



*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

**Carleton University Senate  
Meeting of March 28, 2025 at 2:00 pm  
PK608**

**MINUTES – OPEN SESSION**

**Present:** M. Barbeau, S. Blanchard, A. Bowker, F. Brouard, S. Burges, A. Buri, J. Chan, E. Cyr, T. Davidson, J. Debanne, M. DeRosa, R. Goubran, K. Graham, L. Grant, E. Gray, J. Greenberg, T. Haats, M. Haines, X. Haziza, K. Hellemans, D. Hornsby, D. Howe, P. Kouzovnikov, G. Lacroix, J. Lynch, A. MacDonald, B. MacLeod, L. Madokoro, G. Maracle, L. Marshall, J. Mason, D. McNair, D. Mendeloff, S. Monastero, H. Nemiroff, B. O’Neill, Y. Ono, M. Papineau, P. Rankin, R. Renfroe, M. Rivers-Moore, M. Rooney, O. Saloojee, A. Shotwell, S. Simpkin (acting for A. Lannon), E. Sloan (Clerk), C. Smelser, R. Teather, W. Tettey (Chair), C. Trudel, S. Viel, G. Wainer, J. Wallace, P. Williams  
**Regrets:** J. Armstrong, M. Bahran, A. Bordeleau, J. P. Corriveau, S. El Fitori, R. Gorelick, N. Hagigi, L. Kostiuk, N. Laporte, D. Maseko, A. Masoumi, M. Nadeem, M. Pearson, S. Sadaf, R. Tfaily, C. Viau  
**Absent:** M. Abarghouei, S. Hawkins, B. Heerspink, J. Kundu, A. Paiva, R. Treasure  
**Recording Secretary:** K. McKinley

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**1. Welcome & Approval of Agenda**

The meeting was called to order at 2:00 pm. The Chair began the meeting by acknowledging the passing of Fraser Taylor, Distinguished Research Professor in the Department of Geography and Environmental Studies, and Order of Canada recipient. The Chair expressed condolences to all who knew and loved him.

After reviewing the meeting protocols, the Chair noted that the meeting would begin with a Closed Session for a report from the Chair of the Honorary Degrees Committee.

It was **MOVED** (M. Haines, J. Lynch) that Senate move into the Closed Session of the meeting.

The motion **PASSED**.

*(Minutes for the Closed Session of the meeting are in a separate document.)*

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*Minutes after Open Session resumed:*

Approval of open agenda:

It was **MOVED** (E. Gray, F. Brouard) that Senate approve the open agenda for the meeting of Senate on March 28, 2025, as presented.

The motion **PASSED**.

## **2. Minutes:** February 28, 2025 – open session

It was **MOVED** (M. Haines, K. Hellemans) that Senate approve the minutes of the open session of the Senate meeting of February 28, 2025 as presented.

The recording secretary noted a change to the minutes under Question Period, to rephrase one discussion point under the discussion of the VRIP (page 5).

With this amendment to the minutes, the motion **PASSED**.

## **3. Matters Arising:**

There were none.

## **4. Chair's Remarks**

The Chair began his remarks noting the following recent achievements of members of the Carleton community:

- Eleven faculty members were recipients of the 2025 CU-CUASA Special Fund for EDI Research and Pedagogical Innovation, including Senator Azar Masoumi, who is examining the impact of prolonged temporary residencies on Iranian nationals in Canada. Other recipients include Angela Dionisi (Sprott School of Business), William Hebert (FPGA), and Xiao Huang (FED), among others. The Chair extended congratulations to all.
- Four new researchers have been appointed to newly created Canada Research Chair (CRC) positions. Amy Bombay (Neuroscience) is the CRC in Multigenerational Trauma and Resilience in First Nations Peoples, Janet Jull (Health Sciences) is the CRC in Accessibility and Person-centered Care, Kristen Schell (Mechanical & Aerospace Engineering) is the new CRC in Uncertainty-Informed Net-Zero Energy System Modelling, and M. Remi Yergeau (Journalism & Communication) is the new CRC in Critical Disability Studies and Communication. The Chair congratulated these researchers.
- Carleton Researchers Jenny Bruin and Laura Horak each have been awarded the prestigious Dorothy Killam Fellowship, one of Canada's highest academic honours. There are only 8 recipients chosen nationally; in receiving 2 of these awards, Carleton has demonstrated its leadership and excellence in research.

The Chair next commented on the following events:

- In early March, Carleton opened the new Abilities Living Laboratory, an integrated interdisciplinary research space for co-creation. Carleton University continues to lead in accessibility and inclusive design research and this new lab is a testament to that commitment. The Chair encouraged Senators who have not yet viewed the space to do so.
- On April 9, Senators are encouraged to attend the annual I-CUREUS and Students as Partners Program Showcase in the Future Learning Lab from 11:00 am to 2:00 pm, to celebrate students' achievements, and to learn about their projects.
- Registration for June 2025 Convocation is now open for faculty members who wish to join the academic procession for one or more ceremonies. This year's celebration will be held from June 16 – 20. Registration is open until May 23<sup>rd</sup>, and faculty members are encouraged to participate.

The Chair next shared with Senators his decision to move back to in-person meetings. He noted that as Senate is a deliberative body, it is important for discussions to take place without technical limitations, and in his view, this deliberative engagement is best achieved through in-person meetings without a hybrid option. While some Senators agreed that attending in person is the best scenario, they noted that it is not always possible to be

physically present, and the hybrid option provides options for greater accessibility and participation. The Chair thanked Senators for their feedback and noted that he would take these perspectives into consideration as the new arrangement is monitored and assessed.

## 5. Question Period

Questions were submitted in advance by 5 Senators:

### Question from Senator Edward Cyr

Why do we restrict the co-op option to students who maintain a certain CGPA average?  
Is a C+ CGPA student not deserving of this opportunity?

*Response from VPSE Suzanne Blanchard: The co-op program is designed as an educational program for students. As such, it requires a significant amount of preparation on the part of students during the term in addition to their own coursework, and it is extremely competitive. Carleton is taking measures to gradually expand eligibility of students for this program while taking care not to compromise the success of the individual student. It is worth noting that other programs such as career fairs, internships and on-campus opportunities provide other options for students without the rigorous preparation that is required for co-op.*

*It was noted, in response to a follow-up question, that a CR notation on a student's record (due to the application of the First-Year Grading Policy) does not impact eligibility or decrease the student's average. A Senator asked if the cut-off GPA could be lowered to accommodate more students. The VPSE responded that options are still being discussed.*

### Questions from Senator Laura Madokoro

- a) Our department recently learned that starting in Fall 2025, the university plans to apply fees to deferred regularly scheduled exams. Could Senate please be provided with an explanation and rationale of this initiative, which seems highly inequitable? Given that deferred exams are often requested by students who are experiencing some kind of difficulty, applying a fee to this process is only going to exacerbate already stressful situations.

*Response from VPSE Suzanne Blanchard: In our current financial climate, all university stakeholders are reviewing revenue and expenditure data to determine where adjustments can be made. Considering that other comparable universities*

*charge for deferred exams, that deferrals significantly impact staff, instructor and TA workload and expenses, and that deferrals are increasing, a fee structure was being considered for this service. However, the RO has decided to pause this action pending further assessment and consultations. VPSE Blanchard noted that there will be a charge of \$75 for a missed deferred exam (i.e. “no show”) but that this fee can be waived if extenuating circumstances apply and can be substantiated with documentation. A Senator asked why documentation would be required, considering that under new Academic Consideration Policy students do not need to provide a doctor’s note to receive accommodations during the semester for missed assignments or exams due to illness. Another Senator stressed that student well-being should be top of mind when considering this issue. VPSE Blanchard replied that the deferred exam is a special circumstance for which extra resources have been mobilized, unlike accommodations that would be applied under the policy for in-term work. She added that currently 15% of students who have a scheduled deferred exam do not show up for it.*

- b) Relatedly, could Senate be provided with an explanation of the rationale for online proctoring fees, which were recently transferred to individual units. Will these fees potentially be downloaded on to students?

*Response from VPSE Suzanne Blanchard: Online proctoring was an urgent need during the Covid pandemic, and funding was made available at that time for it. E-proctoring has continued post-pandemic for various reasons, but the resources from the Covid period are no longer available, and it is no longer an urgent requirement. Therefore, the university has returned to pre-Covid scheduling principles, which dictate that proctoring is a departmental responsibility. VPSE Blanchard noted that Scheduling & Exam Services (SES) is still willing to support online proctoring, but on a cost-recovery basis. A Senator asked why e-proctoring is not supported by SES as the university is expanding its online offerings. It was noted again that the responsibility for proctoring support lies with the department. The Dean of FASS also mentioned that budgetary support for online proctoring is available for departments within FASS. Senators discussed the cost factor of this service, who should be paying, and how to make the service less expensive, particularly for units that are heavy users.*

#### Questions from Senator Jody Mason

In the Faculty Board Constitution template that was shared with Senators in June of 2024, faculties are instructed to list Standing Committees but not to “include their terms of reference”; however, it seems important for FB Constitutions to identify the terms of

reference for these committees. Currently, the FASS Constitution includes these terms of reference for the important work of these committees (the Academic Planning and Curriculum Committee, for instance, which oversees the creation of new programs, program closures, program modifications, etc.).

- a) What are the reasons for wanting to strike such language from the revised FB Constitutions?
- b) On what grounds can SAGC require faculties to revise their Constitutions according to a SAGC-generated template?

*Responses from Clerk of Senate Elinor Sloan: SAGC recommends removing committee Terms of Reference from the Constitution to give Faculty Boards the flexibility to revise their Terms of Reference without having to then bring their Constitutions to Senate for approval. The Clerk noted that the Terms of Reference for all Senate committees have been removed from the AGU for this reason. Committee TORs do not disappear if they are removed from the Constitution as they can easily live on and be accessible via a dedicated page of the Faculty website.*

*SAGC is involved in this work because it was mandated by Senate in 2023 to receive and review all Constitutions and bring them to Senate for approval. To assist with the review process and to align all constitutions in format and content, a Constitution template was developed by the Secretariat Office, approved by SAGC and brought to Senate for information. SAGC has been reviewing the Constitutions since the Fall of 2024, to ensure alignment with the AGU and consistency of language.*

*In a more general sense, SAGC also is mandated by Senate to advise Senate on matters of academic governance and to review academic governance practices and governing documents, making recommendations to Senate for changes where appropriate. The Clerk added that the membership of SAGC includes 6 elected faculty members and 2 students.*

*In response to a follow-up question regarding Senate's authority over Faculty Boards and their Constitutions, the Clerk noted that according to the AGU, "Faculty Boards are creatures of and report to Senate."*

#### Question from Senator Ashley Paiva

The faculty consistently tell us not to use any form of generative AI for any of our assignments, tests, exams, etc. When it comes to assignments, I've been told that professors, both faculty members and Contract Instructors, use an AI Checker which is just another form of AI. However, we also have been told that AI Checkers can make errors. If AI can make mistakes, why are Instructors using it to check our assignments, which if flagged are then sent to the Dean's office?

*Response from Vice-Provost and AVP Academic David Hornsby: The working group on AI Teaching & Learning has considered this specific issue extensively. They have determined that the viability and consistency of AI Checkers is questionable, as they often produce false positive results. The conclusion is that the use of AI Checkers should not be permitted in academic integrity circumstances and if these are coming forward as cases/allegations, they should be dismissed.*

#### Question from Senator Megan Rivers-Moore

Is it possible to hold in abeyance the suspension of any programs until such time as a framework for guiding the assessment of program sustainability has been developed, reviewed, and endorsed by Senate?

Relatedly, would it be possible to provide a framework for assessing program sustainability to Senate for its consideration and endorsement before the end of session? This framework could include details regarding, for instance, enrolment figures over the past ten years, annual budgets, and staffing losses and gains over the same period.

*Response from Vice-Provost and AVP Academic David Hornsby: Vice-Provost Hornsby noted that discussion on this issue at the previous Senate meeting prompted further considerations on program suspensions and how these are presented to Senate. As a result of feedback from Senators, a new procedural framework is being developed and will be brought to Senate in April for review and discussion. The framework will clearly lay out evidence points and thresholds for initiating a program suspension. It was noted that no additional program suspensions are anticipated for the remainder of this academic year.*

The Chair thanked Senators for the questions and the responses.

## 6. Administration (Clerk)

### a) Membership Ratifications

The Clerk presented a motion to approve faculty member James Brunet (FED – Information Technology) for a 3-year term on Senate, effective immediately upon approval.

It was **MOVED** (G. Wainer, R. Teather) that Senate ratify the new Senate appointment, as presented, for service beginning immediately upon approval.

The motion **PASSED**.

The Clerk also presented a motion to ratify 12 new faculty members and 10 undergraduate students for membership on Senate, with terms beginning July 1, 2025:

It was **MOVED** (F. Brouard, E. Gray) that Senate ratify the following new Senate appointments, as presented, for service beginning July 1, 2025.

The motion **PASSED**.

#### Faculty Members (3-year term)

Computer Science: Ahmed El-Roby (acclaimed)	FED: Mostafa El Sayed (elected)
FPGA: Jeni Armstrong (elected)	FED: Cristina Ruiz Martin (elected)
FPGA: Sean Burges (elected)	FED: Niall Tate (elected)
FPGA: Achim Hurrelmann (elected)	FED: Winnie Ye (elected)
FPGA: Irena Knezevic (elected)	Science: Kevin Graham (acclaimed)
Sprott: Rebecca Renfroe (acclaimed)	Science: Inna Bumagin (acclaimed)

#### Undergraduate Students (1-year term) - all acclaimed

Ashley Paiva (FASS)	Isabella Alma (FPGA)
Emma Peirce (FASS)	Stella Duncan (FPGA)
Kuma Nyediin Buoy (FASS)	Nir Hagigi (FPGA)
Nathan Bruni (FED)	Nolan Giroux-Laplante (Sprott)



Xavier Haziza (FED)	Gabrielle Lachance (Science)
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**b) Senate Meeting Schedule 2025-26**

The Clerk reminded Senators that the meeting schedule for 2025-26 has been circulated in the meeting binder. Senators continuing to serve in 2025-26 are encouraged to reserve these dates and times in their calendars.

**c) Senate Survey**

The annual Senate Survey will open on April 1<sup>st</sup>, 2025. Senators will receive an email invitation with a link to the survey, which will take approximately 10 minutes to complete. The Clerk encouraged Senators to participate before the deadline of May 3, 2025. Results of the survey will be presented at the September 2025 Senate meeting.

**7. Reports:**

**a) Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)**

Committee Chair Julia Wallace presented 9 items for Senate approval and 2 items for information.

Items for approval: These are mostly related to new programs.

Continuous registration requirement, 0000-level course prohibition

It was **MOVED** (M. DeRosa D. Hornsby) that Senate approves the revisions to Regulations TBD-2267 R-UG-Nursing, effective for the 2025/26 Undergraduate Calendar as presented.

A Senator asked why continuous enrollment is required in this program. The committee Chair responded that nursing is an accredited program, with metrics for student performance. If a student falls out of sequence in the program, they will not be able to progress, as courses must be taken in a prescribed order. This is common practice for nursing programs in our sector in Ontario.

The motion **PASSED**.

Senate Policy on Social Work Professional Suitability

It was **MOVED** (B. O'Neill, K. Hellemans) that Senate approves the revisions to Regulations R-UG-SW: R-UG-Social Work Professional Suitability Policy, effective for the 2025-26 Undergraduate Calendar as presented.

The motion **PASSED**.

Continuous registration for Nursing added as an exception to regularly scheduled breaks

It was **MOVED** (M. DeRosa, K. Graham) that Senate approves the revisions to Regulations TBD-1844: R-UG-2.1.2 Full and Part-time Study effective for the 2025/26 Undergraduate Calendar as presented.

The motion **PASSED**.

BAS Design non-Honours removed, 13.5 residence for Nursing added

It was **MOVED** (O. Saloojee, J. Mason) that Senate approves the revisions to Regulations TBD-1839: R-UG-2.2.2/3.4.1 Minimum Number of Residency Credits effective for the 2025/26 Undergraduate Calendar as presented.

The motion **PASSED**.

Restrictions on credit added for programs offered by Sprott, BScN

It was **MOVED** (J. Lynch, M. Papineau) that Senate approves the revisions to Regulations TBD-1868: R-UG-3.1.14 Restrictions on Credit for Certain Courses effective for the 2025/26 Undergraduate Calendar as presented.

The motion **PASSED**.

Adding Nursing Registration to Reg 3.1.3

It was **MOVED** (K. Graham, G. Wainer) that Senate approves the revisions to Regulations TBD-1853: R-UG-3.1.3 Absence from the University effective for the 2025/26 Undergraduate Calendar as presented.

The motion **PASSED**.

ACE Regulation for BCyber

It was **MOVED** (J. Lynch, M. DeRosa) that Senate approves the revisions to Regulations TBD-2308: R-UG-3.2.7 Bachelor of Cybersecurity effective for the 2025/26 Undergraduate Calendar as presented.

The motion **PASSED**.

#### ACE regulation for BDS

It was **MOVED** (M. Papineau, K. Hellemans) that Senate approves the revisions to Regulations TBD-2307: R-UG-3.2.7 Bachelor of Data Science effective for the 2025/26 Undergraduate Calendar as presented.

The motion **PASSED**.

#### BPAPM advanced standing decision

It was **MOVED** (B. O'Neill, J. Chan) that Senate approves the revisions to Regulations TBD-1378: R-ADM-Program-B.P.A.P.M. effective for the 2025/26 Undergraduate Calendar as presented.

The motion **PASSED**.

#### Items for Information

- Graduate minor modifications for March 4, 2025
- Undergraduate minor modifications for March 18, 2025

There was no discussion of these items.

#### **b) Senate Quality Assurance and Planning Committee (SQAPC)**

Committee Chair David Hornsby presented 7 major modifications for Senate approval, plus one item for information.

To expedite business, the major modifications were combined into an omnibus motion.

It was **MOVED** (P. Williams, D. Mendeloff) that Senate approve the major modifications as presented below.

The motion **PASSED**.

Motions included in the Omnibus:

- THAT Senate approve the introduction of ACSE 4907 as presented, with effect from Fall 2025
- THAT Senate approve the major modification to the MSc in Management and MSc in Management with Collaborative Specialization in Climate change and the introduction of BUSI 5988 with effect from Fall 2025.
- THAT Senate approve the deletion of INAF 5919 as presented with effect from Fall 2025

- THAT Senate approve the major modification to the PhD program in International Affairs and the deletion of INAF 6700 and 6907 as presented with effect from Fall 2025.
- THAT Senate approve the major modification to the M. Eng Engineering Practice programs and the introduction of EWEX 5001 and 5002 and presented with effect from Fall 2025.
- THAT Senate approve the deletion of EARTH 4910 as presented with effect from Fall 2025.
- THAT Senate approve the major modification to the PHD comprehensive examinations in Communication as presented with effect from Fall 2025.

Item for Information:

The committee Chair noted that the establishment of the Bachelor of Accounting was approved by Senate in April of 2024. However, after a review by the Quality Council it was determined that the B. Acc be submitted as a new program proposal which resulted in additional process steps, including an external review. The site visit has been completed and the program will be submitted to the Quality Council and Ministry for approval. No additional motions for Senate are required.

**c) Senate Academic Governance Committee (SAGC) (E. Sloan)**

The Clerk presented a motion to ratify faculty member Cristina Ruiz Martin to fill an existing vacancy on the Senate Review Committee:

It was **MOVED** (E. Sloan, L. Marshall) that Senate ratify the nominee for the Senate committee indicated for service beginning immediately upon approval.

The motion **PASSED**.

The Clerk next presented a revised Terms of Reference for the Senate Review Committee.

The Clerk reminded Senators that in February 2025, Senate approved a motion to dis-establish the Senate Library Committee, with the provision that the Senate Review Committee include as one of their responsibilities a review of the annual Library Report. The revised TOR for the Senate Review Committee, with this added responsibility, was circulated in advance to Senators.

It was **MOVED** (E. Sloan, M. Haines) that Senate approve the revised Terms of Reference for the Senate Review Committee, as presented.

A Senator noted two small typos in the document.

With these corrections to the document, the motion **PASSED**.

**d) Senate Medals & Prizes Committee (Medals Policy) (E. Sloan)**

The Senate Medals & Prizes Committee met on February 27 to discuss revisions to the Senate Medals Policy. Several of the revisions were required due to FGPA restructuring and the suspension of Fall Convocation. Other updates included:

- The addition of a new Senate medal at the Master's level for research projects
- Removal of the Medals & Prizes Committee Terms of Reference from the policy
- Revision of criteria for evaluating candidates for university medals at the graduate level.

A track-change version of the updated policy was circulated to Senators in advance.

It was **MOVED** (E. Sloan, A. Bowker) that Senate approve the revised Senate medals Policy, as presented.

The motion **PASSED**.

**8. Motion from Senator Jody Mason**

This motion had been included in the February Senate binder, but was moved to the March meeting due to lack of time.

Motion:

Whereas the current practice for presenting motions related to program closures makes it difficult for Senators to know exactly what they are voting for (such motions tend to appear in omnibus motions and are presented with a limited rationale),

It is **MOVED** (J. Mason, M. Rivers-Moore) that any motion related to the closure of a program at the undergraduate or graduate level (major, minor, MA, or PhD program) be presented as a unique motion to Senate.

Discussion:

A Senator suggested as a friendly amendment that the section within parenthesis be removed from the motion. The mover agreed. The revised motion reads as follows:

It is **MOVED** (J. Mason, M. Rivers-Moore) that any motion related to the closure of a program at the undergraduate or graduate level be presented as a unique motion to Senate.

A Senator questioned the utility of this motion. They noted that an omnibus is not meant to hide any motion, but to facilitate business of Senate; Senators are free at any time to remove any item from an omnibus motion.

Some Senators suggested placing any motions for program closures at the beginning of an omnibus, or bolding them to make them more visible. Other Senators noted that the bigger concern behind this motion is that Senate should be thoroughly discussing any motions proposing closure of units. It was noted as well that even if motions are listed separately, the committee Chair can still propose combining them as an omnibus motion.

The discussion came to a conclusion and the question was called.

The motion **PASSED**.

**9. Reports for Information**

- a) Senate Executive Minutes (February 18, 2025)
- b) Report from COU Academic Colleague
- c) UPC and TPAC membership Reports for 2025

There was no discussion of these items.

**10. Other Business**

There was no other business.

**19. Adjournment**

The meeting was adjourned (D. Howe, J. Chan) at 3:51 p.m.