



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

Carleton University Senate Meeting of June 17, 2016 at 10:00 a.m.
Senate Room, Robertson Hall

MINUTES

Present: S. Bertram, S. Blanchard, M. Butler, C. Carruthers, J. Debanné, D. Deugo, A. Dodge, M. El-Tanany, K. Evans, S. Field, A. Forth, R. Gess, E. Ghas-Begloo, R. Goubran, R. Hoey, B. Hughes, H. Khoo, C. Khordoc, E. Kwan, E. Lai, H. Logan, M. Neufang, B. Örmeci, J. Paulson, N. Rajapakse, P. Ricketts, J. Robson, O. Rowland, R. Runte, D. Russell, J. Sack, J. Shepherd, C. Smelser, N. Tait, P. Thompson, J. Tomberlin, A. Whitehead, S. Whitney, P. Wilson

Regrets: P. Adams, F. Alhattab, S. Brouillette, D. Buss, C. Chi, M. Dalton, J. Deaville, A. Diptee, W. Felepchuk, T. Garvey, P. Gentile, R. Gorelick, L. Gravis, A. Grenstone, J. Hayes, E. Hemm, F. Hosseinian, D. Howe, O. Javanpour, W. Jones, K. Karim, A. Landon-Browne, D. Long, L. Mohammed, D. Owusu-Akyeeah, S. Phinney, A. Plourde, A. Ramirez, I. Riar, R. Sengupta, J. Shaw, T. Sherwood, J. Smith, M. St. Cyr, J. Stoner, M. Sucharov, S. Sur, D. Watt, A. Webb,

1. Welcome

The President opened the meeting at 10:01 a.m.

2. Approval of Agenda

It was **MOVED** (R. Hoey, P. Ricketts) that Senate approve the agenda of the meeting of June 17, 2016.

It was **PASSED UNANIMOUSLY**.

3. Minutes: May 27, 2016 (Open Session)

It was **MOVED** (S. Blanchard, P. Ricketts) that Senate approve the minutes of the meeting of May 27, 2016 (Open Session).

It was **MOVED** (J. Paulson, R. Gorelick) to postpone this item until the next Senate meeting, due to the computer error that delayed the distribution of meeting materials.

It **FAILED**.

The motion to approve the minutes **PASSED**. D. Russell explained the problem with the material distribution, that it was under investigation by CCS and stated that a new method of delivery will be considered in the fall.

4. Chairs' Remarks

R. Runte reported that D. Watt's retirement party yesterday was very well attended, fun, and appropriate to mark the impact he has made to Carleton. The new Vice-President (Finance and Administration) will be announced soon and begin work on July 15, 2016. R. Runte stated that the provincial government will announce the successful proposals for the infrastructure grants soon. R. Runte congratulated P. Ricketts for

recently receiving the Coastal Zone Canada Association (CZCA) lifetime achievement award: the H.B. Nicholls Award. Senate members applauded P. Ricketts. R. Runte announced that the ICCR Agreement with India has been renewed for five years. Carleton is the only Canadian university to receive a renewal. The Visiting Chair in humanities and social sciences will be at Carleton for the upcoming winter semester.

5. Senate Administration (Clerk):

a. Election of Graduate Students on Senate

The Clerk reported that he met twice with the Graduate Student Association (GSA) since the last Senate meeting in order to resolve the issue of their election of Senate representatives. The Clerk discovered that both the Senate Office and the GSA followed our own election rules, but they are not presently aligned. He stated that in the fall, the two groups will work to resolve the situation. In order to confirm the GSA election under discussion, the Clerk reviewed the eligibility of the candidates and election process. The only anomaly the Clerk found was that the GSA followed their process to replace a candidate during the election due to one candidate withdrawing from the race. This replacement candidate was elected by the GSA council rather than all GSA students. The Clerk has accepted the election results of the GSA. J. Paulson thanked the Clerk and GSA for working this out so collegially.

b. Empowering Motion

It was **MOVED** (J. Sack, M. Neufang) that Senate Executive be empowered to act for Senate on urgent items of regular business during the months of June, July, and August; notice of any meetings of the Executive held under this authority (except those called for the purposes of the Executive dealing with its own regular business) must be given to all members of Senate who may attend and participate; any action taken under this authority is to be reported to Senate at the first meeting of Senate in September 2016 for information and consent.

J. Paulson asked what would constitute an emergency. R. Runte stated that recent examples have been late graduation or transcript requests. R. Gorelick asked if full Senate email votes would be a better method. The Clerk stated that email polls are not effective when discussion is desired. It was **PASSED**.

c. Senate Election for Chancellor Search Committee

It was **MOVED** (D. Russell, R. Hoey) that Senate approve the three appointments to the Chancellor's Search Committee as listed below:

- Maria Dalton (student)
- Janine Debanné (faculty member)
- Mira Sucharov (faculty member)

It was **PASSED UNANIMOUSLY**.

d. Marshal of Convocation

It was **MOVED** (D. Russell, P. Ricketts) that Senate authorize the Clerk to designate a Marshal of Convocation who will serve in this role from July 1, 2016 until June 30, 2017. It was **PASSED**.

The Clerk thanked Katherine Kelly for her work as Marshal in the past year and designates Katherine Kelly to be Marshal of Convocation from July 1, 2016 to June 30, 2017.

6. Committee Reports:

a. SAPC

It was **MOVED** (P. Ricketts, K. Khordoc) that Senate approve the Final Assessment Report and Executive Summary for the cyclical program review for the B.A. and M.A. programs in Canadian Studies.

It was **PASSED UNANIMOUSLY**.

b. SCCASP

There was no report.

7. Reports for Information and Comment:

a. Senate Executive: May 17, 2016

The Clerk stated that the Senate Executive met in May to set the agenda for the May Senate meeting. In June, the committee approved the June Senate agenda by email.

b. Report of the Academic Colleague

The Academic Colleague was not able to be present. The report will be provided at a later meeting.

c. Report of the Senate Student Academic Integrity Appeal Committee (SSAIAC)

There were no current committee members present to speak to the report. H. Logan stated that there was a large increase of unauthorized collaboration, especially in the Faculty of Science. Computer Science has discovered many cases of duplication of code. J. Paulson stated that he and his colleagues do not believe there is less plagiarism, but that less is being caught. It is a time consuming process to scrutinize for this and that it can lead to faculty burnout. J. Paulson asked what the long-term plan is to improve the situation. S. Blanchard responded that her office is providing more awareness training on this issue for international students and has optional workshops on it. J. Sack stated that in his department it is sometimes difficult for students (and faculty) to determine where group work ends and individual work begins. R. Hoey stated that students receive a grade of zero or harsh penalties for handing in late assignment. A student may rather take the risk of getting away with plagiarism. J. Paulson asked if an honour code pledge would help. R. Runte stated that new students already take a pledge of academic integrity. S. Whitney stated that the centralized system of reporting allows us to determine if the same person is plagiarizing in multiple classes. However, not all cases are entered into the database as professors have different reactions to acts against academic integrity. The penalties vary by type, level, and frequency of offense. P. Ricketts stated that training for TAs includes identifying plagiarism. There are also workshops for faculty to help create assignments that reduce the ability to plagiarize. E. Lai stated that their Teaching Assistants now use MOSS software to check submissions and this has resulting in an increase of identified cases. The Biology Department requires students to read a paragraph on academic integrity prior to submitting online assignments. It was suggested that the next time academic integrity policies are

modified, that the committee should keep in mind how it affects online courses. R. Runte asked S. Blanchard to consider improvements to the honor code pledge.

8. Other Business

There was no other business.

9. Adjournment.

It was MOVED (P. Ricketts, R. Hoey) to adjourn.