



*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

**Carleton University Senate  
Meeting of June 6, 2025 at 2:00 pm  
Pigiavik 608**

**AGENDA**

**Closed Session:**

- 1. Welcome & Approval of Agenda (closed)**
- 2. Minutes: March 28, 2025 (Closed Session)**
- 3. Graduation:**
  - a) Notification of Receipt of Graduation Lists (Clerk)
  - b) Motion to Graduate All Recommended Students
  - c) Posthumous Recognition (Clerk)
  - d) Special Features of the Graduation Classes (Deans)
  - e) Motion to Graduate Recommended Students: Dominican University College
- 4. Report on the Empowering Motion (Clerk)**
- 5. Report from the Medals & Prizes Committee (Clerk)**
- 6. Other Confidential Business**

**Open Session:**

- 1. Approval of Agenda (open)**

**2. Minutes (Open): April 25, 2025**

**3. Matters Arising**

**4. Chair's Remarks**

**5. Question Period**

**6. Administration (Clerk)**

**7. Reports:**

- a) SCCASP (J. Wallace)
- b) SQAPC (D. Hornsby)
- c) SAGC (E. Sloan)

**8. Operating Budget Report**

**9. Reports for Information:**

- a) Senate Executive Minutes
- b) COU Academic Colleague Report

**10. Other Business**

**11. Adjournment**



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**Carleton University Senate  
Meeting of April 25, 2025 at 2:00 pm  
PK608**

**MINUTES – OPEN SESSION**

**Present:** J. Armstrong, M. Bahran, M. Barbeau, S. Blanchard, A. Bowker, J. Brunet, S. Burges, A. Buri, A. Butler, J. Chan, J. P. Corriveau, C. Cruickshank (acting for L. Kostiuk), E. Cyr, M. DeRosa, R. Gorelick, R. Goubran, K. Graham, L. Grant, J. Greenberg, T. Haats, N. Hagigi, M. Haines, S. Hawkins, X. Haziza, D. Hornsby, D. Howe, G. Lacroix, N. Laporte, J. Lynch, G. Maracle, J. Mason, A. Masoumi, D. Mendeloff, S. Monastero, H. Nemiroff, B. O'Neill, A. Paiva, P. Rankin, R. Renfroe, M. Rivers-Moore, M. Rooney, S. Sadaf, A. Shotwell, E. Sloan (Clerk), C. Smelser, R. Teather, W. Tettey (Chair), R. Tfaily, C. Trudel, C. Viau, S. Viel, G. Wainer, J. Wallace

**Regrets:** A. Bordeleau, F. Brouard, J. Debanne, E. Gray, K. Hellemans, P. Kouzovnikov, A. MacDonald, B. MacLeod, L. Madokoro, L. Marshall, D. Maseko, D. McNair, M. Nadeem, M. Papineau, M. Pearson, O. Saloojee, P. Williams

**Absent:** M. Abarghouei, T. Davidson, S. El Fitori, B. Heerspink, J. Kundu, Y. Ono, R. Treasure

**Recording Secretary:** K. McKinley

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**1. Welcome & Approval of Agenda**

The meeting was called to order at 2:00 pm. The Chair began the meeting by acknowledging the passing of Professor Emeritus Warren Thorngate, from the Department of Psychology. The Chair expressed condolences to all who knew and loved him.

The Chair then noted that this would be the last meeting for departing student ex officio members Allan Buri (CASG President), Sarah El Fitori (CUSA President), Jayesh Kundu (GSA

President) and Mahsa Abarghouei (GSA VP Academic). The Chair thanked all for their service on Senate.

Following a review of procedures, a Senator rose to speak against the recent decision to return to in-person meetings without a hybrid option. The Senator felt that this decision limits full engagement and participation of Senators, particularly for elected members. They noted that ex officio members who are absent and cannot attend themselves have the option to send those temporarily acting in their role to Senate, whereas elected members are not permitted to send proxies if they cannot attend. The Senator asked for a reconsideration of this rule, particularly now that elected members do not have the option to join remotely.

The Chair thanked the Senator for their perspective.

It was **MOVED** (M. Haines, A. Paiva) that Senate approve the agenda for the meeting of Senate on April 25, 2025, as presented.

The motion **PASSED**.

## **2. Minutes:** March 28, 2025 – open session

It was **MOVED** (S. Viel, J. Lynch) that Senate approve the minutes of the open session of the Senate meeting of March 28, 2025, as presented.

A small typo was noted on page 13 of the minutes.

With this correction made, the motion **PASSED**.

## **3. Matters Arising:**

A Senator asked a question about the use of artificial intelligence to generate images and text from social media accounts on campus, rather than utilizing resources on campus that could provide these services. They asked if the university has an official stance or policy on this issue. The Chair thanked the Senator for the question, but noted that questions regarding individuals' use of social media accounts is not within Senate's purview, and should be raised in other venues.

## **4. Chair's Remarks**

The Chair began his remarks noting the recent appointment of Howard Nemiroff as Dean of Sprott School of Business, beginning July 1, 2025. Professor Nemiroff had been serving as Interim Dean in this position for the past 2 years. The Chair congratulated Professor Nemiroff and wished him continuing success in the role.

The 2024-25 Future Learning Innovation Fellowship recipients were recently announced. This program supports instructors in implementing innovative teaching practices. The Chair extended congratulations to Kevin Cheung (Mathematics & Statistics), Rick Colbourne (Sprott School of Business), Vicky McArthur (School of Journalism & Communication), Brenda Morris (School of Social Work) and Brian Strong (School of Linguistics & Language Studies).

The Chair next reported that April marks the end of the Campus Community Campaign. Since the last campaign, 490 gifts were made through Carleton FutureFunder, with 175 of these providing ongoing support via monthly donations. The Chair extended his thanks to all within the Carleton community supporting these efforts.

The Chair highlighted recent achievements of Carleton Engineering students. Three Carleton students excelled in the Ontario Engineering Competition, taking first place in Senior Design, first place in Consulting, and second place in re-engineering. Carleton also performed well in several national and international competitions including:

- The Troitsky Bridge Design Team where they won first place in 6 categories
- CU-InSpace, in which Carleton's Rocketry Team designed, built, launched, and recovered a rocket at the Spaceport America Competition. This team ranked among the top 30 in the 30,000-ft category out of over 120 teams.
- Carleton Planetary Robotics: The Carleton Rover was accepted into the International University Rover Challenge in Moab, Utah. Only 38 teams worldwide were invited to the finals, and Carleton was one of just 5 Canadian teams to have that honour.

The Chair congratulated the Engineering students and their faculty member supporters for these achievements.

Finally, the Chair reminded Senators planning to attend June Convocation to register before the deadline of May 23, 2025.

## **5. Question Period**

There were no questions submitted in advance by Senators.

## **6. Administration (Clerk)**

The Clerk reported on the election results for the Senate faculty-member representative on the Board of Governors, noting that Kevin Graham had won the election.

The Clerk reminded Senators who have not responded to the 2025 Senate Survey to do so before the closing date of May 1, 2025. Those Senators serving on Senate Standing Committees were advised that the Committee survey will open after May 1; members will receive an invitation via email to respond to the survey.

## **7. Reports:**

### **a) Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)**

Committee Chair Julia Wallace presented 8 items for Senate approval and two items for information.

Items for approval. These were combined into an omnibus motion.

It was **MOVED** (J. Wallace, D. Hornsby) that Senate approves the regulations as presented.

The motion **PASSED**

#### Motions within the Omnibus:

- *Addition of B. Acc. Course & Graduation requirements*  
MOTION: That Senate approves the revisions to Regulations TBD-1598: R-UG-Business effective for the 2025-26 Undergraduate Calendar as presented.
- *Re-admission not permitted after graduation*  
MOTION: That Senate approves the revisions to Regulations TBD-1867: R-UG-3.1.13 Simultaneous and Subsequent Degrees effective for the 2025/26 Undergraduate Calendar as presented.
- *Addition of new programs to ACE regulation*  
MOTION: That Senate approves the revisions to Regulations TBD-1869: \$-UG-3.2.1 Academic Continuation Evaluation effective for the 2025/26 Undergraduate Calendar as presented.
- *Removal of BAS (Non-Honours) and addition of new B ACC to the regulation re minimum CGPA requirements.*

MOTION: That Senate approves the revisions to Regulations TBD-1882: R-UG-3.4.6 Minimum CGPA Requirements for Graduation effective for the 2025/26 Undergraduate Calendar as presented.

- *Overall required CGPA lowered for COOP BGINS program*  
MOTION: That Senate approves the revisions to Regulations TBD-2028: R-UG-COOP-B.G.In.S. Admission and Continuation Requirements effective for the 2025/26 Undergraduate Calendar as presented.
- *Removing BAS (non-honours) elements (cleanup)*  
MOTION: That Senate approves the revisions to Regulations TBD-1608: R-UG-B.Arch. Residency Requirement effective for the 2025/26 Undergraduate Calendar as presented.
- *Clarification of 9-term rule*  
MOTION: That Senate approves the revisions to Regulations TBD-1853: \$-UG-3.1.3 Absence from the University effective for the 2025/26 Undergraduate Calendar as presented.
- *Deletion of BAS (non honours)*  
MOTION: That Senate approves the revisions to Regulations TBD-1949: R-UG-3.2.7 Bachelor of Architectural Studies effective for the 2025/26 Undergraduate Calendar as presented.

#### Items for Information

- Graduate minor modifications for April 2025
- Undergraduate minor modifications for April 2025

There was no discussion of the items for information.

#### **b) Senate Quality Assurance and Planning Committee (SQAPC)**

Committee Chair David Hornsby presented 3 major modifications for Senate approval. To expedite business, these were combined into an omnibus motion.

It was **MOVED** (D. Hornsby, C. Viau) that Senate approve the major modifications as presented below.

The motion **PASSED**.

Motions included in the Omnibus:

- MOTION: That Senate approve the name change and major modification to the BSc Hons program in Biotechnology and the introduction of BTEC 4908, 4909 and 4910 as presented with effect from Fall 2026.

- MOTION: That Senate approve the major modification to the undergraduate program in Chemistry and Earth Sciences as presented with effect from Fall 2025.
- MOTION: That Senate approve the introduction of an accelerated pathway to the MSC in Earth Sciences as presented with effect from Fall 2025.

c) **Senate Academic Governance Committee (SAGC)** (E. Sloan)

The Clerk presented a motion to ratify 19 new committee members to 9 Senate Standing Committees:

It was **MOVED** (E. Sloan, K. Graham) that Senate ratify the nominees for the Senate committees as presented, for service beginning July 1, 2025.

The motion **PASSED**.

The Clerk next presented a revised Sprott Faculty Board Constitution for Senate approval. She reminded Senators that Senate passed a motion requiring Faculty Boards to revise their constitutions to support the transfer of authority for graduate curriculum approvals from the former FGPA to the Faculties, and that these revised constitutions were to be brought to SAGC for review before being approved by Senate.

To assist in the review process, the University Secretariat drafted a constitution template based on requirements outlined in the AGU; this template was used by SAGC in its review of the Faculty Board Constitutions.

The Sprott Faculty Board Constitution was revised in accordance with this template and has been approved by the Sprott Faculty Board. In bringing the Constitution to Senate for approval, SAGC members noted that the membership of the Sprott Faculty Board includes an administrative staff member with full voting rights, which is unusual. SAGC has suggested that this anomaly be reconsidered by the Sprott Faculty Board when it next reviews its constitution, with a suggested date of April 2030. The Clerk added that SAGC was not unanimous in recommending the Constitution to Senate for approval.

It was **MOVED** (E. Sloan, H. Nemiroff) that Senate approve the Faculty Board Constitution of the Sprott School of Business, as presented.

Discussion:

A Senator noted that the Sprott Faculty Board Constitution has reduced the number of elected Carleton Academic Student Government (CASG) representatives that should be

on the Sprott Faculty Board from 4 to 1. They added that CASG recommends that this be changed to allow all 4 elected CASG Sprott representatives to be on the Faculty Board, in alignment with the recommendations in the AGU for student membership.

A Senator who also serves on SAGC rose to provide more context for the concerns expressed in the memo. The main objection relates to the designation of a member of professional services staff as a voting member of the Faculty Board. Faculty Boards are academic governance bodies, and are creatures of Senate; as such, it is felt that it is not appropriate for a staff member to be voting on academic matters or electing Senators. The AGU does give the Faculty Board the authority to supplement its membership, but the Senator maintained that professional staff should not be voting members of the Faculty Board. The Senator asked the Dean of Sprott to explain why this person must have a voting role on the Faculty Board.

The Dean of Sprott responded that the AGU (Article 11.3) specifies minimum requirements for membership and also states that Faculty Boards may augment their membership as they see fit. In addition, Sprott is unique among the Faculties at Carleton in that it does not have departments. For other Faculties, departmental boards can and often do include non-academic staff members with voting privileges. For Sprott, non-academic staff have no other meaningful way to participate in decisions around feasibility as it pertains to program logistics, staffing, etc. The manager of operations at Sprott represents all of Sprott staff on the Faculty Board, and is familiar with what the School can handle with regards to program delivery and the student experience. Sprott has not been a department within the Faculty of Public Affairs and Management (PAM) for over two decades, yet the Manager of Operations has continually participated in and voted at Faculty Board meetings for all of those years. The Dean, therefore, did not agree with the concerns expressed by members of SAGC and reflected in the memo, but in the spirit of collegiality, has agreed that Sprott will revisit the issue when it next reviews its Faculty Board Constitution.

Some other Senators broadened the discussion to the relationship between Senate and Faculty Boards, and how much autonomy Faculty Boards actually have within the academic structure. Another Senator reported that at FASS Faculty Board, it was felt that the changes proposed by SAGC in its review of the FASS Faculty Board Constitution would weaken the autonomy of the FASS Faculty Board, and as a result FASS has struck its own ad hoc committee to review its Faculty Board Constitution independently. The Senator noted that it was felt that SAGC was dictating to FASS what should be included in their Faculty Board Constitution.

The Clerk responded that SAGC is not dictating to Faculty Boards, but has provided a template and suggested changes to align with the template, in order to be helpful, and to assist Faculty Boards in their revisions.

Discussion closed at this point and the Chair called the question.

The motion **PASSED**.

**d) Senate Executive Committee (P. Rankin)**

It was **MOVED** (P. Rankin, R. Renfroe) that Senate approve the appointment of Kim Hellemans as COU Academic Colleague, to serve a 3-year term of service beginning July 1, 2025.

Discussion:

Provost Pauline Rankin spoke to this item, noting that Senator Kim Hellemans has indicated her willingness to continue to serve as Academic Colleague for another 3-year term. In accordance with established procedures, Senate Executive is bringing forward her nomination for Senate approval.

A Senator asked if nominations from the floor could be allowed for this position, since the AIP Standard Code of Parliamentary Procedure, which is the guide for Carleton's Senate, states that nominations from the floor should always be permitted. The Chair responded that the process does not allow for nominations from the floor. The Academic Colleague is an appointment that is brought forward by the President to the Senate Executive Committee. The Senate Executive Committee then considers it and determines whether or not they will bring the name to Senate. Another Senator also noted that "nomination" does not apply to this role, since the Academic Colleague is appointed, upon recommendation to Senate, and appointment procedures differ from nomination procedures.

The motion **PASSED**. Senator Root Gorelick asked that his abstention from the vote be recorded in the minutes, for reasons noted above in the discussion.

## **8. Financial Update (Provost)**

The Provost provided a financial update to Senators. She noted that the full budget presentation will be brought to Senate on June 6, following the approval of the budget by the Board of Governors. In addition, an Operating Budget Webinar will be held in May for those who would like more information prior to June 6.

The projected structural deficit for 2025-26 will be almost the same as the structural deficit for 2024-25, despite significant efforts made to reduce spending over the past year. The projected base operating deficit is approximately \$32M for 2025-26. The base operating budget deficit was \$31.6M for 2024-25.

The university undertook a spending reduction campaign for the 2025-26 fiscal year, which included a Voluntary Retirement Incentive Program, adjusted class sizes and offerings, and reduced general and administrative spending. These spending reductions are offset by a continued projection of international student enrolment declines, ongoing salary increases and rising campus infrastructure costs.

Carleton continues to implement its Mission Sustainability Framework, which targets areas for cost containment and revenue growth to protect the integrity and sustainability of the academic mission. The university is also participating in the Ministry of Colleges Universities and Research Excellence and Security (MCURES) Efficiency and Accountability Fund (EAF) Review, which will be used to help inform action toward mission sustainability. Over the next several months, the review will involve a third-party consulting firm working to identify efficiencies and best practices in areas such as governance, administrative and student services, academic programming, facilities, procurement and revenue generation opportunities. Carleton's participation in the review will be fully funded by MCURES through the allocation of up to \$500,000 to cover direct costs billed by a third-party consulting firm.

### Discussion:

A Senator asked if there could be any positive aspects to the MCURES process. The Provost responded that the process is expected to yield insights into Carleton's operations and that the consulting firm will be confirmed by June 1st, following a rigorous procurement process.

A Senator referenced the expenditure resulting from the repeal of Bill 124, and asked why Contract Instructors did not receive any retroactive pay from that process. The Provost responded that since this relates to the CUPE 4600 collective agreement bargaining process, which has concluded, they cannot comment further on it.

A Senator asked if it would be legal for Carleton to raise its tuition fees by 30% without government approval, and simply forgo the government grant so that Carleton would be independent of government control. Could this be considered as an option, particularly if a coalition of Ontario universities took this approach? The President responded that the ramifications of such an action are far-reaching and very serious, and no other university, even those in far worse shape than Carleton, has chosen this route.

A Senator asked for more information and clarity on the issues with Microsoft, which has recently increased its fees so dramatically that Carleton users have been asked to reduce data storage space. Another Senator added that the message from ITS has been a call for a 98% reduction in cloud storage. Faculty members with research data in the cloud are very concerned with these developments. The Provost replied that a Digital Strategy Committee is examining these issues and is aware of the gravity of the situation. She also suggested that a presentation to Senate on this issue at a future meeting could be useful.

In response to another question, the Provost confirmed that other institutions are in worse shape than Carleton. Carleton has been relying on its reserves, which is a non-renewable resource, but now must implement cost-recovery methods, and must work productively to arrive at solutions. The Chair added that the Efficiency and Accountability Review is an opportunity for self-reflection, and that the best approach is for all of us to work collaboratively with open minds, and not to impede the process.

The Chair thanked the Provost for this valuable update and also Senators for their questions and engaged discussion.

#### **9. Discussion of Framework for Suspending Admissions (D. Hornsby)**

The Vice-Provost and Associate Vice-President Academic, David Hornsby, spoke to this item. A draft framework was circulated in advance to Senators, outlining both the process for suspending admissions, and the process for reinstating or closing a suspended program.

The need for the framework has become apparent over the past admissions cycle as a number of academic units have been seeking to suspend admissions to their low-enrolment programs, and these requests have grown significantly. The moment requires a broader set of stakeholders to be involved in these decisions, and a defined process to ensure academic and administrative considerations are taken into account while also acknowledging the need to move quickly.

The framework is an effort to balance academic and administrative actions and considerations. It has taken into consideration feedback and input from VPARC, SQAPC, SCCASP and also from Senators in previous meetings. The framework conveys that suspension of academic program enrolment is not meant to be a permanent act, as it is only permitted for two admission cycles. Additionally, it acknowledges the need for a broader set of evidence points beyond low enrolment, and clarifies that the pathway out of suspension follows established institutional quality assurance practices, namely:

- Program reinstatement (A1 major modification)
- Program redesign (A1 major modification)
- Program closure (track B major modification)

All of these steps would require the engagement of Senate committees and the approval of Senate.

Discussion:

In response to a question from Senate, Vice-Provost Hornsby confirmed that the framework is being held outside of any Senate committee, and was developed through his office.

Senators asked for clarity on the definition of “low enrolment” and other threshold criteria that would be used as rationale for suspension, so that there would be consistency across Faculties. The Vice-Provost responded that a single definition of low enrolment for all programs is not possible as the costs are not uniform across the institution. Instead, the individual academic unit should drive the action, as they are in the best position to determine what low enrolment is for their unit. He added that the framework also captures other reasons for suspending admissions, including program refresh. Some Senators still insisted that this section of the framework could be more well defined.

Several Senators spoke out in favour of Senate having more of a role in approving and/or overseeing admission suspensions, as this is an academic matter within the purview of Senate. The Vice-Provost stressed that there are broader considerations than those in Senate's purview, and that administrative and operational factors also need to be considered. Additionally, there is no provision for academic suspension in the IQAP, since the action does not result in any structural or program changes, but only affects the admissions process. He noted that admission suspensions need to be enacted quickly, often within a matter of days, which would make going through Senate for a vote impractical.

Senators continued to express their concern with this approach, and pressed for a venue for Senate involvement and oversight.

The Chair recognized Nadeem Siddiqi, Vice-Provost, Graduate Studies, who requested permission to speak to this issue. Vice-Provost Siddiqi noted that suspension of admission for programs or pathways is a routine occurrence in graduate studies. Graduate programs are not cyclical, so closing the ability to apply to a program in a timely manner is critical. They would not be in favour of any action that would hinder or slow down this process for graduate programs.

It was noted that Senate does vote on either reinstating a program or closing it, once the period of suspension has expired. In this case, Senate is the authority, even if their decision does not align with VPARC recommendations. The Chair reminded Senators that the decision on whether to suspend/close/reinstate a program begins with the individual unit, and robust discussions around that action should take place at Departmental and Faculty Board meetings, before the item is brought to Senate either for a vote or for information.

The Chair thanked Vice-Provost Hornsby for the presentation and Senators for the rich discussion.

## **10. Reports for Information**

- a) Senate Executive Minutes (March 18, 2025)

There was no discussion of this item.

## **11. Other Business**

There was no other business.

**12. Adjournment**

The meeting was adjourned (D. Howe, C. Viau) at 4:02 p.m.

**MEMORANDUM**

The Senate Committee on Curriculum, Admission and Studies Policy (SCCASP)

**To:** Senate  
**From:** Julia Wallace, Chair of SCCASP  
**Date:** June 6th, 2025  
**Subject:** Regulation Changes 2025/26

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**For Senate approval**

1. Adding Nursing to programs that do not permit admission with ESLR

**Motion: That Senate approves the revisions to Regulations UG-ADM-General-4: R-ADM-General-Section 4. English Language Proficiency effective for the 2025/26 Undergraduate Calendar as presented.**

*Attachment: UG-ADM-General-4: R-ADM-General-Section 4. English Language Proficiency*

2. Added band scores for the Pearson language test and updated the Duolingo band scores per their new guidelines

**Motion: That Senate approves the revisions to Regulations R-GR-3 Application for Admission effective for the 2025/26 Graduate Calendar as presented.**

*Attachment: R-GR-3 Application for Admission*

**For Information**

1. *Attachment: UG\_2526\_MinorMods\_2025May20*
2. *Attachment: GR\_2526\_MinorMods\_2025May06*

DATE: May 28, 2025

TO: Senate

FROM: Dr. David Hornsby, Vice-Provost and Associate Vice-President (Academic), and Chair, Senate  
Quality Assurance and Planning CommitteeRE: 2026-27 Calendar Curriculum Proposals  
**Undergraduate Major Modifications****Background**

Following Faculty Board approval, as part of academic quality assurance, major curriculum modifications are considered by the Senate Quality Assurance and Planning Committee (SQAPC) before being recommended to Senate. Major curriculum modifications are also considered by the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASLP).

**Library Reports (as required)**

In electronic communication members of the Library staff, upon review of the proposals, confirmed no additional resources were required for the major modifications included below.

**Documentation**

Recommended calendar language, along with supplemental documentation as appropriate, are provided for consideration and approval.

**Omnibus Motion**

In order to expedite business with the multiple changes that are subject to Senate approval at this meeting, an omnibus motion will be moved and include all items below. Senators may wish to identify any of the 5 major modifications that they feel warrant individual discussion that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those major modifications that Senators agree can be covered by the omnibus motion.

<b>THAT</b> Senate approve the major modifications as presented below.
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**Major Modifications****1. Undergraduate Programs in Communication and Media Studies**

SCCASLP approval: May 6, 2025

SQAPC approval: May 8, 2025

**Senate Motion June 6, 2025**

<b>THAT</b> Senate approve the introduction of the concentrations in Government and Professional Communication; Media and Entertainment Industries; and Public Engagement and Civic Culture to the B. Coms program as presented with effect from Fall 2026.
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**2. Undergraduate Program in Economics: Concentration in Development**

SCCASP approval: May 6, 2025

SQAPC approval: May 8, 2025

**Senate Motion June 6, 2025**

**THAT** Senate approve the major modification and name change to the undergraduate Economics concentration in Development and Environment as presented with effect from Fall 2026.

**3. Undergraduate Program in Earth Sciences**

SCCASP approval: May 6, 2025

SQAPC approval: May 8, 2025

**Senate Motion June 6, 2025**

**THAT** Senate approve the deletion of the Earth Sciences concentrations in Finance: Resource Valuation; Geophysics; Resource Economics; and Vertebrate Paleontology and Paleoecology as presented with effect from Fall 2026.

**4. Earth Sciences in Vertebrate Paleontology and Paleoecology**

SCCASP approval: May 6, 2025

SQAPC approval: May 8, 2025

**Senate Motion June 6, 2025**

**THAT** Senate approve the major modification to the undergraduate Earth sciences programs in Vertebrate paleontology and Paleoecology as presented with effect from Fall 2026.

**5. Undergraduate Programs in Linguistics**

SCCASP approval: May 6, 2025

SQAPC approval: May 8, 2025

**Senate Motion June 6, 2025**

**THAT** Senate approve the major modifications to the BSc program and concentrations in Linguistic as presented with effect from Fall 2026.

DATE: May 30, 2025

TO: Senate

FROM: Dr. David Hornsby, Vice-Provost and Associate Vice-President (Academic)

RE: Suspended program admissions – For information

Programs that have been approved to suspend admissions for fall 2025 are being circulated to Senate for information. The requests have been made by the units, approved by the Deans and the Vice-Provost (Academic) and all necessary administrative steps have been taken by Admissions, the Registrar's Office and Graduate Studies.

Unless otherwise indicated, admissions to the programs will be suspended for two admission cycles. The Office of Academic Programs and Strategic Initiatives will be responsible for following up with the units to ensure appropriate action (i.e program reinstatement or closure) is taken.

Any modifications relating to program reinstatement or closure will be brought to Senate for approval.

**Programs with Suspended admissions for Fall 2025**

Minor in German	Minor in Health Sciences
Minor in Korean	Minor in Canadian Studies
Minor in Russian	MEng Engineering Practice (Environmental)
Minor in Chinese	Minor in Computer Science
BSc in Food Science	BSC in Integrated Sciences
Minor in Food Science	MA and GDips in Northern Studies
Minor in LACS	PHD in Canadian Studies
Grad programs in Ethics and Public Affairs	BIT in Optical Systems and Sensors (1 admission cycle)

## MEMORANDUM

**From:** Senate Academic Governance Committee  
**To:** Senate  
**Date:** June 6, 2025  
**Subject:** Senate committee ratifications

**MOTION:** That Senate ratify the nominees for Senate committees, as presented, for service beginning July 1, 2025.

- 1) Senate Executive Committee
  - Nir Hagigi (UG Student member -FPGA)
- 2) Senate Committee on Curriculum Admission and Studies Policy
  - David Mendeloff (Faculty member - FPGA) (as Chair)
- 3) Senate Review Committee
  - Sana Mohsni (Faculty member – Sprott)
- 4) Senate Academic Governance Committee
  - Ruth McKay (Faculty member – Sprott)
  - Christian Viau (Faculty member – FED)
- 5) Senate Committee on Undergraduate Student Awards
  - Roland Few (Faculty member – Sprott)
- 6) Senate Honorary Degrees Committee
  - Halim Yanikomeroglu (Faculty member – FED)



## MEMORANDUM

**From:** Senate Academic Governance Committee (SAGC)  
**To:** Senate  
**Date:** June 6, 2025  
**Subject:** Revised Science Faculty Board Constitution

On June 2, 2023, Senate passed a motion that all disciplinary Faculties revise their constitutions and/or processes to support the transfer of authority for graduate curriculum approvals from the former FGPA to the Faculties, and that these revised constitutions be brought to SAGC for review and then to Senate for approval.

To help in the review process, the University Secretariat drafted a constitution template based on the requirements for Faculty Board Constitutions as specified in the Academic Governance of the University (AGU).

The Science Faculty Board Constitution has been revised in accordance with this template and has been approved by the Science Faculty Board.

SAGC wishes to note, however, that the Science Faculty Board student membership does not align with Section 11.3 of the AGU, which states that Faculty Board membership shall include “those students who are elected or appointed members of departmental boards or school councils of that Faculty.” (AGU 11.3 (a)(iii)).

**MOTION:** That Senate approve the Science Faculty Board Constitution, as presented.

## **Constitution of the Faculty of Science Faculty Board CARLETON UNIVERSITY**

### **I – Description of Faculty of Science Board**

**I.1** The plenary organ of the Faculty of Science (FoS) shall be the FoS Faculty Board. The School of Computer Science (SCS) shall have an independent Faculty Board (SCS Faculty Board). For the purpose of this document, ‘Science Units’ refers to all Departments; Schools; Institutes; and Colleges, *excluding the SCS*, recognized by Senate as the component academic units governed by the FoS Faculty Board.

**I.2** The FoS Faculty Board shall serve as a forum for discussion and decision on academic concerns related to the students and programs within the Science Units and that fall within the purview and authority of Faculty Boards as defined by the [Academic Governance of the University policy \(the “AGU”\)](#) and described in Art. III below.

**I.3** Matters pertaining to both the FoS Faculty Board and the SCS Faculty Board will be managed via joint meetings of both Faculty Boards.

### **II – Composition and Structure**

**II.1** The FoS Faculty Board shall consist of the following, all as voting members unless otherwise indicated:

**II.1.1** the Dean of the FoS;

**II.1.2** all full-time faculty members, as defined in paragraph 3.3.2 of the AGU, with at least 50% combined appointment in a Science Unit of the FoS;

**II.1.3** two undergraduate students and one graduate student as voting members elected by their respective peers from among the elected or appointed student members of Science Units. The remaining elected students from the Science Units are non-voting members of the Faculty Board;

**II.1.4** one representative each from the Department of Geography and Environmental Studies, the School of Linguistics and Language Studies, and the Department of Psychology;

**II.1.5** one representative from each of the following Faculty Boards: School of Computer Science, Faculty of Arts and Social Sciences, Engineering, Azrieli School of Architecture and Urbanism, School of Industrial Design, School of Information Technology, Faculty of Public and Global Affairs, and the Sprott School of Business as non-voting members.

**II.2** The FoS Faculty Board will include the following Officers:

**II.2.1** Secretary of the FoS Faculty Board

The Secretary will be a Science Unit voting member of the Faculty Board nominated by the Dean and must be approved by vote of the FoS Faculty Board. The Secretary will call, organize, and chair FoS Faculty Board meetings;

**II.2.2** Clerk of the FoS Faculty Board

A Clerk will be appointed from the Dean's administrative staff. The duties of the Clerk will be to record meeting minutes, to distribute meeting documentation, and to assist with other technical aspects of FoS Faculty Board operation. The Clerk is a non-voting member.

### **III – Faculty Board Responsibilities**

**III.1** As established by the AGU, unless otherwise determined by Senate, the FoS Faculty Board shall:

**III.1.1** consider and make recommendations to Senate on new and revised academic degrees, certificates, diploma programs and courses administered by the Science Units under the FoS Faculty Board;

**III.1.2** consider and make recommendations to Senate on new and revised academic regulations as they affect the degree, certificate, diploma programs and courses administered by Science Units under the FoS Faculty Board;

**III.1.3** consider and make recommendations to Senate on the establishment, deletion, renaming or reorganization of Science Units responsible for the delivery of academic programs under the FoS Faculty Board;

**III.1.4** review and affirm the recommendations of the University and Graduate Registrars for the awarding of degrees, certificates and diplomas that fall within the purview of the FoS Faculty Board.

**III.2** In addition to those responsibilities delegated to FoS Faculty Board by Senate as described above, the FoS Faculty Board shall:

**III.2.1** receive and consider recommendations to Senate respecting academic matters from the Science Units under the FoS Faculty Board;

**III.2.2** make such recommendations to the Dean of the Faculty or to Senate as the FoS Faculty Board may deem proper for achieving the objectives and purposes of the University.

## **IV – Faculty Board Meetings and Procedures**

**IV.1** Meetings will be chaired by the Secretary of the FoS Faculty Board. If the Secretary is not present, a voting Science Unit member will be designated as Chair by mutual consent of the members in attendance.

**IV.2** The meetings of the FoS Faculty Board shall be conducted in accordance with American Institute of Parliamentarians – Standard Code of Parliamentary Procedure (AIPSCPP), to the extent that these Rules are consistent with this Constitution and the bylaws adopted by the FoS Faculty Board.

**IV.3** The FoS Faculty Board shall meet at the call of the Dean or the Dean’s designate, or within 7 working days of the written request of at least 5 of its voting members. The FoS Faculty Board shall meet a minimum of twice per year.

**IV.4** Meetings of the FoS Faculty Board shall be open to all other members of the University community as Observers, provided they do not participate in deliberations or votes of the Faculty Board. The Faculty Board may close a meeting or part of a meeting to observers in accordance with the AGU rules. Student members of the Faculty Board shall not participate in closed meetings.

**IV.5** Notices of meetings with agenda and relevant documentation shall be circulated to members of the FoS Faculty Board at least 5 working days in advance of its meetings.

**IV.6** A quorum shall consist of at least two members from each Science Unit that has more than five members, and one member from each Science Unit having five or fewer members. It is the responsibility of the Science Unit Chair or Director to ensure that the Unit is adequately represented.

**IV.7** If a quorum is present when the Chair calls the meeting to order, the quorum is presumed to continue until adjournment. If, during the course of the meeting, quorum is challenged and it is ascertained that a quorum is no longer present, the meeting shall be adjourned.

**IV.8** Voting: For members attending in person, voting is conducted by a show of hands, unless some other method is decided upon by motion. For members attending online, the Chair indicates, at the start of the meeting, the procedures to be followed to cast votes. A vote is passed by simple majority. Voting by proxy is not allowed. Each FoS Faculty Board member has exactly one vote.

**IV.9** Some matters requiring a vote will not necessarily require a FoS Faculty Board meeting. Such matters will be voted on via email. The Clerk of the FoS Faculty Board will organize and administer such votes and will report at the next FoS Faculty Board meeting.

**IV.10** Joint meetings between the FoS Faculty Board and the SCS Faculty Board will be held to vote on matters relevant to both the SCS Faculty Board and the FoS Faculty Board, such as joint programs, regulations, and policies.

**IV.10.1** Joint meetings will be chaired by the FoS Dean or designate.

**IV.10.2** To achieve quorum, at least 15% of SCS Faculty Board voting members must be present and at least two members from each Science Unit that has more than five members, and one member from each Science Unit having five or fewer members must be present. Voting by proxy is not allowed.

**IV.10.3** If a quorum is present when the Chair calls the meeting to order, the quorum is presumed to continue until adjournment. If, during the course of the meeting, quorum is challenged and it is ascertained that a quorum is no longer present, the meeting shall be adjourned.

**IV.10.4** Proposals originating from the SCS Faculty Board are passed with a minimum of 1/3 approval from the FoS Faculty Board voting members present plus simple majority of both FoS and SCS Faculty Board voting members present.

**IV.10.5** Proposals originating from the FoS Faculty Board are passed with a minimum of 1/3 approval from the SCS Faculty Board voting members present plus simple majority of both FoS and SCS Faculty Board voting members present.

**IV.10.6** Some matters requiring a vote will not necessarily require a Joint Faculty Boards meeting. Such matters will be voted on via email. The Clerk of the FoS Faculty Board will organize and administer such votes and will report at the next FoS Faculty Board meeting.

## **V – Standing Committees of the Faculty Board**

### **V.1 Executive Committee**

**V.1.1** The Executive Committee is comprised of all Chairs and Directors in the FoS (including the SCS Director) along with the FoS Dean, Associate Deans, and Assistant Deans. The Science Unit Departmental Administrators might, from time-to-time, be asked to attend meetings of the committee.

**V.1.2** The Executive committee shall meet approximately monthly.

### **V.2 Science Committee on Academic Planning (Undergraduate) (SCAP-U)**

The Science Committee on Academic Planning (Undergraduate) shall consist of:

**V.2.1** the Associate Dean (Undergraduate Affairs);

**V.2.2** one member from each Science Unit (including the SCS);

**V.2.3** one undergraduate representative elected or appointed by the Carleton Science Student Society;

**V.2.4** one representative from each Unit outside the Faculty that offers B.Sc. programs;

**V.2.5** a designate from the Registrar's Office (non-voting); and

**V.2.6** the Undergraduate Curriculum and Calendar Officer (non-voting) to serve as a resource for the Committee.

**V.2.7** Proposals stemming from SCAP-U will be brought for discussion and approval to meetings of the FoS Faculty Board.

**V.3 Science Committee on Academic Planning (Graduate) (SCAP-G)**

The Science Committee on Academic Planning (Graduate) shall consist of:

**V.3.1** the Associate Dean (Graduate Affairs);

**V.3.2** one member from each Science Unit (and also the SCS);

**V.3.3** one graduate representative elected or appointed by the Graduate Student Association;

**V.3.4** the Office of Graduate Studies designate (non-voting);

**V.3.5** the Graduate Curriculum and Calendar Officer (non-voting) to serve as a resource for the Committee.

**V.3.6** Proposals stemming from SCAP-G will be brought for discussion and approval to joint meetings of the FoS Faculty Board and the SCS Faculty Board.

**V.4 Joint FoS and SCS Committee on Admissions and Studies (CAS)**

This Joint Committee shall be composed of:

**V.4.1** the Associate Dean (Undergraduate Affairs);

**V.4.2** the Associate Dean (Graduate Affairs);

**V.4.3** a representative of the School of Computer Science;

**V.4.4** a representative of the School of Mathematics and Statistics;

**V.4.5** a representative of the School of Nursing;

**V.4.6** three representatives from the remaining Science Units;

**V.4.7** the Office of Graduate Studies designate (non-voting);

**V.4.8** an Admissions Officer (non-voting);

**V.4.9** a representative from the Registrar's Office (non-voting).

**V.4.10** The voting representatives are appointed by the Dean of Science in consultation with the Science Units.

#### **V.5 Ad Hoc Committees**

**V.5.1** Should the need arise, the FoS Faculty Board shall have the right to create ad hoc Committees. Such committees shall be established by a majority of votes cast.

**V.5.2** A motion to approve the creation of an ad hoc committee must be accompanied by a motion presenting explicit terms of reference for said committee.

**V.5.3** No such committee will remain a committee for longer than two years from its inception.

### **VI –Constitutional Amendments and Review**

**VI.1** This Constitution may be adopted or amended by a vote of 2/3 of all FoS Faculty Board voting members who are not on academic or personal leave.

**VI.2** Notice of proposed motions regarding constitutional amendments must be given in writing at least 14 calendar days prior to the Faculty Board meeting in which the amendment is considered.

**VI.3** The constitution shall be reviewed by the Executive Committee no less than every five years.

**This Constitution Revised June 2025**

**Next Review: June 2030**



## MEMORANDUM

**From:** Senate Academic Governance Committee (SAGC)  
**To:** Senate  
**Date:** June 6, 2025  
**Subject:** Revised Computer Science Faculty Board Constitution

On June 2, 2023, Senate passed a motion that all disciplinary Faculties revise their constitutions and/or processes to support the transfer of authority for graduate curriculum approvals from the former FGPA to the Faculties, and that these revised constitutions be brought to SAGC for review and then to Senate for approval.

To help in the review process, the University Secretariat drafted a constitution template based on the requirements for Faculty Board Constitutions as specified in the Academic Governance of the University (AGU).

The Computer Science Faculty Board Constitution has been revised in accordance with this template and has been approved by the Science Faculty Board.

**MOTION:** That Senate approve the Science Faculty Board Constitution, as presented.



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To help in the review process, the University Secretariat drafted a constitution template based on the requirements for Faculty Board Constitutions as specified in the Academic Governance of the University (AGU).

The Computer Science Faculty Board Constitution has been revised in accordance with this template and has been approved by the Science Faculty Board.

**MOTION:** That Senate approve the Computer Science Faculty Board Constitution, as presented.

## **Constitution of the School of Computer Science Faculty Board**

**CARLETON UNIVERSITY**

### **I – Description of School of Computer Science Faculty Board**

**I.1** The plenary organ of the School of Computer Science (SCS) shall be the SCS Faculty Board. This Faculty Board operates independently of the Faculty of Science (FoS) Faculty Board.

**I.2** The SCS Faculty Board shall serve as a forum for discussion and decision on academic concerns related to the students and programs within the SCS and that fall within the purview and authority of Faculty Boards as defined by the Academic Governance of the University policy (the “AGU”) and described in Art. III below.

**I.3** Matters pertaining to both the FoS Faculty Board and the SCS Faculty Board will be managed via joint meetings of both Faculty Boards.

### **II – Composition and Structure**

**II.1** The School of Computer Science Faculty Board shall consist of the following, all as voting members unless otherwise indicated:

**II.1.1** the Director of the SCS;

**II.1.2** all full-time faculty members, as defined in paragraph 3.3.2 of the AGU, with at least 50% appointment in the SCS;

**II.1.3** all students holding elected or appointed memberships in the SCS as specified in the AGU;

**II.1.4** one representative from the Department of Systems and Computer Engineering;

**II.1.5** one representative from the School of Mathematics and Statistics;

**II.1.6** one representative from each of the following Faculty Boards: Faculty of Arts and Social Sciences, Faculty of Engineering and Design, Faculty of Public and Global Affairs, and Faculty of Science as non-voting members.

**II.2** The SCS Faculty Board will include the following Officers:

**II.2.1** Secretary of the SCS Faculty Board

The SCS Director will serve as Secretary to the Faculty Board. The Secretary will call, organize, and chair SCS Faculty Board meetings;

**II.2.2** Clerk of the FoS Faculty Board

A Clerk will be appointed from the SCS administrative staff. The duties of the Clerk will be to record meeting minutes, to distribute meeting documentation, and to assist with other technical aspects of SCS Faculty Board operation. The Clerk is a non-voting member.

**III – Faculty Board Responsibilities**

**III.1** As established by the AGU, unless otherwise determined by Senate, the SCS Faculty Board shall:

**III.1.1** consider and make recommendations to Senate on new and revised academic degrees, certificates, diploma programs and courses administered under the SCS Faculty Board;

**III.1.2** consider and make recommendations to Senate on new and revised academic regulations as they affect the degree, certificate, diploma programs and courses administered under the SCS Faculty Board;

**III.1.3** review and affirm the recommendations of the University and Graduate Registrars for the awarding of degrees, certificates and diplomas that fall within the purview of the SCS Faculty Board.

**III.2** In addition to those responsibilities delegated to SCS Faculty Board by Senate as described above, the SCS Faculty Board shall:

**III.2.1** receive and consider recommendations to Senate respecting academic matters under the SCS Faculty Board;

**III.2.2** make such recommendations to the SCS Director, to the Dean of the Faculty of Science, and to Senate as the SCS Faculty Board may deem proper for achieving the objects and purposes of the University.

## **IV – Faculty Board Meetings Procedures**

**IV.1** Meetings will be chaired by the Secretary of the SCS Faculty Board.

**IV.2** The meetings of the SCS Faculty Board shall be conducted in accordance with American Institute of Parliamentarians – Standard Code of Parliamentary Procedure (AIPSCPP), to the extent that these Rules are not inconsistent with this Constitution and the bylaws adopted by the SCS Faculty Board.

**IV.3** The SCS Faculty Board shall meet at the call of the Director or the Director's designate, or within 7 working days of the written request of 20% of its voting members.

**IV.4** The SCS Faculty Board shall meet at least once per year and more often as needed.

**IV.5** Meetings of the SCS Faculty Board shall be open to all other members of the University community as Observers, provided they do not participate in deliberations or votes of the Faculty Board. The Faculty Board may close a meeting or part of a meeting to all non-voting members and Observers. Normally, student members of the Faculty Board shall not participate in closed meetings.

**IV.6** Notices of meetings with agenda and relevant documentation shall be circulated to members of the SCS Faculty Board at least 5 working days in advance of its meetings.

**IV.7** A quorum will be achieved if at least 20% of the Board members are in attendance;

**IV.8** If a quorum is present when the Chair calls the meeting to order, the quorum is presumed to continue until adjournment. If, during the course of the meeting, quorum is challenged and it is ascertained that a quorum is no longer present, the meeting shall be adjourned.

**IV.9** Voting: For members attending in person, voting is conducted by a show of hands. For members attending online, the Chair indicates, at the start of the meeting, the procedures to be followed to cast votes. A vote is passed by simple majority. Voting by proxy is not allowed.

**IV.10** Some matters requiring a vote will not necessarily require a SCS Faculty Board meeting. Such matters will be voted on via email. The Clerk of the SCS Faculty Board will organize and administer such votes and will report at the next SCS Faculty Board meeting.

**IV.11** Joint meetings between the FoS Faculty Board and the SCS Faculty Board will be held to vote on matters relevant to both the SCS Faculty Board and the FoS Faculty Board, such as joint programs, regulations, and policies.

**IV.11.1** Joint meetings will be chaired by the FoS Dean or designate.

**IV.11.2** In such joint meetings, to achieve quorum, at least 15% of SCS Faculty Board voting members must be present and at least two members from each Science Unit that has more than five members, and one

member from each Science Unit having five or fewer members must be present. Voting by proxy is not allowed.

**IV.11.3** If a quorum is present when the Chair calls the meeting to order, the quorum is presumed to continue until adjournment. If, during the course of the meeting, quorum is challenged and it is ascertained that a quorum is no longer present, the meeting shall be adjourned.

**IV.11.4** Proposals originating from the SCS Faculty Board are passed with a minimum of 1/3 approval from the FoS Faculty Board voting members present plus simple majority of both FoS and SCS Faculty Board voting members present.

**IV.11.5** Proposals originating from the FoS Faculty Board are passed with a minimum of 1/3 approval from the SCS Faculty Board voting members present plus simple majority of both FoS and SCS Faculty Board voting members present.

**IV.11.6** Some matters requiring a vote will not necessarily require a Joint Faculty Boards meeting. Such matters will be voted on via email. The Clerk of the FoS Faculty Board will organize and administer such votes and will report at the next SCS Faculty Board meeting.

## **V – Standing Committees of the Faculty Board**

### **V.1 SCS Council**

**V.1.1** The SCS Council includes all SCS faculty members.

**V.1.2** The SCS Council includes both undergraduate and graduate student representatives.

**V.1.3** The SCS Council shall meet approximately monthly.

### **V.2 Undergraduate Curriculum Committee**

The Undergraduate Curriculum Committee shall consist of:

**V.2.1** the SCS Director;

**V.2.2** three faculty members appointed by the Director;

**V.2.3** an SCS Undergraduate Advisor.

### **V.3 Graduate Curriculum Committee**

The Graduate Curriculum Committee shall consist of:

**V.3.1** the SCS Director;

**V.3.2** three faculty members appointed by the Director;

**V.3.3** an SCS Graduate Advisor.

#### **V.4 Joint FoS and SCS Committee on Admissions and Studies (CAS)**

This Joint Committee shall be composed of:

**V.4.1** the Associate Dean (Undergraduate Affairs);

**V.4.2** the Associate Dean (Graduate Affairs);

**V.4.3** a representative of the School of Computer Science;

**V.4.4** a representative of the School of Mathematics and Statistics;

**V.4.5** a representative of the School of Nursing;

**V.4.6** three representatives from the remaining Science Units;

**V.4.7** the Office of Graduate Studies designate (non-voting);

**V.4.8** an Admissions Officer (non-voting);

**V.4.9** a representative from the Registrar's Office (non-voting)

**V.4.10** the voting representatives are appointed by the Dean of Science in consultation with the Schools and Science Units.

#### **V.5 Ad hoc Committees**

**V.5.1** Should the need arise, the SCS Faculty Board shall have the right to create ad hoc Committees. Creation of such committees shall be by majority vote.

**V.5.2** Motions to approve the creation of new committees must be accompanied by a motion presenting explicit terms of reference for said committees.

**V.5.3** No such committee will remain a committee for longer than two years from its inception.

### **VI –Constitutional Amendments and Review**

**VI.1** This Constitution may be adopted or amended by a vote of 2/3 of all voting members who are not on academic or personal leave.

**VI.2** Notice of proposed motions regarding constitutional amendments must be given in writing at least 14 calendar days prior to the Faculty Board meeting in which the amendment is voted on.

**VI.3** The constitution shall be reviewed by the Chairs and Directors Committee no less than every five years.

**This Constitution Revised June 2025**

**Next Review: June 2030**



**Senate Executive Committee**

**April 15, 2025**

**TB503S + videoconference**

**MINUTES**

**Attending:** R. Gorelick, D. Hornsby, P. Rankin, R. Renfroe, E. Sloan, W. Tettey (Chair), C. Viau

**Regrets:** N. Hagigi, J. Kundu

**Recording Secretary:** K. McKinley

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**1. Welcome & Approval of the Agenda**

The meeting was called to order at 10:30 am.

A meeting binder containing the agenda and other meeting materials was circulated in advance to committee members.

It was **MOVED** (C. Viau, E. Sloan) that the agenda of the meeting of the Senate Executive Committee on April 15, 2025 be approved, as presented.

The motion **PASSED**.

**2. Approval of Senate Executive Minutes – March 18, 2025**

It was **MOVED** (R. Renfroe, E. Sloan) that the Senate Executive Committee approve the minutes of the Senate Executive Committee meeting on March 18, 2025, as presented.

A committee member noted small error in the minutes of the discussion of Item 4. With this correction, the motion, as amended **PASSED**.

### **3. Review of Senate Minutes**

The open session minutes from the Senate meeting on March 28, 2025 were circulated in advance. The committee did not find any errors or issues with the draft.

### **4. Academic Colleague**

The Chair spoke to this item, noting that the current Council of Ontario Universities Academic Colleague for Carleton, Kim Hellemans, wishes to renew her term for an additional 3 years. The committee agreed by consensus to forward her name to Senate for approval.

### **5. Draft Senate Agenda – April 25, 2025**

A draft Senate agenda for the April 25th meeting was circulated in advance to the committee. The following changes were requested:

- Item 8 to be renamed as Financial Update. A full presentation of the Operating Budget will be presented to Senate in June, after approval at the Board of Governors.
- Item 9 (new) to be added: Discussion of Framework for Suspending Admissions.

It was **MOVED** (R. Renfroe, C. Viau) that the Senate Executive Committee approve the Senate agenda for April 25, 2025, as amended.

The motion **PASSED**.

### **5. Posthumous Academic Recognition**

The Clerk presented a motion from the Registrar's Office requesting a posthumous certificate of academic recognition for a student in the Bachelor of Computer Science program. The student's academic record meets the criteria for recognition in accordance with the Senate Policy on Posthumous Academic Recognition, and the appropriate approvals were obtained from Departmental and Faculty Boards.

Under the Empowering Motion, Senate Executive has the delegated authority to approve graduation related motions between closed sessions of Senate.

It was **MOVED** (C. Viau, R. Renfroe) that the Senate Executive Committee approve the request for posthumous academic recognition, as presented.

The motion **PASSED**.

### **6. Other Business**

There was none.

**7. Adjournment** – The meeting was adjourned (E. Sloan, R. Renfroe) at 10:55 am.

**Department of Neuroscience**

Health Sciences Building  
1125 Colonel By Drive  
Ottawa, ON K1S 5B6 Canada

Dr. Kim Hellemans  
Tel: (613) 520-2600 x 2973  
Email: kim\_hellemans@carleton.ca

RE: Report of the Academic Colleague from the Council of Ontario Universities meetings

Dear Members of Senate,

I am pleased to provide a report from the April meeting of the Academic Colleagues, held April 15–16, 2025.

The evening meeting featured a timely and compelling presentation by Dr. Sarah Laframboise, Executive Director of [Evidence for Democracy](#). Dr. Laframboise provided a detailed overview of how US political shifts under the Trump administration have affected Canadian research. These included cuts to cross-border funding, erosion of environmental protections, data censorship, and reduced scientific integrity. She highlighted emerging risks to international collaboration and talent flow and noted the efforts by other countries to recruit American researchers through visa fast-tracking and direct grants.

Challenges specific to Canada were also discussed, including relatively low investment in R&D, persistent funding constraints in Ontario universities, and the impact of international student caps. Dr. Laframboise also addressed the shifting landscape of equity, diversity, and inclusion (EDI), noting both institutional progress and emerging federal-level resistance.

Following her presentation, a vibrant discussion ensued. Colleagues reflected on how American trends may influence Canadian postsecondary institutions, such as a resurgence in “merit-based” rhetoric. There was consensus that gathering and communicating evidence on the positive impacts of EDI in research and education is vital. Concerns were also raised about how changes in US policy might affect research mobility, especially for faculty facing travel restrictions or geopolitical risk.

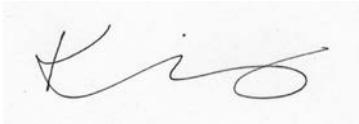
The following day, Colleagues organized their presentation for the full COU Council meeting (scheduled for April 17) around key themes:

- Introductory remarks: Dr. Kim Hellemans (Carleton)
- Impacts on research and researchers: Dr. Alison Flynn (Ottawa)
- Impacts on undergraduate teaching and training: Dr. Mike Eklund (Ontario Tech)
- Social impacts: Dr. Mary-Helen Armour (York)
- Recommitting to EDI: Dr. Lanyan Chen (Nipissing)

During the Wednesday session, Colleagues also exchanged institutional updates, which included: reviews on EDI and civil discourse, continued fiscal constraints, senior administrative turnover, and upcoming collective bargaining negotiations.

In the COU update, Chief of Staff Dominika Flood provided an overview of recent and upcoming advocacy efforts in anticipation of the May provincial budget. She noted potential targeted funding for STEM programs as signaled in the provincial platform.

Finally, committee updates were shared from the Budget and Audit Committee (Mary-Helen Armour, York) and the Governance and Nominations Committee (Catherine Amara, Toronto), and topics were suggested for future Colleagues meetings, including academic freedom, the future of work, and quality assurance.

A handwritten signature in black ink, appearing to read "Kim".

Kim Hellemans, PhD  
Assistant Professor, Department of Neuroscience  
Associate Dean (Student Recruitment, Wellness & Success), Faculty of Science  
Carleton University