

The Task Force recommends revising the membership of the Senate Academic Governance Committee to include more Senate representation, in light of the fact that this committee now has authority to oversee Senate standing committees. Consequently, the

Task Force also recommends a less strict requirement for individual line-faculty representation on the committee.

It was **MOVED** (B. Kuzmarov, J. Paulson) that Senate approve the revised composition of the Senate Academic Governance Committee, such that the six faculty members on the committee be broadly representative of the line-faculties of the university and that at least 50% of the faculty membership on the committee be composed of current or past sitting Senators.

The motion **PASSED**.

The final recommendation of the Task Force is to consolidate four Senate appeals committees into one Senate Appeals Board, with individual specific appeal bodies as subcommittees. The Appeals Board as the reporting body to Senate would be composed of the Chairs of the subcommittees, and subcommittees would be constituted as required to carry out the work of appeals.

It was **MOVED** (B. Kuzmarov, E. Grant) that Senate approve the consolidation of the Senate Academic Integrity Appeals Committee, the Senate Graduate Students Appeal Committee, the Senate Academic Accommodation Appeals Committee, and the Senate Undergraduate Studies Committee into the Senate Appeals Board.

The motion **PASSED**.

Additional Recommendations:

The Clerk reported on additional recommendations from the Task Force regarding Senate's role in the Quality Assurance process. The following issues with the current process were identified by the Task Force:

- *Overlapping functions.* The Senate Academic Program Committee (SAPC) appears to duplicate the work of the Carleton University Committee on Quality Assurance (CUCQA).
- *Overlapping memberships.* SAPC and CUCQA have similar membership and the Provost's office chairs both committees.
- *Senate management.* CUCQA is not a Senate Committee.

- *Lack of procedural fairness.* Appeals in the quality assurance process currently go to the Provost.

To resolve these issues, the Task Force is recommending the following changes presented as notice of motion for Senate consideration. (Formal motions will be forthcoming in May.)

- 1) The Task Force recommends that both SAPC and CUCQA be dissolved, and a new Senate Committee (Senate Quality Assurance Committee) be created. SQAC would take on the same responsibilities as CUCQA for Quality Assurance, and it would also assume SAPC's responsibility for overseeing academic restructuring. This proposal would bring Quality Assurance under direct management of Senate, allowing for substantial and meaningful Senate oversight. Functional overlap and duplication of tasks would be eliminated. At the same time, responsibility for overseeing major academic restructuring would be incorporated into the new committee.

Membership of SQAC would include:

- Vice-Provost, Chair (non-voting)
 - 9 Faculty members, broadly representative of the five line-faculties. (At least 50% of these faculty members must be current or past Senators.)
 - 2 students (one graduate and one undergraduate)
 - Librarian (non-voting)
 - Associate Vice-Provost (non-voting)
 - CUASA Observer (non-voting)
 - Calendar Manager, resource
- 2) The Task Force also recommends the creation of a separate Quality Assurance Appeals Committee, that would be available to hear appeals from programs and academic units. The ability to appeal would be available on grounds including but not limited to bias and procedural unfairness in regards to the quality assurance process. This committee would not be a standing committee of Senate, but would be contained within the Senate

Appeals Board, and would be constituted as needed. It would report to the Appeals Board and through that Board to Senate.

Membership: 5 faculty members, broadly representative of line faculties, and preferably with experience in administration of graduate and/or undergraduate programs. Members will elect their own Chair.

Discussion:

It was noted that Senate can only recommend the dissolution of CUCQA, but cannot approve it, since CUCQA is not a Senate committee.

In response to a question from the floor it was also noted that SCCASP will not be affected by the proposed changes as it handles minor modifications, while CUCQA oversees new programs, cyclical reviews and major modifications.

The Clerk concluded by thanking the Task Force again for their time and dedication to this work.

7. Reports:

a. Senate Academic Program Committee (J. Tomberlin)

The committee brought two motions to Senate for approval.

Cyclical Program Review

It was **MOVED** (J. Tomberlin, A. Plourde) that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the MA program in Economics.

The motion **PASSED**.

The Dean of FPA, Andre Plourde, noted that the PhD in Economics is not included in this review because it is a joint program with the University of Ottawa, and therefore falls under a different IQAP.

Major Modifications

It was **MOVED** (J. Tomberlin, E. Sloan) that Senate approve the introduction of the Concentration in Chemical Toxicology to the B.Sc. in Chemistry program as presented with effect from Fall 2020. The motion **PASSED**.

b. Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

The Chair of SCCASP, Howard Nemiroff presented one item for approval and three items for information.

The item for approval concerns changes to the Bachelor of Architecture core courses.

It was **MOVED** (H. Nemiroff, L. Dyke) that Senate approve the changes to Regulation 7.5 for the 2019/20 Undergraduate calendar, as presented.

The motion **PASSED**.

Items for information included:

- Changes to clarify language of GR 14 regarding the Cooperative Education policy.
- Editorial changes to BENG 951a and 951B and removal of SREE 1000.
- Regulation 6.8 – regarding simultaneous and subsequent degrees, specifically with regards to the new BA and BSc in Open Studies.

8. Budget Presentation

The Chair reminded Senate of the recent changes made to the budget process at Carleton:

- The Provost has been made the Chief Budget Officer in order to help align resources with academic mission.
- The Financial Planning Group was replaced by the Provost Budget Group, co-chaired by the Provost and VP Finance and Administration.
- Decanal representation is included in rotation on the Provost Budget Group. This year the Deans of FASS and Science are included.

The Chair then introduced the Provost and Vice-President (Academic) to present an overview of the university operating budget to Senate. (See attached presentation for content.)

Senators asked for clarity for the following areas:

- Fee increase range for International students – these will vary according to program, with professional programs seeing higher rates of increase. The trends presented in the presentation are based on domestic students, but international student enrolment is growing each year with specific targets in mind.
- Continuous growth model – although government grants are now decoupled from growth, universities must factor in moderate growth to compensate for rising operational costs, especially when tuition is capped.
- Balancing revenues (recurring) with restricted assets (one-time use)
- 2% budget reduction – this occurred across all units
- Ancillary reserves - To help compensate for tuition reduction, \$1M of ancillary reserves will be allocated to the academic mission to reinvest in student success.
- Best practices in budgeting predictions are realistic for the short term and conservative for the long term.

9. Presentation: Experiential Learning (L. Dyke)

Vice-Provost L. Dyke presented a brief overview of the experiential learning initiatives Carleton has implemented over the past 2 years, followed by a proposal to adopt degree level expectations (DLE) for experiential learning (EL). The drive for this initiative comes from the provincial mandate in 2017 for all university graduates to have at least one experiential learning activity before they graduate, and from the expectation that there will be experiential learning metrics in the next Strategic Mandate Agreement that will be tied to

funding. Including DLEs for EL ensures that all programs at Carleton will include experiential learning. (See attached presentation for more details.)

It was **MOVED** (L. Dyke, S. Boyle) that Senate approve the proposed Degree Level Expectation as presented with effect from Fall 2019.

Proposed Carleton DLE on Experiential Learning:

Reflect on the link between theoretical knowledge and experiential application in contexts that prepare students for the workplace and civil society.

Discussion:

Senators noted that the proposal appears to be encoding something already broadly in practice across faculties; the Vice-Provost agreed with this, stating that on average, 75% of all Carleton students (both undergraduate and graduate) have had at least one experiential learning opportunity. The DLE will make this a requirement that we can measure with metrics. Programs do not need to rewrite their learning goals and objectives, but should ensure that at least one of these can be mapped onto the DLE. As units come up for cyclical program review, they will be asked to add degree level expectations for EL or include plans for implementation in the Action Plan. Eventually, 100% of programs will have DLE for EL. Senators from FASS expressed concern with the proposal and indicated that currently more than half of their courses cannot meet the DLE. It will be difficult to represent what FASS does in this framework.

Some Senators felt that the proposed DLE should not be as focused on jobs and the workplace.

It was **MOVED** (J. Paulson, S. Klausen) that the wording of the Degree Level Expectation for Experiential Learning be modified so that the phrase “for the workplace and civil society” be changed to “for the workplace and/or civil society.”

The Vice-Provost accepted this as a friendly amendment.

With this change, the Chair called the vote.

The motion **PASSED**.

10. Reports for Information:

a. Senate Executive Committee Minutes (March 19, 2019)

There were no questions.

11. Other Business

There was none.

12. Adjournment

It was **MOVED** (W. Jones, B. Hughes) that the Senate meeting be adjourned.

The motion **PASSED**.

The meeting was adjourned at approximately 4:11 pm.

Senate Membership Ratifications for 2019/20

May 31, 2019

MOTION: That Senate approve the following new Senate appointments, as presented.

Faculty Members (16 vacancies; 12 filled):

- Howard Nemiroff – Sprott (acclaimed)
- Dag Gillbert – Science (acclaimed)
- Paul Wilson – FPA (acclaimed)
- Elinor Sloan – FPA (acclaimed)
- Andrea Chandler – FPA (acclaimed)
- Winnie Ye – FED (acclaimed)
- Samuel Ajila – FED (acclaimed)
- Siva Sivathayalan – FED (acclaimed)
- Johan Voordouw – FED Architecture (acclaimed)
- Johannes Wolfart – FASS (elected)
- Anne Bowker – FASS (elected)
- Tina Daniels – FASS (elected)

Student Members (4 vacancies; 1 filled):

- Olivia Hobbs (FASS)



MEMORANDUM

From: Clerk of Senate
To: Senate
Date: May 20, 2019
Subject: Senate Committee Review – Recommendations part 2

Introduction:

The Senate Committee Review Task Force identified a number of issues with Senate's role in the Quality Assurance process. In particular there were concerns about the relationship between the Senate Academic Program Committee (SAPC) and the Carleton University Committee on Quality Assurance (CUCQA). Four specific points were raised by the Task Force:

- *Overlapping functions.* The SAPC appears to duplicate the work of the Carleton University Committee on Quality Assurance (CUCQA).
- *Overlapping memberships.* SAPC and CUCQA have similar membership and the Provost's Office chairs both committees.
- *Senate management.* CUCQA is not a Senate Committee.
- *Lack of procedural fairness.* Appeals in the quality assurance process currently go to the Provost; the Provost's Office chairs CUCQA.

To resolve these issues the Task Force is recommending the following changes:

- 1) The Task Force recommends that both SAPC and CUCQA be dissolved, and a new Senate Committee (Senate Quality Assurance and Planning Committee) be created. SQAPC would take on the same responsibilities as CUCQA for Quality Assurance, and it would also assume SAPC's responsibility for overseeing academic restructuring. This proposal would bring Quality Assurance under direct management of Senate, allowing for substantial and meaningful Senate oversight. Functional overlap and duplication of tasks would be eliminated. At the same time, responsibility for overseeing major academic restructuring, would be incorporated into the new committee.

Membership of SQAPC would include:

- Vice-Provost, Chair (non-voting)
- 9 Faculty members, broadly representative of the five line-faculties. At least 50% of these faculty members must be current or past Senators
- 2 students (one graduate and one undergraduate)
- Librarian (non-voting)

- Associate Vice-Provost (non-voting)
- CUASA Observer (non-voting)
- Calendar Manager, resource

MOTION: That Senate approve the dissolution of the Senate Academic Program Committee, with effect from August 31, 2019.

MOTION: That Senate approve the creation of the Senate Quality Assurance and Planning Committee, as presented, with effect from September 1, 2019.

- 2) The Task Force also recommends the creation of a separate Quality Assurance Appeals Committee, that would be available to hear appeals from programs and academic units. The ability to appeal would be available on grounds including but not limited to, bias and procedural unfairness in regard to the quality assurance process. This committee would not be a standing committee of Senate, but would be contained within the Senate Appeals Board, and would be constituted as needed. It would report to the Appeals Board and through that Board to Senate.

Membership: 5 faculty members, broadly representative of line faculties, and preferably with experience in administration of graduate and/or undergraduate programs. Members will elect their own Chair.

MOTION: That Senate approve the creation of the Quality Assurance Appeals Committee (QAAC) as presented, with effect from September 1, 2019.

MOTION: That Senate recommend to the Provost that the Institutional Quality Assurance Plan (IQAP) be amended to reflect the changes outlined above.

DATE: May 31, 2019

TO: Senate

FROM: Dr. Jerry Tomberlin, Provost and Vice-President (Academic), and Chair, Senate Academic Program Committee

RE: Work and Labour master's-level graduate diplomas (Type 2 & 3)
New Program Approval

SAPC Motion

THAT SAPC recommends to SENATE the approval of the proposed Graduate Diplomas in Work and Labour to commence Fall 2020.

Senate Motion

THAT Senate approve the master's-level graduate diplomas in Work and Labour to commence with effect from Fall 2020.

Background

The program is a graduate diploma in Work and Labour in the Institute of Political Economy. The Type 3 diploma will be open to students who have completed a 4-year BA Hons. degree or equivalent in a social sciences or humanities discipline or interdisciplinary program relevant to work and labour. The Type 2 diploma will be open to students enrolled in a master's or doctoral program at Carleton.

Attachments

Self-Study with Appendices
Courseleaf entries

Quality Assurance Framework and Carleton's Institutional Quality Assurance Process (IQAP)

Upon the above motion being passed by Senate, the required documentation will be submitted to the Quality Council for its review and a decision on whether the master's-level graduate diplomas (Type 2 & 3) in Work and Labour will be authorized to commence.



MEMORANDUM
From the Senate Committee on
Curriculum, Admission and Studies Policy

To: Senate
From: Howard Nemiroff, Chair of SCCASP
Date: May 31, 2019
Subject: 2019-20 Academic Regulations Changes

For Senate approval

1. Reg 3.1.13 Restriction on program element - Note 1 deleted

Motion: That Senate approve the regulation changes to Reg 3.1.13 for the 2019/20 calendar as presented

Attachment(s): *R_UG-3.1.13 Restrictions on program element*

For Information to Senate

1. MEng-82 - Rescind approval of program changes
Attachment(s): MEng82
2. Audit coding for courses outside of Science and Engineering
Attachment(s):
 - a. BEng-76 Communications
 - b. BEng-79 Systems
 - c. BEng-81 Civil
 - d. BEng-821 Biomedical
 - e. BEng-8P Software
 - f. BEng-951B Sustainable and Renewable Energy
3. Minor in Heritage Conservation – approval of editorial changes in Course Leaf
Attachment(s): Minor in Heritage Conservation
4. PADM 5291 – previously deleted course rescinded to remain as active course
Attachment(s): PADM 5291 Directed studies
5. R-UG-2.1.5 Payment of fees – link to student accounts
Attachment(s): R-UG-2.1.5 payment of fees
6. R-UG-1.1 Student Responsibility - Amalgamation of already existing Calendar language
Attachment(s): R-UG-1.1
7. R-UG-3.1.1 Academic Nomenclature: New entry linking to the Glossary

Attachment(s): R-UG-3.1.1

8. R-UG-4.2 Examination Rules of Conduct: New entry/amalgamation of existing Calendar language

Attachment(s): R-UG-4.2

9. R-UG-6.1 Special Students: New entry of already existing language

Attachment(s): R-UG-6.1



Carleton
UNIVERSITY

Canada's Capital University

Canadian Pilot of the Carnegie Community Engagement Classification



Initial Convening February 2019
Attended by Lorraine Dyke, Karen
Schwartz, Katherine Graham



- **An elective certification**
- **Recognizes a university's deep and pervasive commitment to its community**
- **Leading framework for institutional assessment of CE in US higher education for the past 13 years**
- **Involves review of institutional mission, identity and commitments**
- **Currently 361 campuses with the Community Engagement Classification in the US**



Why do campuses seek the classification?

- **Institutional self-assessment and self-study**
 - | A way to bring the disparate parts of the campus together in a way that advances a unified agenda.
 - | It allows for the identification of promising practices that can be shared across the institution.
- **Legitimacy**
 - | Seeking a new level of legitimacy, public recognition and visibility for the work.
- **Accountability**
 - | A way to demonstrate that the institution is fulfilling its mission to serve the public good.
- **Catalyst for Change**
 - | A tool for fostering institutional alignment for community-based teaching, learning and scholarship.
- **Institutional Identity**
 - | The classification is a way to clarify institutional identity and mission that distinguishes the institution from peers.



Principles Underlying the Classification Framework

- 1. Respect the diversity of institutions and their approach to community engagement;**
- 2. Engage institutions in a process of inquiry, reflection, and self-assessment; and**
- 3. Honor institutions' achievements while promoting ongoing development of their programs**



- **Carnegie is expanding the classification internationally including Australia, Canada and Ireland**
- **Purpose of the pilot is to tailor the classification to the Canadian context (e.g. reconciliation)**
- **Following a national call, Carleton was selected as one of 16 participating Canadian institutions**
- **If successful in first round of Canadian certification, Carleton will be known as a Founding Member of the Canadian Carnegie Classification**

Participating Universities

Assiniboine Community College



Carleton University



Kwantlen Polytechnic University



McMaster University



Mount Allison University



Nova Scotia College of Art and Design



Saskatchewan Indian Institute of Technologies



Simon Fraser University



University of Alberta



University of British Columbia



University of Calgary



University of Ottawa



Université du Québec



University of Windsor



York University



Yukon College





Focus of the Framework

The focus of the framework is on:

- **The academic and scholarly dimensions of engagement**
 - **The University's inputs into the engagement process over outcomes**
 - **The corporate record of support of:**
 - | community engagement, and
 - | strong, mutual partnerships
- rather than individual activities**



I. Campus and Community Context

II. Foundational Indicators

- | A. Institutional Identity and Culture
- | B. Institutional Assessment
- | C. Institutional Communication
- | D. Institutional - Community Relations
- | E. Infrastructure and Finance
- | F. Tracking, Monitoring, and Assessment
- | G. Faculty and Staff



III. Categories of Community Engagement

- | A. Curricular Engagement
 - *Teaching and Learning*
 - *Curriculum*
- | B. Co-Curricular Engagement
- | C. Professional Activity and Scholarship
- | D. Community Engagement and Other Institutional Initiatives

IV. Outreach and Partnerships

- | A. Outreach
- | B. Partnerships

V. Reflection and Additional Information



Preparation of the Application

- **Carleton will be asked to identify 15 key partners**
 - | Should be broad, trans-disciplinary partnerships
- **Identified partners will be surveyed**
 - | Evaluators will look for mutuality
- **Faculties, professional and student service units from across campus will be engaged**
 - | Through Community Engagement Steering Committee (CESC) and other venues
- **Application will be prepared jointly**
 - | Team: Karen Schwartz, Katherine Graham and Lorraine Dyke
 - | With guidance from CESC

Jan 2020	Initial Applications Due
Mid 2020	Site Visits
Late 2020	Evaluation Feedback Provided
2021	Finalize Canadian Classification Framework
	Develop Governance Policies
	Select National Advisory Committee
April 2022	Final Applications Due

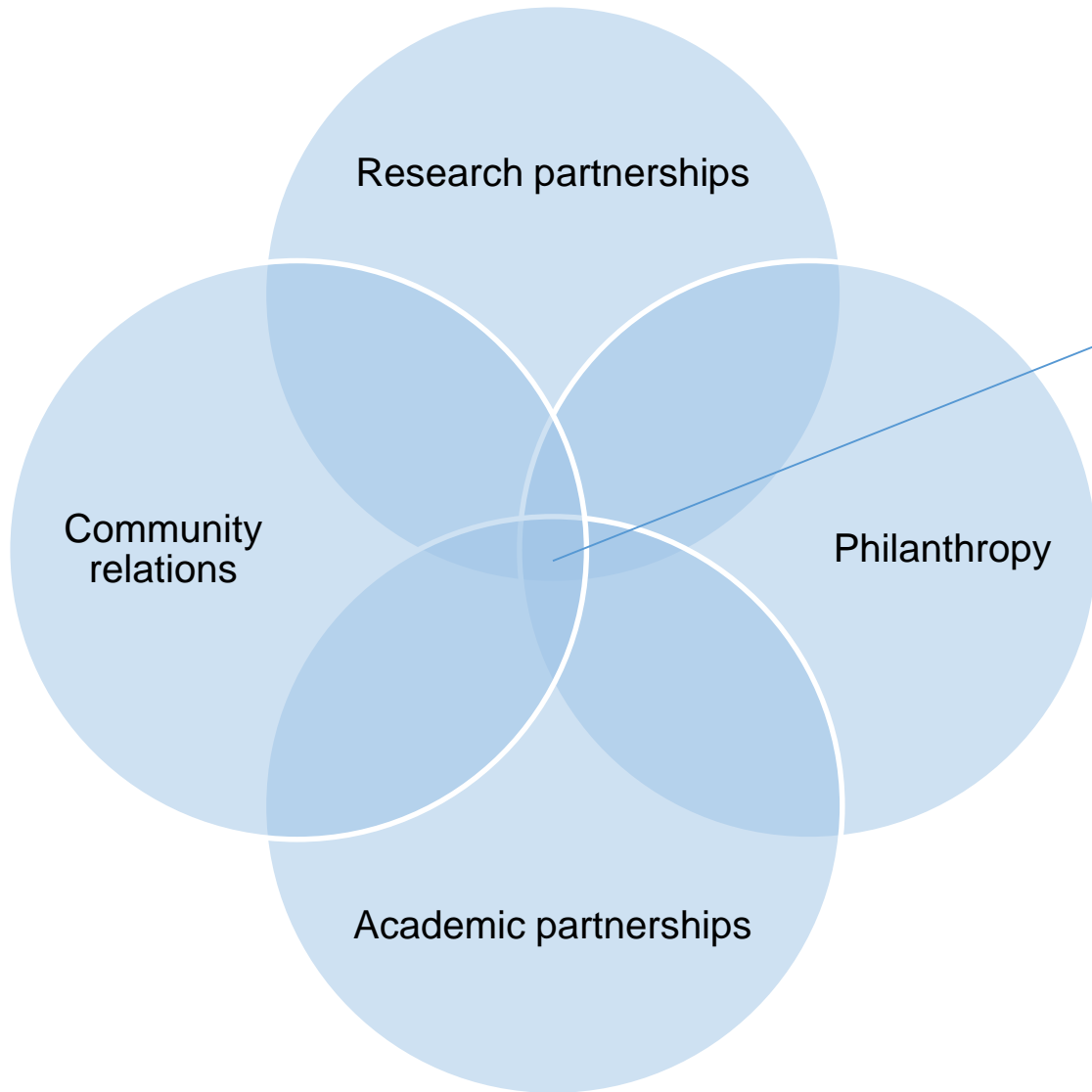
- March 18** **PAG**
- March 20** **VPARC**
- March 27** **Carleton University Community Connections Event**
- April 2** **Community Engagement Steering Committee**
- April 18** **Student Government Leaders**
- April 25** **Provost's Café**
- April 26** **Senate**
- May 23** **Academic Heads Roundtable**
- Fall 2019** **Board of Governors Community Relations Comm.**



THE HUB

A Digital Strategy for Community Engagement

Senate
April 26, 2019



**H4G:
HUB FOR GOOD**

Interactive community engagement
and partnership building

DIGITAL STRATEGY: 3 PHASES

FROM

A broad and institutionally oriented repository of information, policies and past examples of community engagement

TO

A dynamic, interactive and user-led platform that connects campus and community partners for specific and reciprocal engagement opportunities

PHASE ONE: OPEN THE DOOR



Launch the HUB: a centralized portal for information about community engagement opportunities

TIMELINE: April 2019

PHASE ONE: OPEN THE DOOR

KEYS TO SUCCESS:

- Timeliness
- Building on feedback from Committee on Community Engaged Pedagogy
- Leverage existing content & route to existing portals
- Clear action points and navigation

PHASE TWO: THE FUTUREFUNDER MODEL



Expand the HUB as platform to promote and broker campus-submitted collaboration opportunities between campus community and the general public

TIMELINE: Fall 2019

PHASE TWO: THE FUTUREFUNDER MODEL

KEYS TO SUCCESS:

- Incorporate best practices from FutureFunder
- Clear processes and protocols
- Empowered broker/curator for review, coaching and fulfillment
- Specific and campus-identified opportunities
- User-oriented and accessible design and navigation
- Built-in incentives for faculty participation
- Centralized marketing plan (internal and external)
- Broad and extensive consultation

PHASE THREE: TWO-WAY ENGAGEMENT



Open the HUB to reciprocal engagement opportunities proposed by external community members

TIMELINE: Spring 2020

PHASE THREE: TWO-WAY ENGAGEMENT

KEYS TO SUCCESS:

- Parameters for engagement
- Empowered broker/curator
- Review user orientation
- Invite to dialogue

2018 Report to Senate

The Senate Undergraduate Studies Committee

I. Introduction:

The Senate Undergraduate Studies Committee (SUSC) is charged with hearing undergraduate appeals relating to University-wide regulations. It has representatives from each of five Faculties: Engineering & Design, Arts and Social Sciences, Business, Science, and Public Affairs and Management. The Information Technology program will also attend the meetings upon request, where there may be issues related to the joint program with Algonquin College. We have established quorum as three of five representatives (or their alternates) plus the Chair and, except in exceptional circumstances, quorum requires that the representative from the petitioning student's Faculty be present when a case is decided. Meetings are held the 2nd and 4th Tuesday of the month and are held 12 months of the year. Once precedent is set by the Senate Undergraduate Studies Committee, the Undergraduate Appeals Secretariat will make decisions on petitions following that precedent.

II. Executive Summary

The SUSC primarily hears cases denied by the University Appeals Secretariat (Registrar's Office) and appealed by the student. We also hear cases that the University Appeals Secretariat seeks guidance on, especially when new regulations are introduced. We could hear student appeals of cases denied by the Faculty Committees on Admissions and Studies (CASs), but that is rare. It is important to note that this represents a small proportion of all appeal applications. With a total enrollment of about 26,000 undergraduate and special students, the total number of petitions and appeals for 2018 was 2447. The number of cases heard by the Senate Undergraduate Studies Committee was 81 or about 4.3% of that total.

- The total number of petitions increased by 3.4% or 81 petitions from 2017 to 2018.
- The majority of petitions (71%) deal with registration and withdrawal issues.
- 14% of the petitions are submitted in January, when students are reacting to their fall term results.

III. Statistical Summary

1. Total Number of Petitions

There were a total of 2447 petitions received in 2018, an increase of 3.4% or 81 petitions over 2017.

TABLE I: TOTAL NUMBER OF PETITIONS

Year	2018	2017	2016	2015	2014	2013	2012	2011
Total Petitions	2447	2366	2588	2287	2593	2703	2812	2903
Winter Term Enrollment	25,898	24,975	24,702	24,037	23,588	23,109	22,389	21,562
Summer Term Enrollment	10,155	9,827	9,598	9,087	8,676	8,372	8,134	7,843
Fall Term Enrollment	27,390	26,962	26,102	25,429	25,023	24,593	24,005	23,526

2. Petitions by Category

The majority (71%) of petitions deal with registration and withdrawal issues. Registration issues include requests to overload, late registration, and reinstatement after deregistration due to non-payment of fees. Withdrawal issues include requests from both current and previous terms and deal with requests regarding both academic and financial matters.

Petitions from students requesting to defer final exams and those dealing with missed deferrals, account for another 17% of the total.

The remaining 12% is spread over academic standing (including issues around the academic performance evaluation, appeals of grade, and credit for precluded courses), graduation issues (low CGPA, do not meet the breadth requirement, insufficient upper year courses, residency, substitution of Departmental requirements) and transfer of credit (letters of permission or exchange).

This breakdown by category is relatively consistent with last year.

TABLE II - PETITIONS BY CATEGORY

	2018	2017	2016	2015	2014	2013	2012	2011
Academic Standing	85	98	82	66	105	141	54	24
Deferrals	246	284	302	207	291	249	308	270
Missed Deferrals	158	151	161	152	103	131	148	147
Late Application for Graduation	0	3	17	5	15	13	14	13
Graduation Issues	6	18	16	22	26	28	21	19
Registration Related	960	981	1169	1074	1188	1232	1280	1392
Withdrawals	781	700	676	614	663	664	734	720
Transfer of Credit	30	29	80	66	82	118	82	125
Missed Deadline to Petition	133	78	51	40	77	82	122	106
Other	48	24	34	41	43	43	49	87

ACADEMIC STANDING

The majority of petitions in this category are Appeals of Grade. The Registrar's Office serves an administrative role accepting the requests and forwarding them to the Dean's Offices. A total of 73 were reviewed by the Dean's Offices in 2018, consistent with the number reviewed in 2017.

DEFERRALS and MISSED DEFERRALS

The number of petitions related to deferrals remained relatively constant from 2017 to 2018. Although there was a decrease in deferral petitions, this was partially due to a process change in the Registrar's Office.

The missed deferral category includes petitions from students who originally deferred final take-home and formally scheduled exams, but found that they were still unable to submit the work or write the deferred exam. The number of petitions received in 2018 is consistent with the number received in 2017.

REGISTRATION RELATED

TABLE III: A CLOSER VIEW OF REGISTRATION:

	2018	2017	2016	2015	2014	2013	2012	2011
Overloads	431	443	537	509	640	626	622	654
Late Course Registration	446	460	567	494	491	516	565	643
WIPE	82	75	65	71	56	90	93	95

There was a slight decrease in overload requests from 2017 to 2018 (down by 12 or 2.7%) and a 3.1% decrease in the number of petitions for late registration requests (down by 14).

WIPE refers to petitions where students sought reinstatement after being deregistered due to the non-payment of fees.

WITHDRAWALS

The academic withdrawal deadline has been the last day of the term since 2010. There was an 3% increase (15 petitions) in the number of petitions for backdated financial withdrawal (current and previous terms).

3. Granted/Not Granted Ratio

The ratio of petitions granted to not-granted were consistent with last year with 79% of petitions being granted and 21% not granted in 2018. Most petitions are granted in the Appeals Secretariat based on precedents set by the various Appeals committees. Petitions that are not granted by the Secretariat may be appealed by the student to the appropriate committee. The Secretariat also takes unusual or precedent setting cases to the appropriate committees for guidance on how to handle cases. This would include petitions around new regulations.

TABLE IV: GRANTED AND NOT GRANTED PETITIONS

Year	Granted	Not Granted
2018	79%	21%
2017	79%	21%
2016	74%	26%
2015	75%	25%
2014	73%	27%
2013	72%	28%
2012	77%	23%
2011	76%	24%

4. Petitions Cancelled

Not all petitions are actually adjudicated. Some petitions are cancelled. Students may cancel a petition themselves or petitions may be cancelled by the Secretariat if the student fails to submit the required documentation. The Secretariat contacts students within 14 days when an incomplete petition is submitted and follows up again before a petition is cancelled. The data on cancelled petitions is in Table V.

TABLE V: NUMBER OF CANCELLED PETITIONS:

	Number Cancelled	Percentage of Total
2018	100	4%
2017	73	3%
2016	120	5%
2015	91	4%
2014	137	5%
2013	150	6%
2012	199	7%
2011	258	9%

5. High and Low Volume Periods

The deadlines for submitting petitions are as follows: Jan. 30, June 30 and Sept. 30. January has the highest volume (14% of the annual total) with 31% of petitions in January dealing with late registration and 30% were requests to overload. This is in reaction to fall term results. Adding registration and overload issues together accounts for 61% of the petitions in January. A labour disruption in March resulted in lower volumes than normal for that month.

- Month with Highest Volumes (over 300) – January
- February, April, May, July, September, October, and December (200-300)
- Months with Lowest Volumes (under 200) – March, June, August, and November

6. Breakdown of Cases by Decision-maker:

Petitions are heard by a variety of different committees. The Senate Undergraduate Studies Committee (SUSC) hears petitions regarding University-wide regulations and appeals of decisions from other committees and the Secretariat. The CAS/JCAS committees hear cases regarding degree specific regulations, with the exception of Engineering. Engineering reviews almost all its cases due to accreditation requirements. Appeals of grades are handled by the Dean's Office in the respective faculty and requests for financial withdrawal are heard by the Financial Appeals Committee (FAC) or the Financial Registration Appeals Committee (FRAC), where students with a substantial balance owing are seeking continued registration. The following are the statistics from 2018:

- SUSC 4.3%
- Engineering 8.3%
- Secretariat 87.3%
- CAS/JCAS 0.1%

TABLE VI: NUMBER BY COMMITTEE

	2017		2016		2015		2014	
SUSC	57	2.4%	68	2.5%	120	5%	125	4.8%
ENG	209	8.8%	200	7.5%	217	9.5%	239	9.2%
Secretariat	2100	88.8%	2318	90%	1948	85%	2226	85.9%

The undergraduate Appeals Secretariat was able to make most of the decisions on behalf of the SUSC based on precedents established by SUSC. Although the percentage of petitions that were presented to the Engineering CAS increased, the actual numbers remained consistent. While the number of petitions considered by the Secretariat decreased, the number to the Engineering CAS did not.

IV. PROCEDURAL REVIEWS

The Senate has delegated its authority to make final decisions about student petitions and appeals regarding undergraduate academic regulations to the Senate Undergraduate Studies Committee. Following a decision by S USC, students may request a Procedural Review of the decisions made by this committee.

There were no procedural reviews submitted in 2018.

Senate Committee on Student Awards - Annual Report 2018-2019

This report is being submitted on behalf of the Chair of the Senate Committee on Student Awards, Susan Whitney

Committee Membership

Prof. Susan Whitney, Department of History (Chair)
Perry Legakis, Director of Student Awards (Secretary)
Prof. Paul Peters, Department of Health Sciences
Prof. Shawn Kenny, Department of Civil and Environmental Engineering (on sabbatical)
Valerie Evans, designated by Vice-President, Finance & Administration
Elizabeth Disabato, designated by Chief Advancement Officer (University Advancement)

Terms of Reference

To consider and recommend to Senate:

- The acceptance of proffered undergraduate scholarships, awards, loan funds and bursary funds; guidelines for the acceptance and awarding of such scholarships, awards, loan funds and bursary funds; policies for the awarding of entrance and in-course scholarships.
- To initiate and recommend studies pertinent to the scholarship and bursary programs of the University.
- Upon request, to review decisions relating to the administration of the scholarship and bursary programs.

Activities

The committee met on Tuesday April 23, 2019 to adjudicate applications and determine Prestige Scholarship and Carleton Capital Scholarship recipients for the 2019-2020 academic year.

Prestige Awards and Carleton Capital Scholarships

10 Chancellor's Scholarships, value \$30,000
3 Carleton University Scholarship of Excellence, value \$20,000
2 Carleton University Shad Valley Scholarship of Excellence, value \$20,000
7 Richard Lewar Entrance Scholarships, value \$21,500
1 Riordon Scholarship, value tuition x 4 years
1 Collins Prestige Scholarship, value tuition x 4 years
13 Carleton Capital Scholarships, value \$2000 in first year (offered in addition to other awards)

A total of 105 applications met all basic criteria of grades, leadership, community service and extra-curricular activities and were selected to be reviewed by the committee. The committee members independently applied the subjective criteria of leadership, community service and extracurricular activities to score application and select award winners.

The committee reviewed and accepted the terms of 39 newly created awards and the revised terms of 5 existing awards. The following is a breakdown of new awards and source of funding:

Entrance Scholarship - Endowed	2	Bursary – Endowed	12
In Course Scholarship - Endowed	4	Bursary – Donor	5
In Course Scholarship - Donor	2	Athletic Award - Endowed	3
Dept Scholarship - Endowed	9		
Dept Scholarship - Donor	2		
Total new Scholarships	19	Total new Bursaries	20

For 2018-2019

Over \$23.9 million in scholarships and bursaries was awarded to undergraduate students.



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Monday, April 29, 2019

RE: Report of the Academic Colleague from the Council of Ontario Universities meeting on April 4th, 2019.

Dear members of the Senate,

On April 4th, 2019, the Academic Colleagues from Ontario's Universities met at Queen's University in Kingston, ON to receive updates on a variety of issues facing Ontario's universities and briefly discuss them collectively. The main takeaways from these meetings are summarized in point form for your convenience below:

The morning started with a high-level summary of the main issues in the province, provided by the staff at COU:

- COU is looking to refine its advocacy strategy towards affiliates, ideally 2 or 3 things to focus on such as:
 - Student success
 - Preparedness for labour market
 - Experiential learning opportunities for students
- COU is also investigating opportunities for efficiencies, such as:
 - Cyber security
 - Shared IT services
 - Shared library space
- Ontario education numbers will give a number to every student in our sector for life so they may be tracked between institutions during their education
 - Data not shared at moment
 - Not accessible to researchers
 - To what extent do we go to the and demand the data?
 - If they give it, what resources do we need to handle/store the data?
 - Do we suggest collaborative projects with the data with the government?
- On March 19th the government released its sexual violence survey results
 - Released on same day as budget, this might have muted the response to a degree
 - 26% response rate from University students

- 63% reported sexual harassment at some point during their life
 - This not just University related, it can be all of life
 - How do we respond to this when the data is not necessarily related to our sector, it could be previous experience
 - 23% reported a non-consensual sexual experience
 - This is consistent with North American data
 - Very hard to know how to address this if there isn't enough info
 - The data is in there (in the survey), but it hasn't been released yet
 - The data is with the privacy commissioner now and may never be released
- Tuition fee framework
 - 10% reduction next year, then frozen the year after
 - Essential fees will remain mandatory, including
 - athletics/varsity sports
 - Career services
 - Health / counselling services
 - Academic support services
 - Id cards
 - student records
 - financial aid
 - campus safety programs
 - transit passes if negotiated and settled before 2017
 - moving forward, if there are no changes to the agreement it can stay essential. If there are changes to the agreement, transit passes can fall off the essential list
- April 11th is budget day
 - Announcements on SMA3 and a differentiation envelope is expected. ~9% funding was tied to this envelope with the Liberals, it may be higher with this government.
 - It's expected that there will be details on metrics – skills and learning outcomes tied to funding

Colleagues then heard a presentation from Jill Scott and Brian Frank (Queen's University) on a large scale study that they have been conducting on Skills and Learning outcomes. During a working lunch, the Colleagues met with the Executive Heads from the 21 provincial universities, this constituted the meeting of the Full Council where we all heard a synopsis of the presentation from the Queen's researchers and had a group discussion on the topic.

If any questions arise from the content of this report, please do not hesitate to ask.



Academic Colleague, Carleton University

[Jeffrey C. Smith, Ph.D.](#)

Director, [Carleton Mass Spectrometry Centre](#)

[Associate Professor, Department of Chemistry](#) and [Institute of Biochemistry](#)

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Thursday, May 16, 2019

RE: Report of the Academic Colleague from the Council of Ontario Universities meeting on May 16th, 2019.

Dear members of the Senate,

On May 15th and 16th, 2019, the Academic Colleagues from Ontario's Universities met at the Council of Ontario Universities head office in Toronto, ON to receive updates on a variety of issues facing Ontario's universities and briefly discuss them collectively.

On the evening of May 15th, the colleagues heard a presentation from Marcia Moshé from Ryerson University who is the project team leader on the SMA3 Pilot Project on work that is being conducted at Ryerson and Queen's Universities to measure the outcomes of academic programs. They are using the VALUE Rubrics and the University of Victoria competency framework to measure key learning outcomes. Both experiments involves judging students over the years of their studies using standardized metrics including self-evaluation by the students as well as employer evaluations. Some of the concerns that were raised in these experiments included a lack of proper controls and that the students self-evaluate and want to improve, so showing improving trends are based a biased viewpoint. There was also a lot of concern expressed that if these studies are supported system wide, the budgetary implications to our sector would be huge. Supporting this system wide may take funds away from the programs and prevent new hires and may also provide data that could be used by the government as levers to make big changes in the system.

In the morning of May 16th, the colleagues heard from several COU staffers on numerous issues facing our sector today. The main takeaways from these discussions are summarized in point form for your convenience below:

SMA3 Metrics

- SMA3 will involve a shift towards performance/outcomes-based funding
- Metrics that will be used will include
 - 10 linked with government priority areas – jobs and skills, economic and community impact
 - 1 linked with transparency – not linked to funding
- SMA3 will be a 5 year cycle starting in 2020

Medical school and capital expansion cuts

- Estimating \$1B in cuts
- Capital expansion was for graduate spaces
 - Entire fund is cut
- COU will present a roll up on this later this month

Proposed amendments to MTCU act (Omnibus Bill 100)

- The government is concerned about sustainability and employability in our sector
- They have proposed a number of changes, however nothing has been officially tabled yet. The changes that have been talked about include:
 - Eliminating employees who are collecting a salary and a pension at the same time
 - Any amendments would trump existing collective agreements
 - No grand-parenting allowed
 - Initial talk has suggested that the government can determine what Universities do with the savings that arise from not paying both a salary and pension to individuals
 - The government is limiting compensation growth
 - Modest, reasonable and sustainable is the language they are using
 - If this is put in place, will there be government oversight in collective bargaining?
 - The government is exploring options on this, they haven't made any concrete decisions yet
 - COU will give a report next month on this issue

MTCU just started moving on approving new programs after roughly one year of no movement in this regard

A strategic working group has been implemented at COU on issues related to SMA3

- Membership includes Provosts, IR representatives, OCUR representatives and senior administrative officers
- This group is talking weekly on the impact of the SMA3 process
- The group is working to make sure process is transparent among all universities

If any questions arise from the content of this report, please do not hesitate to ask.

As a final note, I would like to inform you that this will be my final report as Carleton's Academic Colleague as I am stepping down at the end of June. It has been a privilege and honour to represent our university for approximately nine years at COU and I would like to thank the Senate and Senior Administration for entrusting this role to me during this time.

Sincerely,



Academic Colleague, Carleton University

[Jeffrey C. Smith, Ph.D.](#)

Director, [Carleton Mass Spectrometry Centre](#)

Associate Professor, [Department of Chemistry](#) and [Institute of Biochemistry](#)

Associate Chair, [Graduate and Post-Doctoral Affairs](#)

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Phone: (613) 520-2600 x2408 Fax: (613) 520-3749

DATE: May 31, 2019

TO: Senate

FROM: Dr. Lorraine Dyke, Vice-Provost and Associate Vice-President (Academic)

RE: Dominican University College - Minor Modifications

Background

As part of the affiliation agreement with the Dominican University College (DUC), and through Carleton's Institutional Quality Assurance Process (IQAP), covering also the academic, non-vocational degree programs of Dominican University College, Carleton University plays a role in curriculum and program review and approvals at Dominican University College.

Minor modifications approved by the Dominican University College's Academic Council are provided to Carleton University's Office of the Vice-Provost and Associate Vice-President (Academic) for information; please see attached IQAP Appendix 6b for a flow chart of the process.

The Office of the Vice-Provost and Associate Vice-President (Academic) is in receipt of the approved course changes as provided in the attached documents.

The Dominican University College 2019-20 course changes are being provided to Senate for information.