I. OBJECTIVES

1. General
This course is designed for students with some basic knowledge of Mandarin. Its goal is to further develop the listening, speaking, reading and writing skills and strategies necessary to function in a general Mandarin speaking environment. This goal is to be achieved through a theme-based approach. While the language skills and grammar are the most important components of the course, the course also focuses on vocabulary development and recognition of some of the traditional characters. At the end of the term, students are expected to be equipped with basic vocabulary and key structures along with some important skills and strategies needed for successful communication in Chinese on topics dealing with dining, directions, seeing a doctor and some aspects of socializing. They will develop a basic understanding of the key components of Chinese culture related to the topics to be covered in the course.

II. TEXTBOOKS
The course covers Lessons 12 to 17 in Integrated Chinese Level 1 Part 2, 2nd Edition, published by Cheng & Tsui Company. However, supplementary materials, audio-visual and computer-based, are used throughout the term. For grammatical explanations and examples, students may read various excerpts from A Practical Chinese Grammar written by Hung-nin Samuel Cheung in collaboration with Sze-yun Liu & Li-lin Shih, published by The Chinese University Press, 2003.

III. EVALUATION
The grade for each term is based on students’ performance in the four categories of class work, homework assignments, quizzes and tests, as well as a 3-hour final examination, with each one worth 25%:
1. Attendance

Due to the nature of the course, it is imperative that students attend every class and on time. Attendance is compulsory and will be taken for every class during the term.

Note: Absences (of any kind – including medical and employment-related absences) and cumulative late arrivals will reduce the in-class participation mark.

A STUDENT MUST ATTEND A MINIMUM 80% OF CLASSES A TERM IN ORDER TO QUALIFY FOR A PASSING GRADE FOR THE TERM. FAILURE TO MEET THIS REQUIREMENT WILL AUTOMATICALLY RESULT IN A FAILING GRADE.

2. Homework Assignments (Details in handouts or to be discussed in class)

Various types of take-home assignments, written, oral, aural and reading, will be given throughout the term. Although not all of the assignments will be, or can be submitted, it is essential that students complete all assignments and on time. Assignments are to be submitted on the dates specified on homework sheets, unless otherwise instructed. Marks will be deducted for late assignments based on the length of time that has elapsed. All work submitted will be marked and returned to students in a timely fashion, usually within 10 days after submission.

3. Class Work

One important premise for this class is that language should be learned collaboratively through interaction and communication. Therefore, students are expected to participate in various pair and group activities. They will be asked regularly to hand in group or individual work used toward the calculation of their class work. It is essential that everyone contribute to group work; otherwise the individual’s mark may be affected.

Students who miss any class work, regardless of their reasons, are encouraged to make it up and submit it for evaluation. However, if the work is submitted, it will only be corrected, but NOT graded or used toward the final grade.

4. Quizzes and Tests

Quizzes, including pop quizzes, and tests will be given on a regular basis throughout the term to ensure that students regularly review and adequately master the course material. For instance, a short test will be administered at the end of each unit. The quizzes and tests will be based on the material covered in the previous days and/or week(s) and will include one or more of such areas as listening, reading, writing, vocabulary, grammar etc. Specific information about each quiz and test will be given in due course.

Note: Students ARE allowed to do make-up quizzes/tests WITHIN 10 DAYS of the quiz/test if they miss class on the day of the quiz/test. However, the make-up quizzes/tests may be more difficult and/or marked more strictly.

5. Final Examination
A 3-hour final examination will be scheduled by the University at the end of the term. More details will be offered in class. Please note that the exam papers will not be returned to students: they may, however, be viewed by appointment.