



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of October 21, 2022 at 2:00 pm
Room 3020 Nicol Building + Zoom videoconference**

OPEN SESSION

Minutes

Present in Person: B.A. Bacon (Chair), F. Brouard, D. Brown, B. Campbell, W. Chung, E. Cyr, M. DeRosa, D. Deugo, R. Goubran, T. Haats, M. Haines, K. Hellemans, D. Howe, M. Ilyas, F. Kharvari, L. Kostiuk, A. Lannon, D. Livingston, B. MacLeod, S. Maguire, J. Malloy, K. Moss, M. Murphy, H. Nemiroff, A. North, B. O'Connor, B. O'Neill, A. Park, P. Rankin, T. Roberts, D. Russell, D. Siddiqi, E. Sloan (Clerk), C. Smelser, P. Smith, D. Sprague, J. Tomberlin, C. Viau, P. Wolff

Present via Zoom: K. Al Hammuri, J. Armstrong, M. Baez, V. Bhatia, S. Blanchard, D. Caratao, L. Dyke, R. Gorelick, K. Graham, L. Hayes, M. Lundy, L. Marshall, J. Murray, H. Ozcan, M. Porter, M. Rooney, S. Sadaf, M. Sanghani, J. Taber, J. Wallace

Regrets: P. Andrée, M. Barbeau, J. Kovalio, C. Laurendeau, L. Moffitt, M. Pearson, J. Ramnarine, R. Teather,

Absent: J. Dawson, F. Goffi, A. Lettieri, P. Mkandawire, K. Taylor,

Recording Secretary: K. McKinley

1. Welcome & Approval of Agenda

The meeting was called to order at 2:02 pm. The Chair began the meeting by thanking all those who organized and participated in Orange Shirt Day on September 30th. The Chair noted that the meeting would begin with a Closed Session, and that Senators would be approving a total of 1,271 graduating

students, including 764 undergraduates and 507 graduate students, with 51 PhDs. Senators were reminded that Fall Convocation is scheduled for Saturday November 12th. Faculty members wishing to participate in the faculty procession must register by end of day on October 21 if ordering regalia.

It was **MOVED** (S. Maguire, M. Haines) that Senate move into the Closed Session of the meeting.

The motion **PASSED**

(Closed Session minutes have been recorded separately.)

Open Session:

It was **MOVED** (L Kostiuk, K. Moss) that Senate approve the open agenda for the meeting of Senate on October 21, 2022, as presented.

The motion **PASSED**.

2. Minutes: September 23, 2022

It was **MOVED** (M. Haines, K. Hellemans) that Senate approve the minutes of the Senate meeting on September 23, 2022 as presented.

The motion **PASSED**.

3. Matters Arising

The Chair identified two matters arising from the previous Senate meeting.

- a) A Senator had asked how General Faculty Board (GFB) minutes are approved, seeing as the GFB meets so rarely. The Clerk responded that an account of the proceedings of the General Faculty Board are transmitted as a report and are appended to the minutes of the next Senate meeting.
- b) FGPA Dean Patrice Smith provided a follow-up response to a question from the September 23rd Senate meeting. In September, a Senator had asked if the International Doctoral Tuition Support Bursary could be extended, given that, due to the pandemic, some international students were unable to finalize their research in the allotted time. Dean Patrice Smith noted that FGPA is working with the Provost's Office on a mechanism to extend this support.

4. Chair's Remarks

The Chair began his remarks by noting the approaching Fall Break which signals the midpoint of the semester. The Chair thanked Senators for their part in making

the return to campus this semester a success, then highlighted the following events of interest over the past month:

- Orange Shirt Day on September 30
- Pride Festival the week of October 3
- World Mental Health Day October 10
- Fourth annual Inclusion week - October 17 – 21

The Chair thanked organizers, contributors and those who participated in or attended these events for their support.

The Chair highlighted the following recent achievements in research at Carleton.

- On September 28th the new Ericsson-Carleton Mobile Wireless Lab in the ARISE Building was officially opened. This private stand-alone R&D 5G Lab is the first of its kind, where researchers and graduate students will develop, test and optimize state-of-the-art 5G applications.
- MPs Yasir Naqvi and Jenna Sudds announced almost \$1million in funding from the Public Health Agency of Canada for the work of Health Sciences Professor Dr. Francine Darroch in her support of survivors of gender-based family violence. The project will implement and test trauma and violence-informed physical activity programs for women and children who have experienced violence.

The Chair reminded Senators of the impressive growth of Carleton's research funding. According to the most recent data, Carleton's external research funding totaled \$97.4M in 2020-21, an increase of about 80% since 2018.

In anticipation of the upcoming municipal election, Carleton, in partnership with United Way East Ontario, Ottawa Board of Trade and Ottawa and District Labour Council, hosted a mayoral debate at Carleton's Dominion Chalmers Center on October 20. The event, entitled "Common Ground," featured candidates Mark Sutcliffe and Catherine McKenney, and was televised and moderated by CTV Ottawa.

Looking ahead to the second half of the Fall term, the Chair noted that vaccine and mask mandates remain on pause, and that all decisions on mandates moving forward will be made in consultation with public health organizations. The Chair noted the following upcoming events:

- Carleton is celebrating its first Community Engagement Month this October, hosted by the Centre for Community Engagement. Community Engagement Month highlights Carleton's community engagement practices, opportunities and experiences culminating in the launch of the inaugural Strategic Plan for Community Engagement. The launch will take place on October 28 at the Carleton Dominion Chalmers Centre. A draft of the plan was circulated to Senators in advance.
- Carleton's Fall Open House is scheduled for Saturday October 22nd. The Chair thanked all who will be on hand to welcome prospective students.
- Remembrance Day will be celebrated with a ceremony on campus on November 11, organized by Campus Safety.
- Fall Convocation will be held in person on Saturday November 12, 2022.
- Carleton's annual United Way Campaign begins October 25 and extends to November 14th. The Chair confirmed that he, along with former Carleton Senator Chantal Dion, will be continuing the tradition of the Polar Bear Dip in the Ottawa River. Senators were encouraged to become involved and to donate.

In closing, the Chair noted that Carleton once again ranked as one of Canada's Top 5 best comprehensive universities in the Maclean's University Rankings for 2023. Several strengths were noted in the areas of student and faculty awards, scholarships, bursaries, and research in the science and medical fields, and Carleton received a #1 ranking in the Social Sciences and Humanities Research Council of Canada category. The Chair encouraged Senators to review the entire Maclean's report for more details.

5. Question Period

No questions were submitted in advance from Senators.

6. Administration

a. Report of Senate Committee Chair and Secretary meeting.

In the spirit of good governance, the Clerk and Assistant University Secretary held a meeting on September 28th with the Chairs and Secretaries of the Senate standing committees to discuss best practices and to review the results of the 2022 Senate Committee Survey. The meeting included a review of the duties of a committee Chair and Secretary, best practices for record keeping, and a discussion of meeting

practices and protocols for the 2022/23 academic year.

7. Reports:

a. Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

Committee Chair Howard Nemiroff presented five items for approval and two items for information.

Items for approval:

R-ADM-Program-B.Com (re: modification to regulations around advanced standing for the B. Com)

It was **MOVED** (H. Nemiroff, F. Brouard) that Senate approves the revisions to Regulation TBD-1363 R-ADM-Program-B.Com. effective for the 2022/23 Undergraduate Calendar, as presented.

The motion **PASSED**.

Academic Continuation Evaluation Omnibus Motion (Math & ACE)

It was **MOVED** (H. Nemiroff, M. Murphy) that Senate approves the revisions to Regulations TBD-1869 R-UG-3.2.1, TBD-1948 R-GU-3.2.7 and TBD-1956 R-UG-3.2.7 effective for the 2022/23 undergraduate calendar, as presented.

The motion **PASSED**.

Individual Motions:

- R-UG-3.2.1 Academic Continuation Evaluation

MOTION: that Senate approves the revisions to Regulation TBD-1869: R-UG-3.2.1 Academic Continuation Evaluation effective for the 2022/23 Undergraduate Calendar as presented.

- R-UG-3.2.7 Additional Information Concerning Academic Continuation Evaluation for Some Degrees

MOTION: that Senate approves the revisions to Regulation TBD-1948: R-UG-3.2.7 Additional Information Concerning Academic Continuation Evaluation for Some Degrees effective for the 2022/23 Undergraduate Calendar as presented.

- R-UG-3.2.7 Bachelor of Mathematics

MOTION: That the Senate approves the revisions to Regulation TBD-1956: R-UG-3.2.7 Bachelor of Mathematics effective for the 2022/23 Undergraduate Calendar as presented.

R-UG-3.2.7 Bachelor of Music (ACE alignment)

It was **MOVED** (H. Nemiroff, P. Rankin) that Senate approves the revisions to regulation TBD-1957 R-UG-3.2.7 Bachelor of Music, effective for the 2022/23 Undergraduate Calendar as presented.

The motion **PASSED**.

Items for Information:

- Glossary – modification of Stream definition; change of term “concentration” to “focus”
- Minor Modifications for Sept 20 and October 4.

b. Senate Quality Assurance and Planning Committee (SQAPC)

Committee Chair Dwight Deugo presented one major modification, five cyclical review reports and one new program for Senate approval.

Major Modification: (removal of language requirement in MA in Canadian Studies + the MA in Canadian Studies with Collaborative Specialization in Digital Humanities)

It was noted that there was a concern at Graduate Faculty Board regarding the removal of the French language requirement, and the vote to approve the change was very close.

It was **MOVED** (D. Deugo, D. Siddiqi) that Senate approve the major modification to the MA in Canadian Studies and the MA in Canadian Studies with Collaborative Specialization in Digital Humanities, as presented with effect from Fall 2023.

The motion **PASSED**.

Cyclical Reviews:

The committee Chair requested the removal of the third motion (UG programs in Electrical Engineering) from the Omnibus grouping due to an error in documentation.

Omnibus Motion for FARES (Cyclical Reviews):

It was **MOVED** (D. Deugo, C. Viau) that Senate approve the Final Assessment Reports and Executive Summaries arising from the Cyclical Reviews of the programs.

The motion **PASSED**.

Individual Motions included in the Omnibus motion:

- MOTION: That Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate and graduate programs in English.
- MOTION: That Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the graduate programs in Chemistry.
- MOTION: That Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Civil Engineering, Environmental Engineering, and Architectural Conservation and Sustainability Engineering.
- MOTION: That Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Mechanical Engineering, Aerospace Engineering and Biomedical and Mechanical Engineering.

New Program Approval: (M. Eng. In Engineering Practice)

It was **MOVED** (D. Deugo, L. Kostiuk) that Senate approve the MENG in Engineering Practice, as presented with effect from the term following Quality Council approval, estimated to be Fall 2023.

Discussion:

In response to a question from the floor, the Dean of the Faculty of Engineering & Design noted that the Master of Engineering in Engineering Practice is 90% subscribed by international students, and as a result is a full cost-recovery program.

A Senator asked how the new program differs from the regular Master of Engineering program. The Dean responded that the regular Master of Engineering program is centered around 10 technical courses, whereas the new program combines technical courses with mandatory complimentary studies in communications, program management,

entrepreneurship and data science, with room for electives such as policy. The goal of the new program is to position graduates well for employment through this broader range of attributes.

In response to another question, the Dean confirmed that the course offerings for this program will be taught by a combination of regular faculty members, Instructors and Contract Instructors, similar to the allocations for existing programs in Engineering at Carleton.

The Dean confirmed that demand for the Master of Engineering program has been consistently very high, and in some streams there are 6 times more applicants than those admitted to the program. In order to meet demand, the new Master of Engineering in Engineering Practice has been created and is tailored towards a non-research pathway.

In response to a final question, the Dean clarified that the Masters level program does not contribute to the ability to obtain professional certification. Engineering Canada's academic requirement for certification is a Bachelor of Engineering degree from a Canadian Engineering Accredited undergraduate program. Engineering Canada also recognizes 22 other countries around the world whose undergraduate programs are part of the Washington Accord. The technical content in a Masters level program does not impact the ability to obtain professional certification.

The Chair thanked Senators for their questions and the Dean for his clarifications.

The motion **PASSED**.

c. Senate Academic Governance Committee (SAGC)

The Clerk presented a memo to ratify 3 new committee members in 2 Senate committees.

It was **MOVED** (D. Deugo, P. Wolff) that Senate ratify the nominees for Senate committees as presented, for service beginning immediately upon approval.

The motion **PASSED**.

The Clerk presented a second memo requesting Senate approval of changes and updates made to the *Senate Graduate Student Appeal Committee Terms of Reference*. The Terms of Reference were updated to include new responsibilities for hearing appeals based on compassionate grounds, to address section 21.1 of the Graduate Calendar General Regulations. The membership was also increased to include a member of the graduate registrar's office as a non-voting Secretary.

Before reading the motion, the Clerk requested an editorial change to the second main bullet point of the TOR, under "Responsibilities."

"To consider appeals from graduate students, on compassionate grounds, for relief from the consequences of the application of a regulation in the graduate calendar" [requested addition in italics]

It was **MOVED** (E. Sloan, M. Murphy) that Senate approve the changes to the Terms of Reference for the Senate Graduate Student Appeal Committee, as amended.

The motion PASSED.

8. Draft Community Engagement Strategic Plan

Deputy Provost Catherine Khordoc presented Senators with a progress report on the development of the Strategic Plan for Community Engagement (SP4CE). Carleton's history of community engagement dates back to its beginnings as a post-secondary institution 80 years ago. Community engagement remains a core value today, and is a strong presence in Carleton's latest Strategic Integrated Plan (SIP), specifically, in the strategic direction "Serve Ottawa, Serve the World."

Recently, Carleton has participated in the Canadian pilot of the Carnegie Classification, a leading US framework to evaluate community engagement in higher education. The resulting report from the Carnegie Foundation identified a number of Carleton's strengths in engagement, but also included the recommendation to develop a clearer definition of community engagement, and to found a center to support and strengthen our collective efforts and provide a holistic view of their impact. The Centre for Community Engagement was launched in October 2021 in response to these recommendations.

The Community Engagement Steering Committee began their work by developing a working definition of community engagement. Their definition emphasizes the importance of reciprocal relationships and engagement through all sectors of society, locally, nationally and globally.

A hub-and-spoke model was then developed to map out the variety and diversity of Carleton's engagement practices across the campus and to set out a path to working collectively to strengthen our approach to community engagement. The goal of the Centre for Community Engagement is to support and build on this existing structure, through institutional support and the sharing of best practices. As an example, the Centre is working with the Centre for Indigenous Support and Community Engagement at Carleton, to develop foundational principles around community engagement and outreach with Indigenous communities.

The initial four goals of the Centre for Community Engagement included developing a model of governance, partnership development, measurement and communication around community engagement. The Centre then embarked on an extensive series of internal and external consultations to help to identify key values and define the main goals of the project moving forward.

Internal consultations begin in Spring of 2022 and included 600 respondents from across the university via online feedback and tailored sessions. External consultations in the Summer of 2022 included 41 community members with 14 open sessions attended by representatives from the education sector, public service, industry and NGOs.

Through the consultation process, five strategic goals were identified as key directions for the new plan:

- Foster and maintain existing relationships, while building new ones for positive impact
- Develop systems and services to support our relationships
- Focus on creative and innovative community engagement that is sustainable
- Improve communications across communities to support connection
- Provide greater recognition of collective efforts that exemplify community engagement.

Next steps include the launch of the Strategic Plan for Community Engagement on October 28th at the Carleton Dominion Chalmers Centre, followed by the implementation of the plan in Winter 2023.

Discussion:

In response to a question, the Deputy Provost noted that it is not the role of the Centre for Community Engagement to alter or shift whatever faculty community engagement practices are already underway, but to support faculty members in their engaged community research and teaching.

A Senator noted that Carleton alumni and retirees are not featured in the workplan for this project and represent a large untapped resource for engagement. The Deputy Provost thanked the Senator for the comment and suggestion.

A Senator asked if there is a plan to expand support staff numbers in the Centre to assist faculty directly with advising, consultation and implementation. It was noted that at present the Centre includes only one administrator and one faculty member borrowed from the School for Industrial Design, so it does not have the capacity to provide that kind of support. However, if the demand for more support increases, it could become a budget priority.

The Chair thanked the Deputy Provost for the update and Senators for their input into this important project.

9. Reports for Information

- a. Senate Executive Minutes - September 13, 2022
- b. Report from the COU Academic Colleague
- c. Annual Report from the Graduate Student Appeal Committee

The Chair congratulated the COU Academic College on becoming co-chair of the Council of Ontario University Academic Colleagues for the 2022-23 academic year.

The Chair also drew attention to the annual report from the Graduate Student Appeal Committee and noted that the Chair of the committee, Ian Lee, was in attendance online. There were no questions.

10. Other Business

There was no other business.

11. Adjournment

The meeting was adjourned (S. Maguire, B. O'Neill) at 3:42 p.m.