



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

Carleton University Senate
Meeting of June 2, 2023 at 2:00 pm
Pigiarnvik 608 + Zoom Videoconference

OPEN SESSION

Minutes

Present in Person: B.A. Bacon (Chair), M. Barbeau, H. Becker, S. Blanchard, A. Bordeleau, S. Burges, W. Chung, E. Cyr, D. Deugo, L. Dyke, R. Gorelick, R. Goubran, T. Haats, M. Haines, K. Hellemans, D. Howe, A. Lannon, C. Laurendeau, B. MacLeod, J. Malloy, K. Moss, M. Murphy, J. Murray, H. Nemiroff, A. North, B. O'Connor, B. O'Neill, M. Pearson, M. Qalinle, S. Rajput, J. Ramnarine, P. Rankin, M. F. Riazuddin, T. Roberts, D. Russell, F. Sepanta, D. Siddiqi, E. Sloan (Clerk), P. Smith, D. Sprague, K. Taylor, R. Teather, J. Tomberlin, C. Viau

Present via Zoom: J. Armstrong, M. Baez, V. Bhatia, D. Brown, D. Caratao, A. Clarke, J. Dawson, M. DeRosa, S. Everts, K. Graham, F. Lepore, M. Lundy, B. MacLeod, L. Marshall, A. Park, M. Rooney, J. Wallace, P. Wolff

Regrets: K. Al Hammuri, F. Brouard, B. Campbell, L. Hayes, L. Kostiuk, J. Kovalio, A. Lettieri, P. Mkandawire, L. Moffitt, S. Sadaf, C. Smelser, J. Taber, E. A. Zeid

Absent: G. Sestini,

Recording Secretary: K. McKinley

1. Welcome & Approval of Agenda

The Chair called the meeting to order at 2:02 p.m., and welcomed new ex officio Senators Francesca Lepore (CASG President), Mohamed Faris Riazuddin (CUSA

President), Elie Abou Zeid (GSA President) and Sahil Rajput (GSA VP Academic), all of whom began their student leadership roles on May 1st. The Chair reminded Senators that the meeting would begin with a closed session to approve the June graduation lists.

It was **MOVED** (M. Haines, M. Riazudden) that Senate move into the Closed Session of the meeting.

The motion **PASSED**.

(Closed session minutes have been recorded in a separate file.)

Approval of Open Agenda

It was **MOVED** (D. Deugo, D. Siddiqi) that Senate approve the open agenda for the meeting of Senate on June 2, 2023, as presented.

The motion **PASSED**.

2. Minutes (open)

a. April 14, 2023 (Short-notice meeting)

It was **MOVED** (M. Haines, M. Riazudden) that Senate approve the minutes of the short-notice Senate meeting of April 14, 2023, as presented.

The motion **PASSED**.

b. April 21, 2023

It was **MOVED** (C. Laurendeau, J. Ramnarine) that Senate approve the minutes of the Senate meeting of April 21, 2023, as presented.

The motion **PASSED**.

3. Matters Arising

The Chair reported on the notice of motion brought to Senate at the previous meeting by Senator Morgan Rooney. Senator Rooney and SCCASP Chair Howard Nemiroff confirmed that the motion would be discussed at SCCASP during their summer retreat. SCCASP would then report back to Senate on the motion in the Fall of 2023.

4. Chair's Remarks

The Chair began by thanking Senators for their contributions and service to the university during the past academic year. The Chair next highlighted the following recent achievements of Carleton community members:

- Five Carleton researchers received a combined \$1.74M from the federal government's *New Frontiers in Research Fund* (NFRF). The fund supports multidisciplinary projects in the fields of machine learning, equitable design, sustainable energy and surveillance. The Chair congratulated Carleton researchers Cynthia Cruickshank, Burak Gunay, Stéfy McKnight, Abhinit Sarkar and Kristen Schell on this achievement.
- Lenore Fahrig, Chancellor's Professor of Biology, has been elected to the *United States National Academy of Sciences* (NAS) as an international member. She joins a prestigious list of only 526 international members to this body. Professor Fahrig also was recently honoured with the *National Sciences and Engineering Research Council of Canada's* (NSERC) *Gerhard Herzberg Canada Gold Medal for Science and Engineering*, in recognition of her work on wildlife habitat fragmentation and conservation.
- Professor Kahente Horn-Miller received a *3M National Teaching Fellowship*, the most prestigious national teaching award in Canada. Professor Horn-Miller's leadership in fostering Indigenous ways of knowing in teaching and learning in the academy and in the community continues to have a positive impact at Carleton and beyond.
- David Hornsby has been appointed as Carleton's new Vice-Provost and Associate Vice-President (Academic) for a five-year period, effective July 1, 2023. Since 2018, David Hornsby has provided exceptional leadership at Carleton as Associate Vice-President (Teaching & Learning). The Chair thanked out-going Vice-Provost Dwight Deugo, who has made significant contributions to Carleton's academic quality assurance, has led a record number of cyclical program reviews, and has updated and launched many of Carleton's new academic programs.

The Chair next highlighted the following recent events:

- May was Asian Heritage Month, an opportunity to reflect on and celebrate the diverse contributions of Asian Canadians to Canada. The Chair encouraged Senators to view the stories, research contributions and impacts of Asian-Canadians at Carleton on a special webpage created for this year's celebrations.

- May also was Mental Health Month, providing a welcome opportunity to focus on encouraging health and wellness across the campus. This year, Carleton launched its inaugural *Challenge Conference*, which centered on mental health. Speakers at the conference included Clerk of the Privy Council Janice Charette and Olympic medalist and mental health advocate Clara Hughes.
- On May 25, Carleton held *Life Sciences Day 6.0*. This well-attended event provided an opportunity to explore partnerships and learn about the important work of life-sciences researchers. The day featured presentations and panel discussions focused on the Life Sciences Talent Ecosystem in Ottawa, and included an update on the recently-funded *Canada Pandemic Preparedness Hub*.
- The Chair reminded Senators that in-person *CU Appreciation Day* celebrations have returned to campus. Faculty and staff are invited to Alumni Park on June 22nd from 11:00 am to 2:00 pm for a picnic and many fun activities. Registration is required.

Finally, the Chair noted that 23 Senators will be leaving Senate on June 30th, as their terms have expired. The Chair thanked all for their contributions to collegial governance at Carleton.

5. Question Period

Four Senators submitted questions in advance for Senate.

Question from Root Gorelick:

Should we eliminate the Computer Science Faculty Board and subsume its functions into the Science Faculty Board and eliminate the Architecture Faculty Board, Industrial Design Faculty Board, and Information Technology Faculty Board and subsume their functions into the Engineering Faculty Board? Rationale: Graduate Faculty Board matters have already been shunted from those four smaller faculty boards to the Science and Engineering Faculty Boards, so it should be possible to shunt all other functions of those four smaller faculty boards into these two respective decanal faculties.

Response:

Provost Jerry Tomberlin noted that the question is a matter for the Faculty of Engineering & Design, the Faculty of Science and the smaller faculty boards named in the question to consider. The process of moving graduate curricula from FGPA to disciplinary Faculties is still under discussion among these groups. A Senator noted in a follow-up comment that the smaller Faculty Boards (Computer

Science, Architecture, Industrial Design, Information Technology) have never been responsible for graduate curricula.

Question from Jeff Dawson:

On April 14, 2023, the Carleton University Senate was summoned to a short-notice meeting during which a motion was put forward by Provost Jerry Tomberlin to adopt “Flexible and Compassionate Grading Options” made necessary by the two-week strike of CUPE 4600. Though the vote passed, 14 Senators voted in opposition to the motion and 8 abstained from voting on the motion. At the next meeting of Senate, held on April 21, 2023, an open letter was presented to Senate objecting to this short-notice vote on both substantive and procedural grounds. This open letter was signed by 139 faculty members, 10 of whom are current members of Senate and 18 are former Senators. Additionally, some of these signatories also served on the Senate Executive and the Senate Academic Governance Committee.

President Bacon made an appeal for the healing process to begin in the aftermath of the labour action of CUPE 4600. Yet the healing process has been made especially difficult by a failure to negotiate a return-to-work protocol that might have reduced the damage caused by the labour action. For instance, a return-to-work protocol mitigated some of the most devastating consequences of a labour action by CUPE 3906 that took place from November 21 to December 13, 2022 at McMaster University. Section 5.b of this return-to-work protocol states that “Employees who had completed their full hours in advance of the strike, as validated and approved by their supervisor, shall suffer no loss of pay.” Section 6 states the following: “In some exceptional circumstances, additional hours may be offered to Employees by their employment supervisor.”

Why was a return-to-work protocol not negotiated at Carleton? Return-to-work protocols are customary in labour actions. Signing bonuses are also customary. Why does Carleton find itself today in a position where its Teaching Assistants who have completed all the work of their contracts not getting financially compensated for that work? And why is there no flexibility comparable to Section 6 of the McMaster return-to-work protocol in the recently negotiated Collective Agreement between Carleton University and CUPE 4600? In other words, why were the consequences of the labour action at Carleton so damaging when they didn’t have to be?

Response:

The Provost noted that the question relates to details of the collective bargaining process which is not within the purview of Senate. He added that return to work protocols would have been dealt with as part of the negotiating process before the contract was signed and ratified.

Questions from Julie Murray:

- Senate has in its meeting material this month an item for information: a letter, signed by 139 members of the Carleton community, many of them current and former Senators, expressing their deep concern about the short-notice Senate meeting that took place on April 14th, in which a motion to adopt “Flexible and Compassionate Grading Options” was approved. The signatories to the letter took issue both with the motion itself, which appeared to be an attempt to use Senate to manage issues arising from the labour dispute, and with the lack of transparency surrounding the vote. The vote itself was far from unanimous, with 14 senators voting against the motion and another 8 abstaining. It is important not to forget that 139 members of the Carleton teaching community signed an open letter of protest because they are concerned about what happened at Senate on April 14. In short, how can Senate be assured that it will not be used to manage conflicts arising from labour disputes in the future?
- With respect to the Compassionate Grading policy, it is unclear how compassion for students, which was the rationale for invoking an exceptional policy in unexceptional circumstances, is to be understood in the absence of a back-to-work protocol for CUPE 4600. Teaching Assistants are graduate students. Where is our compassion for them?
- What are the implications of Carleton awarding SAT/UNS grades in the context of labour disruptions on Carleton’s reputation for upholding a high academic standard? How can we ensure that Carleton’s academic mission does not suffer because of this decision?

Response:

The Provost noted that the labour dispute ended prior to the April 14 Special Meeting of Senate, which was called by Senate Executive as a result of the *Senate Policy on Academic Accommodations During Labour Disputes*. The Provost noted that there was a fulsome discussion of issues related to the proposed accommodations at the April 14th meeting prior to the vote, and that no further discussion is required.

Senator Murray asked in a follow-up question whether the reputational impact of the SAT/UNS grade option that was adopted could be assessed. VP Students & Enrolment and University Registrar Suzanne Blanchard noted that this will be

examined as part of a larger tracking enterprise undertaken by the Registrar's Office on SAT/UNSAT, deferrals, and GPA trends pre and post-Covid.

Another Senator asked if compassionate grading options could be adopted as an experiment outside of pandemics, labour disputes or other disruptions. The VPSE noted that Carleton is already employing compassionate grading options via the First Year Grading Policy, and the Registrar's Office will study the impacts of that policy before recommending expansion to upper years or other changes. The Chair added that SCCASP completed a review of Best Practices to arrive at the parameters of the current policy.

Question from Sarah Everts:

Could the Provost please detail the administration's vision for moving the role of graduate student admissions from FGPA to the Line Faculties. Specifically: Will the ultimate power to approve a unit's admission and funding packages be moved from FGPA to the Line Faculty Dean's Offices? What additional operational responsibilities do you envision moving from FGPA to the Line Faculties? What budget has been or will be given to Line Faculties to execute new responsibilities in graduate curriculum and in admissions?

Response:

The Provost responded that TA budgets have already moved to the disciplinary Faculties, and funding packages are being developed with assistance from FGPA when required. Admissions have always come from the units and that will not change, but FGPA will continue to make the final decisions. There will be more discussion of the financial support packages at the Faculty level but the offers of admission will still come from FGPA. The entire process will be mapped out over the coming year, with assistance from the Office of Quality Initiatives, FGPA, Faculties, and the Registrar's Office. Changes will be implemented in 2024-25.

A Senator followed up by asking if a cost/benefit analysis or a budgetary analysis is planned. The Provost noted that there should be no institutional budgetary impact as the project is expense-neutral, although there may be transfer of resources from one unit to another. Benefits will be realized in terms of process and quality of discussion within Faculties and among disciplinary peers. The Chair noted that Senate will be discussing the restructuring again in the Fall and that if warranted, there could be some cost-benefit analysis at that time.

6. Administration

a. Senate Membership Ratification

The Clerk presented a motion to ratify Professor Anne Bowker as a new FASS Senator, with a 3-year term beginning July 1, 2023.

It was **MOVED** (P. Smith, K. Moss) that Senate ratify the new Senate appointment as presented, for service beginning July 1, 2023.

The motion **PASSED**.

b. Contract Instructor Election – motion to extend term

The Clerk presented a motion to extend the term of Contract Instructors whose term ends on June 30 to September 30, to coincide with the end of the Contract Instructor nomination and election period, which occurs in August and September.

It was **MOVED** (D. Siddiqi, M. Rooney) that Senate approve the extension of the 2022/23 Senate term to September 30, 2023, for Contract Instructors whose term is expiring on June 30, 2023.

A Senator asked if it would be possible to make a global change to the Senate term of service for Contract Instructors, so that Senate would not need to approve these extensions every few years, as CI terms on Senate expire. The Clerk noted that this would require a change to the AGU. She agreed to flag the matter for the Senate Academic Governance Committee.

The motion **PASSED**.

c. Revised Convocation Schedule for 2023-24

The Clerk reported that the Registrar's Office has requested a change to the Spring 2024 Convocation schedule, in order to be able to accommodate students writing deferred exams.

The new dates would be June 17 – 21, 2024, one week later than the currently published dates.

It was **MOVED** (M. Qalinle, L. Marshal) that Senate approve the change of dates for Spring 2024 Convocation from June 10 – 14, 2024 to June 17 – 21, 2024.

A Senator asked why the deferred exam schedule could not be held earlier instead of pushing the Convocation schedule ahead another week. VP

Students & Enrolment Suzanne Blanchard replied that the Registrar's Office needs to receive all of the grades for the term first, before they can plan the exam schedule. The process can take several weeks, and if the Convocation dates are not moved, many students will not have time to make their deferred exams and so will not be on the graduation list approved by Senate. As many as 40 students can be impacted this way during the graduation period.

The motion **PASSED**.

d. Revised Senate Schedule for 2023-24

The Clerk noted that the Senate meeting date on May 31, 2024 will be changed to June 7, 2024, in order to accommodate the new Convocation schedule. The revised Senate meeting schedule for 2023-24 was circulated in advance to Senators.

7. Reports

a. Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

Committee Chair Howard Nemiroff presented 2 items for approval and 2 items for information.

The items for approval were combined into one omnibus motion.

Omnibus Motion:

It was **MOVED** (H. Nemiroff, H. Becker) that Senate approves the revisions to Regulation TBD-1363: R-ADM-Program BCom Admission and Continuation Requirements, and Regulation TBD-1370: R-ADM-Program BIB Admission and Continuation Requirements effective for the 2023/24 Undergraduate Calendar as presented.

The motion **PASSED**.

Individual Motions from the Omnibus:

- THAT Senate approves the revisions to Regulation TBD-1363: R-ADM-Program BCom Admission and Continuation Requirements effective for the 2023/24 Undergraduate Calendar as presented.
- THAT Senate approves the revisions to Regulation TBD-1370: R-ADM-Program BIB Admission and Continuation Requirements effective for the 2023/24 Undergraduate Calendar as presented.

Items for Information:

- Minor modifications from April 2023
- Minor modifications from May 2023

b. Senate Quality Assurance and Planning Committee (SQAPC)

Committee Chair Dwight Deugo presented for Senate approval one new graduate program, two cyclical program reviews, and two major modifications. He also presented recommendations from a joint meeting of SQAPC and SAGC regarding the transfer of graduate curriculum approvals from the Graduate Faculty Board to the disciplinary Faculty Boards. One additional item (DUC minor modifications) was included for information only.

New Graduate Program Approval - Master of Biotechnology

It was **MOVED** (D. Deugo, D. Siddiqi) that Senate approve the proposed Master of Biotechnology as presented to commence in Fall 2024.

A Senator asked whether the committee Chair is confident that approvals from the Quality Council would be obtained before Fall of 2024. The committee Chair responded that the approval should move quickly, particularly as this is a cost-recovery program that does not need to go through the Ministry.

The motion **PASSED**.

Cyclical Program Reviews

These were combined into an omnibus motion.

It was **MOVED** (D. Deugo, P. Wolff) that Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews of the programs.

The motion **PASSED**.

Individual Motions from the Omnibus:

- THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate program in Engineering Physics.

- THAT Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the Master's programs in Social Work.

Major Modifications

These were combined into an omnibus motion.

It was **MOVED** (D. Deugo, A. North) that Senate approve the major modifications as presented below.

The motion **PASSED**.

Individual Motions from the Omnibus:

- THAT Senate approve the introduction of the collaborative specialization in Cybersecurity to the MENG in Infrastructure Protection and International Security as presented with effect from Fall 2023.
- THAT Senate approve the governance change to the Indigenous Studies programs as presented to take effect upon approval.

Governance of Graduate Curriculum Approvals

Committee Chair Dwight Deugo reminded Senators that in April 2023, Senate approved a process for SQAPC to bring forward a series of recommendations to Senate regarding the transfer of graduate curriculum approvals from the Graduate Faculty Board (GFB) to the disciplinary Faculty Boards. In May, members of SQAPC and SAGC held two joint meetings to discuss and draft these recommendations.

A memo was circulated to Senators in advance, outlining the following three recommendations brought forward as a result of the joint meetings.

- All disciplinary Faculties and the GFB should revise their constitutions and/or processes to support the transfer of authority for graduate curriculum approvals. These revised constitutions should be brought to SAGC for review and then to Senate for approval.
- Once an individual disciplinary Faculty's constitution/process has been approved, that Faculty may use its new approach for approving graduate curricula.
- An Ad Hoc Committee should be formed immediately to review the impact of the transfer of approved authority for graduate curricula

from the FGPA to the disciplinary Faculties. Proposed Terms of Reference for this committee were included with the memo.

It was **MOVED** (D. Deugo, D. Russell) that Senate accepts the recommendations and requests the associate parties to act on them.

Discussion:

A Senator asked if these changes would require updating and editing the IQAP. Committee Chair Deugo agreed that some updates would be necessary but that they would be purely editorial.

Another Senator asked if there could be representation on the committee from the Schools with their own faculty boards. SQAPC Chair Deugo responded that it would be best for the schools to have conversations with their Deans on how to bring their perspectives to the committee through the representative. Another Senator noted that the smaller faculty boards would not be losing anything during this part of the restructuring process as they have never had a role in graduate curriculum approvals.

A Senator asked if the Ad Hoc Committee will be assessing the success of the restructuring, and if so, whether the changes to admissions governance could be paused until a review of the curriculum approval change is complete. In response it was noted that the Ad Hoc Committee will look at governance issues around the movement of curriculum approvals only and is not mandated to discuss admissions. The Provost added that recommendations for admissions have always originated from the units and this will not change. The only change has been to move the budget for TA support into the disciplinary Faculties, which has already happened.

The motion **PASSED**. Senator Sarah Everts asked that her vote of abstention be recorded in the minutes.

Dominican University College Minor Modifications

Minor modifications approved by the Dominican University College are provided to Carleton University's Office of the Vice-Provost and AVP Academic for information. This is in accordance with the affiliation agreement between DUC and Carleton University.

Committee Chair Dwight Deugo noted he will be stepping down as Vice-Provost and Chair of SQAPC. The new Vice-Provost, David Hornsby, will be transitioning into this role in the Fall of 2023 and will fully assume the position in January of 2024.

The Chair thanked Senator Deugo for his service and contributions to Senate, and Senators provided a round of applause in appreciation.

c. Senate Academic Governance Committee (SAGC)

The Clerk of Senate and committee Chair Elinor Sloan noted that at its last meeting, SAGC discussed voting protocols for online and hybrid Senate meetings. SAGC approved the following revised voting protocols for Senate meetings beginning in September 2023:

- All voting shall be by raised hands. Those joining virtually will raise a virtual hand to vote. This includes meetings held entirely online.
- When the Chair calls for those in favour to vote, Senators attending in person will raise their name cards, and those online will raise a virtual hand.
- When the Chair calls for those opposed, Senators attending in person will raise their name cards to vote, and those online will raise a virtual hand.
- The Chair will not call for abstentions, as Senate does not count or record abstentions. However, a Senator may ask for their abstention to be recorded in the minutes. This is in accordance with the Senate rules of order.

d. Senate Review Committee (SRC)

Committee Chair Donald Russell introduced this item. The Senate Review Committee met in April to review and discuss the draft Operating Budget. The committee sent two questions for the Provost after its review.

The Provost provided a verbal response to these questions in the meeting.

1) Can you clarify the 3% increase in General and Administrative Expenses as stated in 2023-24 Budget Assumptions (slide 8)?

The Provost noted that this category includes expenses outside of the Resource Planning Committee and university budgets. The increase of 3% was based on projected inflation rates.

2) What impacts to the budget do you foresee from salary increases occurring over the next few years as a result of the end of Bill 124 and the negotiation of new collective agreements? What is the link between tuition increases and salary increases?

The Provost replied that there is no explicit link between tuition increases and salary increases. However, if tuition fees remain frozen by the provincial government, the expected increases in salaries as a result of the end of Bill 124 will make it challenging to balance the budget.

8. Reports for Information

- a. Senate Executive Minutes (April 11, 2023)
- b. Report from COU Academic Colleague
- c. Letter to Senate on Short-Notice Meeting
- d. Faculty Gender Equity Report

There was no discussion of these items.

9. Other Business

There was none.

10. Adjournment – The meeting was adjourned (D. Russell, D. Siddiqi) at 3:35 p.m.