



Canada's Capital University

Policy Name: Senate Policy on Accommodation for Student Activities

Originating/Responsible Department: SCCASP

Approval Authority: Senate

Date of Original Policy: March 31, 2017

Last Updated: September 23, 2022

Next Mandatory Revision Date: September 23, 2029

Contact: Senate Office

I PREAMBLE (INTRODUCTION)

Carleton University recognizes the substantial benefits and value, both to the individual student and for the university that result from a student participating in activities beyond the classroom experience. Balancing and active, healthy lifestyle and engaging in skills development, community activities and experiential learning with academic pursuits can add to a student's personal, academic and career aspirations. Students who compete or perform at a high level represent the university in a positive light and can serve as ambassadors for the university.

II SCOPE

Carleton University strongly supports those participating in these activities. In particular, this includes student reservists, varsity athletes, students participating in recognized academic competitions or student artists.

III POLICY / PROCEDURES

Faculty members must provide all reasonable accommodation to students who compete or perform at the national or international level. When it is unclear if the nature of the activity warrants accommodation, faculty members are guided to discuss the issue with their Chair or Director. The Dean, when required, will make a final determination regarding the accommodation, only after making sufficient consultations to ensure a consistent application of this policy across the university. The Assistant Vice-President Recreation and Athletics may be contacted to determine the acceptability of an athletic accommodation.

Students must notify their Instructor within the first two weeks of the semester with a request for accommodation. In cases where dates are not yet known, the expectation is that the student inform the instructor as soon as possible. Multiple or late notifications may render it impossible to extend accommodation. Students who feel a faculty member has denied the accommodation required

under this policy or who feel that the accommodation provided by the faculty member is not appropriate should contact the Dean responsible for their program.

This accommodation may involve rescheduling of academic deadlines, providing alternate means of assessment or facilitating off-campus examinations. Support in coordinating off-campus examinations is available from Scheduling and Examination Services.

IV LINKS TO RELATED POLICIES