



Carleton University acknowledges and respects the Algonquin people, traditional custodian of the land on which the Carleton University campus is situated.

Carleton University Senate
Meeting of March 25, 2022 at 2:00 pm
Via Videoconference

Minutes

Present: S. Ajila, P. Andrée, B.A. Bacon (Chair), M. Baez, M. Barbeau, O. Baysal, V. Bhatia, S. Blanchard, D. Brown, M. Burns, A. Chandler, T. Daniels, J. Dawson, M. DeRosa, D. Deugo, G. Garland, D. Gillberg, F. Goffi, V. Gonzalez, R. Goubran, S. Gulati, M. Haines, B. Hallgrímsson, L. Hayes, K. Hellemans, M. Huckvale, C. Klein, E. Kwan, A. Lannon, C. Laurendeau, M. Lundy, A. MacGillivray, B. MacLeod, S. Maguire, J. Malloy, R. McKay, J. Milner, P. Mkandawire, K. Moss, M. Murphy, J. Murray, H. Nemiroff, B. O'Connor, B. O'Neill (proxy: M. Francoli), A. Park, G. Patey, J. Ramnarine, P. Rankin, M. Rooney, D. Russell, S. Sadaf, J. Sinclair-Palm, E. Sloan (Clerk), P. Smith, D. Sprague, J. Taber, C. Taylor, K. Taylor, R. Teather, J. Tomberlin, J. Voordouw, J. Wallace, P. Wilson, P. Wolff, B. Wright, W. Ye

Regrets: J. Kovalio,

Absent: V. Asi, C. Ayalogu, B. Campbell, C. Del Gaudio, A. Hashimi, F. Hosseinian, K. Keller, L. Kostiuk, D. Okoth, M. Rodney S. Sivathayalan, C. Young

Recording Secretary: K. McKinley

1. Welcome & Approval of Agenda

The meeting was called to order at 2:02 pm. The Chair welcomed Senators to the 2-year anniversary of Senate's first virtual meeting.

Before turning to the agenda, the Chair spoke to the recent unprovoked invasion of Ukraine by Russian forces. Carleton University stands in solidarity with all victims of this conflict, and supports the broad array of international calls for the invasion to end. With ISSO support, Carleton has proactively reached out to

all international students from this area of the world to offer multiple levels of support. Mental health support is available as well to any members of the Carleton community who have been affected by this conflict.

As an institution, Carleton has long been a haven for Scholars at Risk, and has welcomed a number of scholars from war zones and areas where academic freedom is at risk, including Yemen, Syria, Afghanistan and soon, Ukraine. Carleton is also a member of the World University Service of Canada, and supports their student refugee program. Additionally, Carleton International has posted a list of resources on their website, to assist members of the Carleton community in making informed decisions on how best to support Ukraine during the ongoing conflict.

To close his opening remarks, the Chair acknowledged the recent passing of Frank Carter, one of the first professors to be hired at the School of Architecture in 1973, and Irvin Hill, an Indigenous Liaison Officer at Carleton from 2004 – 2018. The Chair offered condolences to all that knew and loved them.

It was **MOVED** (J. Sinclair-Palm, M. Haines) that Senate approve the agenda for the meeting of Senate on March 25, 2022, as amended.

The motion **PASSED**.

2. Minutes: February 25, 2022 (Open Session)

It was **MOVED** (J. Taber, D. Deugo) that Senate approve the minutes of the Open Session of the meeting of Senate of February 25, 2022, as presented.

The motion **PASSED**.

3. Matters Arising

There were none.

4. Chair's Remarks

The Chair began his remarks with an update on the pandemic and its continuing impact on Carleton. Governments around the world have begun to lift public health measures as we move into a new phase of the pandemic. Carleton is consulting with public health officials and other COU member institutions regarding plans for the Summer term. Although a few universities in Ontario have announced the “pausing” of vaccination and mask mandates for the summer, most institutions are still considering the issues. Carleton will consult with public

health experts and COU partners, before announcing a decision within the next few weeks.

The Chair announced that, for the first time since 2019, Carleton is planning an in-person Convocation for June of 2022. Subject to public health guidelines, 40 in-person ceremonies will be held over a two-week period, from June 13 to June 24. The first week of ceremonies will be for returning 2020 and 2021 graduates, and the second week will be for 2022 graduates. A full schedule for both weeks has been posted on the Convocation website. Faculty members are encouraged to view the schedule and sign up for the academic procession for one or more ceremonies on both weeks.

The Chair next acknowledged several recent institutional and faculty achievements from within the Carleton community. Senator Maria DeRosa was congratulated for her appointment as the new Dean of Science, a role she assumed on an interim basis in the summer of 2021. The Chair also noted that former Clerk of Senate Betina Appel Kuzmarov has been appointed as the new AVP International. Betina served as Clerk from 2018 – 2021 before being appointed as Chair of the Department of Law and Legal Studies, where she has served as a faculty member since 2006.

Senator Cindy Taylor is concluding her term as interim Vice-President Finance and Administration this month and will be returning to her role as Assistant Vice-President Human Resources. The Chair thanked Cindy for her service and contributions to Senate. As of April 1st, Lorraine Dyke will begin her role as the new Vice-President Finance and Administration and will be joining Senate at the next meeting on April 22nd in that capacity.

The 2021-2022 Faculty Graduate Mentoring Awards were presented on March 9. These awards recognize faculty members who provide exceptional service to their graduate students as supervisors and research mentors. The Chair congratulated the 8 recipients, including Senator Winnie Ye.

Carleton has updated its Responsible Investment policies to include an immediate commitment to not hold any direct fossil fuel investments in its Endowment and its Non-Endowed Operating Funds. A strategy has been developed to achieve significant decarbonization of these portfolios by 2030. The updates align with Carleton's strategic priorities, including continuous environmental and sustainable improvement in operations and policies.

In other news, Carleton broke ground on a new 450-bed student residence, which is scheduled to open in the Fall of 2024. This will be the first new residence on campus since 2011.

Finally, Carleton celebrated International Women's Day on March 8 with several events, including #BreaktheBias in Science, a panel discussion moderated by Senator Kim Hellemans, and the 2022 Breakthrough Breakfast discussion on Women in STEM. The Chair thanked everyone who helped to make these events a success.

5. Question Period

Two questions were submitted in advance by Senator Morgan Rooney:

- i.) *Given the recent announcements from the Province of Ontario regarding the lifting of vaccine, masking, and most other COVID-19-related mandates, can Senate receive an update regarding plans for the conditions of teaching and learning on campus for the summer term? Will, for instance, Carleton maintain its policies around mandatory vaccinations, masking, and physical distancing for the summer terms? (If this is addressed by an existing agenda item, we can address the question at that time.)*

This question was answered during the Chair's Remarks (above). In a follow-up question, a Senator asked whether a protocol has been established for students, staff or faculty that test positive for Covid during the summer semesters. The Chair noted that Carleton would continue to follow public health guidelines in dealing with Covid cases. Current protocols require people with Covid to self-isolate for 5 days. Vice-President Students & Enrolment Suzanne Blanchard added that anyone experiencing symptoms should stay home, then report their symptoms through CU Screen, which will remain active throughout the summer. Health and Counselling and/or Campus Security will reach out to provide guidance on protocols at that time.

- ii.) *Can administration update Senate on its plans for Hyflex moving forward, given that those shifting provincial policies will likely allow for more students in our classrooms? Specially, will Carleton be maintaining its commitment to using Hyflex for small-size classes (< 60 students) exclusively, or is there a plan to expand Hyflex for use in higher enrollment courses (>60 students)?*

Response by AVP Teaching & Learning David Hornsby: As an institution, Carleton is committed to providing a range of modalities for course delivery. Where it makes sense in terms of pedagogical and technological

considerations, Hyflex should be considered as an option, particularly for class sizes of 45 and under, where interactive learning is still possible.

Support and resources for instructors wishing to explore these options are available through Teaching & Learning Services.

In response to a follow-up question it was noted that departments will have the choice of which modality to use for their courses, and, may choose Hyflex for classes larger than 45 students if desired. AVP Hornsby also noted that Carleton is participating in a collaborative study on Hyflex with other universities across Canada. The study is currently in the data collection phase but preliminary results should be available by the end of summer or early fall.

6. Administration (Clerk)

a) Senate membership ratification

Twelve faculty members and five students were ratified as new Senators, with terms beginning on July 1, 2021. The Clerk thanked Senators renewing their terms for their engagement and continued support of Senate.

It was **MOVED** (S. Ajila, M. Lundy) that Senate ratify the following new Senate appointments as presented, for terms beginning July 1, 2022. The motion **PASSED**.

b) Update on Committee Renewal

The Clerk reminded Senators that the Call for Nominations for Senate committees closes on March 31st. Senators who have not yet served on a committee are encouraged to deepen their knowledge of academic governance by applying to serve on one or more of the standing committees. Details are available on the Senate website.

c) Senate Survey Call for Participation

The Clerk announced that the annual Senate Survey will be released in early April. Senators are encouraged to participate and to provide feedback on their experience of Senate over the past academic year. An email invitation will be sent to all Senators after April 1st, and the survey will close on April 30th.

d) Senate Schedule for 2022/23

The 2022-23 meeting schedule for Senate was circulated in advance within the meeting package. Senators continuing to serve in 2022/23 were asked to add these dates to their calendars.

7. Reports

a) Senate Committee on Curriculum, Admissions and Studies Policy (SCCASP)

Committee Chair Howard Nemiroff presented 6 items for approval and 2 items for information.

Items for approval:

- English Language Admission requirements (rewriting for clarity)
It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to Regulations R-ADM-B.A. First Year Admission to B.A. effective for the 2022/23 Undergraduate Calendar as presented. The motion **PASSED**.
- General Regulations 5 – Program Requirements (change from number to percentage of credits required)
It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to Regulations R-GR-General Regulations 5. Program Requirements effective for the 2022/23 Graduate Calendar as presented.
The motion **PASSED**.
- General Regulation 6 – Transfer of Credit (re: concurrent enrolment)
It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to Regulations R-GR-General Regulations 6. Transfer of Credit effective for the 2022/23 Graduate Calendar as presented.
The motion **PASSED**.
- General Regulations 13 – Time Limits for Program Completion (cleanup only)
It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to Regulations R-GR-General Regulations 13. Time Limits for Program Completion effective for the 2022/23 Graduate Calendar as presented.
The motion **PASSED**.

- BA Law Co-op Admissions Requirements (extend co-op option to all LAWS Honours students and raise CGPA)

It was **MOVED** (H. Nemiroff, P. Wolff) that Senate approves the revisions to Regulations R-UG-COOP-B.A. Law COOP Admission and Continuation Requirements effective for the 2022/23 Undergraduate Calendar as presented.

The motion **PASSED**.

- First-Year Grading Policy 45:20

It was **MOVED** (H. Nemiroff, M. Rooney) that Senate approves the First-Year Grading Policy effective for the 2022/23 Undergraduate Calendar as presented.

Discussion:

A copy of the policy language to be included in the calendar was circulated to Senators in advance. The current draft incorporates suggestions received from Senate after the initial presentation in January.

The proposed policy allows first-year students to elect to convert any passing grade to a CR (Credit), to a maximum of 2.0 credits for the first two terms of study. Any F or UNS grades earned in the first two terms would be automatically converted to NR (No Record). Earned grades would still be retained for internal use and students with multiple NRs and/or CRs would be contacted by Advising, as per current ACE protocols.

The following additional points were established during the discussion:

- Students are able to decide which courses to convert to CR for both/either term after the second term. There will be a deadline for doing this, and the date will be communicated to students.
- The policy does not apply to students who have already completed one year of university elsewhere, but it would apply to students who have attended CEGEP. This can be confirmed to students during the application process.
- The policy applies to the first 2 terms of study, and does not pertain to the number of credits; part-time students cannot stretch the policy to apply past the first two terms.

- For Academic Integrity violations, the Academic Integrity Policy states that one sanction that may be imposed is that “the final grade for the course not be converted to any other grade” (Sat or UNS, for example - CR/NR in this case). The decision rests with the Faculty Dean or their delegate.

The motion **PASSED**.

Items for Information:

- Minor modifications for March 2022
- Glossary updates

7-Reports, cont'd

b) Senate Quality Assurance and Planning Committee

Committee Chair Dwight Deugo presented two major modifications, combined into an omnibus motion for Senate approval. Minor modifications from Dominican University College were included in an appendix circulated to Senate for information.

It was **MOVED** (D. Deugo, P. Wolff) that Senate approve the major modifications as presented.

The motion **PASSED**.

Individual Motions:

- THAT Senate approve the major modification to the Master of Information Technology: Network Technology program and the deletion of ITEC 5095 as presented, with effect from Fall 2022.
- THAT Senate approve the introduction of the Collaborative Specialization in Climate Change to the MA in History program as presented with effect from Fall 2022.

7-Reports, cont'd

c) Senate Academic Governance Committee (SAGC) (Clerk)

Committee Chair Elinor Sloan spoke to this item. Revised Terms of Reference for the Senate Committee on Curriculum Admissions and Studies Policy (SCCASP) were circulated to Senators in advance. The Clerk reminded Senators that SAGC is reviewing and updating all Senate

committee Terms of Reference as per a comprehensive review of Senate committees that was begun in 2018.

It was **MOVED** (E. Sloan, S. Ajila) that Senate approve the changes to the Terms of Reference for the Senate Committee on Curriculum, Admissions and Studies Policy, as presented.

The motion **PASSED**.

8. Research Update

Dr. Rafik Goubran, Vice-President Research & International, provided an update on Carleton research activities and achievements in 2021. He noted in his opening remarks that research is central to Carleton's mission as it impacts ranking and reputation, and enables Carleton to attract top faculty members, students and staff.

Overarching core values that span across all disciplines for Carleton's research include reconciliation with Indigenous Peoples, entrepreneurship, and equity, diversity and inclusion. Carleton has two broad and multidisciplinary research clusters - wellness and sustainability – and many areas of core research strength including International Affairs, Particle Physics and Autonomous Systems, to name a few.

The ultimate goal of research is knowledge creation, knowledge mobilization and societal impact, but each research field also has its own metrics to measure performance. Ranking agencies and governments often measure research effectiveness through publications, citations, and external research funding, although these metrics do not necessarily apply equally to all research fields.

Carleton has demonstrated continual growth in research publications, citations, and tri-agency funding (SSHRC, NSERC, CIHR) for the past several years. Tri-Agency funding, in particular, is a significant mark of achievement, and is directly correlated to other opportunities, including the number of Canada Research Chairs that can be allocated to the university, the funding envelope from the Canada Foundation for Innovation, and scholarships and funding opportunities from other agencies such as Mitacs.

VP Goubran reviewed a number of Carleton's achievements in tri-agency competitions, including SSHRC Partnership grants, SSHRC Insight Grants, and SSHRC Partnership Development Grants. Carleton also has demonstrated consistently strong results in achieving NSERC Create Grants, and NSERC

Strategic Networks grants which are national competitions with many partners. Carleton's CIHR grants have increased substantially over the past few years, with the introduction of Carleton's Neuroscience, Health Science and Biomedical Engineering programs.

Aggregate numbers for total external research funding were presented and demonstrate strong growth in external research revenue with an increase of 79% over 4 years. This metric is used by the provincial government to assess research performance through the Strategic Mandate Agreement process. Tri-Agency funding has increased by 69% over 4 years. Industry funding also has increased significantly, and Mitacs funding has quadrupled since 2017. Some examples of recent partnerships include Ericsson and Efficiency Canada, both multi-million-dollar programs, and a partnership with the Ottawa Hospital.

Senators congratulated the OVPRI for these successes and several Senators acknowledged the support provided by the OVPRI for international projects, grant applications and post-award support. A Senator asked how Carleton's growth in research funding compares to other universities. Dr. Goubran responded that in all of Canada, Carleton ranks second only to Ryerson in research funding growth from 2017-20. In addition, it was noted that much of Ryerson's funding is tied to a single project, whereas Carleton's research funding is varied and is distributed among all Faculties. In Ontario, where the average 4-year growth rate for research funding is only 25%, Carleton again ranks second.

Future directions and priorities include improving post-award support, to capitalize on new opportunities to lead larger grants, and create greater impacts on society.

The Chair thanked VP Goubran and his team for the overview, and congratulated all Carleton researchers for their impressive successes.

9. Student Mental Health Framework 2022-2026

The Chair introduced VP Students & Enrolment Suzanne Blanchard, Kristie Tousignant, Director of Health and Counselling Services, Lisa Ralph, AVP Student Affairs, and Greg Aulenback, Director of Strategic Initiatives to speak to this item.

Vice-President Blanchard began the presentation to Senate with a review of the goals and the timeline of the project, which included an extensive consultation phase involving over 300 members of the Carleton community. A report on the feedback obtained through the consultation process was circulated in advance to Senators, along with a draft of the newly refreshed framework. Some new

themes emerging from the feedback include cyberbullying and social media harm, substance abuse, pedagogy and resources for mental health in the classroom, and equity, diversity and inclusion.

After reviewing the feedback, the original six areas of focus from the previous version of the framework were streamlined and updated. The new framework contains four interdependent and overlapping areas of focus that reflect a more holistic approach to student mental health and well-being:

- Student Engagement
- Building Skills and Strengthening Resilience
- Coordinated Student Support and Services
- Campus Culture of Wellness

The presentation outlined 12 objectives and a total of 30 recommendations under these four areas of focus, to be implemented over the next four-year period. The final steps of the project will include adjustments to the framework based on feedback and presentation to the Board of Governors on April 28, 2022.

Senators responded positively to the new framework, praising, in particular the additional focus on substance abuse and social media harm mitigation. In response to a question regarding support, Kristie Tousignant confirmed that Health & Counselling Services is continuing to diversify its staff to respond to students' needs, and recently hired a trans counsellor in a permanent position.

A Senator asked what resources for mental health support are available for international students. VP Blanchard noted that they are coordinating with the ISSO and investigating a variety of different approaches, including the use of an online navigator to direct students to the resources they need. Discussion on this topic will continue offline to explore additional ideas moving forward.

The Chair thanked Senators for their input and VP Blanchard and her team for the presentation and for their important work on this initiative.

10. Reports for Information

- a) Senate Executive Committee Minutes (February 15, 2022)

11. Other Business

There was none.

12. Adjournment – The meeting was adjourned (G. Garland, J. Milner) at 3:46 pm.