



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of February 25, 2022 at 2:00 pm
Via Videoconference**

AGENDA

Closed Session:

- 1. Welcome & Approval of Agenda (closed)**
- 2. Minutes: October 22, 2021 (closed session)**
- 3. Graduation:**
 - a) Notification of Receipt of Graduation Lists (Clerk)
 - b) Motion to Graduate All Recommended Students
 - c) Posthumous Recognition (Clerk)
 - d) Special Features of the Graduation Classes (Deans)
 - e) Motion to Graduate Recommended Students: Dominican University College
- 4. Procedure on Candidates Presented Late for Graduation (Clerk)**
- 5. Report on the Empowering Motion (Clerk)**
- 6. Report from Honorary Degrees Committee (R. Goubran)**
- 7. Other Confidential Business**

Open Session:

1. **Approval of Agenda (open)**
2. **Minutes (Open):** January 28, 2022
3. **Matters Arising**
4. **Chair's Remarks**
5. **Question Period**
6. **Administration (Clerk)**
 - a) Notice of Senate Committee Renewal Process
7. **Reports:**
 - a) SCCASP (H. Nemiroff)
 - b) SQAPC (D. Deugo)
 - c) SAGC (E. Sloan)
8. **Reports for Information:**
 - a) Senate Executive Minutes (January 18, 2022)
9. **Other Business**
10. **Adjournment**



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

Carleton University Senate
Meeting of January 28, 2022 at 2:00 pm
Via Videoconference

Minutes

Present: V. Asi, C. Ayalogu, B.A. Bacon (Chair), M. Baez, M. Barbeau, O. Baysal, V. Bhatia, S. Blanchard, D. Brown, M. Burns, B. Campbell, A. Chandler, T. Daniels, J. Dawson, C. Del Gaudio, M. DeRosa, D. Deugo, G. Garland, D. Gillberg, F. Goffi, V. Gonzalez, R. Goubran, S. Gulati, M. Haines, B. Hallgrímsson, A. Hashimi, L. Hayes, K. Hellemans, M. Huckvale, C. Klein, L. Kostiuik, A. Lannon, M. Lundy, A. MacGillivray, B. MacLeod, S. Maguire, J. Malloy, J. Milner, K. Moss, M. Murphy, J. Murray, H. Nemiroff, B. O'Connor, B. O'Neill (proxy: M. Francoli), A. Park, G. Patey, J. Ramnarine, P. Rankin, M. Rodney, M. Rooney, D. Russell, S. Sadaf, J. Sinclair-Palm, S. Sivathayalan, E. Sloan (Clerk), P. Smith, D. Sprague, J. Taber, C. Taylor, K. Taylor, R. Teather, J. Tomberlin, J. Voordouw, J. Wallace, P. Wilson, P. Wolff, B. Wright

Regrets: S. Ajila, J. Kovalio, C. Laurendeau

Absent: P. Andrée, P. Garcia, F. Hosseinian, K. Keller, E. Kwan, R. McKay, P. Mkandawire, D. Okoth, W. Ye, C. Young

Recording Secretary: K. McKinley

1. Welcome & Approval of Agenda

The Chair welcomed Senators to the first Senate meeting of 2022. The meeting was called to order at 2:02 pm.

The Chair noted the recent passing of the following members of the Carleton community:

- Alan Hunt, retired Chancellor's Professor in Law and Sociology

- Ken Torrance, retired professor of Geography & Environmental Studies
- Christopher Stoney, former Director for the Centre for Urban Research and Education (CURE) and a Carleton alumnus
- Richard Carson, retired professor of Economics
- Clem Hobbs, retired faculty member at Carleton's School of Business, before it became the Sprott School

The Chair offered condolences to all who knew them.

Turning to the agenda, the Chair asked that Item 7-c SAGC be omitted, as the Senate Academic Governance Committee does not have a report for this meeting. Item 7-d (Senate Review Committee) as a result would be renumbered as 7-c.

It was **MOVED** (M. Haines, J. Sinclair-Palm) that Senate approve the agenda for the meeting of Senate on January 28, 2022, as amended.

The motion **PASSED**.

2. Minutes: November 26, 2021

It was **MOVED** (P. Smith, K. Hellemans) that Senate approve the minutes of the meeting of Senate of November 26, 2021, as presented.

The Recording Secretary advised Senate of one error in the attendance record, which was corrected after the minutes were circulated in the binder.

With this correction in the minutes, the motion **PASSED**.

3. Matters Arising

There were none.

4. Chair's Remarks

The Chair began his remarks with an update on the pandemic and its impact on Carleton since the last Senate meeting in November of 2021. The rapid rise of the new Omicron variant in December led governments around the world to reinstate restrictions and measures to flatten the curve. At Carleton, this new wave necessitated some changes to final exams in December. The Chair noted that it was an unfortunate and added stressor for faculty members and students caught in this situation, and that we all agree final exams require predictability

and calm. The rise of Omicron also required the movement of all Winter 2022 classes online temporarily, for the month of January. Fortunately, recent modelling indicates that the Omicron spike will be narrow with a rapid decrease in infections thereafter. As a result, the Ontario university sector is moving towards a resumption of in-person activities starting January 31st. Following the recommendations of the Carleton University Scenario Planning (CUSP) Working Group, Carleton will delay the return to campus by one week, re-opening on February 7, 2022. The Provost will ask Senate to confirm this recommendation later in the meeting.

The Chair noted with congratulations the following recent appointments and achievements of members of the Carleton community:

- Dr. Lorraine Dyke has been appointed Vice-President Finance & Administration
- Dr. Catherine Khordoc has been appointed Deputy Provost
- Associate Professor Maria Rogers, Assistant Professor Sanjeena Dang and Assistant Professor John Anderson have been awarded Tier 2 Canada Research Chairs in Child and Youth Mental Health and Well-Being; Data Science and Analytics; and Cognition & Wellness, respectively.
- Professor Fraser Taylor and six other Carleton community members with strong ties to the university have been named to the Order of Canada for their contributions to Canadian society and humanity at large.

Other newsworthy items:

- Carleton has achieved another record year of research funding at \$86M, according to *Research Infosource*. This represents a 60% increase in funding over the past three years. The Chair congratulated Carleton's researchers and everyone involved in this achievement.
- The Sprott School of Business, in partnership with the Government of Canada and the Dream Legacy Foundation, has established the *Black Entrepreneurship Knowledge Hub (BEKH)*, a collaborative, co-generated national data and knowledge platform which will reflect the state of Black entrepreneurship in Canada. The Chair congratulated Sprott and everyone involved in this initiative.
- Carleton University has established a holistic research partnership with high-tech company CAE. This project will advance innovation, talent development and Work-Integrated Learning (WIL) via simulation and immersive environments. The focus will be on the advancement of health technology plus other areas of common interest in science and engineering.

- On January 26th, Carleton hosted *Let's Talk Day*, an annual event at Carleton focusing on open and honest conversations about mental health. This year's guest speaker was Dr. Robyne Hanley-Defoe, an instructor specializing in resiliency, navigating stress and change, and personal wellness. The Chair thanked all who attended.
- This week is Carleton's annual *Sexual Assault Awareness Week*. A number of events have been scheduled by the Department of Equity and Inclusive Communities to raise awareness and to prevent sexual violence. The Chair thanked all involved in planning these events.
- January 27th was Holocaust Remembrance Day. In commemoration and in solidarity with Jewish people on campus and nationally, Carleton's Canal Building was illuminated in yellow.
- Finally, the Chair noted that February is Black History Month, an opportunity to celebrate the achievements and contributions of Black members of the Carleton community, to promote Black Inclusion, and to stand against Anti-Black Racism.

In response to a question, the Chair noted that evidence provided by health officials so far indicates that the Omicron variant of the Covid-19 virus is less harmful than previous variants, and that the wave of infections is anticipated to be narrow. The new Omicron BA2 variant is also circulating in Canada, but at this time the number of cases in our community is small.

5. Question Period

The following question was submitted in advance by Senator Jeff Dawson, on behalf of a colleague in the Faculty of Science:

During Fall 2021, why did Monday, Tuesday, and Friday classes meet 12 times, as is standard, but Wednesday and Thursday classes met 13 times?

Professor Howard Nemiroff, Chair of SCCASP confirmed that the length of the term, as defined in the Senate guidelines, is 62 days, which results in 12 full weeks of classes plus 2 extra days. The extra days are required to satisfy the accreditation system in Engineering. For non-engineering programs, there is no requirement to hold classes on the two extra days at the end of the term, however, many professors use the extra time for optional review sessions ahead of the exam period.

6. Administration (Clerk)

a) Notice of non-advertised recruitment

The Clerk reported to Senate one instance of non-advertised recruitment; this was a term hire on an emergency basis, at the Associate Professor level, for the Fall Semester only.

b) Notice of Senate membership renewal process

The Clerk asked Senators to inform the Senate Office before the end of January if they are planning a sabbatical or other leave for the 2022-23 academic year. Senators were reminded that they must relinquish their seat on Senate while on leave, but can reapply for any existing vacancies once they return.

The Clerk noted that the membership renewal process will begin with a Call for Nominations on February 1, 2022. Senators whose terms are ending this year, and who wish to serve another three-year term must reapply via the application form on the Senate website, as there are no automatic renewals.

c) VPRI Advisory Committee Membership Report

The Clerk reviewed the results of Senate-elected members of the Vice-President Research and International Advisory Committee. Senate assisted the Board of Governors in electing eight members to this committee: one professional librarian, two students, and five faculty members (one from each line Faculty). An election was held on January 19-20 for contested positions, and the results were posted on the Senate website. The full list of elected candidates was included in the Senate binder and presented for information.

7. Reports

a) Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

Committee Chair Howard Nemiroff presented 9 items for approval, one item for discussion and 2 items for information.

Items for approval:

- i) R-ADM-Program B. Com, BIB, M.Math (addition of admissions information template)

It was **MOVED** (H. Nemiroff, J. Milner) that Senate approves the revisions to

Regulations R-ADM-Program TBD-1363 B. Com., TBD-1370 BIB, and TBD-1373 B.Math effective for the 2022/23 Undergraduate Calendar as presented.
The motion **PASSED**.

ii) R-UG-BENG (to make ECOR1050x courses more accessible)

It was **MOVED** (H. Nemiroff, M. Murphy) that Senate approves the revisions to Regulation R-UG-BENG effective for the 2022/23 Undergraduate Calendar as presented.
The motion **PASSED**.

iii) TBD-1869 R-UG-3.2.1 General ACE Information (BMUS to adopt the CA status instead of WT to use for their program)

It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to Regulation R-UG-3.2.1 General ACE Information effective for the 2022/23 Undergraduate Calendar as presented.
The motion **PASSED**.

iv) R-UG-3.2.7 ACE Exemptions: TBD-1949, TBD-1959, TBD-1957 (adding a check at 15.5 credits as per ACE)

It was **MOVED** (H. Nemiroff, S. Sadaf) that Senate approves the revisions to Regulations R-UG-3.2.7 TBD 1949 B. Arch, TBD-1959 BSW, and TBD-1957 B. Music effective for the 2022/23 Undergraduate Calendar as presented.

A Senator noted that the Bachelor of Architecture no longer exists and has been replaced by the Bachelor of Architectural Studies (BAS). The Chair of SCCASP thanked the Senator for the clarification, and asked for a friendly amendment to change B. Arch to B.A.S.

With this amendment, the motion **PASSED**.

v) TBD-1371 R-ADM-Program-BIT (addition of ACE boilerplate language)

It was **MOVED** (H. Nemiroff, M. Burns) that Senate approves the revisions to Regulation TBD-1371 R-ADM-Program-BIT for the 2022/23 Undergraduate Calendar as presented.
The motion **PASSED**.

- vi) TBD-1758 R-UG-COOP B.Sc Food Science (increasing access by lowering CGPA requirement)

It was **MOVED** (H. Nemiroff, J. Ramnarine) that Senate approves the revisions to Regulation TBD-1758 R-UG-COOP B. Sc Food Science effective for the 2022/23 Undergraduate Calendar as presented.

The motion **PASSED**.

- vii) TBD-1952 R UG 3.2.7 BID ACE Exceptions (revising and simplifying new ACE regulations for BID)

It was **MOVED** (H. Nemiroff, C. Klein) that Senate approves the revisions to Regulation TBD-1952 R-UG-3.2.7 BID effective for the 2022/23 Undergraduate Calendar as presented.

The motion **PASSED**.

- viii) TBD-1389 R-UG-Additional Regulations for B.A. (rewording to include ACE language)

- ix) TBD-1392 R-UG-Additional Regulations for B.Sc.

The Chair of SCCASP proposed combining the final two motions into an omnibus motion to save time. There was no objection from Senate.

Omnibus Motion

It was **MOVED** (H. Nemiroff, B. Hallgrimsson) that Senate approves the revisions to Regulation TBD-1389 R-UG-Additional Regulations for BA, and Regulation TBD-1392-R-UG-Additional Regulations for B.Sc. effective for the 2022/23 Undergraduate Calendar, as presented.

The motion **PASSED**.

Individual Motions 8 and 9 (as circulated in the binder):

- MOTION: That Senate approves the revisions to Regulation TBD-1389 R-UG-Additional Regulations for B.A. effective for the 2022/23 Undergraduate Calendar, as presented.
- MOTION: That Senate approves the revisions to Regulation TBD-1392 R-UG-Additional Regulations for B.Sc effective for the 2022/23 Undergraduate Calendar as presented.

Item for Discussion: First-Year Grading Policy

SCCASP Chair Howard Nemiroff presented an outline of a draft First-Year Grading Policy, with items for Senate discussion and input. The proposed policy would draw from the temporary compassionate grading policy put into place during the pandemic, but would apply only to first-year students.

The purpose of the policy will be to ease students into their first year of university as they adjust to increased workloads and the new demands of university life. Potential benefits include increased retention and graduation rates, and a more positive experience for students. A landscape study indicates that many Ontario universities and hundreds of schools in the United States either currently have such a policy or are moving in this direction and implementing similar measures and policies.

The current proposed draft states that the policy would apply to students entering their first year of studies at Carleton with no previous post-secondary experience. Under the current proposal, an F grade earned in any course taken during the first two terms would be automatically converted to NR (No Record). NR is not recorded on the transcript but will be recorded and available internally.

For passing grades, a number of options were discussed for input:

- All passing grades could automatically be converted to CR (Credit), which would be recorded on the transcript. (This approach has been adopted by the Massachusetts Institute of Technology.) The earned grades also would be recorded internally. This could apply to the first term only, or to both terms in the first year of studies.
- Some or all passing grades could be converted to CR at the request of the student. CR would be recorded in the transcript and the earned grade also would be recorded internally. This could apply to the first term only, or to both terms in the first year of studies.

The SCCASP Chair noted as well that implementation of this type of policy would impact advising, awards and scholarships, and potentially graduate school applications.

In response to a question, the SCCASP Chair confirmed that the removal of the CGPA for students in their first year of study can be discussed. He

also noted that once a failure is converted to NR, the F is no longer on the transcript, although the grade is available internally for advising, and other, purposes. It was also noted that a large number of NRs would be of concern to the Registrar's Office and would be flagged for follow-up with the student.

A Senator asked whether students had been consulted on this proposed policy. In response, CASG President Jennifer Ramnarine stated that CASG has surveyed both undergraduate and graduate students regarding compassionate grading. All surveyed supported the development of a long-term grading policy for first year students.

Another Senator requested that internal grades be easily and quickly available to faculty members and others advising students. In Engineering, for example, it is imperative to have ready access to these internal grades when evaluating programs. It was also noted that in Engineering this type of policy might be best applied to 1000-level courses vs. first-term courses that can be taken in the second term. The Chair of SCCASP agreed to consider options for different programs and bring back further ideas for discussion.

The Provost noted that this type of policy would be especially valuable for recent high school graduates who have experienced challenges in their final years of secondary school due to the pandemic. He added that student choice should be prioritized, so that students are able to retain their grades on their transcripts if they so choose.

The Chair thanked SCCASP and Senators for the discussion on this important initiative, and confirmed that this item will return to Senate for further discussion, and eventually for approval, within the next few months.

Items for Information:

- Micro-credential course offerings
- Minor modifications for December 2021

7-Reports, cont'd

b) Senate Quality Assurance and Planning Committee

Committee Chair Dwight Deugo presented nineteen major modifications and two cyclical review reports for Senate approval.

Major Modifications

For increased efficiency, the major modifications were combined into an Omnibus motion for Senate.

It was **MOVED** (D. Deugo, S. Sivathayalan) that Senate approve the major modifications as presented below.

A Senator asked why the Minor in Performance in the Public Sphere (motion #12) was being deleted. The Chair of SQAPC indicated that support for the minor had decreased overall in the department.

The motion **PASSED**.

Individual Motions:

- THAT Senate approve the deletion of PANL 5008 as presented with effect from Fall 2022.
- THAT Senate approve the major modification to the PhD Program in History as presented with effect from Fall 2022.
- THAT Senate approve the introduction of INAF 5915 as presented with effect from Fall 2022.
- THAT Senate approve the major modification to the MSc Program in Mathematics as presented with effect from Fall 2022.
- THAT Senate approve the major modification to the GDIP in Work and Labour as presented with effect from Fall 2022.
- THAT Senate approve the introduction of the collaborative specialization in Data Science to the MSC in Chemistry program as presented with effect from Fall 2022.
- THAT Senate approve the introduction of the collaborative specialization in Climate Change to the MAs in Economics, Geography, Migration and Diaspora Studies, Political Economy, Psychology, and Sustainable Energy, the MSc in Geography, the Masters of Architecture, the MASC and MENG in Civil Engineering as presented with effect from Fall 2022.
- THAT Senate approve the major modification to the MA program in Anthropology collaborative specialization in Climate Change as presented with effect from Fall 2022.

- THAT Senate approve the introduction of the collaborative specialization in Latin American and Caribbean Studies to the MAs in Communication and Migration and Diaspora Studies as presented with effect from Fall 2022.
- THAT Senate approve the introduction of the collaborative specialization in African Studies to the MA in Migration and Diaspora Studies as presented with effect from Fall 2022.
- THAT Senate approve the major modification to the MA in Sustainable Energy and the introduction of SERG 5909 as presented with effect from Fall 2022.
- THAT Senate approve the deletion of the Minor in Performance in the Public Sphere as presented with effect from Fall 2022.
- THAT Senate approve the deletion of the Minor in South Asian Studies as presented with effect from Fall 2022.
- THAT Senate approve the major modifications to ENST 4001, 4002, GEOG 4406, 4408, GEOM 4406 and 4408 as presented with effect from Fall 2022.
- THAT Senate approve the major modifications to the Undergraduate Programs in Canadian Studies as presented with effect from Fall 2022.
- THAT Senate approve the deletion of the Concentration in Terrain Science from the BSc Combined Honours in Earth Sciences and Geography as presented with effect from Fall 2022.
- THAT Senate approve the major modification to HLTH 4909 as presented with effect from Fall 2022.
- THAT Senate approve the introduction of the Bachelor of Public Affairs & Policy Management language requirement as presented with effect from Fall 2022.
- THAT Senate approve the introduction of the undergraduate Political Science language requirement as presented with effect from Fall 2022.

Cyclical Reviews

Final Assessment Reports and Executive Summaries for Cyclical Program Reviews in Biochemistry and Social Work were circulated to Senators in advance.

Omnibus Motion:

It was **MOVED** (D. Deugo, M. Rooney) that Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Review of the programs.

The motion **PASSED**.

Individual Motions:

- THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Biochemistry.
- THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Social Work.

7-Reports, cont'd

c) Senate Review Committee (Enrolment Update)

Committee Chair Don Russell introduced this item. He noted that the Senate Review Committee met in January to review the Fall 2021 Enrolment Report released by the Office of the Vice-President, Students & Enrolment (OVPSE), as per the committee mandate. After discussion and review, the committee submitted a number of questions to the OVPSE regarding the report. Both committee questions and responses from the OVPSE were then circulated to Senators along with a copy of the original enrolment report.

Vice-President Students and Enrolment Suzanne Blanchard presented an updated enrolment report to Senate, including the extra details requested by the committee.

Highlights from the Presentation:

New undergraduate enrolment has increased by 1.9% from last year (+3% with full-time equivalents), with strong increases seen in new domestic students.

New graduate student enrolment is up overall by 9.8%, and is especially high for international students. Enrolment for Master's students is flat, but

PhD enrolment has increased for both domestic and international students.

Overall enrolment for all students (graduate and undergraduate) has declined by 2.2%, but is due in part to the large graduating class (up 9.2%). A significant statistic to note is the increase in retention rate (+2.6%).

The breakdown of undergraduate enrolment by Faculty shows stable new first-year enrolment overall with increases in FED, Sprott, and Science. Overall undergraduate enrolment is stable for most Faculties, with a decrease shown in FPA.

Master's enrolment by Faculty shows that new Master's enrolment is up in FED, Science and Sprott, and slightly down in FASS and FPA. Returning full-time Master's Enrolment is down in FED, FPA and Sprott, stable in Science and up in FASS. The decreases are partly due to normal ebbs and flows in enrolment in various programs within these Faculties.

PhD enrolment is mostly up across all Faculties particularly for returning full-time PhDs. New PhDs in FPA are trending down.

The overall enrolment target set for Fall 2021 was a 3% increase in full-time enrolment. The actual enrolment growth is 2%, or 1% below target. This difference could be explained by an increase in part-time status of students.

Discussion:

A Senator asked about targets for Fall 2022. The VPSE responded that while they are looking at areas for growth, the projection will be flat growth for new undergraduate enrolment.

In response to a second question, the VPSE noted that provincial funding is based on full-time equivalents, but that there is an impact on tuition fees received, which are pro rata for part-time students.

In response to another question from Senate, the VPSE noted that significant changes in enrolment can be seen in Computer Science, which has been growing for a number of years, and in Business which is also growing. Other programs tend to be stable, although international programs have seen a decrease in enrolment, due to the pandemic. Data for individual departments can be made available; Chairs and

administrators are encouraged to work with the Office of Institutional Research and Planning in pulling these reports, to ensure the parameters are clearly defined.

A Senator asked for an explanation for the large increase in enrolment for international students. Because of the pandemic, international graduate students have had opportunities to pursue their studies online, without leaving their home country, and this has resulted in an increase in their numbers. However, many of the undergraduate international students, particularly those in China, have not been able to access online studies as easily, which has resulted in a decrease in undergraduate international student enrolment during the pandemic.

In closing, the VPSE noted that the Registrar's Office is working closely with Faculties to address lower enrolment in non-STEM programs. They will continue to explore innovations in recruitment strategies to meet the needs and challenges of Carleton's enrolment strategy.

The Chair thanked the Senate Review Committee, the Office of the Vice-President Students and Enrolment, the Decanal teams and everyone else involved in admissions and recruitment.

8. Carleton University Scenario Planning (CUSP) Group Winter 2022 Update

Provost Jerry Tomberlin presented updated recommendations from the CUSP Working Group for the Winter 2022 term. Due to the rapid rise of the Omicron variant in December 2021, Carleton and other Ontario universities were forced to pause the return to campus and in-person classes until January 31, 2022. In order to provide an extra cushion of time to prepare for the transition, the CUSP Report recommends postponing the return to campus until February 7, 2022. Face-to-face courses that were scheduled for the Winter 2022 term will pivot back to in-person delivery on February 7th.

Discussion:

A Senator asked what instructors of classes that are set to resume in-person as of February 7 can do, if a student refuses to come back to campus and requests online accommodation. The Provost replied that a broad array of online courses is available for the winter term. In addition, individual faculty members can, if they wish, offer online alternatives for their students, but they are not obligated to do so.

Another Senator asked what students should do if they are symptomatic and have been on campus, but cannot easily access testing to confirm whether or not they have Covid. The Vice-President Students and Enrolment confirmed that testing resources are not generally available, but that Carleton is following new health and safety protocols as of January 2022. If students have symptoms, they are required to stay home and to file a report via cuScreen. Health and Counselling Services will then contact the individual to assess the situation. The Provost added that spacing and masking requirements are still in place on campus to help protect students from infection.

The Provost noted that KN95 and 3-ply medical masks are available via eshop for departments to order for faculty and staff, at no cost. The Vice-President Students and Enrolment added that as per public health recommendations, three-ply cloth masks and three-ply medical masks are still acceptable to wear if they fit snugly. At this time, instructors are required to wear masks when teaching in person.

The Chair thanked the CUSP working group for their recommendation and noted in closing that small class size, social distancing measures, mandatory masks, vaccine mandates and upgraded ventilation in classrooms should reassure students and faculty members that their health is being prioritized as we gradually return to campus over the next few months.

It was **MOVED** (J. Tomberlin, J. Sinclair-Palm) that Senate confirm the pausing of in-person delivery of classes that were scheduled to be delivered in-person for the Winter 2022 term, until their resumption on February 7th, 2022, in line with the recommendations of the Carleton University Scenario Planning (CUSP) Working Group.

The motion **PASSED**.

9. Kinàmàgawin Implementation Update

Kahente Horn-Miller, Assistant Vice-President of Indigenous Initiatives, presented a progress report on the implementation of the Kinàmàgawin Indigenous Strategy.

The core of Kinàmàgawin or “Learning Together” consists of 41 Calls to Action across seven thematic areas:

- Community Engagement
- Student Support

- Indigenous Student Experience
- Teaching & Learning
- Culture, Systems and Structure
- Research & Innovation
- Metrics

The presentation demonstrated strong progress across all seven thematic areas. Some notable achievements outlined in the presentation included the following:

- implementation of recruitment and retention plans for Indigenous students,
- Establishment of Office of AVP, Indigenous Initiatives
- \$2.5 Million Joyce Family Foundation endowment with matching funds for Indigenous Enhanced Support Program
- the launch of the inaugural Indigenous Peer Mentorship program,
- the continued development of Carleton University Collaborative Indigenous Learning Bundles.
- Hiring 9 of the 10 new Indigenous faculty positions
- Development of Indigenous Research Ethics Board
- New Names for New Times Initiative
- Development of Social Work programs in Kitigan Zibi and Akwesasne
- And many others.

A full written report on the implementation of the strategy will be available later this term. The Chair thanked Dr. Horn-Miller and her team for the presentation and noted the impressive progress on this important work.

10. Reports for Information

- a) Senate Executive Committee Minutes (November 16, 2021)
- b) Senate Executive Committee E-poll Minutes (December 1, 2021)
- c) Report from COU Academic Colleague

11. Other Business

There was none.

12. Adjournment – The meeting was adjourned (J. Miler, S. Maguire) at 4:07 pm.

Senate Question Period Submissions – February 2022

Submitted by Senator Sean Maguire:

The ongoing occupation of Centretown is having a significant impact on the ability of Carleton students living in the area to continue their studies. The return to some on-campus courses and services may offer the opportunity for respite for these students. Different aspects of support from the University could include: mental health challenges on top of those associated with the actual pandemic; academic accommodation for those unable to study at home; and active physical support for students to travel from their home to campus and back. What actions is the University taking to support those students who happen to live in an area where the mere act of studying is challenged by the occupation?

MEMORANDUM

From: The Senate Committee on Curriculum, Admission and Studies Policy (SCCASP)
To: Senate
From: Howard Nemiroff, Chair of SCCASP
Date: February 25, 2022
Subject: Regulation Changes 2022-23

For Senate approval

1. Bachelor of Economics admission requirements

Motion: That Senate approves the revisions to Regulations TBD-1457 R-ADM-Program – Bachelor of Economics effective for the 2022/23 Undergraduate Calendar as presented.

Attachments: TBD-1457 R-ADM-Program-B.Econ.

2. ACE exceptions for Bachelor of Humanities

Motion: That Senate approves the revisions to Regulation *TBD-1951 R-UG-3.2.7* Bachelor of Humanities effective for the 2022/23 Undergraduate Calendar as presented.

Attachment: TBD-1951 R-UG-3.2.7 Bachelor of Humanities

3. ACE exceptions for Journalism and Humanities

Motion: That Senate approves the revisions to Regulation TBD-1955 R-UG-3.2.7 Bachelor of Journalism and Humanities effective for the 2022/23 Undergraduate Calendar as presented.

Attachment: TBD-1955 R-UG-3.2.7 B.Journalism and Humanities

For Information

1. UG_G_2122_MinorMods_for_SCCASP_Feb 01, Feb 15

Date Submitted: 01/24/22 3:43 pm

Viewing: **TBD-1457 : R-ADM-Program-B.Econ.**

Last approved: 01/24/22 3:23 pm

Last edit: 02/16/22 1:32 pm

Last modified by: nataliephelan

Changes proposed by: jensugar

In Workflow

1. REGS ADM Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. PRE CalEditor
6. CalEditor

Approval Path

1. 01/24/22 3:45 pm
Jen Sugar (jensugar):
Approved for REGS ADM Review
2. 01/28/22 11:52 am
Natalie Phelan (nataliephelan):
Approved for PRE SCCASP
3. 02/02/22 10:39 am
Natalie Phelan (nataliephelan): Rollback to PRE SCCASP for SCCASP
4. 02/11/22 8:45 am
Natalie Phelan (nataliephelan):
Approved for PRE SCCASP
5. 02/16/22 2:34 pm
Erika Strathearn (erikastrathearn):
Approved for SCCASP

History

1. Mar 17, 2017 by Keir Armstrong (keirarmstrong)
2. Apr 13, 2017 by Sandra Bauer (sandrabauer)
3. Jan 24, 2022 by Natalie Phelan (nataliephelan)

Calendar Pages Using this Program

[Economics](#)
[Economics](#)

Effective Date	2022-23
Workflow	majormod
Program Code	TBD-1457
Level	Undergraduate
Faculty	Faculty of Public Affairs
Academic Unit	Regulations: Admissions
Degree	
Title	R-ADM-Program-B.Econ.

Program Requirements

Admissions Information

Admission requirements are based on the Ontario High School System. Prospective students can view the admission requirements through the Admissions website at admissions.carleton.ca. The overall average required for admission is determined each year on a program-by-program basis. Holding the minimum admission requirements only establishes eligibility for consideration; higher averages are required for admission to programs for which the demand for places by qualified applicants exceeds the number of places available. All programs have limited enrolment and admission is not guaranteed. Some programs may also require specific course prerequisites and prerequisite averages and/or supplementary admission portfolios. Consult admissions.carleton.ca for further details.

Note: If a course is listed as *recommended*, it is not mandatory for admission. Students who do not follow the recommendations will not be disadvantaged in the admission process.

Degree

- Bachelor of Economics (B.Econ.) (Honours)
- Bachelor of Economics (B.Econ.)

Admission Requirements

First Year

The Ontario Secondary School Diploma (OSSD) or equivalent including a minimum of six 4U or M courses. The six 4U or M courses must include a 4U course in English (or *anglais*) **and as well as** 4U Advanced Functions (**or equivalent**). **MATH 0005 taken at Carleton with a minimum grade or MATH 0005. For applicants whose first language is not English, the requirement of C- English can also satisfies the Advanced Functions requirement. be met under the conditions outlined in the English Language Requirements section of this Calendar.**

Applicants who do not present with Advanced Functions or MATH 0005 may be admitted conditionally with the requirement that they complete MATH 0005 with a minimum grade of C- in their first term of study in the degree in order to be eligible to continue.

For applicants whose first language is not English, the requirement of English can also be met under the conditions outlined in the English Language Proficiency section of the *General Admissions Requirements and Procedures* in this Calendar.

Advanced Standing

Applications for admission beyond first year will be assessed on their merits. Applicants must normally be *Eligible to Continue* in their year level, in addition to meeting the GPA thresholds described in [Section 3.1.10](#) of the *Academic Regulations of the University*. Advanced standing will be granted only for those subjects assessed as being appropriate for the program and stream selected.

Co-op Option

Direct Admission to the First Year of the Co-op Option

Applicants must:

1. meet the required overall admission cut-off average and prerequisite course average. These averages may be higher than the stated minimum requirements;
2. be registered as a full-time student in a Bachelor of Economics Honours program;
3. be eligible to work in Canada (for off-campus work placements).

Meeting the above requirements only establishes eligibility for admission to the program. The prevailing job market may limit enrolment in the co-op option. Students should also note that hiring priority is given to Canadian citizens for co-op positions in the Public Service Commission.

Note: continuation requirements for students previously admitted to the co-op option and admission requirements for the co-op option after beginning the program are described in the *Co-operative Education Regulations* section of this Calendar.

New Resources	No New Resources
Summary	Changes at the request of Economics
Rationale for change	<p>Alternative Admission Pathway for B. ECON Degree The faculty members of the Department of Economics have unanimously voted for an alternative admission pathway to the B. ECON (H) degree. Target group: Students who do not have the required MF4U math background, and whose interest in economics may have increased due to their personal pandemic experiences. Alternative Pathway requirements: ● At a minimum, 3U Functions ● Five additional 4U/4M courses (or equivalent) with no individual grade of less than 60% ● 4U English (or equivalent) ● Cut off range: 73-77% Applicants who receive a conditional acceptance must successfully complete MATH 0005 with a grade of C- or higher in their first term of study at Carleton to be formally admitted into the B. ECON (H) program in the Winter term of first year. Alternatively, an equivalent course to MATH0005 could be completed prior to the first term of study at Carleton.</p>

Transition/Implementation

Program reviewer comments	<p>nataliephelan (02/02/22 10:39 am): Rollback: I'll hold this at PRE SCCASP until the next meeting.</p> <p>nataliephelan (02/02/22 2:08 pm): Working with JO'F and JS: making some edits following feedback at Feb 1/22 SCCASP, to clarify how both brand new applicants and internal applicants to B.Econ. can satisfy the math prerequisite.</p> <p>nataliephelan (02/16/22 1:31 pm): Editorial change made following Feb 15/22 SCCASP. The ESL sentence will be revisited in a future SCCASP discussion.</p>
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Key: 1457

Date Submitted: 01/27/22 3:02 pm

Viewing: **TBD-1951 : R-UG-3.2.7 Bachelor of Humanities**

Last approved: 07/06/21 12:18 pm

Last edit: 02/16/22 1:33 pm

Last modified by: nataliephelan

Changes proposed by: nataliephelan

In Workflow

1. **REGS RO UG Review**
2. **PRE SCCASP**
3. **SCCASP**
4. **Senate**
5. PRE CalEditor
6. CalEditor

Approval Path

1. 01/28/22 2:07 pm
Erika Strathearn
(erikastrathearn):
Approved for REGS RO
UG Review
2. 01/28/22 2:40 pm
Natalie Phelan
(nataliephelan):
Approved for PRE
SCCASP
3. 02/02/22 10:38 am
Natalie Phelan
(nataliephelan): Rollback
to PRE SCCASP for
SCCASP
4. 02/11/22 8:46 am
Natalie Phelan
(nataliephelan):
Approved for PRE
SCCASP
5. 02/16/22 2:35 pm
Erika Strathearn
(erikastrathearn):
Approved for SCCASP

History

1. May 15, 2019 by Mike Labreque (mikelabreque)
2. May 15, 2019 by Mike Labreque (mikelabreque)
3. Apr 15, 2020 by Sarah Cleary (sarahcleary)
4. Jul 6, 2021 by Sarah Cleary (sarahcleary)

Program

Effective Date	2022-23
Workflow	majormod
Program Code	TBD-1951
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: RO
Degree	Not Applicable
Title	R-UG-3.2.7 Bachelor of Humanities

Program Requirements

Academic Continuation Evaluation for Bachelor of Humanities

Students in the Bachelor of Humanities degree follow the Academic Continuation Evaluation (ACE) regulations described in Section 3.2 students are evaluated on the basis of the Academic Regulations of the University with the following additions their Overall CGPA and amendments. their Core CGPA:

The Bachelor the student has an Overall CGPA of Humanities degree defines an Overall CGPA and less than 6.0 or a Core CGPA. CGPA of less than 6.0 at any Academic Continuation Evaluation:

HUMANITIES CORE COURSES

<u>HUMS 1000</u> [1.0]	Myth and Symbol
<u>HUMS 2000</u> [1.0]	Reason and Revelation
<u>HUMS 3000</u> [1.0]	Culture and Imagination
<u>HUMS 4000</u> [1.0]	Politics, Modernity and the Common Good

At each ACE assessment, Bachelor of Humanities students are evaluated on the basis of their Overall CGPA. The Core CGPA is assessed only Students are Eligible to Continue (EC) if the Overall CGPA is at the end of each winter term. least 6.5 and the Core CGPA is at least 6.5:

Students are A student who does not receive the status Eligible to Continue (EC) if the but who has an Overall CGPA is of at least 6.50 6.0 and the a Core CGPA is of at least 6.50. 6.0 is placed on Academic Warning (AW):

A the student who was on Academic Warning (AW) and does not receive the status achieve Eligible to Continue (EC) but who has an Overall CGPA of at least 6.00 and a Core CGPA of at least 6.00 is placed on Academic Warning (AW). the next Academic Continuation Evaluation, or

A student is required to leave the program **with the decision Continue in Alternate (CA)** if:

- 1. the student was on Academic Warning (AW) and does not achieve Eligible to Continue (EC) at the next ACE assessment,**
or
- 2. the student has an Overall CGPA of less than 6.00 or a Core CGPA of less than 6.00 when assessed.**

~~the student was on Academic Warning (AW) and does not achieve Eligible to Continue (EC) at the next Academic Continuation Evaluation, or the student has an Overall CGPA of less than 6.0 or a Core CGPA of less than 6.0 at any Academic Continuation Evaluation. See the Academic Regulations of the University section of the Calendar for additional information. Transfer from B.Hum. to B.J.Hum.~~

A student who has completed the first year of the B.Hum. and is *Eligible to Continue* (EC) may apply to transfer into the second year of the B.J. Hum. and will be accepted at the discretion of the School of Journalism and the College of Humanities, and must normally have an overall CGPA of 10.0 (A-) or higher. Transfers into higher years will not be considered.

~~The Humanities Core HUMS 1000, HUMS 2000, HUMS 3000, HUMS 4000~~

New Resources	No New Resources
Summary	In collaboration with S. Dolansky and G. Kellow in Humanities, and P. Thompson, we're making a change to the Core assessment in the Humanities and BJHum ACE.
Rationale for change	<p>The original plan for ACE was to look at both Overall and Core at each assessment, but closer examination of how ACE will actually function raised two concerns. Firstly, with the HUMS Core courses only running Fall-Winter, students don't have the opportunity to clear AW due to low Core CGPA except at the end of the winter term. This means that if they are on AW at the end of winter and then take a summer course, they will be CA'd without having the opportunity to repair the Core CGPA even though their Overall might be fine. The second concern is about there being two conditions which trigger AW; a student who goes on AW due to low Core, then improves their Core enough but their Overall drops, will be CA due to the back-to-back AW decisions even though the the cause of each AW was different. This could lead to unexpected ACE decisions for students, and runs counter to the spirit of leniency which ACE embodies.</p>
Transition/Implementation	<p>Excerpts from email dated Dec 22/21, from N. Phelan to P. Thompson, describing the concerns and possible solution:</p> <p>...Humanities does not permit back-to-back AW, therefore does not make use of the term GPA. AW can be triggered either through a deficient Overall CGPA or deficient Core CGPA. HUMS Core courses run fall-winter, so if a HUMS student takes a summer course while they're on AW due to low Core, they will be CA'd at the end of summer without having had a chance to repair their Core.</p> <p>...There's also the potential for negative interaction between the two AW triggers. Say a student goes on AW due to low Overall CGPA at the end of winter, registers for the next fall and winter which includes a full session HUMS Core course, which means they don't get an ACE assessment at the end of fall. In winter, their Overall CGPA is now back at 6.50 thus clearing AW, but what is they trigger a new AW due to low Core? The system doesn't differentiate between types of AW, so will see this as a back-to-back AW situation, and apply CA. Is this fair to students who do what they need to by improving the Overall CGPA, but who happen to fall down on Core CGPA in the same assessment? This complication – two conditions for AW and what happens when they interact – shows up in other specialty programs so it isn't unique to Humanities.</p> <p>...The ACE implementation group within the RO has come up with a possible solution, which would be to essentially ignore the Core CGPA except in the end of winter ACE assessment. This would allow Humanities students to take summer courses while waiting for the opportunity to improve their Core, and would also save those students who withdraw from their full year courses in fall thus getting an unexpected ACE decision at the end of the fall term (normally they would not get a fall ACE decision due to having a CUR in their full session Core course, as mentioned above). By not using the term GPA and therefore not permitted</p>

consecutive AW decisions, the spirit of leniency which the ACE framework embodies is somewhat obscured.

Program reviewer
comments

nataliephelan (02/02/22 10:38 am): Rollback: I'll hold this at PRE SCCASP until the next meeting.
nataliephelan (02/03/22 9:30 am): Added the extra zero to the CGPA numbers. Per SCCASP feedback Feb 1/22: changed "...any ACE assessment" in item #2 to "...an ACE assessment" as Core is only assessed in winter.
nataliephelan (02/16/22 1:33 pm): Small edits requested in Feb 15/22 SCCASP meeting.

Key: 1951

Date Submitted: 01/27/22 4:01 pm

Viewing: **TBD-1955 : R-UG-3.2.7 Bachelor of Journalism and Humanities**

Last approved: 07/06/21 12:09 pm

Last edit: 02/16/22 2:39 pm

Last modified by: nataliephelan

Changes proposed by: nataliephelan

In Workflow

1. **REGS RO UG Review**
2. **PRE SCCASP**
3. **SCCASP**
4. **Senate**
5. PRE CalEditor
6. CalEditor

Approval Path

1. 01/28/22 2:07 pm
Erika Strathearn
(erikastrathearn):
Approved for REGS RO
UG Review
2. 01/28/22 2:40 pm
Natalie Phelan
(nataliephelan):
Approved for PRE
SCCASP
3. 02/02/22 10:38 am
Natalie Phelan
(nataliephelan): Rollback
to PRE SCCASP for
SCCASP
4. 02/11/22 2:57 pm
Natalie Phelan
(nataliephelan):
Approved for PRE
SCCASP
5. 02/16/22 2:41 pm
Erika Strathearn
(erikastrathearn):
Approved for SCCASP

History

1. May 15, 2019 by Mike
Labreque (mikelabreque)
2. Apr 15, 2020 by Sarah
Cleary (sarahcleary)
3. Jul 6, 2021 by Sarah
Cleary (sarahcleary)

Calendar Pages Using this
Program

[Journalism](#)
[Humanities](#)
[Journalism and Humanities](#)

Effective Date	2022-23
Workflow	majormod
Program Code	TBD-1955
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: RO
Degree	Not Applicable
Title	R-UG-3.2.7 Bachelor of Journalism and Humanities

Program Requirements

Academic Continuation Evaluation for Bachelor of Journalism and Humanities

Students in the ~~The~~ Bachelor of Journalism and Humanities degree **follow the Academic Continuation Evaluation (ACE) regulations described in Section 3.2 of the *Academic Regulations of the University* with the following additions** ~~distinguishes between a student's Overall CGPA, their Journalism Major CGPA, and~~ **amendments.** ~~their Core Humanities CGPA.~~

The Bachelor of Journalism and Humanities degree defines an Overall CGPA, a Journalism Major CGPA, and a Humanities Core CGPA.

HUMANITIES CORE COURSES

HUMS 1000 [1.0]

Myth and Symbol

HUMS 2000 [1.0]

Reason and Revelation

HUMS 3000 [1.0]

Culture and Imagination

HUMS 4000 [1.0]

Politics, Modernity and the Common Good

At each ACE assessment, Bachelor of Journalism and ~~The Core~~ Humanities students are evaluated ~~CGPA is calculated~~ on the basis **of their Overall CGPA and Journalism Major CGPA.** ~~of the following four courses:~~ **The Humanities Core CGPA is assessed only at the end of each winter term.**

~~HUMS 1000, HUMS 2000, HUMS 3000, HUMS 4000:~~ Continuation Regulations

Students in the Bachelor of Journalism and Humanities Program are subject to the standard Academic Continuation Evaluation (ACE) process with the following additions and amendments:

- Students may not continue into 2000-level or higher JOUR courses unless the following minimum requirements are met:
 - Successful completion of JOUR 1001
 - Successful completion of JOUR 1002
- Students with between 5.5 and 15 credit attempts who do not maintain an Overall CGPA of **4.00** ~~4.0~~ and a Humanities Core CGPA of 6.5, but who have an Overall CGPA of at least **1.00** ~~1.0~~ and a Humanities Core of at least **6.00**, ~~6.0~~; will be placed on *Academic Warning* (AW). Students with at least 15.5 credit attempts and who do not meet the graduation requirements of an Overall CGPA of **6.50**, ~~6.5~~; a Journalism Major CGPA of **6.50**, ~~6.5~~; and a Humanities Core CGPA of **6.50** ~~6.5~~ will be required to leave the program.
- A student is required to leave the program if:

1. the student was on *Academic Warning (AW)* and does not achieve a decision of *Eligible to Continue (EC)* at the next Academic Continuation Evaluation. Such students will meet with the Academic Advising Centre for advice on alternate program options;
2. the student's Overall CGPA is less than **1.00; ±0;**
3. the student's Humanities Core CGPA is less than **6.00 when assessed. 6.0**~~See the Academic Regulations of the University section of the Calendar for additional information.~~

See the Academic Regulations of the University section of the Calendar for additional information.

New Resources	No New Resources
Summary	<p>See TBD-1951 ACE for B.Hum - we are changing the evaluation of the Humanities Core so it is only looked at once per year, in order to not penalise students who may go on AW due to a low Core and not have the opportunity to improve before the next assessment, leading to an unexpectedly early CA decision. By assessing the Core only at the end of the winter term, the spirit of ACE leniency is upheld. There is no change to the Overall or Journalism Major evaluations.</p> <p>Email from R. Boswell dated Feb 01/22 confirms that Journalism understands and agrees to the new Humanities Core assessment within the context of the BJHum.</p>
Rationale for change	<p>The original plan for ACE was to look at both Overall and Core at each assessment, but closer examination of how ACE will actually function raised two concerns. Firstly, with the HUMS Core courses only running Fall-Winter, students don't have the opportunity to clear AW due to low Core CGPA except at the end of the winter term. This means that if they are on AW at the end of winter and then take a summer course, they will be CA'd without having the opportunity to repair the Core CGPA even though their Overall might be fine. The second concern is about there being two conditions which trigger AW; a student who goes on AW due to low Core, then improves their Core enough but their Overall drops, will be CA due to the back-to-back AW decisions even though the the cause of each AW was different. This could lead to unexpected ACE decisions for students, and runs counter to the spirit of leniency which ACE embodies.</p>
Transition/Implementation	<p>Excerpts from email dated Dec 22/21, from N. Phelan to P. Thompson, describing the concerns and possible solution (this refers to the B.Hum specifically, but the issue will occur for BJHum students as well):</p> <p>...Humanities does not permit back-to-back AW, therefore does not make use of the term GPA. AW can be triggered either through a deficient Overall CGPA or deficient Core CGPA. HUMS Core courses run fall-winter, so if a HUMS student takes a summer course while they're on AW due to low Core, they will be CA'd at the end of summer without having had a chance to repair their Core.</p> <p>...There's also the potential for negative interaction between the two AW triggers. Say a student goes on AW due to low Overall CGPA at the end of winter, registers for the next fall and winter which includes a full session HUMS Core course, which means they don't get an ACE assessment at the end of fall. In winter, their Overall CGPA is now back at 6.50 thus clearing AW, but what is they trigger a new AW due to low Core? The system doesn't differentiate between types of AW, so will see this as a back-to-back AW situation, and apply CA. Is this fair to students who do what they need to by improving the Overall CGPA, but who happen to fall down on Core CGPA in the same assessment? This complication – two conditions for AW and what happens when they interact – shows up in other specialty programs so it isn't unique to Humanities.</p> <p>...The ACE implementation group within the RO has come up with a possible solution, which would be to essentially ignore the Core CGPA except in the end of winter ACE assessment. This would allow Humanities students to take summer courses while waiting for the opportunity to improve their Core, and would also save those students who withdraw from</p>

their full year courses in fall thus getting an unexpected ACE decision at the end of the fall term (normally they would not get a fall ACE decision due to having a CUR in their full session Core course, as mentioned above). By not using the term GPA and therefore not permitted consecutive AW decisions, the spirit of leniency which the ACE framework embodies is somewhat obscured.

Program reviewer
comments

nataliephelan (02/02/22 10:38 am): Rollback: I'll hold this at PRE SCCASP until the next meeting.
nataliephelan (02/16/22 1:34 pm): Small edits requested in Feb 15/22 SCCASP meeting.

Key: 1955

DATE: February 14, 2022

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair, Senate Quality Assurance and Planning Committee

RE: 2022-23 Calendar Curriculum Proposals
Undergraduate and Graduate Major Modifications

Background

Following Faculty Board approval, name changes and, as part of academic quality assurance, major curriculum modifications are considered by the Senate Quality Assurance and Planning Committee (SQAPC) before being recommended to Senate. Major curriculum modifications are also considered by the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP).

Library Reports (as required)

In electronic communication members of the Library staff, upon review of the proposals, confirmed no additional resources were required for the 2022-23 major modifications included below.

Documentation

Recommended calendar language, along with supplemental documentation as appropriate, are provided for consideration and approval.

Omnibus Motion

In order to expedite business with the multiple changes that are subject to Senate approval at this meeting, the following omnibus motion will be moved. Senators may wish to identify any of the following 7 major modifications that they feel warrant individual discussion that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those major modifications that Senators agree can be covered by the omnibus motion.

THAT Senate approve the major modifications as presented below.

Major Modifications

1. Concentration and Stream in Business Analytics

SCCASP approval: February 1, 2022

SQAPC approval: February 10, 2022

Senate Motion February 25, 2022

THAT Senate approve the introduction of the concentration and stream in Business Analytics and BUSI 4414 as presented with effect from Fall 2022.

2. Stream in Entrepreneurship

SCCASP approval: February 1, 2022
SQAPC approval: February 10, 2022

Senate Motion February 25, 2022

THAT Senate approve the introduction of the stream in Entrepreneurship as presented with effect from Fall 2022.

3. Minor and Stream in Business (Sustainability)

SCCASP approval: February 1, 2022
SQAPC approval: February 10, 2022

Senate Motion February 25, 2022

THAT Senate approve the introduction of the minor and stream in Business (Sustainability) as presented with effect from Fall 2022.

4. Master of Design

SCCASP approval: February 1, 2022
SQAPC approval: February 10, 2022

Senate Motion February 25, 2022

THAT Senate approve the major modification to the Master of Design program as presented with effect from Fall 2022.

5. Master of Journalism

SCCASP approval: February 1, 2022
SQAPC approval: February 10, 2022

Senate Motion February 25, 2022

THAT Senate approve the major modification to the Master of Journalism, program as presented with effect from Fall 2022.

6. Master of Journalism Collaborative Specialization in African Studies

SCCASP approval: February 1, 2022
SQAPC approval: February 10, 2022

Senate Motion February 25, 2022

THAT Senate approve the major modification to the Master of Journalism Collaborative Specialization in African Studies program as presented with effect from Fall 2022.

7. MA Religion and Public Life, Collaborative Specialization in Digital Humanities

SCCASP approval: February 1, 2022
SQAPC approval: February 10, 2022

Senate Motion February 25, 2022

THAT Senate approve the introduction of the collaborative specialization in Digital Humanities to the MA in Religion and Public Life as presented with effect from Fall 2022.



MEMORANDUM

From: Senate Academic Governance Committee
To: Senate
Date: February 25, 2022
Subject: Senate committee ratifications

MOTION: That Senate ratify the new Senate committee appointment, as presented.

Senate Library Committee

- Anne Bowker (faculty member, FASS)



MEMORANDUM

From: Senate Academic Governance Committee
To: Senate
Date: February 25, 2022
Subject: Terms of Reference update – Senate Committee on Student Awards

The Senate Academic Governance Committee is continuing its review of the terms of reference of all Senate Standing Committees in order to update content where necessary and standardize the format.

The Terms of Reference for the *Senate Committee on Student Awards* have been updated and reformatted to fit the new Senate Committee TOR template. In addition SAGC is proposing a small change to the name of the committee for greater clarity. (See attached document with track changes.) The Senate Academic Governance Committee is recommending these changes for Senate approval.

MOTION: That Senate approve the renaming of the Senate Committee on Student Awards to the Senate Committee on Undergraduate Student Awards.

MOTION: That Senate approve the changes to the Terms of Reference for the *Senate Committee on Undergraduate Student Awards*, as presented.

Carleton Senate Committee on Undergraduate Student Awards – Terms of Reference Committee

Type of Committee: Standing Committee

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Purpose: The Senate Committee on Student Awards reviews and approves proposed undergraduate awards for students. It considers and recommends to Senate guidelines and policies for establishing and awarding scholarships, bursaries and awards.

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Terms of Reference Responsibilities:

- ~~• To consider and recommend review and approve to Senate:~~
- ~~• proposed the acceptance of proffered~~ undergraduate scholarships, awards, ~~loan funds~~ and bursary funds;
- ~~• To consider and recommend~~ guidelines for the ~~acceptance establishing~~ and awarding of such scholarships, awards, ~~loan funds~~ and bursary funds;
- To consider and recommend to Senate policies for the awarding of entrance and in-course scholarships.
- To provide a summary report on committee activity on an annual basis for information, and to report regularly to Senate on new undergraduate awards and relevant information, as it arises.
- To initiate and recommend studies pertinent to the scholarship and bursary programs of the University.
- Upon request, to review decisions relating to the administration of the scholarship and bursary programs

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Composition Membership:

- Three faculty members (one to be chair as chosen by the committee),
- Two students, (preference given to scholarship recipients)
- The Awards Officer as Secretary,
- One member designated by the Vice-President (Finance and Administration), and
- One member designated by the Chief Advancement Officer (University Advancement).

Notes:

- ~~• The student members are required to be scholarship recipients with, at the undergraduate level, preference given for holders of prestige scholarships.~~

- ~~One of the faculty members, where possible, is to be drawn from the Senate Committee on Curriculum, Admission and Studies Policy.~~

Procedures:

~~All members will be voting members; all deliberations, except any posing conflict of interest for one or more of the student members, will be open to all members.~~

Resources:

- Office of Institutional Research and Planning, as needed

Quorum and Voting:

Quorum and voting is by simple majority.

Reporting:

The committee reports to Senate.

Review:

These terms of reference will be reviewed every seven years, or as needed.

Document Origin Date: 11 April 1980

Review/Revised: 30 March 2007; 25 February 2022

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Senate Executive Committee
January 18, 2022
Via MS Teams Videoconference

MINUTES

Attending: C. Ayalogu, B. A. Bacon (Chair), D. Deugo, S. Maguire, S. Sivathayalan, E. Sloan, J. Tomberlin, P. Wolff, W. Ye

Recording Secretary: K. McKinley

1. Welcome & Approval of the Agenda

The meeting was called to order at 11:02 am.

It was **MOVED** (S. Maguire, S. Sivathayalan) that the committee approve the agenda for the meeting, as presented. The motion **PASSED**.

2. Approval of Senate Executive Minutes

a) Meeting on November 16, 2021

It was **MOVED** (E. Sloan, S. Sivathayalan) that the committee approve the minutes of the Senate Executive Committee meeting on November 16, 2021, as presented. The motion **PASSED**.

b) E-poll on December 1, 2021

It was **MOVED** (W. Ye, S. Maguire) that the committee approve the minutes of the Senate Executive Committee e-poll on December 1, 2021, as presented. The motion **PASSED**.

3. **Senate Minutes – November 26 2021**

Committee members approved by consensus (P. Wolff, S. Sivathayalan) the draft minutes of the Senate meeting on November 26, 2021, without any suggestions for changes.

4. **Senate Agenda – January 28, 2022**

Committee members reviewed and discussed the draft agenda for the January 28th Senate meeting. The following changes were requested:

- Revise the title of item 6-c to “VPRI Advisory Committee Membership Report”
- Spell out the acronym “CUSP” in item 8

The committee reviewed a motion submitted by a Senator to be presented at the Senate meeting in January, under Other Business. Senate Executive Committee members discussed the motion and its accompanying memo and suggested friendly amendments. It was agreed that with those amendments, the motion would be brought to Senate. The Clerk agreed to communicate the committee’s decision to the Senator.

It was **MOVED** (W. Ye, P. Wolff) that the Senate Executive Committee approve the agenda for the Senate meeting on January 28, 2022, as amended. The motion **PASSED**.

5. **Early graduation approval (for Winter 2022)**

Committee members next considered a request submitted by the Registrar’s Office, for early Winter 2022 graduation of an undergraduate student in Computer Science. The diploma is required to enable the student to accept an offer of employment in the United States and obtain a work visa. Departmental and Faculty Board approvals have been obtained.

It was **MOVED** (E. Sloan, S. Maguire) that the Senate Executive Committee approve a request for early graduation of an undergraduate student, as presented. The motion **PASSED**.

6. **Posthumous Recognition request (RO)**

The Senate Executive Committee received a request from the Registrar’s Office for posthumous academic recognition of an undergraduate student in Engineering. The student’s record meets the criteria for a Certificate Recognizing Academic Accomplishments. Faculty Board and Departmental approvals have been secured.

It was **MOVED** (E. Sloan, S. Sivathayalan) that the Senate Executive Committee approve a request for posthumous academic recognition of a student, as presented.

The motion **PASSED**.

7. Other Business

There was none.

8. Adjournment

The meeting was adjourned (S. Maguire, W. Ye) at 11:45 am.



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RE: Report of the Academic Colleague from the Council of Ontario Universities meetings for December 2022

Dear Members of Senate,

On December 7th and 8th, the Academic Colleagues met to discuss the top concerns facing Ontario Universities. On the evening of December 7th, the colleagues heard a presentation from Dr Denise Baxter, Vice-Provost of Indigenous Initiatives, Lakehead University, on Lakehead's Indigenous Content Requirement (ICR).

The ICR was approved in May 2014, and beginning in the 2016-17 academic year, students were required to take at least one .5 credit course comprising at least 50% Indigenous content. Each academic program is responsible for developing their own implementation plan, which allows for greater flexibility than other ICR programs, such as those that require all students to take the same course. Lakehead provides support to instructors, including an Indigenous curriculum specialist who will work 1-1 with faculty to build content of course, and Zoom events that provide the whole community with access to knowledgeable indigenous people talking in their field.

On December 8th we Steve Orsini provided an update on COU's current projects and priorities, including pre-election strategy, SMA3, micro-credentials, eCampusOntario's new portal, and the Auditor General's inquiry. We also heard a jurisdictional scan on 3-year degrees by Katarina Todic, as well as received updates from the Budget and Audit, Quality Council, and Relationships committees.

I can provide further details or answer questions upon demand.

Yours,

Kim Hellemans, PhD
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