



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of May 31, 2019 at 2:00 p.m.
Senate Room, Robertson Hall**

MINUTES – OPEN SESSION

Present: L. Akagbosu, B.A. Bacon (Chair), S. Blanchard, S. Boyle, A. Chandler, A. Courchene, B. Creary, T. Di Leo Browne, D. Dragunoiu, L. Dyke, J. Erochko, K. Evans, P. Farrell, R. Goubran, N. Grasse, P. Gunupudi, H. Gupta, B. Hallgrimsson, B. Hnidi, F. Hosseinian, D. Howe, A. Lannon (proxy for W. Jones), J. Kovalio, B. Kuzmarov (Clerk), E. Kwan, Y. Zhao (proxy for C. Macdonald), A. Maheshwari, N. Nanos, M. Neufang, D. Nussbaum, J. Paulson, D. Mendeloff (proxy for A. Plourde), P. Rankin, M. Rooney, L. Schweitzer, W. Shi, S. Shires, A. Shotwell, E. Sloan, J. Smith, P. Smith, J. Tomberlin, K. von Finckenstein, C. Warner,

Regrets: F. Afagh, S. Ajila, T. Arnt, A. Bowker, M. Close, J. Coghill, C. Cruickshank, J. Deaville, C. Dion, M. Esponda, B. Hughes, C. Joslin, S. Moran, H. Nemiroff, B. O'Malley, M. Piché, B. Poppellwell, D. Siddiqi, S. Srinivasan, C. Trudel, C. Viju, P. Watzlawik-Li, J. Wolfart

Absent: A. Ahmad, J. Cheetham, A. Harrison, J. Hayes, W. Horn, S. Klausen, S. Kroff, P. Lagasse, J. Liu, R. McKay, S. Parathundyl, J. Stoner,

1. Welcome

The Chair began the open session by acknowledging that the land on which Carleton sits is the traditional and unceded territory of the Algonquin people. He then extended a warm welcome to seven new Student Senators, who began their terms on May 1st. The Chair also acknowledged the contributions of the outgoing COU Academic Colleague on Senate, Jeff Smith. Senators were informed that there will be a Senate meeting in June this year, at 10:00 am on June 21st. Finally, the Chair reminded Senators of the joint Board-Senate reception in the lobby of Robertson Hall at 4:00 pm.

2. Approval of agenda (open)

It was **MOVED** (L. Schweitzer, J. Smith) that Senate approve the open agenda for the meeting of Senate on May 31, 2019, as presented.

The motion **PASSED**.

3. Approval of minutes – April 26, 2019

It was **MOVED** (B. Creary, E. Sloan) that Senate approve the minutes of the open session of the Senate meeting on April 26, 2019, as presented.

The motion **PASSED**.

4. Matters Arising

There were none.

5. Chair's Remarks

The Chair began by noting with regret the passing of Laura Thomas, Senior Administrator in the Department of Biology. A memorial fund to support students has been established in her name in Carleton's Futurefunder. The University will match all donations to this fund.

The Chair congratulated all colleagues receiving promotions and/or meritorious appointments as listed on the Provost's website. He highlighted three academic leadership appointments of note:

- Lorraine Dyke has accepted a new position as Deputy Provost, Academic Operations and Planning.
- Dwight Deugo will be Vice-Provost and Associate Vice President Academic.
- Karen Schwartz from the School of Social Work has accepted the position of Associate Vice-President Research and International.

Special congratulations were also extended to Professor Anne Trepanier, who was one of five global winners of a 2019 D2L Innovation Award in Teaching and Learning.

The Chair highlighted some of the recent events of note on campus:

- Carleton hosted its third annual *Life Sciences Day*, showcasing Carleton's research strength in the Life Sciences.
- The *Right Honorable Herb Gray Lecture* featuring Ali Velshi was held on May 6th.
- As part of the *Leonardo 2019* celebrations, the President spoke on May 8 about visual techniques utilized by Leonardo da Vinci in creating 3-dimensional representations on a 2-dimensional canvas.
- On May 17 Carleton helped to launch the Ottawa L5 testing facility for automatic vehicles. Faculty of Engineering and Design students and researchers displayed a variety of technologies and applications at the event.

- On May 22 Carleton hosted *Enable Ottawa*, a one-day forum for exploring innovative solutions to accessibility challenges.

The Chair reminded Senators of Carleton's 154th Convocation, from June 10-14, and thanked all who have registered to participate in the faculty procession. This year's Convocation will feature up to 4800 graduating students, seven Honorary Doctorates and the installation of the new Chancellor.

6. Question Period

The Chair provided further comments on two questions that had been submitted for the April Senate meeting:

a) Strategic Mandate Agreement (SMA3) and Senate's involvement:

The Chair noted that the SMA is by definition closely linked to the Strategic Integrated Plan (SIP) that will be developed next year, and that it will be discussed under that umbrella. Senate will be involved in the SIP process and as such Senate will also be involved in the SMA. Very little action will be undertaken on either initiative until September. In response to a question from the floor, the Chair noted that SMA targets will be institution-specific, but further details have yet to be determined. In response to another question about approvals, the Chair replied that while Senate will be asked to approve the SIP, the SMA is different as it constitutes a negotiated agreement with the Province. Preliminary thoughts on the SIP process will be shared with Senate in June.

- ### b) Intellectual Property Panel (Provincial Government): The Province has launched a five-member panel on intellectual property to study and make recommendations on the generation and commercialization of intellectual property. The government is looking at Ontario's intellectual property as a valuable asset and potential motor for economic development. The panel has been asked to submit a report to the Ontario government in December 2019. The full media release is available online.

7. Administration

a. **Welcome to new student members**

The Clerk welcomed four new student ex officio members and three new graduate students to Senate. All began their terms on May 1st:

- CUSA President: Lily Akagbosu.
- CASG President: Sarah Shires
- GSA President: Ashley Courchene

- GSA Vice-President Academic: Hemant Gupta
- Graduate student Senators: Sidney Moran, Sriyanchita Srinivasan, and Carmen Warner

b. Senate membership ratification (2019/20)

The Clerk reported that most of the vacancies for elected members of Senate for the 2019/20 academic year have been filled. An open call was circulated to all faculty members via email, and the positions were also advertised via Carleton Top 5. The process proved to be highly successful in bringing forward membership this year.

The Clerk noted that six of the twelve faculty members presented for ratification are returning Senators. The list for ratification also includes one student representative from FASS.

It was **MOVED** (B. Kuzmarov, K. Evans) that Senate ratify the new Senate appointments, as presented.

The motion **PASSED**.

c. Call for Expressions of Interest – Senate Committees

The Clerk announced that a Call for Nominations and/or Expressions of Interest for Senators to serve on standing committees will be circulated within the next few weeks. She noted that vacancies on several committees, including the Senate Executive Committee, Senate Academic Governance Committee, Senate Quality Assurance and Planning Committee (if approved) and Senate Review Committee, all require Senate representation. As per the recommendations in the Senate Committee Review, Senators are strongly encouraged to participate in one or more committees of their choosing, as time and interests permit.

d. Senate Committee Review – Recommendations Part 2

The Clerk began by thanking the Senate Committee Review Task Force for their work on this initiative. At last month's Senate meeting, five of the Task Force's recommendations were brought as motions to Senate for approval.

This month, the Task Force has prepared an additional four motions to complete the committee review. The focus of these last series of motions is the quality assurance process, and the relationship between the Senate Academic Program Committee (SAPC) and the Carleton University

Committee on Quality Assurance. (CUCQA) The Task Force identified a number of issues with the current process, including overlapping functions and membership between SAPC and CUCQA, concern over the appeals process, and lack of meaningful Senate oversight in the quality assurance process.

To resolve these issues, the Task Force recommends that a new Senate committee (Senate Quality Assurance and Planning Committee) replace both SAPC and CUCQA, taking on CUCQA's responsibilities for quality assurance and assuming SAPC's role in overseeing academic restructuring.

This proposal would bring Quality Assurance under direct management of Senate, while eliminating functional overlap and duplication of tasks. At the same time, responsibility for overseeing major academic restructuring would be incorporated into the new committee.

Membership would include the Vice-Provost as non-voting Chair, nine faculty members broadly representative of the five line-faculties, two students, the University Librarian and Associate Vice-Provost as non-voting members, a CUASA Observer (non-voting) and Calendar manager as a resource. At least 50% of the faculty members must be current or past Senators.

The following two motions were presented together for Senate approval.

It was **MOVED** (B. Kuzmarov, J. Paulson) that Senate approve the dissolution of the Senate Academic Program Committee, with effect from August 31, 2019.

It was **MOVED** (J. Smith, E. Sloan) that Senate approve the creation of the Senate Quality Assurance and Planning Committee, as presented, with effect from September 1, 2019.

Discussion: In response to a question from the floor the Clerk noted that CUCQA will be dissolved through the changes proposed in the IQAP. A Senator asked for clarification on how chairs of Senate committees are chosen. The Clerk responded that the process varies from committee to committee; because the Office of the Vice-Provost handles quality assurance, it makes sense for the Vice-Provost to Chair the new committee.

It was noted that the position of *Associate Vice-Provost* does not exist. The Clerk accepted a friendly amendment to change this title in the membership list to *Assistant Vice-President Academic*.

With this change the two motions **PASSED**.

The next recommendation from the Task Force is to create a separate Quality Assurance Appeals Committee to hear appeals from programs and academic units. The ability to appeal would be available on grounds including but not limited to, bias and procedural unfairness in regard to the quality assurance process. This committee would not be a standing committee of Senate, but would be contained within the Senate Appeals Board, and would be constituted as needed. It would report to the Appeals Board and through that Board to Senate. Membership would consist of five faculty members, broadly representative of the line faculties, and preferably with experience in administration of graduate and/or undergraduate programs.

It was **MOVED** (B. Kuzmarov, J. Tomberlin) that Senate approve the creation of the Quality Assurance Appeals Committee (QAAC) as presented, with effect from September 1, 2019.

The motion **PASSED**.

The final motion from the Task Force is to recommend the amendment of the IQAP to reflect these changes.

It was **MOVED** (B. Kuzmarov, L. Dyke) that Senate recommend to the Provost that the Institutional Quality Assurance Plan (IQAP) be amended to reflect the changes outlined above.

The motion **PASSED**.

The Chair thanked the Clerk, the Task Force, Senate and the Office of the Vice-Provost for their collaborative work on this issue.

8. Reports

a. Senate Academic Program Committee

The Provost presented a new program for Senate approval – the *Graduate Diploma in Work and Labour* in the Institute of Political Economy. The Type 3 diploma would be open to students who have completed a 4-year BA Hons. degree or equivalent in a social sciences or humanities discipline, or interdisciplinary program relevant to work and

labour. The Type 2 diploma would be open to students enrolled in a master's or doctoral program at Carleton.

It was **MOVED** (J. Tomberlin, J. Paulson) that Senate approve the Master's level graduate diplomas in Work and Labour to commence with effect from Fall 2020.

The motion **PASSED**.

It was noted that this program was approved through an expedited process without external reviews in the report.

b. Senate Committee on Curriculum, Admissions and Studies Policy

There were nine items for information and one item for approval.

It was **MOVED** (B. Kuzmarov, S. Blanchard) that Senate approve the regulation changes to Reg. 3.1.13 for the 2019/20 calendar as presented.

The motion **PASSED**.

9. Community Engagement Presentations:

a. Carnegie Classification Pilot Project

Co-Chairs of the Community Engagement Steering Committee, Lorraine Dyke and Karen Schwartz, presented information on the Carnegie Classification pilot project on community engagement. (See attached presentation.)

b. Hub for Good

This presentation was postponed until the next meeting, to allow adequate time for the CUISIC consultation.

10. Carleton University Indigenous Strategic Initiatives Committee Consultation

Since January of this year, CUISIC has been holding engagement sessions with various groups both on and off campus. These consultations are wrapping up in June, and will be followed by an analysis of the data and the drafting of a report over the summer. The campus community will then be consulted on the draft report in the Fall of 2019. The final report will be completed in December and an implementation plan will be developed in January of 2020.

CUISIC Co-Chairs Kahente Horn-Miller, Benny Michaud, and Jerry Tomberlin presented a consultation framework and series of questions to Senators, to generate ideas on how to incorporate Indigenous knowledge, awareness and

ways of teaching and learning into the classroom and curriculum. (See attached presentation.)

Thoughts from Senators:

- Several Senators expressed an appreciation for the collaborative learning bundles, but some faculty members feel a lack of authority and confidence in using the bundles in their classrooms, and are asking for extra resources and/or training. Professor Horn-Miller noted that workshops for instructors, staff, and administration to learn more about individual bundles will be available in September. It was also noted that the Indigenous Cultural Awareness training will be available for faculty and staff as well.
- It was suggested that one way of addressing the issue of authority is to bring community members who are Indigenous knowledge keepers and language speakers into the classroom. Co-teaching partnership models could be utilized to achieve this and would help to develop and deepen relationships and partnerships between the university and external communities.
- There is a need for Indigenous pedagogical practices that can be adopted in the classroom on a broader and more consistent basis. It was noted, however, that one common example of this, a circular arrangement in the classroom, is not always possible, as many classrooms have fixed chairs in rows.
- Additional resources to support existing Indigenous faculty is also needed.
- A Senator noted that on a broader level, institutional commitment to these types of changes would require the development of policies to support and shape educational practice.
- Senators agreed that there is a responsibility for developing core competencies for both students and faculty. They discussed whether this is best achieved through a mandatory foundation course or via core integration and pedagogy that flows through all courses. Most favoured core integration as a more effective model.
- Some Senators noted, however, that core integration still requires rudimentary knowledge and fundamentals. A foundation course could be offered with the understanding that threads continue through all of the other courses. Core competencies could vary according to faculty, but some historical understandings should be universal. One Senator suggested that a course on the history of Indigenous Peoples in Canada could be mandatory in all departments.

The discussion concluded with a commitment to move forward together to help shape the Carleton Indigenous Strategy. Senators were encouraged to provide additional feedback through the online portal on the CUISIC website, and to “think big.” The Chair thanked the Co-Chairs for their leadership and Senators for their participation in this collaborative process.

11. Reports for Information:

a. Senate Standing Committee Annual Reports

Annual Reports were circulated from the *Senate Undergraduate Studies Committee*, and the *Senate Committee on Student Awards*. There were no questions.

b. Council of Ontario Universities – Academic Colleague

The Academic Colleague circulated two reports for review by Senate. There were no questions.

c. Dominican University College (DUC) Minor Modifications

2019-20 course changes for DUC were provided to Senate for information. Cyclical program reviews come through Carleton since DUC does not have a parallel process. However, these are minor modifications so are presented for information only.

12. Other Business

There was none.

13. Adjournment

The meeting was adjourned at approximately 4:00 pm.