



*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

Carleton University Senate  
Meeting of June 1, 2018 at 2:00 p.m.  
Senate Room, Robertson Hall

## **MINUTES – OPEN SESSION**

**Attending:** F. Afagh, S. Ajila, A. Barclay, T. Bazinet, S. Blanchard, A. Bowker, D. Buss, L. Callaghan, C. Carruthers, A. Chandler, W. Clement, J. Coghill, J. Debanné, D. Deugo, T. Di Leo Browne, C. Dion, L. Dyke, J. Erochko, M. Esponda, K. Evans, P. Farrell, A. Lawrence (for R. Goubran), E. Grant, P. Gunupudi, H. Gupta, B. Hallgrimsson, W. Horn, D. Howe, B. Hughes, O. Javanpour, W. Jones, C. Joslin, E. Kwan, D. Long, K. Lumsden, M. Neufang, D. Nussbaum, D. Oladejo, J. Paulson, A. Plourde, J. Ramasubramanyam, M. Rooney, D. Russell (Clerk), L. Schweitzer, W. Shi, A. Shotwell, D. Siddiqi, E. Sloan, P. Smith, A. Summerlee (Chair), J. Tomberlin, C. Viju, J. P. Watzlawik-Li, J. Wolfart, C. Young

**Regrets:** J. Cheetham, Z. Clayden, A. Dodge, C. Dogan, N. Grasse, J. Green, A. Hassan, J. Hayes, F. Hosseinian, H. Jay, S. Klausen, J. Kovalio, P. Lagasse, J. Liu, A. Maheshwari, C. Miller, H. Nemiroff, Z. Parkkari, M. Piché, J. C. Prent, J. Shields, J. Smith, J. Stoner, T. Tandon, S. Taylor

**Recording Secretary:** K. McKinley

### **Open Session:**

#### **1. Welcome (Chair)**

The Chair welcomed Senators and guests back to the Open Session.

#### **2. Approval of Agenda (open)**

It was **MOVED** (E. Grant, D. Oladejo) that Senate approve the open agenda for the meeting of Senate on June 1, 2018, as presented.

The motion **PASSED**.

**3. Minutes:** May 4, 2018 (open session)

It was **MOVED** (S. Blanchard, C. Dion) that Senate approve the minutes of the open session of the Senate meeting of May 4, 2018, as presented.

The motion **PASSED**.

**4. Matters Arising:**

There were none.

**5. Chair's Remarks:**

**CUASA Agreement**

A tentative agreement has been reached between Carleton University and the Carleton University Academic Staff Association (CUASA). The Chair thanked members of the negotiating teams on both sides for their hard work in coming to an agreement.

**Upcoming Provincial Election**

The Council of Ontario Universities has developed an advocacy plan (*Partnering for a Better Future in Ontario*) to demonstrate the importance of universities to all major parties running in the provincial election. The strategy of the plan is to position universities as key partners in creating jobs and building the economy. The objective is to raise the profile of universities in the election, as universities are not mentioned in any of the manifestos, except for the NDP's.

**Nicol Building**

The Nicol Building has been approved by the Board of Governors, despite an unfortunate increase in costs due to current trade issues with the United States. This will be an essential building for the Sprott School of Business, but the first two floors also will provide teaching space that can be shared by other faculties, thereby benefiting all of Carleton.

A ground-breaking ceremony will be held on the morning of June 19<sup>th</sup>. Parking Lot P2 is now closed permanently, and traffic flow and parking will remain issues on campus due to ongoing construction. The Board will undertake a review of traffic and parking via an inclusive process that will begin in the Fall of 2018.

## **Emergency Response and Planning**

Carleton is becoming more effective in dealing with Emergency Response and Planning. This was highlighted by our collaborative work with the Ottawa Police Service during the recent bomb threat on campus. Effective communications are often challenging in these situations, as there are constraints on what can be revealed. DUC is working on a communications strategy, and an emergency planning exercise will be scheduled for the fall.

## **Joint activities – SMA Process**

The four post-secondary institutions in Ottawa have agreed to engage in collaborative initiatives as part of a 2-year pilot project funded by the provincial government. If successful, this type of collaboration would be an important differentiator for colleges and universities in Ottawa. Four collaborative initiatives are currently underway:

- With assistance from Invest Ottawa, a number of “research shops” will be established across the city, to offer solutions to various research problems. These will be staffed by teams made up of faculty and students from all four institutions. The first such shop will open in Kanata in the summer.
- All institutions will engage in international recruitment.
- Carleton and its partner institutions have begun to dialogue with Indigenous institutions of the government for collaborative ideas on how to include Indigenous education and ways of knowing into our curricula.
- A joint meeting of the four institutions to discuss building more effective collaborations will be held in October. This meeting will be open to faculty members.

The Chair added that any changes or decisions emerging from these initiatives that require academic approval will come to Senate.

## **Convocation**

The Chair reminded Senators of Spring Convocation which will be held from June 12 – 16. Honorary degrees will be given to Gilles Patry, the Right Hon.

Helen Clark, Jayne Stoyles, Catherine Frazee, Peter Buckley, Gordon Hicks, Steven Davis and Gerison Lansdown, all whom have made contributions to the social, environmental and economic fabric of the world. Also of note is the fact that 50% of the honorary degree recipients this year are women.

### **Thank you**

The Chair expressed thanks to Senate for the privilege of acting as Chair, for the past year. He received a round of applause from Senators.

## **6. Question Period**

**a.** Questions submitted in advance: There were none.

**b.** Questions from the floor.

There were no questions, but J. Paulson stood to recognize and offer thanks to the outgoing Chair and Clerk for outstanding service to Senate. Both have set new standards and expectations for Senate to function as a democratic and responsive institution. These contributions have not gone unnoticed.

Senators gave the Chair and Clerk a round of applause.

## **7. Administration (Clerk)**

### **a. Nominations to Senate and Senate Committees**

It was **MOVED** (D. Russell, A. Plourde) that Senate ratify the new Senate and Senate Committee appointments for 2018/19, as presented.

The motion **PASSED**.

## **Administration (cont'd)**

### **b. Senate Vacancies (Clerk)**

This item was not presented.

### **c. Empowering Motion (Clerk)**

**Motion: That** Senate approve the Executive be empowered to act for Senate on urgent items of regular business during the months of June, July, and August; notice of any meetings of the Executive held under this authority (except those called for the purposes of the Executive dealing with its own regular business) must be given to all members of Senate who may attend and participate; any action taken under this authority is to be reported to Senate at the first meeting of Senate in September 2016 for information and consent.

It was **MOVED** (D. Russell, J. Tomberlin) that Senate adopt the Empowering Motion.

The motion **PASSED**.

The Clerk noted that in the future, e-votes might be used instead of the empowering motion, but these changes cannot take effect until the Board completes the process of revising the AGU.

## **8. Reports:**

### **a. Senate Academic Program Committee (SAPC)**

The Provost presented a motion to combine two existing institutes in the Faculty of Science - The Institute of Environmental Science and the Integrated Science Institute – into one newly named institute.

One Senator asked what effect this would have on staffing. The Provost replied that there would be no effect on staffing as the two institutes currently share the same resources, faculty and administrators.

It was **MOVED** (J. Tomberlin, D. Deugo) that Senate approve the creation of the Institute for Environmental and Interdisciplinary Sciences with effect from July 1, 2018.

The motion **PASSED**.

It was **MOVED** (J. Tomberlin, D. Deugo) that Senate approve the dissolution of the Institute of Environmental Science and the Integrated Science Institute, with effect from June 30, 2018.

The motion **PASSED**.

**b. Senate Committee on Curriculum Admission and Studies Policy (SCCASP)**

The Clerk spoke to this item as the Chair of the committee was absent from Senate. This item is for information only. SCCASP has approved, as a minor change, modifications to the Certificate in Nunavut Public Service Studies.

**c. Senate Academic Governance Committee (Clerk)**

There were 3 motions for Senate approval and one item for discussion.

Student Membership on Senate – Distribution

At the previous Senate meeting, the eligibility of students to serve on Senate was expanded by including students in non-degree programs. The distribution of Student Senators per faculty and the list of eligible programs per faculty has subsequently been removed from the AGU to become a Senate policy. This now needs to be confirmed by Senate, in preparation for student elections to Senate in the fall.

It was **MOVED** (D. Russell, E. Sloan) that Senate adopt the proposed distribution of student Senators, as presented.

The motion **PASSED**.

#### Creation of Committee of Student Senators

Over the past year, student Senators have been meeting every month with the Clerk to share information and to discuss initiatives they would like to bring forward to Senate. The meetings have been well attended, and students would like to make this a formal standing committee of Senate. Proposed Terms of Reference and membership criteria have been circulated to Senate in advance.

It was **MOVED** (D. Russell, E. Grant) that Senate approve the creation of the Committee of Student Senators, a standing Committee of Senate.

The motion **PASSED**.

#### Senate Review Committee

The Senate Review Committee reviews and summarizes information in response to specific requests from Senate. One of the committee's main duties is to review the university budget annually and to present a report to Senate.

It was **MOVED** (D. Russell, J. Paulson) that Senate refer the 2018-19 Carleton University Budget to the Senate Review Committee for review and comment.

The motion **PASSED**.

#### Senate Review Committee – other recommended duties (item for discussion)

In order to progress with its business, the Senate Review Committee needs a Chair. The position is currently vacant, and must be filled by a Senator. The Clerk invited interested Senators to submit an expression of interest to the Senate Office.

The Governance committee is also recommending that a draft of the SMA be sent to the Senate Review Committee for a detailed review before being presented to Senate. The Senate Review Committee could also review the annual update on enrolment numbers, so that questions and discussions in Senate could be better informed.

The Chair added that a new provincial government will impact the SMA process, and will likely rebrand it according to their party mandate. Each party will use the metrics in a different way. The Conservatives, for example, might make metrics competitive between institutions; NDP have indicated that the metrics would be used as a benchmark for institutions to rank themselves.

## **9. Motion (J. Paulson)**

### **Motion for Senate from J. Paulson:**

**Date: May 15, 2018**

**Motion 1:** Whereas faculty and librarians serve on Senate and committees of Senate as part of their contractual service to the university, and a lockout would prevent them from doing so; and whereas such a lockout would thus strip Senate and its committees of a significant fraction of their members and render their deliberations illegitimate:

In the event of a lockout (as defined by the Ontario Labour Relations Act, 1995) of faculty at Carleton, Senate and all committees of Senate, including Senate Executive, shall be suspended, and no Senate business may be conducted for the duration of the lockout.

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J. Paulson presented the first motion to Senate. The motion has been created in response to concerns about what could happen in Senate if there were a lockout of faculty. The rules of Senate allow for Senate to meet even if a large portion of its members have been removed. Senator Paulson feels that this situation would be an illegitimate operation of Senate, and that Senate should be suspended should a lockout occur.

### **Discussion of Motion #1:**

A Senator questioned whether Senate could have quorum without any elected faculty members present. The Chair confirmed that Senate is capable of reaching quorum without faculty members, which is a serious governance issue. The Chair reported that the Senate Governance Committee will be reviewing the composition of Senate to address this issue in the fall.



Changing quorum requirements for Senate would not be easy, as it would require a change to the governance documents.

It was **MOVED** (J. Paulson, A. Shotwell) that in the event of a lockout (as defined by the Ontario Labour Relations Act, 1995) of faculty at Carleton, Senate and all committees of Senate, including Senate Executive, shall be suspended, and no Senate business may be conducted for the duration of the lockout.

The motion **PASSED**.

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**Motion 2:** Whereas Senate is the final academic authority on campus and it is the role of Senate to promote policies that protect the integrity of instruction at Carleton; and whereas locked-out faculty cannot teach, prepare course outlines, order course materials, supervise graduate student work, or participate in the academic governance of the university:

In the event of a lockout (as defined by the Ontario Labour Relations Act, 1995) of instructional faculty at Carleton, all academic instruction at Carleton shall be suspended for the duration of the lockout.

**Discussion of Motion #2:**

Discussion first focused on the language of the motion, which several Senators felt was ambiguous. The first paragraph refers to “faculty” and the second to “instructional faculty” but if all academic instruction is to stop during a lockout, TAs, Contract Instructors, Instructors, and perhaps Lab coordinators would also be expected to stop their instruction, and so should be included in the motion.

It was also noted that faculty, TAs, Contract Instructors and Lab Coordinators belong to different unions (CUPE 4600, CUPE 2424, CUASA). Some Senators felt that it was inappropriate for Senate to be dictating what these other unions should do, and that the motion could have a negative impact on the unions and their bargaining power.

Those supporting the motion felt that there should be a plan for what would happen in the event of a lockout, even if the possibility of this happening is remote. The idea expressed in the motion is that all instruction would stop.

The impact of this motion on students and the quality assurance process was another concern raised by several Senators. It was suggested that the motion be referred to the Senate Committee on Curriculum Admissions and Studies Policy (SCCASP) for review, as they are already investigating the implications of labour disruptions on students.

On the grounds that the Chair of Senate recommended that the matter be referred to committee (SCCASP), Senator Paulson agreed to withdraw the motion.

## **10. Reports for Information:**

### **a. Senate Standing Committees, Annual Reports**

Reports were received by the following committees:

- Senate Graduate Student Appeal Committee
- Senate Academic Accommodations Appeal Committee
- Senate Committee on Student Awards
- Senate Student Academic Integrity Appeals Committee
- Senate Undergraduate Studies Committee
- Senate Library Committee

### **b. Dominican University College Minor Modifications (SAPC)**

### **c. [Late addition] Presidential Search Committee – Report on Process**

There were no questions.

## **11. Other Business**

There was none.

## 12. Adjournment

It was **MOVED** (W. Jones, L. Schweitzer) that the meeting be adjourned.  
The meeting was adjourned at 3:13 pm.