



*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

**Carleton University Senate  
Meeting of February 15, 2019 at 2:00 p.m.  
Senate Room, Robertson Hall**

**MINUTES – OPEN SESSION**

**Present:** F. Afaq, S. Ajila, B.A. Bacon (Chair), S. Blanchard, S. Boyle, A. Chandler, C. Cruickshank, J. Deaville, T. Di Leo Browne, D. Dragunoiu, L. Dyke, J. Erochko, P. Farrell, R. Goubran, E. Grant, N. Grasse, A. Harrison, W. Horn, W. Jones, C. Joslin, J. Kovalio, S. Kroff, B. Kuzmarov (Clerk), E. Kwan, C. Macdonald, N. Nanos, H. Nemiroff, M. Neufang, D. Nussbaum, M. Piché, A. Plourde, B. Popplewell, P. Rankin, M. Rooney, L. Schweitzer, E. Sloan, P. Smith, T. Tandon, J. Tomberlin, C. Trudel, P. Watzlawik-Li, J. Wolfart

**Regrets:** A. Bowker, J. Coghill, B. Creary, C. Dion, A. Dodge, M. Esponda, K. Evans, P. Gunupudi, B. Hallgrimsson, B. Hughes, S. Klausen, P. Lagasse, J. Liu, J. Paulson, A. Shotwell, D. Siddiqi, J. Smith, C. Viju

**Absent:** F. Afagh, A. Ahmad, J. Cheetham, H. Gupta, J. Hayes, F. Hosseinian, D. Howe, A. Maheshwari, R. McKay, D. Oladejo, S. Paul, J. Ramasubramanyam, W. Shi, S. Shires, J. Stoner, K. von Finckenstein

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**Open Session:**

**1. Welcome & Approval of Agenda (open)**

It was **MOVED** (D. Dragunoiu, J. Wolfart) that Senate approve the open agenda for the meeting of Senate on February 15, 2019, as presented.  
The motion **PASSED**.

**2. Minutes: January 25, 2019**

It was **MOVED** (E. Grant, J. Wolfart) that Senate approve the minutes of the

Senate meeting of January 25, 2019, as presented.

L. Dyke requested a small change in *Matters Arising*. She asked that the word “potentially” be added to the first sentence of Item 3(b), so that the sentence reads as follows:

*A question was raised at the Senate meeting in October 2018 regarding the potentially heavy workload for faculty involved in co-teaching courses in this new program.*

The change was approved, and the minutes were approved with this change.

### **3. Matters Arising**

#### **a. Second language requirement for PhD programs at Carleton – statistical analysis (M. Neufang)**

- At the Senate meeting on January 25, 2019, some Senators expressed concern with a program modification that eliminated a second language requirement from the PhD in Legal Studies. As a result of the ensuing discussion, Senators requested a follow-up discussion based on information on existing requirements for all PhD programs at Carleton.
- An overview of the language requirements for the 35 PhD programs at Carleton was circulated to Senators prior to this Senate meeting. Dean Neufang presented an analysis of the data to Senators.
- Dean Neufang noted that close to 70% of all PhDs at Carleton do not require a second (foreign) language. It is only required in seven PhD programs in two faculties (4 in FASS and 3 in FPA). Second (foreign) language proficiency is generally not required for PhDs in Business, Science or Engineering.
- A Senator asked if comparable data for other Ontario universities is available, but noted that decisions on Carleton’s requirements

should be based what is right for students in our programs, and not necessarily on what other universities are doing.

- There was no further discussion of the issue.

#### **4. Chair's Remarks**

The Chair presented the following campus news highlights of interest to Senators:

- Dr. Dana Brown has been appointed as the new Dean of Carleton's Sprott School of Business. Dr. Brown is currently Pro Vice-Chancellor (Enterprise) and Dean of Business at de Montfort University in the United Kingdom, and previously held the position of Director of the MBA program at Oxford University's Saïd Business School.
- Carleton's current Interim Provost, Jerry Tomberlin, has been appointed Provost of Carleton University. He was the unanimous choice of the Provost Search Committee. The Chair congratulated Jerry Tomberlin on his appointment.
- Carleton University and the Carleton University Academic Staff Association (CUASA) have signed a renewed collective agreement. The four-year agreement covers the period from May 1, 2017 to April 30, 2021. The Chair congratulated both negotiating teams for their hard work throughout this process.
- A renewed collective agreement between Carleton University and PSAC 77000, which represents postdoctoral fellows, was announced on February 1 by Provost Jerry Tomberlin and President of PSAC Donald Fowler. The Chair congratulated both negotiating teams for their hard work throughout this process.
- Professor Sarah Todd, from the School of Social Work, was awarded an esteemed 3M National Teaching Fellowship, for her exceptional contributions to teaching and learning. This award is the most prestigious recognition of excellence in post-secondary teaching in

Canada, and demonstrates Carleton's support for creativity in teaching and learning.

- The Provost and VP Research also recently announced the 2019 Achievement Awards in Teaching and Research. Thirty members of the Carleton community were honoured. A full list of awards with the profiles and accomplishments of the winners are available online: <https://carleton.ca/provost/2019/award-winners-announced/>
- On the Monday following the last Senate meeting, a false alarm about an active shooter created considerable stress on campus. The Chair provided a written commentary on this event in his blog (P15) on Monday February 11. The Chair notes that he has requested a full action plan from several departments on campus to ensure that Carleton is adequately prepared in the event of a real emergency.
- More information has been received regarding the provincial government's plans for a 10% tuition rollback, reductions to the OSAP program and changes to student fees. Carleton is committed to working together with student leaders to adapt to these changes. More discussion of this issue is scheduled for today's Question Period.
- On Monday, Carleton announced that the Collaborate Campaign reached its goal of raising \$300M. This is a tremendous accomplishment. The public phase of the campaign was launched in 2015, and continued to gain momentum under the *Here for Good* ethos. The Chair acknowledged and thanked former Presidents Roseann O'Reilly Runte and Alastair Summerlee for their crucial role in this shared success, and he acknowledged the exceptional leadership of Jennifer Conley and her team in the Department of University Advancement. The campaign will continue until the end of the fiscal year. Celebratory events will be held in March and April.
- The Chair concluded by wishing everyone a happy Family Day and a great Winter Reading Week.
- There were no questions.

## 5. Question Period

- a. CASG Questions regarding changes to student fees.

*Given the proposed changes to tuition and ancillary fees from the provincial government, the student body is concerned about the affect this will have on academics, services, and the overall campus community. The Carleton Academic Student Government has consulted with students to form a short list of questions to pose to Carleton's administration and the university Senate. They are as follows:*

- 1. How are "essential services" being interpreted by the university? Does the university anticipate it will be allowed to determine what "essential services" are, or will it be determined by the province? Will the essential role played by groups such as CASG be recognized by the university in its implementation of the Students Choice Initiative?*
- 2. Marginalized communities receive a lot of support from the Service Centres put at risk of losing funding through student opt-out. How can the university support these Service Centres in continuing to deliver their services?*
- 3. Does the university anticipate that the U-Pass will be put at risk with the opt-outs? Especially considering that some students already choose to go through the extensive process of opting out.*
- 4. How can the university increase its support of career development and employability skills?*
- 5. Would Academic Advisors/supports on campus be put at risk due to changes in budget or funding allocation?*
- 6. What is the Omnibus ancillary fees? What does it pay for?*

The University Registrar, Suzanne Blanchard, responded to these questions:

1. Carleton has had one technical briefing by telephone with the provincial government; a more detailed framework has yet to be received. However, it appears that the provincial government will identify which fees are mandatory, and will provide a list of those fees. Students will be able to opt out of all others.
2. It is too early to comment on plans, but this issue is being addressed through ongoing discussions with student groups.
3. The ministry has confirmed that the UPASS, and Health & Dental Plan fees will be mandatory.
4. Carleton's focus is to commit to student success and to minimize any negative impact on our academic mission.
5. (answered together with #4)

6. The omnibus ancillary fees cover fees for graduation, transcripts and other administrative fees that, in other institutions, students pay for individually.

The Registrar added that discussions are continuing, and information will be shared with the Carleton community as it becomes available.

## 6. Administration (Clerk)

### a. Student Senators Membership Ratification

A by-election was held recently to fill Student Senator vacancies for the remainder of the 2018/19 academic year.

It was **MOVED** (B. Kuzmarov, N. Nanos) that Senate ratify the new Senate appointments, as presented.

The motion **PASSED**.

The Clerk extended a welcome to the following four new Student Senators:

- Millie Close (Science)
- Bashar Hnidi (FASS)
- Brendan O'Malley (FED)
- Taylor Arnt (FPA)

### b. Senate and Committee members – Call for student nominations for 2019/2020

The Clerk noted that the Senate Office will be holding elections next month (March) for student positions on Senate for the 2019/20 academic year. Previously, student elections have been held in September and October, which resulted in a late start for students to Senate. As first year students are not eligible to serve on Senate, there are no obstacles to holding these elections in the spring for service beginning in the fall.

A Call for Expressions of Interest will be circulated in early March and elections will take place prior to the next Senate meeting.

The Clerk confirmed that moving forward, this new schedule will be adopted for Contract Instructor elections to Senate as well.

## **6. Administration**

### **c. Update on Senate Committee Review**

The Clerk commented on the ongoing Senate Committee Review:

- Stage 1 of the review, the Benchmarking Study, was completed in January and was shared with Senators at the Senate meeting on January 25, 2019.
- Stage 2, a review of Carleton's current committee structure and function, is now complete.
- For this stage, the Clerk contacted committee Chairs for feedback on Terms of Reference and membership.
- 10 of the 14 committee Chairs have responded. Through their answers, a distinction has emerged between committees performing core work of Senate (approvals, management, recommendations) and those with less clearly defined oversight functions. This distinction is reinforced through the data gathered in our reporting on the meeting frequency, reporting procedure, and terms of reference of the committees. The framework also maps broadly onto a pattern evident in the Benchmarking Study, and will inform the report and recommendations moving forward in the coming weeks from the Senate Office.
- The next stage of the Review will be the preparation of a report for Senate that summarizes our findings so far. This will be shared at the next Senate meeting in March.

## 7. Reports

### a. Senate Academic Program Committee (J. Tomberlin)

#### i. Major Modifications

The Provost presented eight major modifications to Senate.

1. It was **MOVED** that Senate approve the introduction of the Concentration in Urban Geography to the Bachelor of Arts (Hons) in Geography program as presented with effect from Fall 2019.
2. It was **MOVED** that Senate approve the major modification to the PhD in Information Technology program as presented with effect from Fall 2019.
3. It was **MOVED** that Senate approve the major modification to the Master of Information Technology program as presented with effect from Fall 2019.
4. It was **MOVED** that Senate approve the major modification to the Master of Arts in International Affairs program as presented with effect from Fall 2019.
5. It was **MOVED** that Senate approve the introduction of the minor in Human Resources and Management for BA Honours Psychology as presented with effect from Fall 2019.
6. It was **MOVED** that Senate approve the major modification to GINS 3930 and GINS 3931 as presented with effect from Fall 2019.
7. It was **MOVED** that Senate approve the major modification to the Master of Architecture program as presented with effect from Fall 2019.
8. It was **MOVED** that Senate approve the major modification to the Bachelor of Arts (Hons and Gen) in Childhood and Youth Studies program as presented with effect from Fall 2019.



OMNIBUS MOTION:

It was **MOVED** (J. Tomberlin, L. Dyke) that Senate approve the major modifications as presented with effect from Fall 2019.

Discussion:

A Senator asked about the credits listed for the BA (Hons) Geography Concentration in Urban Geography. The Chair requested that the committee double check all credit numbers for accuracy and clarity. Another Senator asked why there had been some concern expressed by a unit that supported this modification with reservations. The Vice-Provost replied that there was a concern regarding the potential increase in numbers of students for this program, but this had been addressed by the Department of Geography.

The motion **PASSED**.

## 7. Reports: a) SAPC (cont'd)

ii. **Undergraduate Dual Degree Policy** – common in Europe, and modelled on the current graduate dual degree policy at Carleton, this policy creates unique opportunities for undergraduate students.

It was **MOVED** (J. Tomberlin, L. Schweitzer) that Senate approve the Undergraduate Dual Degree Policy, as presented.

Discussion:

In response to questions, the Provost clarified that the policy is a framework that allows for dual degrees where they make sense but they are not required. A model articulation agreement is attached to the policy. The unit establishing the dual degree program negotiates the agreements and course equivalencies are established as part of the agreement. This allows for a case-by-case approach to these programs. The Dean of Graduate and Postdoctoral Affairs added that the policy is flexible enough to allow for these differences, but the choice of partner institute is critical. Both universities need to be committed.

The motion **PASSED**.

## 7-Reports

### **b. Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)**

Howard Nemiroff presented six proposed academic regulation changes to Senate.

#### Regulation changes to Admission requirements for Special Studies:

It was **MOVED** (H. Nemiroff, S. Blanchard) that Senate approve the changes to Special Studies Admission requirements for the 2019/20 Calendar, as presented.

The motion **PASSED**.

#### Regulation changes to Admission requirements for Bachelor of Journalism, with a concentration in Health Sciences

It was **MOVED** (H. Nemiroff, A. Plourde) that Senate approve the changes to the Bachelor of Journalism admission requirements for the 2019/20 Calendar, as presented.

The motion **PASSED**.

#### Regulation changes to Admission requirements for advanced standing in BA Criminology and Criminal Justice (Algonquin Police Foundation Program)

It was **MOVED** (H. Nemiroff, A. Plourde) that Senate approve the changes to the Bachelor of Arts Criminology and Criminal Justice admission requirements for the 2019/20 Calendar, as presented.

The motion **PASSED**.

#### Regulation changes to Admission requirements for Criminology, Law, Psychology, Sociology

It was **MOVED** (H. Nemiroff, E. Sloan) that Senate approve the changes to admission requirements for articulation agreements for Criminology, Law, Psychology, Sociology for the 2019/20 Calendar, as presented.

The motion **PASSED**.

Regulation changes to Admission requirements for BA Child Studies, Criminology

It was **MOVED** (H. Nemiroff, A. Plourde) that Senate approve the changes to admission requirements for Bachelor of Arts Child Studies and Criminology for the 2019/20 Calendar, as presented.  
The motion **PASSED**.

Revisions to Regulation 5.2 Transfer of Credit subsequent to admissions – Addition of Dual Degree requirements

It was **MOVED** (H. Nemiroff, L. Dyke) that Senate approve the changes to Reg 5.2 – Transfer Credits for the 2019/20 Calendar, as presented.  
The motion **PASSED**.

There was no discussion.

## **8. Reports for Information**

### **a. Senate Executive Committee Minutes (January 15, 2019)**

There was no discussion.

## **9. Other Business**

There was none.

## **10. Adjournment**

It was **MOVED** (L. Schweitzer, C. Macdonald) that the Senate meeting adjourn.  
The motion **PASSED**.

The meeting adjourned at 2:54 pm.