Carleton UNIVERSITY
Canada's Capital University

Office of the Vice-Provost and
Associate Vice-President
(Academic)

memorandum

DATE: January 17, 2020

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair, Senate
        Quality Assurance and Planning Committee

RE: 2020-21 Calendar Curriculum Proposals
        Graduate & Undergraduate Major Modifications

Background

Following Faculty Board approval and, as part of academic quality assurance, major curriculum modifications are considered by the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP) and the Senate Quality Assurance and Planning Committee (SQAPC) before being recommended to Senate.

Library Reports (as required)

In electronic communication members of the Library staff, upon review of the proposals, confirmed no additional resources were required for the 2020-21 major modifications included below.

Documentation

Recommended calendar language, along with supplemental documentation as appropriate, are provided for consideration and approval.

Omnibus Motion

In order to expedite business with the multiple major modifications that are subject to Senate approval at this meeting, the following omnibus motion will be moved. Senators may wish to identify any of the following 31 major modifications that they feel warrant individual discussion that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those major modifications that Senators agree can be covered by the omnibus motion.

> **THAT** Senate approve the major modifications as presented below with effect from Fall 2020.

Major Modifications

1. **GDip in Health Policy**
   SCCASP approval: November 19, 2019
   SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

> **THAT** Senate approve the deletion of the Graduate Diploma in Health Policy as presented with effect from Fall 2020.

2. **GDip in Public Management**

SCCASP approval: November 19, 2019
SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Graduate Diploma in Public Management as presented with effect from Fall 2020.

3. **GDip in Sustainable Development**
   SCCASP approval: November 19, 2019
   SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Graduate Diploma in Sustainable Development as presented with effect from Fall 2020.

4. **Master of Public Policy and Administration**
   SCCASP approval: November 19, 2019
   SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the addition of the specialization in Data Science to the Master of Public Policy and Administration program as presented with effect from Fall 2020.

5. **Master of Science in Chemistry, concentration in Food Science**
   SCCASP approval: November 19, 2019
   SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the Master of Science in Chemistry, concentration in Food Science program as presented with effect from Fall 2020.

6. **PHD in Chemistry, concentration in Food Science**
   SCCASP approval: November 19, 2019
   SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in Chemistry, concentration in Food Science program as presented with effect from Fall 2020.

7. **MA in Psychology, concentration in Mental Health and Well-Being**
   SCCASP approval: November 19, 2019
   SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the concentration in Mental Health and Well-being to the Master of Arts in Psychology program as presented with effect from Fall 2020.

8. **Minor in Performance in the Public Sphere**
   SCCASP approval: November 19, 2019
   SQAPC approval: December 5, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the in Minor in Performance in the Public Sphere as presented with effect from Fall 2020.

9. **Minor in Quebec Studies**
   SCCASP approval: November 19, 2019
   SQAPC approval: December 5, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the in Minor in Quebec Studies as presented with effect from Fall 2020.

10. **Post-Baccalaureate Diploma in Women's and Gender Studies**
    SCCASP approval: November 19, 2019
    SQAPC approval: December 5, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Post Baccalaureate Diploma in Women's and Gender Studies as presented with effect from Fall 2020.

11. **Collaborative MA Specialization in Latin American and Caribbean Studies**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the collaborative specialization in Latin American and Caribbean Studies as presented with effect from Fall 2020.

12. **PhD History & PhD History with Specialization in Political Economy**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in History and PHD in History with a specialization in Political Economy programs as presented with effect from Fall 2020.

13. **PhD English**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in English as presented with effect from Fall 2020.

14. **M.Sc. Physics, Medical Physics Stream with Specialization in Data Science**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the addition of the specialization in Data Science to the Master of Science in Physics (Medical Physics) as presented with effect from Fall 2020.

15. **M.Sc. Physics, Particle Physics Stream with Specialization in Data Science**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the addition of the specialization in Data Science to the Master of Science in Physics (Particle Physics) as presented with effect from Fall 2020.

16. **Applied Linguistic and Discourse Studies (ALDS 4307: Practicum in Teaching English as a Foreign Language**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of ALDS 4307 as presented with effect from Fall 2020.

17. **Archeology Field work Course**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve ARCY 3000, 3301, 4000 & 4100 as presented with effect from Fall 2020.

18. **Minor in Criminology and Criminal Justice**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the minor in Criminology and Criminal Justice as presented with effect from Fall 2020.

19. **SAO Study Abroad**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Study Abroad Option with Sheffield Hallam University as presented with effect from Fall 2020.

20. **MA Political Economy concentration in Work and Labour**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the concentration in Work and Labour to the Master of Arts in Political Economy as presented with effect from Fall 2020.

21. **PhD International Affairs**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in International Affairs as presented with effect from Fall 2020.

22. **MEng Sustainable Energy, Co-op**
    SCCASP approval: December 3, 2019
    SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the Master of Engineering in Sustainable Energy as presented with effect from Fall 2020.

23. **PAPM 4908**
    SCCASP approval: December 17, 2019
    SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modification to PAPM 4908 as presented with effect from Fall 2020.

24. **PAPM 4099**
    SCCASP approval: December 17, 2019
    SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of PAPM 4099 as presented with effect from Fall 2020.

25. **MPAD 3999**
    SCCASP approval: December 17, 2019
    SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of MPAD 3999 as presented with effect from Fall 2020.

26. BA programs in English
SCCASP approval: December 17, 2019
SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modifications to the BA programs in English as presented with effect from Fall 2020.

27. BA Honours and Combined Honours in French
SCCASP approval: December 17, 2019
SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modifications to the BA Honours and BA Combined Honours programs in French and the addition of FREN 4060 as presented with effect from Fall 2020.

28. PSYC 3905
SCCASP approval: December 17, 2019
SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of PSYC 3905 as presented with effect from Fall 2020.

29. MA Migration and Diaspora Studies- Co-op
SCCASP approval: December 17, 2019
SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of co-op to the MA in Migration and Diaspora Studies program as presented with effect from Fall 2020.

30. MA in Music and Culture
SCCASP approval: December 3, 2019
SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modifications to the MA in Music and Culture program as presented with effect from Fall 2020.

31. PHD History with a concentration in Public History
SCCASP approval: December 17, 2019
SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of the concentration in Public History to the PHD in History program as presented with effect from Fall 2020.

Program Change Request

A deleted record cannot be edited

Program Delete Proposal

Date Submitted: 04/29/19 8:56 am

Viewing: **DIP-HP : Graduate Diploma in Health Policy**

Last approved: 05/08/17 1:42 pm

Last edit: 09/17/19 2:12 pm

Last modified by: mikelabreque

Changes proposed by: mikelabreque

In Workflow

1. **PADM ChairDir GR**
2. **PA Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **PRE SCCASP**
7. SCCASP
8. SQAPC
9. Senate
10. CalEditor

Approval Path

1. 09/17/19 1:15 pm
   Calum Carmichael
   (calumcarmichael):
   Approved for PADM
   ChairDir GR
2. 09/17/19 1:56 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PA Dean
3. 09/17/19 2:12 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to PADM ChairDir GR for
   GRAD Dean
4. 09/17/19 4:25 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PADM ChairDir GR
5. 09/17/19 5:09 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
6. 09/18/19 5:17 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean

History

Effective Date	2020-21
Workflow	majormod
Program Code	DIP-HP
Level	Graduate
Faculty	Faculty of Public Affairs
Academic Unit	School of Public Policy and Administration
Degree	Graduate Diploma
Title	Graduate Diploma in Health Policy

Program Requirements

Graduate Diploma in Health Policy (3.0 credits)

Requirements:

1. **1.0 credit in** required courses   1.0

   PADM 5127 [0.5]   Microeconomics for Policy Analysis
   PADM 5121 [0.5]   Policy Analysis: The Practical Art of Change
2. **1.5 credits in** electives from the following list   1.5

   PADM 5221 [0.5]   Health Policy in Canada
   PADM 5222 [0.5]   Economics and Health Policy
   PADM 5229 [0.5]   The Health of Populations

PADM 5817 [0.5]   Health Policy in Developing Countries

3. Other health policy related courses as approved by the M.P.P.A. Supervisor	0.5
Total Credits	3.0

New Resources

Summary	Program has not been offered in several years and there is no intention to reintroduce the Diploma at a later date.
Rationale for change	See above.
Transition/Implementation	N/A. There are no students left in the program.

Program reviewer comments	**sandrabauer (09/17/19 2:12 pm):** Rollback: for FPA approval

Key: 1000

Program Change Request

A deleted record cannot be edited

Program Delete Proposal

Date Submitted: 04/29/19 8:57 am

Viewing: **DIP-PM : Graduate Diploma in Public Management**

Last approved: 05/08/17 1:50 pm

Last edit: 09/17/19 2:12 pm

Last modified by: mikelabreque

Changes proposed by: mikelabreque

In Workflow

1. **PADM ChairDir GR**
2. **PA Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **PRE SCCASP**
7. SCCASP
8. SQAPC
9. Senate
10. CalEditor

Approval Path

1. 09/17/19 1:16 pm
   Calum Carmichael
   (calumcarmichael):
   Approved for PADM
   ChairDir GR
2. 09/17/19 1:56 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PA Dean
3. 09/17/19 2:12 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to PA Dean for GRAD
   Dean
4. 09/17/19 2:33 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
5. 09/18/19 5:17 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
6. 09/27/19 10:30 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC

History

Effective Date	2020-21
Workflow	majormod
Program Code	DIP-PM
Level	Graduate
Faculty	Faculty of Public Affairs
Academic Unit	School of Public Policy and Administration
Degree	Graduate Diploma
Title	Graduate Diploma in Public Management

Program Requirements

Graduate Diploma in Public Management (3.0 credits)

Requirements:

1. **0.5 credit in** required course   0.5

   PADM 5122 [0.5]   Public Management: Principles and Approaches
2. **2.5 credits in** electives from the following list   2.5

   PADM 5411 [0.5]   Organization Theory

   PADM 5414 [0.5]   Law of Public Authorities II

   PADM 5415 [0.5]   Strategic Management in the Public Sector

PADM 5416 [0.5]	Budgetary Management for the Public Sector
PADM 5417 [0.5]	Principles of Finance
PADM 5418 [0.5]	Human Resources Management
PADM 5419 [0.5]	Industrial Relations and Public Sector Collective Bargaining
PADM 5420 [0.5]	Policy and Program Evaluation
PADM 5421 [0.5]	Globalizing Public Management
PADM 5422 [0.5]	Urban and Local Government
PADM 5423 [0.5]	Third Sector Governance and Management
PADM 5472 [0.5]	Policy Seminar (Public Management Concentration)

Other public management related courses as approved by the M.P.P.A. Supervisor

Total Credits	3.0

New Resources

Summary	Deactivating program.
Rationale for change	Diploma hasn't been offered in many years and there is no intention to reintroduce it at a later date.
Transition/Implementation	N/A - there are no students left in the program.

Program reviewer comments	**sandrabauer (09/17/19 2:12 pm):** Rollback: for FPA approval

Key: 998

Program Change Request

A deleted record cannot be edited

Program Delete Proposal

Date Submitted: 04/29/19 8:58 am

Viewing: **DIP-SDEV : Graduate Diploma in Sustainable Development**

Last approved: 05/08/17 1:46 pm

Last edit: 09/17/19 2:12 pm

Last modified by: mikelabreque

Changes proposed by: mikelabreque

In Workflow

1. **PADM ChairDir GR**
2. **PA Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **PRE SCCASP**
7. SCCASP
8. SQAPC
9. Senate
10. CalEditor

Approval Path

1. 09/17/19 1:16 pm
   Calum Carmichael
   (calumcarmichael):
   Approved for PADM
   ChairDir GR
2. 09/17/19 1:56 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PA Dean
3. 09/17/19 2:12 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to PA Dean for GRAD
   Dean
4. 09/17/19 2:33 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
5. 09/18/19 5:17 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
6. 09/27/19 10:30 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC

History

Effective Date	2020-21
Workflow	majormod
Program Code	DIP-SDEV
Level	Graduate
Faculty	Faculty of Public Affairs
Academic Unit	School of Public Policy and Administration
Degree	Graduate Diploma
Title	Graduate Diploma in Sustainable Development

Program Requirements

Graduate Diploma in Sustainable Development (3.0 credits)

Requirements

1. 0.5 credit in required course   0.5

PADM 5128 [0.5]   Macroeconomics for Policy Analysis

2. 2.5 credits electives from the following list   2.5

PADM 5611 [0.5]   Science and Technology Policies

PADM 5612 [0.5]   Industrial Policy, Innovation and Sustainable Production

PADM 5613 [0.5]   Science, Risk and Evaluation

PADM 5614 [0.5]   Natural Resource Management

PADM 5615 [0.5]   Politics and Policy of Energy in Canada

PADM 5616 [0.5]   Environmental Policy

PADM 5617 [0.5]   Implementing Sustainable Development in Industrialized Countries

PADM 5618 [0.5]   Environmental and Ecological Economics

PADM 5619 [0.5]	Urban Sustainability	
PADM 5620 [0.5]	The Science, Politics and Economics of Global Climate Change	
PADM 5672 [0.5]	Policy Seminar (Innovation, Science and Environment Topics)	
PADM 5220 [0.5]	Regulation and Public Policy	

Other sustainable development related courses as approved by the M.P.P.A. Supervisor

| Total Credits | | 3.0 |

New Resources

Summary	Deactivating program.
Rationale for change	Program has not been offered in many years and there is no intention to reintroduce it.
Transition/Implementation	N/A - there are no students left in the program.

Program reviewer comments	**sandrabauer (09/17/19 2:12 pm):** Rollback: for FPA approval

Key: 999

New Program Proposal

Date Submitted: 02/15/19 3:21 pm

Viewing: **TBD-1937 : Master of Public Policy and Administration with Specialization in Data Science**

Last edit: 09/13/19 11:47 am

Last modified by: sandrabauer

Changes proposed by: lauragareau

Approval Path

1. 04/17/19 11:25 am Graeme Auld (graemeauld): Approved for PADM ChairDir GR
2. 05/28/19 1:17 pm David Mendeloff (davidmendeloff): Approved for PA Dean
3. 09/04/19 12:28 pm Sandra Bauer (sandrabauer): Approved for GRAD Dean
4. 09/13/19 11:39 am Sandra Bauer (sandrabauer): Approved for GRAD FCC
5. 09/18/19 4:49 pm Sandra Bauer (sandrabauer): Approved for GRAD FBoard

Effective Date	2020-21
Workflow	majormod
Program Code	TBD-1937
Level	Graduate
Faculty	Faculty of Public Affairs

Academic Unit	School of Public Policy and Administration
Degree	
Title	Master of Public Policy and Administration with Specialization in Data Science

Program Requirements

Master of Public Policy and Administration with Specialization in Data Science (7.0 credits)

Requirements - Course work pathway:

1. 4.5 credits in core courses: **4.5**

    PADM 5120 [0.5]   **Modern Challenges to Governance**

    PADM 5121 [0.5]   **Policy Analysis: The Practical Art of Change**

    PADM 5122 [0.5]   **Public Management: Principles and Approaches**

    PADM 5123 [0.5]   **Public Management in Practice**

    PADM 5124 [0.5]   **Law and Ethics**

    PADM 5125 [0.5]   **Qualitative Methods for Public Policy**

    PADM 5127 [0.5]   **Microeconomics for Policy Analysis**

    PADM 5128 [0.5]   **Macroeconomics for Policy Analysis**

    PADM 5129 [0.5]   **Capstone Course**

2. 1.5 credits in Data Science core courses: **1.5**

    DATA 5000 [0.5]   **Data Science Seminar**

    PADM 5126 [0.5]   **Quantitative Methods for Public Policy**

    PADM 5218 [0.5]   **Analysis of Socio-economic Data**

3. 0.5 credit from data science electives: **0.5**

    COMP 5111 [0.5]   **Data Management for Business Intelligence**

    COMP 5209 [0.5]   **Visual Analytics**

    COMP 5305 [0.5]   **Advanced Database Systems**

    COMP 5306 [0.5]   **Data Integration**

    PADM 5218 [0.5]   **Analysis of Socio-economic Data**

    PADM 5219 [0.5]   **Advanced Statistical Policy Analysis**

    PADM 5372 [0.0]   **Policy Seminar (Data Science Specialization)**

    PADM 5391 [0.0]   **Directed Studies (Data Science Specialization)**

4. 0.5 credit in approved elective   **0.5**

Total Credits   7.0

Requirements - Research essay pathway:

1. 4.5 credits in core courses: **4.5**

    PADM 5120 [0.5] **Modern Challenges to Governance**

    PADM 5121 [0.5] **Policy Analysis: The Practical Art of Change**

PADM 5122 [0.5] **Public Management: Principles and Approaches**

PADM 5123 [0.5] **Public Management in Practice**

PADM 5124 [0.5] **Law and Ethics**

PADM 5125 [0.5] **Qualitative Methods for Public Policy**

PADM 5127 [0.5] **Microeconomics for Policy Analysis**

PADM 5128 [0.5] **Macroeconomics for Policy Analysis**

PADM 5129 [0.5] **Capstone Course**

2. **1.5 credits in data science core courses:**   **1.5**

   DATA 5000 [0.5]   **Data Science Seminar**

   PADM 5126 [0.5] **Quantitative Methods for Public Policy**

   PADM 5218 [0.5] **Analysis of Socio-economic Data**

3. **1.0 credit in:**   **1.0**

   PADM 5908 [1.0]   **Research Essay (on a Data Science topic approved by the MPPA Graduate Supervisor and the Data Science governance committee)**

Total Credits	7.0

New Resources	No New Resources
Summary	In collaboration with the Institute of Data Science, create a Specialization in Data Science that would admit 4-5 MPPA students per year.
Rationale	The need for public servants who can manage, analyse, use, and present data to advise on policy will only grow over time. Current and prospective students are aware of the current need and expect that this need will grow. They are interested in both applying data science to public policy and the impact of data analytics on the public sector. A Specialization in Data Science would be the first for a Public Policy Program in Canada. The faculty in the Institute of Data Science are experts in this area and our students would now have access to them. At SPPA, we have faculty with multi-disciplinary research background in this area whose strengths will be highlighted with the addition of this specialization and who can support this program (Mehdi Ammi, Calum Carmichael, Amanda Clarke, Jose Galdo, Nathan Grasse, Paloma Raggo, Phil Ryan, Stephan Schott, Jennifer Stewart). Offering this specialization will help to continue to recruit strong students to the MPPA program, which is of importance as the number of policy programs continues to increase in Canada.
Transition/Implementation	The Institute of Data Science has agreed to accommodate 4-5 per year in DATA 5000 starting Fall 2020. We have received permission for our Data Science students to register in PSCI 5701 or SOCI 5201 thus ensuring that in an academic year when we are not able to offer PADM 5218, students will be able register in a similar course and completion of their program will not be delayed. Approved PADM seminar courses will be cross-listed with PADM 5372. Students in the Data Science specialization can take approved PADM seminar courses and complete a data science project rather than the usual project. Graduate Studies will have to approve the course. Professors will have to agree to having their course cross-listed.
Program reviewer comments	**sandrabauer (09/04/19 12:13 pm):** Formatted into tables. **sandrabauer (09/04/19 12:14 pm):** Note to SPPA about PADM 5372 Policy Seminar

(Data Science Specialization) and PADM 5391 Directed Study (Data Science Specialization) which are not in CL.

Date Submi ed: 02/06/19 1:27 pm

Viewing: **MSC-62F : M.Sc. Chemistry with Concentra on in F ood Science** ~~and Nutri on~~

Last approved: 04/16/18 10:37 am

Last edit: 02/06/19 1:27 pm

Last modified by: chantellegravelle

Changes proposed by: chantellegravelle

In Workflow

1. CHEM ChairDir GR
2. SCI Dean
3. GRAD Dean
4. GRAD FCC
5. GRAD FBoard
6. PRE SCCASP
7. SCCASP
 8. SQAPC
 9. Senate
10. CalEditor

Approval Path

1. 02/06/19 11:28 am
   Robert Crutchley
   (robertcrutchley):
   Rollback to Inia tor
2. 02/06/19 1:39 pm
   Robert Crutchley
   (robertcrutchley):
   Approved for CHEM
   ChairDir GR
3. 07/29/19 7:03 am
   Naomi Cappuccino
   (naomicappuccino):
   Approved for SCI Dean
4. 09/04/19 12:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
5. 09/10/19 3:08 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 09/18/19 4:48 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard
7. 11/14/19 3:35 pm
   Sarah Cleary
   (sarahcleary): Approved
   for PRE SCCASP

History

1. Mar 30, 2015 by sandra

2. Apr 29, 2015 by
   vickisaveland
3. May 1, 2017 by Sandra
   Bauer (sandrabauer)
4. Jan 4, 2018 by Chantelle
   Gravelle
   (chantellegravelle)
5. Apr 16, 2018 by Mike
   Labreque (mikelabreque)

Calendar Pages Using this Program	Chemistry
Effecve Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	MSC-62F
Level	Graduate
Faculty	Faculty of Science
Academic Unit	Department of Chemistry
Degree	Master of Science
Title	M.Sc. Chemistry with Concentraon in Food Science ~~and Nutrion~~

Program Requirements

M.Sc. Chemistry with Concentraon in Food **Science (5.0** ~~Science and Nutrion (5.0~~ credits)

Requirements:

1. **1.0 credit in:**		1.0
FOOD 5801 [1.0]	Seminar I	
2. **0.5 credit in** FOOD at the graduate level		0.5
3. **0.5 credit in** CHEM or FOOD at the graduate level, or, with permission of the department in another discipline		0.5
4. **3.0 credits in:**		3.0
FOOD 5909 [3.0]	M.Sc. Thesis (in the concentraon)	
Total Credits		5.0

New Resources	No New Resources
Summary	Changing the tle of the degree o match the tle in the undergraduate degree.
Raonale for change	The word 'Nutrion' in the Concentraon name 'Food Science and Nutrion' was originally included to mirror the undergraduate (BSc) program name in Food Science and Nutrion. The BSc program name had been a source of confusion for prospecve and current students, which was address in a point raised in the Cyclical Program Review for which CUCQA

requested acon. The name of the BSc pr ogram has approved by the competent authories and is now at the stage of Senate approval. Once final approval is provided, the BSc program will be idenfied simply as 'F ood Science' in the next undergraduate calendar. Changing the Concentraon name in the MSc gr aduate program from 'Food Science and Nutrion' t o 'Food Science' would ensure connuity be tween the academic reality of the BSc program and the graduate programs. More specifically, this name change would reflect the Concentraons' curricula mor e accurately, as there is no true nutrion r esearch performed at the graduate level by the professors associated with the Concentraons, nor is ther e any possibility for such work in the future within the Department of Chemistry. There is also no intenon, nor desir e of expanding the nutrion c omponent given the recent growth of the School of Nutrion Sciences a t the University of O awa.

Transion/Implemen taon

Program reviewer comments

robertcrutchley (02/06/19 11:28 am): Rollback: as you requested

Key: 1119

Date Submi ed: 02/06/19 1:29 pm

Viewing: **PHD-62F : Ph.D. Chemistry with Concentraon in F ood Science ~~and Nutrion~~**

Last approved: 01/04/18 9:24 am

Last edit: 11/14/19 3:30 pm

Last modified by: sarahcleary

Changes proposed by: chantellegravelle

In Workflow

1. **CHEM ChairDir GR**
2. **SCI Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **PRE SCCASP**
7. **SCCASP**
8. SQAPC
9. Senate
10. CalEditor

Approval Path

1. 02/06/19 11:28 am
   Robert Crutchley
   (robertcrutchley):
   Rollback to Inia tor
2. 02/06/19 1:39 pm
   Robert Crutchley
   (robertcrutchley):
   Approved for CHEM
   ChairDir GR
3. 07/29/19 7:04 am
   Naomi Cappuccino
   (naomicappuccino):
   Approved for SCI Dean
4. 09/04/19 12:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
5. 09/10/19 3:08 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 09/18/19 4:48 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard
7. 11/14/19 3:34 pm
   Sarah Cleary
   (sarahcleary): Approved
   for PRE SCCASP

History

1. Mar 30, 2015 by sandra

2. Apr 29, 2015 by vickisaveland
3. May 14, 2015 by sandra
4. May 1, 2017 by Sandra Bauer (sandrabauer)
5. Aug 10, 2017 by Sandra Bauer (sandrabauer)
6. Jan 4, 2018 by Chantelle Gravelle (chantellegravelle)

Calendar Pages Using this Program	Chemistry
Effecv e Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	PHD-62F
Level	Graduate
Faculty	Faculty of Science
Academic Unit	Department of Chemistry
Degree	Doctor of Philosophy
Title	Ph.D. Chemistry with Concentraon in F ood Science ~~and Nutrion~~

Program Requirements

Ph.D. Chemistry with Concentraon in F ood **Science (10.0** ~~Science and Nutrion (10.0~~ credits)

Requirements:

1. **2.0 credits in:**		2.0
FOOD 5801 [1.0]	Seminar I	
FOOD 5802 [1.0]	Seminar II	
2. **1.0 credit in** FOOD at the graduate level		1.0
3. **1.0 credit in** CHEM or FOOD at the graduate level, or, with permission of the department, in another discipline		1.0
4. A two-part comprehensive examinaon in F ood Science		
5. **6.0 credits in:**		6.0
FOOD 6909 [6.0]	Ph.D. Thesis (in the concentraon)	
Total Credits		10.0

New Resources	No New Resources
Summary	The name change was done for all undergraduate programs therefore we have to match it at the grad level.

Raonale for change	The word 'Nutrion' in the Concentraon name 'Food Science and Nutrion' was originally included to mirror the undergraduate (BSc) program name in Food Science and Nutrion. The BSc program name had been a source of confusion for prospecve and current students, which was address in a point raised in the Cyclical Program Review for which CUCQA requested acon. The name of the BSc program has approved by the competent authories and is now at the stage of Senate approval. Once final approval is provided, the BSc program will be idenfied simply as 'Food Science' in the next undergraduate calendar. Changing the Concentraon name in the MSc graduate program from 'Food Science and Nutrion' to 'Food Science' would ensure connuity between the academic reality of the BSc program and the graduate programs. More specifically, this name change would reflect the Concentraons' curricula more accurately, as there is no true nutrion research performed at the graduate level by the professors associated with the Concentraons, nor is there any possibility for such work in the future within the Department of Chemistry. There is also no intenon, nor desire of expanding the nutrion component given the recent growth of the School of Nutrion Sciences at the University of Oawa.
Transion/Implementaon	
Program reviewer comments	**robertcrutchley (02/06/19 11:28 am):** Rollback: as you requested **sarahcleary (11/14/19 3:30 pm):** Secon 4 - remove wording 'and Nutrion' for consistency as per OVPAVP.

Key: 1120

MEMORANDUM

To: Senate Quality Assurance and Planning Committee

From: Pauline Rankin, Dean
Faculty of Arts and Social Sciences

Patrice Smith, Dean
Faculty of Graduate and Postdoctoral Affairs

Date: October 10, 2019

Re: Proposal for Concentration in Mental Health and Well-Being (M.A. Psychology)

Program Description

One of the strengths of the graduate program in Psychology at Carleton University is its Health Psychology area, which is one of areas in the Department (the others being Forensic, Personality/Social, Developmental, Cognitive, and Organizational). Each year, our Health Psychology area receives approximately 30 applications for the MA program and admits approximately 5-8 of those applicants. During the 2019-2020 cycle, for example, the Health Psychology stream received 26 application for the MA program and admitted 7 of those applicants.

Despite the success Psychology has in recruiting a large cohort of MA student into the Health Psychology area, less than half of those students continue to the PhD program. This rate is similar to the other areas within our department.

In recent years, the Department has begun to query graduate students about where they would ideally like to find employment post-graduation. Many of our MA students (regardless of area of study) report a desire for a career that is oriented toward Health Psychology in the government (e.g., Health Canada), a hospital setting (e.g., research associate), or private industry (e.g., psychological testing). Other students report using our research-based MA program as a means to bolster their chances for entry into a clinical or counselling program. To facilitate such career trajectories, the Department of Psychology would like to provide its MA students with an opportunity for experiential learning in the field of mental health and well-being by way of a Concentration in Mental Health and Well-being during their MA program.

This proposal is also based upon an environmental scan of similar MA programs in Psychology at Canadian universities. At present, no MA program offers a Concentration in Mental Health and Well-Being. As such, the Department of Psychology at Carleton University will be forging new territory, which will make it standout from other programs.

We anticipate this concentration will facilitate recruitment of new student, employability of student who enroll in the Concentration, and position the Department as a leader in Mental Health and Well-Being.

Current MA Program Requirements:

Students are required to take 5.0 credits at the M.A. level:

1. 1.0 credit in statistics [PSYC 5410 and PSYC 5411],
2. 1.0 credit in content courses [5000 level or higher],
3. .05 credit in Professional Development [PSYC 5002, PSYC 5003, PSYC 5004, or PSYC 5903],
4. 2.5 credits – Thesis [PSYC 5909], which must be defended at an oral examination
5. PSYC 5906: a required non-credit pro-seminar in psychology

Proposed Concentration in Mental Health and Well-being Requirements:

Students are required to take 5.0 credits at the M.A. level:

1. 1.0 credit in statistics [PSYC 5410 and PSYC 5411],
2. 0.5 credit in Health Psychology [PSYC 5209] or health-oriented course approved by the Graduate Supervisor
3. 0.5 credit in concentration relevant content course [PSYC 5107 or PSYC 5208], or PSYC 5804, PSYC 5900, or PSYC 5901 with permission from the Graduate Supervisor
4. 0.5 credit in Practicum in Mental Health and Well-Being [PSYC 5904]
5. 2.5 credits in Thesis [PSYC 5909], which must be defended at an oral examination
6. PSYC 5906: a required non-credit pro-seminar in psychology

The practicum will serve as the capstone for the Concentration. It is intended to allow the MA student an opportunity for experiential learning that can be applied to their future career in mental health and well-being.

Prerequisites for enrolling in PSYC 5904 to receive the Concentration designation are:

1. Completion of PSYC 5410 and PSYC 5411 with a grade of A- or greater in each course
2. Completion of PSYC 5209, or health-oriented course approved by the Graduate Supervisor, with a grade of A- or greater
3. Practicum placement approval by the Graduate Supervisor

Students who fulfil the requirements for the Concentration in Mental Health and Wellbeing may request the designation appear on their transcript up until the second last term in their MA program.

Impact on Other Programs

The proposed Concentration in Mental Health and Well-being should have a minimal impact on other programs and/or other academic units at Carleton. The coordinator of the practicum will work with units in related fields to ensure that Psychology their students are not competing for placements, and Psychology students will be focused more on experimental options, rather than clinical settings.

Societal Need

Integrated efforts that harness a broad range of knowledge and capabilities must be invested to address major societal challenges in mental health and wellbeing. In particular, 20% of the determinants of mental health and well-being are based on clinical interventions, and the other 80% of influential forces include our social and economic contexts, time and place, our own behaviors, and the physical

environment around us. The Health Psychology area in the Department of Psychology at Carleton University excels in numerous areas and fields necessary to make progress in these areas – including on healthy goal setting behavior; personality and behaviours associated with health, illness and well-being; gambling and addiction; and environmental influences on health. By integrating our world-class education and research programs in Health Psychology, and leveraging our relationships with health-oriented organizations in the Ottawa-Gatineau region to engage in experiential learning via the Practicum in Mental Health and Wellbeing, student who take this Concentration will be poised to help address major societal challenges posed by influential forces that undermine mental health and wellbeing. In doing so, enrollment in the Concentration will increase employability and potentially open news career paths.

Student Demand

Over 60% of MA students in the Department of Psychology do not continue to complete a PhD. Instead, they find employment outside of academia. As such, students are in search of skills and knowledge to increase their employability. A mental health and well-being concentration will give students focused knowledge and experiential learning in mental health and well-being, thus expanding their expertise and employability. As such, we have little doubt this Concentration will be well received by students in our MA program.

During the 2019 Winter term, an informal survey of students in the Health Psychology area was conducted. Most of the MA students indicated they would have taken the necessary courses to attain the concentration designation had it been offered during their tenure. Students expressed a a desire to have the Department of Psychology offer programs that would best position them for the job market. All students agreed that having a Concentration in Mental Health and Wellbeing on their transcript will increase their marketability, and thus employability.

Resources

No new resources will not be required. We currently have 13 faculty who affiliate with the Health Psychology area in the Department of Psychology.

A regular faculty member will coordinate the practicums as part of their normal assigned teaching load. No net new resources are required to accommodate this.

A new health-oriented course (Goal Pursuit and Self-Regulation) is currently being offered as "Special Topics" (PSYC 5800). We anticipate this course will become permanent in the next year or two. This course will serve as an alternate health course to PSYC 5209.

New Program Proposal

Date Submitted: 08/23/19 4:53 pm

Viewing: **TBD-1961 : M.A. Psychology with Concentraon in Men   tal Health and Well-Being**

Last edit: 11/14/19 2:40 pm

Last modified by: sarahcleary

Changes proposed by: sandrabauer

In Workflow

1. **PSYC ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **PRE SCCASP**
7. SCCASP
8. SQAPC
9. Senate
10. CalEditor

Approval Path

1. 08/23/19 6:06 pm
   Michael Wohl
   (michaelwohl): Approved
   for PSYC ChairDir GR
2. 08/30/19 1:58 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 09/04/19 11:26 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 09/10/19 3:59 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
5. 11/11/19 2:33 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecv e Date	2020-21
Workflow	majormod
Program Code	TBD-1961
Level	Graduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of Psychology
Degree	

Title	M.A. Psychology with Concentraon in Men tal Health and Well-Being

Program Requirements

M.A. Psychology
with Concentraon in Men tal Health and Well-Being (5.0 credits)

Requirements:

1. 1.0 credit in: **1.0**

    PSYC 5410 [0.5]   **Advanced Analysis of Variance**
    PSYC 5411 [0.5]   **Advanced Regression**

2. 0.5 credit in: **0.5**

    PSYC 5209 [0.5]   **Psychology of Health and Illness**
    or other health-oriented course approved by the Graduate Supervisor

3. 0.5 credit from: **0.5**

    PSYC 5107 [0.5]   **Psychology of Family Violence**
    PSYC 5208 [0.5]   **Advances in Posiv e Psychology**
    PSYC 5804 [0.0]   **Special Topics in Health Psychology**
    PSYC 5900 [0.5]   **Directed Studies**
    PSYC 5901 [0.5]   **Independent Research**

4. 0.5 credit in: **0.5**

    PSYC 5904 [0.0]   **Community Mental Health and Well-Being Praccum**

5. Compleon of: **0.0**

    PSYC 5906 [0.0]   **Pro-Seminar in Psychology**

6. 2.5 credits in: **2.5**

    PSYC 5909 [2.5]   **M.A. Thesis (which must be defended at an oral examinaon)**

Total Credits   5.0

New Resources	No New Resources
Summary	Major Modificaon T rack A2 - IQAP 5.3.1.1 Introduce Concentraon in Men tal Health and Well-Being for the M.A. Psychology.
Raonale	Despite the success Psychology has in recruing a lar ge cohort of MA student into the Health Psychology area, less than half of those students connue t o the PhD program. This rate is similar to the other areas within our department. In recent years, the Department has begun to query graduate students about where they would ideally like to find employment post-graduaon. Man y of our MA students (regardless of area of study) report a desire for a career that is oriented toward Health Psychology in the government (e.g., Health Canada), a hospital setting (e.g., research associate), or private industry (e.g., psychological tesng). Other students report using our research-based MA program as a means to bolster their chances for entry into a clinical or counselling program. To facilitate such career trajectories, the Department of Psychology would like to provide its MA students with an opportunity for experienal learning in the field of men tal health and well-being by way of a Concentraon in Mental Health and Well-being during their MA program. This proposal is also based upon an environmental scan of similar MA programs in Psychology at Canadian universies. A t present, no MA program offers a Concentraon in Men tal Health and Well-Being. As such, the Department of Psychology at Carleton University will be forging new territory, which will make it standout from other programs. We ancipa te this concentraon will f acilitate

recruitment of new student, employability of student who enroll in the Concentraon, and posion the Departmen t as a leader in Mental Health and Well-Being.

Transion/Implemen taon	n/a
Program reviewer comments	**sandrabauer (10/16/19 3:03 pm):** GFB approval received. Holding pending receipt of library report. **sarahcleary (11/14/19 2:40 pm):** Secon 3 - R emoved 'or' statement between PSYC 5107 and 5208.

Key: 1961

New Course Proposal

Date Submi ed: 08/26/19 5:03 pm

Viewing: **PSYC 5904 : Community Mental Health and Well-Being Praccum**

Last edit: 08/26/19 5:03 pm

Changes proposed by: sandrabauer

Programs referencing this course	[M.A. Psychology with Concentraon in Men tal Health and Well-Being](#)

In Workflow

1. **PSYC ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **PRE SCCASP**
7. SCCASP
8. SQAPC
9. Senate
10. Banner

Approval Path

1. 08/26/19 6:09 pm
   Michael Wohl
   (michaelwohl): Approved
   for PSYC ChairDir GR
2. 08/30/19 1:59 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 09/04/19 12:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 10/09/19 4:00 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
5. 11/11/19 2:34 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecv e Date	2020-21
Workflow	majormod
New Resources	
Level	Graduate
Course Code	PSYC
Course Number	5904
Title	Community Mental Health and Well-Being Praccum

Title (short)	Com Mntal Hlth Wllbeing Prctcm
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of Psychology
Credit Value	0.50
Significant Experienal Learning	Pracc a or Placements (including Clinical Placements)
Course Descripon	Graded Sat/Uns.
Prerequisite(s)	PSYC 5410 and PSYC 5411 with a grade of A- or higher and PSYC 5209 or other health-oriented course approved by the graduate supervisor, with a grade of A- or higher; and approval of the graduate supervisor.
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
U O awa Code	

Grade Mode	Sas factory/Unsas factory
Schedule Type	*Praccum
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	No
Summary	Add praccum.
Raonale f or new course	New graduate concentraon in Men tal Health and Well-Being.

Course reviewer comments	**sandrabauer (10/16/19 5:19 pm):** Advance package a. er receipt of library report.

New Course Proposal

Date Submi ed: 11/14/19 5:42 pm

Viewing: PSYC 5804 : Special Topics in Health Psychology

Last edit: 11/14/19 5:42 pm

Changes proposed by: sandrabauer

Programs referencing this course	[M.A. Psychology with Concentraon in Men tal Health and Well-Being](#)

Effecv e Date	2020-21
Workflow	minormod
New Resources	
Level	Graduate
Course Code	PSYC
Course Number	5804
Title	Special Topics in Health Psychology
Title (short)	Spec. Top. Health Psychology
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of Psychology
Credit Value	0.50
Significant Experienal Learning	None

Course Descripon	The topics of this course will vary from year to year, and will be announced in advance of the registraon period.
Prerequisite(s)	
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
U O awa Code	
Grade Mode	Standard Le er Grade
Schedule Type	Lecture
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	No
Summary	Add new course.
Raonale f or new course	To accompany new concentraon in men tal health and well-being.
Course reviewer comments	

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: October 16, 2019

From: Alana Skwarok, Collections Librarians (Arts and Social Sciences)

To: Sandra Bauer, Program Officer, Faculty of Graduate and Postdoctoral Affairs

cc   Wayne Jones, University Librarian
Amber Lannon, Associate University Librarian, Collections & Academic Services
Laura Newton Miller, Assessment & Collection Strategy Librarian
David Sharp, Head of Acquisitions
Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modifications of the following programs:

- o   Concentration in Mental Health and Well-Being (M.A. Psychology)

This is a formal notification for your records.

Major Modification to Performance in the Public Sphere (Track A2)

Creation of new minor in Performance in the Public Sphere (PIPS)

Program Description

We propose a new interdisciplinary minor in performance studies, called Performance in the Public Sphere (PIPS). This conversation among faculty in Drama Studies, English, Music, and Public History began in 2017 at the behest of Dean Wallace Clement in light of the proposed purchase of Dominion Chalmers, has continued with the full support of Dean Pauline Rankin and the Dominion Chalmers Oversight Committee.

Performance studies has emerged in Europe and North America as a new, interdisciplinary field of study. It has taken shape in different institutions, combining the humanities and social sciences in a variety of ways: including theatre arts, dance, music, literature, media studies, architecture, public policy, political science, history and other disciplines. It will bring a ground-breaking new field of enquiry to Carleton and enables the university to leverage the capital advantage to the fullest.

With its interdisciplinary focus on experiential learning, we do not expect first-year students to enter Carleton ready for the PIPS minor. Therefore, the core courses are offered in the second and third year, with a fourth-year capstone experience, for a total of 2.0 credits. The remaining 2.0 credits are comprised of extant elective courses offered by the sister units. At the 2000 level, students will learn theories of performance alongside contemporary and historical praxis. At the 3000 level, students will gain hands-on, collaborative experience in technology or site-specific performance. As a capstone experience, students in their final year will engage in a practicum or seminar.

The existing program structures of the sister units will not be altered or negatively affected by the creation of the PIPS minor. The extant elective courses offered by the sister units will continue to be taught as per their current modes of delivery.

Impact on other programs and student demand

This is a collaborative endeavor with input from colleagues in Drama Studies, English, Music, and Public History. The experience of faculty and students in all of these programs will be enhanced by the new interdisciplinary minor in performance studies. Majors in English, History, Music, and other departments will be able to add this minor, and students in the minor will add elective courses in the various sister units. No one is worried about losing students to this program; it is a win-win.

Because the program's elective offerings already exist, there will be no negative impact on the units involved. It will be easy to ensure that seats are available for students registered in the PIPS minor as well as those students taking a course purely as an elective.

In fact, we feel that developments at Carleton Dominion-Chalmers Centre (CDCC) will provide new opportunities for experiential learning to be capitalized upon by the new minor. As CDCC gets off the ground, developments there will benefit from having a community of student apprentices involved. The facilities offered by CDCC —and the various university and community activities that take place there and in the downtown area—would become both the home of the new program but also a resource where students can gain practical experience in the organization, staging and presentation of performance events. The minor will allow students to study performance as a broad set of practices that are an integral aspect of culture, society and public life, through seminars and experience-based learning. Moreover, the purview of performance studies extends beyond traditional theatrical institutions to include performance in a variety of social contexts, such as: performance in ritual, in urban spaces, in activism, in historical remembrances, on the internet and in new media, and performance as an element of social and cultural identity.

Signed "Statement of Support" forms have been received from SSAC (Music) and History.

Student Demand

The combination of experiential learning opportunities, a vibrant interdisciplinary program structure, and the unique learning environment offered by the CDCC plant will make the PIPS minor an appealing option for students. Course scheduling will be managed in such a way as to minimize any timing complications involved in travel from the Carleton campus to CDCC. With the purchase of CDCC finalized, and with the sister units already successfully offering the slate of elective courses that will be part of the program, students will be able to add / complete an exciting new program element that truly exemplifies Carleton's "Capital Advantage."

Resources

The new minor in Performance in the Public Sphere will be administratively housed in the English Department. No new faculty resources are currently required to launch the program. Faculty affiliates, including our Canada Research Chairs, have expressed an interest in teaching and/or team-teaching the new core courses. The elective courses are already being taught and offer a broad range of options to students: ten ENGL courses from Drama Studies, eight HIST courses from Public History, and eleven MUSI courses from SSAC.

At the third year, students must take a course in either site-specific performance or PIPS 3001: Experimental Uses of Technology in Performance. A contract instructor—a professional from the community—will be hired to teach this course.

Dean Pauline Rankin has confirmed her willingness to hire this contract instructor.

In the performing arts, it is common to have a set of courses taught by practitioners rather than faculty, just as Creative Writing and Drama Studies (both housed in English) hire active authors or theatre professionals (actors and directors) for hands-on workshops.

Library resources to support the sister units already exist. The acquisition of CDCC provides facilities that will, for the first time, bring together performance aspects of Music, Drama Studies and Public History at Carleton. The program will support developments at Carleton's new space, CDCC.

Further Details

Music is presently making regular use of CDCC for ensemble rehearsals (mostly in the evenings) and for recitals and masterclasses. Other rehearsal and performance activities of Music and Drama Studies may be scheduled in the evenings and on Fridays, to avoid transportation issues and other conflicts with courses at Carleton's main campus. The minor in Performance in the Public Sphere will also avail itself of these time slots and proposes to hold courses in the late afternoons and evenings in order to avoid scheduling conflicts.

Program Structure

Interdisciplinary Minor: Performance in the Public Sphere (4.0 credits)

Requirements (4.0 credits):
      Students normally enter the minor in their second year of study

1. 1.0 credits in:
PIPS 2000A [0.5]   Theories of Performance in the Public Sphere
PIPS 2001B [0.5]   Workshop in Contemporary and Historical Modes of Performance

2. 0.5 credits from:
PIPS 3000A [0.5]   Site-Specific Performance
PIPS 3001B [0.5]   Experimental Uses of Technology in Performance

3. 0.5 credits from:
PIPS 4200A [0.5]   Special Topics in Performance and the Public Sphere
PIPS 4800B [0.5]   Practicum in Performance Studies

4. 2.0 credits from:

Approved elective courses (cross-listed between PIPS and English, History, Music or other disciplines).

5. The remaining requirements of the major discipline(s) and degree must be satisfied.

New Program Proposal

Date Submi ed: 09/13/19 9:04 am

Viewing: PIP : Minor in Performance in the Public Sphere

Last edit: 01/08/20 4:29 pm

Last modified by: elizabethbruce

Changes proposed by: judykatz

Approval Path

1. 09/13/19 9:13 am Judy Katz (judykatz): Approved for ENGL ChairDir UG
2. 10/17/19 3:15 pm Peter Thompson (peterthompson): Approved for AS Dean
3. 10/22/19 12:01 pm Peter Thompson (peterthompson): Approved for AS FCC
4. 11/13/19 3:01 pm Allyson Buchanan-Watson (allysonbuchananwatso): Approved for AS FBoard
5. 11/18/19 8:36 am Sarah Cleary (sarahcleary): Approved for PRE SCCASP
6. 11/21/19 3:44 pm Erika Strathearn (erikastrathearn): Approved for SCCASP
7. 12/05/19 4:09 pm Chrisna Noja (chrisnanoja): Appr oved for SQAPC

Effecv e Date   2020-21

Workflow   majormod

Program Code	PIP
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Degree	Bachelor of Arts Honours
Title	Minor in Performance in the Public Sphere

Program Requirements

Minor in Performance in the Public Sphere (4.0 credits)

This minor is available to all undergraduate degree students.

Requirements:
1. **1.0 credit in:**   **1.0**
   PIPS 2000 [0.0]   **Theories of Performance in the Pubic Sphere**
   PIPS 2001 [0.0]   **Workshop in Contemporary and Historical Modes of Performance**
2. **0.5 credit from:**   **0.5**
   PIPS 3000 [0.0]   **Site-Specific Performance**
   PIPS 3001 [0.0]   **Experimental Uses of Technology in Performance**
3. **0.5 credit from:**   **0.5**
   PIPS 4200 [0.0]   **Special Topics in Performance and the Public Sphere**
   PIPS 4800 [0.0]   **Praccum in P erformance Studies**
4. **2.0 credits in approved elecv es from:**   **2.0**
   English
   ENGL 1609 [0.5]   **Introducon t o Drama Studies**
   ENGL 2104 [0.5]   **Drama Workshop**
   ENGL 2605 [0.5]   **Greek and Roman Drama**
   ENGL 2609 [0.5]   **Drama: Modes and Movements**
   ENGL 2709 [0.0]   **Indigenous Drama**
   ENGL 3305 [0.5]   **Shakespeare and the Stage**
   ENGL 3609 [0.5]   **Drama: Contemporary Cricism**
   ENGL 3902 [0.5]   **Wring Scr eenplays**
   ENGL 3904 [0.5]   **Intermediate Drama Workshop**
   ENGL 4605 [0.5]   **Theatre Producon Seminar**
   ENGL 4609 [0.5]   **Global Stages and Theories**
   History
   HIST 2811 [0.5]   **Public History from Memory to Museums**
   HIST 3001 [0.5]   **History at the Movies**
   HIST 3809 [0.5]   **Historical Representaons**
   HIST 3812 [0.5]   **Digital History**
   HIST 3814 [0.5]   **Crafting Digital History**
   HIST 3908 [0.5]   **Themac T opic**

HIST 4302 [1.0]   **Canada: Ideas & Culture**

Music

MUSI 1003 [0.5]   **Understanding Music**

MUSI 2008 [0.5]   **Music of the World's Peoples**

MUSI 2609 [0.5]   **Computer Music II: Producon, Collaboraon and Performance**

MUSI 3301 [0.5]   **Music and Religion**

MUSI 3400 [0.5]   **A History of Opera before 1800**

MUSI 3401 [0.5]   **A History of Opera from 1800 to 1945**

MUSI 3402 [0.5]   **Film Music**

MUSI 3405 [0.5]   **Musical Theatre**

MUSI 3703 [0.5]   **Improvisaon in Theory and Pracce**

MUSI 4104 [0.5]   **First Peoples Music in Canada**

MUSI 4105 [0.5]   **Issues and Processes in African Music**

MUSI 4306 [0.5]   **Music and Wellbeing in a Global Context**

5. The remaining requirements of the major discipline(s) and degree must be sasfied.

Total Credits	4.0

New Resources	No New Resources
Summary	Add new Minor in Performance in the Public Sphere
Raonale	This program has been designed in order to maximize, for the benefit of students, the advantages afforded by Carleton's recent purchase of Dominion Chalmers. It will offer undergraduates a unique pedagogical and experienal-learning opportunity. This program can become a leader in Performance Studies, which has emerged as an interdisciplinary field of study in Europe and North America. The program is structured to give students an excing interdisciplinary educaon that draws on three FASS units: English, History, and Music (SSAC). These units come together here in order to introduce students to the theory and pracce of performance in a wide range of social contexts: performance in ritual, in urban spaces, in acvism, in historical remembrances, on the internet and in new media, and performance as an element of social and cultural identy.
Transion/Implementaon	Currently, the scheduling process for courses held in CDCC poses administrave issues and puts students at risk for possible unofficial me conflicts. Because of the commute, students cannot realiscally get to a CDCC class if the course sits next to a Carleton campus course on their me table. In response to this problem, English has set all CDCC classes to require departmental permission in the registraon system. Students must submit a registraon override request in Carleton Central to register for each course held at CDCC. The Undergraduate Administrator must check their schedules manually, and give departmental approval in BANNER. Only then can students aempt registraon. Even with this process, students who change their registraon aer registering in a CDCC course could find themselves with an unofficial me conflict.
Program reviewer comments	**sarahcleary (10/21/19 3:30 pm):** Moved all program requirements into a course list table. Removed extra informaon that is not required. SC **sarahcleary (12/11/19 3:53 pm):** Removed HIST 5707 from the elecve list as per OVPAVP. **elizabethbruce (01/08/20 4:29 pm):** Updated program code from TBD-1964 to PIP

Key: 1964

New Course Proposal

Date Submi ed: 10/31/19 3:17 pm

Viewing: **PIPS 4800 : Praccum in P erformance Studies**

Last edit: 10/31/19 3:17 pm

Changes proposed by: judykatz

Programs referencing this course	Minor in Performance in the Public Sphere

In Workflow

1. **ENGL ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. Banner

Approval Path

1. 09/13/19 11:44 am Judy Katz (judykatz): Approved for ENGL ChairDir UG
2. 10/17/19 3:43 pm Peter Thompson (peterthompson): Approved for AS FCC
3. 10/31/19 3:14 pm Sarah Cleary (sarahcleary): Rollback to Inia tor
4. 10/31/19 3:22 pm Judy Katz (judykatz): Approved for ENGL ChairDir UG
5. 11/02/19 12:45 pm Peter Thompson (peterthompson): Approved for AS Dean
6. 11/02/19 6:27 pm Peter Thompson (peterthompson): Approved for AS FCC
7. 11/13/19 3:02 pm Allyson Buchanan-Watson (allysonbuchananwatso): Approved for AS FBoard

Effecv e Date	2020-21
Workflow	majormod

New Resources	No New Resources
Level	Undergraduate
Course Code	PIPS
Course Number	4800
Title	Praccum in P erformance Studies
Title (short)	Praccum in P erf. Studies
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Credit Value	0.50
Significant Experienal Learning	Performance-Based Learning
Course Descripon	The undergraduate praccum pr ovides students an experienal-learning opportunity t o apply their knowledge in Carleton Dominion-Chalmers Centre and other organizaons and v enues in the naonal c apital region.
Prerequisite(s)	Fourth-year standing or permission of the department.
Class Format	Workshop three hours per week.
Precluded Courses	
Also listed as	
Piggybacked Courses	
Grade Mode	Standard Le er Grade
Schedule Type	*Workshop
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	No
Summary	Add new course PIPS 4800 [0.5] Praccum in P erformance Studies.
Raonale f or new course	The purpose of this course is to enhance the program via a "capstone" pracc al experience at the Dominion-Chalmers site.
Course reviewer comments	**sarahcleary (10/31/19 3:14 pm):** Rollback: Change to major mod workflow as per OVPAVP.

Key: 9766
Not an admin

Performance in the Public Sphere				
Code	Title	Status	Initiator	Received
PIPS 2000	PIPS 2000: Theories of Performance in the Pubic Sphere	Added	judykatz	11/13/2019
PIPS 2001	PIPS 2001: Workshop in Contemporary and Historical Modes of Performance	Added	judykatz	11/13/2019
PIPS 3000	PIPS 3000: Site-Specific Performance	Added	judykatz	11/13/2019
PIPS 3001	PIPS 3001: Experimental Uses of Technology in Performance	Added	judykatz	11/13/2019
PIPS 4200	PIPS 4200: Special Topics in Performance and the Public Sphere	Added	judykatz	11/13/2019

STATEMENT OF SUPPORT FROM SISTER UNIT

RE: {Briefly describe proposal for which support is being sought}

[√] I support this change unconditionally.

[ ] I do not support this change.

[ ] I support this change, with the following reservations:

Signature:

Name: Brian Foss

Title: Director

Academic unit: School for Studies in Art & Culture

Date: 5 June 2019.

Notes:

September 20, 2019

Re: Creation of new minor in Performance in the Public Sphere (PIPS)

To Whom It May Concern,

Carleton Dominion-Chalmers Centre (CDCC) is Carleton University's newest Arts, Performance and Learning Centre in the heart of downtown Ottawa that is fostering programming that is multi-generational, inclusive and diverse.

CDCC is dedicated to cultivating experiential learning for Carleton students through performance opportunities, event participation/observation, mentorship programs, and exchanges with community user groups.

I was thrilled to hear about the PIPS minor program proposal that would offer student programming at CDCC and directly align with our current goals. I am keen to work with the PIPS team to support and development the initiative.

Sincerely,

Mara Brown
Director, Carleton Dominion-Chalmers Centre
Faculty of Arts and Social Sciences
Carleton University
355 Cooper Street
Ottawa, ON K2P 0G8
CDCC: 613-520-4401
Office: 613-520-2600 x 4429
Cell: 343-961-2463
Email: mara.brown@carleton.ca

Performance in the Public Sphere (PIPS)

<u>STATEMENT OF SUPPORT FROM SISTER UNIT</u>

[ ] I support this change unconditionally.

[ ] I do not support this change.

[x] I support this change, with the following reservations: Within the limits of the curricular and budgetary ability of the Department on any given year.

Signature: *Dominique Marshall*

Name: Dominique Marshall

Title: Chair

Academic Unit: Department of History

Date: 25 June 2019

Notes:

The Department of History enthusiastically supports the proposed new interdisciplinary minor in performance studies, called Performance in the Public Sphere (PIPS). There has been a significant "performative turn" in our discipline since the late 1990s and this new minor speaks directly to some of the exciting developments associated with this turn both in the field of Public History and the larger discipline of History. Members of our department, such as Professor David Dean who was a member of the steering committee behind PIPS, have been active in researching, publishing, teaching and supervising in this field. The Department of History also recognizes the importance of deepening our roles as historians in pursuing performance and performativity as intellectual enquiry, as collaborators with other Carleton units, as academics committed to community engagement, and as participants in the opportunities offered by the purchase of Dominion Chalmers. We have several courses and seminars that are frequently offered which will support the new minor; we are also keen to interest ndergraduate students in pursuing performance studies at the graduate level. We are very supportive of the program being housed administratively in the Department of English Language and Literature.

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: October 8, 2019

From: Alana Skwarok, Collections Librarian (Arts and Social Sciences)

To: Robyn Green, Program Officer, Faculty of Arts and Social Sciences/Faculty of Science

cc   Wayne Jones, University Librarian
                 Amber Lannon, Associate University Librarian, Collections & Academic Services
                 Laura Newton Miller, Assessment & Collection Strategy Librarian
                 David Sharp, Head of Acquisitions
                 Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modifications of the following programs:

- o   Interdisciplinary Minor: Performance in the Public Sphere

This is a formal notification for your records.

Minor in Québec Studies: Executive Summary

MEMORANDUM

To: Senate Quality Assurance Committee (SQAPC)

From: Dr. Catherine Khordoc and Dr. Anne Trépanier
Department of French
School of Indigenous and Canadian Studies

CC: Dr. Pauline Rankin, Dean FASS
Dr. Peter Thompson, Associate Dean FASS

Date: November 11, 2019

Subject: Introduction of a new Minor in Québec Studies. Track A2

**Modification Description** (1-1.5 pages)

Carleton University is a leading institution in the creation and development of courses and programs focusing on the study of Canada. In 1957, it created the Institute of Canadian Studies. Carleton was one of the first universities to offer courses in Canadian literature and the first to offer courses in Québec literature outside of Québec. Now called the School of Indigenous and Canadian Studies, it offers BA, MA and PhD programs in Indigenous Studies, Heritage Conservation, and Canadian Studies. The programs are interdisciplinary, covering varied aspects of Indigenous and Canadian Studies: history, cultural studies including cultural landscapes, heritage conservation, sociology, linguistics, politics, colonial studies including critical settler studies, film, music, art, and literary studies. In 2010, the School created a position in Québec Studies, in an effort to reinforce its offerings and create a deeper understanding of Québec. In the Department of French, courses in Québécois literature and the study of French linguistics (including French in Canada and Québec) have been a mainstay of the BA, BA Honours, B.J. and MA programs, with several faculty members conducting research on Québec-focused topics.

Carleton would be the only Canadian institution offering a minor specialization in Québec Studies outside of the province of Québec. Yet there is significant interest in Québec Studies in Brazil, Britain, Catalonia, France, Italy, Ireland, India, Germany, Poland, the United States, and of course, within Canada. This Minor could eventually feed into the creation of intensive summer courses for students and scholars from other parts of the world interested in developing a better understanding of Québec. Given Carleton's proximity to Québec, a series of fieldtrips and guest speakers series can easily be organized.

A Minor in Québec Studies will recognize the cluster of courses students in a BA program take through the School of Indigenous and Canadian Studies, the Department of French and the History Department, along with electives in other departments through which they develop their knowledge of Québec and of the French language.

In sum, a Minor in Québec Studies holds intrinsic value and provides a number of advantages:

- It allows Carleton to present itself as the only university in Canada outside of Québec with comprehensive programming in Québec Studies;
- It will increase linkages between the School of Indigenous and Canadian Studies and the Department of French and other programs and departments across campus, especially the History Department.
- For the students, understanding the historical, social, cultural, and political evolution of Québec, pre-Confederation and post, would be a valuable and complimentary dimension to their studies in disciplines such Indigenous and Canadian Studies, French, History, Political Science, Art History, History and Theory of Architecture, Music, Film Studies, etc.
- The credential will be helpful to students who may seek professional opportunities in the public service, education, tourism, translation, archival and museum professions, cultural industries, law, diplomacy, journalism, etc.

While Québec-themed courses are taught in many universities across Canada (often in programs offered in French Departments but in other units as well), this Minor offers students the opportunity to explore issues related to Québec through an interdisciplinary approach (literature, history, politics, cultural studies, etc.) and is unique in recognizing through a credential an accumulation of courses that focus on Québec. The University of Ottawa has a vibrant centre for the study of French Canada (the Centre de recherche en civilisation canadienne-française) that tends to focus on the francophone cultures of Canada outside of Québec. At McGill University, the program has just transitioned from Québec Studies to focus on Montreal Studies, reflecting their teaching capacity and a changing agenda. Based on our informal survey of programs across Canada, Carleton's Minor would be unique in offering an interdisciplinary focus on Québec. There is an ongoing need for a deeper understanding of Québec culture and society; the most recent federal election and debates surrounding Bill 21 in Québec are some of the latest examples illustrating this need.

Furthermore, Québec Studies at Carleton also has the potential to offer unique dialogues with Indigenous Studies. While mainstream Québec Studies has historically tended to overlook Indigenous knowledges and literatures, this program will expose students to issues around residential schools, Indigenous languages, Indigenous literature, and Indigenous legal rights. Its current core courses integrate Indigenous Learning Bundles developed at Carleton by Dr. Kahente Horn-Miller. Currently, the Introduction to Québec Society course addresses several historical and current issues such as First Contact, the Oka Crisis, and makes use of one the Indigenous bundles (Métis people) and the Critical Nationalism course introduces the Indigenous bundles on Culture and Identity in the colonial sphere while discussing how the various understandings and definitions of nation compete in contemporary Canada. The Québec literature course also includes literary texts by Indigenous writers. We hope to see new courses in areas related to Indigenous issues and Québec developed in the coming years as Carleton expands its complement of Indigenous faculty. As these courses are introduced, we will add them to the list of electives and/or required courses for this minor. At the same time, we will ensure that all possible opportunities for students to familiarize themselves with and participate in various Indigenous cultural events and initiatives such as the NAC's Indigenous theatre series (in French and English), which includes productions emerging out of Québec. Six students are already involved in an extra-curricular activity as junior critics at the NAC. See blog hosted by FASS:

https://carleton.ca/fass/nac-student-performance-review-project/

In the winter of 2020, Carleton students will also be invited to participate in the Prix québécois du cinéma collegial.

Requirements of the Minor in Québec Studies

As most other Minors offered in the BA, the Minor in Québec Studies will require the completion of 4.0 credits of course work, combining required courses and electives.

Required Courses (4 out of these 5 options): 2.0 credits

*Denotes courses taught in French

- CDNS/FINS 2510R *Introduction to Québec society* (0.5 credit) **or** CDNS 2511R *Introduction à la culture et à la société québécoise* - Ideally, a bilingual course will be created from these two existing online courses.
- CDNS 3511 *Interfaces between English Canadian and French Canadian Cultures* (0.5 cr)
- FREN 2203* *Introduction aux études littéraires 2* (Littératures du Canada français et du Québec) (0.5 cr)
- HIST 3301 *Québec Since 1800* (0.5 cr)
- CDNS/FINS 4510 *Issues in Quebec Studies* (0.5 cr)

+ 1.5 credits in approved credits from list of electives

+ 0.5 credit at 3000 level or above from list of electives.

The possibility for students to have an Honours Research Project in Québec Studies will be explored (either in collaboration with requirements for their Major or, if there is no HRP in their programs, as part of the Minor).

Potential electives:

ARTH 2002   Canadian Historical Art [0.5 credit]

CDNS 2300R   Critical Nationalism [0.5 credit] – Online
CDNS 4010   Language, Culture, and Power in Canada [0.5 credit]

FREN 2401*   Fonctionnement d'une langue : le français (1.0 cr)
FREN 3414*   Sociolinguistique du français [0.5 credit]
FREN 4213*   Littérature canadienne et québécoise d'expression française (0.5 cr)
FREN 4300*   Cours à Québec

HIST 2301   Canadian Political History (0.5 cr)
HIST 3206   Canadian Regional History (0.5 credit)
HIST 4303   Society and Culture in Canada [0.5 credit]
HIST 4304   Canada: Politics & Society [1.0 credit]
HIST 4306   Canada: Ethnicity and Community [1.0 credit]

PSCI 4005   Canadian Federalism (0.5 credit)
PSCI 4009   Québec Politics (0.5 cr)

NOTE: We have however consulted with chairs and/or instructors of these courses, and they have confirmed that there a significant component of these courses is dedicated to the study of Québec. From year to year, the advisor will reach out to departments in the Spring to assess the courses that will be approved for the following academic year.

Template #2—August 2018

Students will be strongly encouraged to complete an experiential learning opportunity, either curricular or extra-curricular. Currently, there are experiential opportunities offered through the School of Indigenous and Canadian Studies, and the Department of French (capstone courses; courses offered *in situ* in Québec City; Co-op), the NAC junior critics initiative and Prix québécois du cinéma collegial. Our aim would be to develop other possibilities that could include co-op placements in Québec or in the Québec Delegations abroad, summer courses in Québec (some of that exist, but possibility of creating such a course at Carleton), French-language exchanges and intensive courses in Québec (through the Explore program, etc.), fieldtrips, etc. We are currently building a growing list of these opportunities.

Students will also be required to attain a high level of French competency; this could be achieved through course work (FREN 2100 or 2110 as minimum requirement) or by providing evidence of French competency (French-language high school diploma; written & oral examinations, etc.). The two required FREN courses are taught in French and students would either have already taken FREN 2100 or 2110, or be taking one of them concurrently. Students in the Minor could count some of their courses toward the *Mention français* if their BA Major program has this option; some courses could also count toward the Minor in French. Students may complete a Major in French, Indigenous, or Indigenous and Canadian Studies concurrently with the Minor in Québec Studies (with a maximum of 2.0 credits being double-counted, as per current undergraduate regulations).

Impact on Other Programs (½ page)

We envision this Minor contributing significantly to existing programs in FASS and FPA. We have had expressions of interest from History, Art History, and Political Science among others to develop this Minor program, as it will complement the interests of their students. Other programs such as the Public Affairs and Policy Management and BGInS may also be interested in such an offering.

Students enrolled in the Minor in Québec Studies will take 1.5 credits in Approved Electives. The list of Approved Electives will include courses from Indigenous and Canadian Studies, French, History, Art History, and Political Science. We have forwarded our proposal to these units and received statements of support. Required courses and the electives are not usually limited in terms of enrolment and will be able to accept additional students. We also envision adding to the list of electives on a case-by-case basis or, in the case of new courses being introduced, added to the standing list.

Student Demand (½ page)

It is of course difficult to assess the student demand for a minor in Québec Studies. Nonetheless, since the School of Indigenous and Canadian Studies created a position in Québec Studies in 2010, and instituted Québec-focused courses, enrolment growth has been significant. Since 2011, the enrolment in the only Quebec-focused online course has grown 305%, and its retention rate is excellent (94%). Courses with a significant Québec-focused content are offered every year in the Department of French. These courses cover the study of linguistics and literature, at 2nd, 3rd and 4th year levels and attract students either doing a Major, a Combined Major, or a Minor in French. Students taking a major or a combined major in disciplines such as Art History, Canadian Studies, English, Film Studies, French, History, Indigenous Studies, Music, Political Science, to name a few, could be interested in developing expertise in Québec while also advancing their knowledge of the French language. This minor could be considered an asset

for students looking to careers in the federal government, Canadian and Québécois cultural organization, teaching careers (especially those who might be considering teaching in French Immersion programs), law careers in which knowledge of traditions in Québec and the rest of Canada are valuable, and in general, for a comparative study of Québec and Canada.

In a recent course-exit survey in the online Introduction to Québec Studies course, 76 students out of 84 participants indicated that they would like to take another course on a Quebec-themed topic at Carleton at the BA level. Indeed, students are also often interested in taking courses that will eventually count towards a credential. Therefore, we estimate that it would be reasonable to expect a substantial interest in the Minor.

Resources (1-2 pages)

The resources needed for this Minor to go ahead would be minimal and can be covered by existing courses and personnel. There are already more than 15 faculty members at Carleton whose research focuses entirely or in part on Québec topics, across seven units in FASS and FPA. The Minor can function with Carleton's existing courses on Québec, so there is no requirement to create new courses at this time. Having said that, we would like to flag that it would be helpful to have additional courses on Québec so that there would be more choice for the students in terms of elective courses. Both French and SICS are currently undergoing program review, so it is possible that new courses on Québec could be created through these processes – although this will of course depend on how these units want to deploy existing resources. New courses would be proposed and approved through the usual departmental and faculty processes, but we hope that introducing the Minor will enhance the profile and importance of Québec Studies both in these units and across the faculty. Thus, the program as it is being proposed is resource neutral.

No requirements in terms of administrative support (the Department of French can absorb the additional work through its current administrative staff), library resources or space.

New Program Proposal

Date Submi ed: 08/22/19 11:42 am

Viewing: QCS : Minor in Québec Studies

Last edit: 12/02/19 8:51 am

Last modified by: sarahcleary

Changes proposed by: mireillefournier

In Workflow

1. **CANS ChairDir UG**
2. **FREN ChairDir UG**
3. **AS Dean**
4. **AS FCC**
5. **AS FBoard**
6. **PRE SCCASP**
7. **SCCASP**
8. **SQAPC**
9. Senate
10. PRE CalEditor
11. CalEditor

Approval Path

1. 08/28/19 8:08 am
   Anna Hoefnagels
   (annahoefnagels):
   Approved for CANS
   ChairDir UG
2. 09/04/19 8:22 am
   Randall Gess
   (randallgess): Approved
   for FREN ChairDir UG
3. 11/02/19 12:45 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
4. 11/02/19 6:27 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
5. 11/13/19 3:01 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard
6. 11/18/19 8:38 am
   Sarah Cleary
   (sarahcleary): Approved
   for PRE SCCASP
7. 11/21/19 3:44 pm
   Erika Strathearn
   (erikastrathearn):
   Approved for SCCASP

Effecv e Date   2020-21

Workflow	majormod
Program Code	QCS
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of French School of Indigenous and Canadian Studies
Degree	Not Applicable
Title	Minor in Québec Studies

Program Requirements

Minor in Quebec Studies (4.0 credits)

Open to all undergraduate degree students. Addional c ourses containing Quebec content may apply to the minor if approved by the Advisor in advance.

Requirements:

1. 2.0 credits in: **2.0**

CDNS 2510/FINS 2510 [0.5]	Introducon t o Québec Society (English version)
or CDNS 2511 [0.5]	Introducon à la socié té et à la culture québécoises (version française)
CDNS 3550 [0.5]	Interfaces between English and French Canadian Cultures
FREN 2203 [0.5]	Introducon aux é tudes li éraires 2
HIST 3301 [0.5]	Quebec Since 1800

2. 1.5 credits in approved elecv es (see below)   **1.5**

3. 0.5 credit at the 3000-level or above in approved elecv es (see below)   **0.5**

4. The remaining requirements of the major discipline(s) and degree must be sas fied.

Total Credits   4.0

Approved Elecv es

Art History

ARTH 2002 [0.5]	Canadian Historical Art

Canadian Studies

| CDNS 2300 [0.5] | Cric al Naonalism |
| CDNS 4510/FINS 4510 [0.5] | Québec Studies |

French

FREN 2401 [1.0]	Introducon à la linguis que fr ançaise
FREN 3414 [0.5]	Sociolinguisque du fr ançais
FREN 4213 [0.5]	Li érature québécoise et canadienne d'expression française
FREN 4300 [0.5]	Experienal learning in Fr ench and Francophone studies

History

| HIST 2301 [0.5] | Canadian Polic al History |
| HIST 3206 [0.5] | Canadian Regional History |

[HIST 4303](#) **[0.5]**   **Society and Culture in Canada**

[HIST 4304](#) **[1.0]**   **Canada: Polics & Socie ty**

Polic al Science

[PSCI 4005](#) **[0.5]**   **Canadian Federalism**

[PSCI 4009](#) **[0.5]**   **Quebec Polics**

New Resources	No New Resources
Summary	Add new minor in Quebec Studies
Raonale	Carleton University is a leading instuon in the cr eaon and de velopment of courses and programs focusing on the study of Canada. In 1957, it created the Instut e of Canadian Studies. Carleton was one of the first universies t o offer courses in Canadian literature and the first to offer courses in Québec literature outside of Québec. Now called the School of Indigenous and Canadian Studies, it offers BA, MA and PhD programs in Indigenous Studies, Heritage Conservaon, and Canadian Studies. The pr ograms are interdisciplinary, covering varied aspects of Indigenous and Canadian Studies: history, cultural studies including cultural landscapes, heritage conservaon, sociology , linguiscs, polics, c olonial studies including cric al seler s tudies, film, music, art and literary studies. The French language has long been an important component of programs in Indigenous and Canadian Studies. The School's programs have had French as a language requirement although the School's course offerings are in English only. In 2010, the School created a posion in Québec Studies, in an effort to reinforce its offerings and create a deeper understanding of Québec. Since 2011, the enrolment in the only Quebec-focused online course has grown 305%, and its retenon rate is excellent. Fall 2018 CDNS2510/2511R 89.66% Winter 2019 CDNS2300R 95.39% Retenon r ate Inial Coun t (IC) 87 130 Withdrawal between IC and PC 1 0 Provincial Count (PC) 86 130 Withdrawal between PC and FC 8 6 Final Count (FC) 78 124 The majority of students interested in Québec Studies take the online course as an elecv e. In the most recent course-exit survey, 76 students out of 84 parcipan ts indicated that they would like to take another course on a Quebec-themed topic at Carleton at the BA level. Indeed, students are also often interested in taking courses that will eventually count towards a credenal. Therefore, the me is righ t to develop a Minor in Québec Studies so that students in a BA program can take exisng c ourses in the School and in the Department of French, along with elecv es in other departments (such as History, School for the Study of Art and Culture, Polic al Science) in order to develop and perfect their knowledge of Quebec, their knowledge of the French language, and acquire a recognion on their diploma and transcript. This proposed Minor would draw on these ideas and augment exisng pr ograms in Carleton's BA. Carleton would be the only Canadian instuon off ering a specializaon in Québec Studies outside of the province of Québec. Yet there is significant interest in Québec Studies in the United States, Germany, Poland, Britain, Ireland, Italy, France, Brazil, etc., and of course, within Canada. This Minor could eventually feed into the creaon of in tensive summer courses for students and scholars from other parts of the world interested in developing a be er understanding of Québec. Given Carleton's proximity to Québec, a series of fieldtrips and guest speakers series could easily be organized. In sum, a Minor in Québec Studies holds intrinsic value and provides a number of advantages: • It allows Carleton to present itself as the only university in Canada outside of Québec with comprehensive programming in Québec Studies; • It will increase linkages between the School of Indigenous and Canadian Studies and the Department of French and other programs and departments across campus, especially the History Department. • For the students, understanding the historical, social, cultural, and polic al evoluon of Québec, pr e-Confederaon and pos t, would be valuable to students who are taking a BA in Indigenous and Canadian Studies, French, History, Polic al Science, Art History, Theory of Architecture, Music, Film Studies, etc. • The credenal will be help ful to students who may seek professional opportunies in the public service, educaon, t ourism, translaon, ar chival and museum professions, cultural industries, law, diplomacy, journalism, etc. Uniqueness and Value of a Minor in Québec Studies While Québec-themed courses are taught in many contexts across Canada (mostly in French literature programs), there are none that are interdisciplinary. The University of

Oawa has a vibrant centre for the study of French Canada that historically has excluded Quebec topics, and at McGill University, the program has just transioned from Québec Studies to Montréal Studies to reflect their teaching capacity and a changing agenda. Carleton is in the unique posion of having significant resources and instuonal support in place for Québec Studies. Thus, the university has the opportunity to fill a significant gap in French language and Québec-related educaon in Ontario and across the country by developing this Minor. Carleton's proposed Minor will be unique in its focus on both literature and history, French language and cric, al approaches to linguisc heritage and the cultural performance of Quebec identy. Quebec Studies at Carleton also has the potenal to offer unique dialogues with Indigenous Studies. While mainstream Quebec Studies has historically tended to overlook Indigenous knowledges and literatures, this program will expose students to issues around residenal schools, Indigenous languages, Indigenous literature, and Indigenous legal rights. Its core courses integrate Indigenous Learning Bundles developed at Carleton by Kahente Horn-Miller. The Minor in Québec Studies, co-housed in the School of Indigenous and Canadian Studies and in the Departement of French, will have a posive effect on the BA in Indigenous and Canadian Studies and on the BA in French, as it will provide greater opportunity for students to find a program that they are interested in. a. Contribuons to other programs at Carleton We envision this Minor contribung significantly to exisng programs in FASS. We we have had strong expressions of interest from History, Art History, and Polical Science among others to develop this Minor program, as it will complement the interests of their students. Other programs such as the Public Affairs and Policy Management and BGInS may also be interested in such an offering. b. Contribuons from other programs at Carleton. Students enrolled in the Minor in Québec Studies will take 1.5 credits in Approved Elecves. The list of Approved Elecves will include courses from Indigenous and Canadian Studies, French, History, Art History, and Polical Science. We have forwarded our proposal to these units and are receiving statements of support. Requirements of the Minor in Québec Studies As most other Minors offered in the BA, the Minor in Québec Studies will require the compleon of 4.0 credits of course work, combining required courses and elecves. Students will be strongly encouraged to complete an experienal learning opportunity. Currently, there are experienal opportunies offered through the School of Indigenous and Canadian Studies, and the Department of French (capstone courses; courses offered in situ in Québec City; Co-op), but our aim would be to develop other possibilies that could include co-op placements in Québec or in the Québec Delegaons abroad, summer courses in Québec (some that exist but possibility of creang such a course at Carleton), French-language exchanges and intensive courses in Québec (through the Explore program, etc), fieldtrips, etc. We are currently building a growing list of these opportunies. Students would also be required to aain a high level of French competency; this could be achieved through course work (FREN 2100 or 2110 as minimum requirement) or by providing evidence of French competency (French-language high school diploma; wrien & oral examinaons, etc.). Students in the Minor could count some of their courses toward the Menon français if their BA Major program has this opon; some courses could also count toward the Minor in French. Students may complete a Major in French, Indigenous, or Indigenous and Canadian Studies concurrently with the Minor in Québec Studies (with a maximum of 2.0 credits being double-counted, as per current undergraduate regulaons).

Transion/Implemen taon

The resources needed for this Minor to go ahead would be minimal. There are already several faculty members at Carleton whose specializaon is in Québec Studies.

The main requirement would be to be able to create two courses (0.5 credits each), so as to ensure that the Minor be less reliant on elecves which are only offered from me to me (dependent on the availability of the instructor) and to ensure the emphasis is on Québec themes in parcular (rather than including Québec themes within a course on Canadian topics). Thus, creang dedicated courses to cover some of the aspects of Québec Studies would become requirements for the Minor and would be open to students from other programs seeking an elecve.

We envision this Minor contribung signific antly to exisng pr ograms both in FASS and other facules a t Carleton. The fact that we are offering this as a minor will allow students who are interested in Québec and the French language to pursue this interest in an interdisciplinary environment while simultaneously exploring their interests in other subjects at Carleton.

Program reviewer comments	**sarahcleary (10/18/19 1:44 pm):** Edited secon 3 of c ourse list, discussed with AS Dean.
	valennaleon (11/18/19 9:57 am): Updated TBD-1973 to QCS
	sarahcleary (11/26/19 4:08 pm): Editorial change/clarificaon - added "in appr oved elecv es (see below)" to secon 3 as per dep t.
	sarahcleary (12/02/19 8:51 am): As per email from the department: added 'or' between CDNS 2510 and CDNS 2511, added language regarding addional c ourses that may apply to the minor, and removed courses from the approved elecv e list.

Key: 1973

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: October 30, 2019

From: Alana Skwarok, Collections Librarians (Arts and Social Sciences)

To: Robyn Green, Program Officer (Faculty of Arts & Social Sciences/Faculty of Science),
              Office of the Vice-Provost & Associate Vice-President (Academic)

cc   Wayne Jones, University Librarian
              Amber Lannon, Associate University Librarian, Collections & Academic Services
              Laura Newton Miller, Assessment & Collection Strategy Librarian
              David Sharp, Head of Acquisitions
              Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modifications of the following programs:

   o   Minor in Québec Studies

This is a formal notification for your records.

STATEMENT OF SUPPORT FROM SISTER UNIT

RE: Minor in Québec Studies

[✓] I support this change unconditionally.

[ ] I do not support this change.

[ ] I support this change, with the following reservations:

Signature: _Elinor Sloan_

Name: _Elinor Sloan_

Title: _Chair_

Academic unit: _Political Science_

Date: _29 Nov 2019_

Notes: _Supporting inclusion of PSCI 4009 and PSCI 4005, and PSCI 3007 on a case by case basis._

STATEMENT OF SUPPORT FROM SISTER UNIT

RE: {Briefly describe proposal for which support is being sought}

[✓] I support this change unconditionally.

[ ] I do not support this change.

[ ] I support this change, with the following reservations:

Signature:

Name: Brian Foss

Title: Director

Academic unit: SSAC

Date: 27/11/19

Notes:

A deleted record cannot be edited

Program Delete Proposal

Date Submi ed: 09/17/19 3:32 pm

Viewing: **DIP-WGSTPB : Post Baccalaureate Diploma in Women's and Gender Studies**

Last approved: 05/05/15 3:59 pm

Last edit: 11/04/19 9:34 am

Last modified by: sarahcleary

Changes proposed by: anncvetkovich

In Workflow

1. **WOMN ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 09/23/19 4:24 pm
   Ann Cvetkovich
   (anncvetkovich):
   Approved for WOMN
   ChairDir UG
2. 11/02/19 12:45 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 11/02/19 6:27 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
4. 11/13/19 3:02 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. Mar 5, 2015 by Claire
   Ryan (claireryan)
2. Mar 25, 2015 by sandra
3. Mar 25, 2015 by sandra
4. Apr 21, 2015 by
   vickisaveland
5. May 5, 2015 by
   vickisaveland

Calendar Pages Using this   [Women's and Gender Studies](#)

Program

Effecv e Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	DIP-WGSTPB
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Pauline Jewe Ins tut e of Women's and Gender Studies
Degree	Post Baccalaureate Diploma in Women's and Gender Studies
Title	Post Baccalaureate Diploma in Women's and Gender Studies

Program Requirements

Post-Baccalaureate Diploma in Women's and Gender Studies (4.0 credits)

Admission to this program requires the permission of the Instut e of Women's and Gender Studies. Normally, students would be required to have completed an undergraduate degree with a minimum B average or higher to be admi ed. Applicaons will be reviewed on a case-by-case basis.

Requirements:

1. **1.5 credits in:**   1.5

    WGST 2800 [0.5]   Interseconal Iden es
    WGST 3809 [0.5]   Feminist Thought
    WGST 3810 [0.5]   Feminist Research

2. **0.5 credit in:**   0.5

    WGST 4003 [0.5]   Traversing Feminisms

3. **2.0 credits in** WGST elecv es at the 4000 level or approved Women's and Gender Studies elecv es at the 4000 level in other units.   2.0

Total Credits	4.0

New Resources

Summary	De-acv ate the Post-Baccalaureate Diploma in Women's and Gender Studies
Raonale f or change	We have had very few students enroll in the program - just 1 or 2 per year in the last three years, and not one of them has actually completed the program. Rather than devote addional r esources to a recruitment strategy that has clearly not worked, our faculty have agreed that we should cancel the program. I'm happy to supply addional in fo if needed.
Transion/Implemen taon	The requirements for this degree are such that if there are any students sll enr olled who wish to complete it, we would be able to find a way to have them complete the degree since the courses required are part of our regular curriculum for the other BA degrees. I'm not sure if this change can take effect for 2019-20 or would have to wait unl 2020-21 - either would be fine.

Program reviewer
comments

anncvetkovich (09/23/19 4:24 pm): I'm the one who submi ed the request so the comments
a ached with the proposal are mine - am happy to add further context as need be.
sarahcleary (11/04/19 9:34 am): Corrected effecv e date to be 2020-21.

Key: 1054

MEMORANDUM

To: Vice-President's Academic and Research Committee (VPARC)

From: Mark Anderson, Professor
         Department of History

CC: Pauline Rankin, Dean
         Faculty of Arts and Social Sciences

         Patrice Smith, Dean
         Faculty of Graduate and Postdoctoral Affairs

Date: October 8, 2019

Re: New Program Proposal – Latin American and Caribbean Studies
         Collaborative Specialization

Program Description

A new Master's-level Collaborative Specialization is being proposed for the start of Fall 2020:
- MA Collaborative Specialization in Latin American and Caribbean Studies (LACS)

This Collaborative Specialization is designed to respond to growing social and labour market need and student demand for graduate-level study of this important world region. The program will build on the expertise of Carleton's 25 participating faculty in this area (see appendix), support graduate recruitment in affiliated units, and foster interdisciplinary teaching and research on Latin American and Caribbean-related themes at the graduate level. It seeks to provide a community for graduate students interested in Latin American and Caribbean Studies and to attract new students to the areas. It will promote graduate students' opportunities for experiential learning. It will also serve to expand ties to government, business, diplomatic and non-governmental actors based in Ottawa interested in the LACS region and highlight Carleton's impressive expertise in this area. It builds upon the existing undergraduate minor and Bachelor of Global and International Studies (BGInS) Specialization in Latin American and Caribbean Studies. While enrolments in those programs are modest, we believe that graduate students are more likely to be in a position to choose to focus on a specific world region than are undergraduate students.

The LACS minor was created in 2013 and the specialization in BGInS in 2015. The LACS program itself was created in 2003 under the auspices of the Norman Paterson School of International Affairs. Since even before the creation of the minor, faculty on campus have collaborated with each other and external actors in promoting the understanding and analysis of historical and contemporary realities in Latin America and the Caribbean. The hiring of Mark Anderson in 2018 as a full professor by FASS with responsibility for developing LACS at Carleton has provided the necessary human resources for moving ahead to a new stage with the creation of the Collaborative Specialization.

The administrative home of the Collaborative Specialization in Latin American and Caribbean Studies will be the History Department in the Faculty of Arts and Social Sciences. The History Department is the current intellectual hub and administrative home of the existing minor and BGInS specialization. This is an appropriate home for the program because of the importance of history in any approach to the LAC region. The program is based on the model provided by other collaborative programs at Carleton such as the MA Collaborative Specialization in African Studies and the PhD Collaborative Specialization in Political Economy. As with other collaborative programs, students will apply to MA programs in affiliated units and, once they have begun their core MA program, can apply for admission to the Collaborative MA in LACS. This structure allows Carleton to take advantage of existing faculty teaching and regional expertise and position itself as a national and global leader in LACS.

Faculty associated with LACS have significant research funding with which they regularly employ Carleton graduate students as research assistants. This type of funding will assist students enrolled in the collaborative program.

The units presently affiliated with LACS include:

From FASS:
- English
- Geography and Environmental Studies
- History
- Indigenous and Canadian Studies
- Linguistics and Discourse Studies
- Sociology and Anthropology
- Women and Gender Studies

From FPA:
- Political Economy
- Political Science
- International Affairs
- Public Policy and Administration
- Law and Legal Studies

From Sprott School of Business
- Business

To begin, the MA Specialization will include:

From FASS:
- Geography and Environmental Studies
- History
- Women's and Gender Studies

From FPA:
- Political Economy
- Political Science
- International Affairs (pending a unit vote this month)

Principal Goals

Ultimately, the proposed Collaborative Specialization will build on the research strengths and scholarly reputations of the **25 faculty from 14 units** affiliated with LACS and connections nurtured among faculty and students over the past sixteen years. Many of these faculty members are among the leading scholars in their field, both in Canada and internationally. Students in the Collaborative LACS MA will become informed hemispheric citizens and develop skills and credentials to position them for jobs in the public service, non-governmental sector, and business as well as for law school or PhD programs in a variety of disciplines.

Program structure

The program will be a collaborative program. Specific program pathways will be negotiated with affiliated units. All students admitted to the Collaborative Specialization will be required to take two courses:

- **LACS 5000 (0.5 credits), Interdisciplinary approaches to Latin American and Caribbean Studies:** This seminar course provides an interdisciplinary overview of the historical, cultural, economic and political dimensions of the Latin American and Caribbean region. [to be offered in Winter term]. It might be also be attractive to PhD students as an elective.

- **LACS 5800, 0.0 Credits, Scholarly Preparation in Latin American and Caribbean Studies:** This course requires students to participate actively in some of the many public events related to Latin America and the Caribbean at Carleton and in Ottawa and to present some of their work amongst peers.

- Students choosing either the **thesis** or **research paper** pathways in their home unit must choose a topic related to Latin American and Caribbean Studies. Students in coursework-only pathways will complete a minimum of 30 percent of their coursework in LACS-related courses as designated by their home unit.

The program coordinator will work with associated units to develop options for experiential learning and field research abroad for students in the program. To that end, participating faculty have established working relationships in the region as a normal condition of their research, including, for example, but not limited to universities and NGOs in Brazil, Colombia, Mexico, and the Caribbean. And a given student, for example, researching a thesis in Mexico City might access resources such as the *Archivo General de la Nación* (AGN) or the *Archivo Histórico Genaro Estrada* (foreign relations).

Learning Outcomes

1. Analyze and evaluate in oral and written form key moments, complex themes, and foundational processes at work in Latin American and Caribbean history and culture.
2. For the purposes of research in Latin American and Caribbean Studies, employ appropriate disciplinary approaches, which include primary and secondary sources, in order to effect rigorous analytical outcomes.

Current International, National, and Provincial Profile

By design, a LACS MA Collaborative Specialization is inherently interdisciplinary. Only Guelph offers an interdisciplinary graduate program in Latin American and Caribbean Studies in Canada. This provides Carleton with a distinct opportunity. As it now exists, Carleton's LACS program has eight more faculty active in its LACS program than Guelph. Thus, we can offer substantive depth and enhanced breadth. The anticipated inclusion of other units once the Collaborative Specialization has been launched, will further enrich the program. Further, we aim to provide students with experiential learning opportunities in the region, including but not limited to study abroad (e.g., led by Carleton faculty, or *in situ* at a host institution) and experiential placements at host institutions in the region.

Variably related graduate programs exist across Canada, and take four basic shapes: 1. Latin American history; 2. Latin American and Iberian Studies; 3. Latin American Studies as a concentration within interdisciplinary studies programs; 4. Latin American and Caribbean Studies. These include:

> *Latin American history and/or literature/anthropology*: UBC, Alberta, Calgary, Saskatchewan, Manitoba, Toronto, McGill, Queen's;

> *Latin American and Hispanic Studies/Linguistics*: Western, Toronto, UBC, UVic, McGill, Concordia;

> *Latin American Studies as a concentration or within an Interdisciplinary Graduate Studies Program*: SFU, UBCO, Alberta, Manitoba;

> *Latin American and Caribbean Studies*: York (graduate diploma), Guelph.

Mission and Strategic Directions

A LACS graduate program speaks directly to at least four key elements articulated in Carleton's Strategic Integrated Plan (SIP) and Vision Statement. The first stems from Goal 1-1, which expresses the aspiration that "Carleton University will be known nationally and internationally for its research and teaching in programs which respond to the needs of society today and which anticipate the needs of the future." A LACS graduate program is, in fact, as noted, partially a response to substantive demographic changes in Canada, thus speaks to present *and* future needs. Today nearly a million Canadians are of Latino ancestry, and that number is growing daily. Moreover, successive federal governments reaching back as far as the Liberal governments of

Prime Minister Pierre Trudeau have pressed Canada to take a more active role in the hemisphere—politically, economically, and culturally. To put it bluntly, a Carleton LACS graduate program will address an untapped and emerging market.

Second, a LACS graduate program would address a key "strategic action" of the plan, to "Develop new…interdisciplinary graduate programs in areas associated with our strategic focus."

Third, one may consider the strategic action to "Ensure alignment between our undergraduate and graduate programs and our research strengths." A LACS graduate program would tackle this head on. Our rich, research intensive LACS-affiliated faculty boasts 25 members. And the LACS undergraduate program, which serve as a feeder, has long been well subscribed.

Fourth and finally, we can help deliver on Carleton's expressed desire to "Identify and pursue opportunities that position Carleton as a leader in research and knowledge mobilization for the development of sustainable communities." Such is the essence and inexorable outcome of excellent graduate programming.

Impact on other programs

We anticipate that this proposed collaborative specialization will have a positive impact on other programs and academic units at Carleton by offering students the possibility of pursuing a specialization as part of their MA program in other academic units. For example, a student will be able to undertake an MA in Geography with a Collaborative Specialization in Latin American and Caribbean Studies. In this way, the specialization is likely to encourage prospective students to consider Carleton for graduate studies because it expands the roster of graduate options and research trajectories available. This likewise holds true for Political Science, History, Sociology, Anthropology, Economics, and so on.

The proposed new foundational course for MA students in this collaborative specialization may also represent an appealing course elective to some existing graduate students at Carleton. The program would additionally offer a graduate pathway forward for undergraduate students enrolled in the Minor in Latin American and Caribbean Studies, or in the specialization/stream in Latin American and Caribbean Studies in the Bachelor of Global and International Studies at Carleton. The initial participating programs include, as noted:

From FASS:
- Geography and Environmental Studies
- History
- Women's and Gender Studies

From FPA:
- Political Economy
- Political Science
- International Affairs (pending a unit vote this month)

Societal Need

The Latin American and Caribbean population is one of the fastest growing immigrant and ethnic groups in Canada and resides primarily in Ontario. According to a Statistics Canada report, this group was more likely to have university education and, in particular, a post-graduate degree than any other group in Canada.[1] The total Caribbean and Latin American population in Ontario in 2006 was 537,115 or 4.47% while in 2011 the national figure had risen to 1,1171,970, according to Statistics Canada.[2] The LACS MA Collaborative Specialization will provide students with a Latin American or Caribbean origin or heritage the opportunity to combine their disciplinary choice of studies at the graduate level with an examination of content that is relevant to them. In addition, because of the strong presence of these communities in our cities and the deep-seated connections between Canada and the region, the LACS graduate specialization will train future scholars, practitioners, and policy-makers to engage more fully with these communities. Our graduates work in many sectors both in governmental and non-governmental areas—with the LACS graduate specialization they will be equipped to work fruitfully with our Latin American and Caribbean international partners and with the communities that are present at our doorstep. The MA specialization will enrich the experiences of students who have already chosen to study Latin America and the Caribbean.

Student Demand

Our expectation is that the LACS MA Collaborative Specialization will attract 10 to 12 incoming students, a figure that we expect will at least double in five years.

By way of example, we summarize supervision of graduate students with a LACS focus by four members of the LACS steering committee over the last 10 years (keeping in mind that the more general LACS cohort contains 25 faculty members.) This includes only supervisions and co-supervisions.

	Completed	Ongoing	Total
MA students	22	4	26
PhD students	12	3	15

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[1] The Latin American Community in Canada, Statistics Canada, no. 8, 2007, www150.statcan.gc.ca/n1/pub/89-621-x/89-621-x2007008-eng.htm

[2] https://www12.statcan.gc.ca/nhs-enm/2011/dp-pd/dt-td/Rp-eng.cfm?TABID=2&LANG=E&APATH=3&DETAIL=0&DIM=0&FL=A&FREE=0&GC=0&GID=1118296&GK=0&GRP=0&PID=105396&PRID=0&PTYPE=105277&S=0&SHOWALL=0&SUB=0&Temporal=2013&THEME=95&VID=0&VNAMEE=&VNAMEF=&D1=0&D2=0&D3=0&D4=0&D5=0&D6=0

Resources

Please note that an anticipated LACS Masters Collaborative Specialization has the support of Dr. Pauline Rankin, Dean of FASS.

a. *Faculty resources*: The LACS coordinator receives a 0.5 credit course release. The Coordinator will oversee the new Collaborative Specialization as part of that release, so we are not asking for additional faculty releases at this time.

b. *Contract instructors*: As noted above, we are creating a new 0.5 credit graduate course in LACS. The hiring of Mark Anderson has increased teaching capacity in LACS, so we are planning for this course to be taught by a regular faculty member in most years (potentially the Coordinator or another member on the affiliated list of faculty). In cases where this is not possible, we would look to hire a contract instructor to fill this course. Faculty affiliated with the program have extensive existing networks and thus we have a strong roster of potential contract instructors.

c. *Administrative support*: LACS is housed in History and presently receives FASS funding for 20 percent administrative support (two half days per week). The administrative needs for this program will be met by this existing administrative support.

d. *Library resources*: because of the rich breadth of LACS participating faculty, Carleton's library is well stocked.

e. *Space*: Students will be based in their home programs; therefore no additional space is required.

f. *Equipment*: not applicable.

g. Graduate student funding: Students will received funding based on their offers of admission from their home programs.

Governance

Coordinator: The LACS coordinator is a member of and serves at the pleasure of the LACS steering committee. The coordinator reports to the committee and serves a (renewable) two-year term. The coordinator is appointed by the Dean of FASS. The coordinator receives a .5 course reduction annually. The coordinator calls meetings, at least one per semester.

Steering Committee: the steering committee is responsible for program affairs. It consists of five members, including a chair who serves a (renewable) three-year term. Committee members serve rotating three-year (renewable) terms and are chosen by participating LACS faculty, who meet annually (AGM) during winter term.

The steering committee's duties include oversight of curriculum, managing the minor, providing assistance to administrative support, student advising, and assessing graduate student progress.

Admissions Committee: the steering committee will serve this role and likewise select a chair. The committee will receive and assess student applications.

History Department: the Chair is responsible for LACS program administration.

Appendix

LACS Faculty

Name		Department	Email
Philip	Kaisary	Law and Legal Studies	Philip.Kaisary@carleton.ca
Luciara	Nardon	Business	Luciara.Nardon@carleton.ca
Ana	Dammert	Economics	Ana.Dammert@carleton.ca
Raul	Razo-Garcia	Economics	Raul.RazoGarcia@carleton.ca
Sarah	Casteel	English	Sarah.Casteel@carleton.ca
Robert	Fournier	French	Robert.Fournier@carleton.ca
Pablo	Mendez	Geography & Environmental Studies	Pablo.Mendez@carleton.ca
Derek	Smith	Geography & Environmental Studies	Dereka.Smith@carleton.ca
Jill	Wigle	Geography & Environmental Studies	Jill.Wigle@carleton.ca
Pablo	Heidrich	Global and International Studies	Pablo.Heidrich@carleton.ca
Mark	Anderson	History	Mark.Anderson@carleton.ca
Audra	Diptee	History	Audra.Diptee@carleton.ca
Sonya	Lipsett-Rivera	History	Sonya.LipsettRivera@carleton.ca
Jean	Daudelin	International Affairs	Jean.Daudelin@carleton.ca
Randall	Gess	Linguistics and Language Studies	Randall.Gess@carleton.ca
Laura	Macdonald	Political Science	Laura.Macdonald@carleton.ca
Cristina	Rojas	Political Science	Cristina.Rojas@carleton.ca
Jose	Galdo	Public Policy	Jose.Galdo@carleton.ca
Alexandra	Mallett	Public Policy	Alexandra.Mallett@carleton.ca
Lisa	Mills	Public Policy	Lisa.Mills@carleton.ca
Marie-Eve	Carrier-Moisan	Sociology and Anthropology	MarieEve.CarrierMoisan@carleton.ca
Peter	Gose	Sociology and Anthropology	Peter.Gose@carleton.ca
Matthew	Hawkins	Sociology and Anthropology	Matthew.Hawkins@carleton.ca
Frances	Slaney	Sociology and Anthropology	Frances.Slaney@carleton.ca
Megan	Rivers-Moore	Women's and Gender Studies	Megan.RiversMoore@carleton.ca

New Program Proposal

Date Submitted: 10/30/19 2:28 pm

Viewing: **TBD-1984 : M.A. Geography with Specializaon in Lan American and Caribbean Studies**

Last edit: 11/01/19 3:53 pm

Last modified by: sandrabauer

Changes proposed by: scomitchell

In Workflow

1. **GEOG ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 11/05/19 3:37 pm
   Sco Mitchell
   (scomitchell): Approved
   for GEOG ChairDir GR
2. 11/05/19 3:46 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 11/06/19 11:28 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/06/19 2:08 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
5. 11/13/19 12:29 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecve Date	2020-21
Workflow	majormod
Program Code	TBD-1984
Level	Graduate

Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of Geography and Environmental Studies
Degree	Master of Arts
Title	M.A. Geography with Specializaon in Lan Americ an and Caribbean Studies

Program Requirements

M.A. Geography
with Specializaon in Lan Americ an and Caribbean Studies (5.0 credits)

Requirements - Thesis opon (5.0 cr edits)

1. **0.5 credit in:**		**0.5**
LACS 5000 [0.0]	**Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**	
2. **0.0 credit in:**		**0.0**
LACS 5800 [0.0]	**Scholarly Preparaon in Lan Americ an and Caribbean Studies**	
3. **1.0 credit in:**		**1.0**
GEOG 5000 [0.5]	**Approaches to Geographical Inquiry**	
GEOG 5905 [0.5]	**Masters Research Workshop**	
4. **2.5 credits in:**		**2.5**
GEOG 5909 [2.5]	**M.A. Thesis (in the specializaon and including or al examinaon of the thesis)**	
5. **1.0 credit in approved graduate-level elecv es**		**1.0**
6. **In addion t o the formal requirements, MA students are required to a end the Departmental Seminar series, and the Graduate Field Camp.**		
Total Credits		5.0

New Resources	No New Resources
Summary	Geography specializaon in Lan Americ a and Caribbean Studies
	This new graduate program mirrors the already-approved model of the MA Geography with Specializaon in Afric an Studies, a model that allows individual units to provide a graduate degree with a regional focus that builds on exisng gr aduate offerings in each unit while also integrang c ontent specific to Lan Americ a and the Caribbean. In the case of DGES, students enrolled in this specializaon w ould be expected to take the same core courses as other MA students in the department (e.g. GEOG 5000 and GEOG 5905), but they would also supplement these courses with the graduate seminar in Lan Americ an and Caribbean Studies (e.g. LACS 5000). Similar to MA students in the Human Geography program, students would receive 2.5 credits for their MA thesis and be expected to parcipa te in departmental seminars and the graduate field camp.
Raonale	Currently, three members of DGES parcipa te in or support the Lan Americ an and Caribbean Studies minor and the BGiNS specializaon in Lan Americ an and Caribbean Studies (i.e. Derek Smith, Pablo Mendez and Jill Wigle). These professors already regularly receive graduate studies interested in Lan Americ a, especially Mexico. This program would likely expand upon the number of graduate students interested in LACS. More generally, the Collaborav e Specializaon is designed t o respond to growing social and labour market need and student demand for graduate-level study of this important world region. The program will build on the experse of Carle ton's 25 parcipa ng f aculty in this area (see appendix),

support graduate recruitment in affiliated units, and foster interdisciplinary teaching and research on Lan Americ an and Caribbean-related themes at the graduate level. It seeks to provide a community for graduate students interested in Lan Americ an and Caribbean Studies and to ar act new students to the areas. It will promote graduate students' opportunies f or experienal learning. It will also ser ve to expand es t o government, business, diplomac and non-g overnmental actors based in O awa interested in the LACS region and highlight Carleton's impressive experse in this ar ea. It builds upon the exisng undergraduate minor and Bachelor of Global and Internaonal Studies (BGInS) Specializ aon in Lan Americ an and Caribbean Studies. While enrolments in those programs are modest, we believe that graduate students are more likely to be in a posion t o choose to focus on a specific world region than are undergraduate students.

Transion/Implemen taon	The administrav e home of the Collaborav e Specializaon in La n Americ an and Caribbean Studies will be the History Department in the Faculty of Arts and Social Sciences. The hiring of Mark Anderson in 2018 as a full professor by FASS with responsibility for developing LACS at Carleton has provided the necessary human resources for moving ahead to a new stage with the creaon of the Collabor av e Specializaon. The pr ogram is based on the model provided by other collaborav e programs at Carleton such as the MA Collaborav e Specializaon in Afric an Studies and the PhD Collaborav e Specializaon in P olic al Economy. As with other collaborav e programs, students will apply to MA programs in affiliated units and, once they have begun their core MA program, can apply for admission to the Collaborav e MA in LACS. The program coordinator will work with associated units to develop opons f or experienal learning and field r esearch abroad for students in the program. To that end, virtually all of the affiliated faculty have established working relaonship s in the region as a normal condion of their r esearch, including, for example, but not limited to universies and NGOs in Br azil, Colombia, Mexico, and the Caribbean.
Program reviewer comments	**scomit chell (10/30/19 2:30 pm):** Approved in principle by DGES Board; approval of this actual calendar language is scheduled for discussion at DGES meeng on 6th No v 2019. **sandrabauer (11/01/19 3:53 pm):** removed hand-entered credit info "[0.5 credit]" from new LACS courses in Items 1 & 2 as it was creang a r ead error. Correct credit value will populate in CourseLeaf once the courses have received final approval.

Key: 1984

New Program Proposal

Date Submi ed: 10/31/19 9:03 am

Viewing: TBD-1985 : M.A. History with Specializaon in La n Americ an and Caribbean Studies

Last edit: 11/13/19 5:07 pm

Last modified by: sandrabauer

Changes proposed by: annanderson

In Workflow

1. **HIST ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 10/31/19 9:54 am
   James Miller
   (jamesmiller): Approved
   for HIST ChairDir GR
2. 11/05/19 2:39 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 11/05/19 2:43 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/05/19 2:45 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
5. 11/13/19 12:29 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecv e Date	2020-21
Workflow	majormod
Program Code	TBD-1985
Level	Graduate

Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of History
Degree	Master of Arts
Title	M.A. History with Specializaon in La n Americ an and Caribbean Studies

Program Requirements

M.A. History
with Specializaon in La n Americ an and Caribbean Studies (4.5 credits)

Requirements - Research Essay pathway (4.5 credits)

1. 0.5 credit in:	0.5
LACS 5000 [0.0] Interdisciplinary Approaches to Lan Americ an and Caribbean Studies	
2. 0.0 credit in:	0.0
LACS 5800 [0.0] Scholarly Preparaon in La n Americ an and Caribbean Studies	
3. 0.5 credit in:	0.5
HIST 5003 [0.5] Historical Theory and Method	
4. 1.0 credit in HIST at the graduate level at Carleton	1.0
5. 1.0 credit in a graduate seminar with sufficient Lan Americ an and Caribbean Studies content, including at least 0.5 credit in a History course. With departmental permission, up to 0.5 credit of courses with Lan Americ an and Caribbean Studies content may be taken from another unit at Carleton University, at the University of O awa, or at another credited instuon.	1.0
6. 0.5 credit in:	0.5
HIST 5900 [0.5] Directed Research	
7. 1.0 credit in:	1.0
HIST 5908 [1.0] M.A. Research Essay (in the specializaon)	
Total Credits	4.5

Requirements - Thesis pathway (4.5 credits)

1. 0.5 credit in:	0.5
LACS 5000 [0.0] Interdisciplinary Approaches to Lan Americ an and Caribbean Studies	
2. 0.0 credit in:	0.0
LACS 5800 [0.0] Scholarly Preparaon in La n Americ an and Caribbean Studies	
3. 0.5 credit in	0.5
HIST 5003 [0.5] Historical Theory and Method	
4. 0.5 credit in HIST at the graduate level at Carleton	0.5
5. 1.0 credit in graduate seminars with sufficient Lan Americ an and Caribbean Studies content, including at least 0.5 credit in a History course. With departmental permission, up to 0.5 credit of courses with Lan Americ an and Caribbean Studies content may be taken from another unit at Carleton University, at the University of O awa, or at another credited instuon.	1.0
6. 2.0 credits in:	2.0
HIST 5909 [2.0] M.A. Thesis (in the specializaon)	
Total Credits	4.5

New Resources	No New Resources

Summary	Add new graduate program MA in History with a Specializaon in La n Americ an and Caribbean Studies
Raonale	The Collaborav e Specializaon is designed t o respond to growing social and labour market need and student demand for graduate-level study of this important world region. The program will build on the experse of Carle ton's 25 parcipa ng f aculty in this area, support graduate recruitment in affiliated units, and foster interdisciplinary teaching and research on Lan Americ an and Caribbean-related themes at the graduate level.
Transion/Implemen taon	Not applicable.
Program reviewer comments	**sandrabauer (10/31/19 2:28 pm):** minor format edits **sandrabauer (11/13/19 5:07 pm):** Added 'in the specializaon' t o the research essay and thesis, per P & P

Key: 1985

New Program Proposal

Date Submi ed: 10/31/19 3:52 pm

Viewing: **TBD-1986 : M.A. Women's and Gender Studies with Specializaon in La n American and Caribbean Studies**

Last edit: 11/13/19 5:39 pm

Last modified by: sandrabauer

Changes proposed by: lanakeon

In Workflow

1. **WOMN ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 10/31/19 4:07 pm
   Ann Cvetkovich
   (anncvetkovich):
   Approved for WOMN
   ChairDir GR
2. 11/05/19 2:39 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 11/05/19 2:43 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/05/19 2:44 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
5. 11/13/19 12:29 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecv e Date	2020-21
Workflow	majormod
Program Code	TBD-1986
Level	Graduate

Faculty	Faculty of Arts and Social Sciences
Academic Unit	Pauline Jewe Ins tut e of Women's and Gender Studies
Degree	Master of Arts
Title	M.A. Women's and Gender Studies with Specializaon in La n Americ an and Caribbean Studies

Program Requirements

M.A. Women's and Gender Studies
with Specializaon in La n Americ an and Caribbean Studies (5.0 credits)

Requirements - Thesis pathway (5.0 credits)

1. 0.5 credit in:	0.5
LACS 5000 [0.0] Interdisciplinary Approaches to Lan Americ an and Caribbean Studies	
2. 0.0 credit in:	
LACS 5800 [0.0] Scholarly Preparaon in La n Americ an and Caribbean Studies	
3. 0.5 credit in:	0.5
WGST 5900 [0.0] Program Seminar	
4. 1.0 credit in:	1.0
WGST 5906 [0.5] Feminist Theory	
WGST 5907 [0.5] Researching Women's and Gender Issues	
5. 1.0 credit in courses designated as having sufficient Lan Americ an and Caribbean Studies content, approved by both the Women's and Gender Studies Supervisor and the Lan Americ an and Caribbean Studies Coordinator	1.0
7. 2.0 credits in:	2.0
WGST 5909 [2.0] M.A .Thesis (in the specializaon)	
Total Credits	5.0

Requirements - Research essay pathway (5.0 credits)

1. 0.5 credit in:	0.5
LACS 5000 [0.0] Interdisciplinary Approaches to Lan Americ an and Caribbean Studies	
2. 0.0 credit in:	
LACS 5800 [0.0] Scholarly Preparaon in La n Americ an and Caribbean Studies	
3. 0.5 credit in:	0.5
WGST 5900 [0.0] Program Seminar	
4. 1.0 credit in:	1.0
WGST 5906 [0.5] Feminist Theory	
WGST 5907 [0.5] Researching Women's and Gender Issues	
5. 1.0 credit in courses designated as having sufficient Lan Americ an and Caribbean Studies content, approved by both the Women's and Gender Studies Supervisor and the Lan Americ an and Caribbean Studies Coordinator	1.0
6. 1.0 credit in available elecv e courses	1.0
7. 1.0 credit in:	1.0
WGST 5908 [1.0] Research Essay (in the specializaon)	
Total Credits	5.0

New Resources	No New Resources

Summary	Request to add the LACS Specializaon t o our MA in WGST
Raonale	The program is designed to respond to growing social and labour market need and student demand for graduate-level study of this important world region. The program will foster interdisciplinary teaching and research on Lan Americ an and Caribbean-related themes at the graduate level. It seeks to provide a community for graduate students interested in Lan American and Caribbean Studies and to ar act new students to the areas.
Transion/Implemen taon	Because this is a specializaon in an alr eady established but small MA program, there would be very lile t o implement or need to transion. W e would adverse f or applicaons once it is approved, and students would apply to LACS for the specializaon once admi ed into the WGST MA. (Similar to the AFRI specializaon)
Program reviewer comments	**anncvetkovich (10/31/19 4:07 pm):** The IWGS faculty have approved of this proposal -- which would enhance our visibility in this field of study, as well as our efforts to promote transnaonal feminisms. **sandrabauer (11/04/19 11:57 am):** Revised into Courseleaf table format; replaced WGST 5905 (currently proposed for deleon) with W GST 5900/ **sandrabauer (11/13/19 5:39 pm):** Added 'in the specializaon' t o thesis/re, per P and P

Key: 1986

New Program Proposal

Date Submitted: 11/01/19 3:54 pm

Viewing: **TBD-1987 : M.A. Political Economy with Specializaon in Latin American and Caribbean Studies**

Last edit: 11/13/19 5:29 pm

Last modified by: sandrabauer

Changes proposed by: sandrabauer

In Workflow

1. PECO ChairDir GR
2. PA Dean
3. GRAD Dean
4. PRE GRAD FCC
5. GRAD FCC
6. GRAD FBoard
7. PRE SCCASP
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 11/04/19 11:57 am
   Donna Coghill
   (donnacoghill): Approved
   for PECO ChairDir GR
2. 11/04/19 4:49 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
3. 11/05/19 11:27 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/05/19 1:45 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
5. 11/13/19 12:29 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecve Date	2020-21
Workflow	majormod
Program Code	TBD-1987
Level	Graduate

Faculty	Faculty of Public Affairs
Academic Unit	Instut e of Polic al Economy
Degree	
Title	M.A. Polic al Economy with Specializaon in La n Americ an and Caribbean Studies

Program Requirements

M.A. Polic al Economy
with Specializaon in La n Americ an and Caribbean Studies (5.0 credits)

Requirements - Thesis pathway (5.0 credits)

1. **0.5 credit in:**   0.5

     LACS 5000 [0.0]   **Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

2. **0.0 credit in:**

     LACS 5800 [0.0]   **Scholarly Preparaon in La n Americ an and Caribbean Studies**

3. **1.0 credit in:**   1.0

     PECO 5000 [0.5]   **Theories of Polic al Economy**

     PECO 5001 [0.5]   **The Methodology of Polic al Economy**

4. **2.0 credits in:**   2.0

     PECO 5909 [2.0]   **M.A. Thesis (in the specializaon)**

5. **1.5 credits in approved graduate level elecv es (see Selecon of Cour ses, below)** [1]   1.5

Total Credits   5.0

Requirements - Research essay pathway (5.0 credits)

1. **0.5 credit in:**   0.5

     LACS 5000 [0.0]   **Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

2. **0.0 credit in:**

     LACS 5800 [0.0]   **Scholarly Preparaon in La n Americ an and Caribbean Studies**

3. **1.0 credit in:**   1.0

     PECO 5000 [0.5]   **Theories of Polic al Economy**

     PECO 5001 [0.5]   **The Methodology of Polic al Economy**

4. **1.0 credits in:**   2.0

     PECO 5908 [1.0]   **Research Essay (in the specializaon)**

5. **2.5 credits in approved graduate level elecv es (see Selecon of Cour ses, below)** [1]   1.5

Total Credits   5.0

[1] **Up to one (1.0) credit may be taken at the 4000 (honours undergraduate) level.**

New Resources	No New Resources
Summary	Add specializaon in La n Americ an and Caribbean studies to M.A. in Polic al Economy
Raonale	The Collaborav e Specializaon is designed t o respond to growing social and labour market need and student demand for graduate-level study of this important world region. The program will build on the experse of Carle ton's 25 parcipa ng f aculty in this area, support

graduate recruitment in affiliated units, and foster interdisciplinary teaching and research on Lan Americ an and Caribbean-related themes at the graduate level.

Transion/Implemen taon	n/a

Program reviewer comments	**jamesopp (11/13/19 11:42 am):** added a raonale **sandrabauer (11/13/19 5:36 pm):** added 'in the specializaon' t o thesis/re

Key: 1987

New Program Proposal

Date Submi ed: 11/04/19 2:49 pm

Viewing: TBD-1988 : M.A. Internaonal Aff airs Specializaon in La n Americ a and Caribbean Studies

Last edit: 11/13/19 5:16 pm

Last modified by: sandrabauer

Changes proposed by: coleenkornelsen

In Workflow

1. **INAF ChairDir GR**
2. **PA Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 11/04/19 4:35 pm
   Yiagadeesen Samy
   (yiagadeesensamy):
   Approved for INAF
   ChairDir GR
2. 11/04/19 4:49 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
3. 11/05/19 11:31 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/05/19 1:45 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
5. 11/13/19 12:29 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecv e Date	2020-21
Workflow	majormod
Program Code	TBD-1988
Level	Graduate

Faculty	Faculty of Public Affairs
Academic Unit	Norman Paterson School of Internaonal Aﬀairs
Degree	Master of Arts
Title	M.A. Internaonal Aﬀairs Specializaon in Lan Americ a and Caribbean Studies

Program Requirements

M.A. Internaonal Aﬀairs
with Specializaon in **Lan Americ an and Caribbean Studies** (5.0 credits)

Requirements - Thesis pathway (5.0 credits)

1. 0.5 credit in: **0.5**

    LACS 5000 [0.0]   **Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

2. 0.0 credit in:

    LACS 5800 [0.0]   **Scholarly Preparaon in La n Americ an and Caribbean Studies**

3. 1.5 credits in: **1.5**

    INAF 5011 [0.25] **Policy Process and Internaonal Aﬀairs**

    INAF 5012 [0.25] **Law and Internaonal Aﬀairs**

    INAF 5015 [0.5]   **Research Design and Methods for Internaonal Aﬀairs**

    INAF 5016 [0.5]   **Stas c al Analysis for Internaonal Aﬀairs**

4. 0.5 credit in ECON, successfully completed by the end of the second term, from (See Note 1, below):   **0.5**

    INAF 5009 [0.5]   **Internaonal Aspects of E conomic Development**

    INAF 5205 [0.5]   **Economics of Conflict**

    INAF 5214 [0.5]   **Economics for Defence and Security**

    INAF 5308 [0.5]   **Internaonal T rade: Theory and Policy**

    INAF 5309 [0.5]   **Internaonal Finance: Theor y and Policy**

    INAF 5600 [0.5]   **The Economics of Human Development**

    INAF 5703 [0.5]   **Internaonal Public E conomics**

5. 2.0 credits in: **2.0**

    INAF 5909 [2.0]   **M.A. Thesis (M.A. Thesis on an approved topic with significant content related to Lan Americ an and Caribbean Studies, and under the supervision or co-supervision of a faculty member approved by the Graduate Supervisor of the LACS program.)**

6. 0.5 credit in: Field and Elecv e courses (see Note 2, below)   **0.5**

7. Successful compleon of sec ond language proficiency examinaon (See Not e 3, below)

Total Credits   5.0

Requirements - Research Essay pathway (5.0 credits)

1. 0.5 credit in: **0.5**

    LACS 5000 [0.0]   **Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

2. 0.0 credit in:

    LACS 5800 [0.0]   **Scholarly Preparaon in La n Americ an and Caribbean Studies**

3. 1.5 credits in: **1.5**

    INAF 5011 [0.25] **Policy Process and Internaonal Aﬀairs**

    INAF 5012 [0.25] **Law and Internaonal Aﬀairs**

INAF 5015 [0.5]   **Research Design and Methods for Internaonal Aff airs**

INAF 5016 [0.5]   **Stas c al Analysis for Internaonal Aff airs**

4. **0.5 credit in economics, successfully completed by the end of the second term, from: (See Note 1, below)**   **0.5**

INAF 5009 [0.5]   **Internaonal Aspects of E conomic Development**

INAF 5214 [0.5]   **Economics for Defence and Security**

INAF 5205 [0.5]   **Economics of Conflict**

INAF 5308 [0.5]   **Internaonal T rade: Theory and Policy**

INAF 5309 [0.5]   **Internaonal Finance: Theor y and Policy**

INAF 5600 [0.5]   **The Economics of Human Development**

INAF 5703 [0.5]   **Internaonal Public E conomics**

5. **1.0 credit in:**   **1.0**

INAF 5908 [1.0]   **Research Essay (on an approved topic with significant content related to Lan Americ an and Caribbean Studies, and under the supervision or co-supervision of a faculty member approved by the Graduate Supervisor of the LACS program.)**

6. **1.5 credits in: Field and Elecv e courses (See Note 2, below)**   **1.5**

7. **Successful compleon of sec ond language proficiency examinaon (see Not e 3, below)**

Total Credits   5.0

Requirements - Coursework pathway (5.0 credits)

1. **0.5 credit in:**   **0.5**

LACS 5000 [0.0]   **Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

2. **0.0 credit in:**

LACS 5800 [0.0]   **Scholarly Preparaon in La n Americ an and Caribbean Studies**

3. **1.0 credit in:**   **1.0**

INAF 5011 [0.25]   **Policy Process and Internaonal Aff airs**

INAF 5012 [0.25]   **Law and Internaonal Aff airs**

INAF 5016 [0.5]   **Stas c al Analysis for Internaonal Aff airs**

4. **0.5 credit in economics, successfully completed by the end of the second term, from: (See Note 1, below)**   **0.5**

INAF 5009 [0.5]   **Internaonal Aspects of E conomic Development**

INAF 5205 [0.5]   **Economics of Conflict**

INAF 5214 [0.5]   **Economics for Defence and Security**

INAF 5308 [0.5]   **Internaonal T rade: Theory and Policy**

INAF 5309 [0.5]   **Internaonal Finance: Theor y and Policy**

INAF 5600 [0.5]   **The Economics of Human Development**

INAF 5703 [0.5]   **Internaonal Public E conomics**

5. **1.0 credit in courses accepted by the Lan Americ an and Caribbean Studies Program Graduate Coordinator as having sufficient regional content and accepted by the NPSIA M.A. Program Supervisor or Associate Director as being relevant to the student's program of study.**   **1.0**

6. **2.0 credits in Field and Elecv e courses (See Note 2, below)**   **2.0**

7. **Successful compleon of sec ond language proficiency examinaon (see Not e 3, below)**

Total Credits   5.0

Notes:

1. All students must complete the 0.5 credit economics course for their designated field, or an approved alternate economics course. For students in the IEP field both INAF 5308 and INAF 5309, or approved equivalent, must be completed.

2. For elecv e courses, 1.5 credits of the total required 5.0 credits may be selected from courses offered in other departments, with a maximum of 1.0 credit from a single department and a maximum of 1.0 credit selected from

fourth year undergraduate courses. Any course not idenfied as an INAF 5000-le vel course must be approved by the M.A. Program Supervisor.

3. Students must successfully complete an examinaon in sec ond language proficiency administered by Carleton University's School of Linguiscs and Languag e Studies, or meet the equivalent standard as determined by the School of Linguiscs and Languag e Studies. There is an administrav e fee for the standard test (which leads to a cerfic ate of language proficiency a. er successful compleon). De tails of the language requirement are provided on the School website.

New Resources	No New Resources
Summary	Adding the LACS specializaon which includes thesis, r esearch essay and course work opons.
Raonale	Raonale: The Afric an Studies specializaon has pr oven to be a popular and useful tool for students wishing to signal an area-studies specializaon. Ther e appears to be growing demand for graduates with area studies specializaons, and the y can be useful as a signal to potenal emplo yers. This specializaon will add t o our regional studies opportunies (African Studies, East European and Russian area studies). As with the African Studies specializaon, doing the LA CS specializaon w ould preclude a student from also having a field designaon. The specializaon w ould require: 1. 0.5 credit in LACS 5000: Interdisciplinary approaches to Lan Americ an and Caribbean Studies: This seminar course provides an interdisciplinary overview of the historical, cultural, economic and polic al dimensions of the Lan Americ an and Caribbean region. [to be offered in Winter term]. 2. 0.0 credit in LACS 5800: Scholarly Preparaon in La n Americ an and Caribbean Studies: This course requires students to parcipa te acv ely in some of the many public events related to Lan Americ a and the Caribbean at Carleton and in O awa and to present some of their work. 3. 1.0 credit in other approved courses covering the LAC region, which could include a research essay or thesis on an approved Lan Americ an and Caribbean topic. 4. Fulfillment of the other MA program requirements (core courses, an economics course, and courses to make up the required 5.0 credits).
Transion/Implemen taon	We will be implemenng f or 2020-21.
Program reviewer comments	**sandrabauer (11/04/19 3:50 pm):** Reforma⬚ed **jamesopp (11/13/19 1:27 pm):** removed reference to 'list of courses' in coursework pathway at pnp's request with approval from unit. **sandrabauer (11/13/19 5:15 pm):** Broke LACS courses in Item 1 into two items (1 & 2), per P & P. Re-forma⬚ed coursework entry

Key: 1988

New Program Proposal

Date Submi ed: 11/05/19 10:37 am

Viewing: **TBD-1989 : M.A. Polic al Science with Specializaon in La n Americ an and Caribbean Studies**

Last edit: 11/13/19 5:38 pm

Last modified by: sandrabauer

Changes proposed by: sandrabauer

In Workflow

1. **PSCI ChairDir GR**
2. **PA Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 11/05/19 11:19 am
   Elinor Sloan
   (elinorsloan): Approved
   for PSCI ChairDir GR
2. 11/06/19 3:11 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
3. 11/06/19 3:19 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/06/19 3:21 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
5. 11/13/19 12:29 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effecv e Date	2020-21
Workflow	majormod
Program Code	TBD-1989
Level	Graduate

Faculty	Faculty of Public Affairs
Academic Unit	Department of Polic al Science
Degree	Master of Arts
Title	M.A. Polic al Science with Specializaon in La n Americ an and Caribbean Studies

Program Requirements

M.A. Polic al Science
with Specializaon in La n Americ an and Caribbean Studies (5.0 credits)

Requirements - thesis pathway (5.0 credits)

1. **0.5 credit in:**   **0.5**

   LACS 5000 [0.0]   **Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

2. **0.0 credit in:**

   LACS 5800 [0.0]   **Scholarly Preparaon in La n Americ an and Caribbean Studies**

3. **1.0 credit in course(s) designated as having sufficient Lan Americ an and Caribbean Studies content, approved by both the Polic al Science Graduate Supervisor and the Coordinator of Lan Americ an and Caribbean Studies**   **1.0**

4. **2.0 credits in:**   **2.0**

   PSCI 5909 [2.0]   **M.A. Thesis (in the specializaon)**

5. **1.5 credits in approved courses**   **1.5**

Total Credits   5.0

Requirements - research essay pathway (5.0 credits)

1. **0.5 credit in:**   **0.5**

   LACS 5000 [0.0]   **Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

2. **0.0 credit in:**

   LACS 5800 [0.0]   **Scholarly Preparaon in La n Americ an and Caribbean Studies**

3. **1.0 credit in course(s) designated as having sufficient Lan Americ an and Caribbean Studies content, approved by both the Polic al Science Graduate Supervisor and the Coordinator of Lan Americ an and Caribbean Studies**   **1.0**

4. **1.0 credit in:**   **1.0**

   PSCI 5908 [1.0]   **M.A. Research Essay (in the specializaon)**

5. **2.5 credits in approved courses**   **2.5**

Total Credits   5.0

New Resources	No New Resources
Summary	Add specializaon in La n Americ an and Caribbean Studies to M.A. Polic al Science
Raonale	The Collaborav e Specializaon is designed t o respond to growing social and labour market need and student demand for graduate-level study of this important world region. The program will build on the experse of Carle ton's 25 parcipa ng f aculty in this area, support graduate recruitment in affiliated units, and foster interdisciplinary teaching and research on Lan Americ an and Caribbean-related themes at the graduate level.
Transion/Implemen taon	n/a
Program reviewer	**jamesopp (11/13/19 11:42 am):** added a raonale.

comments

sandrabauer (11/13/19 5:38 pm): Added 'in the specializaon' t o thesis/re

Key: 1989

New Course Proposal

Date Submi ed: 10/31/19 9:00 am

Viewing: **LACS 5000 : Interdisciplinary Approaches to Lan Americ an and Caribbean Studies**

Last edit: 11/05/19 2:14 pm

Changes proposed by: annanderson

Programs referencing this course	[M.A. Geography with Specializaon in La n Americ an and Caribbean Studies](#)

In Workflow

1. **HIST ChairDir GR**
2. **GRAD FCC**
3. **GRAD FBoard**
4. **PRE SCCASP**
5. SCCASP
6. Banner

Approval Path

1. 10/31/19 9:54 am James Miller (jamesmiller): Approved for HIST ChairDir GR
2. 11/13/19 12:29 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC
3. 11/20/19 2:28 pm Sandra Bauer (sandrabauer): Approved for GRAD FBoard

Effecv e Date	2020-21
Workflow	minormod
New Resources	No New Resources
Level	Graduate
Course Code	LACS
Course Number	5000
Title	Interdisciplinary Approaches to Lan Americ an and Caribbean Studies
Title (short)	Interdsc Appr. LanCaribStudi
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of History
Credit Value	0.50
Significant Experienal Learning	None

Course Description	An interdisciplinary overview of the historical, cultural, economic, and political dimensions of the Latin American and Caribbean region.
Prerequisite(s)	
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
U Ottawa Code	

Grade Mode	Standard Letter Grade
Schedule Type	Seminar
	*May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	No
Summary	Create a core course for new program in MA History in Latin American and Caribbean Studies.
Rationale for new course	This course is the core common graduate course in the proposed MA in History with a Specialization in Latin American and Caribbean Studies.

Course reviewer comments	**sandrabauer (11/05/19 2:14 pm):** Updated title to match executive summary

Key: 9952
Not an admin

New Course Proposal

Date Submi ed: 10/31/19 9:02 am

Viewing: LACS 5800 : Scholarly Preparaon in Lan Americ an and Caribbean Studies

Last edit: 11/05/19 2:14 pm

Changes proposed by: annanderson

Programs referencing this course	M.A. Geography with Specializaon in La n Americ an and Caribbean Studies

Approval Path

1. 10/31/19 9:54 am James Miller (jamesmiller): Approved for HIST ChairDir GR
2. 11/13/19 12:29 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC
3. 11/20/19 2:28 pm Sandra Bauer (sandrabauer): Approved for GRAD FBoard

Effecv e Date	2020-21
Workflow	minormod
New Resources	No New Resources
Level	Graduate
Course Code	LACS
Course Number	5800
Title	Scholarly Preparaon in La n Americ an and Caribbean Studies
Title (short)	Scholarly Prep in LACS
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of History
Credit Value	0.0
Significant Experienal Learning	None

Course Descripon	This course will provide scholarly preparaon in La n Americ an and Caribbean Studies by requiring parcipa on in public t alks as both audience member and presenter.
Prerequisite(s)	
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
U O awa Code	

Grade Mode	Sas factory/Unsas factory
Schedule Type	Seminar
	*May constut e a major modificaon under Carle ton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	No
Summary	Create a new course for the proposed graduate program in MA in History with a Specializaon in Lan Americ an and Caribbean Studies.
Raonale f or new course	This course constut es a necessary and thus essenal f eature for the training of graduate students.The course enculturates students to the graduate school experience. To that end, it develops and inculcates students into the LACS program by providing them with opportunies t o meet and work with vising scholar s and invited speakers, parcipa te in faculty book launches, and a end and speak in public fora.

Course reviewer comments	**sandrabauer (11/05/19 2:14 pm):** Updated tle t o match language in execuv e summary

Key: 9953
Not an admin

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: September 25, 2019

From: Alana Skwarok, Collections Librarian (Arts and Social Sciences)

To: Sandra Bauer, Program Officer, Faculty of Graduate and Postdoctoral Affairs

cc   Wayne Jones, University Librarian
               Amber Lannon, Associate University Librarian, Collections & Academic Services
               Laura Newton Miller, Assessment & Collection Strategy Librarian
               David Sharp, Head of Acquisitions
               Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modifications of the following programs:

- o MA Collaborative Specialization in Latin American and Caribbean Studies (LACS)

This is a formal notification for your records.

MEMORANDUM

To: Senate Quality Assurance and Planning Committee

From: Paul Nelles (Graduate Supervisor) and James Miller (Chair)

CC: Pauline Rankin (Dean, FASS), Peter Thompson (Associate Dean, FASS)
Patrice Smith (Dean, FGPA), James Opp (Associate Dean, FGPA)

Date: October 31, 2019

Subject: Major Modification to PhD in History. Track A2.

Program Description

PhD in History

The proposed changes were the result of a sub-committee on Ph.D. reform composed of Dr. Paul Nelles (Graduate Supervisor), Dr. Danielle Kinsey (Graduate Committee member), and Dr. Paul Litt (Graduate Committee Member; cross-appointed Graduate Supervisor, School of Indigenous and Canadian Studies). As part of a comprehensive review of our PhD program the Graduate Committee has consulted with faculty involved in the delivery of the PhD program, current doctoral students, faculty representatives of the department's Public History program, and FGPA. We have also undertaken a comparative survey of PhD program requirements, procedures, and practices in history departments at other Canadian universities. One of the core program modifications, the introduction of a structured Professional Development Project, will make our program unique in the Canadian context.

The proposed major program modifications have two components:

1. The introduction of a Cognate Area (1.0 credit) requirement that replaces a current 1.0 credit (of 2.0 credits breadth requirements total) breadth requirement.
2. The introduction of a Professional Development Project (1.0 credit) requirement that replaces a current 1.0 credit (of 2.0 credits breadth requirements total) breadth requirement.

Background. Cognate Area (1.0 credits) and Professional Development Project (1.0 credits). Current doctoral students complete 2.0 credits of 'breadth' courses. In its current form, students are required to choose exclusively from a repertoire of area/national specializations. The program remains committed to breadth in doctoral training, but expands the definition of breadth to include vertical as well as horizontal learning. This means, for example, the acknowledgment that the acquisition of additional methodological expertise or practical experience might make an important contribution to the intellectual and professional development of the student. The Professional Development Project seeks to provide mentoring for experiential learning and workplace transition initiatives.

Cognate Area (1.0 credits). The cognate area is intended to introduce breadth to the student's program of study. The cognate area may be composed of directed studies or one or more courses at the 5000- or

6000-level offered either by the department or other programs at Carleton or the University of Ottawa. The nature of the cognate area is determined jointly by the student, their faculty program advisor, and the Graduate Supervisor and is included in their Program of Study Plan. The cognate area is normally competed in the first year of doctoral study at the same time as the student's Major Field. The modification involves the creation of several 0.5 credit thematic and area courses to fulfill the Cognate Area requirement formerly available as only 1.0 credit courses. This change will allow students greater flexibility in developing their plan of study.

Professional Development Project

Creation of 1.0 credit of Professional Development courses:
HIST 6805 [0.5]   Professional Development Project I
HIST 6806 [0.5]   Professional Development Project II

The other 1.0 of the former breadth requirement is now acquired through a Professional Development Project. All students undertake a 1.0 credit professional development project to enhance and complement their program of study and career goals. The nature of the professional development project is flexible and is to be determined jointly by the student, their faculty supervisor, and the Graduate Supervisor. Projects may include (but are not limited to):

- the preparation of an article-length essay for submission to an academic journal
- the development of an upper-level lecture course in a related field
- an internship of usually four months with an external agency or institution (internships are normally paid)
- a curatorial project either at Carleton or with an external partner

The Professional Development Project will be overseen by a Faculty Mentor, normally a senior faculty member other than the student's supervisor. The department has used this model before, for example, in mentoring students to design and teach an upper-level undergraduate course. In addition to the project output, the completion of the Professional Development Project incorporates summative reflection posted to the student's e-portfolio. The Professional Development Project is normally completed in the student's second or third year of study.

These combined changes i) facilitate a more research-intensive doctoral experience focused more closely on thesis research; ii) eliminate a Year Two breadth requirement with the aim of reducing student completion times; and ii) allow students to pursue professional development opportunities outside the traditional academic track that complement both thesis research and post-dissertation career objectives.

Impact on Other Programs

These are internal changes to the structure of our doctoral program. No impact is foreseen on other programs.

Student Demand

The Graduate Committee solicited student input by means participation in the ongoing deliberations of our Graduate Committee, an on-line survey in December 2018, and a one-day workshop with current doctoral students in June 2019.

Student demand for the Professional Development Project is high. The PDP does two things. First, it recognizes much of the 'extra' work many of our students already do in organizing conferences, undertaking internships, creating and teaching specialized courses, etc. The creation of the Professional Development Project provides structured departmental support for these activities through defined vehicles and faculty mentoring. Second, it speaks to a demand for in-program training in activities that prepare students for the workplace environment outside the academy. There has been much public discussion on point in this regard, e.g. within the American Historical Association and the Canadian Association for Graduate Studies. Consultation with in-program and prospective students indicates very strong support for this initiative.

Resources

a. *Faculty resources*: No additional faculty required. Mentorship of the Professional Development Project is in part a re-allocation of faculty workload formerly devoted to the (uncredited) delivery of 1.0 breadth courses through Directed Studies, etc. Mentorship is considered part of faculty service load. Where applicable, mentors will be responsible for coordinating placements with external partners.
b. *Contract instructors*: No CIs required.
c. *Administrative support*: No administrative resources required.
d. *Library resources*: No impact on library resources.
e. *Space*: No additional space required.
f. *Equipment*: No additional equipment required
g. *Graduate student funding*. Some aspects of the Professional Development Project may be funded. No demands on funding will be made to the line-dean in FASS or FGPA. The History Department has an established practice of providing doctoral students who have achieved candidacy with the opportunity to teach a course of their own design as a Contract Instructor. the department also has a pattern of funding internships through MITACS grants and input from community partners.

Date Submi ed: 10/01/19 2:54 pm

Viewing: **PHD-19 : Ph.D. History**

Last approved: 05/05/17 1:35 pm

Last edit: 10/31/19 5:09 pm

Last modified by: annanderson

Changes proposed by: sandrabauer

In Workflow

1. **HIST ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 09/18/19 10:35 pm
   James Miller
   (jamesmiller): Rollback to
   Inia tor
2. 09/24/19 1:40 pm
   James Miller
   (jamesmiller): Approved
   for HIST ChairDir GR
3. 10/01/19 2:50 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Inia tor
4. 10/01/19 2:54 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Inia tor
5. 10/01/19 3:19 pm
   James Miller
   (jamesmiller): Approved
   for HIST ChairDir GR
6. 10/23/19 7:49 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
7. 10/24/19 10:39 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
8. 10/24/19 11:13 am
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
9. 10/31/19 5:12 pm
   Sandra Bauer

(sandrabauer): Approved
for GRAD FCC
10. 11/20/19 2:30 pm
Sandra Bauer
(sandrabauer): Approved
for GRAD FBoard

History

1. Mar 15, 2017 by Ann
   Anderson (annanderson)
2. May 5, 2017 by Sandra
   Bauer (sandrabauer)

Calendar Pages Using this Program	History

Effecv e Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	PHD-19
Level	Graduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of History
Degree	Doctor of Philosophy
Title	Ph.D. History

Program Requirements

Ph.D. History (10.0 credits)

Requirements:

1. **1.0 credit in:** 1.0

   HIST 6808 [1.0] Doctoral Seminar in Historical Theory and Method

2. ~~7.0 credits in the field:~~ ~~7.0~~

2. **1.5 credits in:** **1.5**

   HIST 6906 [0.5] Ph.D. Tutorials (in the candidate's field; taken three mes)

   ~~HIST 6906 [0.5]   Ph.D. Tutorials (1.5 credits total, in the candidate's field)~~

   ~~HIST 6906 [0.5]   Ph.D. Tutorials (1.5 credits total, in the candidate's field)~~

3. **0.5 credit in:** **0.5**

   HIST 6907 [0.5] Ph.D. Comprehensive Examinaon

4. **1.0 credit in approved courses in a Cognate Area** **1.0**

5. 1.0 credit of professional development courses   **1.0**

    HIST 6805 [0.0]   **Professional Development Project I**

    HIST 6806 [0.0]   **Professional Development Project II**

6. 5.0 credit in: **5.0**

    HIST 6909 [5.0] Ph.D. Thesis

~~3. 2.0 credits in breadth requirement courses different from the candidate's field, from:~~   ~~2.0~~

~~HIST 6100 [0.0] Course HIST 6100 Not Found~~

~~HIST 6101 [0.0] Course HIST 6101 Not Found~~

~~HIST 6102 [0.0] Course HIST 6102 Not Found~~

~~HIST 6103 [0.0] Course HIST 6103 Not Found~~

~~HIST 6200 [0.0] Course HIST 6200 Not Found~~

~~HIST 6201 [0.0] Course HIST 6201 Not Found~~

~~HIST 6202 [0.0] Course HIST 6202 Not Found~~

~~HIST 6300 [0.0] Course HIST 6300 Not Found~~

~~HIST 6301 [0.0] Course HIST 6301 Not Found~~

~~HIST 6302 [0.0] Course HIST 6302 Not Found~~

~~HIST 6303 [0.0] Course HIST 6303 Not Found~~

~~HIST 6400 [0.0] Course HIST 6400 Not Found~~

~~HIST 6500 [0.0] Course HIST 6500 Not Found~~

~~HIST 6600 [0.0] Course HIST 6600 Not Found~~

~~HIST 6601 [0.5] Transnaonal or Thema c His tory~~

~~HIST 6602 [0.0] Course HIST 6602 Not Found~~

~~HIST 6603 [0.0] Course HIST 6603 Not Found~~

~~HIST 6604 [0.5] Directed Studies~~

~~HIST 6605 [0.5] Selected Topics~~

~~HIST 6701 [0.5] History and Polic al Economy~~

~~HIST 6901 [0.0] Course HIST 6901 Not Found (if the student is not in the Canadian field)~~

~~HIST 6903 [0.0] Course HIST 6903 Not Found (if the student is not in the history of Women, Gender and Sexuality field)~~

~~or an approved course of studies in a related discipline, but excluding the declared area of the candidate's field~~

Total Credits   10.0

~~Candidates will be responsible for three areas: a field (normally Canadian history; history of Women, Gender and Sexuality; European history; or the history of Africa, Lan Americ a, and the Caribbean) and 2.0 credits in breadth requirement courses.The breadth requirement is fulfilled by the successful compleon of 2.0 cr edits in Ph.D. level (6000 series) history courses different from the candidate's field.Either the candidate's field or one of the breadth requirement credits must be on the history of a naonal or g eographical area.A wri en examinaon will be t aken in each of the breadth requirement courses before the end of the candidate's second term in that course.Students will complete:~~

New Resources	No New Resources
Summary	Add 1.0 credit of professional development courses to the program and 1.0 credit of courses in the cognate area to replace the 2.0 credit breadth requirement courses.
Raonale f or change	The proposed changes redistribute the former 2.0 required breadth credits to a renamed Cognate Area (1.0 credit) and a Professional Development Project (1.0 credit) created to incorporate professional development inia v es into formal doctoral training. It also streamlines the descripon of the pr ogram.
Transion/Implemen taon	No impact. Current students are grandfathered.
Program reviewer	**jamesmiller (09/18/19 10:35 pm):** Rollback: returning for edit.

comments

sandrabauer (10/01/19 2:50 pm): Rollback: To resubmit as major mod. No acon r equired on your part.

sandrabauer (10/01/19 2:54 pm): Rollback: change to major mod

sandrabauer (10/24/19 10:39 am): Removed 'part 2' language as it appears under a separate item.

sandrabauer (10/31/19 5:08 pm): minor edits following PnP in consultaon w . unit.

Key: 957

Date Submi ed: 10/01/19 2:51 pm

Viewing: **PHD-19PE : Ph.D. History with Specializaon in P olic al Economy**

Last approved: 05/05/17 1:40 pm

Last edit: 10/31/19 5:10 pm

Last modified by: annanderson

Changes proposed by: sandrabauer

In Workflow

1. **HIST ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 09/18/19 10:35 pm James Miller (jamesmiller): Rollback to Inia tor
2. 09/24/19 1:40 pm James Miller (jamesmiller): Approved for HIST ChairDir GR
3. 10/01/19 2:50 pm Sandra Bauer (sandrabauer): Rollback to Inia tor
4. 10/01/19 3:19 pm James Miller (jamesmiller): Approved for HIST ChairDir GR
5. 10/23/19 7:48 pm Peter Thompson (peterthompson): Approved for AS Dean
6. 10/24/19 10:40 am Sandra Bauer (sandrabauer): Approved for GRAD Dean
7. 10/24/19 11:13 am Sandra Bauer (sandrabauer): Approved for PRE GRAD FCC
8. 10/31/19 5:12 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC
9. 11/20/19 2:30 pm Sandra Bauer

(sandrabauer): Approved
for GRAD FBoard

History

1. Mar 15, 2017 by Ann
   Anderson (annanderson)
2. May 5, 2017 by Sandra
   Bauer (sandrabauer)

Calendar Pages Using this Program	Polic al Economy History
Effecv e Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	PHD-19PE
Level	Graduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of History
Degree	Doctor of Philosophy
Title	Ph.D. History with Specializaon in P olic al Economy

Program Requirements

Ph.D. History
with Specializaon in P olic al Economy (10.0 credits)

Requirements:

1. **0.5 credit in:** 0.5

   PECO 6000 [0.5]   Polic al Economy: Core Concepts

2. **0.5 credit in:** 0.5

   HIST 6701 [0.5]   History and Polic al Economy

   Or 0.5 credit in a relevant polic al economy course from the approved list.

3. **1.0 credit in:** 1.0

   HIST 6808 [1.0]   Doctoral Seminar in Historical Theory and Method

4. ~~**7.0 credits in** the field:~~ ~~7.0~~

   ~~HIST 6906 [1.5] Ph.D. Tutorials~~

4. **1.5 credits in:** 1.5

   HIST 6906 [0.5]   Ph.D. Tutorials (in the candidate's field; taken three mes)

5. **0.5 credits in:** 0.5

HIST 6907 [0.5]   Ph.D. Comprehensive Examinaon

6. 1.0 credit in in Professional Development courses: 1.0

HIST 6100 [0.0]   Course HIST 6100 Not Found
HIST 6101 [0.0]   Course HIST 6101 Not Found
HIST 6102 [0.0]   Course HIST 6102 Not Found
HIST 6103 [0.0]   Course HIST 6103 Not Found
HIST 6200 [0.0]   Course HIST 6200 Not Found
HIST 6201 [0.0]   Course HIST 6201 Not Found
HIST 6202 [0.0]   Course HIST 6202 Not Found
HIST 6300 [0.0]   Course HIST 6300 Not Found
HIST 6301 [0.0]   Course HIST 6301 Not Found
HIST 6302 [0.0]   Course HIST 6302 Not Found
HIST 6303 [0.0]   Course HIST 6303 Not Found
HIST 6400 [0.0]   Course HIST 6400 Not Found
HIST 6500 [0.0]   Course HIST 6500 Not Found
HIST 6600 [0.0]   Course HIST 6600 Not Found
HIST 6601 [0.5]   Transnaonal or Thema c His tory
HIST 6602 [0.0]   Course HIST 6602 Not Found
HIST 6603 [0.0]   Course HIST 6603 Not Found
HIST 6604 [0.5]   Directed Studies
HIST 6605 [0.5]   Selected Topics
HIST 6701 [0.5]   History and Polic al Economy
HIST 6901 [0.0]   Course HIST 6901 Not Found
HIST 6903 [0.0]   Course HIST 6903 Not Found
Or an approved course of studies in a related discipline, but excluding the declared area of the candidate's field

HIST 6805 [0.0]   **Professional Development Project I**
HIST 6806 [0.0]   **Professional Development Project II**
Or another approved course.

7. 5.0 credits in: **5.0**

HIST 6909 [5.0]   Ph.D. Thesis

Total Credits   10.0

New Resources	No New Resources
Summary	Replace 1.0 credit of Breadth Requirement courses with 1.0 credit in Professional Development Courses.
Raonale f or change	The proposed changes redistribute the former 1.0 required breadth credits to a Professional Development Project (1.0 credit) created to incorporate professional development inia v es into formal doctoral training, and streamlines the descripon of the pr ogram.
Transion/Implemen taon	No impact. Current students are grandfathered.
Program reviewer comments	**jamesmiller (09/18/19 10:35 pm):** Rollback: returning for edit. **sandrabauer (10/01/19 2:50 pm):** Rollback: To re-submit as major mod. No acon r equired on your part.

Key: 958

History (associated minor modifications)				
Code	**Title**	**Status**	**Initiator**	**Received**
HIST 6100	HIST 6100: History of Modern Europe	Deleted	annanderson	11/20/2019
HIST 6101	HIST 6101: History of France	Deleted	annanderson	11/20/2019
HIST 6102	HIST 6102: History of Russia	Deleted	annanderson	11/20/2019
HIST 6103	HIST 6103: History of Germany	Deleted	annanderson	11/20/2019
HIST 6110	HIST 6110: History of Modern Europe	Added	annanderson	11/20/2019
HIST 6111	HIST 6111: History of France	Added	annanderson	11/20/2019
HIST 6112	HIST 6112: History of Russia	Added	annanderson	11/20/2019
HIST 6113	HIST 6113: History of Germany	Added	annanderson	11/20/2019
HIST 6200	HIST 6200: History of Early Modern Europe	Deleted	annanderson	11/20/2019
HIST 6201	HIST 6201: History of Medieval Europe	Deleted	annanderson	11/20/2019
HIST 6202	HIST 6202: History of Ancient Rome	Deleted	annanderson	11/20/2019
HIST 6210	HIST 6210: History of Early Modern Europe	Added	annanderson	11/20/2019
HIST 6211	HIST 6211: History of Medieval Europe	Added	annanderson	11/20/2019
HIST 6212	HIST 6212: History of Ancient Rome	Added	annanderson	11/20/2019
HIST 6300	HIST 6300: History of Africa	Deleted	annanderson	11/20/2019
HIST 6301	HIST 6301: History of the African Diaspora	Deleted	annanderson	11/20/2019
HIST 6302	HIST 6302: History of Latin America	Deleted	annanderson	11/20/2019
HIST 6303	HIST 6303: History of the Caribbean	Deleted	annanderson	11/20/2019
HIST 6310	HIST 6310: History of Africa	Added	annanderson	11/20/2019
HIST 6311	HIST 6311: History of the African Diaspora	Added	annanderson	11/20/2019
HIST 6312	HIST 6312: History of Latin America	Added	annanderson	11/20/2019
HIST 6313	HIST 6313: History of the Caribbean	Added	annanderson	11/20/2019
HIST 6400	HIST 6400: History of the United States	Deleted	annanderson	11/20/2019
HIST 6410	HIST 6410: History of the United States	Added	annanderson	11/20/2019
HIST 6500	HIST 6500: British History	Deleted	annanderson	11/20/2019
HIST 6510	HIST 6510: British History	Added	annanderson	11/20/2019
HIST 6600	HIST 6600: Transnational or Thematic History	Deleted	sandrabauer	11/20/2019
HIST 6601	HIST 6601: Transnational or Thematic History	Edited	annanderson	11/20/2019
HIST 6602	HIST 6602: Public History	Deleted	annanderson	11/20/2019
HIST 6603	HIST 6603: History of South Asia	Deleted	annanderson	11/20/2019
HIST 6612	HIST 6612: Public History	Added	annanderson	11/20/2019
HIST 6613	HIST 6613: History of South Asia	Added	annanderson	11/20/2019
HIST 6805	HIST 6805: Professional Development Project I	Added	annanderson	11/20/2019
HIST 6806	HIST 6806: Professional Development Project II	Added	annanderson	11/20/2019

HIST 6901	HIST 6901: Canadian History	Deleted	annanderson	11/20/2019
HIST 6903	HIST 6903: History of Women, Gender, and Sexuality	Deleted	annanderson	11/20/2019
HIST 6906	HIST 6906: Ph.D. Tutorials	Edited	annanderson	11/20/2019
HIST 6907	HIST 6907: Ph.D. Comprehensive Examination	Edited	annanderson	11/20/2019
HIST 6911	HIST 6911: Canadian History	Added	annanderson	11/20/2019
HIST 6913	HIST 6913: History of Women, Gender, and Sexuality	Added	annanderson	11/20/2019

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: October 30, 2019

From: Alana Skwarok, Collections Librarians (Arts and Social Sciences)

To: Sandra Bauer, Program Officer, Faculty of Graduate & Postdoctoral Affairs

cc   Wayne Jones, University Librarian
                 Amber Lannon, Associate University Librarian, Collections & Academic Services
                 Laura Newton Miller, Assessment & Collection Strategy Librarian
                 David Sharp, Head of Acquisitions
                 Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modifications of the following programs:

- o PhD in History

This is a formal notification for your records.

Date Submitted: 09/24/19 1:07 pm

Viewing: **PHD-15 : Ph.D. English**

Last approved: 03/22/19 9:29 am

Last edit: 10/22/19 2:06 pm

Last modified by: jamesopp

Changes proposed by: judykatz

In Workflow

1. ENGL ChairDir GR
2. AS Dean
3. GRAD Dean
4. PRE GRAD FCC
5. GRAD FCC
6. GRAD FBoard
7. PRE SCCASP
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 08/21/19 2:29 pm
   Judy Katz (judykatz):
   Approved for ENGL
   ChairDir GR
2. 08/27/19 12:00 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Inia   tor
3. 08/28/19 11:14 am
   Judy Katz (judykatz):
   Approved for ENGL
   ChairDir GR
4. 09/03/19 1:52 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
5. 09/04/19 12:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
6. 09/18/19 4:50 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Inia   tor
7. 09/24/19 1:09 pm
   Judy Katz (judykatz):
   Approved for ENGL
   ChairDir GR
8. 09/26/19 5:27 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
9. 10/02/19 2:33 pm
   Sandra Bauer

(sandrabauer): Approved for GRAD Dean

10. 10/22/19 12:19 pm Sandra Bauer (sandrabauer): Approved for PRE GRAD FCC

11. 10/23/19 2:09 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC

12. 11/20/19 2:30 pm Sandra Bauer (sandrabauer): Approved for GRAD FBoard

History

1. Jun 25, 2014 by sandra
2. May 4, 2017 by Sandra Bauer (sandrabauer)
3. Jan 4, 2018 by Judy Katz (judykatz)
4. Mar 22, 2019 by Judy Katz (judykatz)

Calendar Pages Using this Program	**English**
Effecv e Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	PHD-15
Level	Graduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Degree	Doctor of Philosophy
Title	Ph.D. English

Program Requirements

Ph.D. English (10.0 credits)

Requirements:

1. **1.0 credit in:**   1.0

ENGL 6003 [0.5]	Theories and Foundaons in the Producon of Literature	
ENGL 6004 [0.5]	Approaches to the Producon of Literature	
2. 0.5 credit in:		0.5
ENGL 6002 [0.5]	Proseminar	
3. 2.0 credits of approved courses		2.0
4. 1.0 credit in:		1.0
ENGL 6900 [1.0]	Comprehensive Examinaon	
~~5. 1.0 credit in:~~		~~1.0~~
~~ENGL 6901 [1.0]~~	~~Doctoral Research Project~~	
~~6. 4.5 credits in:~~		~~4.5~~
5. 0.5 credit in:		**0.5**
ENGL 6902 [0.0]	**Dissertaon Proposal**	
6. 5.0 credits in:		**5.0**
ENGL 6909 [4.5]	Thesis	
Total Credits		10.0

ENGL 6002, ENGL 6003 and ENGL 6004 are required courses. Oponal English courses will be selected from a list approved annually by the department. Students may take up to 1.0 credit of approved courses offered in other departments. Students may also choose directed reading courses with the core faculty of the program.

Comprehensive Examinaon ~~and Research Project~~

Students are required to complete one comprehensive **examinaon.** ~~examinaon and one doctoral research essay. It~~ ~~Each~~ has a 1.0 credit value. The comprehensive examinaon (**ENGL 6900)** ~~ENGL 6900)~~ will focus on relevant theorecal and methodological issues and will take the form of a written and oral examinaon set and marked by members of core faculty. This will normally take place at the beginning of the second year of full-me doctoral study.

Language Requirements

Students ~~PhD candidates~~ **must demonstrate reading ability in a language other than English, normally by** ~~successfully~~ **compleng a university-level language reading course approved by** ~~or doing a two-hour translaon exam. This requirement should be completed prior to~~ **the department with a minimum grade** ~~submission~~ **of B- or a pass/fail translaon exam, administered by the Department** ~~dissertaon proposal. The second language should enhance the primary area~~ **of English.** ~~research. Students who have already passed a language requirement at the MA level, and the MA transcript documents the fulfilment of this requirement, do not need to sasfy Carleton's PhD language requirement.~~ ~~The doctoral research project (ENGL 6901) will focus on the general historical period or conceptual issues of the candidate's research and will comprise a written research project of publishable length followed by an oral examinaon.~~ **This** **requirement should** ~~will normally~~ **be** **sasfied prior to** ~~completed before~~ **the** **submission** ~~end~~ **of the** **dissertaon proposal.** ~~second year of full-me studies.~~ **The choice of language used to fulfill this requirement may be determined either by its appropriateness to supporng the student's doctoral research or by its suitability for the student's professional development. Students whose transcripts demonstrate that they have already completed an MA level language requirement are exempt from this requirement.**

Dissertaon Proposal:

The dissertaon proposal must be defended at an oral examinaon. A student may proceed to wring the dissertaon aer they have the approval of their Dissertaon Supervisory Commiee that their project is ready to go forward.

~~Language Requirements PhD candidates must demonstrate reading ability in a language other than English, normally by successfully compleng a reading course or doing a two-hour translaon exam. This requirement should be completed prior to the submission of the dissertaon proposal. The second language should enhance the primary area of research. Students who have already passed a language requirement at the MA level, and the MA transcript documents the fulfilment of this~~

~~requirement, do not need to sas fy Carleton's PhD language requirement.Thesis All students are required to submit a thesis proposal before proceeding to the wring of the thesis. The proposal must be approved by the graduate supervisor and the thesis committee.This will normally take place early in the third year of doctoral study.All students are required to complete a thesis (4.5 credits) in paral fulfilmen t of the requirements of the degree offered by the program.The thesis must be defended at an oral examinaon.~~

New Resources	No New Resources
Summary	Add to program requirements new course ENGL 6902 [0.5] Dissertaon Pr oposal (pending approval) and delete ENGL 6901 [1.0] Doctoral Research Project.
Raonale f or change	The Doctoral Research Project (ENGL 6901) was originally designed to serve as a second comprehensive examinaon, r eplacing the generalist exam with a more focused piece of wring tha t would ideally look towards the dissertaon. In pr acce wha t has happened is that ENGL 6901 is where doctoral students are getting behind in their requirements, and are taking too long to get to the dissertaon pr oposal stage. Given the current demand to streamline requirements in order to allow students to complete their degrees in a more mely f ashion, we are removing ENGL 6901 and replacing it with ENGL 6902, the "Dissertaon Pr oposal," which will allow students to proceed to the actual dissertaon mor e quickly and with be. er preparaon. A cr edit weight is required because the proposal is now more formal and with the deleon of 6901, ther e would be nothing for students to register in between the comprehensive exam and the dissertaon. The raonale f or the changes to the language requirement are to bring it in line with current pracce.
Transion/Implemen taon	The PhD cohort entering in 2019-20 will be caught in the transion and will ther efore have the opon of c ompleng their degr ee according to EITHER the old requirements (Doctoral Research Project - ENGL 6901) OR the new requirements (Dissertaon Pr oposal - ENGL 6902). Students will be enrolled in ENGL 6902 in Winter of Year 2, with grade of SAT/UNSAT entered by Spring."
Program reviewer comments	**sandrabauer (08/27/19 12:00 pm):** Rollback: As requested. **sandrabauer (09/03/19 5:00 pm):** Modified wording in summary descripon (chang e not editorial) **sandrabauer (09/18/19 4:50 pm):** Rollback: Following discussion with J.Opp **jamesopp (10/01/19 12:41 pm):** Added last sentence to raonale t o reflect conversaons with J . Murray. **sandrabauer (10/02/19 3:35 pm):** Changed text in Item 6 to 4.5 from 5.0 **sandrabauer (10/03/19 3:15 pm):** Correcon: Thesis credit weight changes TO 5.0 from 4.5. Course credit value change submission is in workflow. **jamesopp (10/22/19 2:06 pm):** clarified language requirements at request of PnP ; email to J.Murray 9 Oct 2019

Key: 911

New Course Proposal

Date Submitted: 09/24/19 1:06 pm

Viewing: **ENGL 6902 : Dissertaon Pr   oposal**

Last edit: 10/15/19 2:09 pm

Changes proposed by: judykatz

Calendar Pages referencing this course	English English (ENGL)
Programs referencing this course	Ph.D. English

In Workflow

1. **ENGL ChairDir GR**
2. **GRAD Dean**
3. **PRE GRAD FCC**
4. **GRAD FCC**
5. **GRAD FBoard**
6. **PRE SCCASP**
7. SCCASP
8. Banner

Approval Path

1. 06/07/19 3:56 pm Judy Katz (judykatz): Approved for ENGL ChairDir GR
2. 08/21/19 2:20 pm Sandra Bauer (sandrabauer): Rollback to Inia   tor
3. 08/21/19 2:46 pm Judy Katz (judykatz): Approved for ENGL ChairDir GR
4. 09/18/19 4:50 pm Sandra Bauer (sandrabauer): Rollback to Inia   tor
5. 09/24/19 1:08 pm Judy Katz (judykatz): Approved for ENGL ChairDir GR
6. 10/02/19 2:32 pm Sandra Bauer (sandrabauer): Approved for GRAD Dean
7. 10/08/19 10:39 am Sandra Bauer (sandrabauer): Approved for PRE GRAD FCC
8. 10/09/19 2:38 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC
9. 10/16/19 11:37 am Sandra Bauer (sandrabauer): Approved for GRAD FBoard

Effecv e Date	2020-21
Workflow	minormod
New Resources	No New Resources
Level	Graduate
Course Code	ENGL
Course Number	6902
Title	Dissertaon Pr oposal
Title (short)	Dissertaon Pr oposal
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Credit Value	0.50
Significant Experienal Learning	Applied Research Project
Course Descripon	The dissertaon pr oposal is approved by the student's dissertaon c ommittee and defended at an oral examinaon. The dissert aon pr oposal is completed a. er the comprehensive examinaon requirement has been sas fied. Graded SAT/UNS.
Prerequisite(s)	
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
U O awa Code	
Grade Mode	Sas factory/Unsas factory
Schedule Type	Directed Studies
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	No
Summary	Add new course ENGL 6902 [0.5] Dissertaon Pr oposal.
Raonale f or new course	The Doctoral Research Project (ENGL 6901) was originally designed to serve as a second comprehensive examinaon, r eplacing the generalist exam with a more focused piece of wring that would ideally look towards the dissertaon. In pr acce wha t has happened is that ENGL 6901 is where doctoral students are geng behind in their r equirements, and are taking too long to get

to the dissertaon pr oposal stage. Given the current demand to streamline requirements in order to allow students to complete their degrees in a more mely f ashion, we are removing ENGL 6901 and replacing it with ENGL 6902, the "Dissertaon Pr oposal," which will allow students to proceed to the actual dissertaon mor e quickly and with better preparaon.

Course reviewer comments	**sandrabauer (08/21/19 2:20 pm):** Rollback: As discussed. **sandrabauer (09/18/19 4:50 pm):** Rollback: Following discussion with J.Opp **sandrabauer (10/15/19 2:09 pm):** At the request of PnP and in consultaon with the unit, the order of components within the first sentence has been reversed.

Key: 9743
Not an admin

Date Submi ed: 10/02/19 3:32 pm

Viewing: **ENGL 6909 : Thesis**

Last approved: 03/12/19 3:09 am

Last edit: 10/03/19 3:14 pm

Changes proposed by: sandrabauer

Calendar Pages referencing this course	English English (ENGL)
Programs referencing this course	Ph.D. English

In Workflow

1. **ENGL ChairDir GR**
2. **GRAD FCC**
3. **GRAD FBoard**
4. **PRE SCCASP**
5. SCCASP
6. Banner

Approval Path

1. 10/03/19 3:14 pm
Judy Katz (judykatz):
Approved for ENGL
ChairDir GR
2. 10/09/19 2:38 pm
Sandra Bauer
(sandrabauer): Approved
for GRAD FCC
3. 10/16/19 11:38 am
Sandra Bauer
(sandrabauer): Approved
for GRAD FBoard

History

1. Mar 12, 2019 by Mike
Labreque (mikelabreque)

Effecv e Date	2020-21
Workflow	minormod
Level	Graduate
Course Code	ENGL
Course Number	6909
Title	Thesis
Title (short)	Thesis
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English

5.0 ~~4.50~~

Credit Value

Significant
Experienal
Learning   Applied Research Project

Course Descripon

Prerequisite(s)

Class Format

Precluded Courses

Also listed as

Piggybacked Courses

U O awa Code

Grade Mode   Thesis/Dissertaon

Schedule Type   *PhD Thesis

*May constut e a major modificaon under Carle ton's IQAP. Please consult
hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.

Unpaid Placement   No

Summary   Increase credit value from 4.5 to 5.0 credits.

Raonale f or change   The raonale f or increasing ENGL 6909 to 5.0 credits from 4.5 is to maintain the 10.0 credit weight
of the PhD. The old ENGL 6901 was 1.0 credits while the new ENGL 6902 is 0.5 credits.

Course reviewer
comments

New Program Proposal

Date Submi ed: 06/05/19 10:16 am

Viewing: **TBD-1963 : M.Sc. Physics - Medical Physics Stream with Specializaon in Da ta Science**

Last edit: 12/04/19 11:08 am

Last modified by: sarahcleary

Changes proposed by: temiguo

In Workflow

1. **PHYS ChairDir GR**
2. **SCI Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. **SCCASP**
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 05/30/19 8:31 am
   Manuella Vincter
   (manuellavincter):
   Rollback to Inia tor
2. 05/31/19 1:29 pm
   Temi Guo (t emiguo):
   Rollback to Inia tor
3. 05/31/19 2:08 pm
   Temi Guo (t emiguo):
   Rollback to Inia tor
4. 06/01/19 12:54 pm
   Manuella Vincter
   (manuellavincter):
   Rollback to Inia tor
5. 06/05/19 3:47 pm
   Alain Bellerive
   (alainbellerive):
   Approved for PHYS
   ChairDir GR
6. 07/29/19 7:03 am
   Naomi Cappuccino
   (naomicappuccino):
   Approved for SCI Dean
7. 09/04/19 12:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
8. 10/22/19 12:50 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
9. 10/31/19 5:44 pm
   Sandra Bauer

10. 11/20/19 2:29 pm Sandra Bauer (sandrabauer): Approved for GRAD FBoard
11. 11/28/19 5:19 pm Sarah Cleary (sarahcleary): Approved for PRE SCCASP

Effecve Date	2020-21
Workflow	majormod
Program Code	TBD-1963
Level	Graduate
Faculty	Faculty of Science
Academic Unit	Department of Physics
Degree	Master of Science
Title	M.Sc. Physics - Medical Physics Stream with Specializaon in Data Science

Program Requirements

M.Sc. Physics
Medical Physics Stream with Specializaon in Data Science (5.0 credits)

Requirements:

1. **0.5 credit in:**   0.5
   DATA 5000 [0.5] Data Science Seminar

2. **0.5 credit in:**   0.5
   PHYS 5002 [0.5] Computaonal Physics (or equivalent course in compung physics)

3. **0.5 credit in:**   0.5
   PHYS 5203 [0.5] Medical Radiaon Physics

4. **0.5 credits from:**   0.5
   PHYS 5204 [0.5] Physics of Medical Imaging (for imaging)
   PHYS 5206 [0.5] Medical Radiotherapy Physics (for therapy)
   PHYS 5207 [0.5] Radiobiology (for biophysics)

5. **0.5 addional credit in PHYS or PHYJ. With approval, an appropriate graduate-level course in engineering, computer science, business or law can be used.**   0.5

6. **2.5 credits in**   2.5

PHYS 5909 **[2.5] M.Sc. Thesis (on a data science topic approved by the Data Science governance commiee and defended at an oral examinaon)**

7. Parcipaon in the seminar series of the Oawa-Carleton Institute for Physics

Total Credits	5.0

New Resources	No New Resources
Summary	Adding a new specializaon in Data Science to Medical Physics stream
Raonale	Main raonale for creang the two MSc (Parcle Physics and Medical Physics) with specialisaon in Data Science: some of our MSc students already acquire experience in areas related to data science while working on their thesis research (mainly in experimental parcle physics and in medical physics). We wish to take advantage of this feature of our research programme and tap into this pool of potenal applicants who might wish to work in this field at the conclusion of their graduate studies. Adding this specialisaon to our programme offerings would raise our recruitment profile and give our students an advantage in their post-graduate employment, especially if the MSc is their last graduate degree. There is a quota for entry into this programme, as there are resources issue related to the course DATA 5000. For e.g. at the start we could only admit around 2 students with this programme. It is expected to grow as more resources are made available as this programme grows.
Transion/Implementaon	no impact
Program reviewer comments	**manuellavincter (05/30/19 8:25 am):** For: PHYS 5909 [2.5] M.Sc. Thesis please write as: PHYS 5909 [2.5] M.Sc. Thesis (on a data science topic approved by the Data Science governance commiee and defended at an oral examinaon) **manuellavincter (05/30/19 8:25 am):** In the tle, please add a space between "M.Sc." and "Physics" **manuellavincter (05/30/19 8:29 am):** Some tabbing issue with the line about PHYS 5206 **manuellavincter (05/30/19 8:31 am):** Rollback: Please see my small comments. **temiguo (05/31/19 1:29 pm):** Rollback: minor changes **temiguo (05/31/19 2:08 pm):** Rollback: minor revision **manuellavincter (06/01/19 12:50 pm):** The menon "(on a data science topic approved by the Data Science governance commiee and defended at an oral examinaon)" absolutely needs to be there aer "PHYS 5909 [2.5] MSc. Thesis". You were able to do it for the Parcle Physics one. Please put it in and if you cannot, get some guidance on how to do it. Thanks! While you are at it, there is an extra space between "(" and "for imaging)" **manuellavincter (06/01/19 12:52 pm):** please add a space between "M.Sc." and "Physics" in the tle. **manuellavincter (06/01/19 12:54 pm):** Rollback: Please see me two comments. Thanks. **jamesopp (10/22/19 2:24 pm):** Deleted an extraneous note and revised note 1 at PnP request and after clarificaon from the unit. email from Paul Johns 4 Oct 2019. **sandrabauer (10/31/19 5:43 pm):** Approved to move forward by Programs and Planning commiee, with the excepon of the advice given in the Note, which is referred to SCCASP (no advice in Calendar) **sarahcleary (12/04/19 11:08 am):** Removed note from boom of program. Added to secon 5. As per N. Cappuccino.

Key: 1963

PHYS 5909 **[2.5] M.Sc. Thesis (on a data science topic approved by the Data Science governance commiee and defended at an oral examinaon)**

7. Parcipaon in the seminar series of the Oawa-Carleton Institute for Physics

New Program Proposal

Date Submi   ed: 05/31/19 2:15 pm

Viewing: **TBD-1962 : M.Sc. Physics - Parcle Physics Stream with Specializaon in Da   ta Science**

Last edit: 10/22/19 2:21 pm

Last modified by: jamesopp

Changes proposed by: temiguo

In Workflow

1. **PHYS ChairDir GR**
2. **SCI Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 05/30/19 8:32 am Manuella Vincter (manuellavincter): Rollback to Inia   tor
2. 05/31/19 11:45 am Temi Guo (t   emiguo): Rollback to Inia   tor
3. 05/31/19 1:30 pm Temi Guo (t   emiguo): Rollback to Inia   tor
4. 06/05/19 3:47 pm Alain Bellerive (alainbellerive): Approved for PHYS ChairDir GR
5. 07/29/19 7:03 am Naomi Cappuccino (naomicappuccino): Approved for SCI Dean
6. 09/04/19 12:28 pm Sandra Bauer (sandrabauer): Approved for GRAD Dean
7. 10/22/19 12:50 pm Sandra Bauer (sandrabauer): Approved for PRE GRAD FCC
8. 10/31/19 5:44 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC
9. 11/20/19 2:29 pm Sandra Bauer

Effecve Date	2020-21
Workflow	majormod
Program Code	TBD-1962
Level	Graduate
Faculty	Faculty of Science
Academic Unit	Department of Physics
Degree	Master of Science
Title	M.Sc. Physics - Parcle Physics Stream with Specializaon in Data Science

Program Requirements

Requirements - Parcle Physics Stream with Specializaon in Data Science

1. 0.5 credit in:		**0.5**
DATA 5000 [0.5] **Data Science Seminar**		
2. 0.5 credit in:		**0.5**
PHYS 5002 [0.5] **Computaonal Physics (or equivalent course in compung physics)**		
3. 1.5 credit in:		**1.5**
PHYS 5602 [0.5] **Physics of Elementary Parcles**		
PHYS 5701 [0.5] **Intermediate Quantum Mechanics with Applicaons**		
PHYS 5702 [0.5] **Relavisc Quantum Mechanics**		
4. 2.5 credits in:		**2.5**
PHYS 5909 [2.5] **M.Sc. Thesis (on a data science topic approved by the Data Science governance commiee and defended at an oral examinaon)**		
5: Parcipaon in the seminar series of the Oawa-Carleton Instute of Physics		
Total Credits		5.0

New Resources	No New Resources
Summary	Adding a new specializaon in Data Science to Parcle Physics stream
Raonale	Main raonale for creang the two MSc (Parcle Physics and Medical Physics) with specialisaon in Data Science: some of our MSc students already acquire experience in areas related to data science while working on their thesis research (mainly in experimental parcle physics and in medical physics). We wish to take advantage of this feature of our research programme and tap into this pool of potenal applicants who might wish to work in this field at the conclusion of their graduate studies. Adding this specialisaon to our programme offerings would raise our recruitment profile and give our students an advantage in their post-graduate employment, especially if the MSc is their last graduate degree. There is a quota for entry into this programme, as there are resources issue related to the course DATA 5000. For e.g. at the start we could only admit around 2 students with this programme. It is expected to grow as more resources are made available as this programme grows.

Transion/Implemen taon   no impact.

Program reviewer
comments

manuellavincter (05/30/19 8:21 am): In the tle, please add a space be tween "M.Sc." and "
Physics" and then add a hyphen a. er "Physics" (as was done for Medical Physics)
manuellavincter (05/30/19 8:24 am): For: PHYS 5909 [2.5] M.Sc. Thesis please write as: PHYS
5909 [2.5] M.Sc. Thesis (on a data science topic approved by the Data Science governance
commi ee and defended at an oral examinaon)
manuellavincter (05/30/19 8:32 am): Rollback: Please see my small comments.
temiguo (05/31/19 11:45 am): Rollback: Hyphen not showing up
temiguo (05/31/19 1:30 pm): Rollback: minor changes
jamesopp (10/22/19 2:21 pm): deleted extraneous note at PnP request and after consulng with
unit. email from Paul Johns 4 Oct 2019.

Key: 1962

A deleted record cannot be edited

Course Delete Proposal

Date Submi ed: 11/21/19 10:22 am

Viewing: **ALDS 4307 : Praccum in T eaching English as a Foreign Language**

Last approved: 04/03/19 3:08 am

Last edit: 11/21/19 10:22 am

Changes proposed by: sarahcleary

| Calendar Pages referencing this course | Applied Linguiscs and Disc ourse Studies |
| | Applied Linguiscs and Disc ourse Studies (ALDS) |

In Workflow

1. **LALS ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. Banner

Approval Path

1. 09/20/19 12:35 pm Tracey Wright (traceywright): Approved for LALS ChairDir UG
2. 10/17/19 3:31 pm Peter Thompson (peterthompson): Approved for AS FCC
3. 10/31/19 5:52 pm Sarah Cleary (sarahcleary): Rollback to Inia tor
4. 11/01/19 10:28 am Tracey Wright (traceywright): Approved for LALS ChairDir UG
5. 11/02/19 12:45 pm Peter Thompson (peterthompson): Approved for AS Dean
6. 11/02/19 6:27 pm Peter Thompson (peterthompson): Approved for AS FCC
7. 11/13/19 2:43 pm Allyson Buchanan-Watson (allysonbuchananwatso): Approved for AS FBoard
8. 11/21/19 10:08 am Sarah Cleary (sarahcleary): Rollback to Inia tor

9. 11/21/19 10:29 am
   Sarah Cleary
   (sarahcleary): Approved
   for LALS ChairDir UG
10. 11/21/19 10:29 am
    Sarah Cleary
    (sarahcleary): Approved
    for AS Dean
11. 11/21/19 10:30 am
    Sarah Cleary
    (sarahcleary): Approved
    for AS FCC
12. 11/21/19 10:31 am
    Sarah Cleary
    (sarahcleary): Approved
    for AS FBoard

History

1. Apr 3, 2019 by Tracey
   Wright (traceywright)

Effecv e Date	2020-21
Workflow	majormod
Level	Undergraduate
Course Code	ALDS
Course Number	4307
Title	Praccum in T eaching English as a Foreign Language
Title (short)	Praccum in T eaching EFL

Faculty	Faculty of Arts and Social Sciences
Academic Unit	School of Linguiscs and Languag e Studies
Credit Value	0.50
Significant Experienal Learning	Pracc a or Placements (including Clinical Placements)
Course Descripon	Invesg ates the processes of classroom learning in a global context, with observaon and some teaching experience in English as a Foreign language (EFL) classes abroad (i.e., outside Canada). Students must a end praccum placemen ts.
Prerequisite(s)	fourth-year standing in the BGInS Specializaon in T eaching English in Global Contexts, or permission of the instructor.
Class Format	Praccum placemen ts.

Precluded Courses

Also listed as

Piggybacked Courses

Grade Mode	Standard Le er Grade
Schedule Type	*Praccum
	*May constut e a major modificaon under Carle ton's IQAP. Please consult [hp s://carleton.ca/viceprovost/major-minor-modificaons/](https://carleton.ca/viceprovost/major-minor-modificaons/) for more details.
Unpaid Placement	No
Summary	Delete ALDS 4307: Praccum in T eaching English as a Foreign Language
Raonale f or deacv aon	**ALDS 4307 was conceived as part of the BGINs Specializaon in T eaching English in Global Contexts. Upon further review, this program requirement will be sas fied by an internaonal exchange organized through BGINs.**
Course reviewer comments	**sarahcleary (10/31/19 5:52 pm):** Rollback: Change to a major mod as per OVPAVP. **sarahcleary (11/21/19 10:08 am):** Rollback: Rolling back to correct status. Proposal is currently appearing as an edit when it should be a deacv ate. Nofied Unit.

Key: 9549
Not an admin

New Course Proposal

Date Submi ed: 10/22/19 9:35 am

Viewing: ARCY 3000 : Archaeological Field Work I

Last edit: 10/22/19 9:35 am

Changes proposed by: dianagreene

In Workflow

1. **HUMM ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. Banner

Approval Path

1. 09/13/19 10:05 am
   Shane Hawkins
   (shanehawkins):
   Approved for HUMM
   ChairDir UG
2. 10/17/19 3:18 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
3. 10/21/19 2:20 pm
   Sarah Cleary
   (sarahcleary): Rollback to
   Inia tor
4. 10/22/19 1:29 pm
   Shane Hawkins
   (shanehawkins):
   Approved for HUMM
   ChairDir UG
5. 10/23/19 10:58 am
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
6. 10/25/19 11:28 am
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
7. 11/13/19 2:44 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

Effecv e Date   2020-21

Workflow	majormod
New Resources	No New Resources
Level	Undergraduate
Course Code	ARCY
Course Number	3000
Title	Archaeological Field Work I
Title (short)	Archaeological Field Work I

Faculty	Faculty of Arts and Social Sciences
Academic Unit	College of the Humanies
Credit Value	0.50
Significant Experienal Learning	Field Experience
Course Descripon	Students will parcipa te for a minimum of three weeks on an archaeological field project (ie. excavaon or sur vey). They will learn archaeological documentaon and the analy sis, recording, and processing of finds. The field project may be anywhere in the world and any me period.
Prerequisite(s)	ARCY 1008 and ARCY 1009 or CLCV 1008 and CLCV 1009 or CLCV 2300 (no longer offered) and permission of the unit. Permission of the unit is required to repeat this course
Class Format	Field work
Precluded Courses	
Also listed as	
Piggybacked Courses	

Grade Mode	Standard Le er Grade
Schedule Type	Field Course
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	Yes
Summary	New field work opportunity for students in the archaeology minor.
Raonale f or new course	A specific designaon f or field work not related to the ancient Greek and Roman world

Course reviewer comments	**sarahcleary (10/21/19 2:20 pm):** Rollback: Update workflow to major mod as per OVPAVP.

Key: 9849
Not an admin

New Course Proposal

Date Submi ed: 10/22/19 9:35 am

Viewing: ARCY 3301 : Field Work I: Greek and Roman World

Last edit: 10/22/19 9:35 am

Changes proposed by: dianagreene

Other Courses referencing this course	Also Listed As:
	CLCV 3301 : Field Work I: Greek and Roman World

In Workflow

1. **HUMM ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. Banner

Approval Path

1. 09/13/19 10:05 am
   Shane Hawkins
   (shanehawkins):
   Approved for HUMM
   ChairDir UG
2. 10/17/19 3:18 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
3. 10/21/19 2:20 pm
   Sarah Cleary
   (sarahcleary): Rollback to
   Inia tor
4. 10/22/19 1:29 pm
   Shane Hawkins
   (shanehawkins):
   Approved for HUMM
   ChairDir UG
5. 10/23/19 10:58 am
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
6. 10/25/19 11:28 am
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
7. 11/13/19 2:44 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

Effecv e Date   2020-21

Workflow	majormod
New Resources	No New Resources
Level	Undergraduate
Course Code	ARCY
Course Number	3301
Title	Field Work I: Greek and Roman World
Title (short)	Field Work I: GRS

Faculty	Faculty of Arts and Social Sciences
Academic Unit	College of the Humanies
Credit Value	0.50
Significant Experienal Learning	Field Experience
Course Descripon	Students will parcipate for a minimum of three weeks on an archaeological field project (ie. excavaon or survey) relevant to the Greek and Roman world. They will learn archaeological documentaon and the analysis, recording, and processing of finds.
Prerequisite(s)	ARCY 1008 and ARCY 1009 or CLCV 1008 and CLCV 1009 or CLCV 2300 (no longer offered) and permission of the unit. Permission of the unit is required to repeat this course.
Class Format	Field work
Precluded Courses	
Also listed as	CLCV 3301
Piggybacked Courses	

Grade Mode	Standard Leer Grade
Schedule Type	Field Course
	*May constute a major modificaon under Carleton's IQAP. Please consult hps://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	Yes
Summary	Cross-lisng with CLCV 3301 for new course code
Raonale for new course	Addional field course available to archaeology minors.

Course reviewer comments	**sarahcleary (10/21/19 2:20 pm):** Rollback: Update workflow to major mod as per OVPAVP.

New Course Proposal

Date Submi ed: 10/22/19 9:38 am

Viewing: **ARCY 4000 : Field Work II: Greek and Roman World**

Last edit: 10/22/19 9:38 am

Changes proposed by: dianagreene

In Workflow

1. **HUMM ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. Banner

Approval Path

1. 09/13/19 10:05 am
   Shane Hawkins
   (shanehawkins):
   Approved for HUMM
   ChairDir UG
2. 10/17/19 3:18 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
3. 10/21/19 2:20 pm
   Sarah Cleary
   (sarahcleary): Rollback to
   Inia tor
4. 10/22/19 1:29 pm
   Shane Hawkins
   (shanehawkins):
   Approved for HUMM
   ChairDir UG
5. 10/23/19 10:58 am
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
6. 10/25/19 11:28 am
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
7. 11/13/19 2:44 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

Effecv e Date   2020-21

Workflow	majormod
New Resources	No New Resources
Level	Undergraduate
Course Code	ARCY
Course Number	4000
Title	Field Work II: Greek and Roman World
Title (short)	Field Work II: GRS
Faculty	Faculty of Arts and Social Sciences
Academic Unit	College of the Humanies
Credit Value	0.50
Significant Experienal Learning	Field Experience
Course Descripon	Students parcipa te for a minimum of three weeks in a posion of r esponsibility (for example, as a trench supervisor or lab assistant) on an archaeological field project relevant to the Greek and Roman world.
Prerequisite(s)	0.5 credit in fieldwork at third year level and permission of the unit. Permission of the unit is required to repeat this course.
Class Format	Field Work
Precluded Courses	
Also listed as	CLCV 4000
Piggybacked Courses	
Grade Mode	Standard Le er Grade
Schedule Type	Field Course
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	Yes
Summary	Cross lisng with CL CV 4000
Raonale f or new course	Addional field c ourse available to archaeology minors.
Course reviewer comments	**sarahcleary (10/21/19 2:20 pm):** Rollback: Update workflow to major mod as per OVPAVP.

New Course Proposal

Date Submi ed: 10/22/19 9:39 am

Viewing: **ARCY 4100 : Archaeological Field Work II**

Last edit: 10/22/19 9:39 am

Changes proposed by: dianagreene

In Workflow

1. **HUMM ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. Banner

Approval Path

1. 09/13/19 10:05 am Shane Hawkins (shanehawkins): Approved for HUMM ChairDir UG
2. 10/17/19 3:18 pm Peter Thompson (peterthompson): Approved for AS FCC
3. 10/21/19 2:20 pm Sarah Cleary (sarahcleary): Rollback to Inia tor
4. 10/22/19 1:28 pm Shane Hawkins (shanehawkins): Approved for HUMM ChairDir UG
5. 10/23/19 10:58 am Peter Thompson (peterthompson): Approved for AS Dean
6. 10/25/19 11:28 am Peter Thompson (peterthompson): Approved for AS FCC
7. 11/13/19 2:44 pm Allyson Buchanan-Watson (allysonbuchananwatso): Approved for AS FBoard

Effecv e Date   2020-21

Workflow	majormod
New Resources	No New Resources
Level	Undergraduate
Course Code	ARCY
Course Number	4100
Title	Archaeological Field Work II
Title (short)	Field Work II

Faculty	Faculty of Arts and Social Sciences
Academic Unit	College of the Humanies
Credit Value	0.50
Significant Experienal Learning	Field Experience
Course Descripon	Students parcipa te for a minimum of three weeks in a posion of r esponsibility on an archaeological field project (eg. trench supervisor or lab assistant). The field project may be anywhere in the world and any me period.
Prerequisite(s)	0.5 credit in fieldwork at third year level and permission of the unit. Permission of the unit is required to repeat this course.
Class Format	Field work
Precluded Courses	
Also listed as	
Piggybacked Courses	

Grade Mode	Standard Le er Grade
Schedule Type	Field Course
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	Yes
Summary	New field work opportunity for students in the archaeology minor.
Raonale f or new course	A specific designaon f or field work not related to the ancient Greek and Roman world

Course reviewer comments	**sarahcleary (10/21/19 2:20 pm):** Rollback: Update workflow to major mod as per OVPAVP.

MEMORANDUM

To: Senate Quality Assurance and Planning Committee (SQAPC)

From: Nicolas Carrier, Director, Institute of Criminology & Criminal Justice

CC: André Plourde, Dean, Faculty of Public Affairs
David Mendeloff, Associate Dean (Academic), Faculty of Public Affairs

Date: November 20, 2019

Subject: Major Modification to BA in Criminology & Criminal Justice, Track A2: Introduction of a New Minor in Criminology and Criminal Justice

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Program Description

Crime and punishment permeate the life of contemporary citizens. We consume crime and punishment as entertainment and in our daily diet of news, we are exposed to their risks and their concrete manifestations, we devote time, energy and imagination in the quests for justice these inevitably generate. Criminology is concerned with three main objects: crime, criminalized individuals, and criminalization. It asks questions such as: how is crime evolving in time and space? How do nations compare? What seems to be working (and not working) in attempting to control crime and to govern criminal justice institutions and actors? Why do people willfully desecrate the values placed on property, security and liberty? Why are some forms of harm criminalized and others not? What are the limits of criminal justice, and what should be the place of social justice in our engagements with crime and punishment?

The proposed Minor in Criminology and Criminal Justice will combine the provision of foundational knowledge and the development of critical thinking skills in matters related to criminalization and punishment, with a focus on socio-legal perspectives. This includes but is not limited to criminal justice policy and institutions (e.g. crime prevention, surveillance, policing, criminal courts, corrections), criminological theories, contemporary issues in criminalization and punishment, and restorative and transformative justice initiatives. Students can orient their Minor towards either legal or sociological perspectives on crime and punishment. Choosing from a variety of more specialized courses and seminars, students will also interact with more comprehensive and sophisticated topical and theoretical issues in specific areas. The Minor also contributes to the development of communication skills and a professional and ethical awareness that are appropriate to the students' specific career choices.

Program goals

The principal goals of the proposed Minor are to provide:
-    a selective and intellectually challenging program for the interdisciplinary study of crime and criminal justice;

- foundational knowledge and to foster critical thinking skills, enabling students to understand and address issues of social justice and criminal justice policy as they relate to policies and institutions at the global, national, regional and local levels;
- a thorough introduction to the distinct contributions of many academic disciplines to the study of crime and punishment, most notably sociology and legal studies;
- the knowledge and skills for students to mobilize critical theoretical lenses in their civic, professional, and intellectual engagements with crime and punishment.

Program structure

The Minor consists of 4.0 credits.

The program is open to all undergraduate degree students other than those in the Criminology and Criminal Justice B.A.

The program requirements are as follows:

1.5 credits in:
        CRCJ 1000 (0.5) – Introduction to Criminology & Criminal Justice
        CRCJ 2100 (0.5) – Criminological Theories
        CRCJ 2200 (0.5) – Contemporary Issues in Criminology & Criminal Justice

1.0 credit from either:
        LAWS 1001 (0.5) – Introduction to Legal Studies 1
        LAWS 1002 (0.5) – Introduction to Legal Studies 2
OR
        SOCI 1001 (0.5) – Introduction to Sociology 1
        SOCI 1002 (0.5) – Introduction to Sociology 2

0.5 credit from:
        LAWS 2301 (0.5) – Criminal Justice System
        LAWS 2302 (0.5) – Criminal Law
        SOCI 2445 (0.5) – Sociology of Deviance
        SOCI 2450 (0.5) – Crime and Society

1.0 credit in CRCJ courses at the 3000-level or higher

The remaining requirements of the major disciplines(s) and degree must be satisfied.

After having successfully completed their introductory course to criminology and criminal justice (CRCJ 1000), students enrolled in the Minor take two courses in their second year to strengthen their basic foundational knowledge and to continue developing critical thinking skills. The course on criminological theories (CRCJ 2100) comprehensively explores some of the material introduced in CRCJ 1000, while the course on contemporary issues (CRCJ 2200) connects theory to a host of realities characterizing the penal present, ranging from emergent issues in crime and punishment related to social media to persistent crises in the administration of criminal justice. Students also decide if they want a Minor with greater sociological or legal components. Students will have a good sense of what is going on both theoretically

and concretely in criminology and criminal justice and then able to make informed choices when deciding à la carte how to meet the remaining requirements of the Minor.

To meet these remaining requirements, students choose from a variety of CRCJ courses (1.0 credit) at the 3000-level or above. Their choices include the following 0.5 credit courses:

CRCJ 3100 – Policing (In)security
CRCJ 3201 – Selected Criminological Topics
CRCJ 3202 – Selected Criminological Topics
CRCJ 4001 – Special Topics in Criminology
CRCJ 4002 – Special Topics in Criminology
CRCJ 4100 – Psychology of the Jury
CRCJ 4200 – Policing Sex
CRCJ 4300 – Social Control

Impact on Other Programs

Given the proposed structure of the Minor in Criminology and Criminal Justice (where students will take 1.5 credits in either Sociology or Law), and the possibility to count up to 2.0 credits across program elements, we expect the Minor to be an especially attractive option for students who are interested in topics of crime and punishment and who are pursuing a BA in Sociology or in Law and Legal Studies. Students completing a BA in those programs who are planning to do a Masters focused on issues related to crime and punishment would be well prepared to do so with a Minor in Criminology and Criminal Justice.

In addition, students from a wide range of programs who have a particular interest in issues surrounding crime and punishment will now have access to a Minor focused on these issues in addition to more broadly-defined Minors in Sociology and Law and Legal Studies. Further, the proposed structure of the Minor in Criminology and Criminal Justice makes it especially feasible and appealing for students to pursue a second Minor in Sociology or in Law and Legal Studies.

Student Demand

We expect the Minor in Criminology and Criminal Justice to be popular. With 1,441 FTEs enrolled in the B.A. in Criminology and Criminal Justice, the Institute is home to the largest undergraduate program in FPA. As noted above, issues related to crime and punishment permeate the social body. We thus expect a strong student demand once the new program has been publicized.

We can foresee the popularity of the Minor in Criminology and Criminal Justice by looking at the numbers of students other than those enrolled in our BA programs who register in CRCJ courses. On average more than 300 non-CRCJ students a year register in CRCJ 1000 – Introduction to Criminology & Criminal Justice. (It should be emphasized that, given the structure of our program, this is the single course we make available to non-CRCJ students.) Once the Minor in Criminology and Criminal Justice is offered, we suspect that a significant proportion of the non-CRCJ students enrolled in our introductory course will opt for a Minor in Criminology and Criminal Justice. This should be especially the case for students enrolled in the proximate programs of Sociology and Anthropology, Political Science, Human Rights, Law and Legal Studies, and Psychology. These students account, on average, for slightly more than 80% of non-CRCJ

students enrolled in CRCJ 1000. If we assume 20-30% of these students would enroll in the Minor in Criminology and Criminal Justice, we would expect 50 to 75 students per year.

Resources

The ICCJ can count on three additional faculty members this year, so no additional resources are required to offer a Minor. Two new professorial positions were awarded to the Institute as part of the 2018 and 2019 FPA position allocation processes (the hiring process is currently underway). And Natasha Stirrett joined the ICCJ in September 2019 after having secured one of the two Indigenous Scholar positions made available to FPA through the Provost's initiative in this area. It should be noted that these three additional faculty members will allow us to further expand the range of choices offered to students in CRCJ 3000-level or above courses.

New Program Proposal

Date Submitted: 10/29/19 2:44 pm

Viewing: **TBD-1977 : Minor in Criminology & Criminal Justice**

Last edit: 11/07/19 3:45 pm

Last modified by: sarahcleary

Changes proposed by: irenehelder

Approval Path

1. 09/17/19 3:00 pm
   Nicolas Carrier
   (nicolascarrier): Rollback
   to Initiator
2. 09/17/19 3:18 pm
   Nicolas Carrier
   (nicolascarrier):
   Approved for CRCJ
   ChairDir UG
3. 09/23/19 3:35 pm
   David Mendeloff
   (davidmendeloff):
   Rollback to CRCJ ChairDir
   UG for PA Dean
4. 09/23/19 3:48 pm
   Nicolas Carrier
   (nicolascarrier): Rollback
   to Initiator
5. 09/25/19 12:41 pm
   Nicolas Carrier
   (nicolascarrier): Rollback
   to Initiator
6. 09/25/19 1:31 pm
   Nicolas Carrier
   (nicolascarrier): Rollback
   to Initiator
7. 10/29/19 1:59 pm
   Nicolas Carrier
   (nicolascarrier): Rollback
   to Initiator

8. 10/29/19 2:47 pm
Nicolas Carrier
(nicolascarrier):
Approved for CRCJ
ChairDir UG
9. 10/31/19 2:07 pm
David Mendeloff
(davidmendeloff):
Approved for PA Dean
10. 11/01/19 3:31 pm
David Mendeloff
(davidmendeloff):
Approved for PA FCC
11. 11/22/19 10:48 am
David Mendeloff
(davidmendeloff):
Approved for PA FBoard

Effective Date	2020-21
Workflow	majormod
Program Code	TBD-1977
Level	Undergraduate
Faculty	Faculty of Public Affairs
Academic Unit	Institute of Criminology and Criminal Justice
Degree	Not Applicable
Title	Minor in Criminology & Criminal Justice

Program Requirements

Minor in Criminology & Criminal Justice (4.0 credits)

This minor is open to all undergraduate degree students in programs other than Criminology and Criminal Justice.

Requirements:

1. **1.5 credits in:**   **1.5**
   CRCJ 1000 [0.5]   **Introduction to Criminology and Criminal Justice**
   CRCJ 2100 [0.5]   **Criminological Theories**
   CRCJ 2200 [0.0]   **Contemporary Issues in Criminology & Criminal Justice**
2. **1.0 credit in:**   **1.0**
   LAWS 1001 [0.5]   **Introduction to Legal Studies 1**

    LAWS 1002 [0.5]   **Introduction to Legal Studies 2**

OR

    SOCI 1001 [0.5]   **Introduction to Sociology I**

    SOCI 1002 [0.5]   **Introduction to Sociology II**

3. 0.5 credit from: **0.5**

    LAWS 2301 [0.5]   **Criminal Justice System**

    LAWS 2302 [0.5]   **Criminal Law**

    SOCI 2445 [0.5]   **Sociology of Deviance**

    SOCI 2450 [0.5]   **Crime and Society**

4. 1.0 credits in CRCJ at the 3000-level or higher   **1.0**

5. The remaining requirements of the major discipline(s) and degree must be satisfied.

Total Credits	4.0

New Resources	No New Resources
Summary	Creation of new Minor program.
Rationale	The Minor in Criminology and Criminal Justice combines the provision of foundational knowledge and the development of critical thinking skills in matters related to criminalization and punishment. This includes but is not limited to criminal justice policy and institutions (e.g. crime prevention, surveillance, policing, criminal courts, corrections), criminological theories, contemporary issues in criminalization and punishment, and restorative and transformative justice initiatives. Choosing from a variety of upper year specialized courses and seminars, students will also interact with more comprehensive and sophisticated topical and theoretical issues in specific areas. The minor also contributes to the development of communication skills and a professional and ethical awareness that are appropriate the students' specific career choices.
Transition/Implementation	No impact.
Program reviewer comments	**nicolascarrier (09/17/19 3:00 pm):** Rollback: please combine 1 and 2: 1.5 credits in 1000 + 2100 + 2200 **davidmendeloff (09/23/19 3:35 pm):** Rollback: Rollback for corrections **nicolascarrier (09/23/19 3:48 pm):** Rollback: as discussed THANKS **nicolascarrier (09/25/19 12:41 pm):** Rollback: Please regroup reqs in SOCI, LAWS or PSYC as per email instructions Thanks! **nicolascarrier (09/25/19 1:31 pm):** Rollback: please remove SOCI 1003 **nicolascarrier (10/29/19 1:59 pm):** Rollback: Please remove all PSYC components, thanks! **sarahcleary (11/07/19 3:45 pm):** Formatted language and table to follow calendar typical style.

Key: 1977

STATEMENT OF SUPPORT FROM SISTER UNIT

RE: Proposal to introduce a Minor in Criminology and Criminal Justice

[x] I support this change

unconditionally.

[ ] I do not support this change.

[ ] I support this change, with the following reservations:

Signature:

Name: Vincent Kazmierski

Title: Chair and Associate Professor

Academic unit: Department of Law and Legal Studies

Date: November 12, 2019

Notes: The Department of Law and Legal Studies supports the proposal to add a Minor in Criminology and Criminal Justice subject to the Faculty of Public Affairs' support for additional teaching resources if required to support additional course enrolments in LAWS courses resulting from the new Minor.

STATEMENT OF SUPPORT FROM SISTER UNIT

RE: Sociology/Anthropology support for CCJ's proposed New Minor in Criminology and Criminal Justice

[X] **I support this change**

unconditionally.

[ ] I do not support this change.

[ ] I support this change, with the following reservations:

Signature:

Name: **Blair Rutherford**

Title: **Professor and Chair**

Academic unit:

Sociology &

Anthropology

Date:

11 November 2019

Notes:

The Department of Sociology & Anthropology supports unconditionally the Institute of Criminology & Criminal Justice's proposed New Minor in Criminology and Criminal Justice.

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: November 20, 2019

From: Sally Sax, Business, Public Affairs, and Legal Studies Collections Librarian

To: Tiffany Douglas, Program Officer, Office of the Vice-Provost & Associate Vice-President (Academic)

cc   Wayne Jones, University Librarian
              Amber Lannon, Associate University Librarian, Collections & Academic Services
              Laura Newton Miller, Assessment & Collection Strategy Librarian
              David Sharp, Head of Acquisitions
              Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modification of the following program:

   o   Criminology & Criminal Justice, Track A2: New Minor in Criminology and Criminal Justice

This is a formal notification for your records.

A deleted record cannot be edited

Program Delete Proposal

Date Submitted: 09/13/19 3:07 pm

Viewing: SAO : Study Abroad Option - Sheffield Hallam University

Last approved: 05/12/17 4:16 pm

Last edit: 09/13/19 3:07 pm

Last modified by: sarahcleary

Changes proposed by: sarahcleary

Approval Path

1. 10/04/19 11:39 am Vincent Kazmierski (vincentkazmierski): Approved for LAWS ChairDir UG
2. 10/10/19 1:01 pm David Mendeloff (davidmendeloff): Approved for PA Dean
3. 11/01/19 3:33 pm David Mendeloff (davidmendeloff): Approved for PA FCC
4. 11/22/19 10:50 am David Mendeloff (davidmendeloff): Approved for PA FBoard

History

1. May 12, 2017 by Sandra Bauer (sandrabauer)

Effective Date	2020-21
Workflow	**majormod** ~~minormod~~

Program Code	SAO
Level	Undergraduate
Faculty	Faculty of Public Affairs
Academic Unit	Department of Law and Legal Studies
Degree	Not Applicable
Title	Study Abroad Option - Sheffield Hallam University

Program Requirements

Study Abroad Option - Sheffield Hallam University (5.0 credits)

The Department participates in an International Exchange with the Division of Applied Social Science, Faculty of Development and Society at Sheffield Hallam University in the U.K. The Exchange provides an opportunity for students in the B.A. (Honours) in Law program to study law in a comparative setting within a professional law school firmly rooted in the social scientific study of law. Students accepted into the Exchange select approved courses from the LL.B. (Hons.) syllabus of the Division of Applied Social Science, Faculty of Development and Society at Sheffield Hallam University. Students are eligible to apply to participate in the Exchange for their third or fourth year of study. The minimum requirements for consideration for the Exchange are completion of the following and third-year standing in Law at the time of the Exchange.

LAWS 1000 [0.0]   Course LAWS 1000 Not Found
and 2.0 credits from:

LAWS 2105 [0.5]	Social Justice and Human Rights
LAWS 2201 [0.5]	Persons and Property
LAWS 2202 [0.5]	Obligations
LAWS 2301 [0.5]	Criminal Justice System
LAWS 2302 [0.5]	Criminal Law
LAWS 2501 [0.5]	Law, State and Constitution
LAWS 2502 [0.5]	Law, State and Citizen
LAWS 2601 [0.5]	Public International Law

Students interested in the Exchange should apply to the Department as early as possible, and no later than February 1. Selection will be made by the Department of Law based on the basis of CGPA, overall program performance, and potential for success in the Exchange.

Students who successfully complete 6 units in the LL.B. (Hons.) Law program in the Division of Applied Social Science will receive 5.0 credits towards their B.A. Honours. Interested students should contact the Department.

New Resources

Summary	Deactivating the Study Abroad Option with Sheffield Hallam University.

Rationale for change

In April 2019 the ISSO office was notified that Sheffield Hallam University no longer offers exchange opportunities in Law courses. SHU's explanation regarding the change was: "SHU's Law programmes were re-validated last academic year, and rolled out from the first year from September 2018. The new programme has been designed to equip students for significant regulatory changes taking place in England and Wales regarding qualification as a solicitor. Unfortunately one consequence of this is that, from September 2019, SHU is no longer able to facilitate exchange within our Law courses. A communication exercise did take place in May 2018, however please accept my sincere apologies if this did not reach Carlton University."

Transition/Implementation

ISSO has updated the 'My Exchange' website and their records in Banner to indicate that "Law courses are no longer available (at SHU) as of September 2019". As per Chau.

The Study Abroad Option listing was removed from the calendar for the 2019-20 year but now the program must be formally deactivated.

Program reviewer comments

MEMORANDUM

To: Senate Quality Assurance and Planning Committee

From: Cristina Rojas, Director
            Institute of Political Economy

CC: André Plourde (Dean, FPA), David Mendeloff (Associate Dean, FPA)
            Patrice Smith (Dean, FGPA), James Opp (Associate Dean, FGPA)

Date: October 23, 2019

Re: Proposal for a Concentration in Work and Labour for the MA in Political Economy

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Program Description

1. **Concept for the new program**

The Institute of Political Economy is proposing to add a concentration in Work and Labour for students enrolled in the MA in Political Economy. This Concentration will be aligned with the new Graduate Diploma in Work and Labor (Type 2 and 3) which is scheduled to launch in Fall 2020. As previously outlined in the proposal for the Graduate Diploma, the concentration will be the focus only for students in the MA in Political Economy, while the Graduate Diploma (Type 2) can be taken by students enrolled in collaborating graduate programs in FASS and FPA.

2. **Principal Goals of the Concentration**

Graduates of the Concentration will develop critical thinking skills and problem-solving strategies in the areas of work and labour. They will gain a strong understanding of the social relations which constitute the formal and informal economy. They will learn how to analyze the complex ways in which work and labour intersect with gender issues, race, colonialism, globalization, environment and technological change. All of these knowledge areas and skills will enable them to both understand and actively participate in work and labour issues at the local, provincial, national, and international level.

An emphasis on experiential learning aims to further students' own reflections on labour and work practices, leading to innovative thinking about issues of work and labour. Experiential learning would take place in several ways: one is cross-learning in the classroom that materializes from bringing together members of organized labour, work-related organizations, and students. Experiential learning is also gained through institutional placements that will offer students an opportunity to earn academic credit by engaging in research activities under the supervision of professionals in the workplace. The Institute has many existing relationships with various Ottawa unions, organizations, think tanks, and non-profits, and can facilitate placements for all who need them.

3. **Program Structure**

The Concentration in Work and Labour for the MA in Political Economy will be anchored in three core courses (1.5 credits) in Work and Labour:

•   0.5 credit Political Economy of Work and Labour (PECO 5002)

•   0.5 credit Selected Issues in Work and Labour (PECO 5503 or 5504). (Note that these will be cross-listed courses with Political Science and Sociology, respectively, and thus require two separate course numbers. This structure mirrors PECO 5501/5502.)

•   0.5 credit in 5906 5906 Reflective Practice in Work and Labour or PECO 5907 Placement in Political Economy

In addition to the 1.0 credit core sequence of Political Economy courses required of the MA in Political Economy (PECO 5000 and PECO 5001), those pursuing the 5.0 credit MA in Political Economy with a Concentration in Work and Labour will have two options: (1) a Thesis option, which requires an additional 0.5 credit of approved elective courses and a 2.0 credit Thesis on an approved work and labour related topic, or (2) a Research Essay option, which requires an additional 1.5 credits of approved elective courses and a 1.0 credit Research Essay on an approved work and labour related topic.

No new courses are required for this concentration because these were all approved as part of the Graduate Diploma in Work and Labour.

TABLE 1
PROGRAM STRUCTURE OVERVIEW

Required Courses	MA in PE with Concentration in WaL (Thesis)	MA in PE with Concentration in WaL (Research Essay)
PECO 5000 Theories of Political Economy	0.5	0.5
PECO 5001 Methodology of Political Economy	0.5	0.5
PECO 5002 Political Economy of Work and Labour	0.5	0.5
PECO 5503 Selected Issues in Work and Labour , or PECO 5504 Selected Issues in Work and Labour	0.5	0.5
PECO 5906 Reflective Practice or 5907 Placement in Political Economy	0.5	0.5
Approved Elective(s)	0.5	1.5
Research Essay on a Work and Labour Topic		1.0
Thesis on a Work and Labour Topic	2.0	
TOTAL CREDITS	5.0	5.0

Impact on Other Programs

We do not anticipate that the concentration will draw students away from existing programs, as it is unique to Carleton (and Canada more broadly). Students in related areas have the option to add the Graduate Diploma concurrently. This concentration will be the clear and unique choice for students wishing to pursue educational opportunities in this field. Instead, we anticipate that the Concentration option will increase the recruitment to the MA in Political Economy as those interested in these topics currently opt for other kinds of programs offered by other universities in Ontario.

Societal Need

This program will capitalize on a timely and important opportunity for graduate-level labour studies at Carleton University. This opportunity is based on four factors:

First, as the national capital, Ottawa is home to many national, regional and local organizations working in the broadly defined fields of work and labour. These are public, private and third sector organizations that advocate for and offer services related to the relations of paid and unpaid labour. Labour unions represent 3.5 million workers across the country. Unions in the Region are significant employers of professional staff working, among other, in areas of labour law and regulation, policy advocacy, human rights and equity.

Second, these labour organizations are undergoing a significant demographic shift. There are now more activists, leaders, and staff with an undergraduate degree than historically was the case. Women are now the majority of union members[1] and their work in advocacy and service delivery organizations increases the need for training women in leadership positions. Further, labour unions and advocacy/service organizations are increasingly more diverse in terms of race, abilities, and the immigration and employment status of those they serve.

Third, the recent decades of social and economic restructuring in Ontario, the rest of Canada, and much of the world have led to an increase in precarious rather than permanent employment, changes in labour regulation (often affecting work-life balance), the privatization of important services and industries, and the shifting of responsibilities for social reproduction back onto individuals and families (typically affecting women workers disproportionately). This has produced a strong demand for expertise among students of work and labour who can understand and make strategic sense of the new situation.

Fourth, there are few offerings for students wishing to study work and labour at the graduate level in the region. Two surveys conducted by the Institute on programs in work and labour offered in Canada concluded that there are no comparable graduate diploma programs elsewhere in the country.

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[1] Until recently, unions represented fewer women than men; today, women hold 51.7 percent of Canada's unionized jobs.

Student Demand

The Institute conducted a feasibility study. As part of this study we surveyed the relevant officers—typically Presidents, Vice-Presidents, Education Officers, and Research Officers—of approximately 60 local, regional, and national labour unions in both the public and private sectors to gauge their interest in a diploma program at Carleton. Our response rate was roughly one-third, all of whom provided quite detailed and engaged feedback. Our survey results indicate that there is strong demand for this program. Survey respondents want students to gain competency in a range of areas not currently assured by Carleton's existing programs. These include labour history, concepts and strategies of collective bargaining and labour negotiation, the structure of the labour movement, and an in-depth understanding of current and past debates regarding organizing and other issues facing the labour movement generally. Many survey respondents are also looking for other areas of expertise that they highlighted as being "important" or "very important." These include areas to which we are particularly well (and often uniquely) suited to offer: privatization and austerity, the meaning of reconciliation and decolonization for labour, social movements, working-class feminism, inequality, colonialism, migration, and borders, and work and labour in a warming world.

The survey indicated that there exists a keen interest by individuals already working who wish to strengthen their skills and gain a more robust understanding of the issues facing labour today. These individuals are likely to continue working in these positions and will bring their knowledge, skills, and expertise back to these organizations.

Concerning skill-building, the respondents to the survey prioritize the learning of critical thinking regarding work and labour above all else; below that are leadership, research, problem-solving, and intersectionality—all of which our program will deliver in part in through PECO 5002 Political Economy of Work and Labour and the 0.5 credit in Selected Problems in Work and Labour.

Program graduates will be able to directly market their skills and expertise to labour organizations, government, and other community organizations that require individuals with core knowledge, critical thinking, research, and problem-solving skills related to work and labour issues.

While it is difficult to estimate how many existing students will opt into the new concentration, we expect that adding this option will lead to a net increase of 4-5 students per year in the MA in Political Economy once it is fully established.

Resources

Faculty resources. The MA in Political Economy has the capacity to accommodate 17 students; the proposed additional intake of up to 5 students in the concentration can be accommodated without additional resources.

The resources to offer the concentration have already been confirmed through the establishment of the Graduate Diploma in Work and Labour. No new courses beyond the graduate diploma are required, and the Academic Advisor for the program will receive teaching release as part of coordinating the Graduate Diploma.

Support and technical staff. The Institute Administrator can handle the administrative duties related to the enrollment of additional students in the concentration and diploma.

Space. The institute does not require additional space. The Institute has one seminar room with laptop and screen, which will adequately meet the requirements for classroom space and technical resources. Shared office space will be provided for the Academic Advisor.

New Program Proposal

Date Submitted: 10/22/19 12:37 pm

Viewing: **TBD-1927 : M.A. Political Economy with Concentration in Work and Labour**

Last edit: 11/15/19 11:04 am

Last modified by: sandrabauer

Changes proposed by: sandrabauer

Approval Path

1. 10/22/19 12:37 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
2. 10/23/19 1:48 pm
   Donna Coghill
   (donnacoghill): Approved
   for PECO ChairDir GR
3. 10/23/19 1:55 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
4. 10/23/19 2:05 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
5. 10/23/19 2:08 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
6. 10/29/19 4:46 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
7. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effective Date	2020-21
Workflow	majormod
Program Code	TBD-1927
Level	Graduate
Faculty	Faculty of Public Affairs
Academic Unit	Institute of Political Economy
Degree	Master of Arts
Title	M.A. Political Economy with Concentration in Work and Labour

Program Requirements

M.A. Political Economy with Concentration in Work and Labour (5.0 credits)

Requirements - Thesis pathway (5.0 credits)

1. **1.0 credit in:** 1.0
   - **PECO 5000 [0.5]** **Theories of Political Economy**
   - **PECO 5001 [0.5]** **The Methodology of Political Economy**
2. **0.5 credit in:** 0.5
   - **PECO 5002 [0.0]** **Political Economy of Work and Labour**
3. **0.5 credit from:** 0.5
   - **PECO 5503 [0.0]** **Selected Issues in Work and Labour I**
   - or **PECO 5504 [0.5]** **Selected Issues in Work and Labour II**
4. **0.5 credit in:** 0.5
   - **PECO 5906 [0.0]** **Reflective Practice on Work and Labour**
   - or **PECO 5907 [0.5]** **Placement in Political Economy**
5. **0.5 credit in approved elective** 0.5
6. **2.0 credits in:** 2.0
   - **PECO 5909 [2.0]** **M.A. Thesis (on a Work and Labour topic)**

Total Credits 5.0

Requirements - Research essay pathway (5.0 credits)

1. **1.0 credit in:** 1.0
   - **PECO 5000 [0.5]** **Theories of Political Economy**
   - **PECO 5001 [0.5]** **The Methodology of Political Economy**
2. **0.5 credit in:** 0.5
   - **PECO 5002 [0.0]** **Political Economy of Work and Labour**
3. **0.5 credit from:** 0.5

PECO 5503 [0.0]	**Selected Issues in Work and Labour I**	
or **PECO 5504** [0.5]	**Selected Issues in Work and Labour II**	
4. 0.5 credit in:		**0.5**
PECO 5906 [0.0]	**Reflective Practice on Work and Labour**	
or **PECO 5907** [0.5]	**Placement in Political Economy**	
5. 1.5 credits in approved electives		**1.5**
6. 1.0 credit in:		**1.0**
PECO 5908 [1.0]	**Research Essay**	
Total Credits		5.0

New Resources	Contract Instructor
Summary	Add Work and Labour concentration to M.A. Political economy.
Rationale	This program will capitalize on a timely and important opportunity for graduate-level labour studies at Carleton University. This opportunity is based on five factors: Ottawa as a national capital; organizational and demographic changes within the labour movement; contemporary changes in the organization of work and corresponding shifts in the labour market; a gap in work and labour-related education in the Capital Region; and substantial expertise in interdisciplinary studies within the Institute of Political Economy, together with expertise in work and labour among faculty cross-appointed to the Institute. The concentration in work and labour will provide a much-needed opportunity for students in the Ottawa region to develop critical thinking skills in problem-solving strategies in the area of work and labour.
Transition/Implementation	No impact.

Program reviewer comments	**sandrabauer (10/22/19 12:37 pm):** Rollback: remove 'TBD' academic unit

Key: 1927

Institutional Quality Assurance Process

Major Modification-New Graduate Diploma in the Political Economy of Work and Labour Not Requiring a Library Report

Date: January 31, 2019

From: Aleksandra Blake, Subject Area Coordinator (Business & Public Affairs)

To: Sandra Bauer, Program Officer, Faculty of Graduate and Postdoctoral Affairs

cc   Wayne Jones, University Librarian
                 George Duimovich, Associate University Librarian (Collections and Technology)
                 David Sharp, Head of Acquisitions
                 Laura Newton Miller, Assessment & Collection Strategy Librarian
                 Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the new program in the following program:

o   *Graduate Diploma in the Political Economy of Work and Labour (Type2 and 3)*

This is a formal notification for your records.

Date Submitted: 11/05/19 10:13 am

Viewing: **PHD-43 : Ph.D. International Affairs**

Last approved: 05/10/19 10:51 am

Last edit: 12/03/19 3:22 pm

Last modified by: sarahcleary

Changes proposed by: sandrabauer

In Workflow

1. **INAF ChairDir GR**
2. **PA Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. **SCCASP**
9. **SQAPC**
10. Senate
11. CalEditor

Approval Path

1. 09/17/19 3:11 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Initiator
2. 09/20/19 11:46 pm
   Yiagadeesen Samy
   (yiagadeesensamy):
   Approved for INAF
   ChairDir GR
3. 10/08/19 12:09 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to INAF ChairDir GR for
   GRAD FCC
4. 10/08/19 1:45 pm
   Yiagadeesen Samy
   (yiagadeesensamy):
   Approved for INAF
   ChairDir GR
5. 10/08/19 4:36 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to INAF ChairDir GR for
   GRAD FCC
6. 10/09/19 3:51 pm
   Yiagadeesen Samy
   (yiagadeesensamy):
   Rollback to Initiator
7. 10/15/19 6:01 pm
   Yiagadeesen Samy
   (yiagadeesensamy):

Approved for INAF
ChairDir GR
8. 11/05/19 10:12 am
Sandra Bauer
(sandrabauer): Rollback
to Initiator
9. 11/05/19 10:15 am
Sandra Bauer
(sandrabauer): Approved
for INAF ChairDir GR
10. 11/06/19 3:11 pm
David Mendeloff
(davidmendeloff):
Approved for PA Dean
11. 11/06/19 3:19 pm
Sandra Bauer
(sandrabauer): Approved
for GRAD Dean
12. 11/06/19 3:21 pm
Sandra Bauer
(sandrabauer): Approved
for PRE GRAD FCC
13. 11/13/19 5:42 pm
Sandra Bauer
(sandrabauer): Approved
for GRAD FCC
14. 11/20/19 2:30 pm
Sandra Bauer
(sandrabauer): Approved
for GRAD FBoard
15. 11/28/19 5:21 pm
Sarah Cleary
(sarahcleary): Approved
for PRE SCCASP
16. 12/04/19 9:58 am
Erika Strathearn
(erikastrathearn):
Approved for SCCASP

History

1. Nov 12, 2014 by vickih
2. Nov 12, 2014 by sandra
3. Nov 12, 2014 by sandra
4. Nov 12, 2014 by sandra
5. Nov 12, 2014 by sandra
6. May 11, 2015 by sandra
7. May 11, 2015 by sandra
8. May 20, 2015 by sandra
9. May 21, 2015 by sandra
10. May 21, 2015 by sandra

Calendar Pages Using this Program	International Affairs
Effective Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	PHD-43
Level	Graduate
Faculty	Faculty of Public Affairs
Academic Unit	Norman Paterson School of International Affairs
Degree	Doctor of Philosophy
Title	Ph.D. International Affairs

Program Requirements

Ph.D. International Affairs (10.0 credits)

Requirements (10.0 credits):
1. **1.5 credits in:**   1.5

    INAF 6001 [0.5]   Qualitative Research Methods

    INAF 6002 [0.5]   Quantitative Research Methods

    INAF 6003 [0.5]   Advanced International Policy Analysis

2. **0.5 credit in** required INAF economics course for the declared field listed below (see Note, below) 0.5

3. **1.5 credits in** courses in the declared field (listed below) 1.5

4. **0.0 credit in:**

   INAF 6800 [0.0] Doctoral Field Comprehensive Seminar

5. **0.5 credit from** Doctoral Field Examination in the declared field: 0.5

   INAF 6100 [0.5] Doctoral Field Examination in Conflict Management and Resolution

   INAF 6200 [0.5] Doctoral Field Examination in International Development Policy

   INAF 6300 [0.5] Doctoral Field Examination in International Economic Policy

6. Language requirement (see details below)

7. **1.0 credit in:** doctoral research seminar and public defence of the doctoral research prospectus 1.0

   ~~INAF 6905~~ ~~[0.0]~~ ~~Course INAF 6905 Not Found~~

   INAF 6906 [0.0] **Doctoral Research Prospectus Seminar**

   INAF 6907 [0.0] **Doctoral Research Prospectus Defence**

8. **5.0 credits in:** 5.0

   INAF 6909 [5.0] Doctoral Research Thesis

Total Credits 10.0

Note: students without strong economics training may be required to complete additional INAF economics courses.

Language Requirement

Doctoral students must successfully complete an examination in a second language administered by the School of Linguistics and Language Studies, or meet the equivalent standard as determined by the School of Linguistics and Language Studies. Students are expected to complete this requirement or demonstrate significant progress by the end of their second year.

Completion Timeline

Ph.D. students must be registered full time for the duration of their program. Students are expected to **successfully** complete the **field comprehensive examination (0.5 credit) by the end of** ~~required 5.0 credits of coursework and~~ the **first year, the required 4.0 credits of coursework by the end of** ~~field examination by the end of~~ their second **year, and defend their research prospectus (0.5 credit) no later than the end of the third** year.

A student whose performance on the ~~doctoral~~ **field comprehensive examination is not deemed satisfactory will be allowed to repeat the examination once, and** ~~by~~ **the second attempt must take place no later than the next academic** ~~examining board will be required to repeat the examination in a subsequent~~ **term.** ~~Students will not be allowed to register in INAF 6909 until their research prospectus has been successfully defended.Students who have not successfully completed these requirements on time will be subject to a review to determine continuation in the program.~~ **A student whose** ~~Students registered in INAF 6909 are expected to demonstrate evidence of~~ research **prospectus defense is not deemed satisfactory** ~~progress annually, and~~ will be required to **repeat** ~~present their work at~~ the ~~NPSIA Research Seminar Series or show equivalent~~ research **prospectus defense in the next academic term, and no later than the end of the Fall term of the fourth year.** ~~activity.~~ **Students who have not successfully completed** ~~these requirements on time will be subject to a review to determine continuation in~~ the **comprehensive examination and/or prospectus defence within the specified time will be subject to removal from the program.**

Students may only register in INAF 6909 following successful defense of the research prospectus, are expected ~~will not be allowed~~ **to demonstrate evidence of research progress annually, and will be required to present** ~~register in INAF 6909 until~~ **their work at the NPSIA Research Seminar Series or show equivalent research activity.** ~~research prospectus has been successfully defended.~~

~~Comprehensive Examination Successful completion of the doctoral field comprehensive examination permits the student to continue to the next year in the program.A student whose performance on the doctoral field comprehensive examination is not deemed satisfactory by the examining board will be required to repeat the examination in a subsequent term.~~

New Resources	No New Resources
Summary	1. Included a new description for table item #7: "doctoral research seminar and public defence of the doctoral research prospectus"; the former 1.0 doctoral research seminar is being split into two courses. 2. Inclusion of new course, INAF 6906 (0.5 credit) 3. Under "Completion Timeline", revision of language to reflect a more accurate timeline for program elements, including: completion of comprehensive examination (0.5 credit), by end of first year, completion of remaining 4.0 credits by end of second year, and completion of research prospectus by the end of the third year. 4. "Comprehensive Examination": the information for the comprehensive exam has been revised to reflect both the timeline requirement, as well as outlining the course of action if the exam is failed.
Rationale for change	1. The doctoral research seminar will be split into 2 courses, with the doctoral research seminar being a 0.5 credit, and a new course code, INAF 6907 (0.5 credit) for the doctoral research prospectus defence. 2. The original course, INAF 6905 (1.0 credits), included both a seminar and a defence of the doctoral research prospectus. The course is being divided into a 0.5 credit seminar, INAF 6906, and a new course, INAF 6907 (0.5 credit) will represent the defence of the research prospectus. 3. The requirements for the first 2 years of the program are being changed to facilitate students reaching the thesis stage earlier in the program (ie. by the third year of the program). INAF 6905 used to be offered fall/winter in the third year. By splitting the course into two parts, it can be offered winter/summer in the second year. 4. The "Comprehensive Examination" section is now being integrated into the "Completion Timeline" section. The information no longer needs to be a stand alone paragraph.
Transition/Implementation	Students who started their program in 2019 will be able to complete their requirements by swapping the two new courses for the old INAF 6905. For current students in their second or third year, the changes are already being implemented in how 6905 is being offered to make sure that they are not out of sync in their program.
Program reviewer comments	**sandrabauer (09/17/19 3:11 pm):** Rollback: Per telephone discussion w J.Opp **sandrabauer (10/08/19 12:09 pm):** Rollback: As discussed/per D.Mendeloff **sandrabauer (10/08/19 4:36 pm):** Rollback: Per D. Mendeloff **yiagadeesensamy (10/09/19 3:51 pm):** Rollback: For revision **sandrabauer (11/05/19 10:12 am):** Rollback: Rolling back to change to major mod, no action required on your part.

jamesopp (11/13/19 11:45 am): updated rationale
jamesopp (11/13/19 7:38 pm): Updated rationale and transition based on discussions and email with Y. Wang 20191113.
sarahcleary (12/03/19 3:22 pm): Removed 'in' and replaced with 'no later than' in the second paragraph under the Completion Timeline as per SCCASP meeting on Dec 3, 2019.

Key: 965

New Program Proposal

Date Submitted: 09/05/19 3:53 pm

Viewing: **TBD-1974 : R-GR-COOP-Sustainable Energy M.Eng.**

Last edit: 09/05/19 3:53 pm

Last modified by: sarahcleary

Changes proposed by: sarahcleary

Approval Path

1. 09/05/19 3:52 pm
   Sarah Cleary
   (sarahcleary): Rollback to Initiator
2. 09/11/19 12:07 pm
   Trish Larson (trishlarson): Approved for REGS COOP GR Review
3. 10/22/19 12:19 pm
   Sandra Bauer
   (sandrabauer): Approved for PRE GRAD FCC
4. 10/29/19 5:18 pm
   Sandra Bauer
   (sandrabauer): Approved for GRAD FCC
5. 11/20/19 2:30 pm
   Sandra Bauer
   (sandrabauer): Approved for GRAD FBoard

Calendar Pages Using this Program	Sustainable Energy
Effective Date	2020-21
Workflow	majormod
Program Code	TBD-1974
Level	Graduate

Faculty	Faculty of Engineering and Design
Academic Unit	Regulations: COOP
Degree	Master of Engineering
Title	R-GR-COOP-Sustainable Energy M.Eng.

Program Requirements

Master of Engineering, Sustainable Energy: Co-op Admission and Continuation Requirements

A co-op option is available to full-time students in the M.Eng. program. Students admitted to this option must satisfactorily complete at least two work terms in order to graduate with a co-op designation on their transcripts and diplomas.

These work terms are four months in duration and locate students in government departments or other organizations in order to work at a junior level. They provide students with opportunities to integrate the theoretical and practical aspects of engineering and public administration. During a work term, students will be registered in SERG 5913. While on a work term, students are limited to an additional 0.5 credit course, which must be taken outside of work hours. It should be noted that most co-op positions in the federal public service are restricted to Canadian citizens.

Admission Requirements

Students who are interested in admission into the co-op education option and who anticipate meeting the admission requirements outlined below by the end of their second term of academic study must apply by the end of their first term of academic study.

To be eligible for admission to the co-op option, students must:

a. be registered in the M.Eng. Sustainable Energy program;
b. have successfully completed, before the start of their first work term, a minimum of 2.0 credits towards the M.Eng. program (of which 0.5 credits must be SERG 5001), with a minimum GPA in the program of 9.0;
c. be eligible to work in Canada (for off-campus work placements).

Meeting the preceding requirements only establishes eligibility for admission to the co-op option – the prevailing job market may limit enrolment in it. Students should also note that hiring priority is given to Canadian citizens for co-op positions under the auspices of the Public Service Commission. Every effort will be made to find a work placement for each student admitted into the co-op program, but there are no assurances that a co-op position will be found. Students with high CGPA, enthusiasm, and potential, however, will have a competitive edge in securing co-op employment. Students will be assisted by the Carleton University Co-op Office to find work term positions.

Graduation

Students must successfully complete two work terms with a grade of SAT for each, in addition to the M.Eng. degree requirements, to successfully graduate and receive a co-op designation on their final transcript and diploma.

Work Term Course:

SERG 5913 [0.0]   **Co-operative Work term**

Students who are accepted into the Co-op Education Option will be registered in SERG 5913 each time they secure a work term. In order to make it possible to complete their program no later than one study term after their two work terms, a student should also register in SERG 5004 during their fall work term.

New Resources	No New Resources
Summary	We propose to add a co-op option for qualified students in the MEng degree, in order to put it on roughly equal footing with the MA in this respect. This co-op will expand the experiential learning opportunities in the MEng program and make it more attractive to top engineering students not interested in a research-track degree. We propose to make the Co-op Education Program option available to qualified students in the 2020-2021 academic year, with the possible first work term in Summer 2021. Students who are accepted into the co-op program will begin their placements after the successful completion of two full-time terms of study with a minimum of 2.0 credits complete, including SERG 5001, and must include two 4-month work terms in their program to graduate with the co-operative education designation.
Rationale	The co-op program will allow students to gain applied knowledge in the workplace in a variety of government departments, engineering companies and public utilities, inside and outside of Ottawa. We expect this to be a significant factor in attracting students to the program. The co-op program will also provide students with work experience and a more realistic understanding of job possibilities that will increase their likelihood of finding employment after graduation.

Transition/Implementation

Program reviewer comments	**sarahcleary (09/05/19 3:52 pm):** Rollback: Adjust workflow. SC

Key: 1974

New Course Proposal

Date Submitted: 10/17/19 3:43 pm

Viewing: SERG 5913 : Co-operative Work term

Last edit: 10/17/19 3:49 pm

Changes proposed by: sandrabauer

Approval Path

1. 10/18/19 10:01 am
   Ron Miller (ronmiller):
   Approved for SERG
   ChairDir GR
2. 10/21/19 9:43 am
   Jerome Talim
   (jerometalim): Approved
   for ENG Dean
3. 10/22/19 12:18 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 10/31/19 5:44 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
5. 11/20/19 2:30 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

Effective Date	2020-21
Workflow	majormod
New Resources	
Level	Graduate
Course Code	SERG

Course Number	5913
Title	Co-operative Work term
Title (short)	Co-operative Work term
Faculty	Faculty of Engineering and Design
Academic Unit	Sustainable Energy Program
Credit Value	0.0
Significant Experiential Learning	Co-op
Course Description	
Prerequisite(s)	
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
U Ottawa Code	
Grade Mode	Satisfactory/Unsatisfactory
Schedule Type	*Work Term
	*May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	No
Summary	Add SERG 5913.
Rationale for new course	To accompany proposal for co-operative education in the M.Eng. Sustainable Energy program.
Course reviewer comments	

Date Submitted: 09/13/19 1:41 pm

Viewing: **PAPM 4908 : Honours Research Essay**

Last approved: 03/27/19 3:12 am

Last edit: 11/01/19 3:32 pm

Changes proposed by: hollykleinswormink

Calendar Pages referencing this course	Public Affairs and Policy Management Public Affairs and Policy Management (PAPM)
Programs referencing this course	BPAPM Development Policy Studies BPAPM Communication and Policy Studies BPAPM International Policy Studies Specialization BPAPM Public Policy and Administration

Approval Path

1. 09/14/19 11:00 am Lisa Mills (lisamills): Approved for PAPM ChairDir UG
2. 09/24/19 3:44 pm David Mendeloff (davidmendeloff): Approved for PA Dean
3. 11/01/19 3:33 pm David Mendeloff (davidmendeloff): Approved for PA FCC
4. 11/22/19 10:50 am David Mendeloff (davidmendeloff): Approved for PA FBoard

History

1. Mar 27, 2019 by Mike Labreque (mikelabreque)

Effective Date	2020-21
Workflow	**majormod** ~~minormod~~
Level	Undergraduate
Course Code	PAPM

Course Number	4908
Title	Honours Research Essay
Title (short)	Honours Research Essay
Faculty	Faculty of Public Affairs
Academic Unit	Public Affairs and Policy Management
Credit Value	1.0
Significant Experiential Learning	Applied Research Project
Course Description	**Individual research project resulting** ~~Honours essay~~ **in a major essay, completed** ~~the student's Area of Specialization carried out~~ under the **supervision of a** ~~direction of a~~ faculty **member and evaluated** ~~supervisor who is either selected~~ by **both the supervisor and an appointed reader.** ~~the candidate or assigned early in the year.~~ **Students are responsible for locating a faculty member willing to supervise the essay. Departmental regulations apply.** ~~The Honours essay is evaluated by both the supervisor and an appointed reader.~~
Prerequisite(s)	fourth-year standing in the Bachelor of Public Affairs and Policy Management **program with a Major CGPA or 9.0 or better, or permission of the Director of the Public Affairs and Policy Management** program.
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
Grade Mode	Standard Letter Grade
Schedule Type	*Honours Essay ***Research Essay** *May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	No
Summary	The modification specifies the pre-requisite that students must have a Major CGPA of 9.0 or better, or permission of the Director of the Public Affairs and Policy Management program.
Rationale for change	To ensure that students who undertake the Honours Research Essay are best equipped for the work, and therefore will complete it in a timely manner. To ensure that Honours Research Essay work is completed to a high standard.

Course reviewer comments

davidmendeloff (11/01/19 3:32 pm): Corrected typo in course description.

New Course Proposal

Date Submitted: 09/13/19 1:41 pm

Viewing: **PAPM 4099 : Policy Seminar**

Last edit: 09/13/19 1:40 pm

Changes proposed by: hollykleinswormink

Approval Path

1. 09/16/19 11:20 am
   Mary Francoli
   (maryfrancoli): Approved
   for KROE ChairDir UG
2. 09/24/19 3:50 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA Dean
3. 11/01/19 3:33 pm
   David Mendeloff
   (davidmendeloff):
   Approved for PA FCC
4. 11/22/19 10:50 am
   David Mendeloff
   (davidmendeloff):
   Approved for PA FBoard

Effective Date	2020-21
Workflow	majormod
New Resources	Faculty
Level	Undergraduate
Course Code	PAPM
Course Number	4099
Title	Policy Seminar

Title (short)	Policy Seminar
Faculty	Faculty of Public Affairs
Academic Unit	Kroeger College of Public Affairs
Credit Value	0.50
Significant Experiential Learning	Applied Research Project
Course Description	Students address a specific policy problem or problems, in interaction with local, national or international policy experts or practitioners. Emphasis on policy analysis, research, and communication skills.
Prerequisite(s)	
Class Format	Three-hour seminar each week.
Precluded Courses	
Also listed as	
Piggybacked Courses	
Grade Mode	Standard Letter Grade
Schedule Type	*Capstone *May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	No
Summary	This course is intended to further students' research and analytical skills, and to apply these skills to a particular policy problem or problems. They will interact with experts, or practitioners, in the policy field.
Rationale for new course	The course is intended to develop students' capacity to apply policy-relevant knowledge and skills acquired during their degree, and to communicate with, and learn from, policy researchers and practitioners working on the particular policy problem that is the subject of the course. It will provide those students not undertaking an Honours Research Essay with the opportunity to develop their research skills, and for all students to refine their policy analysis and communication skills.
Course reviewer comments	

New Course Proposal

Date Submitted: 06/10/19 4:10 pm

Viewing: **MPAD 3999 : Co-operative Work Term**

Last edit: 06/10/19 4:10 pm

Changes proposed by: carolecraswell

Calendar Pages referencing this course	Media Production and Design Media Production and Design (MPAD)

Approval Path

1. 06/10/19 3:46 pm carolecraswell: Rollback to Initiator
2. 06/10/19 4:24 pm carolecraswell: Approved for JOUR ChairDir UG
3. 06/17/19 9:48 am David Mendeloff (davidmendeloff): Approved for PA Dean
4. 10/10/19 12:49 pm David Mendeloff (davidmendeloff): Approved for PA FCC
5. 11/22/19 10:49 am David Mendeloff (davidmendeloff): Approved for PA FBoard

Effective Date	2020-21
Workflow	majormod
New Resources	No New Resources
Level	Undergraduate
Course Code	MPAD
Course Number	3999

Title	Co-operative Work Term
Title (short)	Co-operative Work Term
Faculty	Faculty of Public Affairs
Academic Unit	School of Journalism and Communication (JOUR)
Credit Value	0.0
Significant Experiential Learning	Co-op
Course Description	
Prerequisite(s)	MPAD 2002
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
Grade Mode	Satisfactory/Unsatisfactory
Schedule Type	*Work Term
	*May constitute a major modification under Carleton's IQAP. Please consult https://carleton.ca/viceprovost/major-minor-modifications/ for more details.
Unpaid Placement	No
Summary	Adding co-op work term course
Rationale for new course	Bachelor of Media Production and Design introduced in 201830 with co-op option but no corresponding work term course was entered into CourseLeaf. APCW Trish Larson, the first term that students can go on a work term placement is winter 2021.
Course reviewer comments	**carolecraswell (06/05/19 10:17 am):** The request has been made to add MPAD 2002 as a required course prerequisite for admission to Co-op. **carolecraswell (06/10/19 3:46 pm):** Rollback: add prereq

Key: 9703
Not an admin

A2 Major Modifications

MEMORANDUM

To: Carleton University Committee on Quality Assurance (CUCQA)

From: Andrew Wallace, Acting Chair, Department of English

CC: Pauline Rankin, Dean of FASS
           Peter Thompson, Associate Dean (Academic)

Date: 13 November 2019

Subject: Major Modification to English Program. Track A2.

Major Modification to English Program Structures

This Executive Summary document describes a series of structural changes to program requirements for the following English programs: the B.A. Honours, the B.A. Honours with Concentration in Creative Writing, the B.A. Honours with Concentration in Drama Studies, the B.A. Combined Honours, and the B.A. General.

Description of Changes

The Department of English Language and Literature launched, roughly three years ago, a careful examination of the program requirements for the degrees listed above. An ad hoc Curriculum Review Committee was struck with the double mandate of identifying program requirements that were proving to be problematic and of proposing solutions. The Curriculum Review Committee considered the following factors: pedagogical goals as they relate to our existing learning outcomes, student choice, the merit and limitations of program requirements that are linked to large "clusters" of courses, the merit and limitations of full courses, and staffing concerns.

The Curriculum Review Committee worked for approximately two years, canvassing student as well as faculty opinions and exploring different kinds and degrees of revision. The Committee presented possible models for revision to the department early in the 2018-2019 academic year. These models were debated, revised, and refined over the course of that academic year. This process of revision and refinement involved lengthy discussion at multiple department meetings. Additionally, the department held two mid-year retreats on the subject of curriculum review: the first was a mapping exercise of the curriculum in relation to our existing learning outcomes; the second was a close examination of the curriculum review committee's proposals. The process passed, by departmental vote, from the Curriculum Review Committee to the Undergraduate Committee. The Undergraduate Committee integrated final changes, and the revised program requirements were approved at our final meeting of the 2018-2019 academic year.

The changes approved by the department, and submitted to you, are based on the following goals:

1. The preservation of our commitment to giving students exposure to historical periods from the earliest phases of literature in English to the present.
2. The preservation of our commitment to writing-attentive courses by offering one full-year course at each level from first to third year (1000- to 3000-level), these courses being FYSM 1004: Reading Literatures and Cultures, ENGL 2802: Indigenous and Canadian Literatures, and the proposed ENGL 3106: Theories and Critical Practices.
3. The improvement of our department's ability to ensure that students are exposed to literatures beyond the Canadian, British, and American traditions, and to critical methodologies associated with postcolonial / diasporic / decolonizing studies.
4. The integration of the formal development and support of students' "career clarity" through the introduction of a third-year course titled "From Degree to Career."
5. The creation of greater efficiency and flexibility for course assignments in order to do a better job of staffing our program delivery.

Please consult the "rationale text" included in each CourseLeaf entry for further details.

No additional resources are required for these changes. Indeed, the changes will enable us to make more efficient use of our existing resources.

Impact on Other Programs

The current program will continue to enable us to offer courses that serve as requirements for other units.

Student demand

The Curriculum Review Committee's canvassing (via in-class discussions) of undergraduates revealed frustrations with program requirements that involved large clusters of courses, few of which were on offer in any given year. This has been rectified. Student suggestions also played a large role in our decision to divide into pairs of 0.5-credit courses our two current 1.0-credit courses on British literatures. We have retained our current 1.0-credit course in Indigenous and Canadian Literatures based on the faculty's firm belief that writing skills are most effectively fostered in full courses where students can have continuity of expectations around writing assignments.

Resources

These proposed revisions require no new faculty, administrative, or CI resources. No adjustments to space, equipment, or graduate funding need to be made as part of these proposed changes.

Date Submi ed: 09/13/19 8:54 am

Viewing: **GBA-15 : English B.A. General**

Last approved: 04/18/18 3:40 pm

Last edit: 11/07/19 2:18 pm

Last modified by: sarahcleary

Changes proposed by: judykatz

In Workflow

1. **ENGL ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 09/13/19 9:13 am
   Judy Katz (judykatz):
   Approved for ENGL
   ChairDir UG
2. 10/17/19 3:15 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 10/22/19 12:03 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
4. 11/13/19 2:54 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. Apr 23, 2014 by sandra
2. Mar 4, 2015 by Judy Katz
   (judykatz)
3. Mar 7, 2017 by Judy Katz
   (judykatz)
4. Jun 5, 2017 by Sandra
   Bauer (sandrabauer)
5. Apr 18, 2018 by Mike
   Labreque (mikelabreque)

Calendar Pages Using this   **English**
Program

Effective Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	GBA-15
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Degree	Bachelor of Arts
Title	English B.A. General

Program Requirements

English
B.A. General (15.0 credits)

A. Credits Included in the Major CGPA (6.0 credits)

1. **1.0 credit from:**   1.0

FYSM 1004 [1.0]   Reading Literatures and Cultures
~~ENGL 1000 [0.0]~~   ~~Course ENGL 1000 Not Found~~
or
ENGL 1010 [0.5]   Wring Essaàys about Literature
  and one from:
ENGL 1009 [0.5]   Literature in Global Context
ENGL 1100 [0.5]   Literature, Law, and Criminality
ENGL 1200 [0.5]   Literature, Science, and Technology
ENGL 1300 [0.5]   Literature, Psychology, and the Mind
ENGL 1400 [0.5]   Literature, Art, and Culture
ENGL 1600 [0.5]   **Literature and Magic**

2. **1.0 credit in:**   **1.0**

ENGL 2802 [1.0]   Indigenous and Canadian Literatures
~~ENGL 3502 [0.0]~~   ~~Course ENGL 3502 Not Found~~

3. ~~0.5 credit from:~~   ~~0.5~~

~~ENGL 2700 [0.5]~~   ~~American Literatures I~~
~~ENGL 2701 [0.5]~~   ~~American Literatures II~~
~~ENGL 2908 [0.5]~~   ~~Celtic Literatures~~
~~ENGL 2926 [0.5]~~   ~~African Literatures I~~
~~ENGL 2927 [0.5]~~   ~~African Literatures II~~
~~ENGL 2936 [0.5]~~   ~~South Asian Literatures I~~
~~ENGL 2937 [0.5]~~   ~~South Asian Literatures II~~
~~ENGL 2956 [0.5]~~   ~~Literatures of the Americas I~~
~~ENGL 2957 [0.5]~~   ~~Literatures of the Americas II~~

~~4. 0.5 credit from:~~		~~0.5~~
~~ENGL 3702 [0.5]~~	~~American Culture~~	
~~ENGL 3940 [0.5]~~	~~Studies in Diaspora Lit.~~	
~~ENGL 3960 [0.5]~~	~~Studies in Indigenous Literature~~	
~~ENGL 3965 [0.5]~~	~~Intro to Postcolonial Theory~~	
~~ENGL 3972 [0.5]~~	~~Studies in Postcolonial Literature~~	
~~5. 0.5 credit in~~ ENGL at the 3000 level		~~0.5~~
~~6. 0.5 credit in~~ ENGL		~~0.5~~
3. 2.0 credits in:		2.0
ENGL 2301 [0.0]	**Literatures and Cultures 500-1500**	
ENGL 2302 [0.0]	**Literatures and Cultures 1500-1700**	
ENGL 3500 [0.0]	**Literatures and Cultures 1700-1900**	
ENGL 3501 [0.0]	**Literatures and Cultures 1900-Now**	
4. 1.0 credit in:		**1.0**
ENGL 2920 [0.0]	**Topics in Decolonizaon and Migr aon I**	
ENGL 3930 [0.0]	**Topics in Decolonizaon and Migr aon II**	
5. 1.0 credit from:		**1.0**
ENGL 3106 [0.0]	**Theories and Cric al Pracces**	
ENGL 3910 [0.0]	**From Degree to Career**	
ENGL 3911 [0.0]	**Cultural Studies**	
B. Credits Not Included in the Major CGPA (9.0 credits)		
~~7. 6.0 credits not in~~ ENGL		~~7.0~~
6. 6.0 credits in elecv es not in ENGL		**6.0**
7. 3.0 credits in free electives		3.0
~~ENGL 2300 [0.0]~~	~~Course ENGL 2300 Not Found~~	
Total Credits		15.0

New Resources	No New Resources
Summary	Requirement #1: 1.0 credit from: Remove ENGL 1000 [1.0] Literature, Genre, Context Under heading "and one from:", please add ENGL 1600 [0.5] Literature and Magic Requirement #2: 1.0 credit in: Remove ENGL 2300 and ENGL 3502. Requirement #3: 2.0 credits in: Remove all courses from current list. Add new course ENGL 2301 [0.5] Literatures and Cultures 500-1500 -- pending approval Add new course ENGL 2302 [0.5] Literatures and Cultures 1500-1700 -- pending approval Add new course ENGL 3500 [0.5] Literatures and Cultures 1700-1900 -- pending approval Add new course ENGL 3501 [0.5] Literatures and Cultures 1900 to Now -- pending approval Requirement #4: 1.0 credit in: Remove all courses from current list. Add new course ENGL 2920 [0.5] Topics in Decolonization and Migraon 1` -- pending approval   Add new course ENGL 3930 [0.5] Topics in Decolonization and Migraon 2` -- pending approval Requirement #5: 1.0 credit from: Remove all courses from current list.

Add new course ENGL 3106 [1.0] Theories and Critical Practices – pending approval
Add new course ENGL 3910 [0.5] From Degree to Career -- pending approval
Add new course ENGL 3911 [0.5] Cultural Studies -- pending approval

Requirement #6: 6.0 credits in electives not in ENGL
Add "electives" to the wording.

Requirement #7: 3.0 credits in free electives (may be ENGL)

Rationale for change	The revisions outlined here adapt to the framework of the Gen. BA in English the changes we are making to our Hon. BA in English. These changes will provide students with a more explicit grounding in the critical vocabularies associated with postcolonial and diasporic studies. In addition, students will have the choice of engaging with literary theory at the 3000 level--while maintaining one full-year wring aᾆ entive course at the 3000-level (given the deletion of the ENGL 3502 from program requirements)—or exploring Cultural Studies and gaining valuable insights and career clarity in the Degree to Career course. Because the DFW rates in ENGL 1000 were unacceptably high, we are deleting the course in order to place greater emphasis on our FYSM 1004. ENGL 1600: Literature and Magic is a recent addition to our thematic offerings that may be paired with ENGL 1010 to complete the 1000-level requirement.
Transition/Implementation	The transition to some of the revised / new requirements should be fairly straigh. orward, such as the division of 1.0 credit literary history courses into two 0.5 credit courses and the subsequent deleon of the 1.0 cr edit courses (i.e. the replacement of ENGL 2300 with 2301 & 2302 and of 3502 with 3500 & 3501). However, to keep the change from a 0.5 credit to a 1.0 credit requirement in theory from impeding graduaon within the 20-cr edit framework, we will connue t o offer a 0.5 credit opon f or students admi ed prior to Fall 2020. In these and all other cases, we will need to ensure that students and advisors are well informed regarding the curriculum changes, the opons f or fulfilling requirements, and the prevenon of courses being set aside in the audit. To this end, we plan to do the following if the curricular changes are approved: (1) Meet with RO and AAC, (2) Update all internal and external documentaon, (3) De velop a student communicaon plan, 4) Iden f y potenal pr oblem areas and formulate strategies for dealing with them, (5) Monitor the transion thr oughout to minimize the impact on students.
Program reviewer comments	**sarahcleary (11/07/19 2:18 pm):** Cleaned up secon 1 and 7. F orma ed secon 5.

Key: 688

Date Submi ed: 09/13/19 8:52 am

Viewing: **HBA-15 : English B.A. Honours**

Last approved: 04/18/18 3:41 pm

Last edit: 11/07/19 2:23 pm

Last modified by: sarahcleary

Changes proposed by: judykatz

In Workflow

1. **ENGL ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. PRE SCCASP
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 09/13/19 9:13 am
   Judy Katz (judykatz):
   Approved for ENGL
   ChairDir UG
2. 10/17/19 3:15 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 10/22/19 12:03 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
4. 11/13/19 2:55 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. Apr 23, 2014 by sandra
2. Mar 5, 2015 by Judy Katz
   (judykatz)
3. Mar 7, 2017 by Judy Katz
   (judykatz)
4. Apr 18, 2018 by Mike
   Labreque (mikelabreque)
5. Apr 18, 2018 by Mike
   Labreque (mikelabreque)

Calendar Pages Using this   **English**
Program

Effective Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	HBA-15
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Degree	Bachelor of Arts Honours
Title	English B.A. Honours

Program Requirements

English
B.A. Honours (20.0 credits)

A. Credits Included in the Major CGPA (10.0 credits)

1. **1.0 credit from:**   1.0

FYSM 1004 [1.0]   Reading Literatures and Cultures
~~ENGL 1000~~ ~~[0.0]~~   ~~Course ENGL 1000 Not Found~~
or
ENGL 1010 [0.5]   Wring Essaàys about Literature
and one from:
ENGL 1009 [0.5]   Literature in Global Context
ENGL 1100 [0.5]   Literature, Law, and Criminality
ENGL 1200 [0.5]   Literature, Science, and Technology
ENGL 1300 [0.5]   Literature, Psychology, and the Mind
ENGL 1400 [0.5]   Literature, Art, and Culture

2. ~~3.0 credits in:~~   ~~3.0~~

~~ENGL 2300~~ ~~[0.0]~~   ~~Course ENGL 2300 Not Found~~
ENGL 1600 [0.5]   **Literature and Magic**

2. **2.0 credits in:**   2.0

ENGL 2802 [1.0]   Indigenous and Canadian Literatures
~~ENGL 3502~~ ~~[0.0]~~   ~~Course ENGL 3502 Not Found~~
ENGL 3106 [0.0]   **Theories and Cric   al Pracces**

3. **2.0 credits in:**   **2.0**

ENGL 2301 [0.0]   **Literatures and Cultures 500-1500**
ENGL 2302 [0.0]   **Literatures and Cultures 1500-1700**
ENGL 3500 [0.0]   **Literatures and Cultures 1700-1900**
ENGL 3501 [0.0]   **Literatures and Cultures 1900-Now**

4. **1.0 credit in:**   1.0

~~ENGL 2700 [0.5]~~   ~~American Literatures I~~

~~ENGL 2701 [0.5]~~   ~~American Literatures II~~

~~ENGL 2908 [0.5]~~   ~~Celtic Literatures~~

~~ENGL 2926 [0.5]~~   ~~African Literatures I~~

~~ENGL 2927 [0.5]~~   ~~African Literatures II~~

~~ENGL 2936 [0.5]~~   ~~South Asian Literatures I~~

~~ENGL 2937 [0.5]~~   ~~South Asian Literatures II~~

~~ENGL 2956 [0.5]~~   ~~Literatures of the Americas I~~

~~ENGL 2957 [0.5]~~   ~~Literatures of the Americas II~~

ENGL 2920 [0.0]   **Topics in Decolonizaon and Migr aon I**

ENGL 3930 [0.0]   **Topics in Decolonizaon and Migr aon II**

5. 0.5 credit from: 0.5

~~ENGL 4708 [0.5]~~   ~~Studies in American Literature I~~

~~ENGL 4709 [0.5]~~   ~~Studies in American Literature II~~

~~ENGL 4947 [0.5]~~   ~~Issues in Diaspora Literature~~

~~ENGL 4960 [0.5]~~   ~~Indigenous Literatures I~~

~~ENGL 4961 [0.5]~~   ~~Indigenous Literatures II~~

~~ENGL 4975 [0.5]~~   ~~Issues in Postcolonial Theory~~

~~ENGL 4976 [0.5]~~   ~~Issues in Postcolonial Literature~~

ENGL 3910 [0.0]   **From Degree to Career**

ENGL 3911 [0.0]   **Cultural Studies**

6. 0.5 credit in: 0.5

~~ENGL 3702 [0.5]~~   ~~American Culture~~

~~ENGL 3940 [0.5]~~   ~~Studies in Diaspora Lit.~~

~~ENGL 3960 [0.5]~~   ~~Studies in Indigenous Literature~~

~~ENGL 3965 [0.5]~~   ~~Intro to Postcolonial Theory~~

~~ENGL 3972 [0.5]~~   ~~Studies in Postcolonial Literature~~

ENGL 4950 [0.0]   **Topics in Postcolonial and Diaspora Lit. and Theory**

7. 0.5 credit in ENGL at the 3000-level   0.5

~~ENGL 2005 [0.5]~~   ~~Theory and Criticism~~

~~ENGL 3105 [0.5]~~   ~~History of Literary Theory~~

~~ENGL 3605 [0.5]~~   ~~Modern and Contemporary Literary Theory~~

~~**7. 1.0 credit in** ENGL at the 3000-level~~   ~~1.0~~

8. 1.5 credits in ENGL at the 4000-level   1.5

9. 1.0 credit in ENGL   1.0

B. Credits Not Included in the Major CGPA (10.0 credits)

10. 8.0 credits in electives not in ENGL   8.0

11. 2.0 credits in free elecv es   **2.0**

Total Credits   20.0

New Resources   No New Resources

Summary   Remove ENGL 1000 [1.0] Literature, Genre, Context
Under heading "and one from:", please add ENGL 1600 [0.5] Literature and Magic

Requirement #2: 2.0 credits in:
Remove ENGL 2300 and ENGL 3502.
Add new course ENGL 3106 [1.0] Theories and Critical Practices – pending approval

Requirement #3: 2.0 credits in:

Remove all courses from current list.
Add new course ENGL 2301 [0.5] Literatures and Cultures 500-1500 -- pending approval
Add new course ENGL 2302 [0.5] Literatures and Cultures 1500-1700 -- pending approval
Add new course ENGL 3500 [0.5] Literatures and Cultures 1700-1900 -- pending approval
Add new course ENGL 3501 [0.5] Literatures and Cultures 1900 to Now -- pending approval

Requirement #4: 1.0 credit in:
Remove all courses from current list.
Add new course ENGL 2920 [0.5] Topics in Decolonization and Migraon 1` -- pending
approval
Add new course ENGL 3930 [0.5] Topics in Decolonization and Migraon 2` -- pending
approval

Requirement #5: 0.5 credit from:
Remove all courses from current list.
Add new course ENGL 3910 [0.5] From Degree to Career -- pending approval
Add new course ENGL 3911 [0.5] Cultural Studies -- pending approval

Requirement #6: 0.5 credit in:
Remove all courses from current list.
Add new course ENGL 4950 [0.5] Topics in Postcolonial and Diaspora Lit. and Theory --
pending approval

Requirement #7: 0.5 credit in ENGL at the 3000-level
Change credit count from 1.0 credit to 0.5 credit.

Rationale for change

The revisions outlined here are the result of a thorough analysis of our current program. This involved multiples stages of discussion with students and faculty, as well as the analysis of data accumulated over the course of ten years. These revisions aim to improve our ability to meet the current program's goals, along with our current learning outcomes. The current program combines a desire to provide students with a comprehensive grasp of historical periods from the 6th century to the present; a solid grounding in literary theory; progressive training in "wring aà entive" courses via full-year courses in first, second, and third year; and mandatory exposure to literatures and cultures beyond Canada and Britain. Those overarching goals remain in place here, but the new curriculum will enhance our ability to meet existing departmental goals by offering students greater flexibility in the courses dedicated to historical periods. The new program deepens student engagement with literary theory, retains our emphasis on the connuous deȧvelopment of writing skills, and improves our ability to ensure that students gain a solid and explicit grounding in the critical vocabularies associated with post-colonial and diasporic studies. We have added a new experiential-learning course that will give students the option of taking a course designed to provide them with career clarity and with a vocabulary with which to describe the skills they have accrued during their degree. The proposed changes to the Hon. BA in English have been adapted to fit our two concentrations, the Combined Honours, and the Gen. BA requirements. Because the DFW rates in ENGL 1000 were unacceptably high, we are deleting the course in order to place greater emphasis on our FYSM 1004. ENGL 1600: Literature and Magic is a recent addition to our thematic offerings that may be paired with ENGL 1010 to complete the 1000-level requirement.

Transition/Implementation

The transition to some of the revised / new requirements should be fairly straigh. orward, such as the division of 1.0 credit literary history courses into two 0.5 credit courses and the subsequent deleon of the 1.0 cr edit courses (i.e. the replacement of ENGL 2300 with 2301 & 2302 and of 3502 with 3500 & 3501). However, to keep the change from a 0.5 credit to a 1.0 credit requirement in theory from impeding graduaon within the 20-cr edit framework, we will connue t o offer a 0.5 credit opon f or students admi ed prior to Fall 2020. In these and all other cases, we will need to ensure that students and advisors are well informed regarding the curriculum changes, the opons f or fulfilling requirements, and the prevenon of courses being set aside in the audit.

To this end, we plan to do the following if the curricular changes are approved: (1) Meet with RO and AAC, (2) Update all internal and external documentaon, (3) De velop a student communicaon plan, 4) Iden f y potenal pr oblem areas and formulate strategies for dealing with them, (5) Monitor the transion thr oughout to minimize the impact on students.

Program reviewer comments

sarahcleary (11/07/19 2:23 pm): Cleaned up secon 1 and 7.

Key: 684

Date Submi ed: 09/13/19 8:53 am

Viewing: **HBA-15+ : English B.A. Combined Honours**

Last approved: 04/18/18 3:44 pm

Last edit: 11/20/19 3:11 pm

Last modified by: sarahcleary

Changes proposed by: judykatz

In Workflow

1. **ENGL ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 09/13/19 9:13 am Judy Katz (judykatz): Approved for ENGL ChairDir UG
2. 10/17/19 3:14 pm Peter Thompson (peterthompson): Approved for AS Dean
3. 10/22/19 12:03 pm Peter Thompson (peterthompson): Approved for AS FCC
4. 11/13/19 2:54 pm Allyson Buchanan-Watson (allysonbuchananwatso): Approved for AS FBoard

History

1. Apr 23, 2014 by sandra
2. Mar 4, 2015 by Judy Katz (judykatz)
3. Feb 28, 2017 by Judy Katz (judykatz)
4. Jun 5, 2017 by Sandra Bauer (sandrabauer)
5. Apr 18, 2018 by Mike Labreque (mikelabreque)
6. Apr 18, 2018 by Mike Labreque (mikelabreque)

Calendar Pages Using this   English

Program

Effective Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	HBA-15+
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Degree	Bachelor of Arts Honours
Title	English B.A. Combined Honours

Program Requirements

English
B.A. Combined Honours (20.0 credits)

A. Credits Included in the English Major CGPA (7.0 credits)

1. 1.0 credit from: 1.0

    FYSM 1004 [1.0]   Reading Literatures and Cultures
    ~~ENGL 1000~~ ~~[0.0]~~   ~~Course ENGL 1000 Not Found~~
    or
    ENGL 1010 [0.5]   Wring Essaàys about Literature
    and one from:
    ENGL 1009 [0.5]   Literature in Global Context
    ENGL 1100 [0.5]   Literature, Law, and Criminality
    ENGL 1200 [0.5]   Literature, Science, and Technology
    ENGL 1300 [0.5]   Literature, Psychology, and the Mind
    ENGL 1400 [0.5]   Literature, Art, and Culture

2. ~~3.0 credits in:~~   ~~3.0~~

    ~~ENGL 2300~~ ~~[0.0]~~   ~~Course ENGL 2300 Not Found~~
    ENGL 1600 [0.5]   **Literature and Magic**

2. 2.0 credits in: **2.0**

    ENGL 2802 [1.0]   Indigenous and Canadian Literatures
    ~~ENGL 3502~~ ~~[0.0]~~   ~~Course ENGL 3502 Not Found~~
    ENGL 3106 [0.0]   **Theories and Cric al Pracces**

3. 2.0 credits in: **2.0**

    ENGL 2301 [0.0]   **Literatures and Cultures 500-1500**
    ENGL 2302 [0.0]   **Literatures and Cultures 1500-1700**
    ENGL 3500 [0.0]   **Literatures and Cultures 1700-1900**
    ENGL 3501 [0.0]   **Literatures and Cultures 1900-Now**

4. 1.0 credit in: 1.0

7. 0.5 credit in ~~ENGL~~   ~~0.5~~

    ENGL 2920 **[0.0]**   **Topics in Decolonizaon and Migr aon I**

    ENGL 3930 **[0.0]**   **Topics in Decolonizaon and Migr aon II**

5. 0.5 credit in: 0.5

    ~~ENGL 2700 [0.5]~~   ~~American Literatures I~~

    ~~ENGL 2701 [0.5]~~   ~~American Literatures II~~

    ~~ENGL 2908 [0.5]~~   ~~Celtic Literatures~~

    ~~ENGL 2926 [0.5]~~   ~~African Literatures I~~

    ~~ENGL 2927 [0.5]~~   ~~African Literatures II~~

    ~~ENGL 2936 [0.5]~~   ~~South Asian Literatures I~~

    ~~ENGL 2937 [0.5]~~   ~~South Asian Literatures II~~

    ~~ENGL 2956 [0.5]~~   ~~Literatures of the Americas I~~

    ~~ENGL 2957 [0.5]~~   ~~Literatures of the Americas II~~

    ENGL 4950 **[0.0]**   **Topics in Postcolonial and Diaspora Lit. and Theory**

6. 0.5 credit in ENGL at the 4000-level   0.5

    ~~ENGL 3702 [0.5]~~   ~~American Culture~~

    ~~ENGL 3940 [0.5]~~   ~~Studies in Diaspora Lit.~~

    ~~ENGL 3960 [0.5]~~   ~~Studies in Indigenous Literature~~

    ~~ENGL 3965 [0.5]~~   ~~Intro to Postcolonial Theory~~

    ~~ENGL 3972 [0.5]~~   ~~Studies in Postcolonial Literature~~

~~5. 0.5 credit from:~~   ~~0.5~~

    ~~ENGL 2005 [0.5]~~   ~~Theory and Criticism~~

    ~~ENGL 3105 [0.5]~~   ~~History of Literary Theory~~

    ~~ENGL 3605 [0.5]~~   ~~Modern and Contemporary Literary Theory~~

B. Additional Requirements (13.0 credits)   13.0

7. 0.5 credit from:

    ENGL 3910 **[0.0]**   **From Degree to Career**

    ENGL 3911 **[0.0]**   **Cultural Studies**

8. The requirements for B.A. Combined Honours in the other discipline

9. Sufficient free elective credits to make up 20.0 credits total for the program.

Total Credits   20.0

New Resources	No New Resources
Summary	Requirement #1: 1.0 credit from: Remove ENGL 1000 [1.0] Literature, Genre, Context Under heading "and one of:", please add ENGL 1600 [0.5] Literature and Magic Requirement #2: 2.0 credits in: Remove ENGL 2300 and ENGL 3502. Add new course ENGL 3106 [1.0] Theories and Critical Practices – pending approval Requirement #3: 2.0 credits in: Remove all courses from current list. Add new course ENGL 2301 [0.5] Literatures and Cultures 500-1500 -- pending approval Add new course ENGL 2302 [0.5] Literatures and Cultures 1500-1700 -- pending approval Add new course ENGL 3500 [0.5] Literatures and Cultures 1700-1900 -- pending approval Add new course ENGL 3501 [0.5] Literatures and Cultures 1900 to Now -- pending approval Requirement #4: 1.0 credit in:

Remove all courses from current list.
Add new course ENGL 2920 [0.5] Topics in Decolonization and Migraon 1` -- pending approval
Add new course ENGL 3930 [0.5] Topics in Decolonization and Migraon 2` -- pending approval

Requirement #5: 0.5 credit in:
Remove all courses from current list.
Add new course ENGL 4950 [0.5] Topics in Postcolonial and Diaspora Lit. and Theory -- pending approval

Requirement #6:
Replace with new credit requirement: 0.5 credit in ENGL at the 4000-level

Requirement #7:
New Requirement #7 is: 0.5 credit in:
Add new course ENGL 3910 [0.5] From Degree to Career – pending approval
Add new course ENGL 3911 [0.5] Cultural Studies

Rationale for change	The revisions outlined here adapt to the framework of the Hon. BA English Combined Honours the changes we are making to our Hon. BA in English. These changes will offer a more sustained engagement with literary theory at the 3000 level and a more explicit grounding in the critical vocabularies associated with postcolonial and diasporic studies. Following the precedent of the BA in Biology, we have located our "Degree to Career" / "Cultural Studies" option under the "Additional Requirements." Because the DFW rates in ENGL 1000 were unacceptably high, we are deleting the course in order to place greater emphasis on our FYSM 1004. ENGL 1600: Literature and Magic is a recent addition to our thematic offerings that may be paired with ENGL 1010 to complete the 1000-level requirement.
Transition/Implementation	The transition to some of the revised / new requirements should be fairly straigh. orward, such as the division of 1.0 credit literary history courses into two 0.5 credit courses and the subsequent deleon of the 1.0 cr edit courses (i.e. the replacement of ENGL 2300 with 2301 & 2302 and of 3502 with 3500 & 3501). However, to keep the change from a 0.5 credit to a 1.0 credit requirement in theory from impeding graduaon within the 20-cr edit framework, we will connue t o offer a 0.5 credit opon f or students admi ed prior to Fall 2020. In these and all other cases, we will need to ensure that students and advisors are well informed regarding the curriculum changes, the opons f or fulfilling requirements, and the prevenon of courses being set aside in the audit.

To this end, we plan to do the following if the curricular changes are approved: (1) Meet with RO and AAC, (2) Update all internal and external documentaon, (3) De velop a student communicaon plan, 4) Iden f y potenal pr oblem areas and formulate strategies for dealing with them, (5) Monitor the transion thr oughout to minimize the impact on students. |
| Program reviewer comments | **sarahcleary (11/07/19 2:34 pm):** Cleaned up secon 1. Corr ected credit values for secons 2, 3, 4, and 6.
sarahcleary (11/20/19 3:11 pm): Removed 0.5 credit value listed in secon 7. Consult ed with Dept. |

Key: 687

Date Submiᴛᴛed: 09/13/19 8:51 am

Viewing: **HBA-15A : English with Concentraᴛᴛon in Crᴛeavᴛe Wrᴛng B.ᴛA. Honours**

Last approved: 04/16/19 3:17 pm

Last edit: 11/07/19 2:42 pm

Last modified by: sarahcleary

Changes proposed by: judykatz

In Workflow

1. **ENGL ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 09/13/19 9:13 am
   Judy Katz (judykatz):
   Approved for ENGL
   ChairDir UG
2. 10/17/19 3:15 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 10/22/19 12:03 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
4. 11/13/19 2:55 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. Apr 23, 2014 by sandra
2. Mar 5, 2015 by Judy Katz
   (judykatz)
3. Mar 7, 2017 by Judy Katz
   (judykatz)
4. Apr 18, 2018 by Mike
   Labreque (mikelabreque)
5. Apr 18, 2018 by Mike
   Labreque (mikelabreque)
6. Apr 18, 2018 by Mike
   Labreque (mikelabreque)
7. Apr 16, 2019 by Judy
   Katz (judykatz)

Calendar Pages Using this Program	English

Effective Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	HBA-15A
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Degree	Bachelor of Arts Honours
Title	English with Concentration in Creative Writing B.A. Honours

Program Requirements

English with Concentration in Creative Writing B.A. Honours (20.0 credits)

A. Credits Included in the Major CGPA (11.0 credits)

1. **1.0 credit from:** 1.0

FYSM 1004 [1.0]	Reading Literatures and Cultures	
~~ENGL 1000~~ ~~[0.0]~~	~~Course ENGL 1000 Not Found~~	
or		
ENGL 1010 [0.5]	Wring Essaàys about Literature	
and one from:		
ENGL 1009 [0.5]	Literature in Global Context	
ENGL 1100 [0.5]	Literature, Law, and Criminality	
ENGL 1200 [0.5]	Literature, Science, and Technology	
ENGL 1300 [0.5]	Literature, Psychology, and the Mind	
ENGL 1400 [0.5]	Literature, Art, and Culture	

~~2. 3.0 credits in:~~ ~~3.0~~

~~ENGL 2300~~ ~~[0.0]~~	~~Course ENGL 2300 Not Found~~	
ENGL 1600 [0.5]	**Literature and Magic**	

2. **2.0 credits in:** **2.0**

ENGL 2802 [1.0]	Indigenous and Canadian Literatures	
~~ENGL 3502~~ ~~[0.0]~~	~~Course ENGL 3502 Not Found~~	
ENGL 3106 [0.0]	**Theories and Cric al Pracces**	

3. **2.0 credits in:** **2.0**

ENGL 2301 [0.0]	**Literatures and Cultures 500-1500**	
ENGL 2302 [0.0]	**Literatures and Cultures 1500-1700**	
ENGL 3500 [0.0]	**Literatures and Cultures 1700-1900**	
ENGL 3501 [0.0]	**Literatures and Cultures 1900-Now**	

4. **1.0 credit in:** 1.0

~~ENGL 2700 [0.5]~~ ~~American Literatures I~~
~~ENGL 2701 [0.5]~~ ~~American Literatures II~~
~~ENGL 2908 [0.5]~~ ~~Celtic Literatures~~
~~ENGL 2926 [0.5]~~ ~~African Literatures I~~
~~ENGL 2927 [0.5]~~ ~~African Literatures II~~
~~ENGL 2936 [0.5]~~ ~~South Asian Literatures I~~
~~ENGL 2937 [0.5]~~ ~~South Asian Literatures II~~
~~ENGL 2956 [0.5]~~ ~~Literatures of the Americas I~~
~~ENGL 2957 [0.5]~~ ~~Literatures of the Americas II~~

~~4.~~ ~~0.5 credit from:~~ ~~0.5~~

~~ENGL 3702 [0.5]~~ ~~American Culture~~
~~ENGL 3940 [0.5]~~ ~~Studies in Diaspora Lit.~~
~~ENGL 3960 [0.5]~~ ~~Studies in Indigenous Literature~~
~~ENGL 3965 [0.5]~~ ~~Intro to Postcolonial Theory~~
~~ENGL 3972 [0.5]~~ ~~Studies in Postcolonial Literature~~
ENGL 2920 [0.0] **Topics in Decolonizaon and Migr   aon I**
ENGL 3930 [0.0] **Topics in Decolonizaon and Migr   aon II**

5. **0.5 credit from:** 0.5

~~ENGL 4708 [0.5]~~ ~~Studies in American Literature I~~
~~ENGL 4709 [0.5]~~ ~~Studies in American Literature II~~
~~ENGL 4947 [0.5]~~ ~~Issues in Diaspora Literature~~
~~ENGL 4960 [0.5]~~ ~~Indigenous Literatures I~~
~~ENGL 4961 [0.5]~~ ~~Indigenous Literatures II~~
~~ENGL 4975 [0.5]~~ ~~Issues in Postcolonial Theory~~
~~ENGL 4976 [0.5]~~ ~~Issues in Postcolonial Literature~~

~~6.~~ ~~0.5 credit from:~~ ~~0.5~~

~~ENGL 2005 [0.5]~~ ~~Theory and Criticism~~
~~ENGL 3105 [0.5]~~ ~~History of Literary Theory~~
~~ENGL 3605 [0.5]~~ ~~Modern and Contemporary Literary Theory~~
ENGL 3910 [0.0] **From Degree to Career**
ENGL 3911 [0.0] **Cultural Studies**

6. **1.0 credit from:** 1.0

ENGL 2901 [0.5] Writing Poetry
ENGL 2903 [0.5] Writing Fiction
ENGL 2915 [0.5] Writing Creative Nonfiction

7. **1.0 credit from:** 1.0

ENGL 3902 [0.5] Writing Screenplays
ENGL 3903 [0.5] Writing Fiction (Intermediate)
ENGL 3906 [0.0] **Wring P   opular Ficon**
ENGL 3915 [0.5] Special Topics in Writing

~~10.~~ ~~1.0 credit from:~~ ~~1.0~~

ENGL 3916 [0.0] **Spoken Word Poetry Workshop**

8. **0.5 credit from:** 0.5

ENGL 2011 [0.5] Children's Literature
ENGL 2103 [0.5] Introduction to the Novel

ENGL 2104 [0.5]	Drama Workshop	
ENGL 2107 [0.5]	Science Fiction	
ENGL 2202 [0.5]	Weird Fiction	
ENGL 2600 [0.5]	History of World Cinema I	
ENGL 2601 [0.5]	History of World Cinema II	
ENGL 3007 [0.5]	Reading Poetry	
ENGL 3011 [0.5]	Comics and Graphic Novels	
ENGL 3601 [0.5]	**20th- and 21st-Century Poetry**	
ENGL 3904 [0.5]	Intermediate Drama Workshop	
ENGL 4001 [0.5]	Studies in Poetry	
ENGL 4003 [0.5]	Studies in the Novel	
ENGL 4601 [0.5]	Studies in Contemporary Poetry	
~~11. 0.5 credit from:~~		~~0.5~~
9. 0.5 credit in:		**0.5**
ENGL 4950 [0.0]	**Topics in Postcolonial and Diaspora Lit. and Theory**	
10. 0.5 credit from:		**0.5**
ENGL 4135 [0.5]	Studies in Publishing	
ENGL 4515 [0.5]	Teaching Writing in School and the Workplace	
ENGL 4909 [0.5]	Writing and Knowledge-Making in the Disciplines	
ENGL 4910 [0.5]	Independent Creative Writing Project	
ENGL 4915 [0.5]	Advanced Writing Workshop	
11. 1.0 credit in ENGL at the 4000-level		1.0
B. Credits Not Included in the Major CGPA (9.0 credits)		
12. 8.0 credits in electives not in ENGL		8.0
13. 1.0 credit in free electives		1.0
Total Credits		20.0

New Resources	No New Resources
Summary	Requirement #1: 1.0 credit from:
	Remove ENGL 1000 [1.0] Literature, Genre, Context
	Under heading "and one of:", please add ENGL 1600 [0.5] Literature and Magic
	Requirement #2: 2.0 credits in:
	Remove ENGL 2300 and ENGL 3502.
	Add new course ENGL 3106 [1.0] Theories and Critical Practices – pending approval
	Requirement #3: 2.0 credits in:
	Remove all courses from current list.
	Add new course ENGL 2301 [0.5] Literatures and Cultures 500-1500 -- pending approval
	Add new course ENGL 2302 [0.5] Literatures and Cultures 1500-1700 -- pending approval
	Add new course ENGL 3500 [0.5] Literatures and Cultures 1700-1900 -- pending approval
	Add new course ENGL 3501 [0.5] Literatures and Cultures 1900 to Now -- pending approval
	Requirement #4: 1.0 credit in:
	Remove all courses from current list.
	Add new course ENGL 2920 [0.5] Topics in Decolonization and Migraon 1` -- pending approval
	Add new course ENGL 3930 [0.5] Topics in Decolonization and Migraon 2` -- pending approval
	Requirement #5: 0.5 credit from:

Remove all courses from current list.
Add new course ENGL 3910 [0.5] From Degree to Career -- pending approval
Add new course ENGL 3911 [0.5] Cultural Studies -- pending approval

Requirement #6: 1.0 credit from:
Remove all courses from current list
Replace it with ENGL 2901, ENGL 2903, ENGL 2915

Requirement #7: 1.0 credit from:
Remove wording "ENGL at the 4000 level
Replace it with ENGL 3902, ENGL 3903, ENGL 3915
Add new course ENGL 3906 [0.5] Genre Fiction Workshop – pending approval
Add new course ENGL 3916 [0.5] Spoken Word Poetry Workshop - pending approval

Requirement #8: 0.5 credit from:
Remove all courses from current list
Replace it with ENGL 2011, ENGL 2103, ENGL 2104, ENGL 2107, ENGL 2202, ENGL 2600, ENGL 2601, ENGL 3007, ENGL 3011, ENGL 3601, ENGL 3904, ENGL 4001, ENGL 4003, ENGL 4601

Requirement #9: 0.5 credit in:
Remove all courses from current list
Add new course ENGL 4950 [0.5] Topics in Postcolonial and Diaspora Lit. and Theory -- pending approval

Requirement #10: 0.5 credit from:
Remove all courses from current list
Replace it with ENGL 4135, ENGL 4515, ENGL 4909, ENGL 4910, ENGL 4915

Requirement #11:
Remove all courses from current list.
Replace it with wording: Requirement 11. 1.0 credits in ENGL at the 4000-level

Rationale for change	The revisions outlined here adapt to the framework of the Concentration in Creative Writing the changes we are making to our Hon. BA in English. These changes will offer a more sustained engagement with literary theory at the 3000 level, a more explicit grounding in the critical vocabularies associated with postcolonial and diasporic studies, and new access to our "Degree to Career" option within the program, while the Concentration continues to offer the same range of requirements in creative writing workshops. Because the DFW rates in ENGL 1000 were unacceptably high, we are deleting the course in order to place greater emphasis on our FYSM 1004. ENGL 1600: Literature and Magic is a recent addition to our thematic offerings that may be paired with ENGL 1010 to complete the 1000-level requirement.
Transition/Implementation	The transition to some of the revised / new requirements should be fairly straigh. orward, such as the division of 1.0 credit literary history courses into two 0.5 credit courses and the subsequent deleon of the 1.0 cr edit courses (i.e. the replacement of ENGL 2300 with 2301 & 2302 and of 3502 with 3500 & 3501). However, to keep the change from a 0.5 credit to a 1.0 credit requirement in theory from impeding graduaon within the 20-cr edit framework, we will connue t o offer a 0.5 credit opon f or students admi ed prior to Fall 2020. In these and all other cases, we will need to ensure that students and advisors are well informed regarding the curriculum changes, the opons f or fulfilling requirements, and the prevenon of courses being set aside in the audit.

To this end, we plan to do the following if the curricular changes are approved: (1) Meet with RO and AAC, (2) Update all internal and external documentaon, (3) De velop a student communicaon plan, 4) Iden f y potenal pr oblem areas and formulate strategies for dealing with them, (5) Monitor the transion thr oughout to minimize the impact on students. |

Program reviewer
comments

sarahcleary (11/07/19 2:42 pm): Cleaned up secon 1 and 7. F ormaꢀed secons 6, 7, 8, and 10.

Key: 685

Date Submi ed: 09/13/19 8:53 am

Viewing: **HBA-15B : English with Concentraon in Drama Studies B.A. Honours**

Last approved: 01/04/18 8:35 am

Last edit: 11/07/19 2:53 pm

Last modified by: sarahcleary

Changes proposed by: judykatz

In Workflow

1. **ENGL ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 09/13/19 9:13 am
   Judy Katz (judykatz):
   Approved for ENGL
   ChairDir UG
2. 10/17/19 3:15 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 10/22/19 12:03 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
4. 11/13/19 2:55 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. Apr 23, 2014 by sandra
2. Apr 24, 2014 by sandra
3. Mar 5, 2015 by Judy Katz
   (judykatz)
4. Jan 5, 2016 by Judy Katz
   (judykatz)
5. Mar 7, 2017 by Judy Katz
   (judykatz)
6. Jan 4, 2018 by Judy Katz
   (judykatz)

Calendar Pages Using this   **English**
Program

Effective Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	HBA-15B
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of English
Degree	Bachelor of Arts Honours
Title	English with Concentration in Drama Studies B.A. Honours

Program Requirements

English with Concentration in Drama Studies B.A. Honours (20.0 credits)

A. Credits Included in the Major CGPA (11.0 credits)

1. **1.0 credit from:**   1.0

    FYSM 1004 [1.0]   Reading Literatures and Cultures

    ~~ENGL 1000 [0.0]~~   ~~Course ENGL 1000 Not Found~~

    or

2. ~~**3.0 credits in:**~~   ~~3.0~~

    ~~ENGL 2300 [0.0]~~   ~~Course ENGL 2300 Not Found~~

    ENGL 1010 [0.5]   Wring Essaàys about Literature

    and one from:

    ENGL 1009 [0.5]   **Literature in Global Context**

    ENGL 1100 [0.5]   **Literature, Law, and Criminality**

    ENGL 1200 [0.5]   **Literature, Science, and Technology**

    ENGL 1300 [0.5]   **Literature, Psychology, and the Mind**

    ENGL 1400 [0.5]   **Literature, Art, and Culture**

    ENGL 1600 [0.5]   **Literature and Magic**

2. **2.0 credits in:**   2.0

    ENGL 2802 [1.0]   Indigenous and Canadian Literatures

    ~~ENGL 3502 [0.0]~~   ~~Course ENGL 3502 Not Found~~

    ENGL 3106 [0.0]   **Theories and Cric al Pracces**

3. **2.0 credits in:**   2.0

    ENGL 2301 [0.0]   **Literatures and Cultures 500-1500**

    ENGL 2302 [0.0]   **Literatures and Cultures 1500-1700**

    ENGL 3500 [0.0]   **Literatures and Cultures 1700-1900**

    ENGL 3501 [0.0]   **Literatures and Cultures 1900-Now**

4. **1.0 credit in:**   1.0

    ENGL 2920 [0.0]   **Topics in Decolonizaon and Migr aon I**

ENGL 3930 [0.0]   **Topics in Decolonizaon and Migr aon II**

5. **0.5 credit from:**   0.5

~~ENGL 4708 [0.5]~~   ~~Studies in American Literature I~~

~~ENGL 4709 [0.5]~~   ~~Studies in American Literature II~~

~~ENGL 4947 [0.5]~~   ~~Issues in Diaspora Literature~~

~~ENGL 4960 [0.5]~~   ~~Indigenous Literatures I~~

~~ENGL 4961 [0.5]~~   ~~Indigenous Literatures II~~

~~ENGL 4975 [0.5]~~   ~~Issues in Postcolonial Theory~~

~~ENGL 4976 [0.5]~~   ~~Issues in Postcolonial Literature~~

ENGL 3910 [0.0]   **From Degree to Career**

ENGL 3911 [0.0]   **Cultural Studies**

6. **0.5 credit from:**   0.5

~~ENGL 2005 [0.5]~~   ~~Theory and Criticism~~

~~ENGL 3105 [0.5]~~   ~~History of Literary Theory~~

~~ENGL 3605 [0.5]~~   ~~Modern and Contemporary Literary Theory~~

ENGL 3305 [0.5]   Shakespeare and the Stage

ENGL 3306 [0.5]   Shakespeare and Film

~~9. 1.0 credit from:~~   ~~1.0~~

7. **1.0 credit from:**   1.0

~~ENGL 2700 [0.5]~~   ~~American Literatures I~~

~~ENGL 2701 [0.5]~~   ~~American Literatures II~~

~~ENGL 2908 [0.5]~~   ~~Celtic Literatures~~

~~ENGL 2926 [0.5]~~   ~~African Literatures I~~

~~ENGL 2927 [0.5]~~   ~~African Literatures II~~

~~ENGL 2936 [0.5]~~   ~~South Asian Literatures I~~

~~ENGL 2937 [0.5]~~   ~~South Asian Literatures II~~

~~ENGL 2956 [0.5]~~   ~~Literatures of the Americas I~~

~~ENGL 2957 [0.5]~~   ~~Literatures of the Americas II~~

~~4. 0.5 credit from:~~   ~~0.5~~

~~ENGL 3702 [0.5]~~   ~~American Culture~~

~~ENGL 3940 [0.5]~~   ~~Studies in Diaspora Lit.~~

~~ENGL 3960 [0.5]~~   ~~Studies in Indigenous Literature~~

~~ENGL 3965 [0.5]~~   ~~Intro to Postcolonial Theory~~

~~ENGL 3972 [0.5]~~   ~~Studies in Postcolonial Literature~~

ENGL 2104 [0.5]   Drama Workshop

ENGL 3902 [0.5]   Writing Screenplays

ENGL 3904 [0.5]   Intermediate Drama Workshop

~~10. 1.0 credit from:~~   ~~1.0~~

8. **1.0 credit from:**   1.0

~~8. 1.0 credit in:~~   ~~1.0~~

ENGL 2605 [0.5]   Greek and Roman Drama

ENGL 2609 [0.5]   Drama: Modes and Movements

ENGL 2709 [0.0]   **Indigenous Drama**

ENGL 3609 [0.5]   Drama: Contemporary Criticism

ENGL 4609 [0.5]   Global Stages and Theories

~~11. 0.5 credit in:~~   ~~0.5~~

9. 0.5 credit in: **0.5**

    ENGL 4950 [0.0]   **Topics in Postcolonial and Diaspora Lit. and Theory**

10. 0.5 credit in: **0.5**

    ENGL 4605 [0.5]   Theatre Production Seminar

11. 1.0 credit in ENGL at the 4000-level   **1.0**

B. Credits Not Included in the Major CGPA (9.0 credits)

12. 8.0 credits in electives not in ENGL   8.0

13. 1.0 credit in free electives   1.0

Total Credits   20.0

New Resources	No New Resources
Summary	Requirement #1: 1.0 credit from: Remove ENGL 1000 [1.0] Literature, Genre, Context Under heading "and one from:", please add ENGL 1600 [0.5] Literature and Magic Requirement #2: 2.0 credits in: Remove ENGL 2300 and ENGL 3502. Add new course ENGL 3106 [1.0] Theories and Critical Practices – pending approval Requirement #3: 2.0 credits in: Remove all courses from current list. Add new course ENGL 2301 [0.5] Literatures and Cultures 500-1500 -- pending approval Add new course ENGL 2302 [0.5] Literatures and Cultures 1500-1700 -- pending approval Add new course ENGL 3500 [0.5] Literatures and Cultures 1700-1900 -- pending approval Add new course ENGL 3501 [0.5] Literatures and Cultures 1900 to Now -- pending approval Requirement #4: 1.0 credit in: Remove all courses from current list. Add new course ENGL 2920 [0.5] Topics in Decolonization and Migraon 1` -- pending approval Add new course ENGL 3930 [0.5] Topics in Decolonization and Migraon 2` -- pending approval Requirement #5: 0.5 credit from: Remove all courses from current list. Add new course ENGL 3910 [0.5] From Degree to Career -- pending approval Add new course ENGL 3911 [0.5] Cultural Studies -- pending approval Requirement #6: 0.5 credit from: Remove all courses from current list Replace it with ENGL 3305 and ENGL 3306 Requirement #7: 1.0 credit from: Remove wording "ENGL at the 4000 level Replace it with ENGL 2104, ENGL 3902, ENGL 3904 Requirement #8: 1.0 credit from: Remove all courses from current list Replace it with ENGL 2605, ENGL 2609, ENGL 3609, ENGL 4609 Add new course ENGL 2709 [0.5] Indigenous Drama – pending approval Requirement #9: 0.5 credit in: Remove all courses from current list Add new course ENGL 4950 [0.5] Topics in Postcolonial and Diaspora Lit. and Theory -- pending approval

Requirement #10: 0.5 credit in:
Remove all courses from current list
Replace it with ENGL 4605

Requirement #11:
Replace it with: 1.0 credit in ENGL at the 4000-level

Rationale for change	The revisions outlined here adapt to the framework of the Concentration in Drama Studies the changes we are making to our Hon. BA in English. These changes will offer a more sustained engagement with literary theory at the 3000 level, a more explicit grounding in the critical vocabularies associated with postcolonial and diasporic studies, and new access to our "Degree to Career" option within the program, while the Concentration continues to offer the same range of requirements in drama performance workshops. Because the DFW rates in ENGL 1000 were unacceptably high, we are deleting the course in order to place greater emphasis on our FYSM 1004. ENGL 1600: Literature and Magic is a recent addition to our thematic offerings that may be paired with ENGL 1010 to complete the 1000-level requirement. The inclusion of the new ENGL 2709: Indigenous Drama course will allow for further diversity of content within the Concentration.
Transition/Implementation	The transition to some of the revised / new requirements should be fairly straigh. orward, such as the division of 1.0 credit literary history courses into two 0.5 credit courses and the subsequent deleon of the 1.0 cr edit courses (i.e. the replacement of ENGL 2300 with 2301 & 2302 and of 3502 with 3500 & 3501). However, to keep the change from a 0.5 credit to a 1.0 credit requirement in theory from impeding graduaon within the 20-cr edit framework, we will connue t o offer a 0.5 credit opon f or students admi ed prior to Fall 2020. In these and all other cases, we will need to ensure that students and advisors are well informed regarding the curriculum changes, the opons f or fulfilling requirements, and the prevenon of courses being set aside in the audit. To this end, we plan to do the following if the curricular changes are approved: (1) Meet with RO and AAC, (2) Update all internal and external documentaon, (3) De velop a student communicaon plan, 4) Iden f y potenal pr oblem areas and formulate strategies for dealing with them, (5) Monitor the transion thr oughout to minimize the impact on students.
Program reviewer comments	**sarahcleary (11/07/19 2:53 pm):** Cleaned up secon 1 and 13. F ormaed secons 6, 7, 8 and 10.

Key: 686

	PRE SCCASP (560)			
Code	Title	Status	Initiator	Received
ENGL 1002	ENGL 1002: Writing and Language I	Added	judykatz	11/13/2019
ENGL 1003	ENGL 1003: Writing and Language II	Added	judykatz	11/13/2019
ENGL 1005	ENGL 1005: Writing and Language	Deleted	judykatz	11/13/2019
ENGL 1100	ENGL 1100: Literature, Law, and Criminality	Edited	judykatz	11/13/2019
ENGL 1200	ENGL 1200: Literature, Science, and Technology	Edited	judykatz	11/13/2019
ENGL 1300	ENGL 1300: Literature, Psychology, and the Mind	Edited	judykatz	11/13/2019
ENGL 1400	ENGL 1400: Literature, Art, and Culture	Edited	judykatz	11/13/2019
ENGL 1600	ENGL 1600: Literature and Magic	Edited	judykatz	11/13/2019
ENGL 2105	ENGL 2105: History of the English Language	Edited	judykatz	11/13/2019
ENGL 2200	ENGL 2200: Creativity, Imagination, and Writing	Edited	judykatz	11/13/2019
ENGL 2300	ENGL 2300: British Literatures I	Deleted	judykatz	11/13/2019
ENGL 2301	ENGL 2301: Literatures and Cultures 500-1500	Added	judykatz	11/13/2019
ENGL 2302	ENGL 2302: Literatures and Cultures 1500-1700	Added	judykatz	11/13/2019
ENGL 2709	ENGL 2709: Indigenous Drama	Added	judykatz	11/13/2019
ENGL 2901	ENGL 2901: Writing Poetry	Edited	judykatz	11/13/2019
ENGL 2903	ENGL 2903: Writing Fiction	Edited	judykatz	11/13/2019
ENGL 2910	ENGL 2910: Book Arts Workshop	Added	judykatz	11/13/2019
ENGL 2915	ENGL 2915: Writing Creative Nonfiction	Edited	judykatz	11/13/2019
ENGL 2920	ENGL 2920: Topics in Decolonization and Migration I	Added	judykatz	11/13/2019
ENGL 3008	ENGL 3008: Studies in Greek Literature	Edited	judykatz	11/13/2019
ENGL 3009	ENGL 3009: Studies in Roman Literature	Edited	judykatz	11/13/2019
ENGL 3010	ENGL 3010: The Secret Lives of Poems	Edited	judykatz	11/13/2019
ENGL 3106	ENGL 3106: Theories and Critical Practices	Added	judykatz	11/13/2019
ENGL 3500	ENGL 3500: Literatures and Cultures 1700-1900	Added	judykatz	11/13/2019
ENGL 3501	ENGL 3501: Literatures and Cultures 1900-Now	Added	judykatz	11/13/2019
ENGL 3502	ENGL 3502: British Literatures II	Deleted	judykatz	11/13/2019
ENGL 3902	ENGL 3902: Writing Screenplays	Edited	judykatz	11/13/2019
ENGL 3903	ENGL 3903: Writing Fiction (Intermediate)	Edited	judykatz	11/13/2019
ENGL 3906	ENGL 3906: Writing Popular Fiction	Added	judykatz	11/13/2019
ENGL 3910	ENGL 3910: From Degree to Career	Added	judykatz	11/13/2019

ENGL 3911	ENGL 3911: Cultural Studies	Added	judykatz	11/13/2019
ENGL 3915	ENGL 3915: Special Topics in Writing	Edited	judykatz	11/13/2019
ENGL 3916	ENGL 3916: Spoken Word Poetry Workshop	Added	judykatz	11/13/2019
ENGL 3920	ENGL 3920: Literary Ecological Fieldwork	Added	judykatz	11/13/2019
ENGL 3930	ENGL 3930: Topics in Decolonization and Migration II	Added	judykatz	11/13/2019
ENGL 4105	ENGL 4105: Old English	Edited	judykatz	11/13/2019
ENGL 4609	ENGL 4609: Global Stages and Theories	Edited	judykatz	11/13/2019
ENGL 4915	ENGL 4915: Advanced Writing Workshop	Edited	judykatz	11/13/2019
ENGL 4950	ENGL 4950: Topics in Postcolonial and Diaspora Lit. and Theory	Added	judykatz	11/13/2019

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: December 5, 2019

From: Alana Skwarok, Collections Librarian, Faculty of Arts & Social Science

To: Robyn Green, Program Officer, Faculty of Arts and Social Sciences/Faculty of Science;
              Office of the Vice-Provost & Associate Vice-President (Academic)

cc   Wayne Jones, University Librarian
              Amber Lannon, Associate University Librarian, Collections & Academic Services
              Laura Newton Miller, Head of Collections & Assessment
              David Sharp, Head of Acquisitions
              Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modification of the following program:

- Major Modification to English Program Structures

This is a formal notification for your records.

Date Submi ed: 06/12/19 2:49 pm

Viewing: **HBA-16 : French B.A. Honours**

Last approved: 04/18/18 8:54 am

Last edit: 11/25/19 12:06 pm

Last modified by: sarahcleary

Changes proposed by: mireillefournier

In Workflow

1. FREN ChairDir UG
2. AS Dean
3. AS FCC
4. AS FBoard
5. PRE SCCASP
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 06/12/19 4:17 pm
   Randall Gess
   (randallgess): Approved
   for FREN ChairDir UG
2. 10/17/19 3:15 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
3. 10/22/19 11:57 am
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
4. 11/13/19 2:58 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. May 20, 2014 by sandra
2. May 4, 2015 by sandra
3. May 4, 2015 by sandra
4. Jan 10, 2018 by Mireille
   Fournier
   (mireillefournier)
5. Apr 18, 2018 by Mike
   Labreque (mikelabreque)

Calendar Pages Using this   **French**
Program

Effecv e Date   2020-21

Workflow	**majormod** ~~minormod~~
Program Code	HBA-16
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of French
Degree	Bachelor of Arts Honours
Title	French B.A. Honours

Program Requirements

French
B.A. Honours (20.0 credits)

A. Credits Included in the Major CGPA (11.0 credits)

1. **1.0 credit from:**   1.0
   FREN 1100 [1.0]   French 3
   FREN 1110 [1.0]   French 3: Wring
   FYSM 1408 [1.0]   French on the World Stage

2. **1.5 credit in:**   **1.5**
   FREN 2110 [1.0]   French 4: Wring
   FREN 2701 [0.0]   Travaux praques en fr ançais oral

3. **1.0 credit in:**   1.0
   FREN 2202 [0.5]   Introducon aux é tudes li éraires 1
   FREN 2203 [0.5]   Introducon aux é tudes li éraires 2

4. **1.0 credit in:**   1.0
   FREN 2401 [1.0]   Introducon à la linguis que fr ançaise

5. **1.0 credit in:**   1.0
   FREN 3050 [0.5]   Compétences criques
   FREN 3060 [0.0]   Perfeconnemen t de la grammaire par la praque

6. **2.5 credits at** the 3000-level in one of the following series: 2.5
   a. Literature: FREN 32xx
   b. Linguiscs: FREN 34xx

7. ~~**2.0 credits in** FREN at the 4000 level~~   ~~2.0~~

7. **0.5 credit in:**   0.5
   FREN 4060 [0.0]   Projet de recherche supervisé

8. **1.5 credits in FREN at the 4000-level**   **1.5**

9. **1.0 credits in** FREN at the 3000-level or higher   1.0

B. Credits Not Included in the Major CGPA (9.0 credits)

9. ~~**8.0 credits in** elecv es not in FREN~~   ~~8.0~~

10. ~~**2.0 credits in** free elecv es (may include FREN).~~   ~~2.0~~

10. **7.5 credits in elecv es not in FREN**   **7.5**

11. 1.5 credits in free elecv es   **1.5**

Total Credits   20.0

Notes:

     1. Students exempted from either one of the courses in Item 1 **or 2** above must replace it with another FREN course.

New Resources	No New Resources
Summary	We are adding three new, obligatory 0.5-credit courses to our major. We have adjusted the distribuon of cr edits in some categories as a result, and have added a total of 1.0 credit to the Major CGPA.
Raonale f or change	Our major is like no other on campus. Our students are developing simultaneously both disciplinary knowledge and second language competence. The department has come to realize that we can and should do be er with respect to the la er. This explains the addion of FREN 2701 and FREN 3060. The addion of 4060 c omplements changes made at the beginning (first year) of the program, to FYSM 1408, and allows for a shared capstone experience for majors which gives them the opportunity to delve deeply into disciplinary content of their choosing under the supervision of a faculty member.
Transion/Implemen taon	No transion.
Program reviewer comments	**sarahcleary (11/25/19 12:06 pm):** Removed "(may include FREN)" from secon 11. F ormat secon 8 and 9. Corr ect number sequencing in secon B.

Date Submi ed: 06/13/19 10:10 am

Viewing: **HBA-16+ : French B.A. Combined Honours**

Last approved: 01/10/18 11:33 am

Last edit: 11/07/19 3:04 pm

Last modified by: sarahcleary

Changes proposed by: mireillefournier

In Workflow

1. FREN ChairDir UG
2. AS Dean
3. AS FCC
4. AS FBoard
5. PRE SCCASP
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 06/13/19 10:05 am
   Randall Gess
   (randallgess): Rollback to
   Inia tor
2. 06/13/19 10:14 am
   Randall Gess
   (randallgess): Approved
   for FREN ChairDir UG
3. 10/17/19 3:15 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
4. 10/22/19 11:57 am
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
5. 11/13/19 2:57 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. Feb 26, 2014 by sandra
2. Feb 26, 2014 by sandra
3. Apr 24, 2014 by sandra
4. May 4, 2015 by sandra
5. Mar 9, 2017 by Mireille
   Fournier
   (mireillefournier)
6. Jun 23, 2017 by Sandra
   Bauer (sandrabauer)

Calendar Pages Using this Program	French

Effecve Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	HBA-16+
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of French
Degree	Bachelor of Arts Honours
Title	French B.A. Combined Honours

Program Requirements

French
B.A. Combined Honours (20.0 credits)

A. Credits Included in the Major CGPA (7.5 credits)

1.	**1.0 credit from:**		1.0
	FREN 1100 [1.0]	French 3	
	FREN 1110 [1.0]	French 3: Wring	
	FYSM 1408 [1.0]	French on the World Stage	
2.	**1.5 credit from:**		**1.5**
	FREN 2100 [1.0]	French 4	
	FREN 2110 [1.0]	French 4: Wring	
	FREN 2701 [0.0]	**Travaux praques en frnçais oral**	
3.	**1.0 credit in:**		1.0
	FREN 2202 [0.5]	Introducon aux études liéraires 1	
	FREN 2203 [0.5]	Introducon aux études liéraires 2	
4.	**1.0 credit in:**		1.0
	FREN 2401 [1.0]	Introducon à la linguisque frnçaise	
~~5.~~	~~0.5 credit in:~~		~~0.5~~
5.	**1.0 credit in:**		1.0
	FREN 3050 [0.5]	Compétences criques	
	FREN 3060 [0.0]	**Perfeconnemen t de la grammaire par la praque**	
6.	**1.0 credit from:**		1.0
	FREN 32XX or FREN 34XX		
~~7.~~	~~0.5 credit in FREN at the 3000 level~~		~~0.5~~

7. 1.0 credit in FREN at the 4000-level   1.0

~~B. Addional R equirements (13.0 credits)~~   ~~13.0~~

B. Addional R equirements (12.5 credits)   **12.5**

8. The requirements from the other discipline must be sas fied

9. Sufficient free elecv es to make 20.0 credits for the degree

Total Credits   20.0

Note: students exempted from either one of the courses in Item 1 or 2 above must replace it with another FREN course.

New Resources	No New Resources
Summary	We are adding two new, obligatory 0.5-credit courses to our major. We have adjusted the distribuon of cr edits in some categories as a result, and have added a total of 0.5 credit to the Major CGPA.
Raonale f or change	Our major is like no other on campus. Our students are developing simultaneously both disciplinary knowledge and second language competence. The department has come to realize that we can and should do be er with respect to the la er. This explains the addion of FREN 2701 and FREN 3060. This allows students the opon t o take and count the course, if they desire, without it being a programmac r equirement, in case of the same requirement in the other department. Two research projects in one year may be too much for some students. This will disnguish be tween our Honours and Combined Honours in terms of learning outcomes.
Transion/Implemen taon	No transion.

| Program reviewer comments | **randallgess (06/13/19 10:05 am):** Rollback: Celui-ci est une modificaon mineur e puisqu'il n'y a pas le 4060 et le nombre de crédits ne change pas.
sarahcleary (11/07/19 3:04 pm): Corrected credit value in secon B. |

Key: 794

Date Submi ed: 06/13/19 10:10 am

Viewing: **GBA-16 : French B.A. General**

Last approved: 04/18/18 8:55 am

Last edit: 11/25/19 11:52 am

Last modified by: sarahcleary

Changes proposed by: mireillefournier

In Workflow

1. **FREN ChairDir UG**
2. **AS Dean**
3. **AS FCC**
4. **AS FBoard**
5. **PRE SCCASP**
6. SCCASP
7. SQAPC
8. Senate
9. PRE CalEditor
10. CalEditor

Approval Path

1. 06/13/19 10:06 am
   Randall Gess
   (randallgess): Rollback to
   Inia tor
2. 06/13/19 10:17 am
   Randall Gess
   (randallgess): Approved
   for FREN ChairDir UG
3. 10/17/19 3:15 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
4. 10/22/19 11:57 am
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
5. 11/13/19 2:58 pm
   Allyson Buchanan-
   Watson
   (allysonbuchananwatso):
   Approved for AS FBoard

History

1. Feb 26, 2014 by sandra
2. May 4, 2015 by sandra
3. Jun 23, 2017 by Sandra
   Bauer (sandrabauer)
4. Jan 4, 2018 by Sandra
   Bauer (sandrabauer)
5. Apr 18, 2018 by Mike
   Labreque (mikelabreque)

Calendar Pages Using this Program	French

Effecve Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	GBA-16
Level	Undergraduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of French
Degree	Bachelor of Arts
Title	French B.A. General

Program Requirements

French
B.A. General (15.0 credits)

A. Credits included in the Major CGPA (6.5 credits)
1. **1.0 credit from:** 1.0
    FREN 1100 [1.0]   French 3
    FREN 1110 [1.0]   French 3: Wring
    FYSM 1408 [1.0]   French on the World Stage
~~2. 1.0 credit from:~~ ~~1.0~~
2. **1.5 credit from:** **1.5**
    FREN 2110 [1.0]   French 4: Wring
    FREN 2701 [0.0]   **Travaux praques en frnçais oral**
3. **1.0 credit in:** 1.0
    FREN 2202 [0.5]   Introducon aux études liéraires 1
    FREN 2203 [0.5]   Introducon aux études liéraires 2
4. **1.0 credit in:** 1.0
    FREN 2401 [1.0]   Introducon à la linguisque frnçaise
5. **1.0 credits at** the 3000-level in one of the following series: 1.0
    a. Literature: FREN 32XX
    b. Linguiscs: FREN 34XX
6. **1.0 credit in** FREN at the 3000-level or higher 1.0
B. Credits not included in the Major CGPA (8.5 credits)
7. **6.0 credits in** elecves not in FREN 6.0
~~8. 3.0 credits in free elecves (may include FREN).~~ ~~3.0~~
8. **2.5 credits in free elecves** **2.5**
Total Credits 15.0

Note: students exempted from either one of the courses in Item 1 above must replace it with another FREN course.

New Resources	No New Resources
Summary	We are adding a new, obligatory 0.5-credit course to our major, and have added a total of 0.5 credit to the Major CGPA.
Raonale f or change	Our major is like no other on campus. Our students are developing simultaneously both disciplinary knowledge and second language competence. The department has come to realize that we can and should do be er with respect to the la er. This explains the addion of FREN 2701.
Transion/Implemen taon	No transion.
Program reviewer comments	**randallgess (06/13/19 10:06 am):** Rollback: Celui-ci est aussi une modificaon mineur e, pour la même raison. **sarahcleary (11/25/19 11:52 am):** Removed "(may include FREN)" from secon 8. E dited secon 7 for clarity.

Key: 796

New Course Proposal

Date Submi ed: 09/10/19 9:54 am

Viewing: FREN 4060 : Projet de recherche supervisé

Last edit: 09/10/19 9:54 am

Changes proposed by: mireillefournier

Programs referencing this course	French B.A. Honours

In Workflow

1. FREN ChairDir UG
2. AS FCC
3. AS FBoard
4. PRE SCCASP
5. SCCASP
6. PRE CalEditor
7. Banner

Approval Path

1. 09/10/19 10:07 am Randall Gess (randallgess): Approved for FREN ChairDir UG
2. 10/17/19 3:39 pm Peter Thompson (peterthompson): Approved for AS FCC

Effecv e Date	2020-21
Workflow	minormod
New Resources	No New Resources
Level	Undergraduate
Course Code	FREN
Course Number	4060
Title	Projet de recherche supervisé
Title (short)	Projet de recherche supervisé
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of French
Credit Value	0.50
Significant Experienal Learning	None
Course Descripon	Développement d'un projet individuel supervisé en li érature ou en linguisque, amor cé dans un cours antérieur. Raffinement de l'expression et des idées. Présentaon publique des r ésultats.

Prerequisite(s)	Enrolment in the BA Honours in French.
Class Format	Unscheduled
Precluded Courses	
Also listed as	
Piggybacked Courses	

Grade Mode	Standard Le er Grade
Schedule Type	*Research Project
	*May constut e a major modificaon under Carle ton's IQAP. Please consult hp s://carleton.ca/viceprovost/major-minor-modificaons/ for more details.
Unpaid Placement	No
Summary	New course
Raonale f or new course	Adding a 4th-year capstone course required of and restricted to majors.

Course reviewer comments	

Key: 9751
Not an admin

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: November 14, 2019

From: Alana Skwarok, Collections Librarians (Arts and Social Sciences)

To: Robyn Green, Program Officer (Faculty of Arts & Social Sciences/Faculty of Science),
               Office of the Vice-Provost and Associate Vice-President (Academic)

cc   Wayne Jones, University Librarian
               Amber Lannon, Associate University Librarian, Collections & Academic Services
               Laura Newton Miller, Assessment & Collection Strategy Librarian
               David Sharp, Head of Acquisitions
               Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modifications of the following programs:

- o   FREN 4060 : Projet de recherché supervise (French B.A. Honours)

This is a formal notification for your records.

New Course Proposal

Date Submi ed: 10/18/19 3:27 pm

Viewing: **PSYC 3905 : Praccum in Community Psychology**

Last edit: 10/18/19 3:27 pm

Changes proposed by: kaitlinbarkley

Programs referencing this course	[Concentraon in Health P sychology](#)

Approval Path

1. 05/08/19 4:06 pm
   Guy Lacroix (guylacroix):
   Approved for PSYC
   ChairDir UG
2. 06/26/19 2:16 pm
   Patrice Smith
   (patricesmith): Approved
   for SCI FCC
3. 08/29/19 9:48 am
   Naomi Cappuccino
   (naomicappuccino):
   Approved for SCI FBoard
4. 10/17/19 3:28 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
5. 10/18/19 3:24 pm
   Sarah Cleary
   (sarahcleary): Rollback to
   Inia tor
6. 10/21/19 2:43 pm
   Guy Lacroix (guylacroix):
   Approved for PSYC
   ChairDir UG
7. 10/23/19 10:59 am
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
8. 11/02/19 6:27 pm
   Peter Thompson
   (peterthompson):
   Approved for AS FCC
9. 11/13/19 3:05 pm
   Allyson Buchanan-
   Watson

10. 12/17/19 5:01 pm
    Sarah Cleary
    (sarahcleary): Approved
    for PRE SCCASP
11. 12/18/19 3:07 pm
    Erika Strathearn
    (erikastrathearn):
    Approved for SCCASP

Effecve Date	2020-21
Workflow	majormod
New Resources	No New Resources
Level	Undergraduate
Course Code	PSYC
Course Number	3905
Title	Praccum in Community Psychology
Title (short)	Praccum in Psychology
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of Psychology
Credit Value	1.0
Significant Experienal Learning	Pracca or Placements (including Clinical Placements)
Course Descripon	Experienal learning in psychology via field placement. Students pursue personal learning outcomes focused on the applicaon of psychology within the community. Assignments promote ongoing reflecon and the sharing of what has been learned with colleagues.
Prerequisite(s)	Third- or fourth-year standing in Psychology with a CGPA of 7.0 or higher in the major and permission of the Department.
Class Format	
Precluded Courses	
Also listed as	
Piggybacked Courses	
Grade Mode	Standard Leer Grade
Schedule Type	*Praccum

*May constut e a major modificaon under Carle ton's IQAP. Please consult
[hp s://carleton.ca/viceprovost/major-minor-modificaons/](https://carleton.ca/viceprovost/major-minor-modificaons/) for more details.

Unpaid Placement	Yes
Summary	Full year praccum pr oposal
Raonale f or new course	The Department of Psychology offers a 0.5 credit praccum (PS YC 3901 and PSYC 3902) and this will connue. W e are proposing the addion of a 1.0, 2-t erm praccum f or the following reasons: 1) Many of our agency partners are willing to provide an educaonal opportunity tha t extends across the academic year, thereby enhancing the depth of the experience for students; 2) Expanding onboarding requirements have significantly reduced the value proposion of a single term praccum f or many agencies; 3) Many prospecv e partners would like to work with our students, but given the investment, need availability across terms. A full-credit praccum w ould help us expand the number of experienal learning opportunies and pr ovide a more immersive opon f or our students and agency partners. Note: PSYC 3905 has been proposed, as PSYC 3903 and PSYC 3904 were previously assigned to an HCI-based praccum.
Course reviewer comments	**sarahcleary (08/28/19 2:59 pm):** Re-worded prerequisite statement for clarity and consistency as per Naomi C. **sarahcleary (10/18/19 3:24 pm):** Rollback: Change workflow to major mod as per OVPAVP.

Key: 9722
Not an admin

New Program Proposal

Date Submitted: 10/08/19 12:46 pm

Viewing: **TBD-1983 : GR-COOP M. A. Migration and Diaspora Studies**

Last edit: 10/08/19 12:46 pm

Last modified by: hollykleinswormink

Changes proposed by: hollykleinswormink

Approval Path

1. 10/10/19 2:03 pm
Mary Francoli
(maryfrancoli): Approved
for KROE ChairDir GR
2. 10/10/19 2:51 pm
David Mendeloff
(davidmendeloff):
Approved for PA Dean
3. 11/05/19 11:30 am
Sandra Bauer
(sandrabauer): Approved
for GRAD Dean
4. 11/05/19 1:44 pm
Sandra Bauer
(sandrabauer): Approved
for PRE GRAD FCC
5. 11/13/19 12:29 pm
Sandra Bauer
(sandrabauer): Approved
for GRAD FCC
6. 11/20/19 2:25 pm
Sandra Bauer
(sandrabauer): Approved
for GRAD FBoard

Effective Date	2020-21
Workflow	majormod

Program Code	TBD-1983
Level	Graduate
Faculty	Faculty of Public Affairs
Academic Unit	Kroeger College of Public Affairs
Degree	Not Applicable
Title	GR-COOP M. A. Migration and Diaspora Studies

Program Requirements

Co-op Option

The co-op education program provides students in the MA Program in Migration and Diaspora Studies the opportunity to combine work placements with academic study. The practical experiences obtained in the workplace will reflect and extend knowledge and skills learned in the classroom and will help to develop career interests and marketable expertise. All students in the MA Program in Migration and Diaspora Studies have the opportunity to enroll in the co-op education program.

Co-op Admission Requirements

Students interested in admission into the co-op education option in Migration and Diaspora Studies must apply by the end of the first semester of academic study.

To be eligible for admission to the Co-Operative Education program in Migration and Diaspora Studies, students must:

a. be registered in the MA Program in Migration and Diaspora Studies;
b. have successfully completed by the start date of their first work term 2.0 credits of course requirements for the MA in Migration and Diaspora Studies which must include 0.5 credit in MGDS 5001 and an additional 0.5 credit from MGDS at the 5000 level (not including MGDS 5101).
c. be registered as a full-time student in each academic term prior to work term;
d. be eligible to work in Canada (for off-campus work placements).

Meeting the preceding requirements only establishes eligibility for admission to the co-op option - the prevailing job market may limit enrolment in it. Students should also note that hiring priority is given to Canadian citizens for co-op positions under the auspices of the Public Service Commission. Work terms for Migration and Diaspora Studies co-op students exist in a variety of public and private sector fields. Every effort will be made to ensure that there are appropriate work opportunities available, but there are no assurances that a co-op position will be found. Students with a high CGPA, enthusiasm, and potential, however, will have a competitive edge in securing co-op employment. Students will be assisted by the Carleton University Co-op Office to find work term positions.

Registration

Students who are accepted into the Co-op Education Option in Migration and Diaspora Studies must be registered in MGDS 5913 [0.0] Co-operative Work Term in each work term.

Note: This course does not carry academic course credit, but is noted on academic transcripts. Students are permitted to enroll in one 0.5 credit course during each work term.

Graduation

Students must successfully complete two work terms, in addition to the M.A. in Migration and Diaspora Studies requirements, to successfully graduate and receive a co-op designation on their final transcript and diploma.

Appeals

The Co-op Office administers the regulations and procedures applicable to the co-op option, and will report any situation of a student failing to report to a placement or being required to withdraw from the co-op option for any reason to the Migration and Diaspora Studies Program Director for a final decision. Any decision may be appealed through the normal channels of the University.

Students admitted to the Co-operative Education program must successfully complete two work placements each work term lasting four months, to receive a Co-operative Education designation on their academic transcript. Students register in the 0.0 credit Co-operative Education course MGDS 5913 and are permitted to enrol in one additional 0.5 credit course during each work term.

More information on Co-operative Education regulations can be found in Section 14 of the general regulations section of this Graduate Calendar.

New Resources	No New Resources
Summary	These are the co-op requirements for the MA in Migration and Diaspora Studies
Rationale	The co-op education program provides students in the MA Program in Migration and Diaspora Studies the opportunity to combine work placements with academic study. This has already been through the appropriate approval channels.
Transition/Implementation	No impact
Program reviewer comments	**sandrabauer (11/05/19 11:29 am):** The co-op option for the M.A. in Migration and Diaspora Studies has already received approval via the Senate-approved Volume 1. **sandrabauer (11/05/19 11:30 am):** Has approval of co-op office (statement included in V1).

Key: 1983

A deleted record cannot be edited

Program Delete Proposal

Date Submi ed: 11/04/19 1:36 pm

Viewing: TBD-1551 : M.A. Music and Culture Language Requirements statement

Last approved: 03/10/17 4:51 pm

Last edit: 11/04/19 1:36 pm

Last modified by: sandrabauer

Changes proposed by: sandrabauer

In Workflow

1. **ARTC ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 11/04/19 1:40 pm
   Brian Foss (brianfoss):
   Approved for ARTC
   ChairDir GR
2. 11/04/19 1:43 pm
   Sandra Bauer
   (sandrabauer): Approved
   for AS Dean
3. 11/05/19 11:28 am
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
4. 11/05/19 1:45 pm
   Sandra Bauer
   (sandrabauer): Approved
   for PRE GRAD FCC
5. 11/13/19 12:29 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FCC
6. 11/20/19 2:28 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD FBoard

History

1. Mar 10, 2017 by Sandra
   Bauer (sandrabauer)
2. Mar 10, 2017 by Sandra
   Bauer (sandrabauer)

Calendar Pages Using this Program	[Music and Culture](#)

Effecve Date	2020-21
Workflow	**majormod** ~~minormod~~
Program Code	TBD-1551
Level	Graduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	School for Studies in Art and Culture
Degree	
Title	M.A. Music and Culture Language Requirements statement

Program Requirements

Language Requirements

Students are required to demonstrate a reading knowledge of French (or another language related to their research, to be approved by the Music and Culture graduate supervisor).

New Resources

Summary	Degree requirements modificaon: removal of reading knowledge of second language requirement
Raonale for change	Reading knowledge of a second language is not necessary for the majority of student research; opportunies for language instrucon exist for those students who need/wish to improve their reading knowledge for research purposes. For those students who do not require addional language proficiency, this degree requirement potenally impacts on their me to compleon and ability to focus on their other degree requirements (the MA in Music & Culture is a 5-credit degree).
Transion/Implementaon	Ready for implementaon
Program reviewer comments	**sandrabauer (11/04/19 1:46 pm):** Re-submied as 'deacvaon' rather than text-strikeout as the laer was not rendering visibly. Approved on behalf of AS Dean (had previously been approved by same).

Key: 1551

MEMORANDUM

To: Carleton Senate Quality Assurance and Programming Committee

From: Paul Nelles (Graduate Supervisor) and James Miller (Chair)

CC: Pauline Rankin, Dean, FASS
            Peter Thompson, Associate Dean, FASS
            Patrice Smith, Dean, FGPA
            James Opp, Associate Dean, FGPA

Date: September 30, 2019

Subject: PhD Concentration in Public History

Program Description

The proposed major program change introduces a PhD Concentration in Public History. It was the result of a comprehensive review of our PhD program carried out by our department's Graduate Committee, who consulted with faculty involved in the delivery of the PhD program, current doctoral students, and faculty representatives of the department's Public History program.

PhD History with Concentration in Public History

Students in the Concentration will learn the specific scholarly and professional concepts associated with public history, will learn about the history of public history, and will also learn how to produce public history in both academic and non-academic settings. Experiential learning is a core component of the Concentration.

A Concentration in Public History for the PhD requires "1.5 credits of required courses at the graduate level that concentrates on a particular area of study within the program and provides the student with specific expertise, knowledge and/or practice."

To this end, the following courses will be offered:

1) HIST 6908: Comprehensive Examination in Public History (0.5 credits)

2) HIST 6809 Internship Preparation Course (0.5 credits)

3) HIST 6810 Internship (0.5 credits)

Background and Context

Like other PhD students in History, Public History students undertake 1.5 credits of course work in their Major Field–in this case, Public History. These courses are done in Year One, followed by HIST 6908, the Comprehensive Examination in Public History, taken in September of Year Two. Like other doctoral programs, the capstone project of the Public History Concentration will be the dissertation.

Public history is not merely the re-presentation of scholarly research to a non-specialist, non-academic audience. Predicated on ethical ideals of engagement, public history represents a different way of approaching the past, and conducting and communicating research. This includes the sharing of interpretive authority and the co-production of knowledge. Public history therefore challenges the role of the historian not only in society and the public culture, but also the role of the historian as a broker and facilitator for more traditional, disciplinary forms of knowledge production and dissemination. It does so not to undo more traditional forms of scholarly historiographical work, but to enrich its potential as a unique discipline within and without the university.

The goal of the final dissertation project for students in the Concentration therefore has two objectives. First, as a doctoral academic project, it should make a unique contribution to scholarly literatures associated with the field of public history. The Major Field in Public History and the Comprehensive Examination are intended to furnish an introduction to these literatures and provide a framework through which the student will be able to conduct further study and position their own research contributions. Second, the project should make a contribution to best professional practices in public history. This contribution may take several forms, including methodology, theory, history of the field, and communication of research, but it should also be made accessible to a wider professional audience through such things as publication in journals or books, conference or workshop presentation, performance or display, or digital communication (including social media). Students in the Concentration will be encouraged to "work in public" as much as possible, a best practice from the digital humanities that applies well to public history.

Learning Outcomes:

1. Develop an understanding of the methods of reflective practice in public history;

2. Develop an understanding of enduring, critical issues associated with the practice of public history;

3. Demonstrate the ability to undertake a public history project, either individually or as members of a team.

Internship: HIST 6810

A PhD Internship would normally last for 4 months and be held in Year Two in Winter term. The department has long experience of placing students in internships including Library and Archives Canada, the Canadian Museum of History, Canadian Science and Technology Museum, and Crown-Indigenous Relations and Northern Affairs Canada among others. Since 2002-2003, the M.A. in Public History program has featured a 4-month paid internship held in the spring/summer months for anywhere from 4 to 9 students each year. This has resulted in more than 120 placements. In addition, the Public History Partnership Network (PHPN), based out of the Carleton Centre for Public History, also coordinates workplace and research partnerships every year. PHPN members are enthusiastic supporters of this initiative and appreciate that the nature of the placements for PhD students will be qualitatively different than those for M.A. students, reflecting the advanced level of study.

As PhD students will hold their internship in the Fall or Winter terms, this will avoid overlap with the MA placements. It will also allow the department to address requests from many of our partners that students be available between September and April. The student must be enrolled and pay tuition (full-

time or part-time fees based on their normal degree fee schedule). The internship would normally be paid and would provide for a professional experience concomitant with the level of study and the qualifications held by the student.

The best internships for doctoral students will relate to both their research and career goals. Supervision and assessment of internships will be shared between the workplace supervisor(s) and the faculty member assigned to administer HIST 6810 (which will normally be the Co-ordinator of the M.A. in Public History Program, who also administers the M.A. internships.) The Public History Co-ordinator will mentor and assist students to find internship opportunities. It will be rare that a doctoral student will be able to negotiate an internship without having to go through the process of applying and interviewing for the position. In fact, training students in pursuing employment opportunities and interview techniques is part of the professional training we can provide. Our experience with the M.A. internships over 18 years is especially valuable here.

Internship Preparation Course: HIST 6809

An internship preparation course will ideally be in the mode of the best practices from professional training. The preparation course will be tailored to the needs of students in-program, providing training in things such as preparing grant applications, project management, writing strategic reports, financial reporting, and so on. This training will help students gain the kind of professional knowledge that would enrich their viability for prospective employers and also allow them to be better prepared to succeed in a professional environment.

When not working with a government partner, the best path forward for students will be to apply for a Mitacs grant with a partner. Again, our department has experience in applying and obtaining Mitacs grants for internships. Preparing the grant application will be part of the internship preparation course. The preparation of that application, done in conjunction with the prospective private-sector or not-for-profit employer, allows students (and designated faculty internship supervisors) to work with the employer to create workplace deliverables that will provide for an optimal experiential learning experience. This is a model pursued by several graduate programs, including many in the social sciences and humanities: https://www.mitacs.ca/en/projects. There are also international opportunities for students who able to link non-Canadian research interests with a global partner.

Impact on Other Programs

No impact is foreseen on other programs.

Student Demand

The Graduate Committee solicited student input via graduate student input to the deliberations of our Graduate Committee, an on-line survey in December 2018, and a one-day workshop with current doctoral students in June 2019.

Student demand for a PhD concentration in Public History is high. We currently admit 2-5 students into the PhD program each year. We anticipate that the Concentration in Public History will increase overall enrolments. Successive coordinators of the MA in Public History have indicated that a PhD concentration in Public History will attract a significant number of applicants from MA graduates in public history programs from Carleton, Western, and Victoria as well as those from traditional MA degrees seeking a

doctoral program that has a significant professional development element. One indication of this is that we have received inquiries about a PhD in Public History not only from graduates of Canadian universities but also from international applicants.

Resources

a. *Faculty resources*: No new faculty required. One member of the department will be needed to teach 6809, the 0.5 credit Internship Preparation Course. The faculty member for this course will also have responsibility for coordinating doctoral (6810) and MA internships (currently @ 8-10 a year) with partner institutions. Currently the MA internships are coordinated by the undergrad practicum coordinator at 0.5 credits, but with a new Group Practicum coming on line at the undergrad level in 2020-21 and an undergrad Concentration in Public History slated for 2021-22, the workload for undergrad internships will increase significantly. Faculty resources for 6809 will be adjusted internally, with no demand for CI replacements. Currently only 1.0 faculty teaching credits are allocated to our doctoral program – most of our program requirements (including the Major Field in Public History) are met through non-credited teaching by faculty. Given the importance of the internships to the Public History specialization and the training and careers of students, it is crucial that we have visible, designated faculty resources available.
b. *Contract instructors*: No CIs required.
c. *Administrative support*: there will be some increased administrative tasks in managing workplace experiences (insurance, final workplace assessments). This will be part of the load of our graduate administrator.
d. *Library resources*: No impact on library resources.
e. *Space*: No additional space required. There will be some pressure placed on graduate student offices (our MA students currently double-desk), but we can likely manage with current resources.
f. *Equipment*: No additional equipment required.
g. *Graduate student funding*. No demands on funding will be made to the line-dean in FASS or FGPA. See above for internship funding paths.

New Program Proposal

Date Submi ed: 09/24/19 1:48 pm

Viewing: **TBD-1788 : PhD History with Concentraon in Public His tory (10.0 credits)**

Last edit: 11/05/19 1:54 pm

Last modified by: sandrabauer

Changes proposed by: annanderson

In Workflow

1. **HIST ChairDir GR**
2. **AS Dean**
3. **GRAD Dean**
4. **PRE GRAD FCC**
5. **GRAD FCC**
6. **GRAD FBoard**
7. **PRE SCCASP**
8. SCCASP
9. SQAPC
10. Senate
11. CalEditor

Approval Path

1. 09/15/17 3:23 pm
   Sandra Bauer
   (sandrabauer): Rollback
   to Inia tor
2. 09/15/17 3:44 pm
   Ann Anderson
   (annanderson):
   Approved for HIST
   ChairDir GR
3. 09/25/17 10:44 am
   Richard Mann
   (richardmann): Approved
   for AS Dean
4. 10/03/17 3:54 pm
   James Opp (jamesopp):
   Rollback to Inia tor
5. 09/18/19 10:35 pm
   James Miller
   (jamesmiller): Rollback to
   Inia tor
6. 09/24/19 1:55 pm
   James Miller
   (jamesmiller): Approved
   for HIST ChairDir GR
7. 09/26/19 5:27 pm
   Peter Thompson
   (peterthompson):
   Approved for AS Dean
8. 10/22/19 12:18 pm
   Sandra Bauer
   (sandrabauer): Approved
   for GRAD Dean
9. 11/05/19 1:46 pm
   Sandra Bauer

10. 11/13/19 12:28 pm Sandra Bauer (sandrabauer): Approved for GRAD FCC
11. 11/20/19 2:30 pm Sandra Bauer (sandrabauer): Approved for GRAD FBoard

Effecve Date	2020-21
Workflow	majormod
Program Code	TBD-1788
Level	Graduate
Faculty	Faculty of Arts and Social Sciences
Academic Unit	Department of History
Degree	Doctor of Philosophy
Title	PhD History with Concentraon in Public His tory (10.0 credits)

Program Requirements

Requirements (10.0 credits):

1. 1.0 credit in:		**1.0**
HIST 6808 [1.0]	**Doctoral Seminar in Historical Theory and Method**	
2. 1.5 credits in:		**1.5**
HIST 6906 [0.5]	**Ph.D. Tutorials**	
HIST 6906 [0.5]	**Ph.D. Tutorials**	
HIST 6906 [0.5]	**Ph.D. Tutorials**	
3. 0.5 credit in:		**0.5**
HIST 6908 [0.0]	**Ph.D. Comprehensive Examinaon in Public His tory**	
4. 1.0 credit in approved courses in a Cognate Area		**1.0**
5. 1.0 credit of internship		**1.0**
HIST 6809 [0.0]	**Internship in Applied History Preparaon Cour se**	
HIST 6810 [0.0]	**Internship in Applied History**	
6. 5.0 credits in:		**5.0**
HIST 6909 [5.0]	**Ph.D. Thesis**	
Total Credits		10.0

New Resources	No New Resources
Summary	Adding a concentraon with the PhD in His tory program.
Raonale	The History department is building upon the success of our MA in Public History and brings

considerable experse t o this new program. In addion, Carle ton's locaon in the na onal capital provides us with numerous instuons eag er to employ public history interns which give us an advantage over other Canadian universies. This inia v e also responds to suggesons c oming out of the last cyclical review which made special note of the strength of our MA in Public History and urged building upon that success at the PhD level. This program is also pioneering; it would be the first in Canada and joining one of only three similar programs in the U.S.

Transion/Implemen taon	No impact.

| Program reviewer comments | **sandrabauer (09/15/17 3:22 pm):** Extra departments removed from form. Item should be resubmi ed into workflow.
sandrabauer (09/15/17 3:23 pm): Rollback: Extra departments removed from form. Item should be resubmi ed into workflow.
jamesopp (10/03/17 3:54 pm): Rollback: As discussed.
jamesmiller (09/18/19 10:35 pm): Rollback: returning for edit. |

Key: 1788

Institutional Quality Assurance Process

Major Modifications Not Requiring a Library Report

Date: November 29, 2019

From: Alana Skwarok, Collections Librarian, Faculty of Arts & Social Science

To: Sandra Bauer, Program Officer, Faculty of Graduate & Postdoctoral Affairs

cc   Wayne Jones, University Librarian
                 Amber Lannon, Associate University Librarian, Collections & Academic Services
                 Laura Newton Miller, Head of Collections & Assessment
                 David Sharp, Head of Acquisitions
                 Patti Harper, Head, Research Support Services

Recommendation

After review of Carleton University Library's information resources and services, no additional Library resources are required and so no report from the Library is necessary for the QA process for the major modification of the following program:

- PhD Concentration in Public History

This is a formal notification for your records.