



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

**Carleton University Senate
Meeting of March 29, 2019 at 2:00 p.m.
Senate Room, Robertson Hall**

MINUTES – OPEN SESSION

Present: F. Afagh, S. Ajila, T. Arnt, B.A. Bacon (Chair), S. Blanchard, A. Bowker, S. Boyle, M. Close, J. Coghill, B. Creary, T. Di Leo Browne, D. Dragunoiu, L. Dyke, J. Erochko, P. Farrell, R. Goubran, E. Grant, N. Grasse, P. Gunupudi, H. Gupta, B. Hallgrimsson, B. Hnidi, B. Hughes, W. Jones, C. Joslin, S. Klausen, S. Kroff, B. Kuzmarov (Clerk), E. Kwan, J. Liu, C. Macdonald, A. Maheshwari, R. McKay, H. Nemiroff, M. Neufang, D. Nussbaum, B. O’Malley, S. Parathundiyil, J. Paulson, M. Piché, A. Plourde, P. Rankin, M. Rooney, W. Shi, S. Shires, A. Shotwell, D. Siddiqi, E. Sloan, J. Smith, P. Smith, J. Tomberlin, C. Trudel, C. Viju, J. Wolfart

Regrets: A. Chandler, C. Cruickshank, J. Deaville, M. Esponda, K. Evans, D. Howe, J. Ramasubramanyam, L. Schweitzer, P. Watzlawik-Li

Absent: F. Afaq, A. Ahmad, J. Cheetham, C. Dion, A. Dodge, A. Harrison, J. Hayes, W. Horn, F. Hosseinian, J. Kovalio, P. Lagasse, N. Nanos, D. Oladejo, B. Popplewell, J. Stoner, T. Tandon, K. von Finckenstein

Open Session:

1. Welcome & Approval of Agenda (open)

The Chair began the Open Session of the meeting asking for a moment of silence in memoriam of four members of the Carleton Community (Sylvain Pitre (ITS), Flavia Renon (Library), Pius Adesanmi (Institute of African Studies) and Peter DeMarsh (alumnus)), and of the victims of the anti-Muslim attack in New Zealand.

The Chair then welcomed four new undergraduate students to Senate: Taylor Arnt (FPA), Millie Close (Science), Brendan O’Malley (FED) and Bashar Hnidi (FPA). These students were elected recently to fill vacancies on Senate for the remainder of the 2018/19 academic year.

The Chair noted that the CUISIC consultation (Item #8 on the agenda) will be postponed to a later meeting, due to the illness of one of the co-chairs. He asked that this item be struck from the agenda.

It was **MOVED** (W. Jones, J. Paulson) that Senate approve the open agenda for the meeting of Senate on March 29, 2019, with this modification.

The motion **PASSED**.

2. Minutes: February 15, 2019

It was **MOVED** (D. Dragunoiu, L. Dyke) that Senate approve the minutes of the open session of the Senate meeting of February 15, 2019, as presented.

The motion **PASSED**.

3. Matters Arising:

- a. **RE: SAPC Major Modification** - Change in BA (Hons) Geography Concentration. The committee was asked at the last meeting to check all credit numbers for accuracy and clarity. Vice-Provost Lorraine Dyke indicated that the confusion arose because the table in the executive summary was inadvertently truncated, but she noted that the full data was included in the Calendar entry that was shared with Senators

4. Chair’s Remarks

- The Chair began by sharing the news that the Collaborate Campaign reached its fundraising goal of \$300M. Celebrations took place on March 28 in the University Centre Galleria, and will continue on the evening of April 17, which is the official closing date of the campaign. The Chair acknowledged and thanked his predecessors Alastair Summerlee and Roseann O'Reilly Runte for their contributions and

support. He also recognized the exceptional leadership of Jennifer Conley with her team in University Advancement, and thanked Carleton students, staff and faculty for their commitment to this campaign.

- The Chair highlighted that under the leadership of colleagues in the Institute for African Studies, a Memorial Fund has been launched to honour Professor Pius Adesanmi, who died in a tragic plane crash in Ethiopia last month. The fund will build on his legacy, and every donation made will be matched by the university.
- The Chair announced that under the leadership of the Provost, three decanal searches have now been completed. Dana Brown, former Dean at de Montfort University in the UK and the Director of the MBA program at Oxford University, will be the new Dean for the Sprott School of Business. Larry Kostyuk will be the new Dean of Engineering and Design. Professor Kostyuk served for a decade as the Chair of the Mechanical Engineering Department at the University of Alberta, and also as the AVP Research, leading Alberta's 75 million CFREF project on Energy. Finally, Carleton's own Patrice Smith has been appointed as Dean of Graduate and Postdoctoral Affairs. Professor Smith currently is a Senator, a Professor in Neuroscience and an Associate Dean in Science. The Chair thanked the outgoing Deans and Interim Deans for their service in these roles, noting that there will be many more opportunities to honor their contributions.
- Carleton has recently announced the signing of a new collective agreement with the post-doctoral fellows union. The Chair congratulated both negotiating teams.
- The Chair extended congratulations also to Sarah Todd from the School of Social Work, for winning a prestigious 3M National Teaching Fellowship, recognizing her exceptional contributions to teaching and learning.
- The Chair noted that two Carleton sports teams are national champions this year. The Carleton Men's Basketball team became the national champions for the 14th time, and the Carleton Men's Curling team also won their national championship. The Chair extended congratulations to both teams and their coaches.

- Over the past two years Carleton has undertaken a number of initiatives in experiential learning. The Vice-Provost will provide an update on this topic at next month's Senate. In a closely related topic, Carleton is one of 16 post-secondary institutions chosen to participate in a Canadian pilot of the Carnegie classification on community engagement. The Vice-Provost will provide more details next month.

5. Question Period

No questions were submitted in advance.

6. Administration (Clerk)

a. Student Senators Membership Ratification:

The Clerk reported on the election for student Senator positions for 2019/20 which was held this week. 6 of the 10 elected positions for 2019/20 have been filled:

- Science (1): Millie Close (acclamation)
- FASS (2): Julia Bruno, Zack Kryworuchka (acclamation)
- FPA (3): Afreen Ahmad, Tyler Boswell, Sheldon Parathundyil (election – March 27 – 28)

It was **MOVED** (B. Kuzmarov, S. Blanchard) that Senate ratify the new student Senate appointments for 2019/20, as presented. The motion **PASSED**.

The Senate Office will circulate another Call in April to fill the remaining 4 student positions. The Clerk reminded Senators to look for emails from the Assistant University Secretary in the coming weeks regarding anticipated faculty vacancies on Senate.

b. Notification of Appointments made Contrary to Policy

The Clerk received notice of 3 instances of non-advertised recruitment. One was a Banting appointment in FPA, and two were

transfers from Term to Instructor in FASS. These are presented to Senate for information only.

c. Schedule of Senate meetings for 2019/20 and 2020/21

Draft schedules for Senate meetings in 2019/20 and 2020/21 were circulated to Senate for review and discussion. Senators were asked for feedback on the meeting date for October 2019 which might be rescheduled for the Friday of Reading Week. Reactions to this idea were mixed; the Clerk will consider options and present a final version for approval at the April Senate meeting.

d. Update on Senate Committee Review – Preliminary Report & Next Steps

A draft report on the progress of the Senate Committee Review was circulated with the Senate meeting materials. The analysis suggests that there is scope to move forward with the next stage of the review. However, the Clerk noted that in undertaking historical research of Carleton Senate committees, a contradiction in governance roles was discovered between the Senate Executive committee and the Senate Academic Governance Committee. As a result, it is not clear which committee should proceed with the next stage of the review.

The Clerk noted that both committees are aware of this conflict and both support the creation of an ad hoc committee of Senators to resolve the governance conflict and possibly also to complete the Senate review.

The Clerk asked for support from Senators for the creation of this ad hoc committee, and suggested that the composition would be similar to the Free Speech Task Force created by Senate last fall: 3 faculty Senators, 1 Contract Instructor and 2 Student Senators. The ad hoc committee would pick up on the work already completed and make recommendations for a revised committee structure. Calls for Expressions of Interest could go out immediately, and the committee could be ready to meet within the next two weeks with

the goal of making recommendations to bring to the next Senate meeting.

The Clerk presented the following motion:

It was **MOVED** (B. Kuzmarov, P. Smith) that Senate approve the creation of an ad-hoc committee of Senators to complete a review of Senate's Standing Committees and make recommendations to Senate as a result thereof.

Discussion:

Senators discussed the motion and debated which body should be given the mandate to undertake the next part of the review. Most Senators agreed that the Senate Academic Governance Committee and Senate Executive Committee could not be exempt from the review, since their governance mandates need to be clarified. The Clerk explained that Senate committees exist with delegated authority from Senate, which is why Senate, through an ad hoc committee, could move forward with the review and resolve the governance dilemma.

A point of order was raised regarding the motion presented by the Clerk, since there was no notice of motion or memo circulated in advance to Senators. The Assistant University Secretary confirmed that a memo including this motion was not included in the meeting materials.

The Assistant University Secretary added that the notice of motion could be waived if Senate agrees that the action in the motion cannot be delayed until the next Senate meeting. The Chair considered that there is a state of urgency in this matter, since failure to move forward this month with the review would make it impossible to approve any changes in time to implement them for the beginning of the next academic year on July 1st.

It was **MOVED** (B. Kuzmarov, L. Dyke) that Senate waive the notice of motion requirement for the motion presented by the Clerk to create an ad hoc committee to complete the Senate Committee review. The motion **PASSED**, with a 2/3 majority; 41 in favour and 4 opposed.

J. Paulson suggested an amendment to the original motion:

It was **MOVED** (J. Paulson, S. Klausen) the Senate amend the previous motion by substituting for the following motion:

That Senate approve the creation of an ad-hoc committee comprised of the members of the Senate Academic Governance Committee plus 3 Senators to complete a review of Senate's Standing Committees and make recommendations to Senate as a result thereof.

Discussion:

Several Senators felt that members of the Academic Governance Committee should be included because of their expertise in governance, however the Clerk reiterated that placing the review in the hands of the Governance Committee does not resolve the governance conflict that led us here in the first place.

The Chair suggested an amendment by substitution, so that the ad-hoc committee membership would include 4 members of the Governance Committee and 4 Senators:

J. Paulson withdrew his amendment. Senate voted on the following amended motion:

It was **MOVED** (J. Paulson, B. Creary) that Senate approve the creation of an ad-hoc committee comprised of 4 members of the Senate Academic Governance Committee plus 4 elected members of Senate to complete a review of Senate's Standing Committees and make recommendations to Senate as a result thereof.

The motion **PASSED**.

Senators and members of the Governance Committee will be contacted within the next 24 hours with information on the setup of the Task Force, including nomination and election procedures and preferred meeting schedules.

7. Reports:

- a. Senate Academic Program Committee (J. Tomberlin)

Cyclical Program Reviews

It was **MOVED** (J. Tomberlin, A. Plourde) that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the graduate programs in Communication Studies.

The motion **PASSED**.

It was **MOVED** (J. Tomberlin, C. Macdonald) that Senate approve the Final Assessment Report and Executive Summary arising from the Cyclical Review of the undergraduate programs in Mathematics and Statistics.

The motion **PASSED**.

It was **MOVED** (J. Tomberlin, A. Plourde) that Senate approve the Final Assessment Report and Executive Summary arising from the cyclical Review of the undergraduate and graduate programs in Political Science.

The motion **PASSED**.

Major Modifications – 2019/20 Calendar Curriculum Proposals

INDIVIDUAL MOTIONS:

It was MOVED that Senate approve the major modification to the PhD in International Affairs program as presented with effect from Fall 2019.

It was MOVED that Senate approve the introduction of the Minor in Heritage Conservation as presented with effect from Fall 2019.

It was MOVED that Senate approve the major modification to the Bachelor of Engineering, Architectural Conservation and Sustainability Engineering program as presented with effect from Fall 2019.

Reports: a) SAPC (cont'd)

It was MOVED that Senate approve the introduction of ALDS 4307 as presented with effect from Fall 2019.

OMNIBUS MOTION:

It was **MOVED** (J. Tomberlin, D. Siddiqi) that Senate approve the major modifications as presented above with effect from Fall 2019. The motion **PASSED**.

Discussion:

A Senator noted that the credits listed for the first-year courses in the proposed Architectural Conservation & Sustainability Engineering program (page 47 of the SAPC documentation binder) do not add up. The Vice-Provost responded that this discrepancy is a function of the software. Unfortunately, courses need to be approved before the credits will show up in this list.

Undergraduate Major Modifications – 2018/19 Calendar Curriculum Proposals

INDIVIDUAL MOTIONS:

It was MOVED that Senate approve the major modification to the BA in Open Studies program as presented with effect from Fall 2018.

It was MOVED that Senate approve the major modification to the BSc in Open Studies program as presented with effect from Fall 2018.

OMNIBUS MOTION:

It was **MOVED** (J. Tomberlin, A. Plourde) that Senate approve the major modifications as presented above with effect from Fall 2018. The motion **PASSED**.

b. Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

The Chair of SCCASP, Howard Nemiroff presented 8 proposed academic regulation changes for approval and 6 items for information.

It was **MOVED** (H. Nemiroff, E. Sloan) that Senate approve the changes to Regulation 22 Application for Admission Deadline for the 2019/20 Grad calendar as presented.

The motion **PASSED**.

It was **MOVED** (H. Nemiroff, A. Plourde) that Senate approve the regulation changes to the BGINS stream in Global Development for the 2019/20 Grad calendar as presented.

The motion **PASSED**.

It was **MOVED** (H. Nemiroff, A. Plourde) that Senate approve regulation changes to the BGINS specialization in Global Development for the 2019/20 Grad calendar as presented.

The motion **PASSED**.

It was **MOVED** (H. Nemiroff, P. Smith) that Senate approve regulation changes to the BSc Earth Science and Geography Concentration in Terrain Science for the 2019/20 calendar as presented.

The motion **PASSED**.

It was **MOVED** (H. Nemiroff, S. Blanchard) that Senate approve the changes to Reg. 5.3.2 in the 2019/20 calendar as presented.

The motion **PASSED**.

It was **MOVED** (H. Nemiroff, P. Rankin) that Senate approve the changes to Coop requirements for BA/BSci Geography for the 2019/20 calendar as presented.

The motion **PASSED**.

Regulation changes to R-UG-B.Eng Year Status for Engineering – adding minimum grade requirements for entry into 2nd year Engineering courses

It was **MOVED** (H. Nemiroff, D. Dragunoiu) that Senate approve the changes to R-UG-B.Eng for the 2019/20 calendar as presented.
The motion **PASSED**.

Senate Policy on Accommodation for Student Activities

It was **MOVED** (H. Nemiroff, D. Dragunoiu) that Senate approve the revisions to the Senate Policy on Accommodations for Student Activities as presented.
The motion **PASSED**.

8. Carleton University Indigenous Strategic Initiatives Committee Consultation

This item was removed from the agenda.

9. Reports for Information:

a. Academic Colleague (Jeff Smith)

Jeff Smith presented a brief summary of his report to Senate. The COU meeting scheduled for February 13 did not happen, but the report included high-level notes COU would have used to frame the discussion at the meeting. The next meeting will be in April at Queen's University.

There were no questions.

b. Senate Executive Committee Minutes (February 5, 2019)

There were no questions.

10. Other Business

There was none.

11. Adjournment

It was **MOVED** (J. Tomberlin, J. Paulson) that the Senate meeting be adjourned.
The motion **PASSED**.

The meeting was adjourned at approximately 3:30 pm.