SOAR! 2018

PRESENTER INFO SESSION

CONFERENCE DETAILS
Saturday January 27, 2018
9:00am-3:30pm
Raven's Nest & Minto/Mackenzie Classrooms

PRESENTER CHECK IN
At Presenter Desk in Raven's Nest
from 8:00am-9:00am
OR
Minto Centre Lobby - 20 Mins before Session Block

TENTATIVE SCHEDULE

<table>
<thead>
<tr>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>8:00am – 9:00am</td>
</tr>
<tr>
<td>Welcome &amp; Leadership Blitz</td>
<td>9:00am-9:30am</td>
</tr>
<tr>
<td>Keynote Speaker</td>
<td>9:30am – 10:15am</td>
</tr>
<tr>
<td>Education Session #1</td>
<td>10:30am – 11:15am</td>
</tr>
<tr>
<td>Education Session #2</td>
<td>11:30am – 12:15pm</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:15 – 1:30pm</td>
</tr>
<tr>
<td>Education Session #3</td>
<td>1:45pm– 2:30pm</td>
</tr>
<tr>
<td>Education Session #4</td>
<td>2:45pm – 3:30pm</td>
</tr>
<tr>
<td>Closing &amp; Evaluations</td>
<td>3:30pm-3:45pm</td>
</tr>
</tbody>
</table>
SOAR! 2018
PRESENTER INFO SESSION

TOP 5 TIPS FOR A SOLID PRESENTATION

1. Be Confident in Your Material
2. Practice Makes (Almost) Perfect
3. Think Outside the Slide
4. Audience Engagement Matters
5. Put Yourself in Their Shoes

ENGAGEMENT STRATEGIES

- Online Tools
- Interactive Games
- Small & Large Group Discussions
- Carousel Activities
- Creative Activities
- Role plays/Scenarios
- Practice Time

DATES & DEADLINES

<table>
<thead>
<tr>
<th>December 14 &amp; 15</th>
<th>December 18</th>
<th>January 10</th>
<th>January 10</th>
<th>January 19</th>
</tr>
</thead>
<tbody>
<tr>
<td>One on One Ed Session Support Meetings</td>
<td>Deadline for Presenter Promo Form (If interested)</td>
<td>Submit Presentation Draft, Abstract &amp; Title Changes for Review (Form will be sent to you)</td>
<td>Submit Takeaways for printing and supply requests (Form will be sent to you)</td>
<td>Submit Final Draft of Presentation</td>
</tr>
</tbody>
</table>

NOTES

GO TO:
HTTPS://CARLETON.CA/SEO/LEADERSHIP-DEVELOPMENT/SOAR/SOAR-PRESENTER-PORTAL-2018/

PASSWORD:
SOAR2018!