

Senate Annual Report

July 1, 2022 – June 30, 2023

Carleton
University





Table of Contents

Year in Review	3
About Senate	3
Senate Membership 2022/23	3
Nominations and Elections	5
A Full Return Back to Campus	6
Graduation & Convocation	7
Academic Programs & Curricula	8
Community Presentations	10
Governance and Policies	11
Communications	11

Year in Review

With the full reopening of campus, Senate returned to in-person meetings on campus in September 2022. Over the 2022-23 academic year, Senate approved an updated Carleton Academic Plan, an updated Academic Governance of the University Joint Policy, the introduction of several new programs, and a process for beginning the restructuring of the Faculty of Graduate & Postdoctoral Affairs.

Other significant highlights from the year include the approval of:

- 6,503 graduates
 - UG 764, G 507 (Fall 2022)
 - UG 879, G 471 (Winter 2023)
 - UG 3194, G 688 (Spring 2023)
- 256 medals and prizes
- 8 honorary degrees
- 8 new programs
- 14 new minors, concentrations, streams & specializations
- 20 cyclical reviews

About Senate

Senate is the highest academic body at Carleton University. As steward over the university's academic governance, Senate makes decisions of importance to students and faculty. Regular work of the Senate includes awarding degrees, approving medalists, developing scholarships, approving new programs and revising curricula, and establishing regulations concerning students' academic work. Additionally, Senators oversee and provide feedback on important university documents and strategies.

Senate Membership 2022/23

To help exercise its powers, Senate has 14 standing committees and is comprised of up to 86 members representing the Carleton community. Voting members include:

- 40 faculty members
- 2 contract instructors
- 10 elected undergraduate students
- 3 graduate students
- 23 ex-officio members
- 2 members of the Board of Governors
- up to 4 special appointments

Ex-Officio Members

- Benoit-Antoine Bacon, President, Vice-Chancellor & Chair of Senate
- Elinor Sloan, Clerk of Senate
- Suzanne Blanchard, Vice-President (Students & Enrolment) & University Registrar

Ex-Officio Members

- Rafik Goubran, Vice-President (Research & International)
- Jerry Tomberlin, Provost & Vice-President (Academic)
- Lorraine Dyke, Vice-President (Finance & Administration)
- Dwight Deugo, Vice-Provost & Associate Vice-President (Academic)
- Maria DeRosa, Dean, Faculty of Science
- Larry Kostiuik, Dean, Faculty of Engineering & Design
- Pauline Rankin, Dean, Faculty of Arts & Social Sciences
- Patrice Smith, Dean, Faculty of Graduate & Postdoctoral Affairs
- Brenda O'Neill, Dean, Faculty of Public Affairs
- Dana Brown, Dean, Sprott School of Business
- Amber Lannon, University Librarian
- Wonjoon Chung, Director, School of Industrial Design
- Michel Barbeau, Director, School of Computer Science
- Anne Bordeleau, Director, Azrieli School of Architecture & Urbanism
- Omair Shafiq, Interim Director, School of Information Technology
- Milan Sanghani, President, GSA, July 1, 2022 – April 30, 2023
- Elie Abou Zeid, President, GSA, elected May 1, 2023
- Hande Uz Ozcan, Vice-President (Academic), GSA, July 1, 2022 – April 30, 2023
- Sahil Rajput, Vice-President (Academic), GSA, elected May 1, 2023
- Anastasia Lettieri, President, CUSA, July 1, 2022 – June 30, 2023
- Mohamed "Faris" Riazuddin, President, CUSA, elected May 1, 2023
- Dakota Livingston, President CASG, July 1, 2022 – April 30, 2023
- Francesca Lepore, President, CASG, elected May 1, 2023

Special Appointments

- Margaret Haines, Alumni Representative (term ends June 30, 2025)
- Kim Hellemans, COU Academic Colleague (term ends June 30, 2025)

Board of Governors Representatives

- Louise Hayes, Board Member
- Brenda O'Connor, Board Member
- Jane Taber, Board Member

Elected Student Senators

Graduate Students – Terms end June 30, 2023

- Kareem Al Hammuri
- Mohsin Ilyas
- Farzam Sepanta

Undergraduate Students – Terms end June 30, 2023

- Davin Caratao, Public Affairs
- Aaron North, Arts and Social Sciences
- Mahamed Qalinle, Engineering and Design
- Jennifer Ramnarine, Public Affairs
- Taina Roberts, Public Affairs
- Giuseppe Sestini, Arts and Social Sciences

Elected Faculty Senators

Terms end June 30, 2023

- Manuel Baez, Engineering & Design / Architecture
- Jeff Dawson, Science
- Jacob Kovalio, Arts and Social Sciences
- Christine Laurendeau, Science / Computer Science
- Marlene Lundy, Arts and Social Sciences
- Beth MacLeod, Arts and Social Sciences (Secretary of the Faculty Board)
- Donald Russell, Engineering and Design
- Shazia Sadaf, Arts and Social Sciences
- David Sprague, Engineering and Design / Information Technology
- Julia Wallace, Science (Secretary of the Faculty Board)

Terms end June 30, 2024

- Peter Andrée (served until January 1, 2023)
- Vandna Bhatia, Public Affairs (Secretary of the Faculty Board)
- Bernadette Campbell, Arts and Social Sciences
- Jonathan Malloy, Public Affairs
- Paul Mkandawire, Arts and Social Sciences
- Mike Murphy, Arts and Social Sciences
- Julie Murray, Arts and Social Sciences
- Augustine Park, Arts and Social Sciences
- Karen Taylor, Engineering and Design (Secretary of the Faculty Board)

Terms end June 30, 2025

- Jeni Armstrong, Public Affairs
- Hilary Becker, Sprott School of Business
- François Brouard, Sprott School of Business (Secretary of the Faculty Board)
- Sean Burges, Public Affairs
- Amanda Clark, Public Affairs
- Edward Cyr, Engineering and Design
- Sarah Everts, Public Affairs
- Root Gorelick, Science
- Kevin Graham, Science
- Tim Haats, Engineering and Design / Industrial Design

Terms end June 30, 2025

Elected Contract Instructors

- Douglas Howe, Science/Computer Science
- Lynn Marshall, Engineering and Design
- Lisa Moffitt, Engineering and Design / Architecture
- Howard Nemiroff, Sprott School of Business
- Matthew Pearson, Public Affairs
- Daniel Siddiqi, Arts and Social Sciences
- Christopher Smelser, Engineering and Design
- Christian Viau, Engineering and Design
- Pamela Wolff, Science
- Morgan Rooney, Arts and Social Sciences (term ends June 30, 2023)
- Kathleen Moss, Arts and Social Sciences (term ends June 30, 2024)

Nominations and Elections

The Senate Office is responsible for managing the membership of Senate and its committees. To this end, Senate holds elections each spring to fill both Senate and Standing Committee vacancies for the coming academic year. After July 1st, nominations are ratified on a first-come, first-served basis for any remaining vacancies.

New Senator Ratifications and Elections

- Between September 2022 and January 2023, Senate ratified 11 new Senate appointments for terms of service beginning immediately upon ratification.
- In March and April, 2023: Senate ratified 15 new Senate appointments and held an election for one FED faculty member on Senate, for terms of service beginning on July 1, 2023,

New Senate Committee Member Ratifications:

- Between September 2022 and March 2023, Senate ratified 18 new committee appointments for service beginning immediately upon ratification.
- In April 2023: Senate ratified 14 new committee appointments for terms of service beginning July 1, 2023.

Senate also assists the Board of Governors in electing academic staff, librarian and student members to advisory committees on the election of senior executive positions. During the 2022/23 academic year, Senate held an election in January 2023 for student and academic staff nominees for the Advisory Committee on the Provost and Vice-President (Academic).

A Full Return Back to Campus

With the full reopening of campus, Senate resumed its in-person meetings with an option for Senators to attend virtually via Zoom videoconferencing.

Senate held eight scheduled meetings and one short-notice meeting for the 2022-23 academic year.

- 2022: June 3, September 23, October 21, November 25
- 2023: January 27, February 24, March 31, April 21
- Short-notice meeting: April 14, 2023

In April 2023, Senators were welcomed back into the newly renovated Senate space located at 608 Pigiardvik, formerly Robertson Hall. The fully modernized interior offers an inviting space for Senators and the Carleton community to assemble. In addition to the refreshed look, the space also boasts significantly upgraded technology.

In addition to regular presentation updates, Senate also received recommendations from various committees on areas of improvement to academic efficacy and performance.

Self-declaration for Academic Considerations

Following a recommendation from the Senate Committee on Curriculum, Admissions, and Studies Policy (SCCASP), Senate approved the use of the new Self-Declaration for Academic Considerations Form, effective for the 2022/23 Academic Year.

This form replaces the need for a medical note or supporting documentation, for short-term illness or incapacitation. It can be used to support a student's request for academic consideration for missed coursework, midterms, or final exams due to short-term incapacitation (illness, injury, or extraordinary circumstances beyond a student's control), normally lasting no more than 10 days.

Governance of Graduate Curriculum Approvals

Senate approved a number of recommendations from the Senate Quality Assurance and Planning Committee (SQAPC) regarding the transfer of graduate curriculum approvals from the Graduate Faculty Board to the disciplinary Faculties.

The transfer of approvals to the five disciplinary Faculties is expected to enhance opportunities for Faculties to strategically develop and manage graduate curriculum planning and innovation; improve resource planning and coordination of program delivery; and empower Faculties to design and develop innovative graduate programs, with meaningful input from peer/related disciplines.

Senate approved Carleton Academic Plan

After a two-year consultative process, Senate approved the updated the [Carleton Academic Plan \(CAP\)](#).

The Academic Plan's cohesive academic strategy bridges the Strategic Integrated Plan and the Faculty-level plans. The finalized plan is a key aspect of Carleton's roadmap to shaping the future and plays an integral role in operationalizing academic and research aspects of Carleton's [Strategic Integrated Plan](#) that interest with the academic mission of the university.

Flexible and Compassionate Grading Options: Winter 2023

On Friday, April 14, 2023, the Senate Executive Committee called a special short-notice meeting of Senate to hear recommendations from the Academic Continuity Committee, which convened as a result of the CUPE 4600 strike from March 27 to April 6, 2023. In accordance with these recommendations, and the Senate Policy on Academic Accommodations During Labour Disputes, Senate approved compassionate grading options to ensure that students in the Winter 2023 term were not unduly disadvantaged by the strike of Contract Instructors and Teaching Assistants.

All students were given the option to convert a passing final letter grade (D- and above) in any undergraduate winter 2023 or full-year (fall/winter) course to a grade of SAT (satisfactory). This ensured that changes in assessment due to the labour disruption do not affect students' permanent records as SAT/UNS grades are not used in the calculation of CGPA.

Graduation & Convocation

One of Senate's main responsibilities is the approval of graduates, medal and prize recipients, and honorary degree candidates in preparation for Convocation. The University Secretariat office supports this process by posting the graduate lists, and assisting with Convocation tasks including logistics, communications, convocation booklets, script planning, and securing volunteers.

Over 6,000 strong

Senate was pleased to approve the graduation of 4,837 undergraduate and 1,666 graduate students during the 2022/2023 academic year.

On November 12, 2022, more than 1,200 students from the Class of 2022 received degrees recognizing their hard work and commitment to education. Similarly, the week of June 12-16, 2023, Carleton hosted its Spring convocation to celebrate the excellence and accomplishments of over 5,000 graduates.

Medals and Prizes

In the 2022/23 academic year, Senate was pleased to approve 256 medalist nominations. The medals and prizes awarded include:

Fall 2022

1 Governor General Gold Medal at the Graduate Level
1 Governor General Silver Medal at the Undergraduate Level
1 Chancellor's Medal at the Undergraduate Level
1 President's Medal at the Undergraduate Level
1 University Medal at the PhD Level
1 University Medal at the Master's Level
5 Senate Medals at the PhD Level
7 Senate Medals at Master's Level
10 University Medals at the Undergraduate Level
31 Senate Medals at the Undergraduate Level

Spring 2023

1 Governor General Gold Medal at the Graduate Level
2 Governor General Silver medals at the Undergraduate Level
1 Chancellor's Medal at the Undergraduate Level
1 President's Medal at the Undergraduate Level
1 University Medal at the PhD Level
1 University Medal at the Master's Level
6 Senate Medals at the PhD Level
7 Senate Medals at the Master's Level
42 University Medals at the Undergraduate Level
135 Senate Medals at the Undergraduate Level

Honorary Degree Recipients

Eight honorary degrees were awarded to the following individuals for the 2022/23 academic year:

- Dafydd Rhys (Dave) Williams, D. Sc.
- Katherine B. Stevenson, L.L.D
- Gray Merriam, L.L.D
- Janice Charette, L.L.D
- Liban Abokor, L.L.D
- Ibrahim Gedeon, L.L.D
- Vikas Swarup, L.L.D
- Barbara Dumont-Hill, L.L.D

Academic Programs & Curricula

Major Modifications

Major modifications are integral to the continuous improvement of Carleton's programs. Over the course of the academic year, Senate approved 69 major modifications. The following are highlights of new programs, certificates, minors, and concentrations:

New Graduate Programs:

- Master of Engineering Practice
- Master of Arts in Human Rights and Social Justice
- Master of Arts, Teaching English as an Additional Language
- Master of Finance
- Master of Digital Transformation & Entrepreneurship
- Master of Biotechnology

New Undergraduate Programs:

- BA and BAHons in Indigenous Studies
- Post-Baccalaureate Diploma in Religion

New Concentrations and Specializations:

- New Collaborative specialization in Data Science to the MA in Sociology
- New Stream in Investments and new Stream in Corporate Finance for the Bachelor of Commerce and Bachelor of International Business
- New Collaborative Specialization in African Studies to the PhD in Sociology, International Affairs, and Anthropology
- New Stream and new Concentration in Supply Chain Management for the Bachelor of Commerce and Bachelor of International Business
- New Concentrations in Canadian Politics and Public Policy; International Relations and World Politics; and Power and Political Ideas to the undergraduate programs in Political Science
- New Collaborative Specialization in Latin American and Caribbean Studies to the MA in Legal Studies
- New Collaborative specialization in Cybersecurity to the Master of Computer Science, the Master of Applied Science in Electrical & Computer Engineering, the Master of Engineering in Electrical and Computer Engineering, the Master of Arts in International Affairs, the Master of Information Technology in Digital Media, the Master of Information Technology in Network Technology and the MENG in Infrastructure Protection and International Security
- New Collaborative Specialization in Accessibility to MA in Sociology, Anthropology, Women's and Gender Studies, History, Music & Culture, Political Economy, Legal Studies, and Geography; to the MASc in Biomedical Engineering; to the MSc in Neuroscience and Health Sciences; to the Master of Science program in Health: Science Technology and Policy; to the Master of Human Computer Interaction; to the Master of Design; and to the Master of Engineering in Biomedical Engineering to the Master of Entrepreneurship (TIM).
- New Concentration in Heritage Planning & Studies to the MA in Canadian Studies
- New Stream in Artificial Intelligence and Cognitive Modeling to the Bachelor of Cognitive Science programs

Minor Modifications

Senate approved 42 minor modifications and received over 250 additional minor modifications for information. Minor modifications are the most common type of academic change. They involve a wide variety of academic changes to existing programs such as calendar and regulation

modifications, the addition or deletion of courses, revisions to existing concentrations or minors, assigning course requirements, and course modifications.

Cyclical Reviews

As part of Carleton University's Institutional Quality Assurance Process, all undergraduate and graduate programs are reviewed on a seven-year basis and the outcomes are brought to Senate for approval.

Senate approved 20 final assessment reports and executive summaries arising from the cyclical reviews of the following programs:

- Undergraduate Programs in BIT Optical Systems and Sensors
- Bachelor of Public Affairs and Policy Management
- Graduate programs in Health: Science, Technology and Policy
- Undergraduate and Graduate Programs in English
- Graduate Programs in Chemistry
- Undergraduate Programs in Civil Engineering, Environmental Engineering and Architectural Conservation and Sustainability Engineering
- Undergraduate programs in Mechanical Engineering, Aerospace Engineering and Biomedical and Mechanical Engineering
- Undergraduate Programs in Electrical Engineering
- Joint Graduate Programs in Civil Engineering
- Undergraduate programs in Sustainable and Renewable Energy Engineering
- Bachelor of Global and International Studies Program
- Undergraduate Programs in Physics
- Undergraduate Programs in Biomedical and Electrical Engineering; Communications Engineering, Computer Systems Engineering and Software Engineering.
- Undergraduate and Graduate program in Architecture
- Joint Graduate programs in Mathematics and Statistics
- Joint Graduate Programs in Electrical and Computer Engineering
- Joint Graduate Programs in Environmental Engineering
- Undergraduate and Graduate Programs in Film Studies
- Undergraduate program in Engineering Physics
- Master's programs in Social Work

Community Presentations

Senate encourages consultations from the Carleton community. During the academic year, Senate received nine presentations:

- Strategic Integrated Plan Implementation Report (September 2022)
- Draft Community Engagement Strategic Plan (October 2022)
- Draft Digital Strategy (November 2022)
- EDI Action Plan Update (November 2022)
- New Graduate Curriculum Approval Process Consultation (January 2023)

- Campus Master Plan Consultation (January 2023)
- Academic Plan Consultation (February 2023)
- Carleton Academic Plan Approval (March 2023)
- Carleton Draft Operating Budget Presentation (April 2023)

Governance and Policies

Senate approved the following governance-related changes:

- Revised Terms of Reference for the Senate Graduate Student Appeals Committee
- New Empowering Motion on Senate Committee Membership to enable the Senate Executive Committee to approve new Senate Standing Committee members over the summer months
- Revised Academic Governance of the University (AGU), a Joint Policy of the Board of Governors and the Senate of Carleton University

Senate also approved the following policies:

- Revised Senate Policy on Accommodation for Student Activities
- Revised Senate Policy on Academic Program and Course Modifications – Late Modifications Policy

Communications

Inside Senate

Eight issues of [Inside Senate summaries](#) were distributed to the community through Carleton's Top5 newsletter and posted on the Senate website. These high-level summaries ensure that Senate's key decisions are made accessible to the Carleton community shortly after each meeting.

Senate Survey

The Senate Office conducts a Senate Survey on an annual basis in the spring, to gather feedback from Senators on their experience of serving on Senate. The survey helps the Senate Office identify areas of strength and improvement.

The 2023 Senate Survey was conducted from May 3 to May 31, 2023. The survey consisted of several questions regarding orientation, communication efforts, and service on standing committees. The results of the survey will be shared in September 2023.