



*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

**Carleton University Senate  
Meeting of February 26, 2021 at 2:00 pm  
Via Videoconference**

**MINUTES**

**Present:** S. Ajila, V. Asi, B.A. Bacon (Chair), M. Baez, M. Barbeau, O. Baysal, S. Blanchard, A. Bowker, D. Brown, N. Bruni, A. Chandler, M. Close, T. Daniels, C. Davis, D. Deugo, D. Dragunoiu, P. Garcia, G. Garland, D. Gillberg, R. Goubran, S. Gulati, M. Haines, B. Hallgrimsson, K. Hellemans, C. Joslin, L. Kostiuk, B. A. Kuzmarov (Clerk), A. Lannon, C. Laurendeau, K. Lucas, A. Luko, M. Lundy, C. Macdonald, B. MacLeod, J. Milner, H. Nemiroff, B. O'Neill, J. Paulson, M. Piché, J. Ramnarine (proxy for M. Gagne) P. Rankin, M. Rooney, D. Russell, S. Sadaf, J. Sinclair-Palm, E. Sloan, P. Smith, D. Sprague, J. Taber, K. Taylor, N. Tilokani, J. Tomberlin, C. Trudel, L. Tsintsadze, C. Viju, J. Voordouw, J. Wallace, P. Wilson, J. Wolfart, P. Wolff, W. Ye

**Regrets:** K. AlWazir, J. Dawson, M. Gagne, J. Kovalio, E. Kwan, A. Tremblay, B. Wright

**Absent:** A. Ahmad, J. Bruno, D. Edi, O. Hobbs, F. Hosseinian, R. McKay, J. Moore, B. Popplewell, S. Sivathayalan, J. Stoner, R. S. Sundarraj, K. von Finckenstein, K. Weary,

**Recording Secretary:** K. McKinley

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## **1. Welcome & Approval of Agenda (Open)**

The Chair welcomed Senators to the Open Session of the Senate meeting.

It was **MOVED** (J. Sinclair-Palm, J. Wolfart) that Senate approve the open agenda for the meeting of Senate on February 26, 2021, as amended.

The motion **PASSED**.

## 2. Minutes: January 29, 2021

It was **MOVED** (P. Smith, J. Sinclair-Palm) that Senate approve the minutes of the Senate meeting of January 29, 2021, as presented.

The motion **PASSED**.

## 3. Matters Arising

The Chair provided an update on the situation of Cihan Erdhal, a PhD student who has been detained in Turkey since September 25<sup>th</sup> of 2020. The Chair acknowledged the resilience and efforts of Cihan's partner Omer, as well as the efforts of academic colleagues, student groups and University legal, risk management and government relations experts for their advice and support. The Chair shared that a trial date has been set, and that under the circumstances this is positive news. The Chair emphasized that the University continues to support Omer towards Cihan's eventual release, especially through sustained advocacy with government officials. In anticipation of the trial, the Canadian consulate has been asked to send a representative to the trial to send a clear message with respect to Canada's position on this matter.

## 4. Chair's Remarks

The Chair noted that it has been a full year since the pandemic came to Canada and almost one year since Senate began meeting remotely. The Chair thanked all within the Carleton community for their continued efforts to maintain Carleton's academic mission and for their creativity, flexibility and compassion over the past year. The second wave of the pandemic is slowly receding but with new variants circulating and a potential third wave on the horizon, it is difficult to predict the course of Covid-19 over the next few months.

As announced last month, the Summer 2021 term will be almost exclusively online. June Convocation this year also will be postponed. Virtual celebrations for the Class of 2021 are being planned, and graduates will be invited back to campus to celebrate in person when it is safe to do so.

Other universities have indicated publicly that they are preparing for a significant return to campus in the Fall of 2021, while remaining mindful of public health and safety and respectful of government health regulations. The desire to return to campus and to resume regular in-person classes is shared among all universities, but many questions remain, including international mobility, public health regulations and, in particular, whether the rate of vaccinations will be sufficient to support a significant return to campus. Carleton is drawing on legal expertise plus health and safety and operational guidelines to plan for a gradual and safe return to campus, possibly with a mixed

model of delivery for courses. Carleton will continue to monitor all developments as they unfold and will make and communicate decisions accordingly, while continuing to prioritize the health and safety of faculty, staff and students. In response to a question from the floor, the Chair noted that a decision on the Fall 2021 semester will be made before registration begins June.

Other Senators asked whether the decision to offer courses online or in person in the Fall could be made by the individual instructor, noting that flipping courses from one type of delivery to another often cannot be achieved in a short timeframe. The Provost noted in response that these conversations are continuing to develop over time and more information will be forthcoming within the next month or two. The most likely scenario for Fall 2021 will be some combination of online and in-person instruction. The continuation of courses already developed for online delivery needs to be considered but must be balanced with a regard for the experience of the students.

Another Senator asked if Carleton would require mandatory vaccinations of its faculty, staff and students to return to in-person classes. The Chair noted that decisions of this type would be made by the various levels of government, and that Carleton and other universities would follow their recommendations.

The Chair provided the following February highlights:

- Black History Month began this year with the guest appearance of Martin Luther King III on campus. Many events throughout February celebrated the contributions of the Black community at Carleton and elsewhere. The Chair thanked everyone who contributed to this important annual initiative, and noted that the School for Social Work's Black History Committee is planning an event on March 6<sup>th</sup> entitled "Black History is Every Month."
- The second annual Kinàmàgawin Symposium was held on February 25<sup>th</sup>. More than 500 people participated and the Chair thanked all involved in organizing this event.
- Carleton's Service Excellence Awards were celebrated virtually on February 23<sup>rd</sup>. A record 482 nominations were received this year and 500+ people attended the event.
- Work on the Reputational Enhancement Project is progressing into strategy development and the next phase will be creative exploration. Senators will have opportunities to provide feedback on this phase in the coming months. More information will be forthcoming.
- Earlier this week an announcement was made concerning the development of a Full Digital Strategy for Carleton. This strategy will ensure that Carleton optimizes the use of new technologies, particularly through the implementation of the new Strategic Integrated Plan. More news on this will be coming to Senate in the ensuing months.

The Chair concluded his remarks with an invitation to all Senators to attend the launch of the EDI Action Plan, recently endorsed by Senate, on March 23<sup>rd</sup>.

## 5. Question Period

The following question was submitted in advance by Senator Beth MacLeod:

*At the beginning of February, Laurentian University filed for creditor protection. Reports from various news sources suggest the problem stems from a combination of low enrolment, problematic financial decisions, and COVID. I'd like to ask about the likelihood of Carleton following a similar path and what plans are in place to ensure we don't.*

The Chair summarized what is publicly known about the Laurentian situation, and expressed that his thoughts are with Laurentian students, staff and faculty who now are faced with this uncertainty in addition to the COVID crisis. He reassured Senate that Carleton is not facing a similar situation, and added that to his knowledge, none of the larger urban Universities are. He added that Carleton has been committed to balanced budgets for a number of years and has had strong enrolments, with expenses commensurate with revenues and no accumulated deficits or significant debt. Carleton does have exposures, notably deferred maintenance on campus facilities and the challenges of COVID, but that the university continues to project balanced budgets.

## 6. Administration

### a) Membership

The Clerk provided an update on Senate nominations for vacancies beginning on July 1, 2021, and reminded Senators of the Call for Nominations for Senate committees, which will be posted on March 1<sup>st</sup>.

### b) Senate Meeting Schedule

The Clerk noted that the Senate meeting schedule for 2021/22 was circulated to Senators with the meeting package. Senators continuing to serve in 2021/22 were asked to add these dates to their calendars. The Clerk also reminded Senators that there will be a Senate meeting on June 18, 2021 at 10:00 am, and that the meeting will include a Closed Session for Spring graduation matters.

### c) Presidential Advisory Committee membership

The Clerk updated Senators on the election of student and faculty members to the Advisory Committee on the President and Vice-Chancellor. The list of elected and acclaimed members was circulated in advance for information.

## 7. Reports

### a) Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

A memo containing 16 items for approval and one item for information was circulated to Senators in advance. The SCCASP Chair noted that Motions 13 and 16 in the memo are being pulled and will be resubmitted to Senate for approval next month.

1. BA Honours English Combined – HBA-15+ (Eng 3910, 3911 as major requirements, as per standard practice)

It was **MOVED** (H. Nemiroff, M. Rooney) that Senate approves the revisions to HBA-15+ English B.A. Combined Honours for the 2020/21 Undergraduate Calendar as presented.

The motion **PASSED**.

2. Discredits – R-UG-3.1.12 (Regulation no longer exists; motion is to remove from calendar)

It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to regulation R-UG 3.1.12 Discredits effective for the 2021/22 Undergraduate Calendar as presented.

The motion **PASSED**.

3. ACE Regulations – R-UG- 3.2.1 Academic Continuation Evaluation (Changing APE to ACE)

It was **MOVED** (H. Nemiroff, M. Lundy) that Senate approves the revisions to regulation R-UG- 3.2.1 Academic Continuation Evaluation for the 2022/23 Undergraduate Calendar as presented.

The motion **PASSED**.

Motions 4 – 8 relate to calendar changes relating to the new ACE framework.

4. R-UG-3.2.3 Readmission after being Ineligible to Continue (replacing Suspension and Disbarment)

It was **MOVED** (H. Nemiroff, M. Close) that Senate approves the revisions to R-UG-3.2.3 Readmission after being Ineligible to Continue for the 2022-23 Undergraduate Calendar as presented.

A Senator noted potential problems with these regulations for programs in Information Technology that involve a partnership with Algonquin College. It was suggested that a discussion about combined degree programs be held offline. The Committee Chair also noted that for these specialized programs any registrar or regulation issues could be addressed retroactively if necessary.

The motion **PASSED**.

5. R-UG-3.2.4 Cumulative Grade Point Average (documents Engineering exception to last grade rule)

It was **MOVED** (H. Nemiroff, E. Sloan) that Senate approves the revisions to R-UG-3.2.4 Cumulative Grade Point Average for the 2022-23 Undergraduate Calendar as presented.

The motion **PASSED**.

6. R-UG-3.2.4.1 Term Grade Point Average (introduction of term GPA into ACE)

It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to R-UG-3.2.4.1 Term Grade Point Average for the 2022-23 Undergraduate Calendar as presented.

The motion **PASSED**.

7. R-UG-3.2.5 Assessment in Program Elements

It was **MOVED** (H. Nemiroff, J. Sinclair-Palm) that Senate approves the revisions to R-UG-3.2.5 Assessment in Program Elements for the 2022-23 Undergraduate Calendar as presented.

The motion **PASSED**.

8. R-UG-3.2.6 Minimum CGPA Requirements

It was **MOVED** (H. Nemiroff, D. Brown) that Senate approves the revisions to R-UG-3.2.6 Minimum CGPA requirements for the 2022-23 Undergraduate Calendar as presented.

A Senator asked how marginal students can be protected from suddenly discovering near the time of graduation that they had not achieved the required major average of 6.5. In response it was noted that moving forward, students will be assessed each semester instead of once per year, and advising will be increased as well to ensure that students are aware of where they stand well in advance of their graduation.

The motion **PASSED**.

Motions 9 – 12 were combined into an omnibus motion:

Omnibus Motion:

It was **MOVED** (H. Nemiroff, J. Wolfart) that Senate approves the revisions to R-UG-3.2.7 for the following programs:

Bachelor of Journalism and Humanities

Bachelor of Journalism

Bachelor of Mathematics

Bachelor of Public Affairs and Policy Management

for the 2022/23 Undergraduate Calendar as presented.

The motion **PASSED**.

Individual motions included in the Omnibus motion:

9 – MOTION: That Senate approves revisions to TBD-1955 R-UG-3.2.7 Bachelor of Journalism and Humanities for the 2022-23 Undergraduate Calendar as presented.

10 – MOTION: That Senate approves revisions to TBD-1954 R-UG-3.2.7 Bachelor of Journalism for the 2022-23 Undergraduate Calendar as presented.

11 – MOTION: That Senate approves revisions to TBD-1956 R-UG-3.2.7 Bachelor of Mathematics for the 2022-23 Undergraduate Calendar as presented.

12 – MOTION: That Senate approves revisions to TBD-1958 R-UG-3.2.7 Bachelor of Public Affairs and Policy Management for the 2022-23 Undergraduate Calendar as presented.

Motion #13 was pulled.

14. R-UG-6.5 Course Load (Special Students)

It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves revisions to regulation R-UG-6.5 Course Load for the 2022-23 Undergraduate Calendar as presented.

The motion **PASSED**.

15. R-UG-6.6 ACE for Special Students (updating CGPA requirements)

It was **MOVED** (H. Nemiroff, S. Sadaf) that Senate approves revisions to regulation R-UG-6.6 Academic Continuation Evaluation for the 2022-23 Undergraduate Calendar as presented.

The motion **PASSED**.

Motion #16 was pulled.

The item for information consisted of a binder of minor modifications circulated to Senators with meeting materials as Appendix 2.

## 7-Reports, cont'd

### b) Senate Quality Assurance and Planning Committee (SQAPC)

The committee Chair produced motions for major modifications and cyclical review summaries, then presented an expanded summary of the faculty/staff survey of the online pivot, with new comparative data.

A memo containing 17 major modifications and two cyclical reviews was circulated to Senators in advance. The major modifications were combined into an omnibus motion.

#### Major Modifications:

It was **MOVED** (D. Deugo, D. Brown) that Senate approve the major modifications as presented below with effect from Fall 2021.

A Senator asked what options are available to a student whose minor is removed from a program. In response it was noted that typically there would be a grandfathering period in which original courses and requirements are still honoured or equivalencies are found.

The motion **PASSED**.

#### Individual motions included in the Omnibus motion:

##### 1. **Environmental Science concentration in Geomatics**

MOTION: That Senate approve the introduction of the concentration in Geomatics to the BSC (Hons) program in Environmental Science as presented with effect from Fall 2021.



**2. BA programs in Religion**

MOTION: That Senate approve the major modification to the BA, BA (Hons) & BA Combined (Hons) in Religion and the deletion of the minors in Jewish Studies, Islamic Studies and Christianity Studies as presented with effect from Fall 2021.

**3. Minor in Health Sciences**

MOTION: That Senate approve the introduction of the minor in Health Sciences as presented with effect from Fall 2021.

**4. SOCI 3950**

MOTION: That Senate approve the introduction of SOCI 3950 as presented with effect from Fall 2021.

**5. STAT 3999**

MOTION: That Senate approve the introduction STAT 3999 as presented with effect from Fall 2021.

**6. BIT Interactive Multimedia and Design Streams**

MOTION: That Senate approve the introduction of the streams in Animation & Visual Effects, Game Design and Development, Web and User Interfaces/Experience to the BIT in Interactive Multimedia and Design program as presented with effect from Fall 2021.

**7. Bachelor of Commerce**

MOTION: That Senate approve the introduction of a 20 credit non-honours Bachelor of Commerce program as presented with effect from Fall 2021.

**8. Certificate in Multidisciplinary Studies in Mental Health and Wellbeing**

MOTION: That Senate approve the introduction of the Certificate in Multidisciplinary Studies in Mental Health and Wellbeing as presented with effect from Fall 2021.

**9. Minor in Environmental and Climate Humanities**

MOTION: That Senate approve the introduction of the Minor in Environmental and Climate Humanities as presented with effect from Fall 2021.

**10. NEUR 4906**

MOTION: That Senate approve the major modification to the B.Sc. (Hons) in Neuroscience and Mental Health program and the introduction of NEUR 4906 as presented with effect from Fall 2021.

**11. Minor in Community Engagement**

MOTION: That Senate approve the introduction of the Minor in Community Engagement, SOCI 4171 & ANTH 4171 as presented with effect from Fall 2021.

**12. Minor in Business (Entrepreneurship)**

MOTION: That Senate approve the major modification to the Minor in Business (Entrepreneurship) as presented with effect from Fall 2021.

**13. MBA online**

MOTION: That Senate approve the introduction of the MBA online as presented with effect from Fall 2021.

**14. GINS 3999**

MOTION: That Senate approve the introduction of GINS 3999 as presented with effect from Fall 2021.

**15. ISAP 3999**

MOTION: That Senate approve the introduction of ISAP 3999 as presented with effect from Fall 2021.

**16. Psychology Thematic Minors**

MOTION: That Senate approve the introduction of thematic minors in Cognitive Psychology, Developmental Psychology, Forensic Psychology, Health Psychology, Organizational Psychology and Social and Personality Psychology as presented with effect from Fall 2021.

**17. ENST 4450 & GEOG 4450**

MOTION: That Senate approve the introduction of ENST 4450 & GEOG 4450 as presented with effect from Fall 2021.

FARES – UG Program in Network Technology

It was **MOVED** (D. Deugo, S. Ajila) that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate program in Network Technology.

The motion **PASSED**.

#### FARES – Graduate Programs in International Affairs

It was **MOVED** (D. Deugo, P. Smith) that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the graduate programs in International Affairs.

The motion **PASSED**.

#### Faculty/Staff Survey – Comparative Data Results

Committee Chair Dwight Deugo next presented a report on the Faculty/Staff survey regarding the online pivot, with comparative data from seven other universities from across Canada. The survey was completed in September 2020 with 514 staff and 290 faculty members responding. The objective of the survey had been to measure the staff/faculty's perception of universities' performance, and to identify priority actions.

In this presentation, the Committee Chair demonstrated that Carleton consistently placed at or near the top of the cohort of universities in the areas surveyed, particularly in areas of importance such as communications, pedagogical support, faculty and staff career support and technology support.

The data demonstrated that areas of concern for Carleton's staff and faculty including consultation, support for mental health, career support and research support, are common concerns in our sector and need to be addressed, but also that Carleton performed better than most universities surveyed in these areas.

The Chair thanked SQAPC for their work on this project and noted that higher education analyst Alex Usher, in an interview on TVO, singled out Carleton as an example of a university that performed well under the pressures of the pandemic.

### **7-Reports, cont'd**

#### **c) Senate Academic Governance Committee (SAGC)**

The Clerk presented revised Terms of Reference for the *Senate Executive Committee* and the *Senate Academic Governance Committee*, for Senate approval. These changes were necessary to bring the TORs in line with current practice, and were made in consultation with the committees.

It was **MOVED** (B. Kuzmarov, S. Ajila) that Senate approve the changes to the Terms of Reference for the Senate Executive Committee, as presented.  
The motion **PASSED**.

It was **MOVED** (J. Paulson, J. Sinclair-Palm) that Senate approve the changes to the Terms of Reference for the Senate Academic Governance Committee, as presented.  
The motion **PASSED**.

## **8. Reports for Information**

- a) Senate Executive Minutes (January 19, 2021)**
- b) UPC Membership Report**
- c) TPAC Membership Report**

There were no questions for these items.

## **9. Other Business**

There was no other business.

## **10. Adjournment**

The meeting was adjourned (J. Tomberlin, N. Tilokani) at 3:38 p.m.