



*Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.*

**Carleton University Senate  
Meeting of November 25, 2016 at 2:00 pm  
Senate Room, Robertson Hall  
MINUTES**

**Present:** F. Afagh (proxy sent), S. Ajila, A. Bellerive, S. Blanchard, A. Bowker, M. Butler, L. Callaghan, C. Carruthers, A. Chandler, A. Christianson, W. Clement, C. Cruickshank, J. Dalphy, J. Debanné, D. Deugo, A. Diptee, A. Dodge, C. Duff, M. Esponda, W. Felepchuk, C. Feres, C. Fong, T. Garvey, P. Gentile, R. Gorelick, R. Goubran, N. Grasse, R. Hoey, W. Horn, B. Hughes, O. Javanpour, W. Jones, E. Kwan, E. Lai, A. Loïselle, D. Long, A. Maheshwari, M. Martinov, C. Miller, J. Miller, H. Nemiroff, M. Neufang, K. O'Meara, C. Parrott, J. Paulson, M. Pelletier, M. Piché, A. Plourde, P. Ricketts, R. Runte, D. Russell, J. Shepherd, E. Sloan, C. Smelser, M. Sucharov, N. Tait, S. Taylor, J. Tomberlin, P. Watzlawik-Li, J. Wolfart, P. Wolff, C. Wong.

**Regrets:** F. Alhattab, A. Arya, K. Bashir, D. Buss, C. Chi, J. Coghill, M. El-Tanany, K. Evans, S. Field, A. Forth, J. Hayes, F. Hosseinian, D. Howe, K. Karim, B. Örmeci, D. Owusu-Akyeeah, J. Smith, J. Stoner, S. Sur, P. Thompson, L. Watson, F. Webster.

**Open Session:**

**1. Welcome 1:58 pm**

The President welcomed the Senators.

**2. Approval of the Agenda**

It was **MOVED** (R. Hoey, R. Goubran) that Senate approve the open agenda of the meeting of November 25, 2016.

The motion **PASSED**.

It was **MOVED** (W. Felepchuk, A. Christianson) that an emergency motion in relation to the Neuroscience Departments move from the Life Sciences Building.

The motion was **DEFEATED**.

### **3. Approval of Minutes: October 26, 2016 (Open Session)**

It was **MOVED** (P. Ricketts O. Javanpour) that Senate approve the minutes of the meeting of October 26, 2016 (Open Session).  
The motion **PASSED**.

### **4. Chairs' Remarks**

The President suggested that Senate could discuss the Neuroscience Department's concerns during Other Business.

### **5. Question Period: Update on Global Academy (P. Ricketts)**

A presentation on the Global Academy was given by P. Ricketts. The presentation outlined how the Global Academy is related to the Strategic Integrated Plan, the vision, the mission statement, the types of activities, program offerings, and country specific initiatives.

Questions asked by Senators included:

1. What is the background and qualifications of the individuals providing the programming for the Global Academy?

The individuals providing the programming are Carleton faculty or external individuals with a specific expertise to the topic for the program. All programs are non-credit.

2. What is the number of students in the Programs?

The information was not at hand.

3. Does the University own monitoring and evaluation?

Yes. Programs are run through the Academic Units. The Global Academy assists with registration.

4. Are students coming to Ottawa to participate in the Global Academy or are our students going to another country?

Most programs have an online portion and in-class here in Ottawa. There is a potential of offering the courses in another country as well as in Ottawa.

5. There have been concerns in the past with the Canadian Teachers Associations and the Confucius Institute. Are the concerns being addressed?

Yes. Carleton's Confucius Institute is a model for others. It was built-in clearly that the program will be developed by Carleton and hiring will be done under Carleton University conditions. The control and operation of the Confucius Institute is by Carleton University and has been successful. There have been no issues with the Chinese funding agencies.

6. How is the research aspect in the Global Academy managed?

The Global Academy does not manage any research activities. This is done through the Research Office.

#### **6. Discussion Period: Enrollment Report (S. Blanchard)**

S. Blanchard and M. Neufang gave a presentation on the enrollment numbers as of November 1, 2016.

Highlights from the undergraduate statistics included a 1.5 % increase in enrolment overall and a 2% increase of new first year students. The full-time undergraduate students enrolled in degree programs increased by 1.9% and the two-year retention rate remains stable.

Highlights from the graduate statistics included an increase in students at the Masters level by 18%. All international graduate students increased by 4%. The number of students in the Masters program increased in three out of five faculties and the other two faculties remain stable. At the PhD level, the number of students increased in four out of five faculties.

A Senator asked if the increases in enrolment are linked to a change in the faculty to student ratio.

**ACTION:** M. Neufang will report back to Senate with the statistics related to the faculty to student ratio per discipline.

Staff and Faculty were thanked for their involvement in recruitment of students including reaching out to students, answering questions and supporting families.

A Senator asked why the two-year retention rate does not seem to be increasing. S. Blanchard responded that the Strategic Integrated Planning Committee is looking for different ways to address retention. Interested faculty members should contract S. Blanchard.

#### **7. Senate Administration:**

a) Committee Membership

The Clerk presented updated membership lists of Senate Committees.

It was **MOVED** (D. Russell, P. Ricketts) that Senate approve the committees' memberships as presented.

The motion **PASSED**.

b) Financial Review Committee

Senator Paulson brought forward an email from Dr. Cordner in regard to the Senate Financial Review Committee which was

circulated to many Senators. It was stated that the letter included inaccuracies.

The letter states that the committee was asked to consider a motion to revise its terms of reference. Currently, the Governance Committee is reviewing all the Senate Committee terms of reference. As part of this process the Financial Review Committee will also be reviewed. The Governance Committee will ensure that all committees are in line with the Carleton Act and the Senate Governance documents.

Currently the Financial Review Committee is fully populated with the exception of the Chair. A Chair can be nominated by Senate Executive and then brought to Senate for consideration.

**ACTION:** D. Russell to report back the Senate in January or February on the status of the Financial Review Committee.

**ACTION:** M.Piché (Vice-President, Finance and Administration) to report to Senate regarding the budget.

- c) Vice President (Research and International) Search Committee  
It was **MOVED** (D. Russell , H. Nemiroff) that Senate approve and recommend that the Board of Governors approve the committee members as presented.  
The motion **PASSED**.

## 8. Committee Reports:

- a) SAPC (P. Ricketts)  
P. Ricketts introduced the following motions:

It was **MOVED** (P. Ricketts, R. Goubran) that Senate approve the commencement of the Joint PhD program in Biomedical Engineering with the University of Ottawa with effect from September 2017, with a report to be submitted to the Ottawa Carleton Committee on Graduate Quality Assurance by June 30, 2019 on a reconsideration of the requirement that students entering the program who have already successfully completed BIOM 5010/BMG 5112 or the equivalent be required to take an additional 3 credit (University of Ottawa) or 0.5 credit (Carleton University) elective.

The motion **PASSED**.

Question from a Senator: Are three credits at U of O same as 0.5 at Carleton? Yes.

It was **MOVED** (P. Ricketts, M. Butler) that Senate approve the proposed MSC and PhD programs in Health Science to commence with effect from Fall 2017.

The motion **PASSED**.

There was a question from a Senator concerning an external reviewer's comment to approach the programs with caution. The external reviewer suggested delaying the graduate programs for a year since Carleton is just rolling out the undergraduate program and still hiring faculty. The Quality Committee responded to the unit to provide a supplementary document addressing this concern. The supplementary document was reviewed by the committee and they were satisfied with the decision to go forward with graduate programs in Health Sciences.

It was **MOVED** (P. Ricketts, W. Clement) that Senate approve the proposed Post-Baccalaureate Diploma in Film Studies to commence with effect from Fall 2017.

The motion **PASSED**.

It was **MOVED** (P. Ricketts, W. Clement) that Senate approve the proposed master's-level graduate diplomas (type 2 and type 3) in Curatorial Studies to commence with effect from Fall 2017.

The motion **PASSED**.

It was **MOVED** (P. Ricketts, W. Clement) that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the Bachelor of Humanities program.

The motion **PASSED**.

It was **MOVED** (P. Ricketts, W. Clement) that Senate approve the Final Assessment Report and Implementation Plan arising from the cyclical review of the Joint PhD program in Canadian Studies.

The motion **PASSED**.

It was noted that there were glowing comments in the cyclical report which was a proud moment for Carleton.

A Senator asked why the program is not called a joint program in Canadian and Indigenous Studies.

It was answered that Trent University has a stand-alone program in Indigenous Studies. Indigenous studies can be incorporated into the

PhD program in Canadian Studies. Conversation will continue with Trent University.

It was **MOVED** (P. Ricketts, J. Tomberlin) that Senate:

- i) approve the major modifications to the Master of Computer Science program as presented with effect from fall 2017.
- ii) approve the major modifications to the Bachelor of Health Sciences program as presented with effect from fall 2017.
- iii) approve the major modifications to the Master of Science in Health in Science Technology and Policy program as presented with effect from fall 2017.
- iv) approve the major modifications to the Master of Accounting program as presented with effect from fall 2017.
- v) approve the major modifications to the Bachelor of Science in Neuroscience and Mental Health and minor in Neuroscience and Mental Health programs as presented with effect from fall 2017.
- vi) approve the major modifications to the Bachelor of Information Technology in Photonics and Laser Technology program as presented with effect from fall 2017.
- vii) approve the major modifications to the PhD program in Environmental Engineering as presented with effect from fall 2017.
- viii) approve the Master of Business Administration: Concentration in Arts Managements to commence fall 2017.
- ix) approve the Master of Arts in Music and Culture with a Specialization in African Studies with effect from September 2017.
- x) approve the delivery of the PhD program in Management at Okanagan University College, with effect from May 2017.

The motion **PASSED**.

b) SCCASP (H. Nemiroff)

It was **MOVED** (H. Nemiroff, P. Gentile) that Senate approve revisions to regulations 2.4 UG and 9.3 GR, Final Examinations, as presented, effective the 17-18 calendar.

The motion **PASSED**.

It was **MOVED** (H. Nemiroff, R. Hoey) that Senate approve revisions to section 2.6 UG and 9.2GR, Deferred Final Term Work, as presented, effective the 17-18 calendar.

The motion **PASSED**.

- c) Academic Colleague (J. Smith)  
There was no report.

#### **9. Reports for Information:**

- a) Senate Executive Minutes: October 18 and November 3, 2016  
There were no questions.

#### **10. Other Business**

##### **a) Discussion regarding the Neuroscience Department Move**

W. Felepchuk stated that he believed there are significant issues being faced by students, faculty and staff in the Department of Neuroscience in relation to the upcoming move from the Life Science Building by the deadline of March 1, 2016. W. Felepchuk introduced Natalie Prowse, a student in Neuroscience, to address Senate. Ms. Prowse expressed her concern about the collaboration in organizing the move, her lack of confidence regarding adequate alternative space being provided, her feeling that research and teaching will be disrupted during the move and that there could also be effects on the research grants.

President Runte stated that administration has responded to the department's concerns. There are many departments involved in the move and a solution will be found for all involved. The renovation of the Life Science Building is needed and the new space for the department will be much improved. President Runte stated that there are alternative arrangements that are currently under negotiation and administration cannot comment until the agreement can be made public. The President has had conversations with students, the Dean of Science has spoken to the Chair and Faculty in Neuroscience about their specific needs. An overall solution for space is being worked out and everyone will be involved in order to make it work.

It was **MOVED** (A. Christianson, W. Felepchuk) that Senate move to a closed session. The motion was **WITHDRAWN** when it became known that the details of the proposed solutions could not be discussed in a closed session.

M. Butler, Dean of Science commented that researchers and faculty are being engaged and are creating a list of their research requirements and concerns for the move. Unfortunately, moving the department only once is not an option as there are time constraints for the funding to renovate the Life Sciences Building. The administration is committed to working with faculty, researchers and student to accommodate them during the moves.

**b) December 16<sup>th</sup> – Senate Meeting**

The Clerk of Senate suggested that if there are no time sensitive issues that need to be considered before the January 27<sup>th</sup> meeting of Senate that the December 16<sup>th</sup> meeting of Senate would be cancelled.

**c) Sexual Violence Policy Follow-up**

A Senator pointed out that some of the feedback provided on the policy at the last meeting of Senate was not reflected in the latest draft of the policy. The OVPSE has produced a feedback document where each of the items raised has been addressed.

**11. Adjournment**

It was **MOVED** (P. Ricketts, A. Christianson) to adjourn the meeting at approximately 4:00 p.m. The motion **PASSED**.