

Tunnel Paintings Conditions and Guidelines

Last updated April 2025

The following documents outlines the Conditions and Guidelines for Tunnel Paintings. Please review the document in full. Applicants must submit a signed copy of the document with their application. Any questions or concerns can be directed to the Student Experience Office by emailing seo@carleton.ca

Content Restrictions

Offensive Material

Paintings in university tunnels must not contain any offensive language, symbols, or imagery that could be considered harmful, derogatory, or discriminatory. This includes, but is not limited to, hate speech, explicit or graphic content, slurs, or symbols that promote violence, intolerance, or discrimination based on race, gender, sexual orientation, religion, disability, or any other personal characteristic. All artwork should reflect respect and inclusivity for the university community. Observe the principles of all Carleton's policies and procedures.

Political Content

To maintain a neutral and welcoming environment for all members of the university, political content in tunnel artwork is subject to restrictions. Art that promotes partisan political messages, political campaigns, or advocacy for specific political parties or candidates is prohibited. The university encourages creative expression that fosters healthy debate and discussion, but political statements or symbols must not dominate or create division within public spaces.

Respect for Diversity

All artwork should respect the diverse backgrounds, cultures, beliefs, and identities of the university community. The design must not marginalize, stereotype, or misrepresent any group. Artists are encouraged to celebrate diversity and inclusion, ensuring their work promotes unity, mutual respect, and understanding across all students, staff, and faculty.

Trademark and Copyright Issues

Artwork must not include any copyrighted logos, brand names, trademarks, or images without proper authorization. This includes, but is not limited to, the use of company logos, copyrighted symbols, or the intellectual property of other individuals or entities. Images may not be used for commercial gain or purpose. The university will not permit artwork that infringes on trademarks or copyright laws. All artwork should be original or appropriately licensed.

Painting Logistics

1. Only low-odor latex paint may be used. No acrylic or oil based paints may be used. Groups will be required to confirm the brand of paint prior to commencement
2. Dimensions for each painting are 3 meters by 3 meters in width by floor-to-ceiling in height.

3. For groups that have a pre-existing wall painting will be required to use the same space. The current mural will be painted over in white paint and prepped by FMP at the expense of the group.
4. Groups without a pre-existing wall mural, wall space will come as is. Any dents, scratches etc will not be repaired. If prep painting is required as indicated by FMP, this will be at the expense of the student group.
5. Any painting outside of the assigned pace and authorized content, such as graffiti or hand/foot prints, will be painted over and charged back to the student group
6. Final design drawing must be submitted. Authorization is to the design submitted in to drawing and not a modified version of that design

Authorization Period and Submission Requirements

1. Authorization for tunnel painting is for a period of four (4) academic terms. University painters may paint over tunnel images upon completion of this period.
2. All paintings must contain the date of the painting (YYYY/MM/DD) in the lower right hand corner of mural
3. For student groups - at the time of application submission, the student group must be accredited by CUSA, GSA or the University and in good standing. Submission must come from a member of the accredited group.

Application Review Process

1. Following the deadline, applications will be reviewed by the following departments. Approval must be provided by each member for painting to proceed.
 - a. Representative of Student Experience Office
 - b. Director of Student Affairs and Student Life
 - c. Representative of Equity and Inclusive Communities
 - d. Representative of Facilities Management and Planning
 - e. Representative of Residence Life (residence floor applications only)
2. Approved applications will be provided with further details regarding painting timelines and details. If paintings are not completed by the indicated deadline, the group forfeits their wall space and will be required to re-apply the following academic year.

Acknowledgement

I acknowledge that I have read and understood the above tunnel painting conditions and outlines and will adhere to all processes.

Name_____

Date_____

Signature_____