



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of January 31, 2020 at 2:00 p.m.
Senate Room, Robertson Hall
AGENDA**

Closed Session:

- 1. Welcome**
- 2. Approval of Agenda (closed)**
- 3. Minutes:**
 - a. October 18, 2019 (Closed Session)**
- 4. Report of the Senate Honorary Degrees Committee**
- 5. SMA Update**
- 6. Report on the Empowering Motion (Clerk)**
- 7. Other Confidential Business**

Open Session:

- 1. Welcome**
- 2. Approval of Agenda (open)**
- 3. Minutes:**
 - a) November 29, 2019 (Open Session)**
- 4. Matters Arising**
- 5. Chair's Remarks**
- 6. Question Period**

7. Senate Administration: (Clerk)

- a. Membership Ratification- Senate Standing Committees
- b. 2020/21 Membership Renewal Process – Senate and Senate Committees
- c. Appointments made Contrary to Policy

8. Reports:

- a. SCCASP (H. Nemiroff)
- b. SQAPC (D. Deugo)

9. Strategic Integrated Plan Update

10. Reports for Information:

- a. Senate Executive Committee Minutes (November 19, 2019)

11. Other Business

12. Adjournment

Agenda

Item 3



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of November 29, 2019 at 2:00 pm
Senate Room, Robertson Hall**

MINUTES – OPEN SESSION

Present: S. Ajila, B.A. Bacon (Chair), M. Barbeau, S. Blanchard, A. Bowker, D. Brown, N. Cappuccino, A. Chandler, M. Close, J. Deaville, D. Deugo, T. Di Leo Browne, D. Dragunoiu, D. Gillberg, R. Goubran, H. Gupta, K. Hellemans, O. Hobbs, F. Hosseinian, B. Hughes, E. Bilodeau (proxy for W. Jones), C. Joslin, L. Kostiuk, J. Kovalio, Z. Kryworuchka, E. Kwan, C. Macdonald, R. McKay, H. Nemiroff (Acting Clerk), D. Nussbaum, J. Paulson, A. Plourde, P. Rankin, M. Rooney, W. Shi, A. Shotwell, D. Siddiqi, S. Sivathayalan, E. Sloan, P. Smith, J. Tomberlin, A. Tremblay, C. Trudel, K. von Finckenstein, J. Voordouw, C. Warner, P. Wilson, J. Wolfart, P. Wolff, W. Ye

Regrets: L. Akagbosu, O. Baysal, T. Boswell, S. Boyle, A. Courchene, T. Daniels, C. Dion, K. Evans, P. Farrell, P. Gunupudi, M. Haines, B. A. Kuzmarov (Clerk), J. Liu, S. Moran, M. Piché, C. Viju, B. Wright

Absent: A. Ahmad, J. Bruno, J. Cheetham, C. Cruickshank, P. Dion, B. Hallgrímsson, P. Lagasse, S. Parathundiyil, B. Popplewell, S. Shires, S. Srinivasan, J. Stoner

Open Session:

1. Welcome (Chair) & Approval of Acting Clerk

The Chair welcomed Senators to the meeting at 2:00 pm. He noted the absence of Betina Appel Kuzmarov (Clerk), and that Howard Nemiroff had been asked to take on the role of Acting Clerk for this meeting only.

It was **MOVED** (C. Macdonald, Z. Kryworuchka) that Senate approve the appointment of Howard Nemiroff as Acting Clerk for the Senate meeting of November 29, 2019. The motion **PASSED**.

2. Approval of Agenda (open)

It was **MOVED** (M. Close, D. Deugo) that Senate approve the agenda for the meeting of Senate on November 29, 2019, as presented.

The motion **PASSED**.

3. Minutes: October 18, 2019 (open session)

It was **MOVED** (J. Wolfart, A. Tremblay) that Senate approve the minutes of the open session of the Senate meeting of October 18, 2019, as presented.

The motion **PASSED**.

4. Matters Arising:

There were none.

5. Chair's Remarks

The Chair highlighted the following newsworthy events from the past month:

- Fall Convocation on November 9th: Over 1,300 students graduated and an honorary degree was awarded to Mary Ellen Turpel-Lafond. The Chair congratulated the graduates and thanked all Senators who took part in the event.
- At the *Excellence Canada Summit* in Toronto on November 5, Carleton became the first post-secondary institution in Canada to receive Gold Level Certification in Mental Health at Work. The Chair noted the significance of this national recognition, and Carleton's commitment to continue the work of improving mental health for our community.
- Carleton has established 3-year Chairs in Teaching Innovation, to be awarded to educators in recognition of their teaching excellence and innovation. The Chair congratulated the inaugural winners of this distinction: Professors Melanie Adrian (Law & Legal Studies) and Mira Sucharov (Political Science).
- Research Info-Source Rankings: Carleton University is showing a year over year increase of 29% in research funding – the largest such increase of any comprehensive or medical university in this country. The Chair extended congratulations to all researchers at Carleton for achieving this distinction.
- On November 21, Carleton co-hosted the annual meeting and Celebration of Excellence and Engagement of the Royal Society of Canada, in partnership with the University of Ottawa and the National Research Council. 650 delegates from across the country attended. Four Carleton scholars became fellows of the Royal Society this year: Norman Hillmer (History), Tim Cook

(History), Robert Letcher (Biology), and Rianne Mahon (Public Policy & Administration). Carleton Chancellor Professor Lenore Fahrig, who recently was awarded the Romanowski Medal for Environmental Research, also spoke at the event.

- Carleton University partnered with TVO to launch the new TVO Indigenous Hub at Carleton's School of Journalism and Communication. Journalist in Residence Shelby Lisk will feature Indigenous perspectives and voices from across Ontario and will be a valuable resource for Carleton journalism students and the Carleton community.
- Carleton faculty and staff are invited to the annual Holiday Luncheon on December 5th in the Fieldhouse. Over 1,500 people are expected to attend.

6. Question Period

Two questions were submitted in advance by Senator Justin Paulson.

Question #1: A colleague in FASS received an odd phone call recently from the new Manager of Student Conduct and Harm Reduction regarding a student's grade, and asked that I enquire at Senate as to what role this person is playing in relation to university academics generally and professors specifically. Part of this staff member's job description includes that the manager is supposed to "persuade" — does this include persuading professors and instructors? Is the job to advocate for students by calling profs? Suggesting accommodations should be considered or grades be changed outside of the usual structures of the PMC and the Dean's office? If this office is to play an intervening role in university academics, has this been cleared by Senate?

The Vice-President, Students & Enrolment and University Registrar, Suzanne Blanchard, responded to this question. She noted the recent restructuring of the Student Affairs portfolio which resulted in the appointment of a new Associate Vice-President of Students Affairs, and the separation of this unit into Student Life (Orientation) and Student Support (for mental health, student conduct, harm reduction and other issues). Currently, three case managers under Student Support meet with students who may need extra help in personal and academic matters. Case managers may reach out to faculty members to inform them of the student's situation, but their role is to share information in an effort to support students, not to persuade faculty on academic matters. Case managers may persuade or encourage students to take positive steps to remedy their situation, but there is no role for Student Affairs in academic accommodations per se.

Question #2: We need to have a clear discussion about FGPA's actual or perceived policies regarding time-to-completion, extensions, leaves of absence, and the policies concerning exemptions from those norms. My perception, shared by a number of FASS colleagues whom I represent, is that the actual Senate-approved policies are vague, yet for the last few years have imposed strictly and with a Draconian one-size-fits-all approach. a) Which FGPA policies regarding times-to-completion and extension are Senate policies, and which are internal to FGPA? b) The university claims to care about mental health, yet still imposes a three-term limit for LOAs for health leave. Why? (This makes no sense to me.) c) Timelines for completion that force FASS students to complete under time schedules designed for science labs place unreasonable pressure on our students and simply encourage a lack of rigour, minimal fieldwork, and fast/shoddy scholarship. Will FGPA work with Senate to revise our approach?

The Dean of the Faculty of Graduate & Postdoctoral Affairs, Patrice Smith, responded to this question. She noted that the regulation is based on the norm for our sector and that so far FGPA has not perceived a need to amend it. Senator Shotwell asked why the limit for Leaves of Absence (LOAs) is three terms. She noted that many students need to work full time while studying, take longer to complete their degrees, and may need additional LOAs. The Dean responded that LOAs have been approved for students beyond the 3 terms, depending on the circumstances. The FGPA is implementing a more individualized and holistic approach that will monitor the student's progress and engage faculty members as well, to ensure all are on the same page. The parties agreed to bring this matter to SCCASP for further consideration, and to continue the discussion off-line, possibly bringing the issue back to Senate in the future.

7. Administration (Clerk)

a. Senate membership ratification

The Senate Office received a nomination for Julia Sinclair-Palm to fill the faculty vacancy for FASS on Senate.

It was **MOVED** (P. Rankin, A. Bowker) that Senate ratify the new Senate appointment, as presented.

The motion **PASSED**.

The Acting Clerk noted that there remain some vacancies for Senators on Senate committees, and that the Secretariat Office will be distributing a *Call for Nominations* within the next few days.

8. Reports:

a. Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

Items for Approval (3):

1) Co-op B. Eng. Admission and Continuation Regulation Revision. Removal of CCDP2100 course from the coop requirement.

It was **MOVED** (H. Nemiroff, S. Blanchard) that Senate approve the revisions to regulation TBD 1585 R-UG-COOP-BENG for the 2020-21 Undergraduate calendar as presented.

The motion **PASSED**.

2) Regulation 5.5 – Change of Grade (New regulation specifying a time limit within which faculty can submit a change of grade request.)

It was **MOVED** (H. Nemiroff, D. Siddiqi) that Senate approve the revisions to Reg. 5.5 for the 2020-21 Undergraduate calendar as presented.

Discussion:

The new regulation specifies that change of grade requests must be completed within 6 months of the last day of the exam period. Some Senators felt this time limit was too restrictive and advocated for a longer period. The Chair of SCCASP and the University Registrar noted that according to their research the majority of these requests can be completed within the 6 month window but an extension would be possible in consultation with the Associate Dean of the Faculty. It was also noted that an appeals process can be initiated if the extension is not granted by the Associate Dean in the case, for example, of a student's mental health crisis.

The motion **PASSED**, with 3 Senators opposed and 5 abstaining.

3) Reg. 10.4 (TBD 1800: R-GR-General Regulations) – Change of Grade
(same change as #2, but for graduate calendar)

It was **MOVED** (H. Nemiroff, D. Siddiqi) that Senate approve the revisions to Reg. 10.4 for the 2020-21 Graduate calendar as presented.

The motion **PASSED**, with 1 Senator opposed and 11 abstaining.

Items for Discussion: Amnesty Motion: Carleton University Senate Policy on the Academic Implications of Labour Disputes (Nov 29, 2019)

The *Carleton University Senate Policy on the Academic Implications of Labour Disputes* was developed in response to a motion brought to Senate by Senator Alexis Shotwell in May of 2018. The original motion as passed by Senate is copied below:

Whereas a labour disruption, legal strike, or lock-out at Carleton University may significantly affect students' ability to attend class, access resources, receive academic guidance, and complete academic assignments in a timely manner; Whereas during a labour disruption, legal strike, or a lock-out it remains the obligation of Senate as the final academic authority on campus to ensure the maintenance of high academic standards and quality for all programs across the university: Senate asks SCCASP to develop a formal policy governing the process of providing accommodation for students unable to participate in academic activities in the case of a labour disruption, legal strike, or lock-out while maintaining academic standards under these circumstances.

Senators received in their meeting package a third draft of the policy, based on the most recent feedback from Senate in September 2019. A notice of motion on the policy will be brought to Senate for vote in January 2020.

The Chair of SCCASP noted the following responses from SCCASP to the most recent comments from Senate on the policy:

- Section 1.3 – Senators had questioned the requirement that the policy come into effect only for labour disruptions lasting longer than

10 days. SCCASP added section 1.3.1 which explained that in cases of such brief disruptions faculty are in the best position to determine what accommodations are appropriate.

- Section 2.2.1 – There had been a request from some Senators to change the phrase “may be entitled” to “will be entitled.” SCCASP rejected this suggestion, since there may be occasions where accommodations cannot be made.
- Sections 2 & 3 – Senators had expressed concern around determining what accommodations are reasonable:
 - Section 2.3.1 – States that the Provost is authorized to provide this information.
 - Section 3.1.1.1 - Communication and Dissemination of Information will occur via the *Provost’s Advisory Committee on the Continuity of Academic Operations* (Academic Continuity Committee)
- There was a question regarding how programs in collaboration with other institutions would respond to labour disruptions (e.g. the BIT program, which is a collaborative program with Algonquin College). SCCASP recommends that the Amnesty Policy only apply to Carleton University and its students. Other institutions will have their own policies.

Discussion:

Senators asked for clarification on the role of the *Provost’s Advisory Committee on the Continuity of Academic Operations*. There was concern that Senate might be relinquishing its authority unnecessarily to this committee, since Senate still would have the ability to conduct electronic meetings and/or short notice meetings to deal with academic issues during a labour disruption. The Provost replied that this committee deals with day-to-day issues that are not relevant to Senate; anything in the purview of Senate would be brought to Senate. The advisory committee is mentioned in this policy because of its role in disseminating communications.

Other Senators felt that the language in 2.2.1: “students . . . may be entitled to appropriate accommodations” should be changed to “students... will be entitled to appropriate accommodations.” The Chair of SCCASP agreed to bring this suggestion back to the committee for consideration. The Chair of Senate asked that the original motion be circulated prior to the next Senate meeting in January, when Senate will vote on the policy.

Items for Information:

MINUTES – NOVEMBER 29, 2019 – OPEN SESSION

The following items were presented to Senate for information. There was no discussion.

- 1) Concentration Definition (Glossary)
- 2) Draft Multi-Year Academic Schedule 2020 – 2027
- 3) Draft Schedule for Summer 2021-2027
- 4) 2020-21 Fall-Win-Sum Academic Schedule

8-Reports, cont'd

b. Senate Quality Assurance and Planning Committee (SQAPC)

SQAPC Chair, Dwight Deugo noted that Carleton's new Institutional Quality Assurance Process (IQAP) was ratified and approved by the Ontario Universities Council on Quality Assurance on November 22nd. He thanked all involved in the creation of the new IQAP, particularly Lorraine Dyke for her leadership on this process.

Omnibus Motion:

It was **MOVED** (D. Deugo, P. Wolff) that Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews for the programs presented.

The motion **PASSED**.

Individual Motions:

MOTION: that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in African Studies.

MOTION: that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in Applied Linguistics and Discourse Studies.

MOTION: that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in Cognitive Science.

MOTION: that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in Neuroscience and Mental Health.

9. Carleton University Indigenous Strategic Initiatives Committee (CUISIC) Calls to Action

The Chair introduced CUISIC Co-Chairs Kahente Horn-Miller, Benny Michaud, and Jerry Tomberlin, and administrator Theresa Hendricks. The Chair acknowledged the guest presence at Senate of Dr. John M. H. Kelly, Co-Director of CIRCLE.

Kahente Horn-Miller began by reviewing the process leading up to the development of the 41 Calls to Action. The initiative began in December 2018 with the establishment of a 32-member committee composed of faculty, staff, students, and community members. The committee developed themes and questions for a series of consultations that were scheduled from March to September 2019. Over 600 people were consulted through this process, including members of the Carleton community, members of Kitigan Zibi, Akwesasne, and Pikwakanagan communities, and service organizations in the Ottawa region. The 41 Calls to Action have been posted online; feedback was received and incorporated into the final version posted at Senate today.

Co-Chair Jerry Tomberlin highlighted a few changes made since the Calls were circulated to Senators in the meeting package:

- The first two Calls under *Indigenous Institutional Support* were combined into one longer item for clarity.
- A Call for financial support was added under Calls for *Student Support*.
- The last two Calls were moved from *Research & Innovation* to *Culture, System & Structure*.

Discussion:

D. Siddiqi thanked the committee for their work on this initiative. The Chair thanked the members of the committee and all from Carleton who participated in this endeavor.

It was clarified that these Calls would be presented as well to the Board of Governors, and that any items under the purview of the Board would be brought back to the Board as well. The Provost noted in response to a question that an implementation plan will be developed in January 2020, and that Senate will be updated on a regular basis.

It was **MOVED** (D. Siddiqi, J. Wolfart) that Senate receive the CUISIC Calls to Action, understanding that any action under the purview of Senate will in due course be brought back to Senate for approval, and that Senate thank the members of the Carleton University Indigenous Strategic Initiatives Committee for their work on this important initiative. The motion **PASSED UNANIMOUSLY**.

10. Strategic Integrated Plan Update

Co-Chair Patrice Smith provided a review on the activities of the SIP Task Force:

- Launch on September 6, 2019,
- Speaker Series: 8 Events, 13 speakers, more than 600 people participated
- 40 Consultations: more than 1,000 people participated
- Themed Consultations: 150 people consulted

Based on the consultations, the committee identified 4 Mission Pillars:

- Research
- Teaching & Learning
- Student Experience
- Organizational Excellence

Emerging preliminary strategic directions include:

- Leadership in Sustainability
- Access, Equity, Diversity, Inclusion
- Healthy Environments
- Internationalization
- Campus-Community engagement
- Real-World / Social Impact Beyond Disciplinary Boundaries
- Innovation
- Indigenous Initiatives

The following next steps were identified:

- Summary Document for community – prepared in December & January
- SIP Process Update to Senate – January & February
- SIP Draft Available for Review – March & April
- Approval of Draft – May

The Chair of Senate noted the strong consultation process and thanked Patrice Smith and the other co-chairs for their work on this file.

A Senator asked how Carleton's reputation can be addressed in this plan. The Chair noted that a Strategic Plan is by definition a reputation plan, but that a separate communications plan and reputational strategy will be developed for the SIP rollout.

Several Senators noted that strategic terms like innovation, sustainability, or even leadership have become overused and tired. Almost all universities make these same claims in their strategic plans; Carleton's SIP needs terms with more weight and relevance to Carleton. It was noted as well that many great stories were told around the table during the consultation process, and that these stories could potentially be a source of more meaningful language, imagery and symbolism for Carleton's SIP narratives.

The Chair thanked Senators for their comments and encouraged all to continue to contribute to the online discussion via the feedback page on the SIP website.

11. Strategic Mandate Agreement (SMA) Update

President Benoit Antoine Bacon and Provost Jerry Tomberlin provided an update on the SMA3 process. President Bacon noted that Carleton representatives met with the Ministry of Training, Colleges and Universities in early November, and presented Carleton's responses to the 10 metrics that had been specified by the government. The presentation was well received, but the Ministry felt that Carleton's response to the *Institutional Strength* metric was too broad. The Ministry specified that programs in this metric must apply to 30-50% of the student population, and must have measurable standards of strength and success.

The Provost suggested *Interdisciplinarity* as Carleton's institutional strength, since it is consistent with Carleton's research stories, and has also emerged as a major theme in the Strategic Integrated Plan process. The Ministry responded positively to this suggestion. The Provost and Vice-Provost have developed a preliminary list of

interdisciplinary programs that includes representation from all Faculties, matches the distribution of students across the university, and represents programs with higher than average high school entering averages (for undergraduate programs) and higher than average graduation rates. It was suggested that cross-appointed faculty and cross-listed courses also could strengthen the narrative around this metric. Deans are currently reviewing the list and discussions will continue in the New Year.

12. Coordinated Accessibility Strategy Presentation

Boris Vukovic and Adrian Chan, Co-Chairs of the Coordinated Accessibility Strategy Steering Committee, presented an overview of the Coordinated Accessibility Strategy and a summary of the activities of the steering committee and working group over the past year.

The Coordinated Accessibility Strategy originated from a Call to Action, from the previous SIP, to develop a university-wide strategy around accessibility. The phases of the project were outlined for Senators along a project timeline:

- Listening Phase: November to December 2018. Information was collected from the community; due to the large volume of feedback this phase was extended by several months, ending in March 2019.
- Tactical Phase: November 2018 to February 2019. Feedback was analyzed to develop recommendations.
- Drafting Phase: April to November, 2019. A draft of the strategy was developed.
- Fine-Tuning Phase: November 2019. Final feedback received was used to fine-tune the strategy.
- Finalization Phase: December 2019. Release date will be early in 2020.

Co-Chair Adrian Chan described the phases of the consultation process, outlined the purpose, vision and guiding values of the initiative, and noted seven areas of focus as identified through the consultation phase. Each area of focus includes a set of objectives and recommendations or actionable items. Senators were encouraged to review the draft strategy and to provide feedback via the Coordinated Accessibility Strategy website portal.

Senators asked for information on how this strategy will be implemented. Coordination and knowledge will be held centrally, but responsibility for implementing recommendations will lie with the individual units across the campus.

The Chair thanked the Co-Chairs and committee members for their work on this initiative.

13. Reports for Information:

- **Senate Executive Committee Minutes:** October 18, 2019
There was no discussion.

14. Other Business

Senators were reminded of the Carleton's Annual Round Dance planned for the evening, from 6:00 – 9:00 pm in the Residence Commons. All Senators were invited.

The Chair also acknowledged and welcomed visitors from Yukon University, formerly Yukon College, who have been visiting Carleton and other universities to investigate models of academic governance.

15. Adjournment

The meeting was adjourned at 4:00 pm.

Agenda

Item 6

Question Period Submissions Carleton University Senate: Meeting of January 31, 2020

1) Question from D. Siddiqi

We've been made aware through many venues that Carleton has reorganized new hires into one big pool (where Deans compete for new and replacement hires), rather than replacement hires remaining with the Faculties, as was past policy. Even though the apportionment of faculty lines clearly falls under the jurisdiction of the Provost and the Board, this redistribution of resources will have profound Academic effects. It seems that these academic consequences fall into Senate's purview, so maybe this policy change should be brought to Senate for discussion or referral to SQAPC, which seems to have faculty reorganization in its oversight purview?

For example, it seems that Load Measure is the primary means through which the reallocation of resources is going to be arbitrated. Again the design of Load Measure seems to be an Academic issue, so it seems like its design is something that Senate should be involved in. If Load Measure is going to be used to reallocate resources from one Faculty to another, and Load Measure itself seems designed to be a zero sum game, the Academic body with oversight over that process seems to be Senate, and Senate seems to have an interest in its design. Some examples (which I have culled to keep this question reasonable in size):

- 1) To what extent does Load Measure incentivize very large classes? For example how does Load Measure know the value difference between a 900-student online course and a 25-student first year seminar? Can Load Measure tell the difference between a second year large methodology lecture and a fourth-year seminar? Does it incentivize the latter?
- 2) To what extent does Load Measure incentivize a department with a lot of 0% appointments sharing in the burden of supervision and disincentivize those departments that "donate" supervision?
- 3) To what extent does Load Measure incentivize large classes with assessments that can all be automated via Scantron over small classes with large experiential or writing components which are relatively inefficient uses of instructor time but come with significant pedagogical value?

These seem like exactly the kinds of questions that are normally discussed in the Quality Assurance process (which includes Senate), but this discussion bypassed that process.

2) Question from M. Rooney

Could the Clerk update Senate on the status of the following commitments that were made in the last 12 months?:

- **Academic Integrity issues at Carleton:** During the June 2019 meeting of Senate, SAIAC provided Senate with a detailed report on the issue of Academic Integrity. At the time, Senators expressed both appreciation for the work of SAIAC as well as concern at the substance of the committee's report. [The minutes for this meeting](#) record that the Clerk had "noted these responses would be taken to the appropriate Senate committee(s) for development before returning to Senate for discussion and approval(s)" (p.11). Are there any updates on this front? If not, when can we expect that the issue will next be brought back to Senate?
- **Senate Representation:** During the September 2019 meeting, two separate Senators asked Senate to consider expanding its membership to include 1) more Contract Instructors and 2) an Indigenous graduate student. The minutes from the meeting (not available online at the time of writing this) note that "both of these questions regarding representation will be taken to the Senate Academic Governance Committee for review and discussion" (p.4). Has SAGC provided any updates for Senate on these requests? If not, when can we expect that the issue will be brought back to Senate?

I would also like to inquire about arrangements/timelines for the election of Contract Instructor (CI) Senators. I had planned (in the first question) to ask the Clerk to report back on whether the arrangements agreed to in the [February 2019 Senate meeting](#) had been made, which would see elections for CI Senators follow the same timeline as those for Student Senators, but in discussing the matter with the Assistant University Secretary recently, I learned that this question raised other issues. [Article 3.3.3 of the AGU](#) notes that CI Senators must teach "at least 0.5 credits in the academic year (July 1 – June 30) in which the election takes place." How does the Clerk interpret the meaning of that regulation? The Assistant University Secretary's reading of the clause left her to conclude that elections couldn't be held until course allocations for CIs for the next year could be made; to my mind, however, that clause merely says that, to be eligible for nomination, a CI needs to have taught a course during the same academic year as the election. If the former is true, then we need to hold elections in early September, so that CIs have their course allocations and so that elected CIs can join Senate for its first meeting of the year at the end of September; if the latter is true, then we could easily hold elections in the spring of this year.

Reviewing [the language about CI Senators in the AGU](#) raised other issues that, I think, Senate should be aware of. Article 4.3.1, for instance, specifies that, in order "to serve the full [3-year] term, contract instructors must continue to teach at least 0.5 credits at Carleton for each academic year (July 1 – June 30) they serve on Senate." (Article 4.4.4 says something to similar effect.) Considering that no CI can ever say with confidence that s/he will teach courses beyond a 4- or 8-month window at the uppermost,

and that whether or not s/he is offered a course to teach is beyond his/her control, I'm wondering if my colleagues in Senate view these stipulations as reasonable, and if the members of Senate would really like to see CI Senators stripped of an elected post on this basis of factors they can't control. I recognize that such changes cannot be accomplished quickly, but will Senate make a recommendation to have the relevant body review and revise the language about CI Senators in the AGU – preferably with meaningful input from CIs themselves – with an eye toward resolving these issues during the 2020-2021 academic year?

3) Question from A. Shotwell

Could Senate have an update on the progress of the Parental Leave Policy implementation? I was co-chair with Paul Keen of the committee that was formulating this at the grad faculty board level, and I know it has been in process with Suzanne Blanchard's office at the university level, but wonder about the timing for an actual roll-out for it.

Agenda

Item 7a

Senate and Senate Committee Membership Ratifications for 2019/20
January 31, 2020

MOTION: That Senate ratify the following Senate committee appointments, as presented.

Senate Academic Integrity Appeals Committee

- Morgan Rooney (FASS)

Senate Committee on Student Awards

- Nadiya Slobodenyuk (FASS)

Senate Honorary Degrees Committee

- Chris Dornan (FPA)

Agenda

Item 8a



MEMORANDUM

From the Senate Committee on
Curriculum, Admission and Studies Policy

To: Senate
From: Howard Nemiroff, Chair of SCCASP
Date: January 31, 2020
Subject: 2020-21 Academic Regulations Changes

For Senate approval

1. TBD 1367 R-ADM-Program-B.H.Sc.

Motion: That Senate approves the revisions to regulation TBD 1367 R-ADM-Program-B.H.Sc. for the 2020-21 Undergraduate calendar as presented.

Attachment(s): *TBD 1367 R-ADM-Program-B.H.Sc*

2. TBD 1758 R UG COOP BSc Food Science Co-op Admission Requirements

Motion: That Senate approves the revisions to regulation TBD 1758 R UG COOP BSc Food Science Co-op Admission Requirements for the 2020-21 Undergraduate calendar as presented.

Attachment(s): *TBD 1758 R UG COOP BSc Food Science Co-op Admission Requirements*

3. Senate Policy on Labour Disputes

Motion: That Senate approves the Senate Policy on Labour Disputes as presented.

Attachment(s): *Senate Policy on Labour Disputes Jan 6 2020*

For Information

1. Minor Modifications – SCCASP approved
Attachment: *UG_G_2021_Course_MinorMods_for_SCCASP_Dec3, Dec17 and Jan21*
2. Simultaneous and Subsequent Degrees
Attachment(s): *TBD 1867 R UG 3.1.16 Simultaneous and Subsequent Degrees*

Program Change Request

Date Submitted: 11/29/19 3:26 pm

Viewing: **TBD-1367 : R-ADM-Program-B.H.Sc.**

Last approved: 04/10/17 11:04 am

Last edit: 11/29/19 3:26 pm

Last modified by: jensugar

Changes proposed by: jensugar

In Workflow

1. **REGS ADM Review**
2. **PRE SCCASP**
3. **SCCASP**
4. **Senate**
5. PRE CalEditor
6. CalEditor

Approval Path

1. 11/14/19 2:57 pm
Jen Sugar (jensugar):
Approved for REGS ADM Review
2. 11/15/19 9:58 am
Sarah Cleary (sarahcleary): Approved for PRE SCCASP
3. 11/27/19 2:21 pm
Sarah Cleary (sarahcleary): Rollback to Initiator
4. 11/29/19 3:30 pm
Jen Sugar (jensugar):
Approved for REGS ADM Review
5. 12/12/19 4:55 pm
Sarah Cleary (sarahcleary): Approved for PRE SCCASP
6. 12/17/19 4:40 pm
Erika Strathearn (erikastrathearn):
Approved for SCCASP

History

1. Jan 21, 2016 by Sandra Bauer (sandrabauer)
2. Apr 10, 2017 by Sandra Bauer (sandrabauer)
3. Apr 10, 2017 by Sandra Bauer (sandrabauer)

Calendar Pages Using this Program

[Health Sciences](#)
[Health Sciences](#)

Effective Date	2020-21
Workflow	majormod minormod
Program Code	TBD-1367
Level	Undergraduate
Faculty	Faculty of Science Not Applicable
Academic Unit	Regulations: Admissions Department of Health Sciences
Degree	
Title	R-ADM-Program-B.H.Sc.

Program Requirements

Admission Requirements

B.H.Sc. B.Sc. (Honours)

First Year

The Ontario Secondary School Diploma (OSSD) or equivalent including a minimum of six 4U or M courses. The six 4U or M courses must include Advanced Functions and two of Biology, Chemistry, Earth and Space Sciences or Physics. (Calculus and Vectors is strongly recommended). A 4U course in English is recommended.

Advanced Standing

The program maintains a number of places for students who wish to transfer from Carleton or elsewhere. Normally, offers are made to students with an overall CGPA of **9.00 (B+)** ~~10.00 (A-)~~ or **higher**.

~~higher following completion of at least 4 credits.~~

B.H.Sc. ~~Applications for admission with advanced standing will be evaluated individually by the department.~~ **B.Sc. (General)**

First Year

The B.H.Sc. does not accept students into first year of the general program. Entry to this program is via transfer.

Advanced Standing

Access to ~~Students may not transfer into the~~ **B.H.Sc. (General) degree is limited to B.H.Sc. B.H.Sc. (Honours) students who apply to transfer.**

~~program before completing 4 credits at Carleton. For entry to the General program after the completion of 4.0 credits, a student must be in good standing and have the recommendation of the Department. Applications for admission with advanced standing will be evaluated individually by the department.~~

New Resources	No New Resources
Summary	Changes as per request from BHSc
Rationale for change	Lowering the GPA to make transfer to Honours more accessible. Clarifying admission to General
Transition/Implementation	
Program reviewer comments	<p>sarahcleary (11/15/19 9:57 am): Removed sentence - Students must have completed a minimum of 3.5 credits to be considered. This is a COPE process completed within the RO.</p> <p>sarahcleary (11/27/19 2:21 pm): Rollback: Additional edits required as per RO.</p>

Key: 1367

Program Change Request

Date Submitted: 11/11/19 11:15 am

Viewing: **TBD-1758 : R-UG-COOP B.Sc. Food Science co-op admission and continuation requirements**

Last approved: 03/28/19 12:07 pm

Last edit: 11/19/19 3:16 pm

Last modified by: sarahcleary

Changes proposed by: mikelabreque

In Workflow

1. REGS COOP UG Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. PRE CalEditor
6. CalEditor

Approval Path

1. 11/11/19 11:15 am
Mike Labreque
(mikelabreque): Rollback to Initiator
2. 11/12/19 3:58 pm
Kathleen Hickey
(kathleenhickey): Approved for REGS COOP UG Review
3. 12/12/19 4:58 pm
Sarah Cleary
(sarahcleary): Approved for PRE SCCASP
4. 12/17/19 4:40 pm
Erika Strathearn
(erikastrathearn): Approved for SCCASP

History

1. Jul 18, 2017 by Sandra Bauer (sandrabauer)
2. Jul 18, 2017 by Sandra Bauer (sandrabauer)
3. Mar 28, 2019 by Mike Labreque (mikelabreque)

Calendar Pages Using this Program

[Food Science](#)
[Co-operative Education](#)

Effective Date	2020-21
Workflow	major mod minor mod
Program Code	TBD-1758
Level	Undergraduate
Faculty	Not Applicable
Academic Unit	Regulations: COOP RE
Degree	
Title	R-UG-COOP B.Sc. Food Science co-op admission and continuation requirements

Program Requirements

In addition to the following:

1. Registered as a full-time student in the Bachelor of Science Honours in Food Science;
2. Obtained and maintained a major CGPA of 9.0 or higher and an overall CGPA of 7.5 or higher in the first three years of academic study;
3. Have obtained third-year standing;
4. Successfully completed, by the start date of the first work term, **1.0 credit from at least 2.0 credits from the following: FOOD 3001, FOOD 3002, FOOD 3005;**
5. ~~FOOD 3002, FOOD 3003, FOOD 3004, and FOOD 3005 B.Sc.~~ **Successfully completed, by the start date of the first work term, an additional 0.5 credit in FOOD at the 3000- or 4000-level, not already counted in item 4**

B.Sc. Honours Food Science students must successfully complete three (3) work terms to obtain the co-op designation.

Work Term Course: [FOOD 3999](#)

Work/Study Pattern:

Year 1	Year 2	Year 3	Year 4	Year 5
Term	Pattern Term	Pattern Term	Pattern Term	Pattern Term
				Pattern

Fall	Fall	S	Fall	S	Fall	W/S	Fall	S
Winter	Winter	S	Winter	S	Winter	W/S	Winter	S
Summer	Summer		Summer	O/W	Summer	O/W		
New Resources			No New Resources					
Summary			Removed FOOD 3003 and FOOD 3004 from item #4. Added new item #5.					
Rationale for change			The credit requirement was reduced from 2.0 to 1.5 for a number of reasons because over the last few years, we added core 2000-level FOOD courses; we now have a total of 2.0 credits core credits at the 2000-level. We feel that a total of 1.5 total credits at the 3000-level in addition to the 2.0 credits at the 2000-level is sufficient food-specific knowledge to adequately prepare students for co-op in their field of study. FOOD 3003 and FOOD 3004 will soon be optional courses, which means that we should change the course requirements for students to truly have options in the course requirements. FOOD 3003 and FOOD 3004 were previously listed in Item 1 (of the program). They are now listed in Item 2 as '1.0 credit from' a choice of 2.5 credits, making them optional. Item 4 ensures a minimum level of fundamental food science and item 5 offers some options in food science courses (as per Veronic B.)					
Transition/Implementation			N/A					
Program reviewer comments			sarahcleary (11/11/19 9:36 am): Changed from a minor mod to a major mod. mikelabreque (11/11/19 11:15 am): Rollback: Testing workflow. ML sarahcleary (11/15/19 11:09 am): Section 5 - Added "in FOOD" to clarify as per Veronic B. sarahcleary (11/19/19 3:16 pm): Added additional information to rationale for change as per Dept.					

Key: 1758

May 4, 2018 Senate motion

Whereas a labour disruption, legal strike, or lock-out at Carleton University may significantly affect students' ability to attend class, access resources, receive academic guidance, and complete academic assignments in a timely manner; Whereas during a labour disruption, legal strike, or a lock-out it remains the obligation of Senate as the final academic authority on campus to ensure the maintenance of high academic standards and quality for all programs across the university: Senate asks SCCASP to develop a formal policy governing the process of providing accommodation for students unable to participate in academic activities in the case of a labour disruption, legal strike, or lock-out while maintaining academic standards under these circumstances.

1 Definitions and Application

- 1.1 For the purposes of this policy, "Labour Disruption" means when academic activities are substantially interrupted as a result of a strike or lockout at Carleton University.
- 1.2 The term "academic activities" includes any work subject to evaluation or necessary for a student to meet the requirements and learning outcomes of a course or program of study.
- 1.3 Labour Disruptions of 10 or fewer calendar days will continue to be governed by normal academic regulations and policies.
- 1.3.1 In the case of such brief Disruptions, *individual faculty* are in the best situation to determine, in the first instance, the extent to which their courses, seminars, graduate supervision, labs, practica, etc., have been affected by a Disruption and what remedial action may be implemented.
- 1.4 In determining whether an interruption to academic activities is substantial, the following factors will be considered by Senate Executive:
 - 1.4.1 the duration and point in the term or session in which the Labour Disruption occurred;
 - 1.4.2 the availability of physical and instructional resources;
 - 1.4.3 the impact on the attendance of students, instructors, and other necessary participants;
 - 1.4.4 the impact of timing and sequence of evaluations such as examinations, practica, assignments and presentations.

2 Policy

2.1 Academic Standards and Quality

During a Labour Disruption, no dilution of standards normally expected of students should be permitted. Diminution in the instructional or supervisory support given to students should be minimized to the extent possible.

2.2 Accommodation for Students

- 2.2.1 Students who cannot participate in academic activities because they are unable to do so because of a Labour Disruption are normally entitled to appropriate accommodations which could include reasonable alternative access to materials covered in their absence, reasonable

extensions of deadlines, and such remedy as Senate deems necessary and consistent with the principle of maintaining high academic standards and quality for all programs.

- 2.2.2 Remedies shall not alter academic standards associated with the missed academic activities, including the course learning objectives and learning outcomes. Students are not relieved from the responsibility for mastering the materials covered and fulfilling course and program requirements.
- 2.2.3 The availability of a remedy under this policy does not guarantee students the same learning experience as they would have received in the absence of a Labour Disruption.
- 2.2.4 When programs are delivered across different academic institutions, we will endeavor to accommodate within constraints defined by partner institutions.

2.3 Timely Information

Students, staff and faculty will be informed in a timely manner of changed requirements, rescheduled academic activities, and procedures that will be in effect at the conclusion of the Labour Disruption.

- 2.3.1 The Provost is authorized to distribute information to ensure actions consistent with the principles of academic integrity and fairness to students are followed.

3 Procedures

3.1 Communication and Dissemination of Information

- 3.1.1 When a Labour Disruption of 11 or more calendar days occurs, Senate Executive:
 - 3.1.1.1 will convene the Provost's Advisory Committee on the Continuity of Academic Operations (Academic Continuity Committee). The Academic Continuity Committee is chaired by the Vice Provost, and consists of the Vice- President (Students and Enrolment), Associate Vice President (Teaching and Learning) and Academic Deans. The committee shall oversee the process of determining, directing and implementing the necessary remedial actions. The Academic Continuity Committee shall provide regular updates to Senate Executive;
 - 3.1.1.2 shall ensure that the normal informational channels are alerted, so that Senate Policies and decisions will be reported widely and accurately;
 - 3.1.1.3 shall post an appropriate notice to remind or notify students, staff, faculty, Faculty Boards, Chairs, Directors, and Deans of their respective roles in giving effect to this Senate Policy;
 - 3.1.1.4 consider whether posting a notice regarding the possibility of rescheduling and/or term extension following the conclusion of the Labour Disruption is required;
 - 3.1.1.5 shall request the Registrar use best efforts to inform and update relevant external bodies about the Labour Disruption;
 - 3.1.1.6 shall request University administrators use best efforts to have externally imposed administrative deadlines extended if needed, specifically around the potential unavailability of Registrarial documents;
 - 3.1.1.7 shall request the University Librarian disseminate information about the impact of a Labour Disruption on access to collections and services;
 - 3.1.1.8 will ensure that any adjustments of academic deadlines be announced widely; and

- 3.1.1.9 will ensure that the University continually monitors and updates its external communications so that all relevant matters academic are clearly communicated.

3.2 Labour Disruptions

- 3.2.1 Senate Executive will receive reports from the Provost on the impact of the Labour Disruption.
- 3.2.2 If a Labour Disruption necessitates an extension or modification to the academic term, including the examination schedule, then Senate Executive shall, after consultation with the Academic Continuity Committee, recommend to Senate such changes to the academic term.
- 3.2.3 If a Labour Disruption continues to a point where no feasible remedy consistent with the principles of Academic Standards and Quality is available, then, Senate Executive shall, after consultation with the Academic Continuity Committee, recommend to Senate that credit not be given for the course(s).
- 3.2.4 When the Labour Disruption ends, Senate Executive shall declare and give direction to the Academic Continuity Committee to give notice to students, staff, faculty, Faculty Boards, Chairs, Directors, and Deans of the procedures then in effect under this policy.

3.3 Petitions and Appeals

Normal petition and appeal procedures shall apply to deal with academic issues arising from a Labour Disruption.

Program Change Request

Date Submitted: 01/08/20 10:20 am

Viewing: **TBD-1867 : R-UG-3.1.16 Simultaneous and Subsequent Degrees**

Last approved: 05/17/19 8:30 am

Last edit: 01/08/20 10:20 am

Last modified by: erikastrathearn

Changes proposed by: erikastrathearn

In Workflow

1. REGS RO UG Review
2. PRE SCCASP
3. SCCASP
4. Senate
5. PRE CalEditor
6. CalEditor

Approval Path

1. 01/08/20 10:20 am
Erika Strathearn
(erikastrathearn):
Rollback to Initiator
2. 01/08/20 10:22 am
Erika Strathearn
(erikastrathearn):
Approved for REGS RO
UG Review
3. 01/17/20 4:29 pm
Sarah Cleary
(sarahcleary): Approved
for PRE SCCASP
4. 01/23/20 3:39 pm
Erika Strathearn
(erikastrathearn):
Approved for SCCASP

History

1. May 7, 2019 by Mike
Labreque (mikelabreque)
2. May 17, 2019 by Mike
Labreque (mikelabreque)

Calendar Pages Using this Program

[Academic Regulations for Degree Students](#)

Effective Date	2020-21
Workflow	majormod minormod
Program Code	TBD-1867
Level	Undergraduate
Faculty	Not Applicable Not Applicable
Academic Unit	Regulations: RO
Degree	
Title	R-UG-3.1.16 Simultaneous and Subsequent Degrees

Program Requirements

3.1.16 Simultaneous and Subsequent Degrees

1. A student who has graduated with a Carleton University degree in a particular program will not be subsequently admitted to the same degree and program. Specifically, students who have graduated with a:
 1. B.A., B.A.S., B.Co.M.S., **B.Sc., B. B.Sc.-Econ., B. Cog. Sc. or** ~~B.Math.~~ degree may apply subsequently for admission to the same degree if they apply for a different major or, if they graduated with a General or Major degree, they apply for an Honours degree with the same major.
 2. B.Eng. or B.I.T. degree may apply subsequently for admission to the same degree only if they apply for a significantly different program. A program with distinct streams constitutes a single program for this rule.
 3. B.I.D., B.Com., B.I.B., B.C.S., B.Mus., B.H.Sc., B.Hum., B.S.W., B.G.In.S., B.J., **B.J.Hum., B.M.P.D.** ~~B.J.Hum.~~ or B.P.A.P.M. may not apply subsequently for admission to the same degree.
 4. B.J., B.Hum. may not apply to the B.J.Hum., and B.J.Hum. may not apply to B.J. or B.Hum.
2. A student who has graduated with a Carleton University degree that includes a minor will not be subsequently admitted to the same minor.
3. A student who has successfully completed a post-secondary credential will not be admitted to the B.A. or B.Sc. in Open Studies.
4. A student who has successfully completed a university degree in a given discipline will not be admitted to a minor in the same discipline in conjunction with subsequent degree studies.
5. A student will only be admitted to one degree and program at a time. The student's record will show only one active degree and program in any given term. Note that certain Certificates and Diplomas do allow concurrent degree studies.
6. A Carleton University degree student is not allowed simultaneously to be registered in degree studies at another post-secondary institution without the permission of Carleton University.

New Resources	No New Resources
Summary	Missing degrees from Regulation.
Rationale for change	Missing degrees from Regulation, verified with Admissions
Transition/Implementation	None

Program reviewer comments	erikastrathearn (01/08/20 10:20 am): Rollback: change to major mod
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Key: 1867

Agenda

Item 8b

DATE: January 17, 2020

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair, Senate Quality Assurance and Planning Committee

RE: 2020-21 Calendar Curriculum Proposals
Graduate & Undergraduate Major Modifications

Background

Following Faculty Board approval and, as part of academic quality assurance, major curriculum modifications are considered by the Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP) and the Senate Quality Assurance and Planning Committee (SQAPC) before being recommended to Senate.

Library Reports (as required)

In electronic communication members of the Library staff, upon review of the proposals, confirmed no additional resources were required for the 2020-21 major modifications included below.

Documentation

Recommended calendar language, along with supplemental documentation as appropriate, are provided for consideration and approval.

Omnibus Motion

In order to expedite business with the multiple major modifications that are subject to Senate approval at this meeting, the following omnibus motion will be moved. Senators may wish to identify any of the following 31 major modifications that they feel warrant individual discussion that will then not be covered by the omnibus motion. Independent motions as set out below will nonetheless be written into the Senate minutes for those major modifications that Senators agree can be covered by the omnibus motion.

THAT Senate approve the major modifications as presented below with effect from Fall 2020.

Major Modifications

1. GDip in Health Policy

SCCASP approval: November 19, 2019

SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Graduate Diploma in Health Policy as presented with effect from Fall 2020.

2. GDip in Public Management

SCCASP approval: November 19, 2019
SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Graduate Diploma in Public Management as presented with effect from Fall 2020.

3. GDip in Sustainable Development

SCCASP approval: November 19, 2019
SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Graduate Diploma in Sustainable Development as presented with effect from Fall 2020.

4. Master of Public Policy and Administration

SCCASP approval: November 19, 2019
SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the addition of the specialization in Data Science to the Master of Public Policy and Administration program as presented with effect from Fall 2020.

5. Master of Science in Chemistry, concentration in Food Science

SCCASP approval: November 19, 2019
SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the Master of Science in Chemistry, concentration in Food Science program as presented with effect from Fall 2020.

6. PHD in Chemistry, concentration in Food Science

SCCASP approval: November 19, 2019
SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in Chemistry, concentration in Food Science program as presented with effect from Fall 2020.

7. MA in Psychology, concentration in Mental Health and Well-Being

SCCASP approval: November 19, 2019
SQAPC approval: November 21, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the concentration in Mental Health and Well-being to the Master of Arts in Psychology program as presented with effect from Fall 2020.

8. Minor in Performance in the Public Sphere

SCCASP approval: November 19, 2019

SQAPC approval: December 5, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the in Minor in Performance in the Public Sphere as presented with effect from Fall 2020.

9. Minor in Quebec Studies

SCCASP approval: November 19, 2019

SQAPC approval: December 5, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the in Minor in Quebec Studies as presented with effect from Fall 2020.

10. Post-Baccalaureate Diploma in Women's and Gender Studies

SCCASP approval: November 19, 2019

SQAPC approval: December 5, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Post Baccalaureate Diploma in Women's and Gender Studies as presented with effect from Fall 2020.

11. Collaborative MA Specialization in Latin American and Caribbean Studies

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the collaborative specialization in Latin American and Caribbean Studies as presented with effect from Fall 2020.

12. PhD History & PhD History with Specialization in Political Economy

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in History and PHD in History with a specialization in Political Economy programs as presented with effect from Fall 2020.

13. PhD English

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in English as presented with effect from Fall 2020.

14. M.Sc. Physics, Medical Physics Stream with Specialization in Data Science

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the addition of the specialization in Data Science to the Master of Science in Physics (Medical Physics) as presented with effect from Fall 2020.

15. M.Sc. Physics, Particle Physics Stream with Specialization in Data Science

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the addition of the specialization in Data Science to the Master of Science in Physics (Particle Physics) as presented with effect from Fall 2020.

16. Applied Linguistic and Discourse Studies (ALDS 4307: Practicum in Teaching English as a Foreign Language)

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of ALDS 4307 as presented with effect from Fall 2020.

17. Archeology Field work Course

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve ARCY 3000, 3301, 4000 & 4100 as presented with effect from Fall 2020.

18. Minor in Criminology and Criminal Justice

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the minor in Criminology and Criminal Justice as presented with effect from Fall 2020.

19. SAO Study Abroad

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the deletion of the Study Abroad Option with Sheffield Hallam University as presented with effect from Fall 2020.

20. MA Political Economy concentration in Work and Labour

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the introduction of the concentration in Work and Labour to the Master of Arts in Political Economy as presented with effect from Fall 2020.

21. PhD International Affairs

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the PHD in International Affairs as presented with effect from Fall 2020.

22. MEng Sustainable Energy, Co-op

SCCASP approval: December 3, 2019

SQAPC approval: December 19, 2019

Senate Motion January 31, 2020

THAT Senate approve the major modification to the Master of Engineering in Sustainable Energy as presented with effect from Fall 2020.

23. PAPM 4908

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modification to PAPM 4908 as presented with effect from Fall 2020.

24. PAPM 4099

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of PAPM 4099 as presented with effect from Fall 2020.

25. MPAD 3999

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of MPAD 3999 as presented with effect from Fall 2020.

26. BA programs in English

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modifications to the BA programs in English as presented with effect from Fall 2020.

27. BA Honours and Combined Honours in French

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modifications to the BA Honours and BA Combined Honours programs in French and the addition of FREN 4060 as presented with effect from Fall 2020.

28. PSYC 3905

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of PSYC 3905 as presented with effect from Fall 2020.

29. MA Migration and Diaspora Studies- Co-op

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of co-op to the MA in Migration and Diaspora Studies program as presented with effect from Fall 2020.

30. MA in Music and Culture

SCCASP approval: December 3, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the major modifications to the MA in Music and Culture program as presented with effect from Fall 2020.

31. PHD History with a concentration in Public History

SCCASP approval: December 17, 2019

SQAPC approval: January 16, 2020

Senate Motion January 31, 2020

THAT Senate approve the introduction of the concentration in Public History to the PHD in History program as presented with effect from Fall 2020.

DATE: January 17, 2020

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair, Senate Quality Assurance and Planning Committee

RE: Digital Humanities – **Governance**

SQAPC Motion

THAT SQAPC recommends to Senate the approval of the change in governance to the Digital Humanities program as presented to take effect upon approval.

Senate Motion

THAT Senate approve the change in governance to the Digital Humanities program as presented to take effect upon approval.

Background

The administrative home of the Collaborative M.A. Specialization in Digital Humanities has been temporarily housed in the Department of English. The original agreement was that English would house the program's administration for three years (i.e. until July 1, 2020), with a decadal review at the two-year mark (i.e. on or around July 1, 2019). The proposal is to move the program to its new and permanent home in the College of the Humanities, in order to coincide with the forthcoming appointment of a new Digital Humanities Coordinator on January 1, 2020

The Department of English, the College of the Humanities, and the Digital Humanities Steering Committee and Board have all agreed unanimously to this proposed change.

Attachments

Proposal for Amendment to Governance Structure

DATE: January 17, 2020

TO: Senate

FROM: Dr. Dwight Deugo, Vice-Provost and Associate Vice-President (Academic), and Chair,
Senate Quality Assurance and Planning Committee

RE: Final Assessment Report and Executive Summary: Joint PhD Program in Economics

The purpose of this memorandum is to request that Senate approve the Final Assessment Report and Executive Summary arising from the cyclical review of the Joint PhD Program in Economics.

The request to Senate is based on a recommendation from the Senate Quality Assurance and Planning Committee (SQAPC), which passed the following motion at its meeting of January 16th, 2020:

THAT SQAPC recommends to SENATE the approval of the Final Assessment Report and Executive Summary arising from the cyclical program review of the PhD program in Economics.

The Final Assessment Report and Executive Summary is provided pursuant to articles 4.2.5-4.2.6 of the provincial Quality Assurance Framework and article 7.2.23 of Carleton's Institutional Quality Assurance Process (IQAP). Article 7.2.23.3 of Carleton's IQAP (passed by Senate on June 21th, 2019 and ratified by the Ontario Universities Council on Quality Assurance on November 22nd, 2019) stipulates that, in approving Final Assessment Reports and Executive Summaries 'the role of Senate is to ensure that due process has been followed and that the conclusions and recommendations contained in the Final Assessment Report and Executive Summary are reasonable in terms of the documentation on which they are based.'

In making their recommendation to Senate and fulfilling their responsibilities under the IQAP, members of SQAPC were provided with all the appendices listed on pages 2 & 3 of the Final Assessment Report and Executive Summary. These appendices constitute the basis for reviewing the process that was followed and assessing the appropriateness of the outcomes.

These appendices are not therefore included with the documentation for Senate. They can, however, be made available to Senators should they so wish.

Major modifications described in the Action Plan, contained within the Final Assessment Report, are subject to approval by the Senate Committee on Curriculum, Admission, and Studies Policy, the Senate Quality Assurance and Planning Committee (SQAPC) and Senate as outlined in articles 7.5.1 and 5.1 of Carleton's IQAP.

Once approved by Senate, the Final Assessment Report, Executive Summary and Action Plan will be forwarded to the Ontario Universities' Council on Quality Assurance and to Carleton's Board of Governors for information. The Executive Summary and Action Plan will be posted on the website of Carleton University's Office of the Vice-Provost and Associate Vice-President (Academic), as required by the provincial Quality Assurance Framework and Carleton's IQAP.

Senate Motion January 31, 2020

THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the PhD program in Economics.

Agenda

Item 10

Senate Executive Committee
November 19, 2019
11:00 am in 503S Tory Building

MINUTES

Attending: B. Appel Kuzmarov, B. A. Bacon (Chair), A. Chandler, D. Deugo, J. Tomberlin, W. Ye, K. McKinley (recording secretary)

Regrets: A. Ahmad, A. Bowker, H. Gupta

1. **Welcome:** The meeting began at 11:04 am. The Chair welcomed returning members and introduced guest Howard Nemiroff, who will be Acting Clerk at the November Senate meeting.
2. **Approval of the Minutes: October 8, 2019**
The minutes were approved (A. Chandler, D. Deugo) with two corrections.
3. **Approval of Senate agenda: November 29, 2019**
The Senate agenda for November 29, 2019 was approved (A. Chandler, J. Tomberlin) with the following changes:
 - Item 1 – Rename to *Welcome & Approval of Acting Clerk*
 - Item 9 – rename to *CUISIC Calls to Action*
4. **Items for discussion**
The committee discussed briefly the December Senate meeting, and decided, by consensus, to cancel it unless urgent business arises.
5. **Other Business**
There was none.
7. **Adjournment** - The meeting was adjourned at 11:40 am.