Frequently used Scheduling and Registration Forms

Banner 9 is here!
Launcher page: banner.cunet.carleton.ca

Resources
Banner 9:
https://i.carleton.ca/registrar/banner-9/

Timetabling:
https://carleton.ca/ses/content-timetabling-administrators/

Request Training:
StudentSystemSupport@cunet.carleton.ca

Dates and Deadlines
https://carleton.ca/registrar/registration/dates-and-deadlines/

https://carleton.ca/ses/dates-and-deadlines/

Banner 9 Tips
Resize your screen:
To increase screen size use “Ctrl +” and decrease size by using “Ctrl –”

Related Menu:
Access additional forms related to the form you are viewing

GUAPMNU:
Add forms to your “My Banner” menu for quick access

SSASECT
- Set Max Enrolment
- Enable Waitlists
- Create Reserved Seating
- Require Departmental Permission to register (DP attribute)
- Assign instructor

SSATEXT
- Carleton Central Schedule Text
- Synchronous/Asynchronous/Blended Text
- Registration Time Conflicts Permitted Text
- Preclusions Text

SZASRPO
- Administrative Processing Of Course Registration Overrides

SZACROM
- Provide Mass DEPAPP overrides for courses with DP attribute

SZACROK
- Lock Override Requests

SFASTCA
- Check registration attempts for errors, confirm time, confirm add/drop actions

SPAIDEN
- Find General Student Information

SFAWLPR
- View Waitlist Priority

SFIWLNT
- View Notifications; those “OFF” the waitlist

SGASTDN
- Student Program Information
- Student Status
- Block information

SSARRES
- Set Restrictions By Program, Degree, Faculty, Class

SCAPREQ
- Course Level Prerequisites

SSAPREQ
- Prerequisites by CRN

⚠️ Remember: access reports via GREPORT in Banner 8 only

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