

Summer 2019 – revised January 23

Contract Instructor positions in the School of Linguistics and Language Studies (SLaLS)

Pursuant to the CUPE 4600 (Unit 2) Collective Agreement, and subject to budgetary approval, the following courses may be available for Contract Instructors for Summer 2019. Please consult the undergraduate calendar on the University website for course descriptions: <http://calendar.carleton.ca/undergrad/courses/>

After December 21, the schedule of courses, with specific days and times, will be viewable on the public class schedule: http://central.carleton.ca/prod/bwysched.p_select_term?wsea_code=EXT

For positions in **Linguistics** and **Applied Linguistics and Discourse Studies**, the required minimum qualifications are a PhD in an appropriate field (usually Linguistics and Applied Linguistics and/or Discourse Studies, respectively) and some successful university teaching experience related to the appropriate field. A desired qualification is experience in course development, including assessment tools.

For positions in **Modern Languages** (other than American Sign Language and aboriginal languages – see below), the required minimum qualifications are an MA in an appropriate field (relevant to the language in question); however, a PhD in an appropriate field will normally count as a superior qualification. Given the nature of our programs, a degree specialization in language pedagogy or applied linguistics will normally be considered as more relevant to the position than a degree in literary and/or cultural studies. Some successful university teaching experience is also required, as is native or near-native proficiency in the language. Because our School highly values the in-house generation of curricular content, a desired qualification is experience developing curricular content and assessment tools. For **American Sign Language** and **aboriginal languages**, alternative educational achievement and professional experience (including community-based achievements and experience) may be considered.

For positions in **ESLA**, the required minimum qualification is an MA in an appropriate field (Applied Linguistics or Second Language Education, with a focus on English language pedagogy); however, a PhD in an appropriate field will normally count as a superior qualification. Some successful university teaching experience is also required as is native or near-native proficiency in English. Because our School highly values the in-house generation of curricular content, a desired qualification is experience developing curricular content and assessment tools.

For positions in **CCDP**, the required minimum qualification is an MA in an appropriate field (Applied Linguistics, Communication, Writing Studies); however, a PhD in an appropriate field will normally count as a superior qualification. Some successful university teaching experience is also required as is native or near-native proficiency in English. Because our School highly values the in-house generation of curricular content, a desired qualification is experience developing curricular content and assessment tools.

Application procedure:

Application packages (a written expression of interest plus curriculum vitae) are to be sent to Dr. Jaffer Sheyholislami at Jaffer.Sheyholislami@carleton.ca. Due to the high volume of applications, these **must be sent electronically** as they are filed electronically for processing – **hard copy materials will not be considered**. In the subject line, please indicate: “Expression of interest: COURSE CODE” (e.g., “Expression of interest: ESLA”; “Expression of interest: LING”; “Expression of interest: ARAB”).

If you are applying for courses under more than one course code, **you must send separate messages for each course code**, as applications are filed by course code (e.g., ALDS, ARAB, ASLA, CCDP, etc.). For example, if you are applying for both LING and SPAN, you must send two separate messages with relevant application materials.

As per Article 15.3 of the current CUPE 4600 Unit 2 Collective Agreement, applicants are required to submit an up to date CV, including a complete listing of all courses taught within the CUPE 4600 Unit 2 bargaining unit at Carleton University. **When applying to classes for which they have incumbency, applicants shall submit their updated CV only.**

Candidates who are applying to teach a course that is new to them are also asked to complete a “Contract Instructor Application Form” available at <http://carleton.ca/provost/faculty-resources/faculty-affairs/policies-procedures-forms/>

A note to all applicants: As per Articles 16.3 and 16.4 in the CUPE 4600-2 Collective Agreement, the posted vacancies listed below are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600-2 Collective Agreement can be found at the Academic Staff Agreements webpage on the Carleton University Human Resources website <https://carleton.ca/hr/labour-relations/academic-staff-agreements/> and the CUPE 4600-2 website <http://4600.cupe.ca/>.

The deadline for receipt of applications is February 28, 2019.

Course	Level	Course Title	Section	Hours/week	Schedule	Term
ASLA	1010	First-Year American Sign Language I	D	2 x 4 hrs	Tue/Thu 1735-2125	May-June
ASLA	1020	*NEW* First-Year American Sign Language II	A	2 x 4 hrs	Mon/Wed 1335-1725	July-August
CCDP	2100	Communication Skills for Engineering Students	C D	2 x 3 hrs	Mon/Thu 1435-1725 Mon/Thu 1805-2055	May-June
CCDP	2100	Communication Skills for Engineering Students	I	2 x 3 hrs	Mon/Thu 1435-1725	July-August
CCDP	2100	Communication Skills for Engineering Students	E F	1 x 3 hrs	Wed 1135-1425 Tue 1805-2055	May-August
ESLA	1300	Introductory ESL for Academic Purposes	A	2 x 3 hrs	Mon/Wed 1135-1425	May-August
ESLA	1500	Intermediate ESL for Academic Purposes	Multiple sections	2 x 3 hrs	Day or Evening	May-August
ESLA	1900	Advanced ESL for Academic Purposes	Multiple sections	2 x 3 hrs	Day or Evening	May-August July-August
GERM	1110	Intensive First-Year German	A	4 x 4 hrs	Mon/Tue/Thu/Fri 1335-1725	May-June
JAPA	1010	First-Year Japanese I	A B	2 x 4 hrs	Tue/Thu 1135-1525 Mon/Wed 1135-1525	May-June
JAPA	1020	First-Year Japanese II	A	2 x 4 hrs	Tue/Thu 1135-1525	July-August
JAPA	1110	Intensive First-Year Japanese	A	4 x 4 hrs	Mon/Tue/Thu/Fri 935-1325	May-June
KORE	1010	First-Year Korean I	A B	2 x 4 hrs	Mon/Wed 1335-1725 Mon/Wed 1735-2125	May-June
KORE	1020	First-Year Korean II	A	2 x 4 hrs	Mon/Wed 1335-1725	July-August
LANG	1010	Introduction to a Language I – Anishinaabemowin	A	2 x 4 hrs	Mon/Wed 1735-2125	July-August

The following courses have been assigned to graduate students, post-doctoral fellows, or visiting scholars. These courses are not open for applications, but the School will contact the most senior incumbent to review their rights under Article 17.6 of the CUPE 4600-2 Collective Agreement.

Course	Level	Course Title	Section	Hours/week	Schedule	Term
ALDS	1001	Language Matters: Introduction to ALDS	A	2 x 3 hrs	Day	May-June
ITAL	1010	First-Year Italian I	A	2 x 4 hrs	Day	May-June

SLaLS reserves the right to cancel any courses with insufficient registration.