

## **Start-Up Funding**

### **PhD student technology and supplies fund**

All first year, full-time PhD students will be given information about this fund with their offer. Students are eligible for reimbursement beginning in September by submitting their receipts to the Graduate Administrator. Any discrepancies about eligible technology (hardware/software) and other relevant material expenses (e.g., books, journal subscriptions, etc.) will be reviewed by the Program Head, who will make a final decision. The amount available to each student will depend on how many first year, full-time PhD students are registered in any given year (\$2,000 / # students). These funds expire by August 31st of the students' first year in the program.

### **International PhD student settlement bursary**

First year international PhD students will have access to this bursary in 2023-24, 2024-25, and 2025-26 and will be given information about this fund with their offer. Students are eligible for reimbursement beginning in September by submitting their receipts to the Graduate Administrator. Any discrepancies about eligible travel and settlement costs will be reviewed by the Program Head, who will make a final decision. The amount available to each student will depend on how many first year international PhD students are registered in any given year (\$3,000 / # students). These funds expire by August 31st of the students' first year in the program.

## **Conference Funding**

### **PhD student annual CCA membership and conference registration**

All full-time PhD students who are in their first four years of study are eligible for this fund. Students must present a paper to be eligible. Once a student has returned from CCA in any given year, they will send their receipts for CCA membership and conference registration to the Graduate Administrator for reimbursement along with evidence of having presented a paper (e.g. copy of program with their name highlighted).

### **PhD student conference travel bursary**

All full-time PhD students who have applied to the [FGPA Travel/Research Bursary](#) and have been awarded funds for conference-related travel are automatically eligible for this fund, which serves as a top-up to the FGPA fund. Students should send their award notification from FGPA to the Graduate Administrator as soon as they receive it. Up to \$500 per student will be available on a first-come, first-served basis for conference-related travel. Students may apply a second time in the same academic year following these same procedures if they wish to see if more funds are still available. This fund is available in 2023-24 with subsequent availability announced each year.

## **Research Funding**

### **Grad student research travel fund**

All full-time MA students who have completed their coursework are eligible. All full-time and part-time PhD students who have attained ABD (all but defended) status by the time the funds are released are eligible. These funds are designated to support students who need to travel to conduct their research. This fund cannot be used to support conference travel or other expenses relating to research communication and dissemination. To apply, students will prepare a document indicating: the date, time, and location of the proposed travel; a description of the research that will be conducted including

a timeline for completion; an itemized budget including direct research travel expenses such as accommodation, transportation, and other relevant expenses. Include actual amounts, not estimates of expenses. This document should be submitted to the Graduate Administrator by email along with a letter of support from a supervisor. Applicants who are awarded a research grant will be required to submit an expense report within thirty (30) days of the completion of the use of the funds, outlining precisely how the money has been spent. Eligible receipts and documentation (e.g. boarding passes, bus or taxi receipts, etc.) must be included. Students may use the funds to support approved research expenses incurred until April 30 of the following year. Students will not be eligible to receive funding from this award more than once, although they can apply as many times as they wish. Applications can be submitted on an on-going basis but must be submitted at least two months prior to the date of travel. A \$10,000 fund has been established for this purpose and is available on a first-come, first-served basis beginning in 2023-24. Applications will be evaluated by the Awards subcommittee and the Program Head.

### **Research-Specific Funding**

#### **The John Rainford Fund in Health, Risk, and Science Communication**

The purpose of this fund is to support the costs of research travel and/or conference travel for students enrolled in a Communication and Media Studies program who are conducting research on health communication, crisis and risk communication, and/or science communication. The fund was endowed in 2021 by family, friends and colleagues in memory of John Rainford to honour his career as an international crisis and risk communication practitioner and scholar, and for his contributions to student learning and development.

Eligible students are encouraged to apply for funding to help with expenses from research travel or conference attendance or participation. \$1700 is available per year. Applications will be accepted on a rolling basis, and students will be notified when the fund is depleted and no longer available.

To apply, students are asked to provide a short statement that outlines how the funds will be used, a summary of expenses, and a brief letter of support from the student's supervisor. Materials can be sent by email to Laura Gareau ([Laura.Gareau@carleton.ca](mailto:Laura.Gareau@carleton.ca)).

### **Senior PhD Funding**

#### **PhD dissertation completion bursary**

No application is required. In August of each year, all PhD students registered full-time in their 5<sup>th</sup> year of study are eligible to receive a completion bursary. This bursary will be paid in full in September. If a student has taken a leave of absence and their 5<sup>th</sup> year does not begin until the Winter or Summer term, they will still be eligible for the funding but will receive the funding at a later date (i.e. January or May). The amount available to each student will depend on how many students meet this eligibility in any given year (\$6,000 / # students).