

HONORARY DEGREE NOMINATION FORM



Nominations may be submitted at any time, but are considered by the committee at meetings in the Fall and Winter terms.

Nominations are submitted to the committee in strict confidence and should therefore not be discussed with the intended nominee.

*Note that hand-written submissions will not be accepted.

SECTION A: NOMINEE INFORMATION

Nominee's First Name:

Nominee's Last Name:

Mailing Address (either or both office and home):

Telephone (Home):

Telephone (Office):

Email:

Association with and/or service to Carleton University:

If the nominee has an association with and/or has provided significant service to Carleton University, please provide a brief description (100 words maximum)

Most outstanding intellectual achievements:

List here and provide sources for your information. Examples include: academic background, degrees held including honorary degrees (100 words maximum)

Most outstanding professional achievements:

Lists here and provide sources for your information. Examples include: positions held, with dates if available; any other honors (100 words maximum)

Additional accomplishments:

List here and provide sources for your information. Examples include: publications, research, creative work; contributions that highlight or bring distinction to your recommendation of this nominee (100 words maximum)

Short citation highlighting the nominee's achievements and contributions for use in the awarding of the degree:

Examples:

“In recognition of an outstanding contribution in....”

“In recognition of a distinguished career in.....”

(20 words maximum)

Statement explaining why Carleton should award this candidate an honorary degree at this time or in the near future (100 words maximum)

SECTION B: LETTERS OF SUPPORT

Two letters of support must be submitted from individuals who are familiar with the candidate's achievements. The letters should state the relationship of the writer to the candidate, and should complement the information provided on this form by providing a broader context for the candidate's accomplishments and their impact.

Please ensure that individuals supplying these letters are informed of the need to maintain strict confidentiality.

Letter of Support #1

First Name:

Last Name:

Title:

Email Address:

Telephone Number:

Letter of Support #2

First Name:

Last Name:

Title:

Email Address:

Telephone Number:

SECTION C: NOMINATOR INFORMATION

Nominator First Name:

Nominator Last Name:

Title:

Permanent Mailing Address (either or both office and home):

Email Address:

Telephone Number:

Signature:

SECTION D: ADDITIONAL NOMINATOR INFORMATION

Nominator First Name:

Nominator Last Name:

Title:

Permanent Mailing Address (either or both office and home):

Email Address:

Telephone Number:

Signature:

SUBMISSION INFORMATION

Nominations should be forwarded in confidence by email (preferred) to:

Senate.office@carleton.ca or by mail to:

Assistant University Secretary
Room 607, Robertson Hall
Carleton University
1125 Colonel By Drive
Ottawa, Ontario K1S 5B6.

Please note that incomplete nominations will not be considered.