

**MEMORANDUM**

The Senate Committee on Curriculum, Admission and Studies Policy (SCCASP)

**To:** Senate  
**From:** Howard Nemiroff, Chair of SCCASP  
**Date:** October 21, 2022  
**Subject:** Regulation Changes 2022-23; 2023-24

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**For Senate approval**

1. R-ADM-Program-B.Com.

**Motion: That Senate approves the revisions to Regulation TBD-1363 R-ADM-Program-B.Com. effective for the 2022/23 Undergraduate Calendar as presented.**

Attachment: *TBD-1363 R-ADM-Program-B.Com.*

2. R-UG-3.2.1 Academic Continuation Evaluation

**Motion: That Senate approves the revisions to Regulation TBD-1869 R-UG-3.2.1 Academic Continuation Evaluation effective for the 2022/23 Undergraduate Calendar as presented.**

Attachment: *TBD-1869 R-UG-3.2.1 Academic Continuation Evaluation*

3. R-UG-3.2.7 Additional Information Concerning ACE

**Motion: That Senate approves the revisions to Regulation TBD-1948 R-UG-3.2.7 Additional Information Concerning Academic Continuation Evaluation for Some Degrees effective for the 2022/23 Undergraduate Calendar as presented.**

Attachment: *TBD-1948 R-UG-3.2.7 Additional Information Concerning Academic Continuation Evaluation for Some Degrees*

4. R-UG-3.2.7 Bachelor of Mathematics

**Motion: That Senate approves the revisions to Regulation TBD-1956 R-UG-3.2.7 Bachelor of Mathematics effective for the 2022/23 Undergraduate Calendar as presented.**

Attachment: *TBD-1956 R-UG-3.2.7 Bachelor of Mathematics*

5. R-UG-3.2.7 Bachelor of Music

**Motion: That Senate approves the revisions to Regulation TBD-1957 R-UG-3.2.7 Bachelor of Music effective for the 2022/23 Undergraduate Calendar as presented.**

Attachment: *TBD-1957 R-UG-3.2.7 Bachelor of Music*

For Information

1. Glossary – Stream definition
2. UG\_G\_2324\_MinorMods\_for\_SCCASP\_Sept 20; Oct 4

Date Submitted: 09/01/22 3:23 pm

Viewing: **TBD-1363 : R-ADM-Program-B.Com.**

Last approved: 03/31/22 9:28 am

Last edit: 09/20/22 3:01 pm

Last modified by: nataliephelan

[Changes proposed by: jensugar](#)

## In Workflow

1. REGS ADM Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. PRE CalEditor
6. CalEditor

## Approval Path

1. 09/01/22 3:26 pm  
Jen Sugar (jensugar):  
Approved for REGS ADM Review
2. 09/16/22 2:05 pm  
Natalie Phelan (nataliephelan):  
Approved for PRE SCCASP
3. 10/04/22 11:57 am  
Erika Strathearn (erikastrathearn):  
Approved for SCCASP

## History

1. Jan 21, 2016 by Sandra Bauer (sandrabauer)
2. Apr 4, 2016 by Janice O'Farrell (janiceofarrell)
3. Oct 17, 2016 by Sandra Bauer (sandrabauer)
4. Mar 30, 2017 by Sandra Bauer (sandrabauer)
5. Feb 12, 2020 by Jen Sugar (jensugar)
6. May 3, 2021 by Sarah Cleary (sarahcleary)
7. Mar 31, 2022 by Natalie Phelan (nataliephelan)

Calendar Pages Using this Program [Commerce](#)  
[Business](#)

Effective Date 2022-23

Workflow majormod

Program Code	TBD-1363
Level	Undergraduate
Faculty	Sprott School of Business
Academic Unit	School of Business Regulations: Admissions
Degree	
Title	R-ADM-Program-B.Com.

## Program Requirements

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### Admissions Information

Admission requirements are based on the Ontario High School System. Prospective students can view the admission requirements through the Admissions website at [admissions.carleton.ca](https://admissions.carleton.ca). The overall average required for admission is determined each year on a program-by-program basis. Holding the minimum admission requirements only establishes eligibility for consideration; higher averages are required for admission to programs for which the demand for places by qualified applicants exceeds the number of places available. All programs have limited enrolment and admission is not guaranteed. Some programs may also require specific course prerequisites and prerequisite averages and/or supplementary admission portfolios. Consult [admissions.carleton.ca](https://admissions.carleton.ca) for further details.

**Note:** If a course is listed as *recommended*, it is not mandatory for admission. Students who do not follow the recommendations will not be disadvantaged in the admission process.

### Degree

- Bachelor of Commerce (B.Com.) (Honours)
- Bachelor of Commerce (B.Com.)

## Admission Requirements

### First Year

#### **Bachelor of Commerce (B.Com.) (Honours)**

The Ontario Secondary School Diploma (OSSD) or equivalent including a minimum of six 4U or M courses. The six 4U or M courses must include English (or *anglais*), Advanced Functions, and Calculus and Vectors. Applicants who do not present with Calculus and Vectors must successfully complete [MATH 0009](#) at Carleton in the Fall semester of first year in order to be eligible to continue.

Applicants submitting an English language test to satisfy the requirements of the [English Language Proficiency section of this Calendar](#) may use that test to also satisfy the 4U English prerequisite requirement.

#### **Bachelor of Commerce (B.Com.)**

No direct entry; access is restricted.

### Advanced Standing

**Bachelor of Commerce (B.Com.) (Honours)**

Applications for admission to the second or subsequent years will be assessed on their merits. Applicants must present an overall CGPA of 9.00 (B+) or higher.

~~merits:~~

~~Students must present a major CGPA of 6.50 (C+/B-) or higher, and an overall CGPA of 8.00 (B) or higher. Advanced standing will be granted only for those courses that are determined to be appropriate. Students Current Carleton students~~ may also be assessed for admission to second and subsequent years if they present ~~BUSI 1001 and BUSI 1002~~ with a minimum an average of 3 out 8.0 or higher (with no individual grade below C+) and a Major CGPA of the following 6 courses (or equivalent): 6.50 (C+/B-) or higher. BUSI 1001, BUSI 1002, ECON 1001, ECON 1002, BUSI 1800, and MATH 1009 with no individual grade below C+ and with a Major CGPA of 7.00 or higher. Note that MATH 1007, MATH 1004, MATH 1052, or MATH/ECON 1401 and MATH/ECON 1402 (both required) are acceptable for transfer in lieu of MATH 1009.

Advanced standing will be granted only for those courses that are determined to be appropriate. ~~appropriate-~~

Applications by B.I.B. (Honours) students for admission to the second or subsequent years of B.Com. (Honours) will be assessed on their merits. Students must present a Major CGPA and an Overall CGPA consistent with the Academic Continuation Evaluation requirements for B.Com. (Honours) students. Advanced standing will be granted for those courses determined to be appropriate.

**Bachelor of Commerce (B.Com.)**

No direct entry. Access is restricted to students in the Bachelor of Commerce (Honours) and Bachelor of International Business (Honours). (See Regulations for Business.)

**Co-op Option****Direct Admission to the First Year of the Co-op Option**

Applicants must:

1. meet the required overall admission cut-off average and prerequisite course average. These averages may be higher than the stated minimum requirements;
2. be registered as a full-time student in the Bachelor of Commerce (Honours) program;
3. be eligible to work in Canada (for off-campus work placements).

Meeting the above requirements only establishes eligibility for admission to the program. The prevailing job market may limit enrolment in the co-op option.

**Note:** continuation requirements for students previously admitted to the co-op option and admission requirements for the co-op option after beginning the program are described in the Co-operative Education Regulations section of this Calendar.

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New Resources

No New Resources

Summary

Changes to upper year Admissions requirements in BComm

Rationale for change

Edited at the request of Sprott

Transition/Implementation

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Program reviewer comments

**nataliephelan (09/16/22 3:19 pm):** Removed an errant asterisk.  
**nataliephelan (09/20/22 3:01 pm):** Approved at SCCASP on Sept 20/22, conditional on approval from Sprott Faculty Board.  
**nataliephelan (10/04/22 11:42 am):** Sprott Faculty Board approval confirmed by H. Nemiroff via Oct 3/22 email. Ready for approval.

A deleted record cannot be edited

## Program Delete Proposal

Date Submitted: 09/23/22 11:25 am

Viewing: **TBD-1956 : R-UG-3.2.7 Bachelor of Mathematics**

Last approved: 07/06/21 12:18 pm

Last edit: 09/23/22 11:25 am

Last modified by: nataliephelan

[Changes proposed by: nataliephelan](#)

### In Workflow

1. REGS RO UG Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. PRE CalEditor
6. CalEditor

### Approval Path

1. 10/04/22 12:16 pm  
Erika Strathearn  
(erikastrathearn):  
Approved for REGS RO  
UG Review
2. 10/13/22 11:20 am  
Natalie Phelan  
(nataliephelan):  
Approved for PRE  
SCCASP
3. 10/13/22 12:37 pm  
Dotty Nwakanma  
(dottynwakanma):  
Approved for SCCASP

### History

1. May 15, 2019 by Mike  
Labreque (mikelabreque)
2. May 15, 2019 by Mike  
Labreque (mikelabreque)
3. Apr 15, 2020 by Sarah  
Cleary (sarahcleary)
4. Jul 6, 2021 by Sarah  
Cleary (sarahcleary)

Calendar Pages Using this Program [Physics](#)  
[Mathematics and Statistics](#)

Effective Date	2022-23
Workflow	majormod
Program Code	TBD-1956

Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: RO
Degree	Not Applicable
Title	R-UG-3.2.7 Bachelor of Mathematics

## Program Requirements

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### Academic Continuation Evaluation for Bachelor of Mathematics

The standard procedures for Academic Continuation Evaluation (ACE) are followed with the following additions:

The status *Eligible to Continue* (EC) at any Academic Continuation Evaluation requires that the CGPA over the following courses be at least 7.0 for Honours programs and at least 5.0 for 15-credit programs:

<a href="#">MATH 1007</a> [0.5]	Elementary Calculus I
or <a href="#">MATH 1004</a> [0.5]	Calculus for Engineering or Physics
<a href="#">MATH 1107</a> [0.5]	Linear Algebra I
or <a href="#">MATH 1104</a> [0.5]	Linear Algebra for Engineering or Science
<a href="#">MATH 2007</a> [0.5]	Elementary Calculus II
or <a href="#">MATH 1005</a> [0.5]	Differential Equations and Infinite Series for Engineering or Physics
<a href="#">MATH 2107</a> [0.5]	Linear Algebra II

See the Academic Regulations of the University section of the Calendar for additional information.

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#### New Resources

##### Summary

From: Robert Burk <Robert.Burk@carleton.ca>  
 Sent: September 19, 2022 11:19 AM  
 To: Natalie Phelan <Natalie.Phelan@carleton.ca>; Gary Bazdell <GaryBazdell@cunet.carleton.ca>  
 Subject: RE: Math Core check in ACE

Hi Natalie – Yes, we'd like to go ahead with the change. Any assistance you can give wrt the calendar edits would be appreciated. Please let us know how we should proceed at this time.

Thanks,  
 Bob.

Robert Burk, PhD  
 Professor of Chemistry  
 Interim Director, School of Mathematics and Statistics  
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From: Natalie Phelan  
Sent: September 19, 2022 8:59 AM  
To: 'Robert Burk'  
Cc: Gary Bazdell  
Subject: Math Core check in ACE

Good morning Bob,

Just a quick follow-up from our meeting a couple of weeks ago. Have you had the opportunity to discuss within your unit removing the Math Core check from ACE? If you'd like to go ahead, I can assist with the courseleaf edits. In terms of getting the proposal to Senate, the soon we kick things off, the better!

Happy to chat or assist as needed!  
Natalie

Natalie Phelan (she/her)  
Calendar Editor

#### Rationale for change

Math has decided to remove its Core assessment, to coincide with the implementation. All B.Math programs will follow the standard ACE rules defined in section 3.2 without any extra requirements, which simplifies the assessment. The Core's function was primarily concerned with ensuring success when students transferred into Honours, and was being used as an advising tool more than a continuation tool. The RO can continue to provide reporting separately from ACE so Math can continue to evaluate student performance in the defined bundled of courses. Discussion to take place with Admissions regarding assessment for entry into B.Math.

#### Transition/Implementation

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Program reviewer  
comments

Key: 1956



Date Submitted: 09/29/22 2:11 pm

Viewing: **TBD-1948 : R-UG-3.2.7 Additional Information Concerning Academic Continuation Evaluation for Some Degrees**

Last approved: 09/29/22 1:57 pm

Last edit: 09/29/22 2:11 pm

Last modified by: nataliephelan

[Changes proposed by: nataliephelan](#)

## In Workflow

1. REGS RO UG Review
2. PRE SCCASP
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## Approval Path

1. 10/04/22 12:16 pm  
Erika Strathearn  
(erikastrathearn):  
Approved for REGS RO  
UG Review
2. 10/13/22 11:20 am  
Natalie Phelan  
(nataliephelan):  
Approved for PRE  
SCCASP
3. 10/13/22 12:37 pm  
Dotty Nwakanma  
(dottynwakanma):  
Approved for SCCASP

## History

1. May 15, 2019 by Mike Labreque (mikelabreque)
2. May 15, 2019 by Mike Labreque (mikelabreque)
3. May 15, 2019 by Mike Labreque (mikelabreque)
4. May 15, 2019 by Mike Labreque (mikelabreque)
5. May 15, 2019 by Mike Labreque (mikelabreque)
6. May 15, 2019 by Mike Labreque (mikelabreque)
7. May 15, 2019 by Mike Labreque (mikelabreque)
8. May 15, 2019 by Mike Labreque (mikelabreque)
9. May 15, 2019 by Mike Labreque (mikelabreque)
10. May 15, 2019 by Mike Labreque (mikelabreque)

11. May 15, 2019 by Mike Labreque (mikelabreque)
12. May 15, 2019 by Mike Labreque (mikelabreque)
13. May 16, 2019 by Mike Labreque (mikelabreque)
14. Apr 15, 2020 by Sarah Cleary (sarahcleary)
15. May 3, 2021 by Natalie Phelan (nataliephelan)
16. Jul 6, 2021 by Natalie Phelan (nataliephelan)
17. Nov 9, 2021 by Natalie Phelan (nataliephelan)
18. Nov 9, 2021 by Natalie Phelan (nataliephelan)
19. Nov 9, 2021 by Natalie Phelan (nataliephelan)
20. Nov 26, 2021 by Natalie Phelan (nataliephelan)
21. May 31, 2022 by Natalie Phelan (nataliephelan)
22. Sep 29, 2022 by Natalie Phelan (nataliephelan)

Calendar Pages Using this Program [Academic Regulations for Degree Students](#)

Effective Date	2022-23
Workflow	majormod
Program Code	TBD-1948
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: RO
Degree	Not Applicable
Title	R-UG-3.2.7 Additional Information Concerning Academic Continuation Evaluation for Some Degrees

## Program Requirements

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### 3.2.7 Additional Information Concerning Academic Continuation Evaluation for Some Degrees

The standard regulations for Academic Continuation Evaluation are modified for certain degrees. Please see the particular degree for more information.

- [Bachelor of Architectural Studies](#)
- [Bachelor of Humanities](#)
- [Bachelor of Industrial Design](#)
- [Bachelor of International Business](#)
- [Bachelor of Journalism](#)
- [Bachelor of Journalism and Humanities](#)
- ~~[Bachelor of Mathematics](#)~~ [Bachelor of Media Production and Design](#)
- [Bachelor of Music](#)
- [Bachelor of Public Affairs and Policy Management](#)
- [Bachelor of Social Work](#)

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New Resources

No New Resources

Summary

Collateral - B.Math is removing its Core assessment meaning it will not have any special ACE rules, and thus doesn't need to be listed.

Rationale for change

Transition/Implementation

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Program reviewer  
comments

Key: 1948

A deleted record cannot be edited

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Viewing: **TBD-1956 : R-UG-3.2.7 Bachelor of Mathematics**

Last approved: 07/06/21 12:18 pm

Last edit: 09/23/22 11:25 am

Last modified by: nataliephelan

[Changes proposed by: nataliephelan](#)

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Calendar Pages Using this Program [Physics](#)  
[Mathematics and Statistics](#)

Effective Date	2022-23
Workflow	majormod
Program Code	TBD-1956

Level	Undergraduate
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Academic Unit	Regulations: RO
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Title	R-UG-3.2.7 Bachelor of Mathematics

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---

#### New Resources

##### Summary

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Sent: September 19, 2022 11:19 AM  
To: Natalie Phelan <Natalie.Phelan@carleton.ca>; Gary Bazdell <GaryBazdell@cunet.carleton.ca>  
Subject: RE: Math Core check in ACE

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Robert Burk, PhD  
Professor of Chemistry  
Interim Director, School of Mathematics and Statistics  
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Natalie Phelan (she/her)  
Calendar Editor

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#### Transition/Implementation

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Program reviewer  
comments

Key: 1956

Date Submitted: 09/29/22 12:11 pm

## Viewing: **TBD-1957 : R-UG-3.2.7 Bachelor of Music**

Last approved: 04/18/22 1:53 pm

Last edit: 09/29/22 12:11 pm

Last modified by: nataliephelan

[Changes proposed by: nataliephelan](#)

### In Workflow

1. REGS RO UG Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. PRE CalEditor
6. CalEditor

### Approval Path

1. 10/04/22 12:16 pm  
Erika Strathearn  
(erikastrathearn):  
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3. 10/13/22 12:37 pm  
Dotty Nwakanma  
(dottynwakanma):  
Approved for SCCASP

### History

1. May 15, 2019 by Mike  
Labreque (mikelabreque)
2. Apr 15, 2020 by Sarah  
Cleary (sarahcleary)
3. Jul 6, 2021 by Sarah  
Cleary (sarahcleary)
4. Sep 24, 2021 by Natalie  
Phelan (nataliephelan)
5. Sep 24, 2021 by Natalie  
Phelan (nataliephelan)
6. Apr 18, 2022 by Natalie  
Phelan (nataliephelan)

Calendar Pages Using this Program [Music](#)

Effective Date 2022-23

Workflow majormod

Program Code	TBD-1957
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: RO
Degree	Not Applicable
Title	R-UG-3.2.7 Bachelor of Music

## Program Requirements

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### Academic Continuation Evaluation for Bachelor of Music

Students in the Bachelor of Music (Honours) follow the continuation requirements for Honours programs, as described in [Section 3.2.6](#) of the *Academic Regulations of the University*, with the following additions and amendments:

- Students with 15.5 or more program credits completed, but who have a Major CGPA less than 6.00, will be required to leave the B. Music program with the decision *Continue in Alternate (CA)*.
- The Bachelor of Music defines a Performance Core consisting of the following courses:

<a href="#">MUSI 1900</a> [0.5]	Performance I
<a href="#">MUSI 1901</a> [0.5]	Performance II
<a href="#">MUSI 2900</a> [0.5]	Performance III
<a href="#">MUSI 2901</a> [0.5]	Performance IV
<a href="#">MUSI 3900</a> [0.5]	Performance V
<a href="#">MUSI 3901</a> [0.5]	Performance VI

- Bachelor of Music students who fail to obtain a grade of B- or higher in any two consecutive performance courses [at the 2000- and/or 3000-level](#), or in any two consecutive attempts [at the at the](#) same [2000-level and/or 3000-level](#) performance [course, course](#) in credits 5.5 to 15.0 must leave [the the](#) program with [the the](#) status *Continue in Alternate (CA)*.

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New Resources                      No New Resources

Summary

From: John Higney  
 Sent: September 23, 2022 5:41 PM  
 To: Tasneem Ujjainwala <TasneemUjjainwala@Cunet.Carleton.Ca>; Natalie Phelan <NataliePhelan@CUNET.CARLETON.CA>; Kathy Armstrong <KathyArmstrong@cunet.carleton.ca>  
 Cc: Mitchell Frank <MitchellFrank@CUNET.CARLETON.CA>  
 Subject: Re: BMus ACE clarification

Hi All:

I concur with Jazz's take and would add the following. Typically, these courses are taken in first year and, if they did very poorly, would not result in being asked to leave the program. However, it is conceivable, as Natalie wrote, that due to transfer credits, change of program, etc., a student could take MUSI 1900 and 1901 beyond credits 5.5. In this case we would treat them the same as first years and it would not result in removal. Again, as Jazz wrote, from our standpoint, we keep a close eye on our students and easily deal with such



situations. The trick will be in the language.

There is no way I can see that a student could take MUSI 2900 or 2901 in the first 5.5 credits due to the nature of our prerequisites and the structure of our program. If they came in with 1900 and 1901 course transfer equivalents and a total of 5.5 or more credits from another institution, even if these were lower than B- (highly unlikely), this should still be treated as if they were earned at CU and would not count.

Hope this makes sense early on a Friday evening. Have a nice weekend all.

Best,  
JH

Dr. John Higney

Instructor II  
Supervisor of Performance Studies, Ensembles, and Masterclasses  
School for Studies in Art and Culture (Music)

#### Rationale for change

Clarifying the rules around the Music Performance Core. The department has confirmed that the first year performance courses, MUSI 1900 and MUSI 1901, should not be included in the ACE rule which could see a student CA'd from the program. The B- requirement in consecutive performance courses, and the requirement to achieve a B- by the second attempt at a specific performance course, only applies to the 2000- and 3000-level courses. This is how the department has managed the Performance Core check in APE, and now with the introduction of ACE we are adjusting the wording of the regulation so that the CA rule properly applies to MUSI 2900, 2901, 3900, and 3901 only.

#### Transition/Implementation

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Program reviewer  
comments

Key: 1957