SENATE
REPORT TO THE BOARD
JULY 1, 2018 - JUNE 30, 2019

Prepared by: Betina Appel Kuzmarov, Clerk of Senate

Carleton
UNIVERSITY
Canada's Capital University

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INTRODUCTION

Senate is pleased to provide a report on its work for the 2018/19 academic year. Senate met nine times throughout the year: Sept. 28, Oct. 19, Nov. 30, Jan. 25, Feb. 15, Mar. 29, Apr. 26, May 31, and Jun. 21.

In addition to its core work, this year Senate focused on the orientation of Betina Appel Kuzmarov as its new Clerk and President Benoit-Antoine Bacon as its new Chair as well as the university's Free Speech Policy, Senate committee review and the enhancement of Senate communications.

ABOUT SENATE

Senate is the highest academic body in the university. With responsibility for academic governance, Senate makes decisions of significant importance to students and faculty. Regular work of Senate includes awarding degrees, approving medalists, developing scholarships, approving new programs and revising curricula, and establishing regulations concerning students' academic work. Senate has 14 standing committees to help exercise its powers.

Senate is composed of up to 86 members representing the Carleton community:

- 40 faculty members
- 2 contract instructors
- 10 undergraduate students
- 3 graduate students
- 23 ex officio-members
- 4 members of the Board of Governors
- up to 4 special appointments

An appointed faculty member serves as Clerk of Senate, a position that manages the affairs of Senate with the support of the University Secretariat. The university's President and Vice-Chancellor serves as Chair of Senate.

GRADUATION AND CONVOCATION

Senate's role in convocation includes approving the convocation schedules, graduating students, approving recipients of medals and prizes, recommending potential recipients of honorary degrees and organizing the academic procession. The Clerk of Senate serves as the Marshal of Convocation.

Spring convocation schedule extended
On Jan. 25, Senate approved a modified spring convocation schedule, specifically adding a day to accommodate an additional ceremony. Spring convocation now falls over a five day period and consists of nine ceremonies; this year from June 10-14. With this change, the Sprott School of Business and the Faculty of Engineering and Design each had a dedicated day for graduates of their faculty.

6,133 students approved to graduate
Senate was pleased to approve the graduation of 4,602 undergraduate students and 1,531 graduate students during the 2018/19 academic year.

Honorary degree recipients
Seven honorary degrees were presented at June convocation to the following individuals:
- Laurie Beachell
- Diana Beresford-Kroeger
- Yazmine Laroche
- Christina Louise Logue
- The Right Honourable Paul Martin
- Robert Slater
- Robert Thirsk

Medals and prizes
One of the core functions of Senate is the approval of nominations for medals and prizes. In the 2018/19 academic year, Senate was pleased to approve 270 medalist nominations. The medals and prizes awarded includes:
- Senate Medal for Outstanding Academic Achievement (awarded to nine graduate students and 233 undergraduate students)
- University Medal for Outstanding Graduate Work at the Doctoral Level
- University Medal for Outstanding Work at the Masters Level
- University Medals- Undergraduate (awarded to 22 undergraduate students)
- Governor General's Silver Medal (awarded to two undergraduate students)
- Chancellor's Medal
- President's Medal

Marshal of Convocation

The Clerk of Senate, Betina Appel Kuzmarov, served as Marshal of Convocation for two ceremonies in the fall and seven ceremonies in the spring. She also participated in the installations of President Benoit-Antoine Bacon and Chancellor Yaprak Baltacıoğlu.

ACADEMIC PROGRAMS AND CURRICULA

The following are highlights of academic program and curricula changes that Senate approved in the 2018/19 academic year.

Degree Level Expectation on Experiential Learning

The Carleton Degree Level Expectation (DLE) on Experiential Learning aims to enhance experiential learning across campus and better position the university in meeting provincial requirements. The new DLE is effective fall 2019.

New Undergraduate Dual Degree Policy

The Undergraduate Dual Degree Policy was created as a framework for the completion of dual degrees at the undergraduate level. The policy is modelled after the Graduate Dual Degree Policy and was reviewed by the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP) and Senate Academic Program Committee (SAPC) to allow for appropriate academic review.

Changes to BA/B.Sc Undeclared Program

Changes to the Undeclared B.A./B.Sc program include a name change from Undeclared B.A/B.Sc to Open Studies B.A./B.Sc., and the introduction of new graduation pathways. Changes came into effect during the 2018/2019 calendar year.

New MA and graduate diplomas in Migration and Diaspora Studies

The new MA and graduate diplomas in Migration and Diaspora Studies programs commence in fall 2019. These programs are the first graduate-level programs in Canada to combine Migration Studies with Diaspora Studies. These interdisciplinary programs are also unique in that they aim to combine academic studies in Migration and Diaspora Studies with practical experience in these fields.

New Linguistics MA, graduate and PHD programs

The new MA and graduate diploma in Linguistics and the PHD in Linguistics, Language Documentation, and Revitalization programs commence in fall 2019. These programs reflect the evolution of linguistics from a theoretical model of linguistic knowledge to an interdisciplinary field concerned with language in cognitive and social domains. They draw on the strengths of the linguistics faculty who have strong backgrounds in theoretical linguistics and are involved in interdisciplinary research and teaching.

New graduate diplomas in Work and Labour

The new Master's level graduate diplomas in Work and Labour in the Institute of Political Economy will be available for enrollment in fall 2020. The Type 3 diploma will be open to students who have completed a four-year BA Honours degree or equivalent in a social sciences or humanities discipline that is relevant to work and labour. The Type 2 diploma will be open to students enrolled in a master's or doctoral program at Carleton.

New minor in Heritage Conservation

The new minor in Heritage Conservation will be introduced as part of the School of Indigenous and Canadian Studies program in fall 2019.

New Psychology minor in Human Resources and Management

The Bachelor of Arts Psychology program will feature a new minor in Human Resources and Management in fall 2019.

New Chemistry concentration in Chemical Toxicology

A new concentration in Chemical Toxicology in the Bachelor of Science Honours in Chemistry program will be available for enrollment in fall 2020. The new concentration will target students interested in understanding the adverse human, animal and environmental health effects caused by both natural and manufactured chemicals.

Introduction of concentration in Urban Geography

The Bachelor of Arts Geography program will introduce a concentration in Urban Geography in fall 2019.

New Linguistics concentrations

The BA/BSc Linguistics Honours program will feature two new concentrations in Linguistic Theory and in Psycholinguistics and Communication Disorders.

New specialties in Cognitive Science and Geography

Senate approved the introduction of two new specialities:

1. A specialization in Digital Humanities in the Master of Cognitive Science
2. A specialization in Data Science in the Master of Arts in Geography

Introduction of practicum in Teaching English as Foreign Language

The introduction of ALDS 4307 Practicum in Teaching English as Foreign Language will be available for enrollment in fall 2019.

Program name changes

Senate approved the following program name changes:

- PhD in Information Technology: Digital Media now PhD in Information Technology
- Master of Network Technology now Master of Information Technology
- BA in Child Studies now BA in Childhood and Youth Studies
- Bachelor of Information Technology, Photonics and Laser Technology now Bachelor of Information Technology, Optical Systems and Sensors

FREE SPEECH POLICY

On Aug. 30, 2018, the Premier's Office directed all publicly assisted colleges and universities in Ontario to develop and post a free speech policy that met specified minimum standards by Jan. 1, 2019 or face potential financial consequences. Following this announcement, Carleton University tasked its Senate in the development of such a policy.

Senate discussed the matter at its Sept. 28 meeting and established a task force of Carleton University Senators, composed of both faculty and students, to create a draft policy. Senate reviewed this draft policy during its Oct. 19 meeting and then presented it to the community.

A website dedicated to the consultation process was created at *carleton.ca/senate/free-speech*. A university wide email was distributed on Oct. 23 outlining the process and requesting feedback on the policy. This email was posted on Senate's website, Carleton's student portal and distributed throughout the university's communication network. The Carleton community had from Oct. 23 to Nov. 6 to provide input on the draft policy.

General feedback on the policy was positive, with many submissions praising Carleton for protecting free speech and consulting with students before finalizing the policy. There were several recurrent themes throughout the submissions:

1. Defining terms and in particular "hate speech"
2. Using examples for clarity
3. Clarifying the complaint-reporting process
4. Clarifying limits on Free Speech at Carleton University
5. Parameters of protesting and criticism of controversial speakers on campus
6. Concerns about marginalized and minority groups
7. University's authority over visitors not affiliated with Carleton

Having accounted for this feedback, the final policy was approved by Senate at its Nov. 29 meeting and was presented to the community on Dec. 4. A full feedback report was also posted for the public on the dedicated Free Speech webpage on Dec. 4. The policy was presented to the Board of Governors on March 28 and the Board unanimously endorsed it.

SENATE COMMITTEE REVIEW

Led by the Clerk of Senate, the University Secretariat began a review of Senate's standing committees. This review took place from December to May and had five stages:

Stage 1: Benchmarking study of Ontario University Senates to understand the broad landscape of Senate committee structures. This report was presented to Senate on Jan. 25.

Stage 2: The Clerk of Senate surveyed by email all committee Chairs to obtain feedback on the current structure and function of their committees and to provide some institutional memory for each committee.

Stage 3: Archival review of Senate committees by the University Secretariat.

Stage 4: Committee review report on an analysis of research presented to Senate on Mar. 29.

Stage 5: A task force of Senators was formed on Mar. 29 to develop recommendations for Senate.

The task force met four times to discuss committee structural issues that were uncovered in earlier stages of the review. As a result, the task force brought forward the following nine recommendations which were approved by Senate:

1. Senate committee oversight be transferred to the Senate Academic Governance Committee.
2. Clerk of Senate and Office of the University Secretariat be responsible for coordinating the work of Senate committees.
3. Senate Academic Governance Committee assume responsibility for overseeing committee elections and membership.
4. That at least 50 per cent of representation on the Academic Governance Committee be current or past sitting Senators.
5. Consolidating the four Senate appeals committees into one Senate Appeals Board.
6. The dissolution of the Senate Academic Program Committee, effective Aug. 31, 2019.
7. Creation of the Senate Quality Assurance and Planning Committee, effective Sept. 1, 2019.
8. Creation of the Quality Assurance Appeals Committee, effective Sept. 1, 2019.
9. Recommendation that the Provost amend the Institutional Quality Assurance Process to reflect the above changes.

SENATE ENDORSES AND SUPPORTS CUISIC

On Jan. 25, the co-chairs of the Carleton University Indigenous Strategic Initiatives Committee (CUISIC) provided Senate with an overview and update on their activities. Senate unanimously passed a motion declaring its support and endorsement of the committee and its work towards revitalizing Carleton's Indigenous strategy and its relationship with Indigenous peoples on and off campus.

In addition, Senate took part in a 45 minute consultation session during its May 31 meeting. Senate assembled in a circle to allow discussions to take place in the Indigenous tradition. The CUISIC co-chairs facilitated a collaborative discussion and gathered feedback on broad themes, which included community engagement, ways of teaching and learning, Carleton's culture and systems, and the student experience.

COMMUNITY PRESENTATIONS

Senate encourages consultations from the Carleton community. The following are presentations that were brought to Senate during the 2018/19 academic year:

- CUISIC Overview (Jan. 25)
- 2019-20 Operating Budget (April 26)
- Degree Level Expectation on Experiential Learning (April 26)
- CUISIC Consultation (May 31)
- Carnegie Classification Pilot Project (May 31)
- Carleton Advancement's Hub for Good (June 21)

COMMUNICATIONS

With the addition of a communications officer in the University Secretariat, Senate was able to enhance its communications efforts. This included a dedicated Senate communications plan, Senate website updates and reorganization as well as the following new initiatives:

Inside Senate
Inside Senate was introduced in November as a new communication channel dedicated to sharing the important work of Senate just days after each meeting. These community summaries aim to highlight key decisions and the people within Senate with the greater Carleton community. Seven editions of Inside Senate were created, posted on the Senate website and advertised through Carleton's Top 5 and homepage.

Community outreach

Senate enhanced its convocation, recruitment, and nomination and election communications. This included dedicated webpages with digital forms as well as several communications plans, advertising and branding materials.

CUCollab

In line with Carleton's digital first strategy, Senate adopted CUCollab in September as a document sharing platform. This has provided greater security and accessibility for members of Senate to access key meeting materials.

Senate survey

To incorporate best practices in supporting academic governance at Carleton, the University Secretariat conducted its first ever survey to gauge the Senate experience. Distributed in May, the survey received a 47 per cent response rate and generated many comments and suggestions from respondents. Due to the positive response from Senators, the University Secretariat is planning to implement the survey on an annual basis.